AGENDA
TAVARES CITY COUNCIL

OCTOBER 2, 2013
4:00 P.M.
TAVARES CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER

II. INVOCATION & PLEDGE OF ALLEGIANCE

Tom Cavanaugh, First Baptist Church of Mt. Dora

III. APPROVAL OF AGENDA

(The City Council Agenda is subject to change at the time of the Tavares City Council Meeting)

IV. APPROVAL OF MINUTES

Tab 1) City Council Regular Meeting, August 21, 2013

V. PROCLAMATIONS/PRESENTATIONS

Tab 2)	**Red Ribbon Week – Support for Drug Free Environment** **Young Marines – Orlando Devil Dogs**	**Mayor Wolfe**
Tab 3)	**ALS Ribbon Cutting Presentation**	**Richard Keith**

VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS

VII. READING OF ALL ORDINANCES/RESOLUTIONS - GENERAL GOVERNMENT

VIII. CONSENT AGENDA

Tab 4) Contract with Air Boss Services for Seaplane Fly In	**Lauren Farrell**
Tab 5) Agreement for HydroDrag Event Sponsorship	**Lauren Farrell**
Tab 6) Domestic Registry Update	**Nancy Barnett**

IX. ORDINANCES/RESOLUTIONS

FIRST READING

Tab 7) Ordinance #2013 - 16 Police Pension Trust Fund – Amendment to Section 15-74 re: Investment Restrictions	**Stoney Lubins**
Tab 8) Ordinance #2013- 17 - Firefighter Pension Fund – Amendment to Section 15-104 re: Investment Restrictions	**Richard Keith**

SECOND READING

RESOLUTIONS

Tab 9) Resolution #2013-11 – Amendment of CRA Boundary	**Jacques Skutt**
Tab 10) Resolution #2013-15 – Interlocal Service Boundary Agreement with Lake County – Old US 441	**Jacques Skutt**
Tab 11) Resolution #2013-16 – Request to Participate in City of Mt. Dora Interlocal Service Boundary Agreement	**Jacques Skutt**
Tab 12) Resolution #2013-17 – Request to Participate in City of Leesburg Interlocal Service Boundary Agreement	**Jacques Skutt**
Tab 13) Resolution #2013-18 – MassMutual Employee Retirement Plan Restatement to Meet IRS Regulations	**Lori Houghton**

X. GENERAL GOVERNMENT

Tab 14) Golden Triangle Fire District Update	**Attorney Williams**
Tab 15) Discussion on Spaying/Neutering Ordinance	**Attorney Williams**
Tab 16) ART Sponsorship Program for the Pavilion	**Tammy Rogers**

XI. OLD BUSINESS

Tab 17) City Council Notepads for Agenda	**Lori Houghton**

XII NEW BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

Tab 18) City Administrator **John Drury**

Tab 19) Council Reports **City Councilmembers**

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 253-4546.

The Language of Local Government
Definition of Terms

agenda – A list of items to be brought up at a meeting.

annexation – The process by which a municipality, upon meeting certain requirements, expands its corporated limits.

bid – Formal quotation, based on common specifications, for the provision of goods or services. Opened at public for meeting consideration and award.

budget – A comprehensive financial plan to sustain municipal operations during a given year with related explanation

buffer – A strip of land, vegetation and/or opaque wall that sufficiently minimizes the physical or visual intrusion generated by an existing or future use.

call for the question – Term used to end the discussion and vote on the motion.

capital outlay – Expenditures made to acquire fixed assets or additions to them usually made from the general fund or utility fund where the assets are to be used.

conflict of interest – A term used in connection with a public official's relationship to matters of private interest or personal gain and which prohibits participation in the discussion under decision.

consent agenda – A policy of the governing body to approve, in one motion, routine and/or non-controversial items, which can be determined prior to the meeting

contiguous – Sharing a common boundary.

contingency – An appropriation of funds to handle unexpected events and emergencies which occur during the course of the fiscal year.

DCA – Department of Community Affairs

density – The number of families, individuals, dwellings units, or housing structures per unit of land.

development – A physical change, exclusive of new construction and substantial improvement, to improved or unimproved real estate, including, but not limited to mining, dredging, filling, grading, paving, excavating or drilling operations.

easement – An interest in land owned by another that entitles its holder to a specific limited use or enjoyment

emergency measure – An ordinance recognized by the legislative body as requiring immediate passage.

FDOT – Florida Department of Transportation

general fund – The general operating fund of the municipality used to account for all financial resources except those required to be accounted for in a special fund.

impact fees – Set aside fees collected from developers to pay for infrastructure improvements. Monies used as new development further impacts the municipalities.

infrastructure – The facilities and systems shared or used by all citizens such as transportation, water supply, wastewater and solid waste disposal systems.

intergovernmental agreements – Contract between two or more public agencies for the joint exercise of powers common to the agencies.

intergovernmental revenues – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

line item – A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue, expenditure and justifications are reviewed, anticipated and appropriated at this level.

non-conforming – A use which does not comply with present zoning conditions but which existed lawfully and was created in good faith prior to the enactment of the zoning provisions.

ordinance – An enforceable municipal law, statute or regulation which applies to all citizens within that municipality; penalty provisions may apply.

public hearing – Provides citizens the opportunity to express their position on a specific issue, both pro and con, as mandated by either statute or by order of proper authority after due notice.

PUD – Planned Unit Development

quasi-judicial – A governmental body that hears sworn testimony, obtains evidence and provides for cross examination of witnesses, with the decision based solely on the evidence presented.

quorum – The prescribed number of members of any body that must be present to legally transact business.

request for proposals – RFP – Notice and related information from a municipality requesting proposals for professional services.

resolution – A decision, opinion, policy or directive of a municipality expressed in a formally drafted document and voted upon.

right-of-way – Strip of land owned by a government agency over which the public has right of passage such as streets, parkways, medians, side walks, easements and driveways constructed thereon.

Sunshine Law – Legislation providing that all meetings of public bodies shall be open to the public (a/k/a open public meeting law).

vacate – To annul; to set aside; to cancel or rescind.

variance – Modification from the provisions of a zoning ordinance granted by a legislative body upon submission of an application and a hearing.

CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
AUGUST 21, 2013
CITY COUNCIL CHAMBERS
4:00 p.m.

COUNCILMEMBERS PRESENT **ABSENT**

Robert Wolfe, Mayor
Kirby Smith, Vice Mayor
Bob Grenier, Councilmember
Norman Hope, Councilmember
Lori Pfister, Councilmember

STAFF PRESENT

John Drury, City Administrator
Robert Q. Williams, City Attorney
Nancy Barnett, City Clerk
Lori Houghton, Finance Director
Chris Thompson, Public Works Director
Joyce Ross, Communications Director
Bill Neron, Economic Development Director
Tammey Rogers, Community Services Director
Richard Keith, Fire Department
Stoney Lubins, Police Department
Brad Hayes, Utility Director

I. CALL TO ORDER

Mayor Wolfe called the meeting to order at 4:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor John Barham, United Methodist Church, gave the invocation and those present recited the pledge of allegiance.

III. APPROVAL OF AGENDA

Mayor Wolfe requested to add Tab 3A – presentation to Brad Hayes, Utility Director.

MOTION

Kirby Smith moved to approve the agenda with said change, seconded by Norman Hope. The motion carried unanimously 5-0.

IV. APPROVAL OF MINUTES

MOTION

Bob Grenier moved to approve the minutes of July 17, 2013 as submitted, seconded by Norman Hope. The motion carried unanimously 5-0.

V. PROCLAMATIONS/PRESENTATIONS

Tab 2) Presentation to Firefighters and Police Officers re: Life Saving Event

Mayor Wolfe recognized Acting Chief Bart Walker from Marion County Fire Rescue who was in attendance to commend Tavares Police Officers and Firefighters who performed life saving measures to Larry Haney at the LRMC Half Marathon event in March of 2013.

Chief Walker described the events of the marathon which occurred in Tavares when Mr. Haney collapsed and then was attended to by Lt. Jason Paynter and Sergeant Amy Reynolds who started cardiac resuscitation. He noted Lake County EMS and the Tavares Fire Department also responded and were able to defibrillate him and obtain a pulse immediately. He then presented commendation to Engineer Jermy Bringard, Firefighter James McClung, and Lieutenant Mark Kidd. [Battalion Chief Eric Wages and Battalion Chief Alan Gagne were not present to receive recognition.]

Mayor Wolfe noted there is an event to be held on August 24th at Wooton Park to celebrate the First Responders and raise money for the victims of the Blue Rhino explosion.

Tab 3) Presentation on Pavilion Grand Opening

Ms. Rogers noted the city is approaching the 100 year anniversary of the pavilion which will occur in 2014. She said the staff would like to celebrate the anniversary in conjunction with the opening of the new pavilion. Staff has budgeted for the grand opening in the fiscal year budget for 2014.

Ms. Rogers described the events planned for the day noting that the local Bay Street Players have agreed to provide costumed actors and a barbershop quartet; the Tin Lizzy Club and Osprey Lodge (serving ice cream) will participate; a photo shop will be available on the shore with vintage background. etc. She reviewed the expense sheet and reviewed the outline of events.

Ms. Rogers added that staff has located a Jimmy Buffet tribute band. The lead member is a seaplane pilot and has offered to fly in and perform with his band. There will be full day tours the following week for people who cannot make the opening day. There will be classical music in the pavilion and a slide show of the construction project. In the evening a Black Tie gala is planned for tickets to be sold at $150.00. A profit of about $2500 is anticipated for this part of the event. The Atlanta Rhythm Section has been contacted for the headliner band.

Ms. Rogers stated the total anticipated expense with the credit from the Black Tie event comes to a budget of $37,000 for the entire day and evening. Ms. Rogers said the cost for the event is comparable to the value of advertising. She compared it to the cost of newspaper ads, television

coverage, etc. The market equivalency for this type of advertising (including bridge magazines) comes to $122,389 versus the grand opening budget of $37,000.

Mr. Drury said the marketing component is very important as the city will be reaching out to the all of the professional writers encouraging them to participate. He noted the goal is to have this pavilion be an economic engine for the community.

Mayor Wolfe thanked Ms. Rogers for the financial breakdown. He noted this will be budgeted in the upcoming FY 2014 budget.

Councilmember Hope thanked Ms. Rogers for addressing his concerns for residents who cannot be there for the grand opening. He said the monies are not coming out of the General Fund; it is coming out of the budgeted funds for the pavilion

Councilmember Grenier suggested having a historical marker ready for the event.

Vice Mayor Smith thanked Ms. Rogers for starting off the pavilion on the right foot and for providing an amount to go back into the General Fund.

Mayor Wolfe noted there will be no free tickets given to anyone on Council or staff; everyone will pay if they wish to attend.

Tab 3A) Presentation to Brad Hayes, Utility Director

Mayor Wolfe noted Brad Hayes was recently recognized by the Florida Water & Pollution Control Operators Association for his accomplishments in several areas. He maintains his certification as a Senior Systems Operator and has done so for many years. He thanked Mr. Hayes for his years of service to the profession and his willingness to mentor others. He presented a plaque to Mr. Hayes on behalf of the Association.

VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS

None.

VII READING OF ALL ORDINANCES/RESOLUTIONS

Ms. Barnett read the following ordinance by title only:

ORDINANCE 2013-10

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA AMENDING THE LAND DEVELOPMENT REGULATIONS BY AMENDING CHAPTER 16, SECTION 16.9, ACCEPTANCE OF PUBLIC INFRASTRUCTURE, BY ADDING CLAUSE (D), ABANDONED SUBDIVISIONS, REQUIRING THE REINSPECTION OF PUBLIC INFRASTRUCTURE BEFORE BEING PUT INTO USE; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

VIII. CONSENT AGENDA

Mayor Wolfe asked if anyone in the audience wished to oppose an item on the Consent Agenda.

MOTION

Norman Hope moved to approve the Consent Agenda [Tab 4 - Interlocal Agreement with Lake County for Traffic Signal Maintenance and Tab 5 – Interlocal Agreement with Lake County for Library Services], seconded by Bob Grenier. The motion carried unanimously 5-0.

IX. ORDINANCES/RESOLUTIONS

Tab 6) Ordinance # 2013-10 – Amendment to Land Development Regulations – Abandoned Subdivisions – Acceptance of Public Infrastructure

Mr. Skutt advised this is an amendment to the Land Development Regulations that pertains to the acceptance of public infrastructures in subdivisions that have been abandoned. He said that during the economic decline a number of subdivisions were foreclosed upon and abandoned. The present code provides for a two year process for accepting the infrastructure with a two year maintenance period. That process was not carried through with the foreclosures. The city policy has been when the subdivisions come back on line they are required to be reinspected and repaired to make sure they have not deteriorated through neglect or damaged components. He said this policy has worked well and most of the subdivisions are back on line. Staff would like to codify this process. The Planning & Zoning Board voted unanimously to recommend it for approval and staff recommends approval.

Vice Mayor Smith asked what constitutes a subdivision. Mr. Jacques said it is three lots or more.

MOTION

Kirby Smith moved to approve, seconded by Norman Hope. The motion carried unanimously 5-0.

X. GENERAL GOVERNMENT

Tab 7) Approval of International Association of Firefighters Local 3245 Contract

Chief Keith noted this is the annual collective bargaining agreement with Local 3245. He said the negotiating teams for both parties have met composed of Mayor Wolfe, Mr. Drury and himself. Representing the IAFF was President Alan Gagne and Vice President Mark Kidd. He said only Article 33 was bargained. It includes a 2.5% cost of living adjustment effective October 1, 2013. The salary ranges were increased by 2.5% which helps the

department to stay marketable. It impacted two employees and that financial impact is $3,211.78 which will be included in the budget. Under Paramedic Incentives it requires that the paramedic has to maintain their license to work under the Medical Director and language was struck that had referred to a contingency on the ALS services being provided, which will now be in effect October 1.

MOTION

Norman Hope moved to approve the 2013 Collective Bargaining Agreement with IAFF Local 3245, seconded by Bob Grenier. The motion carried unanimously 5-0.

Tab 8) Police Union Contract Amendment

Chief Lubins advised that Councilmember Hope, Mr. Drury, and he were appointed to the management team. The PBA Union's Chief Negotiater along with three police officers bargained at several sessions. This year's bargaining was limited to wages only. The tentative agreement has been reached subject to Council's approval. All employees will receive a 2.5% wage increase effective October 1; road patrol supervisor's current range will be adjusted to $24.65 to $25.24 per hour based on the date of hire and date of promotion. This adjustment is limited to the four road patrol supervisors to correct a compression issue that resulted in some cases of supervisors making less than the officers being supervised. It will cost $23, 473.32.

Mayor Wolfe asked if Council had questions. He thanked Councilmember Hope, Mr. Drury and Chief Lubins for negotiating on behalf of the city.

MOTION

Bob Grenier moved to approve the staff recommendation to approve the management teams and union's contract amendment to Article 17.1 as provided, seconded by Kirby Smith. The motion carried unanimously 5-0.

Tab 9) Acceptance of Grant for Life Pack – 15 Cardiac Monitor

Chief Keith reported that on October 1 the City will begin providing ALS and in conjunction with that the city has been awarded a $25,000 grant from the State of Florida Department of Health. The equipment costs $33,000. Chief Keith discussed the functions of the equipment. He introduced the Administrative Officer Helen Vilissov who applied for the grant. Chief Keith asked for approval to purchase the equipment now in order to be ready for October 1st. The department will borrow the difference from reserves of $8,559.95 and then eliminate this item from the next year's budget.

Mayor Wolfe noted that Council has approved for the department to provide ALS on October 1st and this request is in tune with that approval.

MOTION

Bob Grenier moved to approve Option #1, to accept the State of Florida Department of Health grant of $25,000 and provide an $8,559.95 grant match from the General Fund Reserves, and eliminate this item from next year's budget fiscal year 2014 budget and commence ALS on October 1, 2013. The motion was seconded by Norman Hope.

Vice Mayor Smith said he agrees with purchasing the equipment now, however he would like to request that when the line item is removed from the budget that money would then go into next year's reserves. He asked that it be included in the motion.

Councilmember Grenier agreed to amend his motion with this stipulation, [money budgeted for Life Pak in next year's budget going back into reserves] seconded by Norman Hope, The amended motion was approved 5-0 unanimously.

Tab 10) Interlocal Services Boundary Agreement with Lake County for Old 441

Mr. Skutt said this is a request for Council approval on whether to begin working on an agreement with Lake County regarding the Old 441 corridor.

The most common method used now for annexing properties into the city is a voluntary annexation of contiguous lands. As the city moves outward the utilities are extended which works well for small cities with a relatively slow growth rate. It becomes more complicated when the gaps are filled in between two cities and it is necessary to coordinate the utilities and the services so that these services mesh seamlessly.

To address this issue the State has adopted the Interlocal Boundary Act which provides for a more flexible process for adjusting municipal boundaries while encouraging intergovernmental coordination in planning and service delivery.

Several property owners and Developers have asked the City of Tavares if it is planning to provide sewer and water services along the Old 441 Corridor between Tavares and Mount Dora (to Bay Road). Although the city has utility capacity, lines would need to be extended. A Preliminary Engineering Report for Old 441 from SR 19 to Bay Road was completed in 2007. The present Alfred/Caroline Street one-way project is only the first phase of recommended improvements along that corridor. Subsequent phases would continue the project to Bay Road. An Interlocal Service Boundary Agreement (ISBA) would assist the City and County to formulate a unified plan for service and utility provision within an area defined by the agreement. Under an ISBA, annexation of non-contiguous properties is allowed since urban service extensions to these properties are predetermined under the agreement.

Staff believes this is a viable alternative and is seeking Council's direction on whether to initiate this process.

Mr. Drury noted one of the issues that came out of the Visioning Process was to improve how the community looks upon entering and exiting and one of the projects taken on is improvement of the Alfred Street Corridor, which Councilmember Pfister has spearheaded. He said this presentation is a natural progression from what has been initiated thus far.

Vice Mayor Smith said he had consulted with the City Attorney as he owns property that might be incorporated into this project. Attorney Williams said this will be a long process to be negotiated over a large area but because it is a general action over a large area it is not recognized as a voting conflict.

MOTION

Norman Hope moved to approve pursing an ISBA with Lake County for provision of services along the Old 441 Corridor and direct staff to initiate the process for establishing this agreement, seconded by Bob Grenier. The motion carried unanimously 5-0.

Tab 11) Appointment of Library Board Member

Mayor Wolfe stated that Mr. Cooke has stepped down from the Library Board. He recommended the appointment of Norma Emerson to fill his remaining term.

Council consensus to approve the Mayor's recommendation.

XII. OLD BUSINESS

Councilmember Pfister said that for the upcoming event in May for the pavilion grand opening, she would like permission to solicit sponsors for the event itself. The money will be used for marketing and promotion for the event. She said one local citizen came to her without solicitation and offered $1000.

Mr. Drury said this is consistent with the City's policy.

Council consensus for Councilmember Pfister to solicit sponsorships.

XIII. NEW BUSINESS

XIV. AUDIENCE TO BE HEARD

XV. REPORTS

Tab 14) City Administrator

City Clerk

Ms. Barnett said she would like to announce the City Council candidates who qualified for office on August 15, 2013 at noon. Councilmember Kirby Smith qualified without opposition for Seat 2 and Robert Speaks qualified without opposition for Seat 4. The city will not be placing names on the ballot and these individuals are considered elected to these positions.

Economic Development

Mr. Neron reminded everyone of the upcoming Jet Ski event.

XV. REPORTS

Tab 15) City Council

Councilmember Pfister

Councilmember Hope

Councilmember Hope stated that he and his wife had attended the annual League of City Conference and 95% of the people attending knew about Tavares and its reputation as the Seaplane City. He said it was interesting to attend the sessions and learn about the problems around the state. He said he was proud to be able to say the city is solving those problems in Tavares. He said they had enjoyed participating in the conference.

Councilmember Grenier

Councilmember Grenier said he is almost done with writing the paper for the VIVA Florida time capsule and will bring it back to Council before he turns the report in to VIVA Florida.

Councilmember Grenier said that Disston Avenue had been mentioned at this meeting. He said that Hamilton Disston was from Philadelphia and he believes he still holds the American record as the individual purchasing the single largest parcel of land when he bought four million acres of Florida land.

Vice Mayor Smith

Vice Mayor Smith said he had met people from the Lowes Company who volunteered to reroof the baseball facility at Ingraham. He expressed his appreciation to Ms. Rogers and the parks staff for assisting Lowe's in this project.

Mayor Wolfe

Mayor Wolfe expressed his appreciation to staff for the Lowes project.

XI. FISCAL YEAR BUDGET WORKSHOP 2014

Mr. Drury noted this is the last Council Budget Workshop which started in March and continued through June, July and August. He presented the following update:

Previously Council was provided Budget Clean-up Items Report #1 and #2 and took action on some of the items in those two reports. Updated budget books were provided reflecting these budget changes.

This Budget Clean-up Items Report #3 is provided to Council with updated Budget pages to be provided when the final budget book is re-printed.

As it stands, with all of the budget clean up items included to date, the proposed millage rate is now at 6.4531 which is .0279 mills less then what was presented in the first draft budget to Council (6.4810) and .5319 less than the maximum tentative millage rate previously set by Council (6.9850). It represents a .4681 mil above the prior year millage rate of 5.985. This includes the Police and Fire Union negotiations and final numbers on Health care costs.

This reflects a balanced Budget of $13,408,263 for the General Fund with at total estimated reserve of $1,137,988) (8.5%) broken out as follows:

Reserves for unforeseen Emergencies: $1,024,189 (90%)
Reserves For unforeseen Contingencies: $113,799 (10%)
$1,137,988 (100%)

Mr. Drury noted that after this workshop will begin the Public Hearing process when the final millage rate and final budget will be approved.

Mayor Wolfe asked Council if there were other matters for discussion at this workshop.

Councilmember Hope asked if the bottom line figure on reserve will change after the amended motion by Vice Mayor Smith. Mr. Hope said that was correct. One change will occur after the motion made today and the other will be any adjustments to the budget in the last 30 days. Underspending will go back into reserves; overspending will affect reserves. There will be cleanup at the end of the fiscal year.

Mayor Wolfe said an opportunity has come up for the Tavares High School football team. The Radio Station 790 has contacted the City regarding covering the Tavares High School Football Team and they are looking for sponsors. Sponsorship is $300 and there is a minimum of five ads. The announcer will reference city of Tavares, America's Seaplane city during the breaks.

Vice Mayor Smith asked if that could come from the Communications budget. Mr. Drury said the monies could be added to that budget. Mr. Neron said his advertising budget could probably cover it.

MOTION

Lori Pfister moved to approve the $300 out of the CRA budget to pay the $300 for the sponsorship, seconded by Bob Grenier. The motion carried unanimously 5-0.

Councilmember Pfister said she is satisfied with the budget and thanked the department heads for their work on the budget. Mayor Wolfe concurred. He noted that comments from the public will be taken at the next meeting.

Vance Joachim

Mr. Joachim said he wished to discuss transparency. He said there is nothing in the attachments pertaining to Mr. Drury's comments on the costs of the union contract wage increases. He said there was mention of the percentage increase but nothing about the total dollar impact.

Mr. Drury said the impact of the 2.5 wage impact is in the budget and it is broken out separately. Mr. Joachim said that figure was not broken out for the public at this meeting. Mr. Drury noted the board has discussed the total impact at previous meetings but he said he will provide the total dollar figure of the overall increase. Mr. Joachim said it was something to consider for the future.

Adjournment

There was no further business and the meeting was adjourned at 6:16 p.m.

Respectfully submitted,

Nancy A. Barnett

Nancy A. Barnett, C.M.C.
City Clerk

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 2

SUBJECT TITLE: Red Ribbon Week for Drug Free Environment

OBJECTIVE:

The Mayor will read a proclamation designating October 23-31 as Red Ribbon Week.

SUMMARY:

The Unit Commander of the Young Marines – "Orlando Devil Dogs" - has requested that the City issue a proclamation declaring the last week of October as Red Ribbon Week in support of the fight against illegal drugs.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

TAVARES

America's Seaplane City™

Red Ribbon Week
October 23 – 3, 2013

WHEREAS, communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic in them; and

WHEREAS, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Young Marines of the Marine Corps League to foster a healthy drug-free lifestyle; and

WHEREAS, governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

WHEREAS, the red ribbon has been chosen as a symbol commemorating the work of Enriquéé "Kiki" Camarena, a Drug Enforcement Administration agent who was murdered in the line of duty, and represents the belief that one person can make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

WHEREAS, October 23-31 has been designated National Red Ribbon Week, which encourages Americans to wear a red ribbon to show their support for a drug-free environment;

NOW, THEREFORE, I, Robert Wolfe, Mayor, City of Tavares, do hereby proclaim October 23-31 as *Red Ribbon Week* and urge all citizens to join me in this special observance.

IN WITNESS WHEREOF, I have hereunder set my hand this 2nd day of October, 2013.

_____

Robert Wolfe, Mayor

"Strengthening the Lives of America's Youth"

Orlando Devil Dogs
3rd Young Marine Division
5851 Camellia Dr
Orlando, FL 32807

3 Sep 2013

The Honorable Mayor Robert Wolfe
City of Tavares
201 E. Main St
Tavares, Fl 32778-1068

Dear Honorable Mayor Robert Wolfe

Red Ribbon Week will take place the last week of October and the Young Marine Units located in our great state will be actively participating in this nationally recognized illicit drug awareness event. You can assist us in publicizing and promoting this week by issuing a statewide proclamation that boldly declares our state's support and commitment in the fight against illegal drugs and those that promote their use. Attached you will find a sample proclamation to assist you in this effort. If possible it is important that the Young Marines are listed in the proclamation.

Last year our Unit, the, "Orlando Devil Dogs" earned the title "National Young Marine Unit of the Year 2013 – 2014 for our hard work in Drug Demand Reduction. In addition we were honored by the Drug Enforcement Administration (DEA) as one of 6 winners in the Nation to win the prestigious "Enrique "Kiki" Camarena" plaque for our year-long commitment to promote drug reduction within in our communities and lastly we were awarded the Drug Demand Reduction Streamer with Gold Crown for running a successful Red Ribbon Week Campaign. This would not have been possible without the support of our local communities.

The mission of the Young Marines program is to develop good citizenship and promote a healthy, drug-free lifestyle in our youth. Drug awareness and education are vital and key elements in the Young Marine's fight against illicit drug use and trafficking in our communities. To win this war on drugs, we must reduce the demand for illicit drugs and one of the best ways to accomplish this mission is through education and awareness. Red Ribbon Week is an excellent opportunity to promote illicit drug awareness and we hope that you will join with us in this campaign. Young Marines will actively and aggressively participate in the Red Ribbon Week Campaign. Having our Mayor's support in this Young Marine project will greatly assist us in getting our anti-drug message out.

In addition to showing your support with your proclamation, your participation by wearing a red ribbon is even more important. Enclosed you will find red ribbons for you and some of your staff. Please wear your ribbon, show your support, and let's work together to rid our communities of illicit drug use and those that traffic and profit from them.

"Young Marines impacting America's future - one Young Marine at a time"

"Strengthening the Lives of America's Youth"

The Young Marines Program is having a positive impact in our communities and we are developing responsible citizenship in our youth. The Young Marine's National Program has just won the "Fulcrum Shield Award" for the fifth time from the Secretary of Defense. We need your help so we may to continue in this effort to provide Drug Abuse Awareness in your community.

Lastly, I would like to know if it is possible for our unit to attend one of your Mayoral Council meetings for a formal presentation of the "Red Ribbon Week" proclamation as we would like to take pictures for submission for our after action reports and end of year award packages.

Semper Fidelis, Always Faithful

John M. Gionet

JOHN M. GIONET
Orlando Devil Dog
Young Marines
Unit Commander
SgtMaj, USMC, Retired

"Young Marines impacting America's future - one Young Marine at a time"

Public Press Release Announcing the Orlando Devils named; National Young Marines "Unit of the Year"

For Immediate Release
June 3, 2013

Contact: Andy Richardson, GR-PR
630-789-8899 or arichardson@gr-pr.com

Orlando Devil Dogs named Young Marines National 'Unit of the Year'

[Washington D.C. – June 3, 2013] – The Young Marines youth organization has named The Orlando Devil Dogs from Division 3 in Florida the national "Unit of the Year." Under the command of John Gionet, the unit meets in Orlando, FLA.

The announcement was made at the annual Adult Leaders Conference held May 18, 2013, in Reno, NV.

The Orlando Devil Dogs is composed of 50 Young Marines and 19 adult volunteers. According to unit commander Gionet, the unit made a commitment to work as a team on drug demand reduction education far more than the minimum required which is 3 hours per quarter per Young Marine.

"We strongly believe in the tenets of the drug awareness program, so we decided to give it intense focus and our very best effort," Gionet said. "Each Young Marine gave far more than the minimum, averaging 20 or more hours annually, and we put in more than 1,000 hours on Red Ribbon Week alone."

National Red Ribbon Week, held each October, teaches school children and youths to avoid drug use. It was established in memory of Enrique "Kiki" Camarena, an agent with the Drug Enforcement Administration (DEA) who was murdered in the line of duty in 1985.

The Orlando Devil Dogs ramped up its awareness campaign which gets information to the general public about the dangers of drug abuse. In addition, seven adult volunteers in the unit became Project Alert-certified instructors in drug awareness, and several senior Young Marines are actively seeking certification.

It is these efforts that resulted in the unit being named the national "Unit of the Year."

"The Orlando Devil Dogs put forth an amazing effort this year, and I congratulate the unit's Young Marines and adult volunteers on being named national 'Unit of the Year'," said Mike Kessler, national executive director and CEO of the Young Marines. "They

Public Press Release Announcing the Orlando Devils named; National Young Marines "Unit of the Year"

clearly demonstrate the spirit and work ethic needed to create the critical mass necessary to reduce destructive social norms and promote positive social behaviors."

The five other division winners are:

- Div 1 - Blackstone Valley (MA) - meeting location Milford, MA
- Div 2 - Shenandoah Valley (VA) - meeting location Winchester, VA
- Div 4 - Mountain View (CO) - meeting location Centennial, CO
- Div 5 - Genesee County (MI) -meeting location Burton, MI
- Div 6 - Southeast County (CA) meeting location Seal Beach, CA

The Young Marines organization is divided into six divisions across the United States. Each Young Marine unit is led and guided by adult volunteers, some of whom have had careers in the military. Annually, one unit is selected from each division. From these six winners, one is named the official national "Unit of the Year."

The Young Marines is a national non-profit 501c(3) youth education and service program for boys and girls, age eight through the completion of high school. The Young Marines promotes the mental, moral and physical development of its members. The program focuses on teaching the values of leadership, teamwork and self-discipline, so its members can live and promote a healthy, drug-free lifestyle.

Since the Young Marines' humble beginnings in 1959 with one unit and a handful of boys, the organization has grown to over 300 units with 10,000 youth and 3,000 adult volunteers in 46 states, the District of Columbia, Germany, Japan and affiliates in a host of other countries.

For more information, visit the official website at: http://www.YoungMarines.com.

###

Ginny Richardson, President
Ginny Richardson Public Relations
Burr Ridge Office 630-789-2337
Hinsdale Office 630-789-8555 x10
Mobile/Text 630-989-8555
grichardson@gr-pr.com
http://www.gr-pr.com
LinkedIn, Facebook

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 3

SUBJECT TITLE: Ribbon Cutting on New Service Level at City of Tavares Fire Department– Advanced Life Support (A.L.S.).

OBJECTIVE:

The objective of this agenda item is to provide City Council members the opportunity to ceremonially begin a new emergency medical service to the City of Tavares. That service is Advance Life Support (A.L.S.), provided through the City of Tavares Fire Department.

SUMMARY:

The City of Tavares has been preparing to raise the emergency medical service provided by its Fire Department from the Basic Life Support (B.L.S.) level to the level of Advanced Life Support (A.L.S.). This is a significant enhancement in the level of service provided to the residents and visitors of the City of Tavares. In accordance with the Interlocal agreement between the City, the County, and Lake E.M.S., the City of Tavares Fire Department officially began providing Advanced Life Support service on October 1, 2013.

With this agenda item, City Council is invited to "cut the ribbon" on this new service level. In doing so, Council members will ceremonially begin this potentially life-saving program.

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TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 4

SUBJECT TITLE: Approval of Agreement relating to Air Boss for the Seaplane Fly-In Events

OBJECTIVE:

To have City Council approve the attached Agreement relating to having an Air Boss for the two seaplane fly-in events in FY2013 for a total estimated expenses of $3,000.

SUMMARY:

In 2012, the City of Tavares hosted its first Seaplane Fly-In at Wooton Park on April 21, 2012. Now, the City will host both a fall and a spring fly-in. The estimated cost for an Air Boss for two events is $3,000.00. This will cover the cost of the expenses for the professional "Air Boss" to direct the fly-in activities, contests and proof of Air Boss operations insurance.

City expenses would be covered by FY 2014 CRA-TIF revenues and have been included in the City's approved FY 2014 budget.

Staff is requesting that Council approve the attached Agreement to have an Air Boss for the two fly-in events in FY 2014.

OPTIONS:

1. To approve the attached Agreement to have an Air Boss for the seaplane fly-in events for FY2014.

2. To not approve the attached Agreement to have an Air Boss for the seaplane fly-in events for FY2014.

STAFF RECOMMENDATION:

Staff recommends that the Council moves to approve the attached Agreement to have an Air Boss for the seaplane fly-in events for FY2014.

FISCAL IMPACT:

The estimated City out-of-pocket expenditures of $3,000 will be covered by FY 2014 CRA – TIF revenues contained in the City approved FY2013 budget.

LEGAL CONSIDERATIONS:

The City Attorney has reviewed and approved the attached Agreement.

AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 2013, between the City of Tavares, Florida (hereinafter referred to as "the City") and Air Boss Solutions, LLC (hereinafter referred to as "Vendor").

RECITALS

1. The City desires to enter into an agreement with Vendor for the provision of Air Boss services at The Halloween Seaplane Fly-In at Wooton Park and The Seaplane Fly-In at Wooton Park.

2. Vendor desires to enter into an agreement with the City to provide said services, and further agrees to be bound by the terms and conditions of this Agreement.

THEREFORE, in consideration of the foregoing recitals and for other good and valuable consideration, receipt of which is hereby acknowledged, the City and Vendor hereby covenant and agree as follows:

1. The Vendor agrees to provide Air Boss services at The Halloween Seaplane Fly-In at Wooton Park and the Seaplane Fly-In at Wooton Park. Air Boss services include coordinating the event's competitions, pilot briefings, all related safety guidance and working with the City on event ideas and development.

2. The Halloween Seaplane Fly-In is to be held on the Tavares Waterfront on October 26, 2013. The Seaplane Fly-In is to be held on April 26, 2014.

3. In addition to providing The Halloween Seaplane Fly-In and The Seaplane Fly-In Air Boss services as described in Paragraph 1, Vendor shall be responsible for the following:

a. Provide all necessary equipment related to providing Air Boss services.

b. Employ a Qualified "Air Boss" (as that phrase is generally understood) to supervise The Halloween Seaplane Fly-In and The Seaplane Fly-In.

c. Provide insurance as agreed to and approved by the City's Risk Manager as described in Attachment A to this Agreement. Vendor shall provide the City with the Certificate of Insurance as described in Attachment A at least fifteen (15) days prior to the event.

4. In exchange for the Vendor's obligations, the City shall pay Vendor THREE THOUSAND DOLLARS ($3,000). The City shall make the payment in the amount of ONE THOUSAND AND FIVE HUNDRED DOLLARS ($1,500) on October 26, 2013. The City shall make the second payment in the amount of ONE THOUSAND AND FIVE HUNDRED DOLLARS ($1,500) on April 26, 2014.

5. Vendor agrees to indemnify the City and hold it harmless from any claims or damages (including attorney's fees) that it may incur by reason of the operation of The Halloween Seaplane Fly-In and The Seaplane Fly-In services provided by Vendor.

6. The parties agree that if Vendor violates the terms and conditions of this Agreement, or violates any other applicable state, county or municipal ordinances, the City shall have the option to immediately terminate this Agreement.

7. Vendor shall be responsible for obtaining any and all necessary licenses, health certificates, permits, or other documents required to provide Air Boss services.

8. Vendor shall not be permitted to sublet or assign any part of the Air Boss services as set forth in this Agreement without first obtaining the written consent of the City.

9. Should Vendor breach the terms of this agreement, causing the City to employ an attorney for the enforcement of the provisions hereof, or for the collection of damages as a result of a breach, then the City's attorney's fees and court costs shall be paid by the Vendor.

Dated this __ day of _____, 2013.

CITY	VENDOR
_____	_____
John Drury, City Administrator City of Tavares, Florida	Air Boss Solutions, LLC By: Jon Pawelkop, Owner
Attest:	
	Attest:
_____	_____

8. Vendor shall not be permitted to sublet or assign any part of the Air Boss services as set forth in this Agreement without first obtaining the written consent of the City.

9. Should Vendor breach the terms of this agreement, causing the City to employ an attorney for the enforcement of the provisions hereof, or for the collection of damages as a result of a breach, then the City's attorney's fees and court costs shall be paid by the Vendor.

Dated this 1ST day of September, 2013.

CITY

_____

John Drury, City Administrator
City of Tavares, Florida

Attest:

_____

VENDOR

_____

Air Boss Solutions, LLC
By: Jon Pawelkop, Owner

Attest:

_____

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO: 5

SUBJECT TITLE: Approval of Proposal for City to host Round 3 of the US HydroDrag Nationals Jet Ski Racing Event

OBJECTIVE:

To have City Council approve the attached Agreement for the City to host the second round of the US HydroDrag Nationals Hot Water Tours Jet Ski racing event on October 19-20, 2013.

SUMMARY:

Staff has been approached to determine the interest of the City in hosting the third round of the US HydroDrag Nationals Jet Ski event in October 2013.

The event is expected to attract an estimated thousand people including spectators, participants, crews and families. These people will visit the Tavares community for approximately three days and stay in area hotels, eat in local restaurants and shop in our area venues during the slower Summer months.

The cost to host the event is $3,500. City cash expenses will not exceed $800 with a $2,700 sponsorship being provided by the Lake County Tourist Development Council.

City expenses are available in the 2013 – 2014 CRA-TIF budget and County matching funds have been approved by the County.

Staff is requesting that Council approve the attached Agreement for the City to host the third round of the US HydroDrag Nationals.

OPTIONS:

1. To approve the attached Agreement for the City to host Round 3 of the US HydroDrag Nationals.

2. To not approve the attached Agreement for the City to host Round 3 of the US HydroDrag Nationals.

STAFF RECOMMENDATION:

Staff recommends that the Council moves to approve the attached Agreement for the City to host Round 3 of the US HydroDrag Nationals in 2013 with the $800 City funds already being available in the 2013/14 CRA-TIF fund budget.

FISCAL IMPACT:

The estimated City out-of-pocket expenditures of $800 will be covered by 2013 – 14 CRA-TIF revenues.

LEGAL CONSIDERATIONS:

The City Attorney has reviewed and approved the attached Agreements.

3547 53rd Ave W. #221
Bradenton, FL 34210
(850) 376-5495

October 19-20, 2013 Event

Content

I. Introduction

II. Event Services

III. Schedule of Events and Tour Schedule

IV. Pro Hydro-X Tour Information

V. Responsibilities of Host Site

VI. Comments & Suggestions

I. Introduction

The US HydroDrag Nationals was established in order to promote and stage the exciting, action-sport of personal watercraft racing. Mike Young, Director of the HydroDrag Tour has been producing personal waterfcraft racing, ski shows, hydrodrags, and Freestyle Moto-X events for over 20 years all across the country and beyond. This IJSBA sanctioned watercross tour is the top racing circuit in Southeastern United States. Our events are recognized and sanctioned by the International Jet Sports Boating Association, of Halfmoon Bay, CA, and they are also recognized as World Finals Qualifiers for the IJSBA World Finals in Lake Havasu City, AZ…this event is in its 33rd year! The IJSBA has members in over 45 countries!

II. HydroDrag Nationals Tour Information

On average, a Tour attracts several thousand people per the weekend of the event including spectators, participants, crew, and families. As a result the local economy benefits with economic impact of dollars spent at hotels, restaurants, gas stations, and other local businesses. We have a very large demographic of participants including children as young as ten years old and adults in their sixty's, which is why the City of Tavares would benefit greatly by once again, hosting a stop on the US HydroDrag Nationals in 2013, building upon the seed we planted five years ago.

III. Services Provided by Greenhulk.net US HydroDrag Nationals

1.) Provide a two day, on-the-water racing events, professionally run and specifically designed to entertain an audience for six to seven hours each day.
2.) Provide all necessary equipment for the event.
3.) Provide $1,000,000.00 aggregate insurance policy.
4.) Provide Cash and Prizes for prize purse and oversee the distribution of the purse to event participants.
5.) Provide a minimum of 10 qualified officials to run each event.
6.) Provide safety patrol boats for official use.
7.) Pre-Race promotions and mail outs to entice participation.
8.) Prepare all the necessary insurance and official IJSBA paperwork.
9.) Provide all rules regulations for event and the administering of those rules.
10.) Enforce adherence to safety and insurance requirements which include but are not limited to: signing of waivers by all participants and crew members, the enforcement of safety equipment.
11.) Follow a pre-approved racing schedule, which has been tentatively set.
12.) Provide all necessary Permits for this event.
13.) The Tavares event in October will be titled "The Greenhulk.net US HydroDrag Nationals, presented by the City of Tavares and Lake County"
14.) The HydroDrag Tour is responsible either by direct survey of the event participants or other means of verifying overnight lodging stays of the participating members. This information shall be provided to the City no later than October 28th, 2013. Final payment of host fee will be withheld until verified

overnight lodging stay information is submitted.

H2X Racing Promotions is entitled to all series promotional, sponsorship, and merchandising dollars, as well as, the rider entry fees.

H2X Racing Promotions will agree to honor all event sponsorship commitments regarding signage, booth space, and other commitments that the host site makes pertaining the watercraft event, while the host site agrees to honor all series booth space, signage, and sponsorship commitments made by H2X Racing Promotions.

IV. Schedule of Events

Friday	
9am-5pm	Event set up
6pm-8pm	Late registration/rider check-in
9pm-???	Welcome Party
Saturday	
8am-9am	Late registration/rider check-in
9am	Mandatory Riders Meeting for all competitors
10am-12pm	HydroDrag Practice (One turn on each side)
12pm-1pm	Blowsion Flatwater Freestyle Qualifying/Lunch
1pm-5pm	All HydroDrag Classes Qualifying to Top 4 in each Class
Sunday	
10am	Riders Meeting
10:30am-12pm	Waterfrontoo/IJSBA Slalom Competition
12pm-1pm	Blowsion Flatwater Freestyle Competition/Lunch
1pm-2:30pm	All HydroDrag Finals
2:30-4pm	Sea Doo Speed Alley Competition
4:30pm	Awards Ceremony
5pm-8pm	Event Load Out

2013 HydroDrag Events

June 1-2	Tavares, FL	*GreenHulk.net US HydroDrag Nationals*	Round #1/PWC Week
August 24-25	Tavares, FL.	*GreenHulk.net US HydroDrag Nationals*	Round #2
Oct 19-20	Tavares, FL	*GreenHulk.net US HydroDrag Nationals*	Round #3***
Nov 2-3	Polk City, FL	*RIVA Racing HydroDrag* World Finals	
December 7	St. Pete, FL	*Mike's Toys for Tots Charity Poker Run*	

V. Responsibilities of Host Site

1.) Provide $3,500 for to Mike Young DBA H2X Racing Promotions for costs associated with producing the event such as insurance, sanctioning fees, payroll, and supplies. A deposit of $1,500 will be due on October 4th to secure insurance for the October 19th-20th event and the balance of $2,000 due upon receipt of verified overnight lodging stay information provided by H2X Racing Promotions as required.
2.) Provide fencing for pit area.
3.) Provide shelter area for scoring.

VI. Comments and Suggestions

These are suggestions we recommend that City of Tavares do prior to the event:
- Radio spots of the event through local tourism commission
- Notify local news stations and news papers of the event
- Provide booth space for local businesses, of which the city may keep proceeds

H2X Racing Promotions

Mike Young, Managing Director H2X Racing — 9/18/13 Date

City of Tavares

John Drury, City of Tavares — Date

EXHIBIT A
HALLOWEEN SEAPLANE FLY-IN AND THE SEAPLANE FLY-IN AGREEMENT
AIR BOSS SOLUTIONS, INC.
EVENT DATES: OCTOBER 26, 2013 & APRIL 26, 2014

INSURANCE REQUIREMENTS

i. $1M airport liability, combined single limit each occurence ($1M bodily injury per person, to include passengers and bystanders) and property damage

ii. $2M airport liability aggregate

iii. The City of Tavares is added additional insured with endorsement, and certificateholder

iv. Waiver of subrogation in favor of the City of Tavares

v. In-force certificate of insurance must be provided on a standard Acord form, with accompanying endorsement attached (refer to Item viii), **no later than 15 days prior to the event.**

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TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 6

SUBJECT TITLE: Domestic Registry Update

OBJECTIVE:

To provide an update to Council on the Domestic Registry Program

SUMMARY:

At the last Council Meeting staff was asked to provide an update to City Council on the Domestic Registry program.

As of September 27, 2013, there have been 22 couples registered in the City of Tavares. The program has gone smoothly.

OPTIONS:

No action required; update only.

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

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TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 7

SUBJECT TITLE: Ordinance #2013-16 – Amendment to Chapter 15 of the Police Pension Plan – Sections 15-74 Related to Investment Restrictions

OBJECTIVE:

To approve Ordinance #2013-16 amending Chapter 15, Section 15-74 of the Police Pension Plan

SUMMARY:

Ordinance #2013-16 has been prepared by the Police Pension Attorney and reviewed and approved by the Police Pension Board. It amends Section 15-74 to broaden the permissible investment restrictions which is permitted by Florida Statutes Chapter 185. The change has been recommended by the Board's investment professionals to allow more flexibility in the investment asset allocation. See letter from Board Attorney and Board Actuarial Foster & Foster.

The ordinance has been reviewed by the Bogdahn Group who has recommended approval (see attached letter).

OPTIONS:

1. Move to approve Ordinance #2013-16 amending Chapter 15, Section 15-74 of the Police Pension Plan
2. Do not approve Ordinance #2013-16

STAFF RECOMMENDATION:

Option 1: Move to approve Ordinance 2013-16 as recommended by the Board Attorney, financial consultants, and City's retirement consultant.

FISCAL IMPACT: See report from the Bogdahn Group.

LEGALLY SUFFCIENCY: The ordinance is legally sufficient

ORDINANCE NO. 2013-16___

AN ORDINANCE OF THE CITY OF TAVARES AMENDING CHAPTER 15, PENSIONS AND RETIREMENT, ARTICLE IV, POLICE OFFICERS' PENSION TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF TAVARES; AMENDING SECTION 15-74, FINANCES AND FUND MANAGEMENT; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA;

SECTION 1: That Chapter 15, Pensions and Retirement, Article IV, Police Officers' Pension Trust Fund, of the Code of Ordinances of the City of Tavares, is hereby amended by amending Section 15-74, Finances and Fund Management, subsection (f)(2), to read as follows:

* * * * *

(2) All monies paid into or held in the fund shall be invested and reinvested by the board and the investment of all or any part of such funds shall be ~~limited~~ subject to the following:

~~a. Annuity and life insurance contracts with life insurance companies in amounts sufficient to provide, in whole or in part, the benefits to which all of the members in the fund shall be entitled under the provisions of this system and pay the initial and subsequent premium thereon.~~

~~b. Time or savings accounts of a national bank, a state bank insured by the Bank Insurance Fund or a savings/building and loan association insured by the Savings Association Insurance Fund which is administered by the Federal Deposit Insurance Corporation or a state or federal chartered credit union whose share accounts are insured by the National Credit Union Share Insurance Fund.~~

~~c. Obligations of the United States or obligations guaranteed as to principal and interest by the government of the United States or by an agency of the government of the United States.~~

~~d. Bonds issued by the State of Israel.~~

~~e. Stocks, commingled funds administered by national or state banks, mutual funds and bonds or other evidences of indebtedness, provided that:~~

~~1. Except as provided in subparagraph 2., all individually held securities and all securities in a commingled or mutual fund must be issued or guaranteed by a corporation organized under the laws of the United States, any state or organized territory of the United States, or the District of Columbia.~~

~~2. Up to twenty-five percent of the assets of the fund at market value may be invested in foreign securities.~~

~~3. The board shall not invest more than five (5) percent of its assets in the common stock, capital stock, or convertible securities of any one issuing company, nor shall the aggregate investment in any one issuing company exceed five (5) percent of the outstanding capital stock of that company, nor shall the aggregate of its investments in common stock, capital stock and convertible securities at cost exceed seventy (70) percent of the assets of the fund.~~

a. Notwithstanding any limitation provided for in Chapter 185, Florida Statutes to the contrary (unless such limitation may not be amended by local ordinance) or any limitation in prior city ordinances to the contrary, all monies paid into or held in the Fund may be invested and reinvested in such securities, investment vehicles or property wherever situated and of whatever kind, as shall be approved by the

Board, including but not limited to common or preferred stocks, bonds, and other evidences of indebtedness or ownership. In no event, however, shall more than twenty-five percent of the assets of the Fund at market value be invested in foreign securities.

b. The Board shall develop and adopt a written investment policy statement setting forth permissible types of investments, goals and objectives of investments and setting quality and quantity limitations on investments in accordance with the recommendations of its investment consultants. The investment policy statement shall be reviewed by the Board at least annually.

c. In addition, the Board may, upon recommendation by the Board's investment consultant, make investments in group trusts meeting the requirements of Internal Revenue Service Revenue Ruling 81-100 and Revenue Ruling 2011-1 or successor rulings or guidance of similar import, and operated or maintained exclusively for the commingling and collective investment of monies, provided that the funds in the group trust consist exclusively of trust assets held under plans qualified under Section 401(a) of the Code, individual retirement accounts that are exempt under Section 408(e) of the Code, eligible governmental plans that meet the requirements of Section 457(b) of the Code, and governmental plans under 401(a)(24) of the Code. For this purpose, a trust includes a custodial account that is treated as a trust under Section 401(f) or under Section 457(g)(3) of the Code. While any portion of the assets of the Fund are invested in such a group trust, such group trust is itself adopted as a part of the System or plan.

* * * * *

SECTION 2: Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Tavares.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 4: That this Ordinance shall become effective upon its adoption.

PASSED AND ORDAINED ON this _____ day of _____, 2013, by the City Council of the City of Tavares, Florida.

_____
Robert Wolfe, Mayor
Tavares City Council

Passed First Reading:_____

Passed Second Reading:_____

ATTEST:

_____
Nancy A. Barnett
CITY CLERK

Approved as to form:

_____
Robert Q. Williams
CITY ATTORNEY

Law Offices
Christiansen & Dehner, P.A.
63 Sarasota Center Blvd. Suite 107 Sarasota, Florida 34240 • 941-377-2200 • Fax 941-377-4848

July 29, 2013

Mr. Sean Dison
Tavares Police Officers' Pension Trust Fund
P. O. Box 1068
Tavares, Florida 32778-1068

Re: City of Tavares Police Officers' Pension Trust Fund

Dear Sean:

At the direction of the Board, enclosed please find a proposed ordinance amending the City of Tavares Police Officers' Pension Trust Fund. This ordinance amends Section 15-74, Finances and Fund Management, to broaden the permissible investment restrictions (which is permitted by Chapter 185, Florida Statutes). The change has been recommended by the Board's investment professionals to allow more flexibility in the investment asset allocation in order to increase the investment return and still minimize risk. Increased returns could result in a lower funding requirement from the City.

Please provide a copy of this ordinance to each member of the board for review and approval at the next meeting.

By copy of this letter to the plan's actuary, Foster & Foster, Inc., I am requesting that they provide you with a letter indicating that there is no cost associated with the adoption of this ordinance.

If you have any questions, please feel free to give me a call.

Yours very truly,

Scott R. Christiansen

SRC/dm
enclosure

cc: Doug Lozen, with enclosure

FOSTER & FOSTER
ACTUARIES AND CONSULTANTS

August 13, 2013

VIA EMAL AND MAIL

Mr. Sean Dison
City of Tavares Police Officers' Pension Trust Fund
PO Box 1068
Tavares, FL 32778

Re: City of Tavares Police Officers' Pension Trust Fund

Dear Sean:

In response to the letter from Scott Christiansen dated July 29, 2013, we have reviewed the proposed Ordinance (identified on page 4 as dm/tav/pol/07-18-13.ord) amending Section 15-74 on Finances and Fund Management, and have determined that its adoption will have no impact on the assumptions used in determining the funding requirements of the program.

Because the changes do not result in a change in the valuation results, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Ordinance to each of the following offices:

Mr. Keith Brinkman
Bureau of Local Retirement Systems
Division of Retirement
P. O. Box 9000
Tallahassee, FL 32315-9000

Patricia Shoemaker
Municipal Police and Fire
Pension Trust Funds
Division of Retirement
P.O. Box 3010
Tallahassee, FL 32315-3010

If you have any questions, please let me know.

Sincerely,

Douglas H. Lozen, EA, MAAA
DHL/lke

cc: Scott R. Christiansen, Plan Attorney
cc: Captain David Myers
cc: Nancy Barnett, City Clerk

13420 Parker Commons Blvd., Suite 104 Fort Myers, FL 33912 · (239) 433-5500 · Fax (239) 481-0634 · www.foster-foster.com

THE BOGDAHN GROUP
simplifying your investment and fiduciary decisions

MEMORANDUM

FROM:	The Bogdahn Group;
	Daniel Johnson, Steve Gordon, and Mike Welker, CFA
TO:	City of Tavares (Pension Trust Funds)
DATE:	August 16, 2013
RE:	Summary of Proposed Pension Ordinance Revisions

We have provided below our initial review of the proposed ordinance revisions for the City of Tavares Police Officers' Pension Trust Fund "Police" and Firefighters' Pension Trust Fund "Fire". For purposes of this review we have consolidated our summary to focus on each Ordinance proposed jointly across the two plans to provide a more efficient synopsis.

"Investment" Ordinance Revision Review

AN ORDINANCE OF THE CITY OF TAVARES AMENDING CHAPTER 15, PENSIONS AND RETIREMENT, ARTICLE IV, POLICE OFFICERS' PENSION TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF TAVARES; AMENDING SECTION 15-74, FINANCES AND FUND MANAGEMENT

AN ORDINANCE OF THE CITY OF TAVARES AMENDING CHAPTER 15, PENSIONS AND RETIREMENT, ARTICLE V, FIREFIGHTERS' PENSION TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF TAVARES; AMENDING SECTION 15-104, FINANCES AND FUND MANAGEMENT

The "Investment" ordinance has been proposed and as outlined in the letter from the Plans' legal counsel, represents a proposed change to broaden the investment restrictions of the Pension Plans.

The proposed revisions provide for the removal of investment constraints to the Pension Plans' investment portfolios within the allowed guidelines established by the State Statutes Chapter 175 and 185. This broadening of the Pension Plans allowable investment structure would now provide for the Plans to change existing allocations or make allocations to new asset classes, and not require further revision to the ordinance to make these changes. While the removal of the investment parameters could allow the plans to take increased amounts of risk, it will additionally provide the Plans with the capability to take advantage of investment opportunities that may not be currently permissible in the ordinance. This revision is proposed by each of the Pension Boards' based on the recommendations of their investment professionals to allow them to adjust their investment structure to enhance the investment return of the Plans while still controlling for risks. Even though the restrictions have been broadened at the ordinance level the Investment Policy Statement for each plan will be more restrictive. As mentioned earlier each Board will now have the flexibility to add new asset classes without requesting ordinance modification. They would just need to edit the Investment Policy Statement which can be done much more efficiently.

Considerations: The Council should consider that removing these constraints could allow for increased opportunities for the Board to make changes to the investment structure, by imposing fewer restrictions on this investment portfolio.

Conclusion: The Pension Boards and their investment professionals are fiduciaries. Their main task is to administer the fund for participants and beneficiaries. We believe it is reasonable for each Board to request this additional flexibility to more efficiently and prudently administer the investments of each plan. We would recommend the commission approve this "Investment" ordinance change.

4901 Vineland Road ◌ Suite 600 ◌ Orlando, Florida 32811
Telephone (866) 240-7932 ◌ Facsimile (863) 292-8717
www.bogdahngroup.com

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TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 8

SUBJECT TITLE: Ordinance #2013-17 – Amendment to Chapter 15 of the Fire Pension Plan – Sections 15-104 Related to Investment Restrictions

OBJECTIVE:

To approve Ordinance #2013-17 amending Chapter 15, Section 15-104 of the Fire Pension Plan

SUMMARY:

Ordinance #2013-17 has been prepared by the Fire Pension Attorney and reviewed and approved by the Fire Pension Board. It amends Section 15-104 to broaden the permissible investment restrictions which is permitted by Florida Statutes Chapter 185. The change has been recommended by the Board's investment professionals to allow more flexibility in the investment asset allocation. See letter from Board Attorney and Board Actuarial Foster & Foster.

The ordinance has been reviewed by the Bogdahn Group who has recommended approval (see attached letter).

OPTIONS:

1. Move to approve Ordinance #2013-17 amending Chapter 15, Section 15-104 of the Fire Pension Plan
2. Do not approve Ordinance #2013-17

STAFF RECOMMENDATION:

Option 1: Move to approve Ordinance 2013-17 as recommended by the Board Attorney, financial consultants, and City's retirement consultant.

FISCAL IMPACT: See report from the Bogdahn Group.

LEGALLY SUFFCIENCY: The ordinance is legally sufficient

ORDINANCE NO. 2013-17

AN ORDINANCE OF THE CITY OF TAVARES AMENDING CHAPTER 15, PENSIONS AND RETIREMENT, ARTICLE V, FIREFIGHTERS' PENSION TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF TAVARES; AMENDING SECTION 15-104, FINANCES AND FUND MANAGEMENT; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA;

SECTION 1: That Chapter 15, Pensions and Retirement, Article V, Firefighters' Pension Trust Fund, of the Code of Ordinances of the City of Tavares, is hereby amended by amending Section 15-104, Finances and Fund Management, subsection (f)(2), to read as follows:

* * * * *

(2) All monies paid into or held in the fund shall be invested and reinvested by the board and the investment of all or any part of such funds shall be ~~limited~~ subject to the following:

~~a. Annuity and life insurance contracts with life insurance companies in amounts sufficient to provide, in whole or in part, the benefits to which all of the members in the fund shall be entitled under the provisions of this system and pay the initial and subsequent premium thereon.~~

~~b. Time or savings accounts of a national bank, a state bank insured by the Bank Insurance Fund or a savings/building and loan association insured by the Savings Association Insurance Fund which is administered by the Federal Deposit Insurance Corporation or a state or federal chartered credit union whose share accounts are insured by the National Credit Union Share Insurance Fund.~~

~~c. Obligations of the United States or obligations guaranteed as to principal and interest by the government of the United States or by an agency of the government of the United States.~~

~~d. Bonds issued by the State of Israel.~~

~~e. Stocks, commingled funds administered by national or state banks, mutual funds and bonds or other evidences of indebtedness, provided that:~~

~~1. Except as provided in subparagraph 2., all individually held securities and all securities in a commingled or mutual fund must be issued or guaranteed by a corporation organized under the laws of the United States, any state or organized territory of the United States, or the District of Columbia.~~

~~2. Up to twenty-five (25) percent of the assets of the fund at market value may be invested in foreign securities.~~

~~3. The board shall not invest more than five (5) percent of its assets in the common stock, capital stock, or convertible securities of any one issuing company, nor shall the aggregate investment in any one issuing company exceed five (5) percent of the outstanding capital stock of that company, nor shall the aggregate of its investments in common stock, capital stock and convertible securities at cost exceed seventy (70) percent of the assets of the fund.~~

a. Notwithstanding any limitation provided for in Chapter 175, Florida Statutes to the contrary (unless such limitation may not be amended by local ordinance) or any limitation in prior city ordinances to the contrary, all monies paid into or held in the Fund may be invested and reinvested in such securities, investment vehicles or property wherever situated and of whatever kind, as shall be approved by the Board, including but not limited to common or

preferred stocks, bonds, and other evidences of indebtedness or ownership. In no event, however, shall more than twenty-five percent of the assets of the Fund at market value be invested in foreign securities.

b. The Board shall develop and adopt a written investment policy statement setting forth permissible types of investments, goals and objectives of investments and setting quality and quantity limitations on investments in accordance with the recommendations of its investment consultants. The investment policy statement shall be reviewed by the Board at least annually.

c. In addition, the Board may, upon recommendation by the Board's investment consultant, make investments in group trusts meeting the requirements of Internal Revenue Service Revenue Ruling 81-100 and Revenue Ruling 2011-1 or successor rulings or guidance of similar import, and operated or maintained exclusively for the commingling and collective investment of monies, provided that the funds in the group trust consist exclusively of trust assets held under plans qualified under Section 401(a) of the Code, individual retirement accounts that are exempt under Section 408(e) of the Code, eligible governmental plans that meet the requirements of Section 457(b) of the Code, and governmental plans under 401(a)(24) of the Code. For this purpose, a trust includes a custodial account that is treated as a trust under Section 401(f) or under Section 457(g)(3) of the Code. While any portion of the assets of the Fund are invested in such a group trust, such group trust is itself adopted as a part of the System or plan.

* * * * *

SECTION 2: Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Tavares.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 4: That this Ordinance shall become effective upon its adoption.

PASSED AND ORDAINED ON this _____ day of _____, 2013, by the City Council of the City of Tavares, Florida.

_____
Robert Wolfe, Mayor
Tavares City Council

Passed First Reading:_____

Passed Second Reading:_____

ATTEST:

_____
Nancy A. Barnett
CITY CLERK

Approved as to form:

_____
Robert Q. Williams
CITY ATTORNEY

dm/tav/fire/07-18-13.ord

Law Offices
Christiansen & Dehner, P.A.
63 Sarasota Center Blvd. Suite 107 Sarasota, Florida 34240 • 941-377-2200 • Fax 941-377-4848

July 29, 2013

Chief Richard Keith
Tavares Firefighters Pension Trust Fund
424 E. Alfred St.
Tavares, Florida 32778

Re: City of Tavares Firefighters' Pension Trust Fund

Dear Richard:

At the direction of the Board, enclosed please find a proposed ordinance amending the City of Tavares Firefighters' Pension Trust Fund. This ordinance amends Section 15-104, Finances and Fund Management, to broaden the permissible investment restrictions (which is permitted by Chapter 175, Florida Statutes). The change has been recommended by the Board's investment professionals to allow more flexibility in the investment asset allocation in order to increase the investment return and still minimize risk. Increased returns could result in a lower funding requirement from the City.

Please provide a copy of this ordinance to each member of the board for review and approval at the next meeting.

By copy of this letter to the plan's actuary, Foster & Foster, Inc., I am requesting that they provide you with a letter indicating that there is no cost associated with the adoption of this ordinance.

If you have any questions, please feel free to give me a call.

Yours very truly,

Scott R. Christiansen

SRC/dm
enclosure

cc: Doug Lozen, with enclosure

FOSTER & FOSTER
ACTUARIES AND CONSULTANTS

August 13, 2013

VIA EMAL AND MAIL

Chief Richard Keith
City of Tavares Firefighters' Pension Trust Fund
424 E. Alfred St.
Tavares, FL 32778

Re: City of Tavares Firefighters' Pension Trust Fund

Dear Chief Keith:

In response to the letter from Scott Christiansen dated July 29, 2013, we have reviewed the proposed Ordinance (identified on page 4 as dm/tav/fire/07-18-13.ord) amending Section 15-104 on Finances and Fund Management, and have determined that its adoption will have no impact on the assumptions used in determining the funding requirements of the program.

Because the changes do not result in a change in the valuation results, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Ordinance to each of the following offices:

Mr. Keith Brinkman
Bureau of Local Retirement Systems
Division of Retirement
P. O. Box 9000
Tallahassee, FL 32315-9000

Patricia Shoemaker
Municipal Police and Fire
Pension Trust Funds
Division of Retirement
P.O. Box 3010
Tallahassee, FL 32315-3010

If you have any questions, please let me know.

Sincerely,

Douglas H. Lozen, EA, MAAA
DHL/lke

Cc: Scott R. Christiansen, Plan Attorney

THE BOGDAHN GROUP
simplifying your investment and fiduciary decisions

MEMORANDUM

FROM:	The Bogdahn Group;
	Daniel Johnson, Steve Gordon, and Mike Welker, CFA
TO:	City of Tavares (Pension Trust Funds)
DATE:	August 16, 2013
RE:	Summary of Proposed Pension Ordinance Revisions

We have provided below our initial review of the proposed ordinance revisions for the City of Tavares Police Officers' Pension Trust Fund "Police" and Firefighters' Pension Trust Fund "Fire". For purposes of this review we have consolidated our summary to focus on each Ordinance proposed jointly across the two plans to provide a more efficient synopsis.

"Investment" Ordinance Revision Review

AN ORDINANCE OF THE CITY OF TAVARES AMENDING CHAPTER 15, PENSIONS AND RETIREMENT, ARTICLE IV, POLICE OFFICERS' PENSION TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF TAVARES; AMENDING SECTION 15-74, FINANCES AND FUND MANAGEMENT

AN ORDINANCE OF THE CITY OF TAVARES AMENDING CHAPTER 15, PENSIONS AND RETIREMENT, ARTICLE V, FIREFIGHTERS' PENSION TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF TAVARES; AMENDING SECTION 15-104, FINANCES AND FUND MANAGEMENT

The "Investment" ordinance has been proposed and as outlined in the letter from the Plans' legal counsel, represents a proposed change to broaden the investment restrictions of the Pension Plans.

The proposed revisions provide for the removal of investment constraints to the Pension Plans' investment portfolios within the allowed guidelines established by the State Statutes Chapter 175 and 185. This broadening of the Pension Plans allowable investment structure would now provide for the Plans to change existing allocations or make allocations to new asset classes, and not require further revision to the ordinance to make these changes. While the removal of the investment parameters could allow the plans to take increased amounts of risk, it will additionally provide the Plans with the capability to take advantage of investment opportunities that may not be currently permissible in the ordinance. This revision is proposed by each of the Pension Boards' based on the recommendations of their investment professionals to allow them to adjust their investment structure to enhance the investment return of the Plans while still controlling for risks. Even though the restrictions have been broadened at the ordinance level the Investment Policy Statement for each plan will be more restrictive. As mentioned earlier each Board will now have the flexibility to add new asset classes without requesting ordinance modification. They would just need to edit the Investment Policy Statement which can be done much more efficiently.

Considerations: The Council should consider that removing these constraints could allow for increased opportunities for the Board to make changes to the investment structure, by imposing fewer restrictions on this investment portfolio.

Conclusion: The Pension Boards and their investment professionals are fiduciaries. Their main task is to administer the fund for participants and beneficiaries. We believe it is reasonable for each Board to request this additional flexibility to more efficiently and prudently administer the investments of each plan. We would recommend the commission approve this "Investment" ordinance change.

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AGENDA SUMMARY
TAVARES CITY COUNCIL
OCTOBER 2, 2013

TAB NO. 9

SUBJECT TITLE: RESOLUTION 2013-11
EXPANSION OF THE DOWNTOWN CRA TO INCLUDE THE SITE OF TAVARES FIRE STATION 1, THE SITE OF THE PUBLIC WORKS DEPARTMENT, AND THE SOUTHERN PORTION OF NORTH DISSTON AVENUE BETWEEN E. MAUD STREET AND E. MAIN STREET.

OBJECTIVE:

To consider the approval of Resolution #2013-11 which will amend the CRA boundary by adding the southern portion of North Disston Avenue between East Maud Street and East Main Street and three parcels of City owned property which include the site of Tavares Fire Station 1 (Alternate Key: 1689732 and 1087503) and the site of Public Works Department (Alternate Key: 1379504) .

SUMMARY:

Florida Statute 163.361 authorizes governing bodies to modify their redevelopment plans to include a change in the boundaries of the redevelopment area. The governing body is required to hold a public hearing on the proposed modification and report it to each relevant taxing authority prior to the adoption of any modification resolution. Lake County has been notified of the proposed modification by certified letter and has communicated their support.

The area identified for inclusion in the CRA must meet the criteria described in statute 163.340 (7) which defines "Slum Area" or (8) which defines "Blighted Area". Consistent with the definition of "blighted area" the proposed site is an area in which there are several deteriorated or deteriorating structures and in which conditions are leading to economic distress as well as other indicators of blight as is further outlined in the City of Tavares Finding of Necessity attached to this staff report.

The Tavares Fire Station 1 building was built in 1900. The several buildings in which Public Works Department operates were built in 1951. Both sites are served by aging clay water and waste water lines as opposed to the more durable materials which meet modern construction standards.

Both Fire Station 1 and the Public Works Department have out grown the facilities which they are currently using and have plans to relocate to new sites within the City. Once they have vacated their current site, it will likely be very difficult to find new purchasers of the property without making significant improvements to the site. If the properties are left vacant and in their current blighted and increasing deteriorating state, the site will likely negatively affect the property values of the surrounding areas as well.

The adjacent portion of North Disston Avenue between E. Maud Street and E. Main Street provides access to the Public Works Department and for that reason it is included with this modification.

This Downtown Redevelopment Master Plan suggests that the City convert the site into a parking structure to the downtown's growing parking demand. It also suggests that such new parking structures be combines with retail, office or other active uses. As the site is immediately adjacent to the Downtown CRA, staff believes it is appropriate to amend the CRA Boundary to include the site to streamline the process of positioning the site for future redevelopment and increasing its attractiveness as a mixed use more compatible to the surrounding area.

Consistent with Florida Statute 163.361, this report and proposed resolution has been sent to Lake County Board of County Commissioners as well as other relevant taxing authorities.

OPTIONS:

1. That City Council moves to approve Resolution 2013-11.
2. That City Council denies Resolution 2013-11.

PLANNING & ZONING BOARD RECOMMENDATION:

At its September 19th meeting, the Tavares Planning & Zoning Board voted unanimously to recommend approval of Resolution 2013-11.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to approve Resolution 2013-11.

FISCAL IMPACT: N/A

LEGAL SUFFICIENCY

This resolution has been reviewed by the City Attorney and approved for legal sufficiency.

RESOLUTION #2013-11

A RESOLUTION ADOPTING A FINDING OF NECESSITY STUDY THAT IDENTIFIES A PORTION OF THE DOWNTOWN AREA OF THE CITY OF TAVARES AS SLUM AND BLIGHT; IDENTIFYING THAT THE REDEVELOPMENT OF THIS AREA IS ESSENTIAL TO THE INTEREST OF THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE RESIDENTS OF THE CITY OF TAVARES; AMENDING THE TAVARES DOWNTOWN TAVARES REDEVELOPMENT MASTER PLAN AND THE DOWNTOWN COMMUNITY REDEVELOPMENT MAP TO ADD CITY OWNED PROPERTIES LYING BETWEEN E. ALFRED STREET AND E. MAIN STREET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Community Redevelopment Act of 1969, as codified in Part III of Section 163 of the Florida statutes, empowers municipalities to undertake community redevelopment in order to eliminate slum and blighted conditions, and

WHEREAS, Objective 1-1.5 of the City of Tavares Comprehensive Plan states that the City will designate redevelopment areas within the City of Tavares and shall develop mechanisms for funding improvements, and

WHEREAS, the City of Tavares staff has identified a portion of the downtown area of the City of Tavares as having conditions of "slum and blight" as identified in Section 163.340(7) & 163.340 (8) of the Florida Statutes, and

WHEREAS, this Finding of Necessity identifies the area as having inadequate street layout and parking facilities, and deterioration of sites or other improvements, and

WHEREAS, the inclusion of the subject parcels for rehabilitation and development is appropriate in the interest of the Public health, safety, morals or welfare of the citizens of the City of Tavares, and

WHEREAS, under Florida Statute 163, the City of Tavares has the authority to establish a Community Redevelopment Area to facilitate the elimination of slum and blighted conditions, and

WHEREAS, the Tavares City Council functions as the Community Redevelopment Agency, and

WHEREAS, after proper notice to the public and the effected taxing authorities and after due consideration of public hearings,

NOW THEREFORE, BE IT RESOLVED that the Tavares City Council:

a) Adopts the City of Tavares 2013 Finding of Necessity Report (Attachment A) as appropriate documentation to justify expanding the CRA Boundary to include the following subject area which is legally defined as:

Parcel 1 – Parcel No. 28-19-26-180002600400 Alt Key: 1689732

Tavares, St. Clair-Abrams ext supplemental plat lot 4 block 26 less w 10 feet lying northly of old government meander line that part of RR R/W lying westerly of center line of said RR & lying south of southerly R/W of Alfred Street and extending southwesterly to Disston Avenue & Lake Dora Drive less easterly 15 feet--GOV PLAT 1 PG 28 | ORB 601 PG 580

Parcel 2 – Parcel No. 28-19-26-180002600500 Alt Key: 1087503
Tavares, St. Clair-Abrams ext supplemental plat lot 5, S of old meander line block 26 GOV PLAT 1 PG 28 | ORB 594 PG 751

Parcel 3 – Parcel No. 28-19-26-180002600201 Alt Key: 1379521
Tavares, St. Clair-Abrams ext supplemental plat lots 1, 2, 3 block 26 ½ GOV PLAT 1 pg 28; and

That portion of S. Disston Avenue lying between E. Maud Street and E. Alfred Street.

as meeting the definitions of "slum" [F.S. 163.340 (7)] and blight [F.S. 163.340 (8)] , and redevelopment in this area is necessary in the interest of the public health, safety, and welfare of the residents of the City of Tavares ,and

b) Hereby establishes that all authority identified by Florida Statutes 163.370 and 163.358 and conferred upon the Community Redevelopment Agency of the City of Tavares shall be extended to administer the activities within the expanded Community Redevelopment Area as defined by this ordinance.

c) Amends the Downtown Redevelopment Master Plan to add as follows:

Part I Overview - Project Background and Planning Process

<u>In 2013, the City of Tavares adopted Resolution 2013-11 amending the CRA boundaries to add property which is described within the resolution which can be found within Part V of the Downtown Redevelopment Master Plan.</u>

<u>Part IV – Appendix D: Legal Description by adding Area C</u>

<u>Parcel 1 – Parcel No. 28-19-26-180002600400 Alt Key: 1689732</u>

<u>Tavares, St. Clair-Abrams ext supplemental plat lot 4 block 26 less w 10 feet lying northly of old government meander line that part of RR R/W lying westerly of center line of said RR & lying south of southerly R/W of Alfred Street and extending southwesterly to Disston Avenue & Lake Dora Drive less easterly 15 feet--GOV PLAT 1 PG 28 | ORB 601 PG 580</u>

<u>Parcel 2 – Parcel No. 28-19-26-180002600500 Alt Key: 1087503
Tavares, St. Clair-Abrams ext supplemental plat lot 5, S of old meander line block 26 GOV PLAT 1 PG 28 | ORB 594 PG 751</u>

<u>Parcel 3 – Parcel No. 28-19-26-180002600201 Alt Key: 1379521
Tavares, St. Clair-Abrams ext supplemental plat lots 1, 2, 3 block 26 ½ GOV PLAT 1 pg 28; and</u>

That portion of S. Disston Avenue lying between E. Maud Street and E. Alfred Street.

d) Adopts the amended City of Tavares Community Redevelopment Area Map which reflects the added subject properties (Attachment B)

THIS RESOLUTION will become effective immediately upon final adoption.

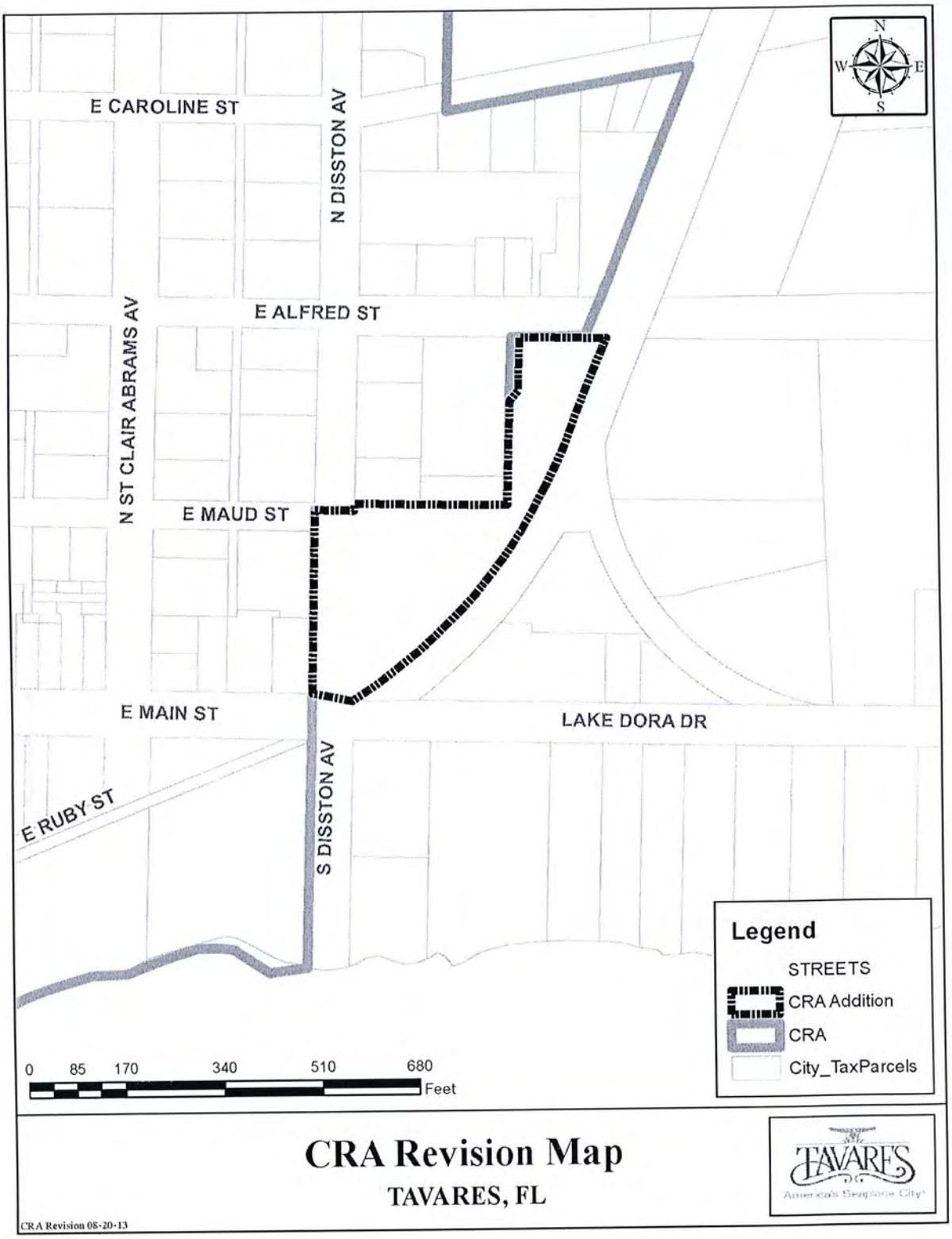
PASSED AND RESOLVED this ____ day of _____, 2013 by the Tavares City Council.

_____
Robert Wolfe, Mayor
Tavares City Council

ATTESTED

_____
Nancy A. Barnett
City Clerk

_____
Approved as to Form
City Attorney



CRA Revision Map

TAVARES, FL

1

Orlando Sentinel

Publication Date: 09/09/2013

Ad Number: 1744738-1
Insertion Number:
Size: 3 x 10.5
Color Type: B&W

Client Name: / PO# Fitzgerald/AliSH
Advertiser: City of Tavares
Section/Page/Zone: Lake Zone/E004/LAK
Description: Res- 2013-11

This E-Sheet(R) is provided as conclusive evidence that the ad appeared in The Orlando Sentinel on the date and page indicated. You may not create derivative works, or in any way exploit or repurpose any content.

LAKE THINGS TO DO

Aquatics

LEESBURG AQUATICS for swimmers from 5 through masters (19 and older) is inviting recreational swimmers looking to develop their swimming skills. Fees: $35-$55 per month and other fees for meets and USA Swimming registration. Year-round and summer recreational programs are available. Details: leesburgaquaticsclub.com, 407-421-8049 or email leesburgaquaticsclub@hotmail.com.

Archery

JOSEPH STEED'S ARCHERY offers beginning, intermediate and advanced archery classes Saturdays and Sundays at 8 a.m. in Montverde. Ages: 9-90. All experience levels welcome. Details: Joseph Steed, 407-913-4140 or josephsteedsarchery.com.

Baseball

CENTRAL FLORIDA REDHAWKS travel baseball teams are looking for players 8-13 years old to play. Our coaches are experienced and former baseball players who have your child's development in mind. We have a 7,000-square-foot, state-of-the-art indoor-training facility where we use the same training techniques as many college and Major League Baseball teams. For info on RedHawks Spring/Summer Travel Baseball Team, call 352-735-0015 or email cfredhawks@gmail.com.

MOUNT DORA BASEBALL ACADEMY is offering training sessions Mondays from 6-8 p.m. There are 12 hitting stations, a speed and agility workout. Program is for players 7-12. Fee: $15 per session or $50 a month, and special pricing is available for families. Reservations are taken at 352-735-0015 or at mtdoraba seballacademy@gmail.com. Private lessons, camps and clinics also are offered.

Chess

CLERMONT CHESS CLUB meets twice weekly at the Kehlor Building, 466 W. Minneola Ave., Clermont. Meeting days are Thursday 7-10 p.m. and Saturday 2-7 p.m. We sponsor USCF-rated Quick Chess 15-minute and 30-minute tournaments. Beginners to advanced players. Free tutoring is available. Details: Joe Sanderlin at floridasanderlin@yahoo.com, 352-394-6280.

Equestrian

RIDING LESSONS, trail rides, horse leasing, pony rides and barn tours are being offered at 10639 Toad Road, Clermont. Riding lessons ($30), horse leasing ($100 a month), trail riding ($35), pony rides ($10), barn tours ($5). Proceeds are used for horse rescue. Reservations: 352-398-5491 or email dchorses@cfl.rr.com.

Fishing

SOUTH LAKE BASS ANGLERS Fishing Club is seeking new members. Boaters and nonboaters welcome. The club meets once a month and fishes the third Saturday of every month. Details: southlakebassanglers.com or call Al Smith, 352-396-6381.

Fitness

EUSTIS RECREATION is offering four Jazzercize dance-fitness classes. Classes at the American Legion, 101 S. Bay St., Eustis. Days: Mondays, Tuesdays and Thursdays 5:30-6:30 p.m., Saturdays 8:15-9:15 a.m. Details: Stacy Mathis 386-624-2033.

GOLDEN TRIANGLE YMCA is offering a fitness assessment that will include a measure of total body composition, BMI, lean mass, fat weight, strength endurance and stamina. Accurate goal weight is projected, based on lean mass, by a certified personal trainer. YMCA members only; fee-based. Details: 352-343-1144.

Golf

15TH LAKE-SUMTER STATE COLLEGE Golf Classic will be Sept. 20 with a shotgun start at Arlington Ridge Golf Club. Proceeds help offer scholarships to local high school athletes based on financial need, scholastic aptitude and athletic excellence. Sponsorship rates: ($2,000, $1,000, $600). Foursome rate: $500. Details: Rosanne Brandeburg, executive director, 352-365-3518 or brandebr@lssc.edu; or Mike Maturlia, athletic director, 352-323-3645 or maturliam@lssc.edu.

STAFF FILE PHOTO

Lake County Beach Volleyball Association at Al's Landing in Tavares is available for open play, tournament and leagues.

Gymnastics

GOLDEN TRIANGLE YMCA tumbling class for ages 2-5. Classes are Wednesday and Friday from 11 a.m.-noon. Members and nonmembers welcome. Class teaches youngsters body control. Details: 352-343-1144.

Karate

MOUNT DORA PARKS AND RECREATION MARTIAL ARTS program in Uechi-ryu karate is Mondays and Wednesdays: (children) 5-11 years old, 5-5:30 p.m.; (juniors) 12-15 years old, 5:30-6 p.m. Teacher is George E. Mattson, 10th-degree black belt; (adults) 6-7:30 p.m. Teacher is David Berndt, renshi. Also classes in traditional Okinawa weapon training for adults, 7:30-10 p.m. Teacher is Tom Bentley, renshi; and traditional WadoRyu karate for Adults on Thursdays 7-10 p.m. Teacher is Tom Bentley, renshi. Tuition: single program: $50 per month.

Kayaking

FLORIDA FROM A KAYAK offers classes, eco-tours and rentals. There is an orientation called smart start, which is an hour ($40, including kayak rental). There also is a quick start class of two to three hours ($65, including kayak rental) and an introduction to kayaking ($95, including kayak rental). Details 352-406-0904.

Kickboxing

GOLDEN TRIANGLE YMCA is sponsoring kickboxing Monday and Wednesday from 7:30-8:30 p.m.

Lawn bowling

FREE LESSONS for anyone interested in having fun and gentle exercise are being offered at the Mount Dora Lawn Bowling Club. No experience needed. The club is on Donnelly Street just beyond the main business section of downtown Mount Dora. For more information about lessons and open houses at our very social club, call Judy Bublitz, 352-343-2762, or go to mountdoralawnbowling.com.

Sailing

JUNIOR SAIL TRAINING for intermediate and advanced Opti sailors (8-15) who are graduates of the Opti beginners class will be Saturdays from 9:30 a.m.-12:30 p.m. Fee for 10-session course is $150. Instruction provided by U.S. Sailing certified instructors. Details: lakeeustissailingclub.org.

Soccer

LAKE COUNTY SOCCER CLUB is taking registration applications for the upcoming year. Age groups are from 6-19 for boys and girls. This is the competitive travel program for serious soccer players. Call 352-742-7077 for more details or go to lakecountysoccerclub.com.

Softball

MOUNT DORA Parks & Recreation Department is taking registration for the Church Coed Softball League. Ages 16 and up. $295 per team. Games played at the Frank Brown Sports Complex in Mount Dora. Details: 352- 272-1905

Strength training

MOUNT DORA Parks & Recreation Department has classes for men and women from 9 a.m.-10 a.m., Tuesdays and Thursdays at the Donnelly Park Building in downtown Mount Dora. Cost is $40 per month. Details: 352-735-7183.

Swimming

GOLDEN TRIANGLE YMCA is registering members and nonmembers, ages 6 months to adults, for swim lessons. Parent-child lessons are available, and lessons are mornings and evenings. Details: 352-343-1144.

Tae kwon do

GOLDEN TRIANGLE YMCA is offering a class three times during the week for ages 5 and older, including adults. There is a one-time free week to try the program. Instructor Chris LeRoux is a fifth-degree black belt with more than 30 years' experience. Details: 352-343-1144.

Tai chi

GOLDEN TRIANGLE YMCA is offering a tai chi program with instructor John Shea. Classes are Wednesday evenings for four weeks. All ages and abilities are welcome. Members are free. Details: 352-343-1144.

Tennis

MOUNT DORA Parks & Recreation Department is taking registration for junior and adult tennis. Age groups: 3-18 for boys and girls. $48 per 4-week session. Junior classes are held on Wednesdays at various times depending on the age group. Cost for adult classes is $15 per class or $55 for four classes. Adult classes are Fridays from 6-7p.m. Both junior and adult classes are at the 11th Avenue tennis courts in Mount Dora. Details: 352-735-7183.

Tumbling

GOLDEN TRIANGLE YMCA is offering tumbling classes for 2-5-year-olds. Classes are Wednesdays from 11 a.m.-noon. Details: 352-343-1164.

Volleyball

LEESBURG has started an open gym for coed adult volleyball (18-plus) from 7-10 Friday nights at Leesburg Recreation Center gym on Griffin Street. There is no fee, and all skill levels are welcome.

LAKE COUNTY BEACH VOLLEYBALL ASSOCIATION at Al's Landing in Tavares is available for open play, tournament and leagues. Details: Butch Hendrick, 352-267-1670, or Darrin Williams, 407-923-6518.

Walking

MINNEOLA is offering the City Hall Gymnasium for adults and seniors as a place to walk for fitness and exercise. The gym will be open 7:45-9 a.m. Thursdays and Fridays. No registration or fee. Details: 352-394-3598, Ext. 229.

Yoga

EUSTIS COMMUNITY CENTER has yoga classes for all levels of fitness. One-hour classes are Monday, Thursday and Saturday beginning at 10:30 a.m. There is also a Wednesday class at 4:30 p.m. Prices range from $8.50-$11 per class, depending on size of package purchased. First class is free. Details: 352-589-7475.

Zumba

EUSTIS RECREATION is offering Zumba Fitness classes with licensed instructor Sherri Hodge. Classes: Mondays at 7 p.m., Wednesdays at 7 p.m. and Fridays at 6:30 p.m. The hourlong classes are in the Eustis Service Center, 301 W. Ward Ave., Eustis. Fees: pay per class or monthly rates available. Details: 352-250-3522

Miscellaneous

JAZZERCISE CLASSES are being offered at Eustis Middle School on Monday, Tuesday and Thursday evenings at 5:30 and Saturdays at 9:30 a.m. Details: 386-624-2033.

Submit information by fax at 352-742-5938 or 407-420-5069 or by emailing jrwilliams@tribune.com or sports@orlandosentinel.com.

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Leesburg, FL 34788
352-314-2929
THE VILLAGES
910 Old Camp Rd., Suite 152
Lake Sumter Landing Professional Park
The Villages, FL 32162
352-391-1437
Toll Free: 1-888-283-5580 • www.shenallergy.com

THE CITY OF TAVARES
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Resolution 2013-11 titled as follows:

RESOLUTION 2013-11

A RESOLUTION ADOPTING A FINDING OF NECESSITY STUDY THAT IDENTIFIES A PORTION OF THE DOWNTOWN AREA OF THE CITY OF TAVARES AS SLUM AND BLIGHT; IDENTIFYING THAT THE REDEVELOPMENT OF THIS AREA IS ESSENTIAL TO THE INTEREST OF THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE RESIDENTS OF THE CITY OF TAVARES; AMENDING THE TAVARES DOWNTOWN TAVARES REDEVELOPMENT MASTER PLAN AND THE DOWNTOWN COMMUNITY REDEVELOPMENT MAP TO ADD CITY OWNED PROPERTIES LYING BETWEEN E. ALFRED STREET AND E. MAIN STREET; AND PROVIDING AN EFFECTIVE DATE.

Proposed Resolution 2013-11 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on September 19, 2013, at 3 p.m.; and
2. Tavares City Council meeting on October 2, 2013, at 4 p.m.

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Resolution 2013-11 may be inspected by the public between the hours of 7:30 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed resolution. It is City Council policy to limit public discussion of proposed ordinances & resolutions to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department: City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at 742-6404.

TAVARES

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
OCTOBER 2, 2013

AGENDA TAB NO. 10
SUBJECT TITLE: Initiating Resolution- 2013-15
Interlocal Service Boundary Agreement with Lake County
Old 441 Corridor

OBJECTIVE:

To obtain Council's approval of an Initiating Resolution for an ISBA between Lake County and the City of Tavares for lands generally located along the Old 441 Corridor between Tavares and Bay Road.

SUMMARY:

On August 21st, City Council directed staff to initiate the process for negotiating an ISBA between Lake County and the City of Tavares for lands located along the Old 441 Corridor between Tavares and Bay Road. The Interlocal Service Boundary Act provides for a more flexible process for adjusting municipal boundaries while encouraging intergovernmental coordination in planning and service delivery.

The Statutes require that notification and copies of this resolution are provided to all municipalities within the County. Other municipalities may adopt resolutions indicating their desire to participate in the negations.

ISBAs can be extremely flexible but service provisions most frequently negotiated include:
1. Public safety
2, Fire, emergency rescue and medical
3. Water and waste water
4. Road ownership, construction and maintenance
5. Conservation, parks and recreation
6. Stormwater management and drainage

The area for consideration, proposed by this Initiating Resolution, which is also open to negotiation, includes all properties not currently within Tavares City Boundary, between the Old 441 Corridor, Bay Road and Lake Dora. The configuration of this area will minimize the possibility of enclaves and will allow for the coordinated, planned extension of city utility lines.

The final terms of the agreement will be adopted by an ordinance that is approved by City Council.

OPTIONS:

1. That City Council approves Resolution 2013-15.
2. That City Council denies Resolution 2013-15.

STAFF RECOMMENDATION:

Staff recommends that City Council approves Resolution 2013-15.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This agenda summary has been reviewed for legal sufficiency.

RESOLUTION 2013-15

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA, AUTHORIZING THE CITY OF TAVARES TO INITIATE THE NEGOTIATION PROCESS FOR AN INTERLOCAL SERVICE BOUNDARY AGREEMENT BETWEEN THE CITY OF TAVARES AND LAKE COUNTY, FOR LANDS GENERALLY LOCATED ALONG THE OLD 441 CORRIDOR, PURSUANT TO CHAPTER 171, PART II, FLORIDA STATUTES; PROVIDING THAT THIS RESOLUTION SHALL ACT AS THE REQUIRED INITIATING RESOLUTION UNDER CHAPTER 171.203, FLORIDA STATUTES; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Tavares deems it to be in the best interest of the City to negotiate an Interlocal Service Boundary Agreement with Lake County for the area depicted in the map attached as Exhibit "A" and by this reference made a part hereof; and

WHEREAS, the City of Tavares has sufficient capacity to service the lands depicted in Exhibit "A"; and

WHEREAS, the City of Tavares seeks improvements to the Old 441 corridor in view that this is one of the main Gateways into the city; and

WHEREAS, the City of Tavares desires to annex those properties depicted in Exhibit "A"; and

WHEREAS, Chapter 171,203, Florida Statues, establishes a more flexible process of adjusting municipal boundaries through intergovernmental coordination in planning and service delivery.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA, THAT:

Section 1. The City of Tavares, Florida hereby agrees to negotiate in good faith with Lake County, in accordance with Chapter 171.203, Florida Statutes, regarding a streamlined annexation and land use amendment process for property currently in the unincorporated area of the County as outlined in Exhibit "A", a copy of which is attached hereto and incorporated herein by reference; and further agrees to address during the negotiations the issues outlined in Section 2 and 3 herein.

Section 2. The City of Tavares agrees that negotiations regarding an Interlocal Service Boundary Agreement will address, at a minimum, issues concerning service delivery, fiscal responsibilities, and boundary adjustment as they concern the City's and the County's responsibilities for the funding and delivery of the following services:

1. Police
2. Fire, Rescue, and Emergency Medical
3. Water and Wastewater
4. Road Ownership, Construction, and Maintenance
5. Conservation, Parks and Recreation
6. Stormwater Management and Drainage

Section 3. Negotiations regarding an Interlocal Service Boundary Agreement will also address land use designations within the area outlined in Exhibit "A" and the City's vision for this area.

THIS RESOLUTION will become effective upon approval by the Tavares City Council.

PASSED AND RESOLVED _____ day of _____, 2013 by the Tavares City Council.

_____
Robert Wolfe, Mayor
Tavares City Council

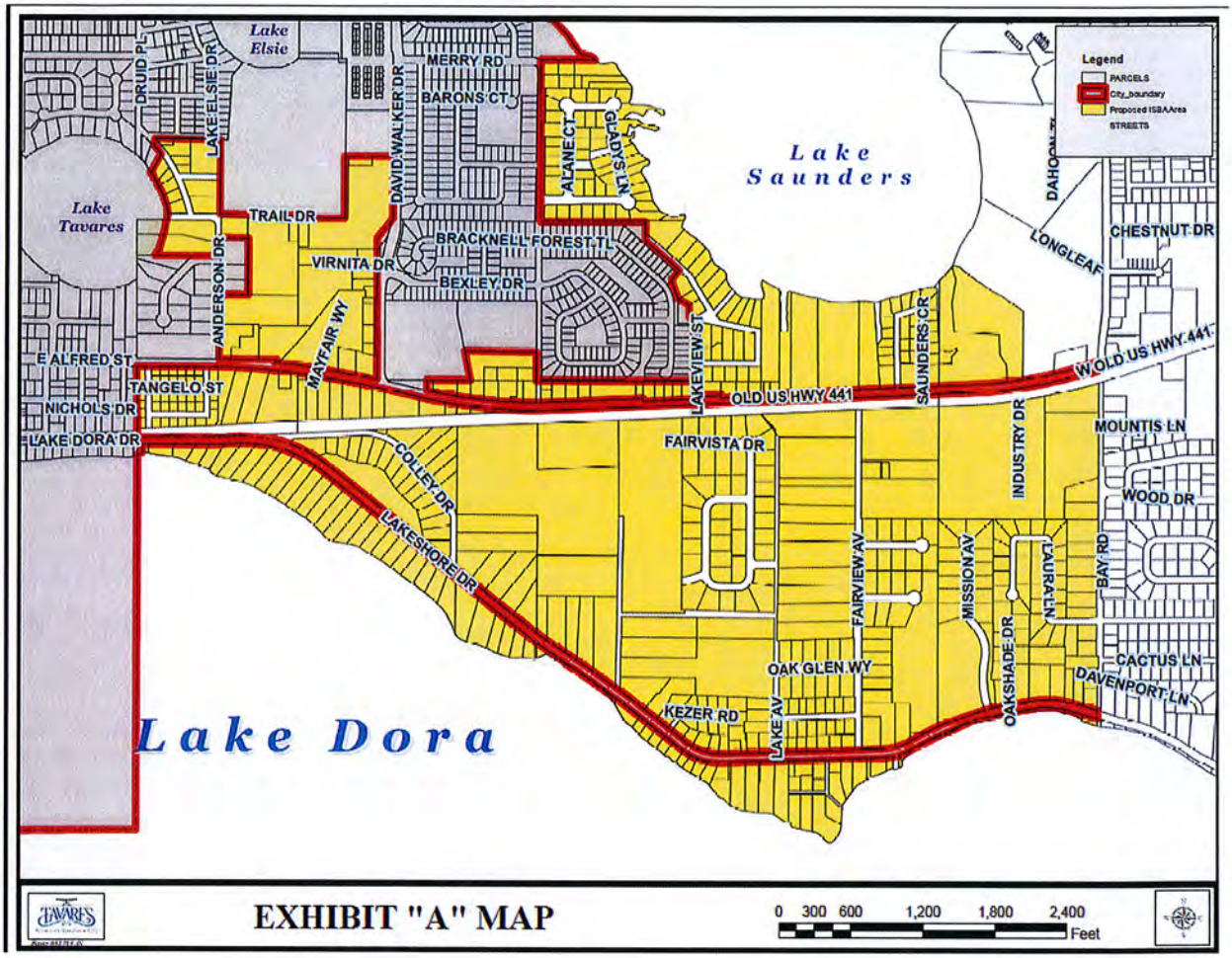
ATTEST

_____
Nancy A. Barnett, City Clerk

Approved as to form and legality:

_____
Robert Q. Williams, City Attorney

Exhibit "A"


Legend
PARCELS
City_boundary
Proposed ISBA Area
STREETS
Lake Elsie
Lake Tavares
Lake Saunders
Lake Dora
DRUID PL
LAKE ELSIE DR
MERRY RD
BARONS CT
DAVID WALKER DR
ALANE CT
GLADYS LN
TRAIL DR
VIRNITA DR
BRACKNELL FOREST TL
BEXLEY DR
ANDERSON DR
MAYFAIR WY
E ALFRED ST
TANGELO ST
NICHOLS DR
LAKE DORA DR
LAKEVIEW ST
OLD US HWY 441
SAUNDERS CR
W OLD US HWY 441
DAHOON ST
LONGLEAF
CHESTNUT DR
MOUNTIS LN
WOOD DR
INDUSTRY DR
FAIRVISTA DR
COLLEY DR
LAKESHORE DR
FAIRVIEW AV
MISSION AV
LAURA LN
BAY RD
OAK GLEN WY
OAKSHADE DR
CACTUS LN
DAVENPORT LN
KEZER RD
LAKE AV
EXHIBIT "A" MAP
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Feet

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
OCTOBER 2, 2013

AGENDA TAB NO. 11
SUBJECT TITLE: Participating Resolution- 2013-16
Interlocal Service Boundary Agreement Between Lake County And Mount Dora

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OBJECTIVE:

To obtain Council's approval of a Participating Resolution for an ISBA between Lake County and the City of Mount Dora.

SUMMARY:

On June 18, 2013, the City of Mount Dora adopted Resolution 2013-12, an "Initiating Resolution", inviting Lake County to begin negotiations towards the entering of an Interlocal Service Boundary Agreement as authorized by Florida Statutes. The area proposed by this resolution was localized around Lake County's Employment Center that abuts Orange County and the southeastern part of Mount Dora. Negotiations in this area would not have impacted the City of Tavares.

On August 14, 2013, Lake County Commission adopted Responding Resolution 2013-81 that expanded the area proposed by Mount Dora to include that entire city's potential growth area including lands on the Old 441 Corridor. The expansion on this corridor may affect the City of Tavares with respect to future service delivery, fiscal responsibilities and boundary adjustment. This resolution confirmed that the County Commission wishes to participate with Mount Dora and any other interested municipalities in the negotiation of this ISBA.

The Statutes require that, municipalities wishing to participate in the negotiations of an ISBA, adopt resolutions indicating this desire. This proposed City of Tavares Resolution 2013-16 will satisfy that requirement.

OPTIONS:

1. That City Council approves Resolution 2013-16.
2. That City Council denies Resolution 2013-16.

STAFF RECOMMENDATION:

Staff recommends that City Council approves Resolution 2013-16.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This agenda summary has been reviewed for legal sufficiency.

RESOLUTION 2013-16

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA, EXPRESSING THAT THE CITY OF TAVARES DESIRES TO PARTICIPATE IN NEGOTIATIONS WITH THE CITY OF MOUNT DORA AND LAKE COUNTY TOWARDS THE ENTERING OF AN INTERLOCAL SERVICE BOUNDARY AGREEMENT UNDER CHAPTER 171.203, FLORIDA STATUTES; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Mount Dora adopted Resolution 2013-12 on June 18, 2013 (the "Initiating Resolution"), inviting Lake County to begin negotiations towards the entering of an Interlocal Service Boundary Agreement as authorized by Florida Statutes; and

WHEREAS, Lake County adopted Resolution 2013-81 expressing a desire to participate in negotiations with the City of Mount Dora as well as with any other interested municipality or special district; and

WHEREAS, through Resolution 2013-81, The Board of County Commissioners identified for discussion and negotiation an area that was larger than the area identified by Mount Dora's Initiating Resolution; and

WHEREAS, this enlarged area may affect the City of Tavares with respect to future service delivery, fiscal responsibilities and boundary adjustment; and

WHEREAS, Section 171,203, Florida Statues, provides for interested municipalities to participate in the negotiation of an Interlocal Service Boundary Agreement through the adoption of a requesting resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA, THAT:

Section 1. The City of Tavares, Florida hereby requests to participate in the negotiation of an Interlocal Service Boundary Agreement between the City of Mount Dora and Lake County that was initiated by the City of Mount Dora through Resolution 2013-12.

THIS RESOLUTION will become effective upon approval by the Tavares City Council.

PASSED AND RESOLVED _____ day of _____, 2013 by the Tavares City Council.

_____
Robert Wolfe, Mayor
Tavares City Council

ATTEST

_____
Nancy A. Barnett, City Clerk

Approved as to form and legality:

_____
Robert Q. Williams, City Attorney

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
OCTOBER 2, 2013

AGENDA TAB NO. 12
SUBJECT TITLE: Responding Resolution- 2013-17
Interlocal Service Boundary Agreement between the City of Leesburg which initiated the action and the government entities which were invited to respond which include Lake County, the City of Fruitland Park and the City of Tavares.

OBJECTIVE:

To obtain Council's approval of a Responding Resolution for an ISBA between the City of Leesburg which initiated the action and the government entities which were invited to respond which include Lake County, the City of Fruitland Park and the City of Tavares.

SUMMARY:

On September 9, 2013, the City of Leesburg adopted Resolution 9271, an "Initiating Resolution", inviting Lake County and the cities of Fruitland Park and Tavares to begin negotiations towards the entering of an Interlocal Service Boundary Agreement as authorized by Florida Statutes. Among other unincorporated lands, the City of Leesburg's proposed expanded area also includes land adjacent to the City of Tavares western boundary along US Highway 441.

Florida Statute requires that, municipalities wishing to participate in the negotiations of an ISBA, adopt a resolution reflecting that desire. This proposed City of Tavares Resolution 2013-17 will satisfy that requirement and enable the City to participate in the negotiating process.

OPTIONS:

1. That City Council approves Resolution 2013-17.
2. That City Council denies Resolution 2013-17.

STAFF RECOMMENDATION:

Staff recommends that City Council approves Resolution 2013-17.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This agenda summary has been reviewed for legal sufficiency.

RESOLUTION 2013-17

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, RESPONDING TO THE CITY OF LEESBURG'S RESOLUTION 9271 REGARDING THE NEGOTIATION OF AN INTERLOCAL SERVICE BOUNDARY AGREEMENT PURSUANT TO PART II OF CHAPTER 171 OF THE FLORIDA STATUTES; ACCEPTING THE CITY OF LEESBURG'S INVITATION TO NEGOTIATE AN INTERLOCAL SERVICE BOUNDARY AGREEMENT; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Leesburg adopted Resolution 9271 on September 9, 2013 (the "Initiating Resolution"), inviting , Lake County, the City of Fruitland Park and the City of Tavares to begin negotiations towards the entering of an Interlocal Service Boundary Agreement as authorized by Florida Statutes; and

WHEREAS, Section 171,203, Florida Statues, provides for interested municipalities to participate in the negotiation of an Interlocal Service Boundary Agreement through the adoption of a responding resolution; and

WHEREAS, the intent of the statute is to encourage "intergovernmental coordination in planning, service delivery, and boundary adjustments"; and

WHEREAS, the City of Tavares desires to negotiate with the participating governing bodies concerning the unincorporated area of real property and service delivery for that unincorporated area;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA, THAT:

Section 1. The City of Tavares, Florida hereby accepts the invitation to participate in the negotiation of an Interlocal Service Boundary Agreement between the Lake County, the City of Leesburg, the City of Fruitland Park that was initiated by the City of Leesburg through Resolution 9721.

THIS RESOLUTION will become effective upon approval by the Tavares City Council.

PASSED AND RESOLVED _____ day of _____, 2013 by the Tavares City Council.

PASSED AND RESOLVED _____ day of _____, 2013 by the Tavares City Council.

_____
Robert Wolfe, Mayor
Tavares City Council

ATTEST

_____
Nancy A. Barnett, City Clerk

Approved as to form and legality:

_____
Robert Q. Williams, City Attorney

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 13

SUBJECT TITLE: Resolution No. 2013-18 - MassMutual Financial Group Employee Retirement Plan Restatement (formerly Hartford Retirement Plan) to Meet IRS requirements.

OBJECTIVE:
To approve Resolution No. 2013-18 providing for restatement of the City of Tavares Employee General Employees Defined Contribution Plan with the MassMutual Financial Group (Hartford) to meet IRS Restatement requirements of all governmental plans to maintain "qualified" status.

SUMMARY:

In 2006, the City provided membership to current employees to the Florida Retirement System (FRS). This election was irrevocable. Employees electing FRS membership were by irrevocable election moved to the FRS, future employees are mandatory members of the FRS. After the conversion to the FRS plan, nine employees remained members of the City of Tavares, Hartford, Defined Contribution Plan now called the City of Tavares MassMutual Financial Group Defined Contribution Plan. A name change is due to the acquisition of the Hartford Plan by the MassMutual Financial Group.

Every five (5) years the Internal Revenue Service (IRS) requires plan documents of individual designed plans to be restated to reflect changes due to legislation or other IRS guidance. Governmental plans must now be restated to incorporate the Pension Protection Act of 2006 (PPA), Heroes Earnings Assistance and Relief Act of 2008 (HEART, including IRS Notice 2010-15), Worker, Retiree, and Employer Recovery Act of 2008 (WRERA), and other IRS guidance ("PPA restatement").

To ensure that the plan is in compliance with current law, the plan must be restated by the applicable filing deadline for government plans.

The attached resolution is provided so that a formal mechanism is in place to support the Plan restatement to a Pre-Approved Plan (pre-approved by the IRS) providing all needed Internal Revenue Code Plan compliance updates.

Staff recommends approval of Resolution No. 2013- which provides for plan restatement as required by the Internal Revenue Service.

Restatement documentation provided by the MassMutual Financial Group for the Plan has been reviewed by the City's Independent Pension Advisor, The Bogdahn Group.

OPTIONS:

1. **Approve** Resolution No. 2013-18 providing for restatement of the City of Tavares MassMutual Financial Group Defined Contribution Plan to a "Pre-Approved" plan providing for IRS compliance of all legislative changes.

2. **Do Not Approve** Resolution No. 2013-18.

STAFF RECOMMENDATION:

Move to Approve Resolution No. 2013-18 providing for restatement of the City of Tavares MassMutual Financial Group Defined Contribution Plan to a "Pre-Approved" plan providing for IRS compliance of all legislative changes.

FISCAL IMPACT: None.

LEGAL SUFFICIENCY: Resolution has been forwarded to the City Attorney for review.

RESOLUTION NO. 2013 –18

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA, PROVIDING FOR PLAN RESTATEMENT UNDER SECTION 401(a) OF THE INTERNAL REVENUE CODE TO THE GENERAL EMPLOYEES RETIREMENT PLAN NO. 7763, A DEFINED CONTRIBUTION PLAN WITH THE MASSMUTUAL FINANCIAL COMPANY

WHEREAS, the City of Tavares established the General Employees Retirement Plan, a defined contribution plan with the Hartford Company in 2000 which has subsequent been changed to the MassMutual Financial Group as a result of a corporate merger; and,

WHEREAS, the plan was established in accordance with the provisions of Section 401(a) of the Internal Revenue Code,

WHEREAS, the plan must be amended from time to time to meet the requirements of section 401(a) of the Internal Revenue Code, and

WHEREAS, the plan must be restated every five (years) to meet the requirements of section 401(a) of the Internal Revenue Code to reflect changes due to legislation and other IRS guidance and

WHEREAS, governmental plans must now be restated to incorporate the Pension Protection Act of 2006 (PPA), Heroes Earnings Assistance and Relief Act of 2008 (HEART, including IRS Notice 0210-15), Worker, Retiree, and Employer Recovery Act of 2008 (WRERA), and other IRS guidance ("PPA restatement") to maintain qualified status;

BE IT RESOLVED that the Organization hereby authorizes "restatement" of the City of Tavares General Employees Plan, No. 7763, to be effective October 1, 2013.

BE IT FURTHER RESOLVED that the Plan Administrator, the Finance Director, is authorized and directed to execute any and all documents and do any and all acts that may be necessary in connection with the restatement of the Plan to comply with the Internal Revenue Service Requirements.

THIS RESOLUTION will become effective upon approval by the Tavares City Council.

PASSED AND RESOLVED this 2md day of October 2013, by the Tavares City Council.

_____

Robert Wolfe, Mayor
Tavares City Council

ATTEST:

_____
Nancy Barnett, City Clerk

_____
Approved as to form and legality:
City Attorney

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 14

SUBJECT TITLE: Golden Triangle Fire District Update

OBJECTIVE:

To have the City Attorney provide an update on the Golden Triangle Fire District.

SUMMARY:

The City Attorney will provide an update to the City Council on the status of the Golden Triangle Fire District legislative process.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 15

SUBJECT TITLE: Discussion on Mandatory Spaying and Neutering Ordinance

OBJECTIVE:

To discuss and determine whether Council would like staff to develop a mandatory spaying and neutering ordinance.

SUMMARY:

Councilmember Pfister has requested that Council be given information on the legality of the City adopting a local ordinance requiring dogs and cats within the city to be spayed or neutered. Attached is information provided by the City Attorney with a copy of the Volusia County ordinance as an example. There are exemptions for dogs in competitions and dogs and cats in purebred or cat fancier's associations.

It should be noted that Lake County recently budgeted $50,000 for providing rebates of up to $50.00 to pet owners who get their animal spayed or neutered, and then apply for the rebate. This became effective August 13th and lasts as long as the money is available. It is for anyone living in Lake County including city residents.

OPTIONS:

1) Move to direct the City Attorney to develop an ordinance for council consideration
2) Do not direct the City Attorney to develop an ordinance

STAFF RECOMMENDATION:

For Council discussion.

FISCAL IMPACT:

The fiscal impact of enforcing a mandatory spaying/neutering program has not been determined.

LEGAL SUFFICIENCY: Legally sufficient.

From: "Bob Williams" <rqw@wssattorneys.com>
To: "John Drury" <jdrury@tavares.org>; "Jacques Skutt" <jskutt@tavares.org>
Cc: "Lori Pfister" <lpfister@tavares.org>
Sent: Monday, September 23, 2013 1:49 PM
Subject: Spay/Neuter Ordinance

Lori Pfister asked me at the last meeting to research the legality of the City adopting a local ordinance requiring dogs and cats within the city to be spayed or neutered. I have done some research and, indeed, there are a number of cities and counties in the country that have adopted mandatory spay/neuter ordinances. In Florida, Volusia and Palm Beach Counties and Deltona are among those who have adopted mandatory spay/neuter ordinances. Other cities include Los Angeles, Dallas, and Las Vegas.

Most of the ordinances that I looked at contain most or all of the following:

- Apply to all dogs and cats being "harbored" within the City;
- Require those animals to be spayed or neutered by a certain age – usually 4 to 6 months;
- Provide for exemptions for certain types of animals, (e.g., licensed breeders, service animals, law enforcement animals, animals who have a medical excuse from a veterinarian, hunting animals);
- Require exempt animals to have a license or "unaltered animal" permit;
- Provide a penalty
- Work in coordination with a local animal control facility or shelter to provide free or low cost spaying/neutering.

I haven't found any cases that have successfully challenged these ordinances, and press sources indicate a growing number of cities and counties are considering these laws. PETA has a webpage with an index to local ordinances and a "model" code.

I've copied the Volusia County Ordinance below as a general example:

Sec. 14-58. - Mandatory spay and neuter.
(a) *Purpose.* The county has determined that the unintended or uncontrolled breeding of dogs and cats within the county leads to many dogs, cats, puppies and kittens being unwanted, becoming strays, suffering privation and death, being impounded and euthanized at great expense to the community, and constituting a public nuisance and public health hazard. It is, therefore, declared that every feasible means of reducing the number of unwanted dogs, cats, puppies, and kittens be encouraged.
(b) *Spaying, neutering of dogs and cats.*
(1) *Requirement.* No person may harbor a dog or cat six months of age or older within the unincorporated areas of Volusia County that has not been spayed or neutered unless such person holds an unaltered animal permit for each unaltered dog or cat, unless the dog or cat is otherwise exempt under this section.
(2) *Unaltered animal permit.*
a. *Qualifications.* An owner of an unaltered dog or cat shall qualify for an unaltered animal permit if one of the following is satisfied:
1. *Shows and competitions.* The dog or cat is used to show, to compete or to breed, which is of a breed recognized by and registered with the American Kennel Club (AKC), United Kennel Club (UKC), American Dog Breeders Association (ADBA), Cat Fanciers' Association (CFA), or other bona fide registry and meets one of the following requirements:
i. The dog or cat has competed in at least one show or sporting competition sanctioned by a bona fide national registry within the last 365 days;
ii. The dog earned conformation, obedience, agility, carting, herding, hunting, protection, rally, sporting, working or other title from a purebred dog registry, referenced above, or other registry or dog sport association; or
iii. The owner of the dog or cat is a member of, and the dog or cat is registered with a bona fide purebred dog breed club or cat fancier's association, which maintains and enforces a code of ethics for dog or cat breeding that includes restrictions from breeding dogs or cats with genetic defects and life threatening health problems that commonly threaten the breed, or the owner signs a statement under oath attesting that the dog or cat is being trained to comply with subsections i. or ii, above.

2. *Medical fitness*. A veterinarian licensed in the State of Florida certifies in writing that a dog or cat is medically unfit to undergo the required spay or neuter procedure because of a medical condition, including but not limited to age, would be substantially aggravated by the procedure or would likely result in the death of the dog or cat. The certification must state the date, if any, by which the dog or cat may be spayed or neutered. As soon as the medical condition that prevents a dog or cat from being spayed or neutered ceases to exist, it shall be the duty of the owner to have it spayed or neutered within 30 days.
3. *Law enforcement*. The dog is currently used by a law enforcement agency for law enforcement purposes or is part of a bona fide law enforcement animal breeding program.
4. *Service animals*. A dog or cat that is a service animal as defined in section 14-31 or is part of a bona fide service animal breeding program.
5. *Breeders*. The owner demonstrates to the animal control division proof of a breeding contract for a particular dog or cat, membership in a bona fide national, state or local organization, for the perpetuation of a given breed of dog or cat or proof of a litter produced by breeding of the dog or cat within the last 365 days.
6. *Hunting and herding dogs*. The dog is currently used as, or trained to be, a hunting or herding dog and the dog is registered with a bona fide national, state or local hunting or herding dog association. Alternatively, the owner of the dog signs a statement under oath attesting that the dog is used, trained, or will be trained to be a hunting or herding dog.
None of the aforementioned qualifications shall be construed to authorize the breeding or harboring of dogs or cats in violation of the Zoning Code of Volusia County, or exempt the owner or his dog or cat from any other provision of this chapter.
b. *Deadline*. A dog or cat governed by this section shall be spayed or neutered by its owner or, if eligible, the owner shall obtain an unaltered animal permit within 30 days of the dog or cat becoming six months of age or, by September 1, 2008, whichever is later in time, or, in the case of an owner whom acquired a dog or cat after it becoming six months of age, 30 days of acquisition.
c. *Microchipping*. As a condition to obtaining an unaltered animal permit, an eligible dog or cat must be implanted with an identifying microchip and the owner must provide the microchip number to the animal control division. This requirement shall not apply to hunting or herding dogs.
d. *Place of residence*. The address of the owner shall be presumed to be the residence of the dog or cat. All changes of address must be reported to the animal control division within 30 calendar days following such change.
e. *Change in ownership*. A permit holder shall notify the animal control division and the national registry applicable to the implanted microchip in writing of any change in ownership of a dog or cat within 30 calendar days.
f. *Term of permit*. An unaltered animal permit shall be valid for the life of the dog or cat.
g. *Revocation*. Upon receipt of information of violation of this section, the animal control division may issue a notice of revocation to a permit holder. The notice of revocation shall provide a summary of the information of the violation and shall be sent by certified mail, return receipt requested, by hand delivery by the sheriff, or animal control officer, or upon posting of the property at the address listed in the permit application. Any request for hearing shall be filed by the permit holder with the animal control division within ten days after the permit holder's receipt of said notice. The permit holder shall set forth the reasons why the permit holder believes the revocation would be an error. Failure to timely request a hearing shall render the revocation final. All hearings shall be conducted by the hearing officer within 30 days after the receipt of a request for hearing and in accordance with section 14-57. The original of the hearing officer's written decision shall be filed with the animal control division, and copies shall be mailed to the county attorney and the permit holder.
h. *Penalty*. Any person who violates any provision of this section is subject to the enforcement procedures of section 14-39 and penalties prescribed in section 14-32. These penalties shall not preclude the issuance of a notice of revocation to a holder of an unaltered animal permit for violations of this section.
(3) *Exemptions*. A dog or cat that meets the following criteria shall be exempt from this section and not be required to obtain an unaltered animal permit:
a. A dog or cat temporarily harbored within the unincorporated areas of Volusia County for less than 120 days within any calendar year.
b. The dog or cat is being harbored by a lawful humane society/animal shelter under the provisions of the Zoning Code of Volusia County, Florida, whether public or private, whose principal purpose is securing the adoption of dogs or cats or offering sanctuary for dogs or cats and certifies in writing to the animal control division that it does not engage in the breeding of dogs or cats, provided that the requirements of F.S. § 823.15, are satisfied.

Robert Q. Williams
Williams, Smith & Summers, P.A.
380 W. Alfred Street
Tavares, Florida 32778
(352) 343-6655
(352) 343-4267 Fax

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO. 16

SUBJECT TITLE: Public Art Program for the Pavilion on the Lake

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OBJECTIVE: To discuss and consider a public art program for the Pavilion on the Lake

SUMMARY: It has always been the intention to install original works of art in the Pavilion on the Lake to not only enrich the beautiful interior space, but to also create a small art gallery of sorts.

In order to provide a collection of public art without spending tax dollars, staff has developed a donation program that will work thusly:

Step 1

- a promotional packet comprising of a letter of explanation, an agreement letter, and an illustration of the caliber of work that will be selected will be randomly mailed (see attached)
- an advertisement will be placed in the paper
- an announcement will be placed on our website

Step 2

- an art selection committee comprised of the Horizon Project Team of Councilmember Lori Pfister, City Administrator John Drury, and Project Manager Tamera Rogers, will evaluate and select the art collection

Step 3

- an engraved plaque that commemorates the donors will be prominently displayed inside the pavilion (see attached sample)

Step 4

- the art collection will expand and rotate as funds are available

OPTIONS:

1) Approve the program as submitted
2) Approve the program with revisions
3) Do not approve the program

STAFF RECOMMENDATION: Move to approve art donation program as submitted and authorize staff to implement.

FISCAL IMPACT: Display ad in newspaper estimated at $500 to come from Pavilion project

LEGAL SUFFICIENCY: meets sufficiency

September 13, 2013

Ref: Public Art Program for the ***Tavares Pavilion on the Lake***

Dear Prospective Patron of the Arts:

The City of Tavares is embarking on yet another journey and we are hopeful that you will wish to join us as a Patron of the Arts.

Currently under construction, the Tavares Pavilion on the Lake located in downtown Wooton Park, is programmed to be an 8,000-square-foot event facility, which will serve as a host site to gatherings of all kinds—conferences, weddings, parties, seminars, cultural events and much more.

Stretching out over the water at the end of a 40-foot-wide by 150-foot-long, brick-paved pier with ornamental railing and gas lamps lighting the way, the interior of the Pavilion will feel like an island retreat with antique carved sideboards and credenzas for linen and glassware storage; with wicker, rattan, and reed furniture ~~will be~~ peppered throughout the space along with mahogany-finish, chivari chairs for dining.

In keeping with a luxury, island feel, textures and natural fibers, where appropriate, will be incorporated into the décor along with potted palm trees, tropical plants, and exotic floral arrangements. **Original artworks will be installed throughout the facility** and a grand player piano is anticipated.

An ornate staircase will be located at the front of the facility and fit for any princess, a carved, two-tier, winding wood staircase with a gentle landing will be the feature piece on the back glass wall overlooking the lake.

For Her Special Day, a beautifully appointed brides-ready room will be located on the second floor with bathroom en suite and on the first-floor, a comfortable groom's room will serve in a dual role as a conference room with access to the outdoor deck.

An attached seaplane mooring system will enable guests to readily take a casual seaplane ride or the wedded couple can be flown away to a dream honeymoon destination.

In a sincere effort to incorporate into the facility works of art by local artists and others, the City is seeking ***gifts of $1,000.00*** to be held in a restricted fund for the express purpose of purchasing art for this facility. To honor our donors, a beautiful plaque will be prominently displayed listing each donor's name so that guests can fully appreciate the generosity and thoughtfulness behind the art collection.

The City reserves the right to select and display works that are in keeping with the interior design. Attached is a sampling of art works that may be selected and installed in the Tavares Pavilion on the Lake for all to enjoy.

Famous writer and politician, Johann Wolfgang von Goethe, said it well, "*There is no better deliverance from the world than through art; and a man can form no surer bond with it than through art.*"

If you would like to join us in this worthy endeavor, please complete the enclosed Agreement Letter and submit it with a check in the amount of $1,000.00 made payable to the City of Tavares, addressed thusly:

City of Tavares
Attn: Tamera Rogers
201 E. Main Street
Tavares, FL 32778

With profound gratitude, I am thanking you in advance.

Sincerely,

_____

Lori Pfister, City Council Member

America's Seaplane City

ART Program Agreement Letter
for the Tavares Pavilion on the Lake

Thank you for generously agreeing to contribute to the ART Program for the Tavares Pavilion on the Lake project. Your minimum gift of $1,000.00 will go toward the purchase of special works of art by local artists and others for display in the Pavilion on the Lake.

It should be noted that the city reserves the right to select, install, and/or rotate the art collection purchased as a result of your financial gift. Additionally, all art purchased as part of this program will become the property of the City of Tavares.

Acknowledgement of your gift will prominently be displayed in the Pavilion for a period of no less than 10 years.

By providing your signature below, you are agreeing to the terms and conditions of this agreement as they are stated.

_____ Address: _____

DONOR

_____

Phone No.: _____

_____

CITY ADMINISTRATOR

Additionally, please provide your name or the name of your company as you wish it to appear on the acknowledgement plaque, by printing clearly on the spaces below.

- -

(please print clearly for acknowledgement plaque)

Checks should be mailed to:

City of Tavares
Attn: Tamera Rogers
201 E. Main Street
Tavares, FL 32778

If you have inquiries, please do not hesitate to contact the City directly by any of the following methods:

Tamera Rogers, Community Services Director
352.742.6338 T
352.516.2831 C
trogers@tavares.org

SAMPLE ACKNOWLEDGEMENT PLAQUE

TAVARES
America's Seaplane City®

There is no better deliverance from the world than through art; and a man can form no surer bond with it than through art. Johann Wolfgang von Goethe

The art works presented in this facility were made possible through the kindness and generosity of the following benefactors:

John Henderson Family
Dr. & Mrs. Edward Lesner
The Law Offices of Brown & Brown
L & M Environmental
R & D Medical Equipment
Mr. & Mrs. Ronald Lemon
Susan Silver
Rogers & Son Aviation Academy

This volume is a collaborative effort between Lang Publishing and the editors

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 2, 2013

AGENDA TAB NO: 17

SUBJECT TITLE: Electronic Tablets for City Council

OBJECTIVE:
To update the City Council for utilizing Electronic Tablets for the City Council which provides a "green initiative" approach for viewing and reviewing City Council Agendas, email, and other electronic documents and to receive authorization to order electronic tablets in the amount of $2927.64.

SUMMARY:
On September 4, 2013, the City Council requested staff to look into providing electronic tablets for the City Council for agenda viewing and reviewing as well as other City documents such as the budget, and to provide an update to the City Council. The City Council requested that staff bring back an option that would also allow Council members to make notes on the electronic copy of the Agenda.

Alex Patton, IT Network Administrator has reviewed various tablet options, and has found that the Samsung Galaxy Note 10.1 Tablet appears to offer the best option at the best price. Some of the product specifications are provided below:

- WiFi connectivity to any Wireless network(internet)
- Note, Touch Screen
- Android™ 4.1, Jelly Bean
- Front & Rear camera
- 7.1" W x 10.3" H x .35"D
- 1.31 lbs
- 7,000 mAh Battery
- 2GB RAM & 16GB on-board Memory, up to 32GB with SD Card
- Audio & Video
- Stylus fits neatly into tablet

In addition cases will be purchased with the tablets for safe handling and easy viewing options.

The tablets will allow easy download directly from the City website of the City Agenda. Staff will create bookmarks within all City Agendas for easy maneuvering within the documents once downloaded. The IT Network Administrator will provide individual demonstrations to all Council members upon request.

Staff is able to purchase tablets and make them ready for use within 30 days. Six (6) tablets and cases can be purchased at a cost of $2,927.64. It is anticipated that one tablet will be purchased for each Council member, and one tablet will be purchased for use by the City Clerk. The City Administrator and the City Attorney currently have tablets that they will utilize.

OPTIONS:

1. Approve the Purchase of Six (6) Samsung Galaxy Note 10.1 WiFi Tablets with cases at a cost of $2,927.64 ($2,500 from the Council Sister City Budget, and $427.64 from the Finance/Technology Budget)

2. Do not purchase tablets for Council.

3. Council discusses other electronic options.

STAFF RECOMMENDATION:
Move to approve the Purchase of Six (6) Samsung Galaxy Note 10.1 WiFi Tablets with cases at a cost of $2,927.64. ($2,500 from the Council Sister City Budget, and $427.64 from the Finance/Technology Budget)

FISCAL IMPACT:
Tablets will be purchased utilizing available funds in the City Council Sister City account ($2,500), and the Finance/Technology Operating account ($427.64).

LEGAL SUFFICIENCY: The City Attorney has reviewed this request.

Close window

Provided by **Samsung**

Samsung Galaxy Note® 10.1 (Wi-Fi), 16GB White

Is the information in this section helpful? Yes / No

Note the New Way

Push the boundaries on what you view—and now what you can create—on the new Samsung Galaxy Note™ 10.1. With the innovative S Pen™ you can express creative ideas and increase your productivity like never before. Edit photos, create detailed illustrations or send handwritten notes to family and friends. With the Multiscreen function, watch videos or read articles on one screen while taking notes on the other—all on your Galaxy™ 10.1 powered by Android™ 4.1, Jelly Bean.

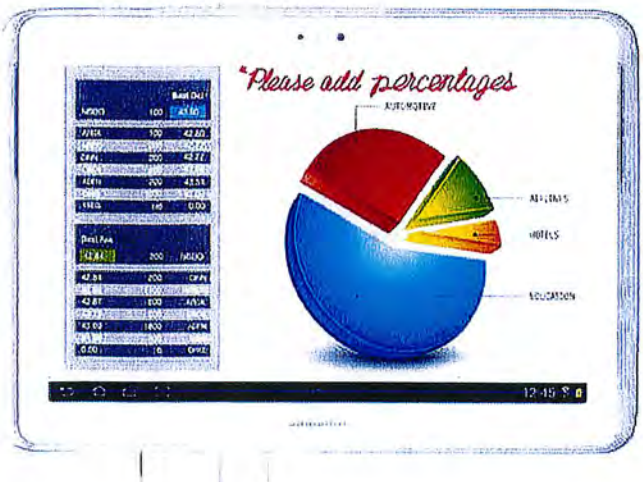
Boost efficiency with the power of the S Pen™

Use the S Pen to design professional schematics with variable brush weights and sizes. Create handwritten notes, memos and presentations. Highlight text, draw fine details, thick bold lines and free-flowing strokes with remarkably accurate pressure sensitivity. Use Adobe® Photoshop® Touch to quickly edit photos with ease.

Creativity

Use the Revolutionary S Pen™ to explore a world of creative possibilities. Edit photos as never before using Adobe® Photoshop® Touch. Design beautiful illustrations with variable brush weights and sizes. Create handwritten notes, memos and postcards. Highlight, draw fine details, thick bold lines or free-flowing strokes with remarkably accurate pressure sensitivity.

S Note



Using S Note templates, the S Pen allows you to quickly and easily create professional documents like graphs, charts and presentations.

Pressure Sensitivity

Highlight, draw fine details, thick bold lines or free-flowing strokes with remarkable accuracy.

Adobe® Photoshop® Touch

Edit photos like a professional with the S Pen™ and preloaded Adobe® Photoshop® Touch.

Personalize

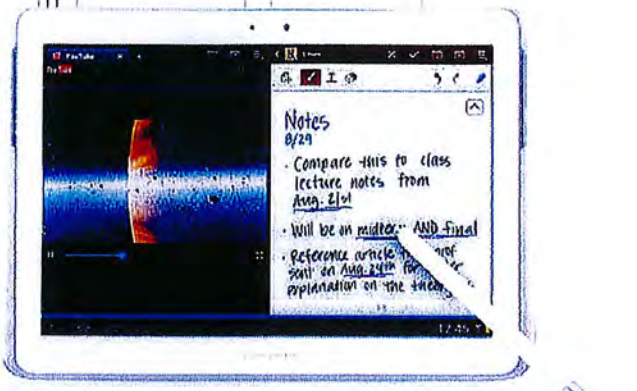
Send personalized presentations by screen-capturing images then highlighting and adding your own handwritten notes.

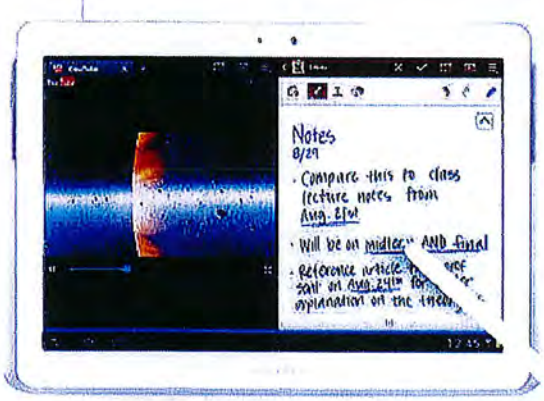
S Note™ Templates

Quickly and easily create personal or professional documents like postcards, charts or graphs using the S Pen™.

Productivity

Easily create and share notes and lists, or write directly on e-books. Boost your productivity at home, school or the office by watching videos or reading articles simultaneously with Multiscreen and S Note ™. Plus, you can write directly and highlight text on more than 150,000 e-textbooks





Maximize productivity and efficiency

Use the S Pen and Multiscreen to work and browse with two apps open at the same time. Watch videos or read articles on one side of the screen while taking notes on the other. Write directly on e-textbooks and other documents with Kno™ and Polaris Office.

Multiscreen

Watch videos or read articles on one side of the screen while taking notes on the other.

Multi Screen

Do research on the Web while taking notes simultaneously using Multiscreen.

Knox™

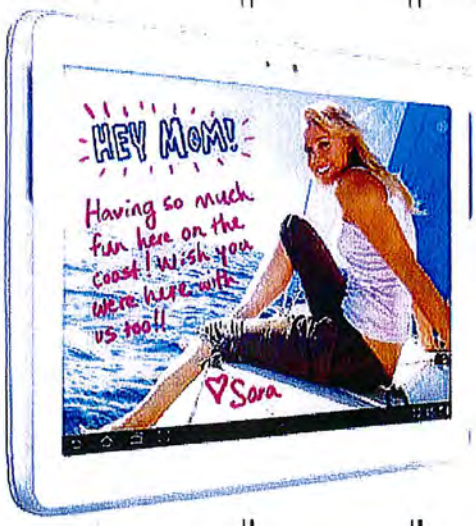
Highlight and write directly on more than 150,000 e-textbooks.

Polaris Office

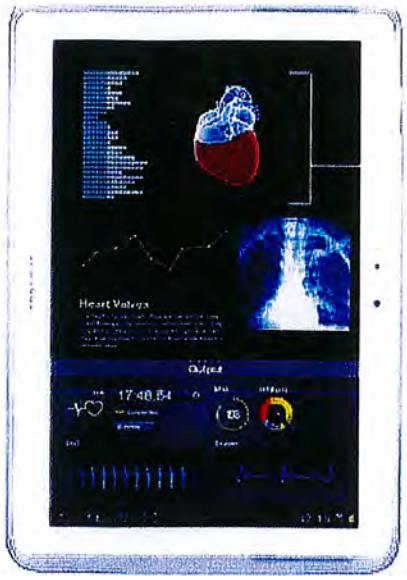
With S Pen™ and S Note™, easily take screen shots of pictures, charts or web content and simply drop and drag into PowerPoint.

Personalization

Connect with friends and family by creating personalized messages and sharing handwritten notes and postcards, personal photos and more.



Take advantage of superior performance and maximum



Storage

Enjoy the benefits of a quad core processor, Android 4.0, Ice Cream Sandwich, microSD card slot for expanded storage and enhanced video viewing with Pop Up Play.

S Pen™

Communicate on a more personal level in your own handwriting.

Mass Storage

Add even more storage for emails, files and documents with a built in microSD™ card slot and up to 50 GB of storage in Dropbox™, free for the first 2 years.

Pop Up Play

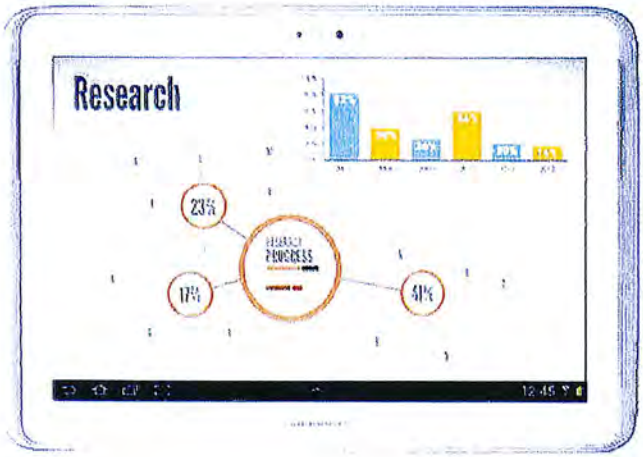
Pop Up Play is picture-in-picture. Now you can view important videos while checking your email or doing research online simultaneously.

Personalized Content

Screen-capture images, highlight and add your own notes.

AllShare™ Play

Share what you capture and create with family and friends.



Customize, design and store with the touch of a finger.

Use Dropbox™ to access and store up to 50GB of content such as presentations, notes and important files. All free for the first two years. You can also access up to 600,000 apps and customize your touch screen using TouchWiz.

Group Play

Conduct interactive meetings like never before – collaborate, walk-through and annotate slides in real-time, on dozens of devices.

All Share

With AllShare, all of your devices become one. From your Note 10.1, wirelessly view documents on your Pro's smartphone, plus stream video presentations to a Samsung Smart TV with the touch of a button.

Performance

Discover powerful performance and maximized storage capabilities. Enjoy the many benefits of a quad core processor, Android™ 4.1, Jelly Bean and microSD™ card slot for expanded storage.

Quad-Core Processor

Blazing speed for fast browsing, on-the-fly image editing, file transfer and downloads.

Dropbox™ 50GB free: Stay in Sync

Access up to 50GB of your favorite content in Dropbox free for the first two years, a $100 value. Your files are always available from the secure Dropbox website. Whether you want to show pictures from your latest vacation or get input on a presentation, you can share your folders through Dropbox so family, friends and co-workers can view and work on the same files.

SAMSUNG

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
October 2, 2013

AGENDA TAB NO. 18

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY: Will be presented at meeting

UPCOMING MEETINGS: (check with Susie Novack for any last minute changes)

- City Council Regular Meeting – October 16, 2013
- Code Enforcement Special Magistrate Hearing – October 22, 2013 – 5:30 p.m.
- Golden Triangle Summit – City of Tavares – October 29, 2013 – 5:30 p.m.
- Lake County League of Cities – November 8, 2013 – 11:30 a.m.
- Lake Sumter MPO – October 23, 2013 MPO Board Room – 4:00 p.m. MPO Board Room - 1616 South 14th Street, Leesburg, FL
- Library Board – October 9, 2013 – 2:00 p.m. Library Conference Room
- Planning & Zoning Board – October 17, 2013 – City Council Chambers – 3:00 p.m.

OTHER EVENTS

October 5-6 – Fashion Designer's Showcase
October 15, 2013 – 9:00 to 10:30 – Close Your Eyes Event on visual impairment– New Visions – City of Tavares Flagpole
October 19 – Z-Fest 2013 – Car Show
October 19 – Hydro Jet Ski Event
October 25-26 – Howl O Fest
October 26 – The Monster Splash – Seaplane Fly In
November 8-10 – Fall Thunder Regatta
December 7 – Christmas Parade & Celebration

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
October 2, 2013

AGENDA TAB NO. 19

SUBJECT TITLE: City Councilmembers Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

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