AGENDA
TAVARES CITY COUNCIL

JULY 17, 2013
4:00 P.M.
TAVARES CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER

II. INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Doug Dykstra, Adventure Christian Church

III. APPROVAL OF AGENDA

(The City Council Agenda is subject to change at the time of the Tavares City Council Meeting)

IV. APPROVAL OF MINUTES

Tab 1) Deferred

V. PROCLAMATIONS/PRESENTATIONS

Tab 2) 2013 Election Proclamation — Mayor Wolfe

VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS

VII. READING OF ALL ORDINANCES/RESOLUTIONS

VIII. CONSENT AGENDA

Tab 3) Acceptance of Law Enforcement Grant to Retrofit Vehicle — Stoney Lubins

Tab 4) Approval of Easement to Sumter Electric on Public Works Property off Captain Haynes Road — Jacques Skutt

Tab 5) Acceptance of Department of Economic Opportunity Grant for Planning Study — Jacques Skutt

IX. ORDINANCES/RESOLUTIONS

FIRST READING

SECOND READING

RESOLUTIONS

X. GENERAL GOVERNMENT

Tab 6) Approval of Easement over Public Works Property to Lane Park Cemetery	**Jacques Skutt**
Tab 7) Results of Alfred Street Bid Opening & Streetscaping Bid Alternates	**Jacques Skutt**

XI. FISCAL YEAR BUDGET WORKSHOP 2014

Tab 8) Discussion of FY 2014 Budget & Setting of 2014 Maximum Tentative Millage Rate	**Mayor Wolfe**

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. AUDIENCE TO BE HEARD

XV. REPORTS

Tab 9) City Administrator	**John Drury**
Tab 10) Council Reports	**City Councilmembers**

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 253-4546.

The Language of Local Government
Definition of Terms

agenda – A list of items to be brought up at a meeting.

annexation – The process by which a municipality, upon meeting certain requirements, expands its corporated limits.

bid – Formal quotation, based on common specifications, for the provision of goods or services. Opened at public for meeting consideration and award.

budget – A comprehensive financial plan to sustain municipal operations during a given year with related explanation

buffer – A strip of land, vegetation and/or opaque wall that sufficiently minimizes the physical or visual intrusion generated by an existing or future use.

call for the question – Term used to end the discussion and vote on the motion.

capital outlay – Expenditures made to acquire fixed assets or additions to them usually made from the general fund or utility fund where the assets are to be used.

conflict of interest – A term used in connection with a public official's relationship to matters of private interest or personal gain and which prohibits participation in the discussion under decision.

consent agenda – A policy of the governing body to approve, in one motion, routine and/or non-controversial items, which can be determined prior to the meeting

contiguous – Sharing a common boundary.

contingency – An appropriation of funds to handle unexpected events and emergencies which occur during the course of the fiscal year.

density – The number of families, individuals, dwellings units, or housing structures per unit of land.

development – A physical change, exclusive of new construction and substantial improvement, to improved or unimproved real estate, including, but not limited to mining, dredging, filling, grading, paving, excavating or drilling operations.

easement – An interest in land owned by another that entitles its holder to a specific limited use or enjoyment

emergency measure – An ordinance recognized by the legislative body as requiring immediate passage.

Ex Parte Communications – Direct or indirect communication on the substance of a pending matter without the knowledge, presence, or consent of all parties involved in the matter.

general fund – The general operating fund of the municipality used to account for all financial resources except those required to be accounted for in a special fund.

impact fees – Set aside fees collected from developers to pay for infrastructure improvements. Monies used as new development further impacts the municipalities.

infrastructure – The facilities and systems shared or used by all citizens such as transportation, water supply, wastewater and solid waste disposal systems.

intergovernmental agreements – Contract between two or more public agencies for the joint exercise of powers common to the agencies.

intergovernmental revenues – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

line item – A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue, expenditure and justifications are reviewed, anticipated and appropriated at this level.

non-conforming – A use which does not comply with present zoning conditions but which existed lawfully and was created in good faith prior to the enactment of the zoning provisions.

ordinance – An enforceable municipal law, statute or regulation which applies to all citizens within that municipality; penalty provisions may apply.

public hearing – Provides citizens the opportunity to express their position on a specific issue, both pro and con, as mandated by either statute or by order of proper authority after due notice.

quasi-judicial – A governmental body that hears sworn testimony, obtains evidence and provides for cross examination of witnesses, with the decision based solely on the evidence presented.

quorum – The prescribed number of members of any body that must be present to legally transact business.

request for proposals – RFP – Notice and related information from a municipality requesting proposals for professional services.

resolution – A decision, opinion, policy or directive of a municipality expressed in a formally drafted document and voted upon.

right-of-way – Strip of land owned by a government agency over which the public has right of passage such as streets, parkways, medians, side walks, easements and driveways constructed thereon.

Sunshine Law – Legislation providing that all meetings of public bodies shall be open to the public (a/k/a open public meeting law).

vacate – To annul; to set aside; to cancel or rescind.

variance – Modification from the provisions of a zoning ordinance granted by a legislative body upon submission of an application and a hearing.

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
July 17, 2013

AGENDA TAB NO. 2

SUBJECT TITLE: Proclamation for the November 5, 2013 Notice of Election

OBJECTIVE:

The Mayor will read a proclamation for the November 5, 2013 Notice of Election.

SUMMARY:

N/A

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

LEGAL SUFFICIENCY:

N/A

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PROCLAMATION
BY ORDER OF THE MAYOR OF THE CITY OF TAVARES

NOTICE OF ELECTION

The 2013 City Election will be held on Tuesday, November 5, 2013 in the City Hall Council Chambers, First United Methodist Church, Lake County Agriculture Center, Lake Frances Estates Clubhouse, Tavares Masonic Lodge, Imperial Terrace, and Royal Harbor Social Hall, for the purpose of electing two non-partisan Councilmembers to Seats 2 and 4 to serve at large for 2013-2015.

NOTICE IS HEREBY GIVEN that the registration for Lake County is now open for registration of all qualified voters of the City of Tavares at the office of the Supervisor of Elections for Lake County in the Administrative Building of Tavares, Florida, during the usual office hours.

Electors of the City of Tavares who have registered on or prior to October 2, 2013 at 5 p.m. will be processed for voting at the City Election to be held on the 5th day of November, 2013.

Nominations to Seat 2 and Seat 4 shall be by petition signed by at least twenty-five (25) qualified electors of the City of Tavares and must name the individual and the specific Council seat sought. A candidate may qualify for only one seat. The petition must be filed with the City Clerk by Noon at City Hall for the City of Tavares on or before the 15th day of August, 2013 along with all required election documents. Election packets may be obtained from the City Clerk.

Dated this 17th day of July, 2013.

_____

Robert Wolfe, Mayor

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
July 17, 2013

AGENDA TAB NO. 3

SUBJECT TITLE: Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide Funding – Special Response Unit Equipment

OBJECTIVE:

To consider the request to apply for and accept funding from the 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide Funding for the purchase of equipment for the Police department's Special Response Unit.

SUMMARY:

The U.S. Department of Justice will be dispersing 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide funds for FY 2013/2014 through a reimbursable grant. The countywide allotment is $108,817.00 At the Substance Abuse Advisory Board Meeting on June 21st, it was determined that the City of Tavares Police Department portion of this funding will be $5,695. This funding will be used to purchase equipment, including: a generator, an air conditioning unit, laptop computer, lights and graphics for the Police department's Special Response Unit. No grant match is required.

OPTIONS:

1) Apply for and accept the 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide funds for FY 2013/2014.

2) Do not apply for the grant

STAFF RECOMMENDATION:

Move to apply for and accept the 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide funds for FY 2013/2014 in the amount of $5,695.00.

FISCAL IMPACT:

100% reimbursable grant with no match requirement

LEGAL SUFFICIENCY:

This has met legal sufficiency.

TAVARES

America's Seaplane City™

July 17, 2013

Office of Criminal Justice Grants
Attention: Clayton Wilder, Administrator
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with State of Florida Rule 11D-9, Florida Administrative Code, the City of Tavares approves the distribution of $108,817 of State Fiscal Year 2013 Edward Byrne Memorial Justice Assistance Grand funds for the following projects within Lake County:

Name of Organization	Project	Amount Awarded
Astatula Police Department	Bullet Proof Vest Purchases	$1,906
Clermont Police Department	Document Management Initiative	$9,719
Eustis Police Department	Crime Trend Software	$8,560
Fruitland Park Police Department	Purchase Bullet Proof Vests	$5,874
Groveland Police Department	Replacement Tasers	$4,071
Howey In the Hills Police Department	Purchase Trailer	$ 927
Lady Lake Police Department	Electronic Messaging for Crime Intercession and Protection	$5,812
Leesburg Police Department	Digital Car Video Recording Systems	$12, 608
Mascotte Police Department	Update Police Equipment	$4,866
Mount Dora Police Department	Physical Fitness for Officers	$7,532
Tavares Police Department	Special Response Unit Equipment	$5,695
Umatilla Police Department	Officer Efficiency	$3,396
Lake County Sheriff Department	Lake County Sheriff's Office Identification Program	$37,851
	TOTAL	$108,817

Sincerely,

Robert Wolfe, Mayor

AGENDA SUMMARY
TAVARES CITY COUNCIL
JULY 17, 2013

AGENDA TAB NO. 4 **CONSENT**

SUBJECT TITLE: Easement to Sumter Electric for underground transmission lines serving the City's new Public Utilities Building

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OBJECTIVE:

To grant an easement to Sumter Electric Cooperative over city-owned property on Captain Haynes Road for underground transmission lines serving the City's new Public Utilities building.

SUMMARY:

The City is constructing a new Public Utilities building with access to Captain Haynes Road. The service transmission lines will run under the north edge of the parking lot, elbow behind the building and terminate at a new transformer. SECO requires an easement to install and maintain this line. This easement, prepared by SECO, has been reviewed by the City's Utility Director and the City's Attorney.

OPTIONS:

1. That City Council moves to approve the easement with SECO, authorizing the City Administrator to execute this document.
2. That City Council denies the proposed easement.

STAFF RECOMMENDATION:

That City Council moves to approve the easement with SECO, authorizing the City Administrator to execute the document.

FISCAL IMPACT:

No fiscal impact

LEGAL SUFFICIENCY:

This easement document has been reviewed for legal sufficiency.

PERPETUAL UTILITY EASEMENT

WO#: 173276 Doc Stamps: .70

Prepared By: Jerry Jean-Louis
SUMTER ELECTRIC COOPERATIVE, INC.
P.O. Box 301
Sumterville, Florida 33585-0301

Section 31 Township 19 S Range 26 E

Parcel ID/Alternate Key Number:
1039045

(Whenever used herein, the terms "grantor" and "grantee" include all parties to this instrument and the heirs, legal representatives, assigns of individuals, and the successors and assigns of corporations.)

Space above this line reserved for Recording Office Use.

THE GRANTOR(S) The City of Tavares, a Florida Municipal Corporation whose mailing address is PO Box 1068 Tavares, FL 32778

In consideration of the sum of $1.00 or other good and valuable consideration, the sufficiency of which is acknowledged received from the Grantee, SUMTER ELECTRIC COOPERATIVE, INC., a corporation existing under the laws of the State of Florida, its successors and assigns, does hereby on _____ day of _____, 20____ grant and convey to the Grantee an easement, license and privilege of ingress and egress upon and/or under, to place, construct, operate, repair, maintain, upgrade, remove, inspect, relocate and replace thereon, and/or thereunder and to retain ownership thereof, an electric transmission and/or distribution line and/or communications system and all associated appurtenances in connection with underground facilities and the Grantee shall at all times have the right to keep the easement clear of all structures, obstructions, trees, shrubbery, undergrowth and roots or objects that might endanger said electric power line assembly on or under the real property in Lake County, Florida, as described as:

See Exhibit "A", attached hereto and made a part hereon.

Failure to utilize this easement within any particular time period shall not constitute an abandonment nor shall any particular configuration of facilities located within the easement constitute an estoppel to Grantee's future reconfiguration of facilities so long as the terms and limitations of this grant of easement are satisfied.

In granting the above, it is understood that Grantee will make reasonable efforts to locate power line assemblies in a location which will cause the least interference in the use of the property, if in doing so it will not materially increase the cost of construction or maintenance, and Grantor covenants that it is the owner of the fee simple title of the above described land and will defend the title thereto against all persons claiming through, by, or under the Grantor.

Attested by:

_____
Signature

_____
Typed or printed name, City Clerk

_____
Signature of first witness

_____
Typed or printed name of first witness

_____
Signature of second witness

_____
Typed or printed name of second witness

Grantor (s):
City of Tavares, Florida

_____
Signature

_____
By: Typed or printed name, City Manager

(Seal)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification and who (did) (did not) take an oath.

My commission expires:_____
My commission number is:_____

_____
Notary Public signature

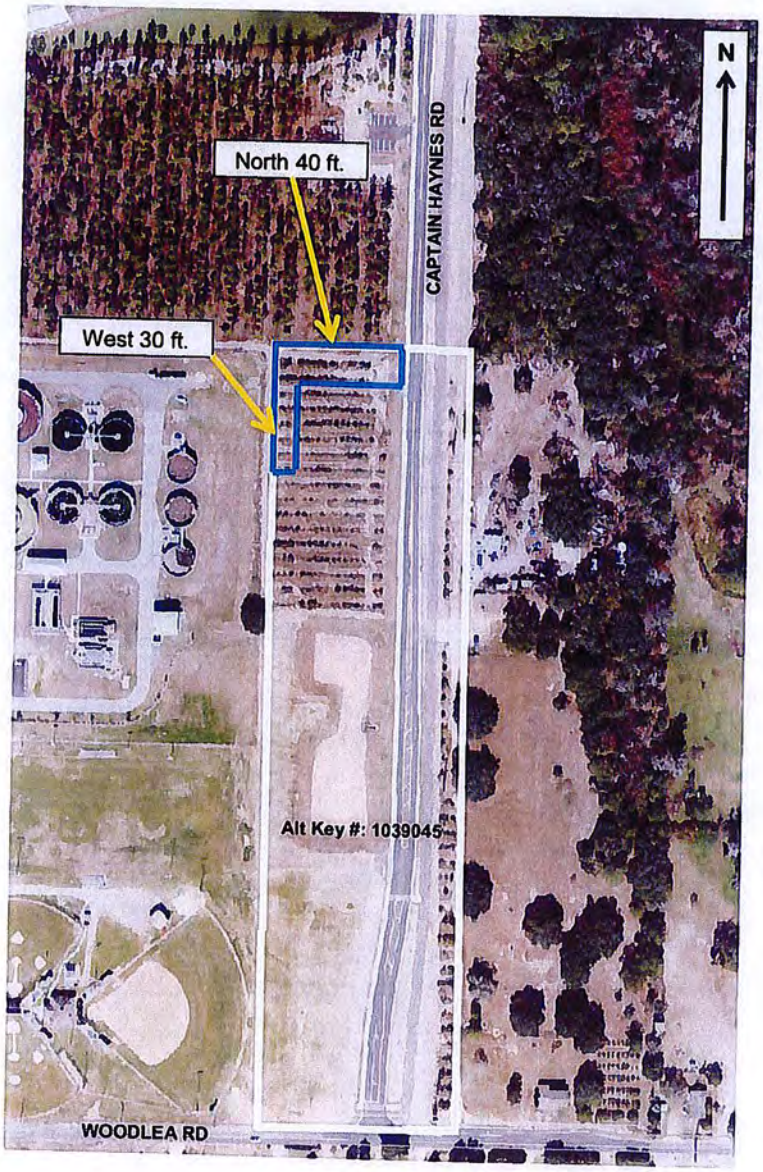
(Seal)

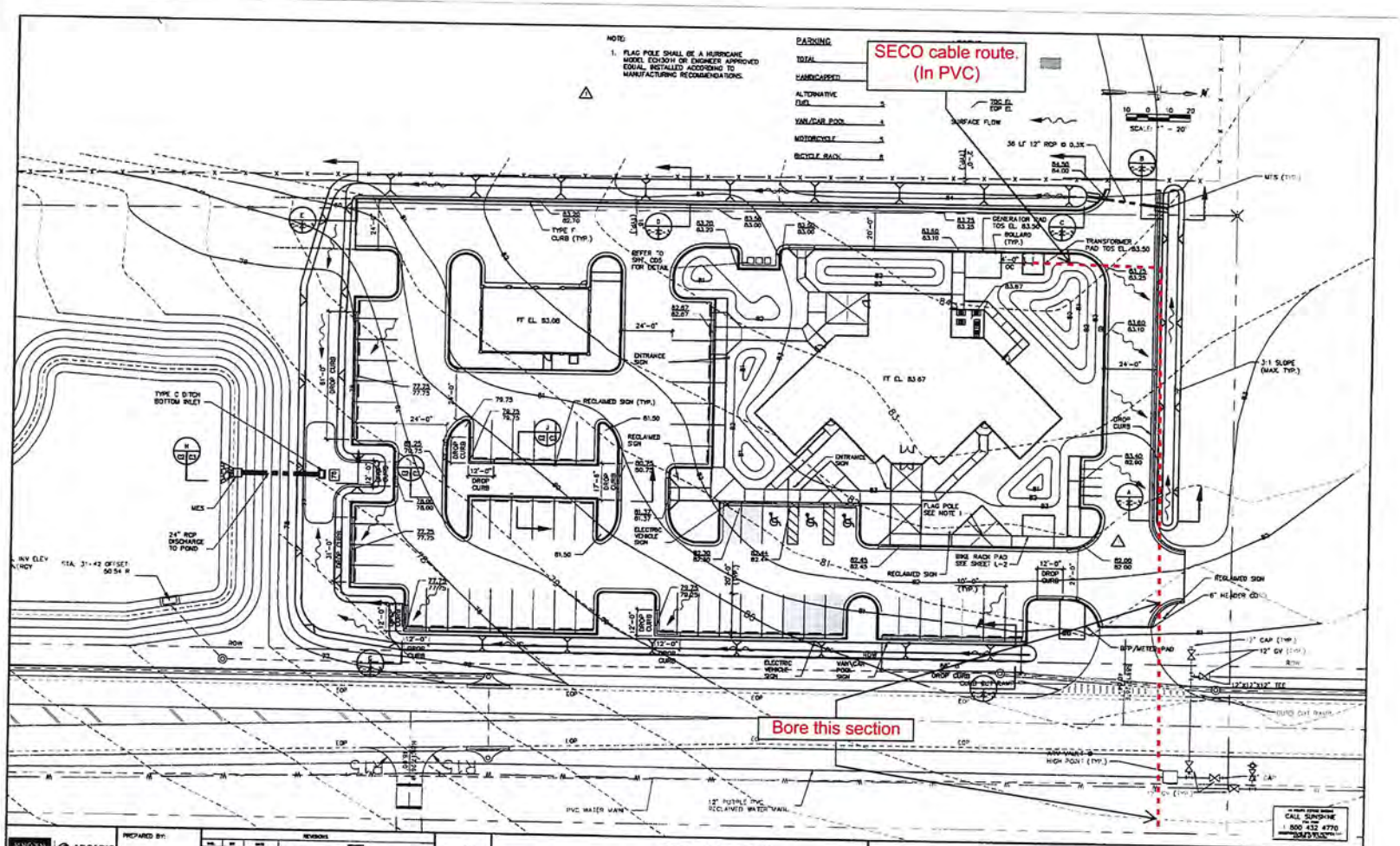
_____
Typed or printed name

EXHIBIT "A"
To that certain PERPETUAL UTILITY EASEMENT
Between
The City of Tavares, a Florida Municipal Corporation, GRANTOR
And
Sumter Electric Cooperative, Inc. GRANTEE

The North 40 feet and the West 30 feet of the North 105 feet of the following described property located in Section 31, Township 19 South, Range 26 East in Lake County, Florida. Less the road right-of-way dedicated to Captain Haynes Rd.

West half (W 1/2) of the East half (E 1/2) of the Northwest quarter (NW 1/4) of the Southwest quarter (SW 1/4) of Section 31, Township 19 South, Range 26 East, Lake County, Florida.




SECO cable route.
(In PVC)
Bore this section
NOTE:
1. FLAG POLE SHALL BE A HURRICANE MODEL ECO60H OR ENGINEER APPROVED EQUAL INSTALLED ACCORDING TO MANUFACTURING RECOMMENDATIONS.
PARKING
TOTAL
HANDICAPPED
ALTERNATIVE FUEL 5
VAN/CAR POOL 4
MOTORCYCLE 5
BICYCLE RACK 8
SURFACE FLOW
36 LF 12" RCP @ 0.3%
GENERATOR PAD TOS EL. 83.50
BOLLARD (TYP.)
TRANSFORMER PAD TOS EL. 83.50
3:1 SLOPE (MAX. TYP.)
TYPE F CURB (TYP.)
REFER TO SHT. CD5 FOR DETAIL
FF EL. 83.00
FF EL. 83.67
ENTRANCE SIGN
RECLAIMED SIGN (TYP.)
RECLAIMED SIGN
TYPE C DITCH BOTTOM INLET
MES
24" RCP DISCHARGE TO POND
INV ELEV
DROP CURB
ELECTRIC VEHICLE SIGN
FLAG POLE SEE NOTE 1
BIKE RACK PAD SEE SHEET L-2
VAN/CAR POOL SIGN
BFP/METER PAD
1" CAP (TYP.)
12" GV (TYP.)
12"x12"x12" TEE
HIGH POINT (TYP.)
PVC WATER MAIN
12" POTABLE PVC RECLAIMED WATER MAIN
CALL SUNSHINE
1 800 432 4770
ARCADIS
CERTIFICATE OF AUTHORIZATION NO. 87
3301 MAITLAND CENTER PARKWAY
MAITLAND, FLORIDA 32751
PREPARED BY:
DWAYNE R. KROEKER
FLORIDA P.E. NO 54579
REVISIONS
1 AWS 09/30/12 ADDENDUM #3
DK
SC
CT
TAVARES
CITY OF TAVARES
RECLAIMED PHASES 2 AND 3
TAVARES, FLORIDA
CONFORMED SET
CIVIL
PAVING, DRAINAGE AND GRADING
SCALE 1" = 20'
COPYRIGHT © 2010
MALCOLM PIRNIE, INC
DATE SEPTEMBER 2012
C-2
SHEET 5 OF 104
CAD REF. NO 5033013_C2

AGENDA SUMMARY
TAVARES CITY COUNCIL
JULY 17, 2013

AGENDA TAB NO. 5 **Consent Agenda**

SUBJECT TITLE: Grant from State Department of Economic Development South Lake Dora Economic Strategy Plan

OBJECTIVE:

To advise City Council that the City has been awarded a $25,000 grant from the Department of Economic Development to undertake a study to develop a South Lake Dora Economic Strategy Plan.

SUMMARY:

In May, the City's Community Development and Economic Development departments, with the assistance of the East Central Florida Regional Planning Council (ECFRPC), applied for a $25,000 grant from the Department of Economic Development to undertake a study to develop a South Lake Dora Economic Strategy Plan. On July 1st, the State notified staff that we were awarded the grant. The grant requires no match. ECFRPC has indicated a willingness to perform this study for us.

The study will encompass the Northern Trust properties, the residential communities of Squirrel Point, Shirley Shores and Deer Island plus the industrial and commercial lands between CR 561 and CR 448. The study will be done in three phases; an existing conditions analysis, formulation of an economic development strategy plan and the development of an implementation plan.

To finalize the grant, the city must execute a contract with the ECFRPC that specifically defines the scope of work and the deliverables to be received. Staff is preparing this contract for legal review and is seeking Council's approve to authorize the City Administrator to execute the contract after it is finalized and legally reviewed.

OPTIONS:

1. That City Council accepts the $25,000, no-match grant from DEO and authorizes the City Administrator to execute a contract with ECFRPC to undertake the task of developing a South Lake Dora Economic Strategy Plan.
2. That City Council does not accept the grant.

STAFF RECOMMENDATION:

Staff recommends that City Council accepts the $25,000, no-match grant from DEO and authorizes the City Administrator to execute a contract with ECFRPC to undertake the task of developing a South Lake Dora Economic Strategy Plan.

FISCAL IMPACT:

No fiscal impact.

LEGAL SUFFICIENCY:

This agenda item has been reviewed for legal sufficiency.

Tavares South Lake Dora Shore Economic Strategy Plan
Draft Scope of Work

The City of Tavares seeks to develop an Economic Strategy Plan for a physical area referred to for the purpose of this project as "South Lake Dora Shore". The South Lake Dora Shore area is approximate to the south shoreline of Lake Dora, County Road 561, and CR 448. The Economic Strategy Plan is intended to result in immediate opportunities for significant economic development and job creation. The project site includes an agricultural and undeveloped area known as the Northern Trust, a small industrial area and the residential communities of Squirrel Point, Deer Island, Shirley Shores as well as other residential and agricultural properties.

The project will include the following three deliverables:

1. An Existing Conditions Analysis:
This product will consist of an inventory of the existing natural resources, water and sewer service and land uses, areas of density and intensity and scale, existing service providers, existing infrastructure to include the condition of the railroads, railroad crossings and vehicular roads.

2. An Economic Development Strategy Plan
This product will consist of a ten year plan to include maps, and the following specific tasks numbered I through VII:

I. Economic Development Strategy Plan Map. A **Economic Development Strategy Plan** Map and data series for the identified planning area and period that, at a minimum, generally:

a. Depicts areas of urban, industrial, agricultural, rural, and conservation land uses;
b. Identifies allowed and desirable uses in the planning area;
c. Specifies maximum and minimum densities and intensities of use;
d. Specifies the projected population within the planning area during a 10 year planning period; and

II. Transportation Analysis: Identification and integration of the existing and needed transportation facilities for the area including an evaluation and identification of immediate opportunities presented by the rail line.

III. Public Facilities & Services Analysis. Provide a general identification and inventory of significant public facilities necessary to support the proposed future land uses and strategies for funding mechanisms and procedures to be used to meet demands of future land uses on public facilities.

IV. Water Supply Analysis. A general identification of the water supplies needed and inventory of available sources of water, including water resource development and water supply development projects, funding for infrastructure and water conservation measures needed to meet the projected demand of the future land uses.

V. Natural Resources Analysis. A general identification of regionally significant natural resources within the planning area based on the best available data and policies setting forth the procedures for protection or conservation of specific resources consistent with the overall conservation and development strategy for the planning area.

VI. Economic Analysis. Provide a Market Analysis by industry type of industries most suited for the area and strategies for retention of existing businesses.

VII. Development of Recommended Strategies. Development of strategies based on regulatory statutes, data and analysis, addressing Economic Development, Transportation, Environment and Community Design and Intergovernmental Coordination.

3. An implementation plan

This product will translate the Economic Development Strategy Plan into a phased series of implementations projects and tasks to include anticipated costs and recommended funding sources.

It will also include a review of existing objectives and policies of the City of Tavares Comprehensive Plan and provide suggested amendments to facilitate the implementation of the South Lake Dora Shore Economic Strategy Plan in a form consistent with the Comprehensive Plan where applicable.

For the purpose of ensuring public input is incorporated into the project. Two stakeholders meetings will be held. The first will be held after the preparation of the draft existing conditions analysis and the second will be held after the preparation of the economic development strategy plan.

Draft South Lake Dora Shore Area Map

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
JULY 17, 2013

AGENDA TAB NO. 6 **General Government**

SUBJECT TITLE: Easement for Access to Lane Park Cemetery and Parrish Property

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OBJECTIVE:

To grant ingress and egress easements over City-owned property on Woodlea Road to Lane Park Cemetery and to property owned by Shannon and Michelle Parrish.

SUMMARY:

The proposed easements will allow perpetual ingress and egress to the Lane Park Cemetery and to a southerly parcel of land owned by Shannon and Michelle Parrish. An existing unimproved lane presently provides access to these properties. A record search has confirmed that there is no recorded easement that corresponds to this lane. The granting of an easement will insure future access.

Under this easement document, the City has no responsibility to maintain or improve this lane and the City will be held harmless from any claims arising out of or related to the use of the easement by the Grantees.

OPTIONS:

1. That City Council moves to approve the easement authorizing the Mayor to execute the Ingress and Egress Easement document.
2. That City Council denies the proposed easement.

STAFF RECOMMENDATION:

That City Council moves to approve the Ingress and Egress Easement, authorizing the Mayor to execute the document.

FISCAL IMPACT:

No fiscal impact

LEGAL SUFFICIENCY:

This Ingress and Egress Easement document has been reviewed for legal sufficiency.

This instrument prepared by
Robert Q. Williams, Esq.
Williams, Smith & Summers, P.A.
380 West Alfred Street
Tavares, Florida 32778-3298

INGRESS AND EGRESS EASEMENT

FOR AND IN CONSIDERATION of the sum of TEN DOLLARS ($10.00) in hand paid, and other good and valuable consideration, receipt of which is hereby acknowledged, the **CITY OF TAVARES, FLORIDA,** a Florida municipal corporation, P.O. Box 1068, Tavares, Florida 32778, hereinafter called Grantor, hereby grants unto Shannon Parrish and Michelle Parrish, husband and wife, 432 Magnolia Ridge Avenue, Tavares, Florida 32778, and The Successor Trustees of the Lane Park Cemetery, hereinafter collectively called Grantees, a non-exclusive easement for ingress, egress and access over, across and upon the following-described real property located in Lake County, Florida:

> THE WEST 30 FEET OF THE WEST ½ OF THE South ½ OF GOVERNMENT LOT 8, AND THE SOUTH 30 FEET OF THE WEST ½ OF THE SOUTH ½ OF GOVERNMENT LOT 8, IN SECTION 36, TOWNSHIP 19S., RANGE 25E, IN LAKE COUNTY, FLORIDA.

The easement granted by this instrument shall be subject to the following restrictions:

1. Grantor shall retain the right to use any portion of the easement area for any lawful purpose; provided, however, that such use by Grantor may not interfere with or obstruct Grantees' rights of ingress and egress.

2. The Grantees shall have the obligation to maintain the roadway within the easement area, and the Grantor shall not be responsible to maintain, improve, pave or repair said roadway. Grantees, with prior written permission from Grantor, pave, stabilize, repair, or improve the roadway, as needed.

3. The Grantees and their agents, guests, licensees and invitees shall use the easement created by this instrument at their own risk. By accepting this easement, Grantees, indemnify and hold Grantor harmless from any and all claims arising out of or related to the use of the easement by the Grantees and their agents, guests, licensees and invitees.

4. The easement created by this instrument shall be for the benefit of the Grantees respective properties, described in Exhibit "A" attached hereto, and said easement shall run with the land and bind the heirs, personal representatives, successors and assigns of the Grantors and inure to the benefit of the heirs, personal representatives, successors and assigns of the Grantees.

Signed, sealed and delivered
in the presence of:

CITY OF TAVARES, FLORIDA, a
Florida municipal corporation

_____

_____
Printed Signature

_____
Robert A. Wolfe, Mayor
P.O. Box 1068
Tavares, Florida 32778

_____

_____
Printed Signature

STATE OF FLORIDA
COUNTY OF LAKE

The foregoing instrument was acknowledged before me this _____, 2013, by Robert A. Wolfe, as Mayor of the City of Tavares, Florida, a Florida municipal corporation, [__] who is personally known to me or [__] who has produced _____ as identification.

_____
Notary Signature

_____
Printed Notary Signature
My Commission Expires:

Exhibit "A"

Parrish Property

The West ¼ of Lot 1, Lane and Jackson, according to the map or plat thereof as recorded in Plat Book 7, Page 52, Public Records of Lake County, Florida.

Trustees of Lane Park Cemetery Property

The East ½ of the West ½ of Lot 1, and the North 165 feet of the East 400 feet of the West ½ of Lot 2 in Lane and Jackson, according to the map or plat thereof as recorded in Plat Book 7, Page 52, Public Records of Lake County, Florida.

Parrish Property (1.02) & Lane Park Cemetery (1.01) are Highlighted Cyan

30' Easement is Highlighted Fluorescent Green

0 155 310 620 930 1,240 Feet

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TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
JULY 17, 2013

AGENDA TAB NO. 7

SUBJECT TITLE: Results of Alfred Street Improvement Bids
Recommendation on Streetscaping Portion

OBJECTIVE:

To inform City Council of the results of contractor bids for the Alfred/Caroline Street one-way improvement and to obtain Council's direction on the Streetscaping portion of the project.

SUMMARY:

The Alfred/Caroline Street improvement project, beginning in 2006, has progressed through a visioning process, a preliminary engineering study, a complete engineering design, the bidding process and now to a point where contracts may be awarded for construction.

The project has two main components:

The base construction project consists of transforming Alfred Street and Caroline Streets into one-way pairs. It includes storm drainage, resurfacing or reconstruction of the roads, curb and gutters, on-street parking, basic concrete sidewalks and existing or basic lighting. This part of the project will be paid by Lake County through their transportation impact fee fund.

The streetscaping part of the project includes the brick-paving of 7.5 alleyway segments, landscaping of the right-of-way, brick-paved crosswalks, seaplane themed benches and trash receptacles and LED decorative street lighting. This portion of the project was a bid alternate to the base construction and must be funded by the City of Tavares if we decide to proceed with it.

Two contractors bid on the project with Dewitt Excavating submitting the lowest base construction bid of $5,599,151. County staff is recommending acceptance of this bid and awarding the base contract to Dewitt.

Alternative Bids from Dewitt are as follows:

Alleyways	601,025
Landscaping	487,941
Brick-paving, etc.	260,665

In addition, the city has the opportunity to have Progress Energy install the previously selected, decorative, LED streetlights along Alfred and Caroline Streets, between SR 19 and Disston Avenue for a cost of $115,000.

Total cost for Alternate Bids and Streetlights- $1,464,631.

If the City wishes to proceed with the streetscaping project, Council must identify and pledge a funding source prior to awarding the alternative bid contract.

OPTIONS:

1. That City Council moves to not award contracts for the streetscaping portion of the Alfred/Caroline Street Improvement project and to shelve the completed, engineered plans for a future year.
2. That City Council moves to award contracts for part or all of the streetscaping portion of the Alfred/Caroline Street Improvement project.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to not award contracts for the streetscaping portion of the Alfred/Caroline Street Improvement project and to shelve the completed, engineered plans for a future year..

FISCAL IMPACT:

No fiscal impact if the contracts are not awarded.

If contracts are awarded, funds would be obtained from a loan which would result in an increase in our annual debt service and mileage rate.

LEGAL SUFFICIENCY:

This agenda item has been reviewed for legal sufficiency.

	Dewitt	D.A.B	Estimate
Base Bid -	$5,599,151	$6,025,588	$4,442,623
Alleyways	601,025	386,422	350,959
Landscaping	487,941	486,672	561,313
Streetscape	260,665	137,557	394,321

Progress Energy –cost of lighting- $115,000

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TAVARES

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Tab 8

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AGENDA

CITY OF TAVARES

CITY COUNCIL BUDGET WORKSHOP
FISCAL YEAR 2013/2014

CITY COUNCIL CHAMBERS

July 17, 2013

4:00 P.M.

1) Call to Order	Mayor Robert Wolfe
2) Fiscal Year 2014 Special Revenue Funds and 5 Year Capital Improvement Program Summary	John Drury
3) Fiscal Year 2014 Special Revenue Funds and 5 Year Capital Improvement Program Overview	Lori Houghton
4) Discuss Draft FY 2014 General Fund, Maximum Tentative Millage Rate, Propriety Funds, Special Revenue Funds and 5 Year Capital Improvement Program	John Drury
5) Adjournment	

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
July 17, 2013

AGENDA TAB NO. 9

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY: Will be presented at meeting

UPCOMING MEETINGS: (check with Susie Novack for any last minute changes)

- Planning and Zoning Board Meeting – July 18, 2013
- City Council Budget Workshop & Maximum Millage Rate – July 24, 2013
- City Council Regular Meeting & Budget Workshop – August 6, 2013
- City Council Regular Meeting & Budget workshop – August 21, 2013
- City Council Regular Meeting & Tentative Budget & Millage – September 4, 2013
- City Council Regular Meeting & Adoption of Budget & Millage Rate – September 18, 2013
- Code Enforcement – Special Magistrate Hearing – August 27, 2013 – 5:30 pm
- Lake County League of Cities – July 12, 2013 – 11:30 a.m.
- Lake Sumter MPO – No meeting in July – next Meeting August 28, 2013
- Library Board – July 12, 2013 – 8:30 a.m. Library Conference Room
- Planning & Zoning Board – July 18, 2013 – City Council Chambers

OTHER EVENTS

September 14-15, Florida Bass Nation

September 27-29 – Rifles, Rails & History

October 5-6 – Fashion Designer's Showcase

October 19 – Z-Fest 2013

October 25-26 – Howl O Fest

October 26 – The Monster Splash

November 8-10 – Fall Thunder Regatta

December 7 – Christmas Parade & Celebration

AGENDA SUMMARY
TAVARES CITY COUNCIL
July 17, 2013

AGENDA TAB NO. 10

SUBJECT TITLE: City Councilmembers Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

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TAVARES

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