AGENDA
TAVARES CITY COUNCIL

MAY 15, 2013
4:00 P.M.
TAVARES CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER

II. INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Rick Fountain, First Baptist Church of Tavares

III. APPROVAL OF AGENDA

(The City Council Agenda is subject to change at the time of the Tavares City Council Meeting)

IV. APPROVAL OF MINUTES

Tab 1) Minutes of Regular City Council Meeting, April 17, 2013

V. PROCLAMATIONS/PRESENTATIONS

VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS

VII. READING OF ALL ORDINANCES/RESOLUTIONS

VIII. CONSENT AGENDA

Tab 2) Extension of License Agreement with Lake County for Use of 70 Acres on Frankie's Road by Animal Control Services	**Nancy Barnett**
Tab 3) Priority Transportation Projects for MPO	**Jacques Skutt**
Tab 4) Request to Issue RFP for Affirmative Action Study	**Lori Tucker**
Tab 5) Approval of Amendment 3 of the State Revolving Loan Fund Agreement for Reclaimed Water – Final Amendment	**Lori Houghton**
Tab 6) Update on Progress of Implementing City's Vision	**Joyce Ross**

IX. ORDINANCES/RESOLUTIONS

FIRST READING

SECOND READING

Tab 7) Ordinance #2013-07 - Amendment for Agricultural Water Rate — **Lori Houghton**

RESOLUTIONS

Tab 8) Resolution #2013-04 – SRF Application for Water — **Lori Houghton**

Tab 9) Resolution #2013-05 – SRF Application for Wastewater — **Lori Houghton**

Tab 10) Resolution #2013 – 06 Supporting Lake County Board of County Commissioners in the Renewal of Six Cents Local Option Fuel Tax for the Continuing Operations of Lake County Public Works — **John Drury**

X. GENERAL GOVERNMENT

Tab 11) Review of Flag Design — **Joyce Ross**

Tab 12) Request for Construction of Monument, Plaques for Train Depot and Name of Train Depot — **Nancy Barnett**

XI. OLD BUSINESS

XII NEW BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

Tab 13) City Administrator — **John Drury**

Tab 14) Council Reports — **City Councilmembers**

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 253-4546.

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TAVARES

America's Seaplane City™

CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
APRIL 17, 2013
CITY COUNCIL CHAMBERS
4:00 p.m.

COUNCILMEMBERS PRESENT **ABSENT**

Robert Wolfe, Mayor
Kirby Smith, Vice Mayor
Bob Grenier, Councilmember
Norman Hope, Councilmember
Lori Pfister, Councilmember

STAFF PRESENT

John Drury, City Administrator
Robert Q. Williams, City Attorney
Nancy Barnett, City Clerk
Chris Thompson, Public Works Director
Joyce Ross, Communications Director
Bill Neron, Economic Development Director
Tammey Rogers, Community Services Director
Lori Houghton, Finance Director
Richard Keith, Fire Department
Stoney Lubins, Police Department
Brad Hayes, Utility Director

I. CALL TO ORDER

Mayor Wolfe called the meeting to order at 4:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Rick Fountain, Pastor, First Baptist Church, gave the invocation and those present recited the pledge of allegiance.

III. APPROVAL OF AGENDA

Mayor Wolfe stated he would like to add under Tab 3A, a mention about a local veteran who will be flying into Washington D.C. through a local organization.

MOTION

Bob Grenier moved to approve the agenda with the additional item requested, seconded by Kirby Smith. The motion carried unanimously 5-0.

IV. APPROVAL OF MINUTES

MOTION

Kirby Smith moved to approve the minutes of March 20 and April 3, 2013 as submitted, seconded by Norman Hope. The motion carried unanimously 5-0.

V. PROCLAMATIONS/PRESENTATIONS

Tab 2) Military Family and Community Covenant Day

Mayor Wolfe read a proclamation recognizing April 17, 2013 as Florida Military Family & Community Covenant Day.

Tab 3) Presentation of Life Saving Awards to Police Officers

Chief Lubins presented life saving awards to Sergeant Reynolds and Lieutenant Paynter for their heroic efforts in saving an individual's life on March 3, 2013. The man was participating as a runner in the Orange Blossom Half Marathon Event when he suffered a cardiac arrest. Chief Lubins noted that the officer's quick response and professionalism during the incident directly impacted the individual's survival and suffering of no ill effects from this catastrophic event.

Tab 3A) Honor Flight Central Florida

Mayor Wolfe stated that since May of 2005 Honor Flight Central Florida has taken over 100,000 WW II and Korean Veterans to Washington D.C. so they can see the World War II memorial. He noted that on April 27th, Earl Mick of Tavares, a WW II veteran serving from Tavares, who served in the Navy and survived the bombing of Pearl Harbor, will among the group taking the trip through this great organization.

VI. QUASI JUDICIAL AND DISCLOSURE OF EXPARTE CONTACTS

Attorney Williams said there is one quasi judicial hearing which is Tab 6, the Rigsby Annexation and Rezoning. He gave the oath to those who wished to give testimony.

Attorney Williams asked if Council wished to disclose any ex parte communications. There were none.

VII READING OF ALL ORDINANCES/RESOLUTIONS

Ms. Barnett read the following ordinances and resolution by title only. She noted that Ordinance #2013-06 had actually been on the agenda the previous meeting for first reading but the title had not been read. She said this ordinance has been advertised for the second reading on May 5, 2013.

FIRST READING

ORDINANCE NO. 2013-06

AN ORDINANCE OF THE CITY OF TAVARES AMENDING CHAPTER 15, PENSIONS AND RETIREMENT, ARTICLE V, FIREFIGHTERS' PENSION TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF TAVARES; AMENDING SECTION 15-101, DEFINITIONS; AMENDING SECTION 15-127, PRIOR FIRE SERVICE; AMENDING SECTION 15-128, DEFERRED RETIREMENT OPTION PLAN; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

ORDINANCE 2013-04

AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF TAVARES BY ANNEXING APPROXIMATELY 0.35 ACRES OF LAND GENERALLY LOCATED ON COUNTY DRIVE, REZONING THE PROPERTY FROM COUNTY RM (MIXED HOME RESIDENTIAL) TO CITY RMH-S (RESIDENTIAL MANUFACTURED HOME SUBDIVISION); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2013-05

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 0.35 ACRES OF PROPERTY GENERALLY LOCATED ON COUNTY DRIVE FROM LAKE COUNTY URBAN LOW TO CITY MOBILE HOME; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

VIII. CONSENT AGENDA

Mayor Wolfe asked if anyone in the audience opposed the Consent Agenda.

MOTION

Kirby Smith moved to approve the Consent Agenda [Tab 4 – Renewal of Contract for Concession Services at Woodlea Sports Park and Tab 5 – Award of Bid for Basketball Courts for Ingraham Park], seconded by Norman Hope. The motion carried unanimously 5-0.

IX ORDINANCES/RESOLUTIONS

Tab 6) Ordinance #2013-04 – Annexation and Rezoning – Rigsby Property – 1340 County Drive

Mr. Skutt reported that the subject property is located at the intersection of County Drive and Mansfield Road. The property is approximately 0.35 acres in size. An existing, single family home is located on this property. The subject property is the primary residence of the applicant and he has no desire to change the nature of the property. Properties immediately adjacent to the subject property are all within the City boundaries and for many years it was generally believed that the subject property was within the City limits also. All adjacent properties are zoned Mobile Home Subdivision. Site built homes are now allowed in this zoning. As a result of recent research, it was determined that there is no identifiable formal ordinance annexing the subject property into the City's boundaries. It is for this reason that the applicant is seeking to formally annex into the City limits. The owner has erroneously been paying city taxes including city sewer utility fees for over twenty years, although he is connected to a private septic system. The city utility department is assisting the owner with the cost to connect to a city sewer line that runs in front of his house.

MOTION

Bob Grenier moved to approve Ordinance #2013-04, seconded by Norman Hope. The motion carried unanimously 5-0.

Tab 7) – Ordinance #2013-05 – Small Scale Future Land Use Amendment – Rigsby Property – 1340 County Drive

Mr. Skutt said this is a Future Land Use Map Amendment associated with the annexation just approved that designates the property as City Mobile Home which is the most compatible designation with the surrounding homes

Vice Mayor Smith asked for clarification that the surrounding properties are zoned the same way. Mr. Skutt confirmed.

MOTION

Kirby Smith moved to approve Ordinance #2013-05, seconded by Bob Grenier. The motion carried unanimously 5-0.

X. GENERAL GOVERNMENT

Tab 8 – Discussion of Official City Flag

Mr. Drury noted that in 1980 the City Council approved a resolution adopting an official flag. He said the minutes of that meeting reflected that it would be an outline of a red shield with five red stars, one centered and one in each side of the corner of the shield on a white background which had been adopted from the symbol of the coat of arms of the Tavares family. This was in reference to a family crest in Spain by the name of Tavares. One flag was made by the then City Administrator Brenda von Hartmann. Mr. Drury invited Ms. Burleigh to show the flag.

Mr. Drury noted the City has rebranded itself and adopted a branding manual. He said the City has been implementing various components of the manual over the past four years. At a recent Council Meeting, staff was directed to research the creation of a city flag utilizing the new city brand for both selling as a smaller flag appropriate for boats and to use as a large flag. He said this discussion prompted Ms. Brenda Smith to develop a flag for the approval of the Tavares Historical Society and Council's approval. He showed the rendering that had been provided by the Tavares Historical Society. He said the Historical Society is requesting that Council rescind the previous resolution and adopt a new resolution adopting this rendering as the official flag and also provide permission for the Historical Society to sell the flag and retain revenues from that sale to be used as a fund raising initiative to renovate the Fire Station #1 as the new Historical Society's home in the future once the Fire Department moves out to the Public Safety Complex.

Ms. Smith of the Tavares Historical Society, stated she believed Tavares was the first city in Lake County to have a city flag. She said her research had indicated the flag should be three colors, have meaning and state what the flag is about. She discussed the railroad history and explained how she had included the tracks in the design and had come up with the concept of six railroad lines coming into the city in 1880 along with the City's logo. She said the society believes this represents both the past and the future of the City.

Councilmember Pfister said she loved the concept of the train tracks but that she liked the one horizontal track.

Vice Mayor Smith said this flag represents the hub of Lake County. He said he would suggest taking out the middle track which would be similar to the Florida State Flag. He said he was proud of his mother for thinking of this.

Councilmember Grenier said he agreed with Vice President Smith regarding removing the middle track and added he would like the tracks to be slightly wider. He said he would have liked to see more renderings. Ms. Smith said the renderings were basically the same except on different colored backgrounds.

Councilmember Hope said he appreciated Ms. Smith's work and the concept. He said his preference would be to open up the design of a flag to the citizens of Tavares through a contest so that all of the citizens would have input.

Mr. Drury asked if a community project could be fast tracked. Mr. Drury said it could probably be done in less than a year but it should probably be done in the school year if the various grades and the college students were to be included. If the schools were not included it could be done within a few months.

Mayor Wolfe thanked Ms. Smith and the Historic Society. Mayor Wolfe thought the community had been involved with the branding. He said he likes the flag without the railroad tracks and he would prefer the city's logo alone.

MOTION

Kirby Smith moved to approve the City flag with the elimination of the middle track, seconded by Bob Grenier.

Mayor Wolfe asked for public input.

The motion failed 3-2 as follows:

Robert Wolfe	**No**
Kirby Smith	**Yes**
Norman Hope	**No**
Bob Grenier	**Yes**
Lori Pfister	**No**

Councilmember Grenier asked to see more renderings. Councilmember Pfister said she would like to see one rendering with nothing other than the city logo, one with just the cross tracks, and one with just the horizontal tracks.

Councilmember Grenier said he believed the railroad needs to be included and that the railroads will be part of the city's future along with seaplanes. He noted the logo is copyrighted.

Vice Mayor Smith asked that this item be tabled until the next meeting with the three renderings suggested.

Councilmember Grenier said he would welcome an additional option. Councilmember Hope said he would have no problem with three additional renderings but his preference would be for the public to get involved and that he wanted the seaplane symbol to be the center.

MOTION

Councilmember Pfister moved to bring this item back at the next meeting in May with the three renderings: one with horizontal tracks, one with the cross tracks and the third with just the logo, seconded by Vice Mayor Smith.

Vice Mayor Smith said he may not be able to attend the next meeting. Mayor Wolfe said if anyone cannot make the meeting he believed the item should be tabled until all five councilmembers can be in attendance.

Councilmember Pfister amended her motion to state that the item will be brought back at the first meeting in May or the meeting when all five councilmembers can be present, seconded by Vice Mayor Smith.

The motion carried unanimously 5-0.

Tab 9 – Agreement with Tavares Historical Society

Mr. Drury said staff has negotiated an agreement with the Historical Society which has been developed by the City Attorney. The agreement for the leasing of the Fire Station states that the

city will maintain the building however the Society will be responsible for renovating the building if they desire to do that. The agreement has been approved by the Historical Society.

Mayor Wolfe asked for clarification on the maintenance. He asked if the city would have to pay for a new roof. Attorney Williams said he believed that the city doing the maintenance had been the decision at a previous meeting.

Mr. Drury read from the contract regarding maintenance obligations noting that it included keeping the roof in good repair.

Attorney Williams noted improvements would be different from maintenance. Mr. Drury said the Historical Society will be responsible for any improvements.

Mayor Wolfe asked for audience input.

Mr. Russ of the Tavares Historical Society spoke in support of the agreement.

Vance Joachim of Tavares said he was surprised there was no schedule of future costs or amortization to build up the reserve to pay for a roof.

MOTION

Kirby Smith moved to approve the lease as is, seconded by Norman Hope. The motion carried unanimously 3-2 as follows:

Robert Wolfe	**No**
Lori Pfister	**No**
Bob Grenier	**Yes**
Norman Hope	**Yes**
Kirby Smith	**Yes**

Tab 10) Prohydroxtour Racing Events – June 1-2 and June 8-9

Ms. Farrell reported on the Jet Ski races noting this year they are scheduled back to back. She said the cost is $5,000 each for the events and Lake County TDC has agreed to provide half of the funds.

MOTION

Norman Hope moved to approve the events, seconded by Bob Grenier. The motion carried unanimously 5-0.

Tab 12) Acceptance of Tourist Development Grants

Ms. Farrell said there are three agreements; two for the jet ski events ($2500 each) and one for the seaplane fly in coming up on Saturday ($500).

MOTION

Kirby Smith moved to accept the money from the TDC Board, seconded by Lori Pfister. The motion carried unanimously 5-0.

Tab 12) Award of Bid for Ruby Street Sidewalk Project and Associated Budget Amendments

Mr. Thompson stated that Staff seeks Council's approval to appropriate $14,944.41 from remaining funds in the Road Construction Fund to complete the Ruby Street Sidewalk Project and to include street lighting in addition to the sidewalk for pedestrian and traffic safety. Staff also requested Council to approve the bid award to the low bidder – SV3 General Contractor.

Councilmember Hope asked if the street would have to be torn up again when the downtown project is done. Mr. Thompson it appeared there will be two areas that will have a conflict but nothing major. Mr. Drury noted it is in the area where the old stormwater inlets are located but not the entire sidewalk.

Councilmember Grenier asked when it would be done and how long would it take. Mr. Thompson said Progress Energy is ready to go but the contractor has not given a start date as that is dependent on when the contract is approved.

MOTION

Norman Hope moved to approve the award of bid and associated budget amendments, seconded by Kirby Smith. The motion carried unanimously 5-0.

Tab 13) Agreement for Disston of Lake Dora Drive Line Extension from Disston to Lake Dora Drive

Mr. Hayes said this work authorization for BESH will complete the design for this line extension in the amount of $18,650. The project is for the water main extension from Disston Avenue to Lake Dora Drive. This will upsize the water main to increase the water flow and improve the water quality.

MOTION

Norman Hope moved to approve the agreement with BESH for the design of the Lake Dora Drive Line Extension, seconded by Kirby Smith. The motion carried unanimously 5-0.

Tab 14) Agreement for Design of Sewer Extension on Mansfield Road

Mr. Hayes stated the property owners of the three parcels located at the furthest end of Mansfield Road have approached the city concerning connecting to the city sewer. These properties are within the city and form an enclave. They have indicated they would be willing to annex into the city if the sewer would be made available. The sewer extension will also serve the property on the east side of Mansfield which is presently undeveloped.

MOTION

Kirby Smith moved to approve the agreement with BESH to design the sewer extension on Mansfield Road, seconded by Bob Grenier. The motion carried unanimously 5-0.

Tab 15) Date for Next Golden Triangle Summit Meeting

Mr. Drury discussed the past Golden Triangle meetings noting that the annual meeting is rotated annually and it will be Tavares' year to host the meeting. He suggested the week of September 23rd.

Consensus to suggest the week of September 23rd to the other two cities.

XI. OLD BUSINESS

XII. NEW BUSINESS

None

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

Tab 14) City Administrator

Mr. Drury referred to the list of upcoming meetings. He noted the League of Cities Community Awards Banquet coming up April 24th. In addition he noted tomorrow at Lakeside Inn the Lake County Republican Executive Committee has invited the four candidates who have submitted TDC grant applications from Tavares, Mt. Dora and Leesburg. He invited those present to attend. He noted Council could attend the meeting but should not discuss the meeting amongst themselves. Attorney Williams confirmed that the Sunshine Law does not prohibit attendance but Council should not discuss their position except at a public meeting. Attorney Williams said he would ask Mr. Minkoff if the meeting had been advertised. Mayor Wolfe said he would not be attending since he is a member of the TDC Board.

Vance Joachim stated the County had advised him that the City of Leesburg has rescinded its application.

Economic Development

Mr. Neron mentioned the Sea Plane Fly In and Planes, Trains and BBQ this coming weekend.

Community Services

Ms. Rogers stated that the technical drawings for the pavilion have been delivered and will be reviewed by staff in the coming weeks.

Attorney Williams

Attorney Williams stated the city has entered into the GMP with Emmett Sapp however in the agreement it is conditioned upon the funding being in place. He said the city did authorize them to do the preliminary work in preparation.

Tab 24) City Council

Councilmember Grenier

Councilmember Grenier stated his brother had been elected to the city council of his town. He said his sister is also an elected official on a city council.

Vice Mayor Smith

Vice Mayor Smith thanked Ms. Ross for helping the Tavares Historical Society. He said on this day Apollo 13 splashed down in the Pacific Ocean.

Adjournment

There was no further business and the meeting was adjourned at 5:12 p.m.

Respectfully submitted,

Nancy A. Barnett

Nancy A. Barnett, C.M.C.
City Clerk

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 15, 2013

AGENDA TAB NO. 2
SUBJECT TITLE: Renewal of Agreement with Lake County to Use City Property for Animal Control Services (livestock)

OBJECTIVE: To approve the renewal of the Agreement with Lake County to house livestock at its Animal Control Facility on Frankie's Road.

SUMMARY:

City Council approved an agreement with Lake County to house livestock on 70 acres on Frankie's Road adjacent to the Lake County Animal Control Facility in 2010. The agreement is renewable annually.

OPTIONS:

1) **Approve the extension of the agreement with Lake County for one year to house livestock at the city property on Frankie's Road**
2) **Do not approve the agreement**

STAFF RECOMMENDATION:

Move to approve the extension of the agreement with Lake County for one year to house livestock at the city property on Frankie's Road.

FISCAL IMPACT: None

LEGAL SUFFICIENCY: Legally sufficient.

LAKE COUNTY
FLORIDA
COUNTY ATTORNEY'S OFFICE

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Board Certification in City, County and Local Government Law

April 24, 2013

John Drury
City Administrator
City of Tavares
201 E. Main Street
Tavares, FL 32778

RE: Renewal of Revocable Non-Exclusive Agreement with Lake County – use of 70 acres on Frankie's Road

Dear John:

The above-referenced License Agreement was for a one year period and is due to expire July 8, 2013. Pursuant to Section 5 of the License Agreement, the term of the Agreement shall not exceed one year without prior approval by the City.

Please accept this letter as Lake County's request for extension of the Agreement for one year. If this request is acceptable to the City, please let me know.

25APR'13 RCVD

If you have any questions, please feel free to give me a call.

Sincerely,

Quinnette Durkin
Property Manager

/qsd

AGENDA SUMMARY
TAVARES CITY COUNCIL
MAY 15, 2013

AGENDA TAB NO. 3 **CONSENT**

SUBJECT TITLE: Priority Transportation Projects for Tavares

OBJECTIVE:

To obtain City Council's approval of the City's list of priority transportation projects to be submitted to the Lake-Sumter Metropolitan Planning Organization (MPO) for inclusion in the 2013 List of Priority Projects (LOPP).

SUMMARY:

The List of Priority Projects (LOPP) is a compilation of transportation projects needed throughout the MPO area which have been identified and/or sponsored by area municipalities. MPOs are required to develop this list annually and present it to the State Department of Transportation. The Department of Transportation uses each MPO's LOPP to aid in their decisions as to which projects should be added to their five year work program and funding cycle.

The City of Tavares is an active member of the MPO and regularly conveys its transportation projects to the MPO at their board meetings, through email and by phone. Through our participation in this process and relationship with the MPO staff, the City of Tavares has received FDOT funding for three of its projects as noted in the attached list by their FM number. Projects which have not received funding are resubmitted annually for the purpose of potentially receiving funding in a future funding cycle as additional transportation dollars become available. This year, the MPO is asking local governments to formally document their desired transportation projects in a letter or resolution.

OPTIONS:

1. That City Council moves to approve the list of Priority Transportation Projects for submission to the Lake-Sumter MPO.
2. That City Council denies the proposed list of Priority Projects.

STAFF RECOMMENDATION:

That City Council moves to approve the list of Priority Transportation Projects for submission to the Lake-Sumter MPO.

LEGAL SUFFICIENCY:

Approved for legal sufficiency.

City of Tavares
2013 List of Priority Transportation Projects

Project Name	Description	Type	FM #
Orange Blossom Express	Alternative Analysis	PD&E	4292141
SR 19	Widening	PD&E	2388191
Tav-Lee Trail	Prop Shop W to Main St	CST	4154311*
CR 500A/Alfred Street	Disston to Bay	PD&E	
CR561	SR19 to CR455 Corridor Improvement	PD&E	
SR 19 Bridge	Replacement	PD&E	
Tav-Dora Trail	Tavares to MD	PD&E	
West Main Street Streetscape	SR19 to Bloxham Ave	CST	
Ruby Street Streetscape	Ruby Street	CST	
Alfred Street and Caroline Street Streetscape	Alfred Street (SR19 to Disston Ave) and Caroline Street	CST	
Golden Triangle Circulator	MD, Tav, Eustis	Service	
Rail Upgrades	Rail Improvements	CST	
City Gateway Signs	2 monument gateway signs	CST	
Wayfinding Sign	Various City Street Locations	CST	
ADA Ramps	Various City Street Locations	CST	
Tavares Seaplane Base	FAA Certification	PDE, CST	
Tavares Pavillion	Mooring System	CST	
Sinclair Avenue	US HWY 441 to Main St	CST	
Alleyway Improvement	Various Downtown Alleys	CST	

Note:

Projects with FM Numbers have received funding and been entered into the FDOT work plan.

FM 4154311 is programmed for 2016, the City is requesting to move this project to 2013/2014

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 15, 2013

AGENDA ITEM NO. 4

SUBJECT TITLE: Authorization to Develop Request for Qualifications for Affirmative Action Plan Services

OBJECTIVE: To obtain Council authorization for staff to prepare a Request for Qualifications for the development and maintenance of a federally mandated Affirmative Action Plan.

SUMMARY:

The City of Tavares is the grant recipient of record for $2,200,000 in federal funding from the U.S. Department of Transportation Federal Railroad Administration to support a regional project to fund upgrades and rehabilitation for Florida Central Railroad tracks from Umatilla to Orlando.

As the recipient of record, the City must now proceed with the complex initial development and subsequent annual updates of an Affirmative Action Plan for grant period 2013-15, which is mandatory under federal grant compliance regulations.

OPTIONS:

1. Grant staff authority to develop a Request for Qualifications for Affirmative Action Plan services.

2. Do not grant staff authority to develop a Request for Qualifications for Affirmative Action Plan services.

STAFF RECOMMENDATION:

Option 1: That Council grant authority for staff to develop a Request for Qualifications for Affirmative Action Plan services.

FISCAL IMPACT:

This is a budgeted item in the FY 2012-13 Human Resources operating budget, at an annual cost of $5,000.

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TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 15, 2013

AGENDA TAB NO. 5
SUBJECT TITLE: Approval to execute Amendment No. 3 for the State Revolving Fund Loan WW350910 for Reclaimed Water Facility Construction Phase 1, Reducing the Loan Amount

OBJECTIVE:

To authorize staff to execute Amendment Number 3 reducing the loan amount by $609,798 including capitalized interest and loan service fees for the State Revolving Fund (SRF) Reclaim Loan Phase 1, No. WW350910 with Florida Department of Environmental Protection (FDEP) by

SUMMARY:

A summary of significant events related to this loan and to this project are provided below:

On January 21, 2009, the City Council approved Resolution 2009-01 which provided authorization for application to FDEP for the City of Tavares Water Reclamation Project. This request included all phases of the project estimated at $16,541,549.

On March 4, 2009, the City Council authorized an SRF Pre-construction Loan with FDEP pre-construction activities in the amount of $1,027,466. The pre-construction loan provided funding for design and planning activities for the reclaim project.

On January 5, 2011, the City Council approved Resolution 2011-02 which authorized application to FDEP for loan funding of Phase 1 in the amount of $4,844,860 (excluding capitalized interest and service fees) for construction activities for the project which included reclaim water mains and a ground storage tank.

On January 16, 2011, the City issued Bid Number ITB-2011-0009-0-211/JR for Phase 1 of the reclaim project.

On May 18, 2011, the City Council awarded Bid Number ITB-2011-0009-0-211/JR to E.T. McKenzie.

On October 20, 2011, FDEP amended the SRF Reclaim Loan, Phase 1, No. WW350910, decreasing the loan amount $1,699,850 due to the actual award to E.T. McKenzie. New loan amount excluding capitalized interest and loan service fees upon execution of amendment number 1 was $3,144,810.

On September 5, 2012, the City Council approved loan amendment number 2 which rescheduled the loan period to allow for completion of the project construction, and thus revised the audit provisions and monitoring schedule needed for construction completion and oversight. Amendment No. 2 also changed the first monthly loan deposit from September 15, 2012 to April 15, 2013 which follows the completion of the construction period.

Loan Amendment Number three, before you for approval, represents the final loan amendment and provides the final "true-up" for the project upon completion of the construction. This amendment reduces the disbursed loan amount to $2,535,012. The total amount to be repaid including capitalized interest is $2,545,680.67. In addition Loan Amendment No. 3 also adjusts the semi-annual loan payment amounts to $76,095.13 which reflects payments made to date.

This loan reduction is due to the participation of the SJRWMD for funding this project.

This loan will require a separate single audit, and no further amendments will be made to this loan unless recommended through the auditing process.

OPTIONS:

1. **Move to Authorize** the City Administrator to execute Amendment Number 3 with the Florida Department of Environmental Protection State Revolving Loan Fund (WW350910) for Phase 1 of the Water Reclamation Project reduces the disbursable amount of the loan from $3,144,810 to $2,535,012.

2. **Do not Authorize** the City Administrator to execute Amendment Number 3 with the Florida Department of Environmental Protection State Revolving Loan Fund (WW350910) for Phase 1 of the Water Reclamation Project reduces the disbursable amount of the loan from $3,144,810 to $2,535,012.

STAFF RECOMMENDATION:

Move to Authorize the City Administrator to execute Amendment Number 3 with the Florida Department of Environmental Protection State Revolving Loan Fund (WW350910) for Phase 1 of the Water Reclamation Project reduces the disbursable amount of the loan from $3,144,810 to $2,535,012.

FISCAL IMPACT:

This amendment reduces the semi-annual debt service for the loan from $102,430 to $76,095

LEGAL SUFFICIENCY:

The City Attorney and Bond Counsel have reviewed the loan documents for legal sufficiency.

AMENDMENT 3 TO LOAN AGREEMENT WW350910
CITY OF TAVARES

This amendment is executed by the FLORIDA WATER POLLUTION CONTROL FINANCING CORPORATION (the "Corporation") and the CITY OF TAVARES, FLORIDA, (the "Local Borrower") existing as a local governmental agency under the laws of the State of Florida.

WITNESSETH:

WHEREAS, the Corporation and the Local Borrower entered into a Clean Water State Revolving Fund Loan Agreement, Number WW350910, as amended, authorizing a Loan amount of $3,144,810, excluding Capitalized Interest; and

WHEREAS, the Loan Amount, Loan Service Fee, and Project costs need adjustment to reflect actual costs; and

WHEREAS, the Semiannual Loan Payment amount needs revision to reflect adjustment of project costs and the one Semiannual Loan Payment received by the Department from the Local Borrower; and

WHEREAS, revised provisions for audit and monitoring are needed.

NOW, THEREFORE, the parties hereto agree as follows:

1. The Loan amount is hereby reduced by $609,798, and the adjusted total disbursed amount for this loan is $2,535,012.

2. The Loan Service Fee is reduced by $12,196, and the adjusted total service fee for this Loan is $50,700. This fee represents two percent of the Loan amount excluding Capitalized Interest; that is, two percent of $2,535,012. The Loan Service Fee of $50,700 was assessed on April 29, 2013 and will be paid in the October 15, 2013 and April 15, 2014 payments.

3. The total amount to repay by the Local Borrower is $2,620,157.75, which consists of $2,535,012.00 disbursed to the Local Borrower, $34,445.75 of accrued Capitalized Interest and $50,700.00 of service fee charges.

4. The total amount remaining to repay on the Loan is $2,545,680.67, which amount accounts for the Department's receipt of one Semiannual Loan Payment and consists of the unpaid principal of $2,494,980.67 and the unpaid service fee charge of $50,700 both at a Financing Rate of 2.37 percent per annum (the interest rate is 1.185 percent per annum, and the Grant Allocation Assessment rate is 1.185 percent per annum).

5. The Semiannual Loan Payment amount, adjusted to account for repayments received to date, is hereby revised and shall be in the amount of $76,095.13. Such payments shall be received by the Department on October 15, 2013 and semiannually thereafter on April 15 and October 15 of each year until all amounts due hereunder have been fully paid.

6. Subsection 2.04(1) is hereby deleted and replaced as follows:

The Local Borrower agrees to the following audit and monitoring requirements.

(1) The financial assistance authorized pursuant to this Loan Agreement consists of the following:

State Resources Awarded to the Local Borrower Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:					
State Program Number	Funding Source	CSFA Number	CSFA Title or Fund Source Description	Funding Amount	State Appropriation Category
Original Agreement	Wastewater Treatment and Stormwater Management TF	37.077	Statewide Surface Water Restoration and Wastewater Projects	$2,535,012	140131

7. Project Costs are revised as follows:

The Local Borrower, the Corporation, and the Department acknowledge that changes in Project costs may occur as a result of the Local Borrower's Project audit or a Department audit pursuant to Chapter 62-503 of the Florida Administrative Code. Unless this Agreement is amended subsequent to an audit, the following Project disbursements shall be final.

CATEGORY	DISBURSED ($)
Construction and Demolition	2,732,058.00
Technical Services During Construction	349,312.00
Less Local Funds (SJRWMD contribution)	(546,358.00)
SUBTOTAL (Total Disbursed)	2,535,012.00
Capitalized Interest	34,445.75
TOTAL (Loan Principal Amount)	2,569,457.75

8. The Project-specific audit required under Subsection 2.04(4) of the Agreement shall be submitted within twelve months after the effective date of this amendment.

9. All other terms and provisions of the Loan Agreement shall remain in effect.

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This Amendment 3 to Loan Agreement WW350910 shall be executed in three or more counterparts, any of which shall be regarded as an original and all of which constitute but one and the same instrument.

IN WITNESS WHEREOF, the Corporation has caused this amendment to the Loan Agreement to be executed on its behalf by its Chief Executive Officer and the Local Borrower has caused this amendment to be executed on its behalf by its Authorized Representative and by its affixed seal. The effective date of this amendment shall be as set forth below by the Chief Executive Officer of the Corporation.

For

FLORIDA WATER POLLUTION CONTROL FINANCING CORPORATION

_____ _____

Chief Executive Officer Date

_____

Reviewed and approved by the Corporate Secretary

for
CITY OF TAVARES

_____

Mayor

Attest: Attest as to form and correctness:

_____ _____

City Clerk City Attorney

SEAL

APPROVED AND ACCEPTED BY THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION.

_____

Program Administrator
State Revolving Fund

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TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 15, 2013

AGENDA TAB NO. 6
SUBJECT TITLE: Request to distribute update on the progress made implementing the City's vision

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OBJECTIVE:

To request authorization from the City Council to distribute "A Vision Becomes Reality - Tavares Sees Results" progress report.

SUMMARY: Previously, the Council had a general discussion on the progress that Tavares has made in the last five years and what residents had received as a return.

In 2007 residents, business owners and officials met in a series of meetings to develop a vision for the future and a clear, decisive plan for implementation.

Today, after five years of investment and hard work, the plan is coming to fruition. The City and its residents are starting to see a visible improvement to the downtown and significant results. Attached is a draft progress report, "A Vision Becomes Reality - Tavares Sees Results," detailing these results for Council's comments and authorization to distribute to its citizens.

It is recommended that the report be distributed utilizing the City's utility bills. It would be printed in place of a regular issue of the City Newsletter; therefore there would be no additional cost.

OPTIONS:

1. Comment on and then approve the distribution of "A Vision Becomes Reality - Tavares Sees Results."
2. Do not approve the distribution of "A Vision Becomes Reality - Tavares Sees Results."

STAFF RECOMMENDATION:

Staff recommends that the Council approve the distribution of "A Vision Becomes Reality - Tavares Sees Results."

FISCAL IMPACT: N/A

Funding Source: N/A

LEGAL SUFFICIENCY: Yes

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TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 15, 2013

AGENDA TAB NO. 7

SUBJECT TITLE: ORDINANCE NO. 2013-07 TO AMEND ORDINANCE NO. 2012-10 INCREASE AVAILABLE REUSE PLANT CAPACITY AVAIALABLE FOR NEGOTIATED PRICING FOR RECLAIM SERVICE TO COMMERICAL AGRICULTURE CUSTOMERS – Second Reading

OBJECTIVE:

To consider approval of Ordinance No. 2013-07 which amends Ordinance No. 2010-10, providing for Reuse Water Plant capacity available for negotiated pricing for customer locations dedicated to commercial agriculture uses.

SUMMARY:

In June 2009 the City Council adopted Ordinance 2010-10 amending Chapter 17 of the City of Tavares Land Development Regulations for Water, Wastewater, and Reclaim user rates.

Prior to Ordinance 2009-22, the City did not provide reclaim water service thus Ordinance 2009-22 provided for and established Reclaim User rates for the newest service component of the Water, Wastewater Utility in addition to amending the user rates for water and wastewater services. The rates provided for in the Ordinance are based on a rate Study prepared by Brown and Caldwell dated May 2009.

On April 18, 2012, the City Council adopted Ordinance No. 2010-10 which provided for negotiated pricing agreements for Commercial Agriculture customers. The ordinance set forth a limit of ten percent of Reuse Water Plant capacity available for agriculture pricing agreements.

Ordinance 2012-10 stipulates that reclaim service provided at negotiated pricing will not exceed ten percent of plant capacity. Currently the City has entered into one agreement for agriculture sales. The customer's required capacity has exceeded the capacity limit set forth in Ordinance 2012-10. The City has been asked to consider increasing the allowed capacity for agriculture pricing agreements.

Currently the City Reuse Facility has available capacity to provide for an increase in the capacity limit available for agriculture sales agreements.

OPTIONS:

1. Discuss increasing Reuse Plant Capacity available for Agriculture Sales Agreements.
2. Adopt Ordinance No. 2013-07
3. Do not Adopt Ordinance No. 2013-07.

STAFF RECOMMENDATION:

Move to discuss increasing Reuse Plant Capacity available for Agriculture Sales Agreements.

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FISCAL IMPACT:

At this time unsold capacity is available for sale.

LEGAL SUFFICIENCY:

Legally sufficient.

ORDINANCE 2013- 07

AN ORDINANCE AMENDING ORDINANCE NUMBER 2009-22, and AMENDING ORDINANCE NUMBER 2012-10 PERTAINING TO SECTION 17-54 OF THE CITY OF TAVARES LAND DEVELOPMENT REGULATIONS FOR RECLAIMED WATER RATES; INCREASING THE CAPACITY LIMITS FOR PROVIDING RATE AGREEMENTS FOR AGRICULTURE USES AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, THE CITY PROVIDES RECLAIMED WATER SERVICE TO VARIOUS LOCATIONS WITHIN THE CITY, AND

WHEREAS, THE CITY COUNCIL ACKNOWLEDGES THE SPECIAL NEEDS OF AGRICULTURE COMMUNITIES, AND

WHEREAS, THE CITY COUNCIL DESIRES TO PROVIDE INCENTIVE FOR OTHER USERS FOR RECLAIM WATER SERVICE, AND

WHEREAS, THE CITY COUNCIL DESIRES TO PROVIDE RATE AGREEMENTS FOR BULK SALES OF RECLAIM WATER TO LOCATIONS SERVICING AGRICULTURE NEEDS, AND

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

Section 17-54 of the City of Tavares Land Development Regulations is hereby amended as follows:

Sec. 17-54. Reclaimed Water Rate Schedule.

(F) The City Council hereby provides for negotiated pricing for Reclaim Service by agreement between the City and the Grower/Owner for customer locations dedicated to commercial agriculture uses including but not limited to orange groves, tree farms, and nurseries, so long as the agreement is approved by the City Council, and so long as reclaim plant capacity for agriculture uses at negotiated pricing does not exceed ~~ten~~ twenty percent.

This Ordinance shall take effect immediately upon adoption by the City Council.

PASSED AND ORDAINED this day of May, 2013, by the City Council of the City of Tavares, Florida.

_____
Robert Wolfe, Mayor
Tavares City Council

ATTEST:

_____
Nancy Barnett, City Clerk

Approved as to Form:

_____
Robert Q. Williams, City Attorney

First Reading:

Passed Second Reading:

Orlando Sentinel/Lake Sentinel
Sunday, May 5, 2013 Edition
Ordinance 2013-07

Public Hearing Notices

CITY OF TAVARES

NOTICE IS HEREBY GIVEN that the Tavares City Council will consider the Ordinance 2013-07, Second Reading, on May 15, 2013 at 4:00 p.m. Tavares City Hall, 201 E. Main Street, Tavares, FL 32778.

ORDINANCE 2013-07

N ORDINANCE AMENDING ORDINANCE NUMBER 2009-22, and AMENDING ORDINANCE NUMBER 2012-10 PERTAINING TO SECTION 17-54 OF THE CITY OF TAVARES LAND DEVELOPMENT REGULATIONS FOR RECLAIMED WATER RATES; INCREASING THE CAPACITY LIMITS FOR PROVIDING RATE AGREEMENTS FOR AGRICULTURE USES AND PROVIDING FOR AN EFFECTIVE DATE

The Ordinance may be inspected by the public at the Office of the City Clerk, at the Tavares City Hall, 201 E. Main Street, Tavares, Florida, between the hours of 8 a.m. and 5 p.m. on business days. All interested parties may appear at the meeting and be heard or submit their comments prior to the meeting.

LAK1237195 05/05/2013

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 18, 2013

AGENDA TAB NO. 8
SUBJECT TITLE: Resolution #2013-04 State Revolving Fund Loan for Downtown CRA Capital Water Line Improvements

OBJECTIVE:

To consider the approval of Resolution No. 2013-04 for application to the Florida Department of Environmental Protection (FDEP-Drinking Water Facilities) for State Revolving Loan Funds in the amount of $7,413,520 (estimated interest rate of 2.25%) to fund Downtown CRA Water Improvements. (This project was originally programmed for USDA funding, with formal approval to supplant USDA funding with SRF funding provided by the City Council on November 21, 2012.)

SUMMARY:

Previously, the City Council authorized application and acceptance of a USDA-RD Loan with a possible Grant component for rehabilitation and replacement of the Downtown CRA Water and Sewer Infrastructure. Due to significant timing constraints imposed by the USDA, and the availability of SRF Funding options, the City Council approved the supplanting of USDA funding with FDEP State Revolving Loan Funds (SRF). This Resolution serves to provide application to FDEP for SRF funding for the Downtown CRA Water Improvements. SRF Funding for Downtown CRA Wastewater Improvements will be presented with a separate resolution.

A timeline summary of events related to this project is provided below (these meetings and approvals also provided public meeting requirements for the SRF program):

- On February 17, 2010, the City Council held a Public Information Meeting concerning application to the USDA Rural Development Agency for funding of the Downtown Water/Wastewater Improvement Project

- On May 17, 2010, the City Council approved the acceptance the Letter of Conditions dated May 10, 2010 from the USDA Rural Development agency for loan funding in the amount of $15,805,000 and with a grant funding component in the amount of $1,195,000 from the USDA Rural Development Agency for the Downtown Water/Wastewater Improvement Project.

- On July 7, 2010, a presentation was presented to the City Council detailing the various aspects of the project.

- On November 11, 2010, the City Council approved Resolution 2010-15 known as the Bond Resolution which set forth acceptance of the USDA Loan.

- On January 11, 2011, the City Council approved Resolution 2011-03 which provides for reimbursement of project expenditures from debt proceeds as they become available so that the project may begin. The project is currently pending.

- On May 18, 2012, the City Council approved a affordability study for the additional required debt service required for the USDA Project.

- On November 21, 2012, the City Council approved the consolidation of the Stormwater Utility with the Water/Wastewater Utility and supplanting the USDA Loan Application and requested the City Administrator to pursue SRF funding for the CRA Water/Wastewater Improvement Project.

This project has been fully designed by Arcadis (Malcolm Pirnie), and was advertised for Public Bid on February 27, 2013. Bids are currently under review with the FDEP, and will be presented to the City Council for award and approval in June 2013.

OPTIONS:

1. **Move to Approve** Resolution No. 2013-04 authorizing the application and execution of a loan in the amount of $7,413,520 from the State of Florida Department of Environmental Protection Revolving Loan Program for Water System Improvements in the Downtown CRA.

2. **Do Not Approve** Resolution No. 2013-04 authorizing the application and execution of a loan in the amount of $7,413,520 from the State of Florida Department of Environmental Protection Revolving Loan Program for Water System Improvements in the Downtown CRA.

STAFF RECOMMENDATION:
Move to Approve Resolution No. 2013-04 authorizing the application and execution of a loan in the amount of $7,413,520 from the State of Florida Department of Environmental Protection Revolving Loan Program for Water System Improvements in the Downtown CRA.

FISCAL IMPACT:
Debt service requirements for this project were included in the City's most recent Water, Wastewater, and Reclaim Water Rate Study, and were also included in the affordability analysis provided to the City Council on May 4, 2011. Annual Debt Service obligations (**annual** debt service) is ***estimated*** at $342,500 (including coverage and capitalized interest); debt service obligations will not occur in the current fiscal year.

LEGAL SUFFICIENCY: The City Attorney has reviewed the resolution for legal sufficiency.

(Legal Opinion Letter)

{{DATE}}

Mr. Tom Schiflett, P.E., Bureau Chief
Bureau of Water Facilities Funding
2600 Blair Stone Road, M.S. 3505
Tallahassee, Florida 32399-2400

Re: Project Number DW35093 / Downtown CRA Water Improvement Project

Dear Mr. Schiflett:

I am the duly appointed City Attorney for the City of Tavares. The City proposes to borrow $7,163,392 excluding capitalized interest and Loan Service Fees from the State Revolving Fund for improvements to the City's Downtown CRA Water Improvements Project, construction activity. The loan will be secured by the operating revenues of the City's water, sewer, reclaimed, and stormwater system and the pledged revenues are available to pledge. The City of Tavares has the legal authority to increase rates and connection fees to ensure repayment of the loan. The pledge on revenues is subject to a prior lien with the following issues:

City of Tavares, Florida, Water and Sewer System Revenue Bonds, Series 2012A, $4,775,929, pursuant to Resolution No. 2012-17 and 2012-18

City of Tavares, Florida, Water and Sewer System Revenue Bonds, Series 2012B, $2,370,000, pursuant to Resolution No. 2012-17 and 2012-18

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan WWG12078905P, $14,706,596, pursuant to resolution No. 2003-29

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan WW7789060/1, $1,119,266, pursuant to resolution No. 2009-01

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan DW350301/2, $370,412, pursuant to resolution No. 2009-11

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan WW350910/2, $3,144,810, pursuant to resolution No. 2011-02

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan WW350920/2, $2,774,101, pursuant to resolution No. 2011-14

Please feel free to give me a call if you have any questions.

DRAFT

Sincerely,

Robert Q. Williams
Attorney for Tavares

DRAFT

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 18, 2013

AGENDA TAB NO. 9
SUBJECT TITLE: Resolution #2013-05 State Revolving Fund Loan for Downtown CRA Capital Wastewater Line Improvements

OBJECTIVE:
To consider the approval of Resolution No. 2013-05 for application to the Florida Department of Environmental Protection (FDEP-Point Source Water Pollution Control) for State Revolving Loan Funds in the amount of $5,671,351 (estimated interest rate of 3.76%) to fund Downtown CRA Wastewater Improvements. (This project was originally programmed for USDA funding, with formal approval to supplant USDA funding with SRF funding provided by the City Council on November 21, 2012.)

SUMMARY:
Previously, the City Council authorized application and acceptance of a USDA-RD Loan with a possible Grant component for rehabilitation and replacement of the Downtown CRA Wastewater and Sewer Infrastructure. Due to significant timing constraints imposed by the USDA, and the availability of SRF Funding options, the City Council approved the supplanting of USDA funding with FDEP State Revolving Loan Funds (SRF). This Resolution serves to provide application to FDEP for SRF funding for the Downtown CRA Wastewater Improvements. SRF Funding for Downtown CRA Wastewater Improvements will be presented with a separate resolution.

A timeline summary of events related to this project is provided below (these meetings and approvals also provided public meeting requirements for the SRF program):

- On February 17, 2010, the City Council held a Public Information Meeting concerning application to the USDA Rural Development Agency for funding of the Downtown Water/Wastewater Improvement Project

- On May 17, 2010, the City Council approved the acceptance the Letter of Conditions dated May 10, 2010 from the USDA Rural Development agency for loan funding in the amount of $15,805,000 and with a grant funding component in the amount of $1,195,000 from the USDA Rural Development Agency for the Downtown Water/Wastewater Improvement Project.

- On July 7, 2010, a presentation was presented to the City Council detailing the various aspects of the project.

- On November 11, 2010, the City Council approved Resolution 2010-15 known as the Bond Resolution which set forth acceptance of the USDA Loan.

- On January 11, 2011, the City Council approved Resolution 2011-03 which provides for reimbursement of project expenditures from debt proceeds as they become available so that the project may begin. The project is currently pending.

- On May 18, 2012, the City Council approved a affordability study for the additional required debt service required for the USDA Project.

- On November 21, 2012, the City Council approved the consolidation of the Stormwater Utility with the Water/Wastewater Utility and supplanting the USDA Loan Application and requested the City Administrator to pursue SRF funding for the CRA Water/Wastewater Improvement Project.

This project has been fully designed by Arcadis (Malcolm Pirnie), and was advertised for Public Bid on February 27, 2013. Bids are currently under review with the FDEP, and will be presented to the City Council for award and approval in June 2013.

OPTIONS:

1. **Move to Approve** Resolution No. 2013-05 authorizing the application and execution of a loan in the amount of $5,671,351 from the State of Florida Department of Environmental Protection Revolving Loan Program for Wastewater System Improvements in the Downtown CRA.

2. **Do Not Approve** Resolution No. 2013-05 authorizing the application and execution of a loan in the amount of $5,671,351 from the State of Florida Department of Environmental Protection Revolving Loan Program for Wastewater System Improvements in the Downtown CRA.

STAFF RECOMMENDATION:
Move to Approve Resolution No. 2013-05 authorizing the application and execution of a loan in the amount of $5,671,351 from the State of Florida Department of Environmental Protection Revolving Loan Program for Wastewater System Improvements in the Downtown CRA.

FISCAL IMPACT:
Debt service requirements for this project were included in the City's most recent Water, Wastewater, and Reclaim Water Rate Study, and were also included in the affordability analysis provided to the City Council on May 4, 2011. Annual Debt Service obligations (**annual** debt service) is ***estimated*** at $318,485 (including coverage and capitalized interest); debt service obligations will not occur in the current fiscal year.

LEGAL SUFFICIENCY: The City Attorney has reviewed the resolution for legal sufficiency.

(Legal Opinion Letter)

{{DATE}}

Mr. Tom Schiflett, P.E., Bureau Chief
Bureau of Water Facilities Funding
2600 Blair Stone Road, M.S. 3505
Tallahassee, Florida 32399-2400

Re: Project Number WW35090 / Downtown CRA Wastewater Improvement Project

Dear Mr. Schiflett:

I am the duly appointed City Attorney for the City of Tavares. The City proposes to borrow $5,427,499 excluding capitalized interest and Loan Service Fees from the State Revolving Fund for improvements to the City's Downtown CRA Wastewater Improvements Project, construction activity. The loan will be secured by the operating revenues of the City's water, sewer, reclaimed, and stormwater system and the pledged revenues are available to pledge. The City of Tavares has the legal authority to increase rates and connection fees to ensure repayment of the loan. The pledge on revenues is subject to a prior lien with the following issues:

City of Tavares, Florida, Water and Sewer System Revenue Bonds, Series 2012A, $4,775,929, pursuant to Resolution No. 2012-17 and 2012-18

City of Tavares, Florida, Water and Sewer System Revenue Bonds, Series 2012B, $2,370,000, pursuant to Resolution No. 2012-17 and 2012-18

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan WWG12078905P, $14,706,596, pursuant to resolution No. 2003-29

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan WW7789060/1, $1,119,266, pursuant to resolution No. 2009-01

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan DW350301/2, $370,412, pursuant to resolution No. 2009-11

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan WW350910/2, $3,144,810, pursuant to resolution No. 2011-02

City of Tavares, State of Florida Department of Environmental Protection - State Revolving Fund Loan WW350920/2, $2,774,101, pursuant to resolution No. 2011-14

DRAFT

Please feel free to give me a call if you have any questions.

Sincerely,

Robert Q. Williams
Attorney for Tavares

DRAFT

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 15, 2013

AGENDA TAB NO. 10

SUBJECT TITLE: Resolution #2013-06 – MPO request to support the Lake County renewal of the Six Cents Fuel Tax for road maintenance.

OBJECTIVE:

To consider the approval of Resolution #2013-06 to support the Lake County renewal of the local option 6 cents fuel tax for road maintenance.

SUMMARY:

Previously the City Council requested that the Mayor forward a letter to Lake County to hold meetings on renewal of the six cent fuel tax. The Mayor sent the letter (see attached letter). Recently, at the April 24th MPO meeting, the Metropolitan Planning Council Governing Board voted to distribute to cities the resolution template for Cities to consider adopting

The City receives approximately $300,000 per year from the 6 cent fuel tax to pay for street lights ($155,000) and Traffic Lights ($155,000). If this revenue source goes away then it is likely to be replaced with city property taxes. Each 2 cent fuel tax brings approximately $100,000 to the city to pay for roadway maintenance items such as street lights and traffic lights.

OPTIONS:

1. Do not pass the resolution
2. Pass the resolution

STAFF RECOMMENDATION: Move to adopt resolution 2013-06

FISCAL IMPACT: Each 2 cent fuel tax brings in approximately $100,000.

LEGAL SUFFICIENCY: Yes

RESOLUTION 2013-06

A RESOLUTION OF THE CITY OF TAVARES SUPPORTING THE LAKE COUNTY BOARD OF COUNTY COMMISSIONERS IN THE RENEWAL OF SIX CENTS OF LOCAL OPTION FUEL TAX FOR THE CONTINUING OPERATIONS OF LAKE COUNTY PUBLIC WORKS, INCLUDING MAINTENANCE AND PERSONNEL COSTS

WHEREAS, by Florida law, Florida counties are authorized to levy up to twelve cents of local option fuel taxes in the form of three separate levies; and

WHEREAS, one such type of local option fuel tax, codified in Section 336.025(1)(a), Florida Statutes, is a tax of one to six cents on every gallon of motor and diesel fuel sold within a county, and it may be authorized by an ordinance adopted by majority vote of the governing body or referendum; and

WHEREAS, the one to six cent fuel tax may be used only to fund "transportation expenditures", defined in Section 336.025(7), Florida Statutes, as public transportation operations and maintenance, roadway and right-of-way maintenance and drainage, street lighting, traffic signs, traffic engineering, signalization, pavement markings, bridge maintenance and operation, and debt service; and

WHEREAS, pursuant to Section 336.025, Florida Statutes, the one to six cent fuel tax shall be distributed between a county and municipalities in the county based either on transportation expenditures of each for the preceding five fiscal years, or on the formula approved by the county and municipalities representing a majority of the incorporated population in an interlocal agreement; and

WHEREAS, the Lake County Board of County Commissioners has enacted all six of the one to six cent fuel taxes, by enacting two cents of the tax in three separate years, in 1984, 1985 and 1986; and

WHEREAS, the first two-cent fuel tax will expire August 31, 2014, the second two-cent fuel tax will expire on August 31, 2015, and the third two-cent fuel tax will expire on August 31, 2016; and

WHEREAS, proceeds from the six cents of Local Option Fuel Taxes are shared by Lake County and the municipalities based on Interlocal Agreements, and are expended by Lake County primarily for operations and personnel costs for activities of Lake County Public Works; and

WHEREAS, Lake County is considering the extension of some or all of the six cent fuel taxes, which would entail entering into a new Interlocal Agreement with the municipalities to provide for distribution of the taxes, if extended; and

WHEREAS, Lake County maintains County jurisdictional rights-of-way and roadways within each of the 14 municipalities of Lake County, within the Joint Planning Areas, and within the boundaries defined by Interlocal Service Boundary Agreements between Lake County and municipalities; and

WHEREAS, the municipalities of Lake County benefit from the continued maintenance by Lake County of rights-of-way and roadways within the municipalities and within municipal growth and service boundaries, and some municipalities within Lake County have assumed responsibility for maintenance of County roads within their jurisdiction; and

WHEREAS, THE City of Tavares desires to support the Lake County Board of County Commissioners in the renewal of the six cents of Local Option Fuel Taxes in three separate actions in 2014, 2015 and 2016.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tavares that:

The City of Tavares supports the Lake County Board of County Commissioners in the renewal of six cents of Local Option Fuel Taxes for the continuing operation of Lake County Public Works, including maintenance and personnel costs.

DULY PASSED AND ADOPTED this _____ day of _____, 2013.

_____
Robert Wolfe, Mayor
Tavares City Council

ATTEST:

_____
Nancy A. Barnett, City Clerk

Approved as to Form:

_____
Robert Q. Williams, City Attorney

COR005

TAVARES

America's Seaplane City℠

April 16, 2013

Chairman Leslie Campione
Lake County Board of County Commissioners
315 W. Main Street
Tavares, FL 32778

RE: Local Option Fuel Tax

Dear Chairman Campione:

The City Council discussed the renewal of the two cents levy of the local option fuel tax that will be coming up for renewal on August 31, 2014, at its recent regular meeting on April 3, 2013.

After extensive discussion, the City Council voted unanimously to request that the Board of County Commissioners hold public meetings to provide an opportunity for the public to receive information and provide feedback on this source of revenue and its budgetary implications for the County and all of the municipalities.

Sincerely,

Robert Wolfe
Mayor

c: Vice Chairman Jimmy Conner
Commissioner Sean Parks
Commissioner Timothy L. Sullivan
Commissioner Welton Cadwell
David Heath, Lake County Manager
Sandy Minkoff, County Attorney
John Drury, City Administrator
Bob Williams, City Attorney

RW:nb

201 E. Main Street • PO Box 1068 • Tavares, Florida 32778-1068 • T 352.742.6209 • F 352.742.6351 • www.tavares.org

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 15, 2013

AGENDA TAB NO. 11

SUBJECT TITLE: Discussion of Proposed City Flag continued

OBJECTIVE:

To discuss the proposed adoption of a new city flag

SUMMARY: Previously Council listened to a presentation by the Tavares Historical Society regarding the adoption of a new city flag. Mrs. Brenda Smith, representative of the Society, brought forth for consideration a new flag design. If a new flag was adopted by the Council, the Society also asked permission to sell the new flag to raise funds for the renovation of the historic train depot (currently the Tavares Fire Station), the future home of the Society.

After some discussion, the Council asked staff to bring back three flag designs for further consideration: Logo only, logo with railroad tracks crossed, and logo with railroad track running along the bottom of the flag.

Staff has provided these three options on a white background, a blue background and a fading (gradient) background.

The organization that is most knowledgeable on flag design etiquette is the North American Vexillological Association, an international organization of renowned experts in flag history and design. They have identified five (5) basic principles of flag design:

The Five Basic Principles of Flag Design

1. Keep It Simple - The flag should be so simple that a child can draw it from memory.
2. Use Meaningful Symbolism - The flag's images, colors, or patterns should relate to what it symbolizes.
3. Use 2 or 3 Basic Colors - Limit the number of colors on the flag to three, which contrast well and come from the standard color set.
4. No Lettering or Seals - Never use writing of any kind or an organization's seal
5. Be Distinctive or Be Related - Avoid duplicating other flags, but use similarities to show connections.

Attached is a "good flag", "bad flag" dissertation published by the North American Vexillological Association. It should be noted that at the end of the booklet, it states, "Don't allow a committee to design a flag. Instead empower individuals to design flags and use a committee to select among them."

In order to give Council an example of how the five basic principles of flag design might apply to a flag for the City in the purest sense, staff (Lauren Farrell) has provided a sample of what that might look like.

Should the Council move forward with adopting a City flag, an adopting resolution would be brought back at a future meeting.

Should the Council agree to permit licensing of the City flag to private entities, a licensing agreement would be brought back at a future meeting.

OPTIONS:

1. Continue discussion of new City flag, select a new flag from the samples presented, and request staff return with a flag ordinance and a proposed licensing agreement.
2. Continue discussion and request staff to return with additional alternatives for a new City flag.
3. Do not continue discussion of new City flag.

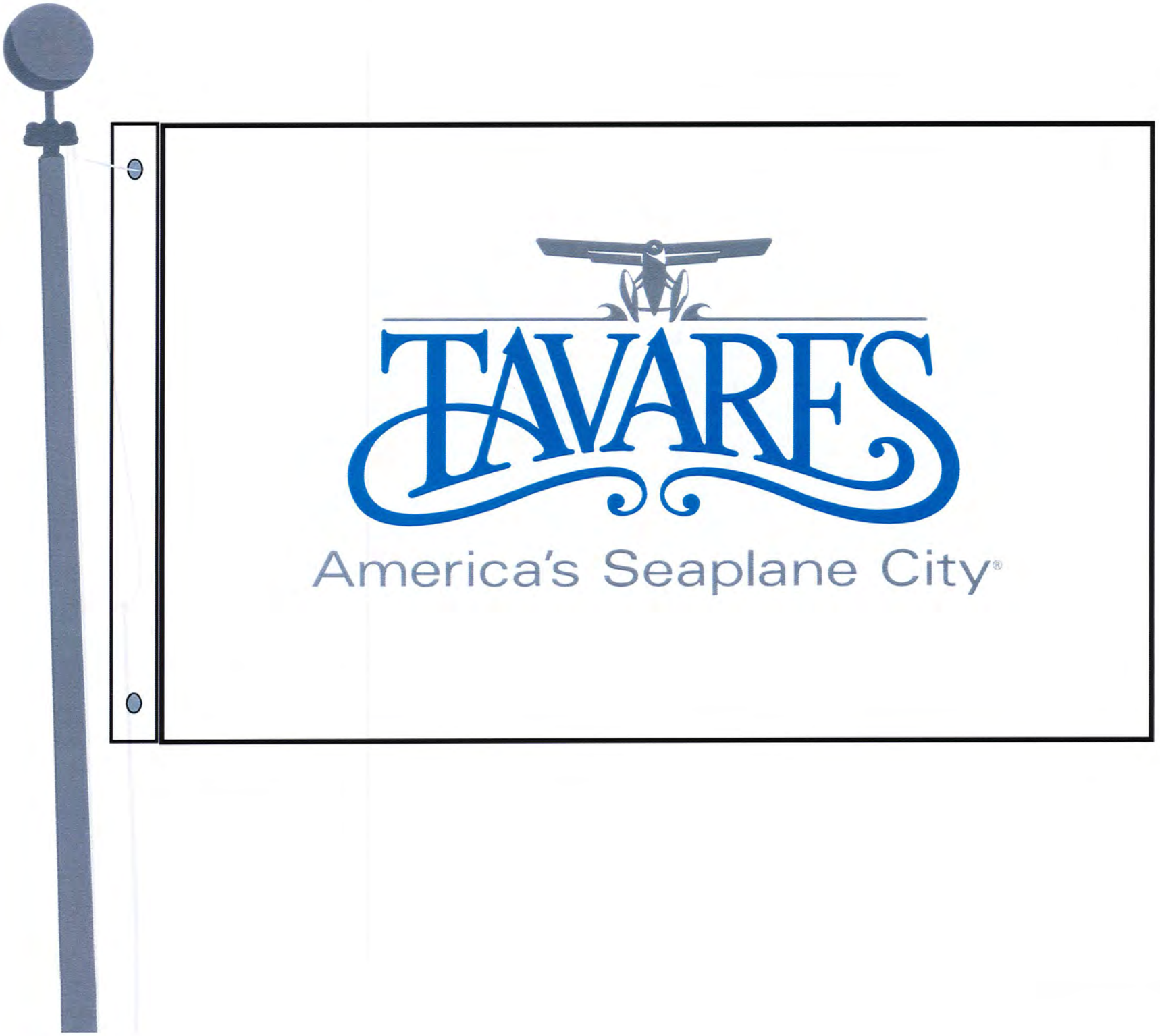
STAFF RECOMMENDATION:

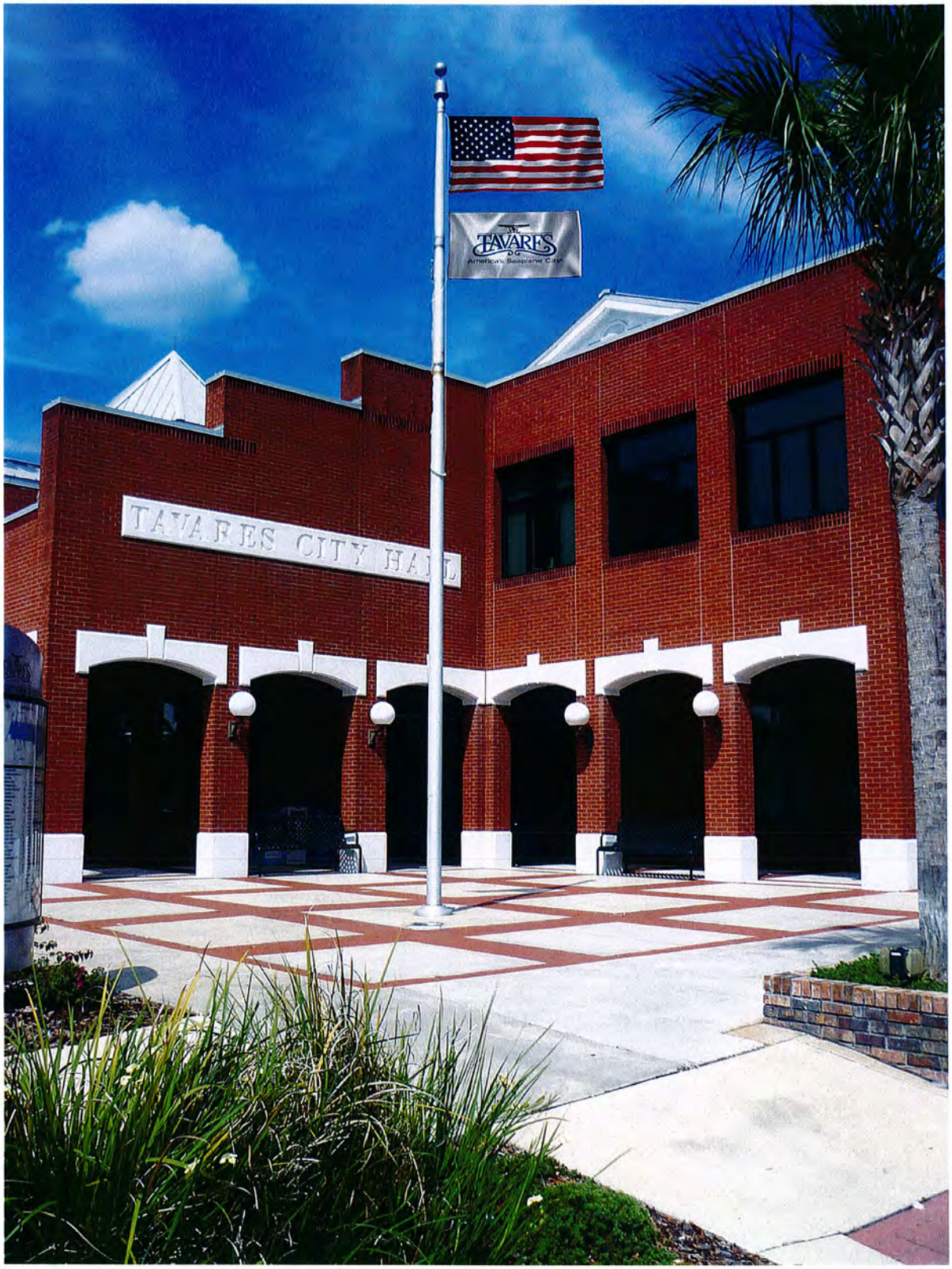
Staff recommends that the council continue review of the proposed city flag

FISCAL IMPACT: Cost of trademark registration and reproduction of flags

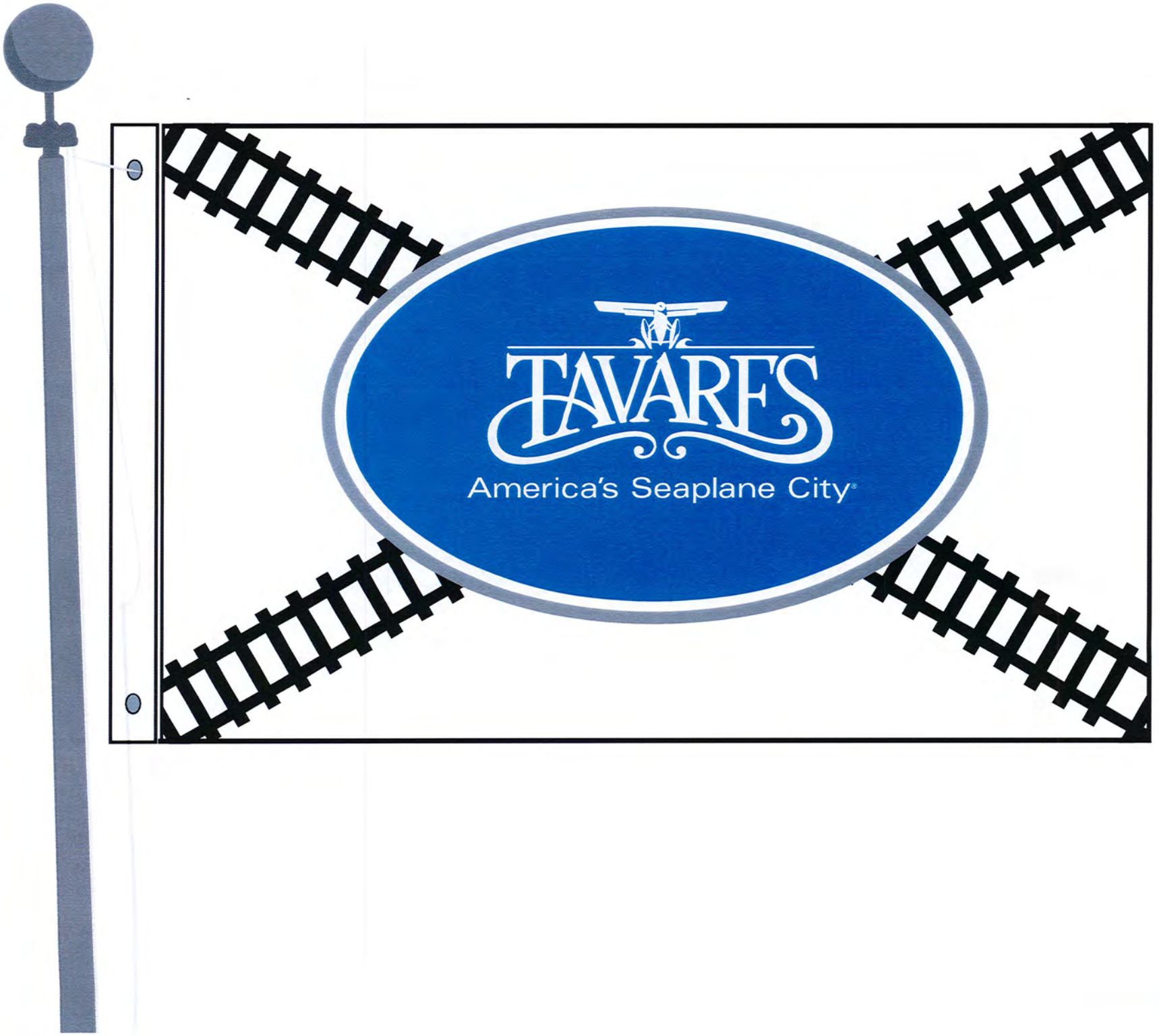
Funding Source: To be determined

LEGAL SUFFICIENCY: Yes


TAVARES
America's Seaplane City®



City Logo on White Background


TAVARES
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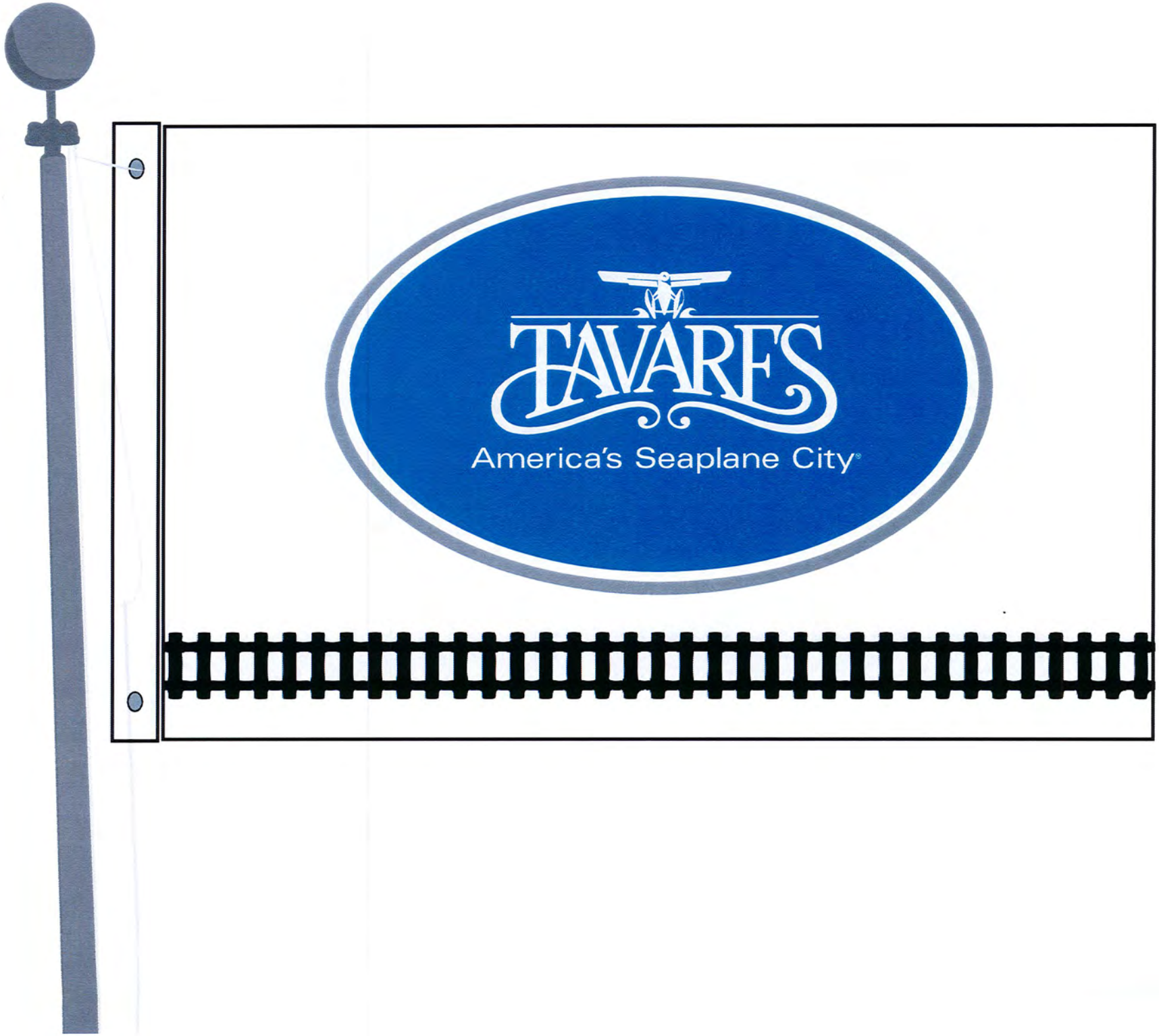
Crossed Tracks on a White Background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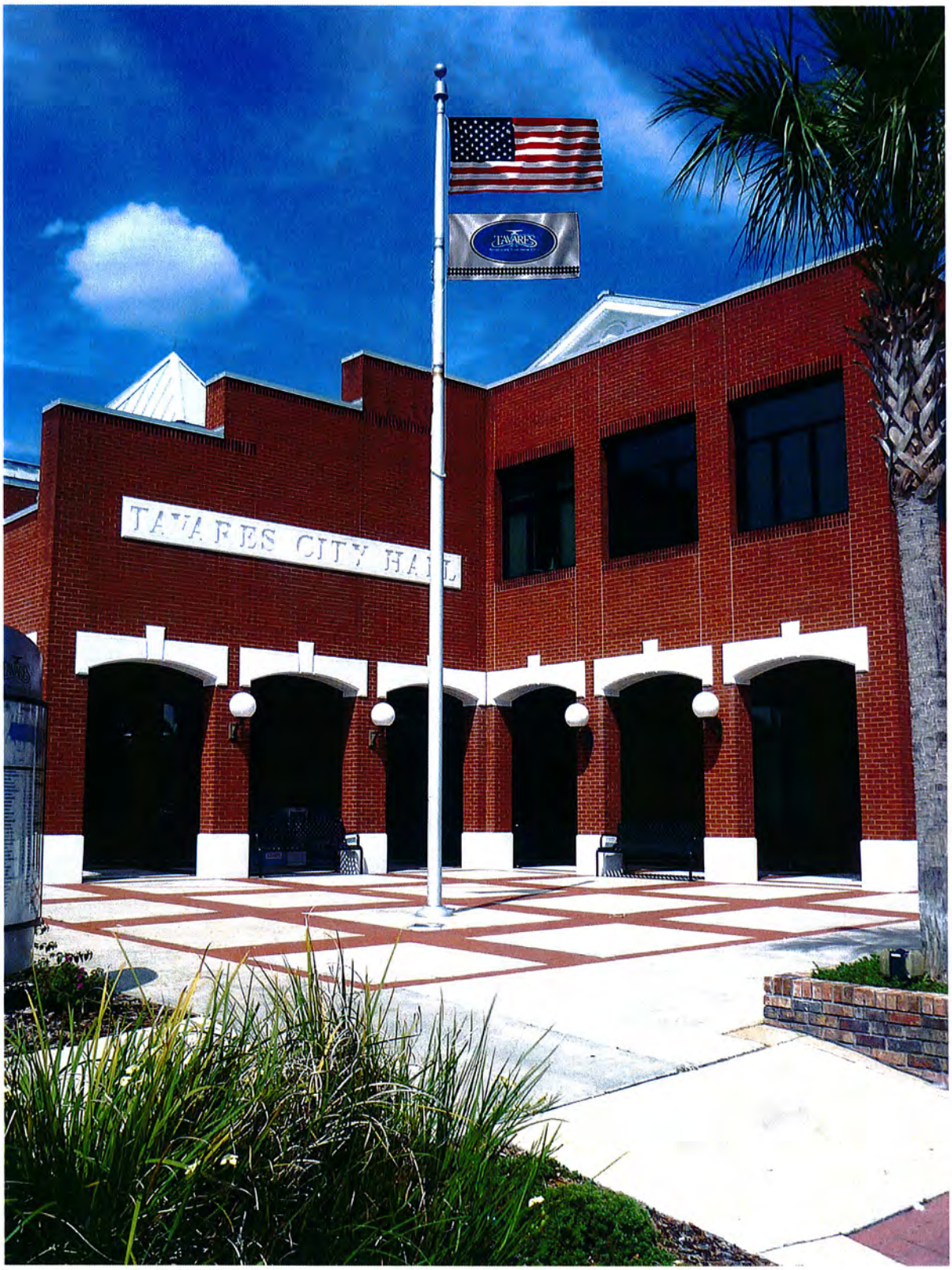
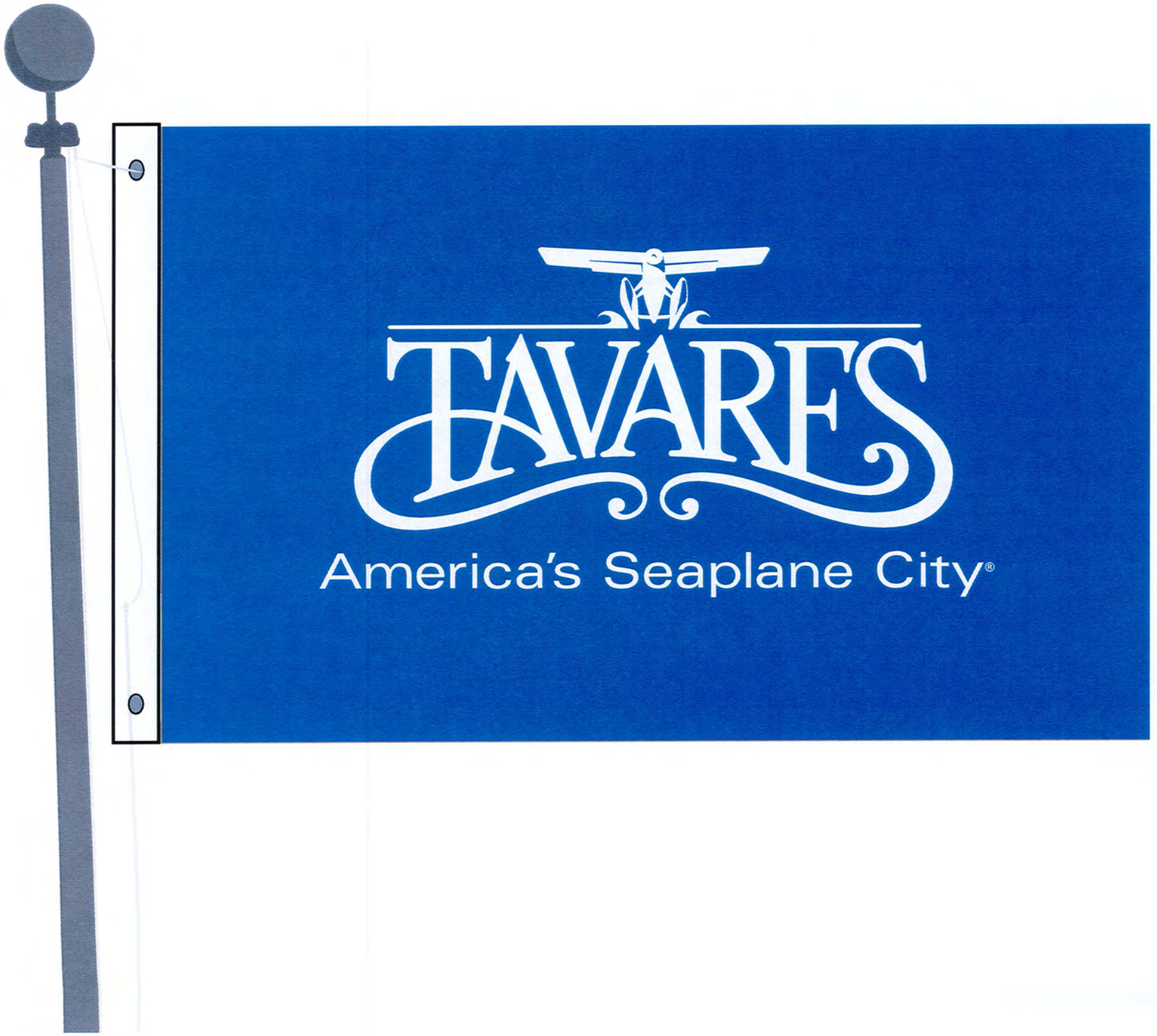


Logo and Straight Track on a White Background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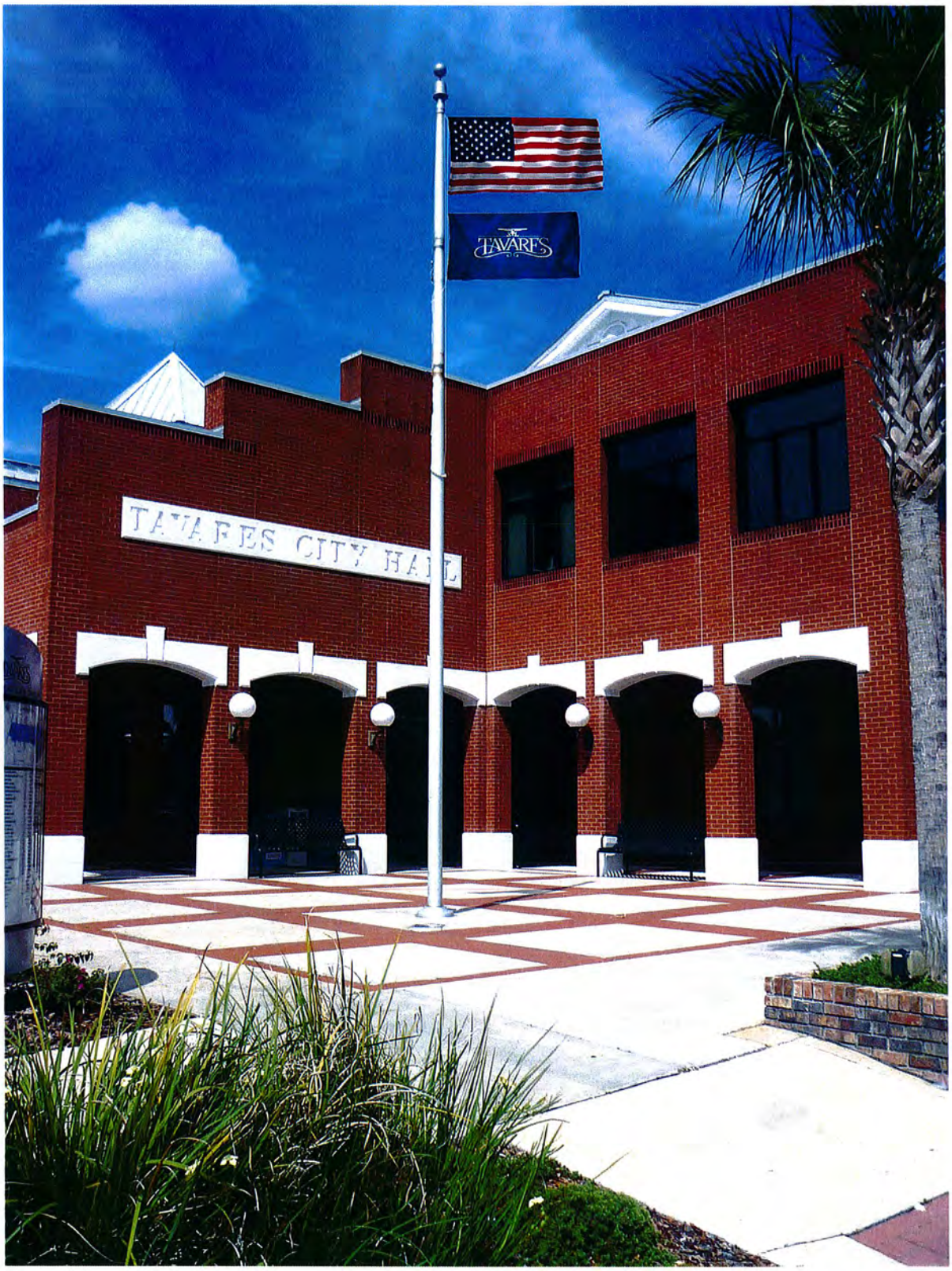
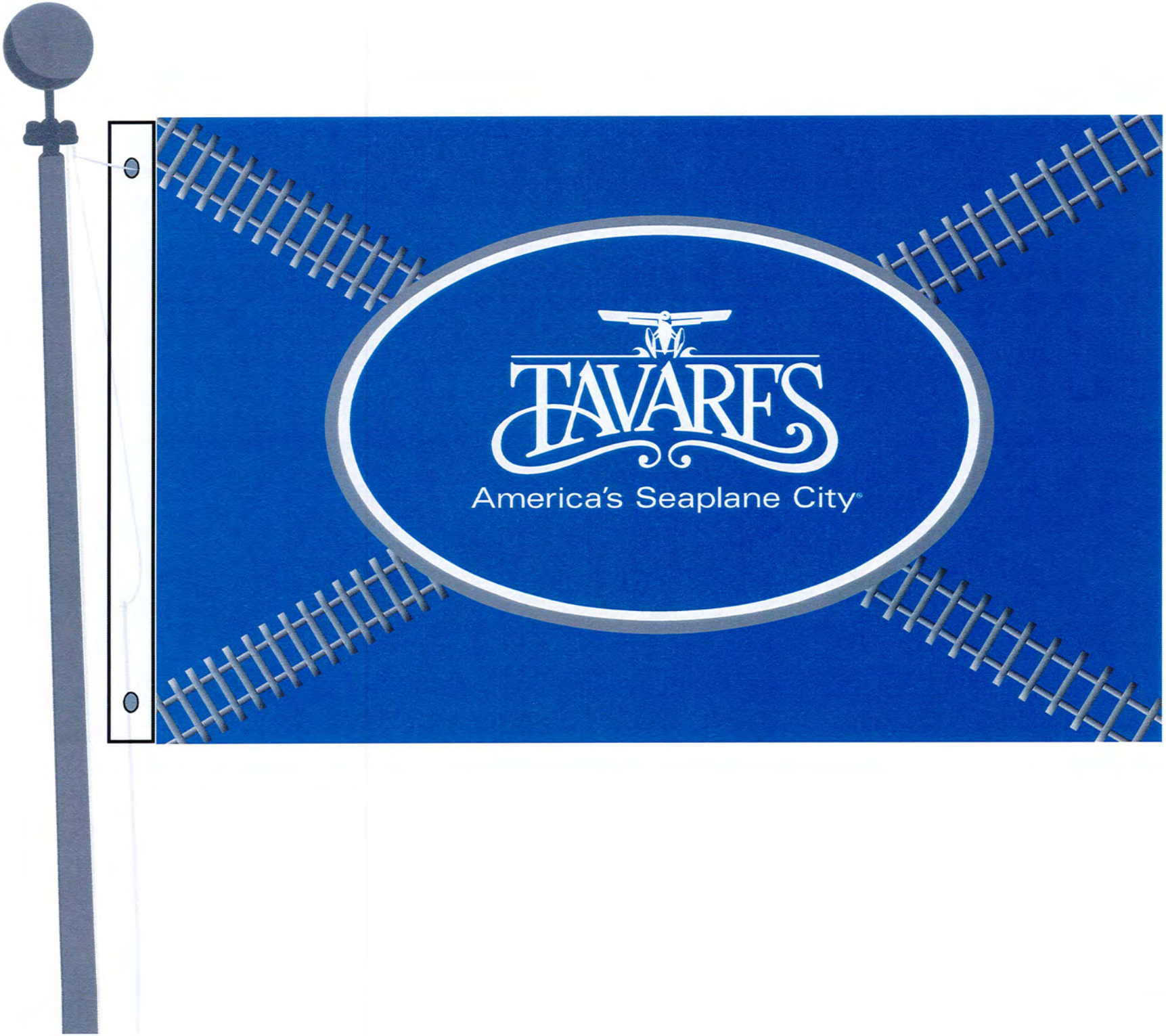


City Logo on a Blue Background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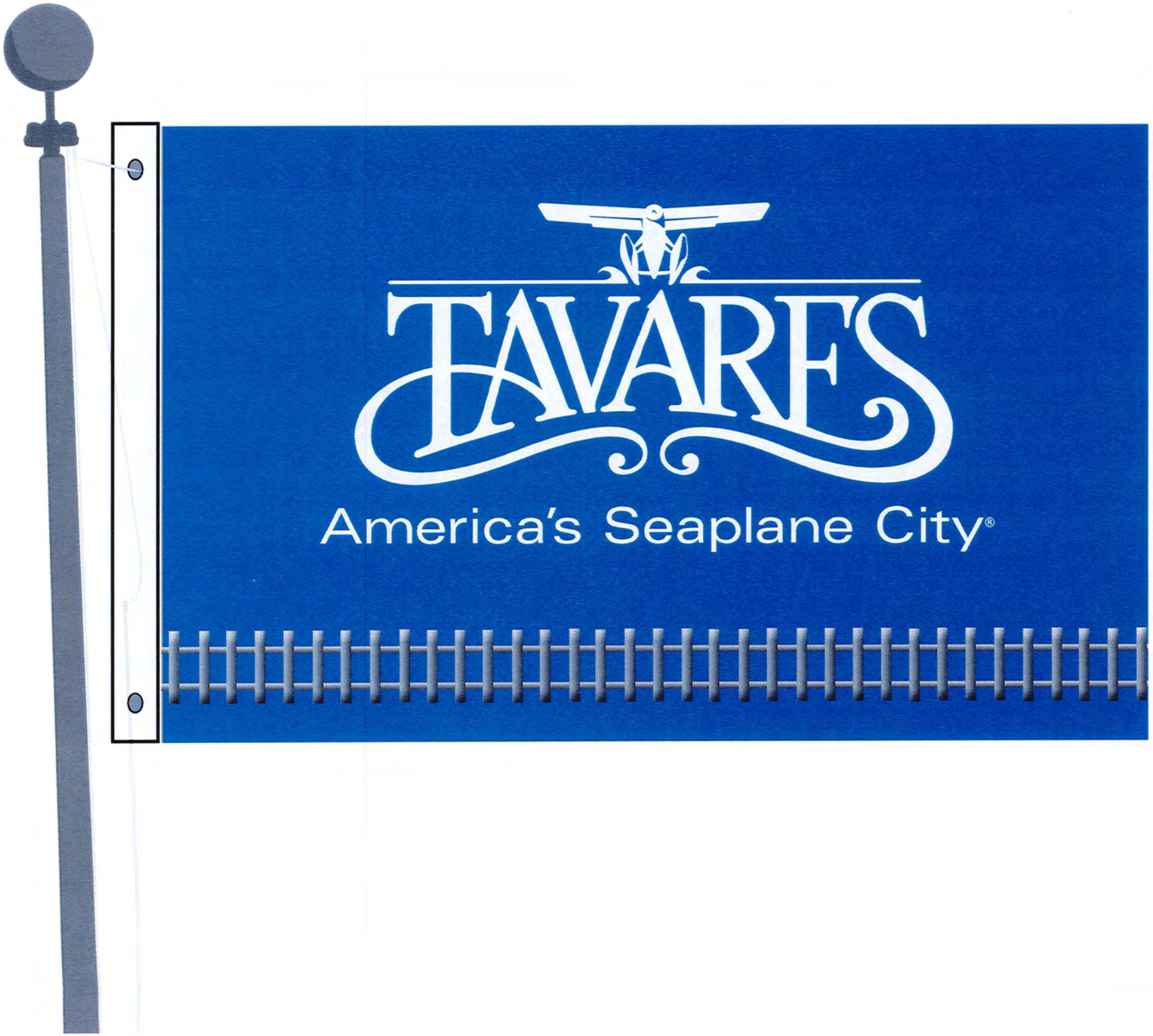
Crossed Tracks on a Blue Background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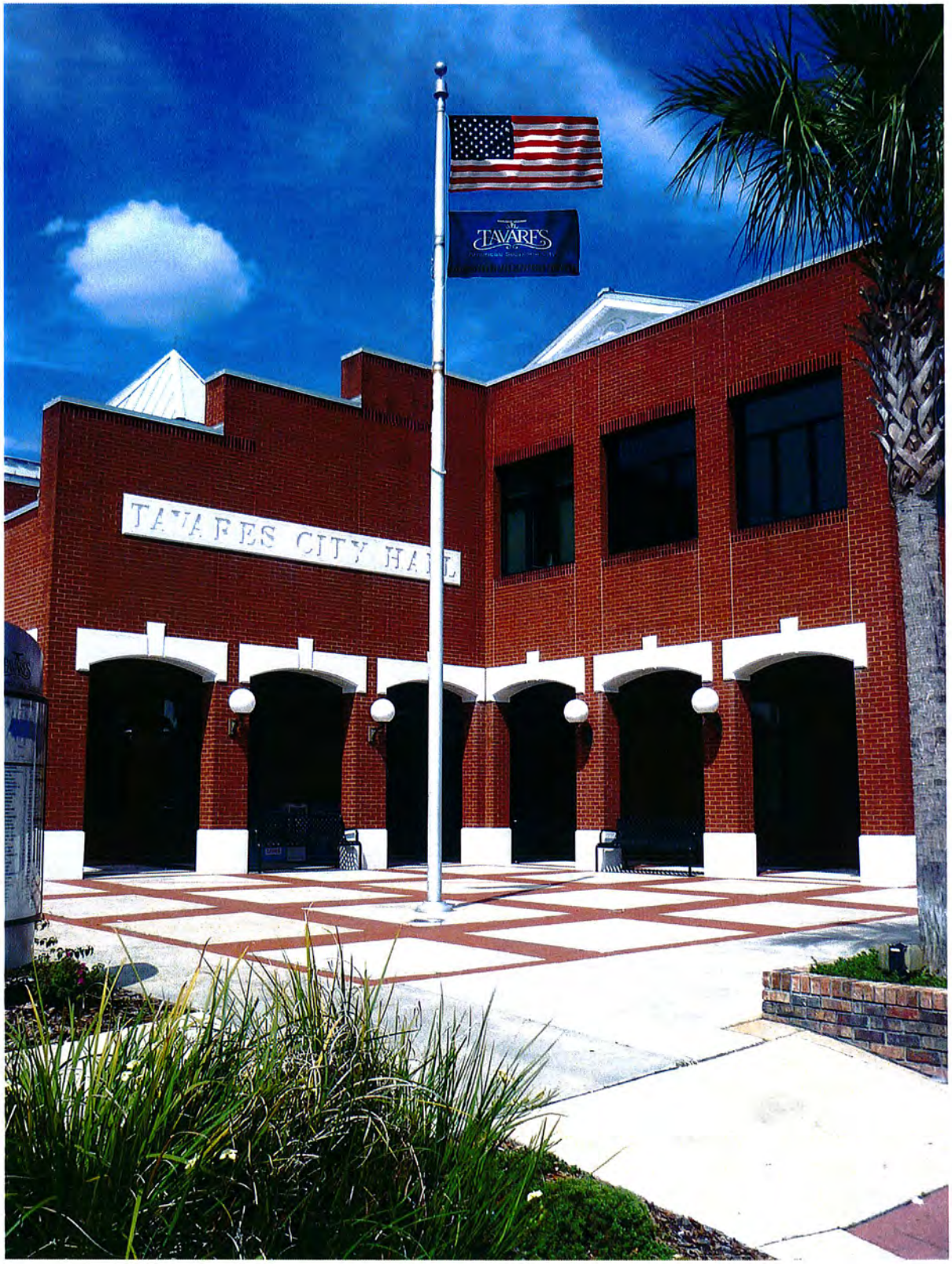
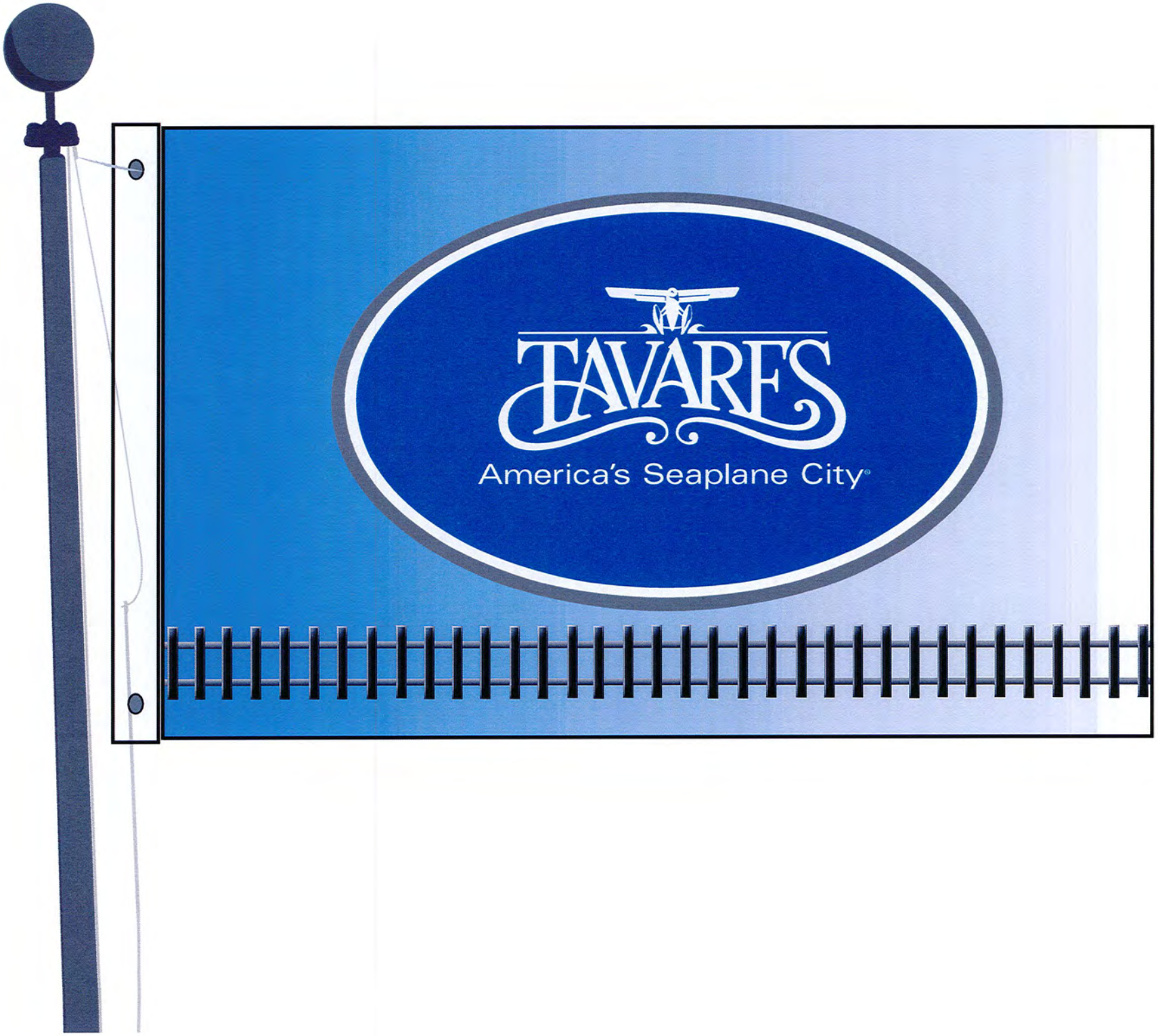


Logo and Straight Track on a Blue Background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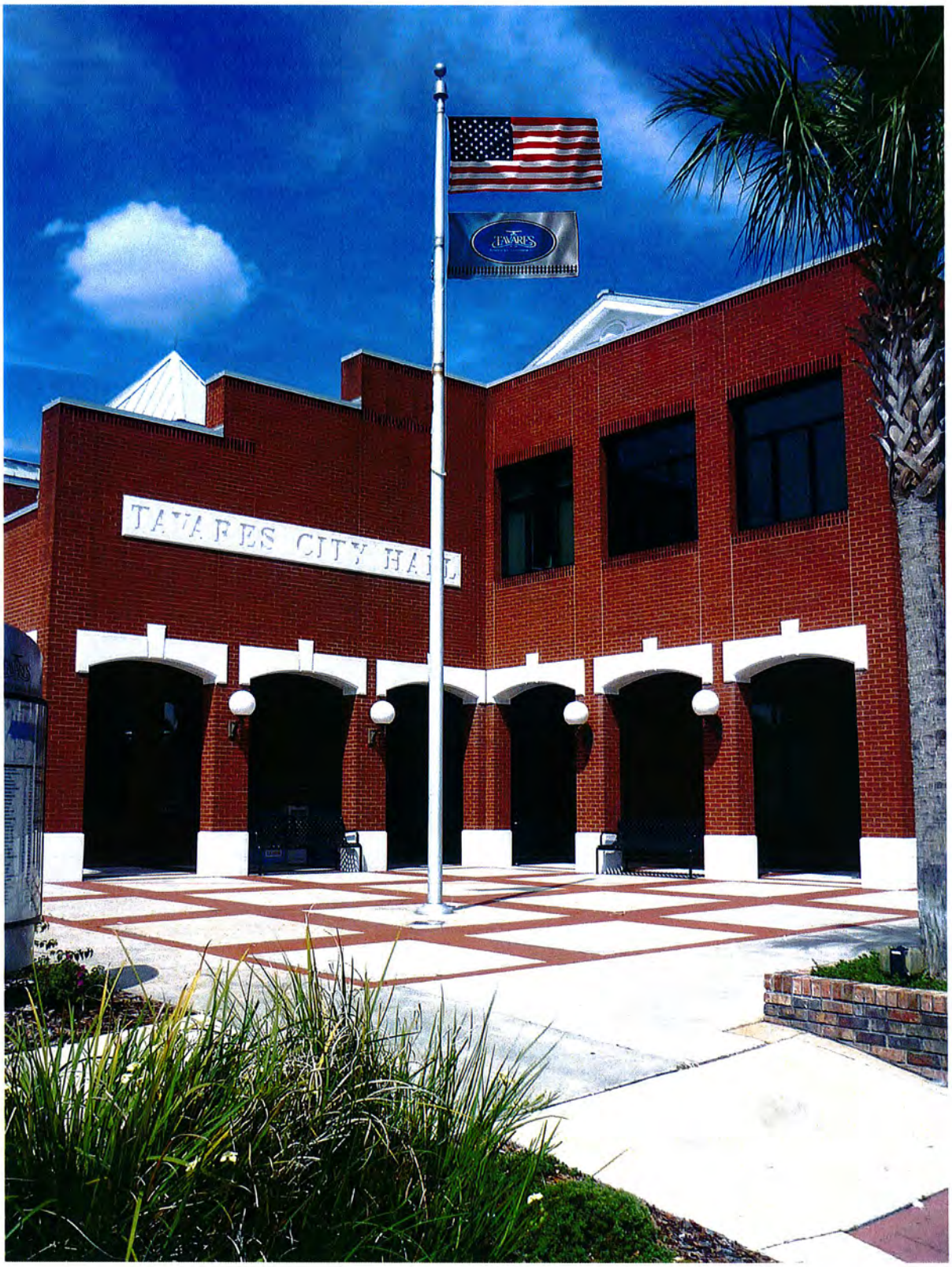
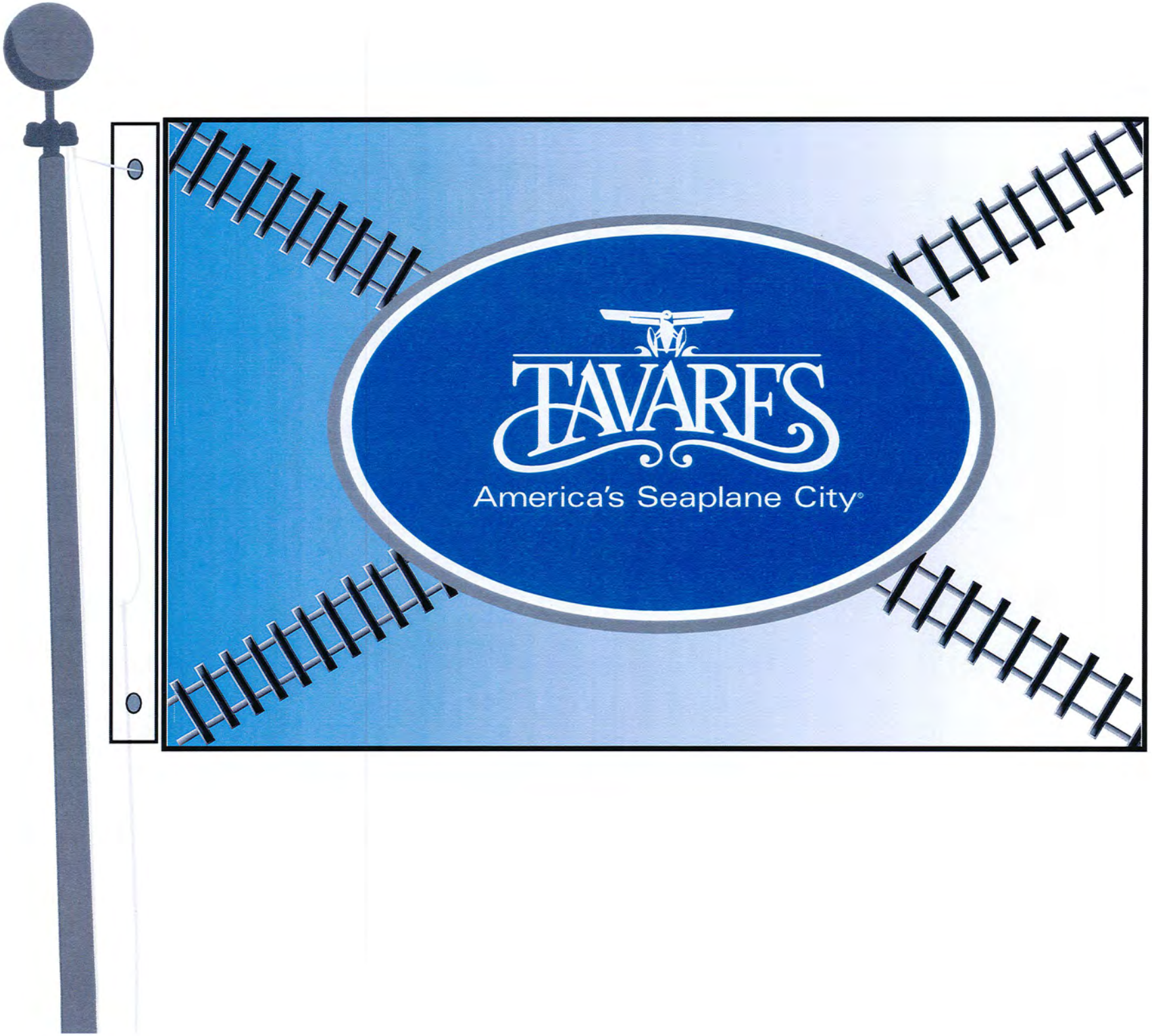


Logo and Straight Track on a Fading Background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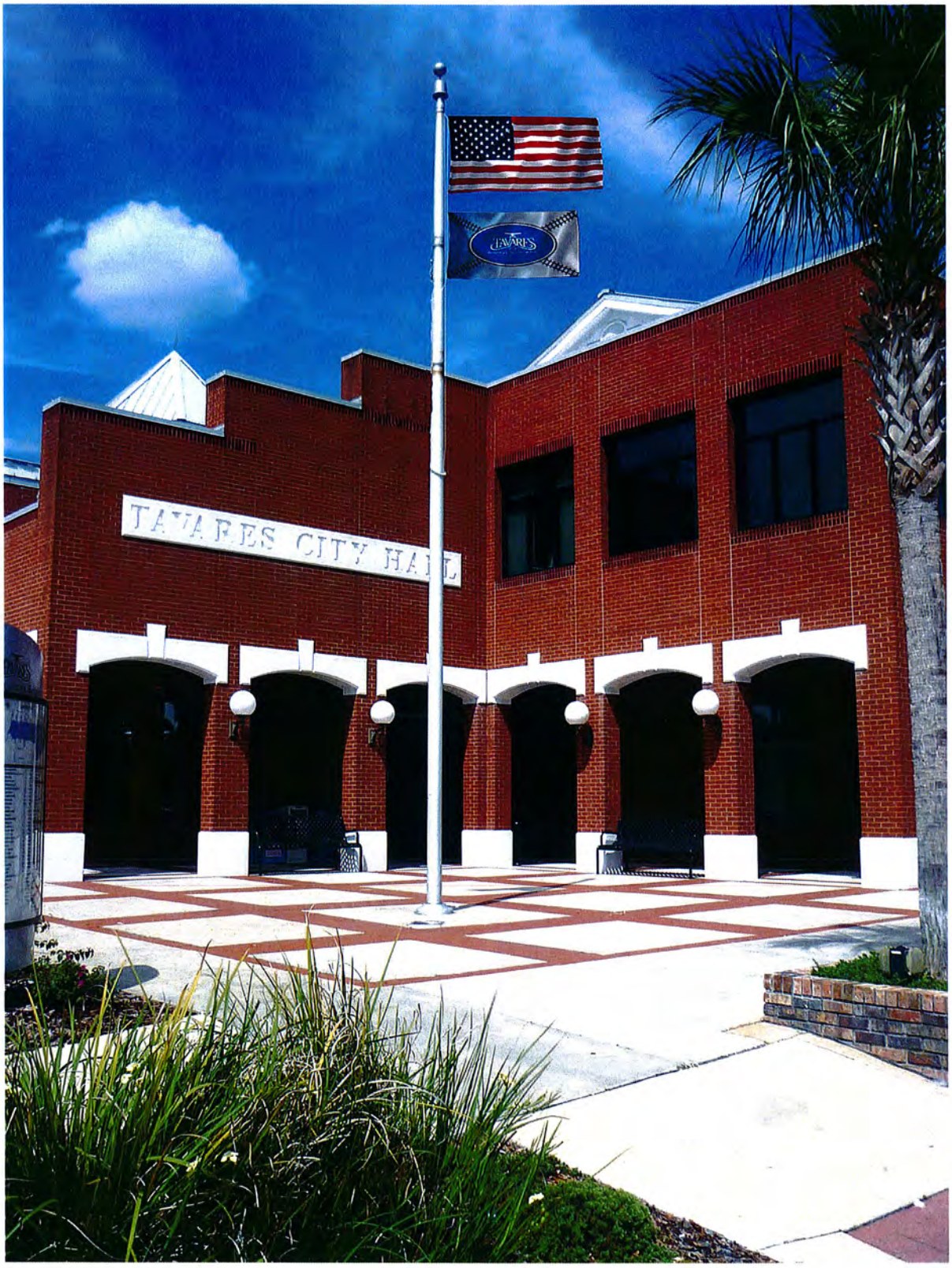

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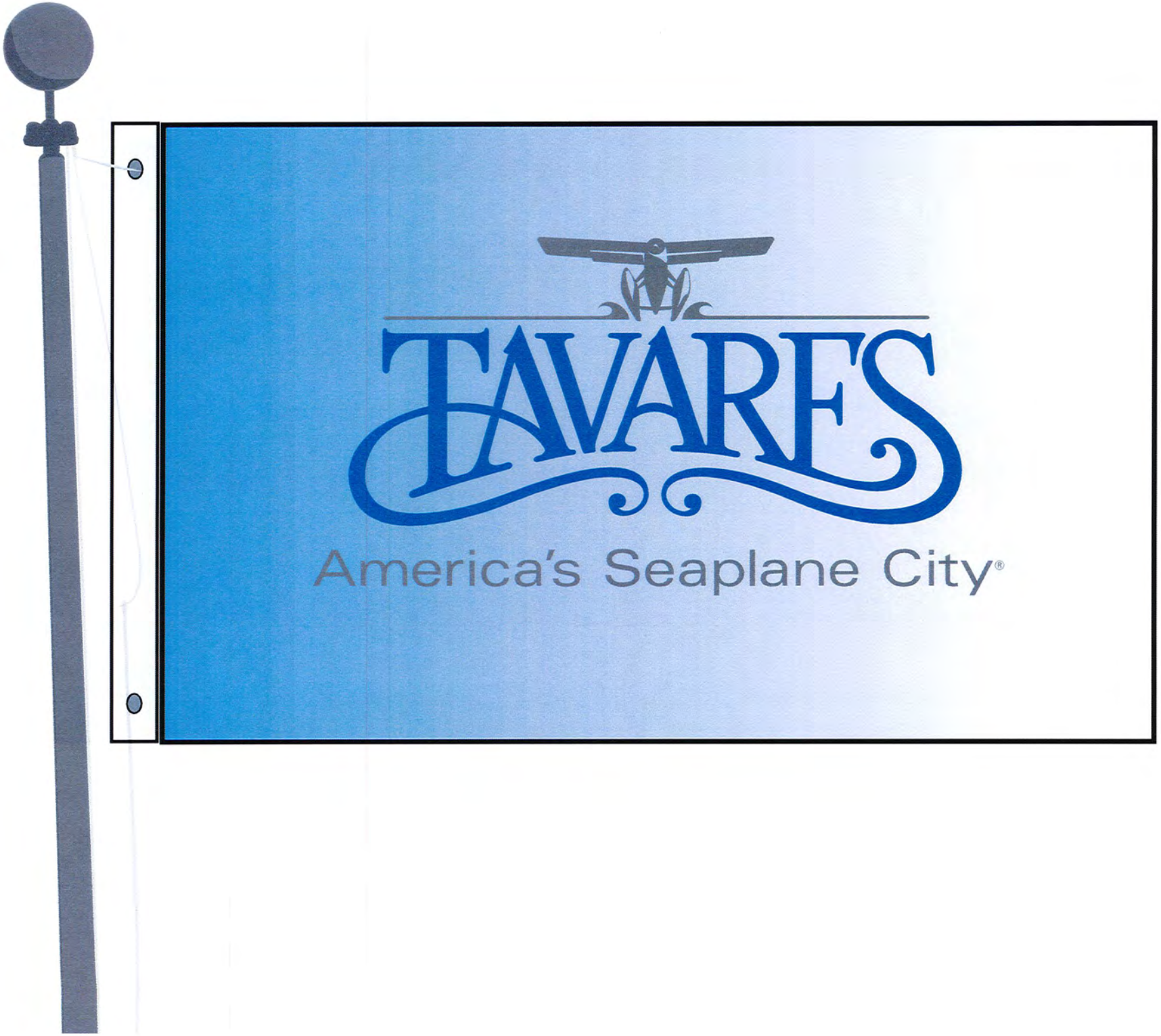
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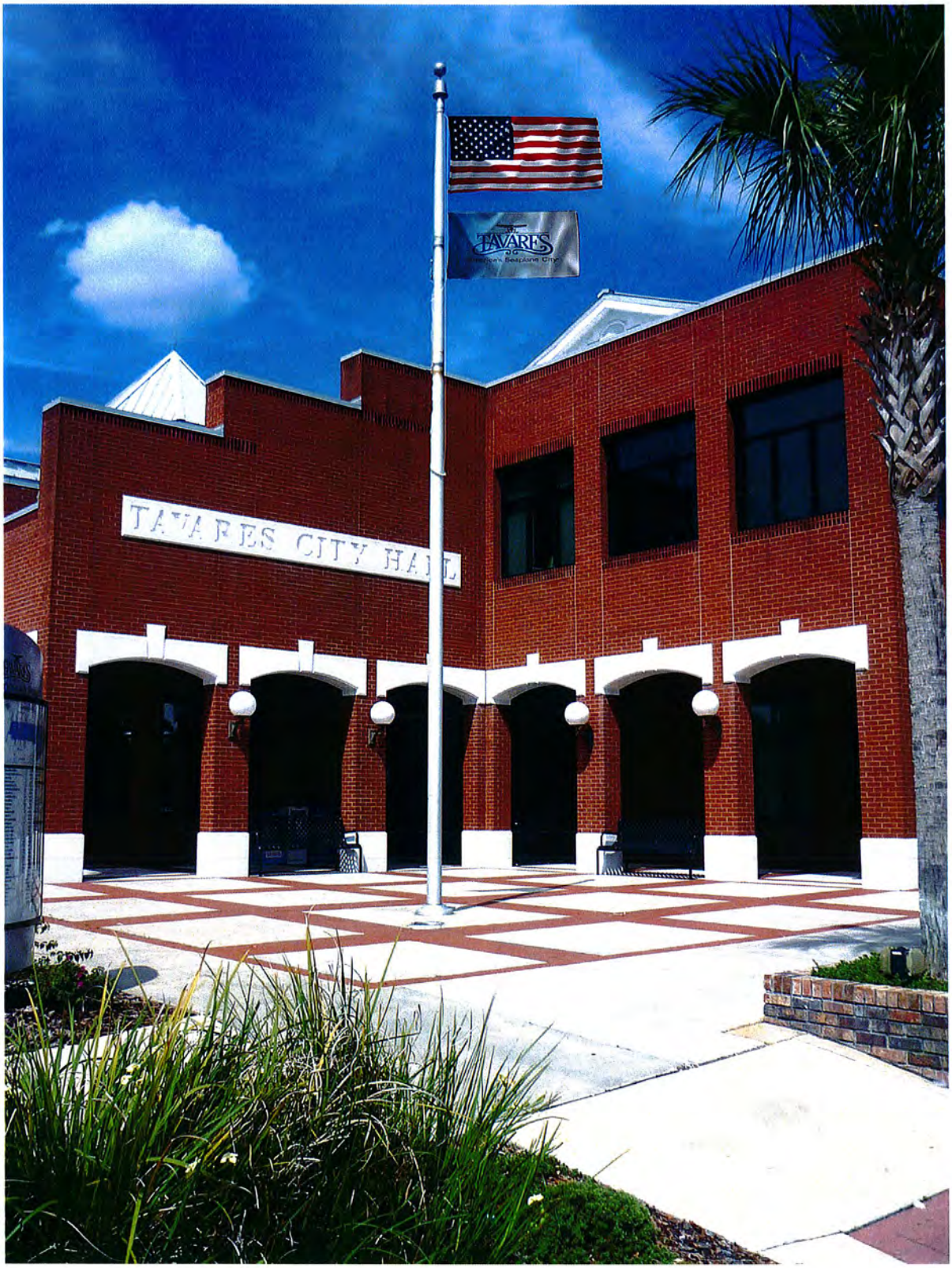
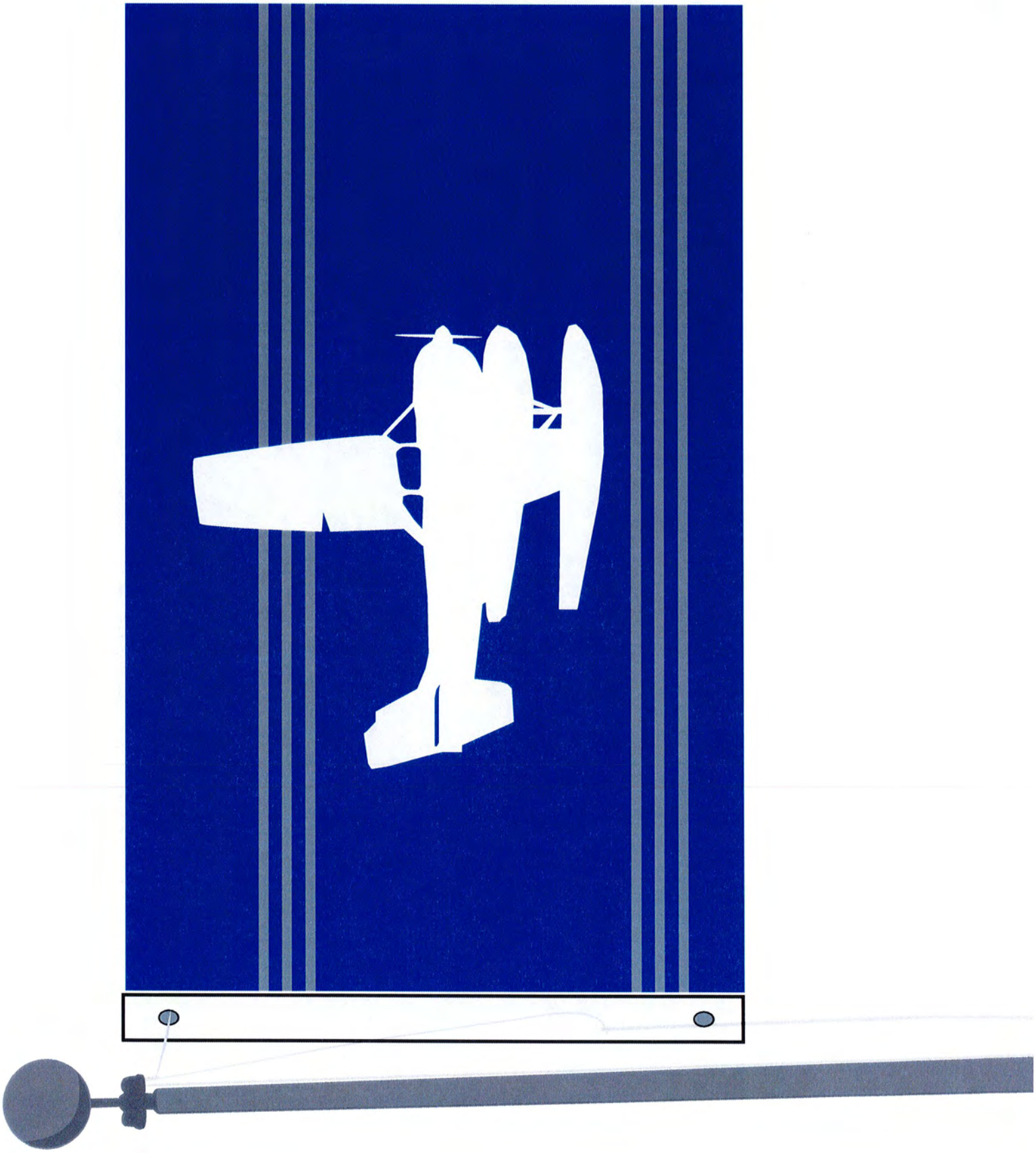


City Logo on Fading Background



TAVARES CITY HALL

GOOD FLAG, BAD FLAG
How to Design a Great Flag

This guide was compiled by Ted Kaye, editor of *RAVEN*, a Journal of Vexillology (published annually by NAVA).

These principles of good flag design distill the wisdom of many people who have written on the subject, including Philippe Bondurand, Frederick Brownell, William Crampton, Michael Faul, Jim Ferrigan, Richard Gideon, Kevin Harrington, Lee Herold, Ralph Kelly, Rich Kenny, David Martucci, Clay Moss, Peter Orenski, Whitney Smith, Steve Tyson, Henry Untermeyer, and Alfred Znamierowski.

What is NAVA?

The North American Vexillological Association (NAVA) is dedicated to vexillology, the study of flag history and symbolism. For more information about its activities, publications, and membership, visit www.nava.org or write:

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Trenton, NJ 08618–2193, U.S.A.

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GOOD FLAG, BAD FLAG

How to Design a Great Flag

USE 5 BASIC PRINCIPLES TO CREATE AN OUTSTANDING FLAG FOR YOUR ORGANIZATION, CITY, TRIBE, COMPANY, FAMILY, NEIGHBORHOOD, OR EVEN COUNTRY!

North American Vexillological Association
The Flag Experts of the United States and Canada

COMPILED BY TED KAYE

WHAT IS A FLAG?

A flag's purpose is to represent a place, organization, or person, generally on a rectangular piece of cloth, to be seen at a distance, often moving, and reproduced in quantity and in many sizes.

The 5 principles of good flag design will lead to a successful flag that accomplishes that purpose.

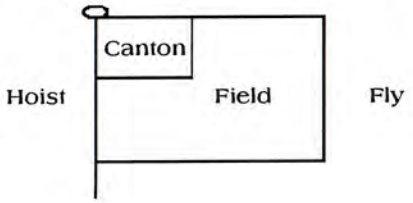
Flags began thousands of years ago, first used for military purposes on land and then as identifying signals at sea. They evolved to represent royal houses, then countries and other levels of government, businesses, military ranks and units, sport teams, and political parties.

Flags grew out of heraldry—the practice of designing coats of arms—and follow many of the same design principles. Following this guide will help any person or group produce a great flag.

A flag should be simple, readily made, and capable of being made up in bunting; it should be different from the flag of any other country, place or people; it should be significant; it should be readily distinguishable at a distance; the colors should be well contrasted and durable; and lastly, and not the least important point, it should be effective and handsome.

— National Flag Committee of the Confederate States of America, 1861

ANATOMY OF A FLAG



THE FIVE BASIC PRINCIPLES OF FLAG DESIGN

1. Keep It Simple

The flag should be so simple that a child can draw it from memory . . .

2. Use Meaningful Symbolism

The flag's images, colors, or patterns should relate to what it symbolizes . . .

3. Use 2—3 Basic Colors

Limit the number of colors on the flag to three, which contrast well and come from the standard color set . . .

4. No Lettering or Seals

Never use writing of any kind or an organization's seal . . .

5. Be Distinctive or Be Related

Avoid duplicating other flags, but use similarities to show connections . . .

1. KEEP IT SIMPLE

THE FLAG SHOULD BE SO SIMPLE THAT A CHILD CAN DRAW IT FROM MEMORY . . .

Flags flap. Flags drape. Flags must be seen from a distance and from their opposite side. Under these circumstances, only simple designs make effective flags. Furthermore, complicated flags cost more to make, which often can limit how widely they are used.

Most poor designs have the elements of a great flag in them—simplify them by focusing on a single symbol, a few colors, large shapes, and no lettering. Avoid the temptation to include a symbol for everybody.

Ideally the design will be reversible or at least recognizable from either side. Don't put a different design on the back.

GOOD

BANGLADESH

With two strong colors and a single symbol—the rising sun of independence (slightly offset to the hoist), this flag succeeds admirably.

BAD

TURKMENISTAN

This very complicated rug contains 5 traditional patterns! Better to leave it off and keep the moon and stars.

GOOD

CONGO

With bold, contrasting colors, large shapes, and parallel lines, this flag is also easily recognized when reversed.

BAD

WEST VIRGINIA (USA)

The seal itself is complex, the white background is boring, and the overall design differs from other state flags only in its blue border.

GOOD

ALASKA (USA)

The stars, a standard U.S. symbol, form the "Big Dipper" constellation and the North Star, representing the northernmost U.S. state.

BAD

BEY OF TUNISIA

Replete with stars, crescents, and the Sword of Ali, this 19th-century design's overwhelming complexity defeats its purpose.

2. USE MEANINGFUL SYMBOLISM

THE FLAG'S IMAGES, COLORS, OR PATTERNS SHOULD RELATE TO WHAT IT SYMBOLIZES . . .

Symbolism can be in the form of the "charge" or main graphic element, in the colors used, or sometimes even in the shapes or layout of the parts of the flag.

Usually a single primary symbol is best—avoid those that are less likely to be representative or unique. Colors often carry meanings: red for blood or sacrifice, white for purity, blue for water or sky.

Diagonal stripes are often used by former colonies as an alternative to the generally horizontal and vertical stripes of European countries.

GOOD

ITALY

Based on the revolutionary flag of France, the vertical orientation of Italy's stripes represented a challenge to the typical horizontal stripes of the ruling kingdoms of Europe.

BAD

LIBYA

Although Libya's green field was chosen for its Islamic symbolism, a solid-color flag is too simple to represent a country, and is meaningless when depicted in grayscale.

GOOD

IROQUOIS CONFEDERACY (USA)

"Hiawatha's Belt", a symbol for five tribes since before 1600, appears on the traditional blue of wampum shell beads.

BAD

NAVAJO NATION (USA)

Over 20 graphic elements overwhelm the viewer and none are large enough to be seen easily.

GOOD

UKRAINE

The light blue and yellow represent the sky over wheat fields—both the color and the direction of the stripes carry the meaning.

BAD

ORGANIZATION OF AMERICAN STATES

Believe it or not, this flag depicts the flags of all the member countries, and must be changed each time one joins, drops out, or changes its flag!

3. USE 2—3 BASIC COLORS

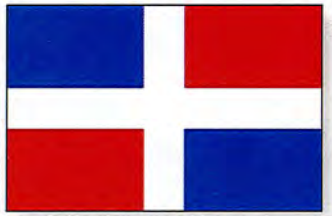
LIMIT THE NUMBER OF COLORS ON THE FLAG TO THREE, WHICH CONTRAST WELL AND COME FROM THE STANDARD COLOR SET . . .

The basic flag colors are red, blue, green, black, yellow, and white. They can range from dark to light. Occasionally other colors are also used, such as purple, gray, and orange, but they are seldom needed in a good design.

Separate dark colors with a light color, and light colors with a dark color, to help them create effective contrast. A good flag should also reproduce well in "grayscale", that is, in black and white shades.

More than four colors are hard to distinguish and make the flag unnecessarily complicated and expensive. Flag fabric comes in a relatively limited number of colors—another reason to stick to the basics.

GOOD



DOMINICAN REPUBLIC

These colors provide balance and contrast, leaving a white cross as "negative space" in the middle of the flag.

BAD

DOMINICA

By using ALL six basic flag colors, this flag creates unnecessary cost and complexity. Who can see the parrot's red and black eye?

GOOD

AMSTERDAM (NETHERLANDS)

These colors contrast well, even though the red and black are not separated by a light color.

BAD

CHINESE ADMIRAL (1882)

Too many colors! At the least, the yellow and white should be separating the dark colors. While the dragon is in the position of honor, it is very hard to distinguish.

GOOD

NEW MEXICO (USA)

Red and yellow recall the state's Spanish heritage, while the sun symbol comes from the Zia Indians. This design was voted the best U.S. state flag by NAVA members.

BAD

VIRGINIA (USA)

Imagine, 18 different colors in the official flag specifications! Not only are they difficult to distinguish, but having so many colors drives up the manufacturing cost.

4. NO LETTERING OR SEALS

NEVER USE WRITING OF ANY KIND OR AN ORGANIZATION'S SEAL . . .

Words defeat the purpose: why not just write "U.S.A." on a flag? A flag is a graphic symbol. Lettering is nearly impossible to read from a distance, hard to sew, and difficult to reduce to lapel-pin size. Words are not reversible—this forces double- or triple-thickness fabric.

Don't confuse a flag with a banner, such as what is carried in front of a marching band in a parade, or draped behind a speaker's platform—such banners don't flap, they are seen from only one side, and they're usually seen closer-up.

Seals were designed for placement on paper to be read at close range. Very few are effective on flags—too detailed. Better to use some element from the seal as a symbol. Some logos work; most don't.

GOOD

CÔTES D'ARMOR (FRANCE)

Rather than the logo style frequently used by French departments and regions, Côtes d'Armor uses a stylized seagull in the shape of its coastline.

BAD

LOIR–ET–CHER (FRANCE)

All those words, plus an indistinguishable gray shape . . . Better to have used the stylized dragon on a more interesting background color.

GOOD

SOUTH CAROLINA (USA)

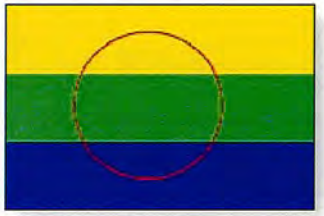
The palmetto tree represents the "Palmetto State" far better than the state's seal could. The crescent moon is in the position of honor.

BAD

SOUTH DAKOTA (USA)

This flag uses a seal AND lettering! The name of the state actually appears twice.

GOOD



PEGUIS NATION (CANADA)

The contrasting colors with a single central symbol represent this Indian nation far better than could any seal.

BAD

FT. PROVIDENCE, NWT (CANADA)

Despite the overall pattern recalling Canada, this flag (for an Indian community) stumbles with a virtually indistinguishable seal.

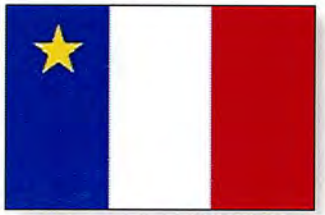
5. BE DISTINCTIVE OR BE RELATED

AVOID DUPLICATING OTHER FLAGS, BUT USE SIMILARITIES TO SHOW CONNECTIONS . . .

This is perhaps the most difficult principle, but it is very important. Sometimes the good designs are already "taken". However, a flag's symbols, colors, and shapes *can* recall other flags—a powerful way to show heritage, solidarity, or connectedness. This requires knowledge of other flags.

Often the best way to start the design process can be looking to one's "roots" in flags—by country, tribe, or religion. Use some of the many resources available to help you with flag identification and history, such as "Flags of the World": http://www.fotw.net, or your local library.

GOOD



ACADIA (CANADA)

French-speaking Acadians in Canada place a yellow star for St. Mary, their national symbol and patron saint of mariners, on the flag of France.

BAD

MANITOBA (CANADA)

While the British "Red Ensign" signifies connectedness within the Commonwealth, the distinguishing feature is the small seal. Better to have used the bison as the main flag symbol.

GOOD

GHANA

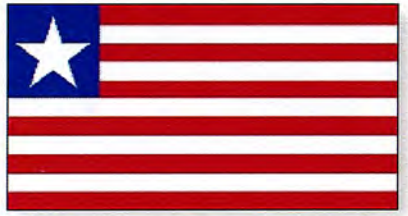
Using the same colors used by many countries in Africa, this flag shows a strong connection to its neighbors' flags.

BAD

INDONESIA

Except for its proportions, this flag is exactly the same as Monaco's (which had it first), but there is no connection between the two countries. Upside-down it is the same as Poland or as Cantabria, Spain!

GOOD



LIBERIA

Founded by freed slaves from the U.S., Liberia reflects that heritage with a similar yet distinctive flag.

BAD

VERMONT (USA)

This flag is virtually indistinguishable from 20 other U.S. state flags, all with a seal on a blue field.

A rectangle is the standard flag shape. Keep the width–to–length proportions between 1:1.5 and 1:2. Canadian flags are usually 1:2; U.S. flags are usually 1:1.5 or 1:1.67. Square flags are unusual in North America. Abandon such rectangles only when meaningful.

Flags wear. By retaining a rectangular shape and avoiding symbols at the fly end, a flag can be hemmed repeatedly and given a longer life.

The point of honor is the "canton" area—the upper-left corner. This corresponds to the part of the flag that is seen when it hangs limp from a flagpole. The center or left–of–center position is the most visible spot for a symbol when the flag is flying.

Consider the fabrication methods. Curved lines add to the cost of sewn flags. Holes or "negative space" hurt a flag's fly–ability and wear-ability. "Swallow-tail" shapes fray more easily.

All rules have exceptions. Colorado's "C" is a stunning graphic element. Maryland's complicated heraldic quarters produce a memorable and distinctive flag. But depart from these five principles only with caution and purpose.

COLORADO (USA)

MARYLAND (USA)

Don't allow a committee to design a flag. Instead, empower individuals to design flags, and use a committee to select among them.

An old rule of heraldry has images of animals look toward the hoist.

And most of all, design a flag that looks attractive and balanced to the viewer and to the place, organization, or person it represents!

FIND THE GOOD FLAGS AND THE BAD FLAGS:

DRAW YOUR FLAG!

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: May 15, 2013

AGENDA TAB NO. 12

SUBJECT TITLE: Naming of Historic Train Station Replication and Approval of Monument

OBJECTIVE:

To determine a name for the replicated train station and approve the construction of the monument

SUMMARY:

Naming of Train Depot

The historical replication of the train station is based on the original train station built approximately 1888. Staff has done some research and received input from local historians including the Tavares Historic Society. The station, which stood at Disston and Main Street (then known as Irma Street) was across from the Opera House owned by Major St. Clair Abrams, the City's founder. The train station was later used as an elections precinct and other community uses, until it was destroyed by fire in 1988.

Tavares has a long railroad history. There were five or six railroad lines serving Tavares at one time. Along with that long history has come more than one train station (one was also located approximately where the Judicial Center is now located and another is currently Fire Station #1). These train stations changed owners over time with the Seaboard Coast Line Railroad being the last owner of the replicated Train Station.

In light of its history, the following are some names that have been used in the past by people when referring to the replicated train station for Council's benefit:

Tavares Railroad Depot
Tavares Train Station
Tavares Train Depot
Historic Train Station
Historic Train Depot
The Train Depot
The Depot

Atlantic Coast Line Railroad Station
ACL Railroad Station
Seaboard Railroad Station
Florida Southern Railroad Station
Tavares, Eustis, & Gulf Depot

The Tavares Historical Society was asked if they would be interested in recommending a name to the City Council. After much discussion the Historical Society voted to recommend "Tavares Train Station."

Staff is requesting that the Council select a name for the replicated train station so that signs can be ordered.

Monument

Mayor Wolfe has offered to donate the historic bricks left from the Opera House building that he possesses and his labor to construct a monument adjacent to the Train Station, similar to the monument he constructed at the Prop Shop and for Wooton Wonderland. The monument will have two plaques mounted on a slab of granite which the city will purchase. One plaque will honor the city officials, staff, engineer, architect and contractor with the year of construction. The other plaque will contain language giving a history of the train station which is being reviewed by both Councilmember Grenier and the Tavares Historic Society (see attached) A third plaque will honor the Mayor, his business associate Jim Dolan, and Vice Mayor Smith for donating their labor on this project (see attached).

OPTIONS:

1) That Council discuss and vote on a name for the train station, and that Council move to approve the Mayor's offer to donate bricks and his labor to construct the monument, the Vice Mayor's labor on the project, and Jim Dolan's labor, and that Council move to approve the costs of three plaques and the granite slab (estimated to be a total of $2400) from general reserves. (It should be noted that the Mayor and Vice Mayor have started working on the monument.)
2) That Council discuss and recommend other action

STAFF RECOMMENDATION:

That Council discuss and vote on a name for the station, approve the donation of labor by the Mayor, Vice Mayor, and Jim Dolan, and move to authorize the purchase of the plaques at the estimated price of $2400 from reserves.

FISCAL IMPACT:

The cost of the granite slab will be $300. The cost of the plaques is estimated to be $2100 for the three plaques and will come from the reserves budget for a total estimated fiscal impact of $2400. There are sufficient funds of $1,240,270 in General Reserves.

LEGAL SUFFICIENCY:

Legally sufficient.

[OFFICIALS RECOGNITION PLAQUE]

[LOGO HERE]
TAVARES
AMERICA'S SEAPLANE CITY

Tavares Historic Train Station Replication

Robert Wolfe	Mayor
Kirby Smith	Vice Mayor
Bob Grenier	Councilmember
Norman Hope	Councilmember
Lori Pfister	Councilmember
John Drury	City Administrator
Bill Neron	Economic Development Director

Robert Ern, BESH, Project Manager
Bob Blais, Architect
Emmett Sapp, General Contractor

Constructed 2013

Plaque for History information

"Tavares Train Station"

The City of Tavares has been a hub of railway lines since 1885 through the efforts of its founder Major Alexander St. Clair Abrams. The ***Tavares Train Station*** was located adjacent to the Opera House owned by St. Clair Abrams on a block of land known as Shore Park. The station was constructed circa 1888. Originally the station was utilized by the Sanford and Lake Eustis Railway Company followed by the Florida Southern Railway, Atlantic Coast Line Railroad, and finally the Seaboard Coast Line. When it was no longer used as a train station, the building was occupied as an elections precinct, by the American Legion and as a silent movie house. It was known popularly as "Ceramic Hacienda" in the 1960's due to the ceramic lessons held in the building. The structure was destroyed by fire on July 24, 1988. In 2011 the Tavares City Council voted to include the replication of the train station in its downtown redevelopment plan as a public-private economic development initiative in conjunction with the Tavares Chamber of Commerce and the Orange Blossom Cannonball operating through the Tavares, Eustis, and Gulf Tourist Railroad.

(RECOGNITION PLAQUE)

This monument was constructed in 2013 by Mayor Robert Wolfe, Vice Mayor Kirby Smith, and Mr. Jim Dolan who donated their labor for this project to the Citizens of Tavares.

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
May 15, 2013

AGENDA TAB NO. 13

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY: Will be presented at meeting

UPCOMING MEETINGS: (check with Susie Novack for any last minute changes)

- City Council Regular Meeting – June 5, 2013
- Code Enforcement – Special Magistrate Hearing – May 28, 2013 – 5:30 pm
- Lake County League of Cities – June 14, 2013 – 11:30 a.m.
- Lake Sumter MPO – May 22, 2013 – 4 p.m. – MPO Board Room – 1616 South 14th Street, Leesburg, FL –
- Library Board – June 14, 2013 – 8:30 a.m. Library Conference Room

OTHER EVENTS

May 18 - Viet Nam Veterans Parade & Recognition

June 1-2, Pro-Hydro-X Tour – Jet Ski

June 8-9 – Pro-Hydro-X Tour – Jet Ski

July 4 – 4th of July Celebration

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TAVARES

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AGENDA SUMMARY
TAVARES CITY COUNCIL
May 15, 2013

AGENDA TAB NO. 14

SUBJECT TITLE: City Councilmembers Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

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