

Tab 6) Ordinance #2013-05 – Rigsby – Future Land Use Amendment Jacques Skutt
1340 County Drive

Tab 7) Ordinance #2013- 06 - Fire Pension Ordinance – Amendment Richard Keith
to Comply with State Law Chapter 2011-216

SECOND READING

RESOLUTIONS

Tab 8) Resolution #2013-02 – Establishing the Fire Assessment Lori Houghton
Rate Tier for Motels & Hotels

X. GENERAL GOVERNMENT

Tab 9) Approval of Engineering Contract for CRA Stormwater Brad Hayes
Project

Tab 10) Presentation of Envista Project Mapping Software & Brad Hayes
and Approval of Purchase

Tab 11) Discussion on City Council Benefits John Drury

Tab 12) Discussion on Renewal of Two Cents Gas Tax Lori Houghton

XI. OLD BUSINESS

XII NEW BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

Tab 13) City Administrator John Drury

Tab 14) Council Reports City Councilmembers

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 253-4546.

The Language of Local Government

Definition of Terms

agenda – A list of items to be brought up at a meeting.

annexation – The process by which a municipality, upon meeting certain requirements, expands its corporated limits.

bid – Formal quotation, based on common specifications, for the provision of goods or services. Opened at public for meeting consideration and award.

budget – A comprehensive financial plan to sustain municipal operations during a given year with related explanation

buffer – A strip of land, vegetation and/or opaque wall that sufficiently minimizes the physical or visual intrusion generated by an existing or future use.

call for the question – Term used to end the discussion and vote on the motion.

capital outlay – Expenditures made to acquire fixed assets or additions to them usually made from the general fund or utility fund where the assets are to be used.

conflict of interest – A term used in connection with a public official's relationship to matters of private interest or personal gain and which prohibits participation in the discussion under decision.

consent agenda – A policy of the governing body to approve, in one motion, routine and/or non-controversial items, which can be determined prior to the meeting

contiguous – Sharing a common boundary.

contingency – An appropriation of funds to handle unexpected events and emergencies which occur during the course of the fiscal year.

DCA – Department of Community Affairs

density – The number of families, individuals, dwellings units, or housing structures per unit of land.

development – A physical change, exclusive of new construction and substantial improvement, to improved or unimproved real estate, including, but not limited to mining, dredging, filling, grading, paving, excavating or drilling operations.

easement – An interest in land owned by another that entitles its holder to a specific limited use or enjoyment

emergency measure – An ordinance recognized by the legislative body as requiring immediate passage.

FDOT – Florida Department of Transportation

general fund – The general operating fund of the municipality used to account for all financial resources except those required to be accounted for in a special fund.

impact fees – Set aside fees collected from developers to pay for infrastructure improvements. Monies used as new development further impacts the municipalities.

infrastructure – The facilities and systems shared or used by all citizens such as transportation, water supply, wastewater and solid waste disposal systems.

intergovernmental agreements – Contract between two or more public agencies for the joint exercise of powers common to the agencies.

intergovernmental revenues – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

line item – A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue, expenditure and justifications are reviewed, anticipated and appropriated at this level.

non-conforming – A use which does not comply with present

zoning conditions but which existed lawfully and was created in good faith prior to the enactment of the zoning provisions.

ordinance – An enforceable municipal law, statute or regulation which applies to all citizens within that municipality; penalty provisions may apply.

public hearing – Provides citizens the opportunity to express their position on a specific issue, both pro and con, as mandated by either statute or by order of proper authority after due notice.

PUD – Planned Unit Development

quasi-judicial – A governmental body that hears sworn testimony, obtains evidence and provides for cross examination of witnesses, with the decision based solely on the evidence presented.

quorum – The prescribed number of members of any body that must be present to legally transact business.

request for proposals – RFP – Notice and related information from a municipality requesting proposals for professional services.

resolution – A decision, opinion, policy or directive of a municipality expressed in a formally drafted document and voted upon.

right-of-way – Strip of land owned by a government agency over which the public has right of passage such as streets, parkways, medians, side walks, easements and driveways constructed thereon.

Sunshine Law – Legislation providing that all meetings of public bodies shall be open to the public (*a/k/a* open public meeting law).

vacate – To annul; to set aside; to cancel or rescind.

variance – Modification from the provisions of a zoning ordinance granted by a legislative body upon submission of an application and a hearing.

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: April 3, 2013**

AGENDA TAB NO. 2

SUBJECT TITLE: Proclamation for National Public Works Week

OBJECTIVE:

The mayor will read a proclamation for National Public Works Week May 19 – 25, 2013

SUMMARY:

See attached proclamation.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A



PROCLAMATION

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, solid waste collection, parks and canal maintenance; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel, who staff public works departments, is materially influenced by the people's attitude and understanding of the importance of the work they perform.

WHEREAS, this year's theme, "Serving you and your community" speaks to the all-pervasive effort of public works professionals and their projects, while bringing quality of life contributions and the necessities of our communities to the citizens of the world.

NOW, THEREFORE, the City Council of the City of Tavares, Florida does hereby proclaim the week of May 19th through May 25th, 2013 as

NATIONAL PUBLIC WORKS WEEK

and calls upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

PASSED AND DULY ADOPTED in regular session this 3rd day of April, 2013

Mayor Robert Wolfe
City of Tavares

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: April 3, 2013**

AGENDA TAB NO. 3

SUBJECT TITLE: Library Appreciation Week – April 14-20, 2013

OBJECTIVE:

The Mayor will read a proclamation recognizing April 14-20, 2013 as Library Appreciation Week.

SUMMARY:

See attached proclamation.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A



*Library Appreciation Week
April 14-20, 2013*

WHEREAS, libraries help people of all ages and backgrounds find and interpret the information they need to live, learn and work in the 21st century; and

WHEREAS, libraries provide a wide variety of services to all ages, including access to print and electronic materials, expert assistance in research, reader's advisory and children's service; and

WHEREAS, libraries help individuals to make informed decisions about their self-governance by promoting unrestricted access to information and serving as community centers for life-long learning; and

WHEREAS, libraries support a competitive workforce with basic literacy programs, computers and other resources to help children and adults learn to find, evaluate and use information for their jobs, health education and other needs; and

WHEREAS, libraries play a vital role in supporting the quality of life in their communities promoting literacy among people of all ages as well as making a vital contribution to the historical preservation process; and

WHEREAS, libraries further the expansion of electronic networks making possible better and more easily accessible information around the world;

Now, Therefore, I, Robert Wolfe, Mayor, City of Tavares, do hereby proclaim April 14-20, 2013 as Library Appreciation Week.

DONE AND PROCLAIMED THIS 3rd DAY OF APRIL 2013.

Robert Wolfe, Mayor

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: April 3, 2013**

AGENDA TAB NO. 4

SUBJECT TITLE: Alleyway Improvement Project – Project of the Year 2012-2013 – Recognition to Public Works Department

OBJECTIVE:

To recognize Chris Thompson and the Tavares Public Works Department for the Alleyway Improvement Project Award by the American Public Works Association.

SUMMARY:

The Central Florida Branch of the American Public Works Association has awarded the Tavares Public Work Department their Project of the Year award for the Alleyway Improvement Project for 2012-2013. Chris Thompson, Director of Public Works recently received this award at the Central Florida Branch meeting.

OPTIONS:

Mayor will present the plaque to Mr. Thompson.

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
APRIL 3, 2013**

AGENDA TAB NO. 5

FIRST READING

**SUBJECT TITLE: Ordinance 2013-04
Annexation & Rezoning – Clifford Rigsby Et. Al Property
1340 County Drive**

OBJECTIVE:

To consider the annexation and rezoning from Lake County RM (Mixed Home Residential) to RMH-S (Residential Mobile Home Subdivision) of approximately 0.35 acres of property located at 1340 County Drive.

SUMMARY:

The subject property is located at the intersection of County Drive and Mansfield Road. The property is approximately 0.35 acres in size. An existing, single family home is located on this property. The subject property is the primary residence of the applicant and he has no desire to change the nature of the property. Properties immediately adjacent to the subject property are all within the City boundaries and for many years it was generally believed that the subject property was within the City limits also. All adjacent properties are zoned Mobile Home Subdivision. Site built homes are now allowed in this zoning. As a result of recent research, it was determined that there is no identifiable formal ordinance annexing the subject property into the City's boundaries. It is for this reason that the applicant is seeking to formally annex into the City limits. The city is assisting the owner to connect to a city sewer line.

OPTIONS:

No Council action required on First Reading.

PLANNING & ZONING BOARD RECOMMENDATION:

At its March 21st meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2013-04.

STAFF RECOMMENDATION:

At Second Reading, staff will recommend that City Council moves to approve Ordinance 2013-04.

FISCAL IMPACT: N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

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ORDINANCE 2013-04

AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF TAVARES BY ANNEXING APPROXIMATELY 0.35 ACRES OF LAND GENERALLY LOCATED ON COUNTY DRIVE, REZONING THE PROPERTY FROM COUNTY RM (MIXED HOME RESIDENTIAL) TO CITY RMH-S (RESIDENTIAL MANUFACTURED HOME SUBDIVISION); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of the property described in **Exhibit "A"** has voluntarily petitioned to annex into the City of Tavares, and

WHEREAS, the property legally defined in **Exhibit "A"** is contiguous with the corporate limits of the City of Tavares, and

WHEREAS, the City of Tavares, Florida, is in a position to provide municipal services to the property described herein; and,

WHEREAS, the City Council of the City of Tavares, Florida, deems it in the best interest of the City to accept said petition and to annex said property, and

WHEREAS, the property is currently zoned County RM (Mixed Home Residential) and the applicant has requested to be rezoned to City RMH-S (Residential Manufactured Home Subdivision); and

WHEREAS, the City of Tavares held duly noticed public hearings before the Planning and Zoning Board and City of Tavares City Council, providing opportunity for individuals to hear and to be heard regarding the proposed amended zoning; and

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and

WHEREAS, the City is concurrently processing an amendment to the City's Comprehensive Plan to re-designate the property from Lake County Urban Low to City Mobile Home on the Future Land Use Map 2020; and

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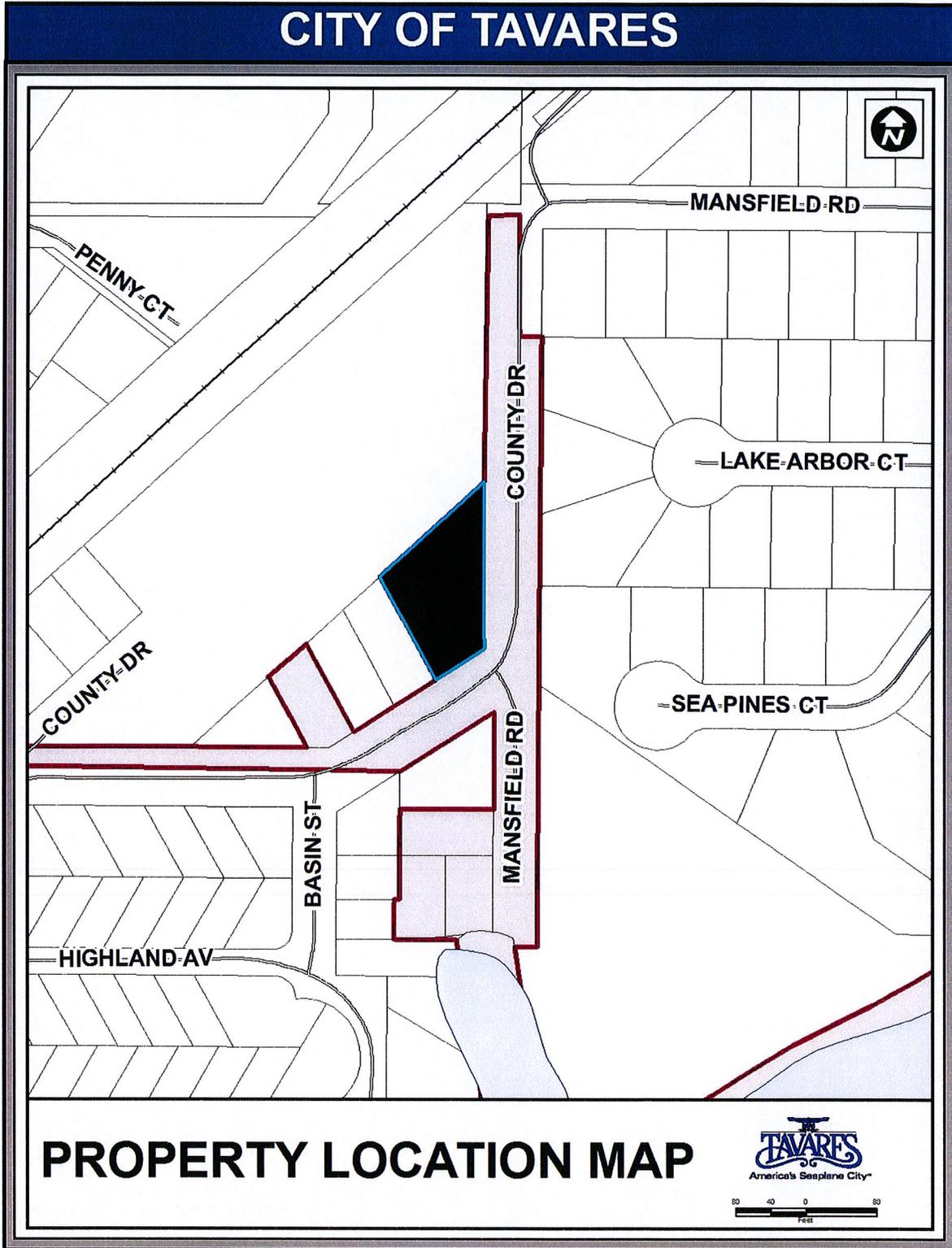
APPROVED AS TO FORM AND LEGALITY:

Robert Q. Williams, City Attorney

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EXHIBIT A

WEST SHORE BEG 313.4 FT S OF NE COR LOT 37 RUN S 187.9 FT, S 57-55-0 W 65 FT, N 28-45-0 W 131.83 FT,
N 48-08-0 E 160 FT TO POB PB 13 PG 69 ORB 635 PG 2280



Created By: City of Tavares GIS

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Map Created on 02/28/13 cem

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Client Name: / PO# Mike Fitzgerald
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 Section/Page/Zone: Lake Zone/D002/LAK
 Description: Ord.13-04, 13-05
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Orlando Sentinel

Publication Date: 03/11/2013

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THE CITY OF TAVARES NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2013-04 & Ordinance 2013-05 titled as follows:

ORDINANCE 2013-04

AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF TAVARES BY ANNEXING APPROXIMATELY 0.35 ACRES OF LAND GENERALLY LOCATED ON COUNTY DRIVE, NEIGHBORING THE PROPERTY FROM COUNTY ROAD (MOBILE HOME RESIDENTIAL) TO CITY RMH-5 (MOBILE HOME SUBDIVISION); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2013-05

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 0.35 ACRES OF PROPERTY GENERALLY LOCATED ON COUNTY DRIVE FROM LAKE COUNTY URBAN LOW TO CITY MOBILE HOME, PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

PROPERTY LOCATION MAP

Proposed Ordinance 2013-04 & Ordinance 2013-05 will be considered at the following public meetings:

- Tavares Planning & Zoning Board meeting on March 21, 2013, at 8 p.m.; and
- Tavares City Council meeting on April 3, 2013, at 4 p.m. (Introduction and First Reading by Title City); and
- Tavares City Council meeting on April 17, 2013, at 4 p.m. (Second Reading).

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2013-04 & Ordinance 2013-05 may be inspected by the public between the hours of 7:30 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure timely a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department, City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing. If you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at 742-6404.

YOUR COMMUNITY IN BRIEF

Library hosts bluegrass fest

By DEBBIE MANIS
Staff Writer

East Lake County Library in Sorrento will host the ninth annual Bluegrass Festival from 10 a.m. to 3 p.m. Saturday at the library, 31840 S. County Road 937.

Performers will include Blackwater Creek Bluegrass Band, Makin' Time and author Bill Good. Free coffee and pastries for youngsters will be provided between 11 a.m. and 1 p.m. Steve Earls will demonstrate how to set up a square-foot garden. Lake County Master Gardener Mobile Plant Clinic will be on site to answer land-scaping and plant questions.

Friends of the East Lake County Library will have its 12th annual "Spring Fling" during the festival. Activities include book sale, hike sale, yard sale, arts and crafts, food vendors, drawing and more.

Admission is free. Participants are encouraged to bring a lawn chair. Proceeds will benefit the library. Details: 352-383-9980.

Quilt show

Oaks Quilters in Sumter County will host its annual quilt show from 9 a.m. to 2 p.m. Saturday at Red Oaks RV Park, 551 SW 18th Terrace, Bushnell. There will be demonstrations from 10 a.m. to 1 p.m. There also will be a cancer challenge, charity projects, door prizes, auction and vendors. Admission is a mandatory membership fee. Reservations: John Brandenburg, john@brandenburg.com.

will be donated to food banks in Sumter County.

Identity theft

A free identity theft/fraud prevention and basic concealed weapons informational class will be at 7 p.m. Tuesday at Clermont Financial Center, 1795 E. State Road 50, Suite A. Deputy Walker Wolf from the Lake County Sheriff's Office will be the speaker. Class size is limited. To register, call 352-242-2232.

Meetings

District 3 of the Federation of Manufactured Home Owners of Florida will meet at 1 p.m. Wednesday at Leesburg Landing Mobile Home Park off Tally Road and Thomas Avenue behind Walmart. Refreshments will be served at 12:30 p.m. All manufactured-home owners are invited. Details: Dominic Battistella, 352-323-8734, or John Petrella, 352-669-6936.

The Lake County Conservative Founders' Club will meet at 6 p.m. Thursday for a social followed by a 6:30 p.m. meeting in La Fontana Room at Mission Inn Resort and Club, 10100 County Road 48, Hovey-in-the-Hills. The program will be the "State of Our Cities" - Leesburg, Tavares and Eustis, followed by a town hall meeting. Reservations: John Brandenburg, john@brandenburg.com.

Orlando Sentinel, 1898 E. Burleigh Blvd., Tavares, FL 32778, or email dmanis@tribune.com

Schools rewarded for good grades

Here are the Lake schools that received rewards for earning A's or improving their grades on Florida's annual school report card.

- Beverly Shores Elementary School, \$14,874
- Eustis Elementary School, \$46,677
- Sawgrass Bay Elementary School, \$10,789
- Grassy Lake Elementary School, \$94,648
- Sorrento Elementary, \$67,377
- East Ridge Middle School, \$100,427
- Gray Middle School, \$92,085
- The Villages Elementary Of Lady Lake School, \$74,911
- Seminole Springs Elementary School, \$56,321
- Round Lake Elementary School, \$74,166
- Mount Dora High School, \$99,838
- Treelway Elementary School, \$88,091
- Astatula Elementary School, \$55,716
- Lost Lake Elementary School, \$100,760
- Groveland Elementary School, \$78,607
- Clermont Middle School, \$66,082
- Pine Ridge Elementary School, \$78,678
- Cypress Ridge Elementary School, \$55,498
- East Ridge High School, \$207,888
- Lake Minneola High School, \$109,242
- Imagine Schools At South Lake, \$94,872

THE ARTS IN LAKE

Make colorful pencil drawings

By DEBBIE MANIS
Staff Writer

Lew Clayton, a local artist and instructor, will teach two colored-pencil classes using Prismacolor.

Students will learn different methods of layering such as cross-hatching and burnishing, as well as how to use colored pencils on different types of papers.

"Art, Colored Pencil" will be offered at Lake-Sumter State College's Leesburg campus, 950 U.S. Highway 441. The six-week course begins March 20 and will meet from 6:30 to 9 p.m. Wednesdays in Room 4 of the Fine Arts Building. Cost for the noncredit course is \$79. To register online, visit lsc.edu and click on "community" and then "continuing education" or call 352-35-3556.

"Colored Pencil" will be offered at Lake Eustis Museum of Art, 1 W. Orange Ave., Eustis, beginning March 27. The six-week class will meet from noon to 2 p.m. Wednesdays. Cost is \$90 for LEMA members and \$110 for nonmembers. Participants are encouraged to bring a sack lunch. To register, call LEMA at 352-483-2900. For more information about either class, call Clayton at 352-321-1523.

Carol Ann Sherman will teach "Watercolor on Yupo" from 9 a.m. to 4 p.m. March 26 and 27 at the Leesburg Center for the Arts, 425 W. Magnolia St. Yupo is a water-resistant synthetic paper made of polypropylene. Cost is \$125 for members of the Leesburg Art Association and \$145 for nonmembers. To register, visit leesburg.org and click on "workshops" or call Jane Barbicux at 352-360-1076.

Lake Eustis Museum of Art, 1 W. Orange Ave., Eustis, is offering two six-week classes and a workshop beginning March 30. All programs will meet on Saturdays. Richard Colton, the director of LEMA, will teach "Woodcut: Introduction to printmaking" from 11 a.m. to 1 p.m. "Drawing II" will be presented by Barb Maxwell from 1:30 to 3:30 p.m. Cost for either class is \$90 for LEMA members and \$100 for nonmembers. Art and antiques expert Bill Marcoux will conduct a three-week workshop from 2 to 4 p.m. The program for March 30 is on furniture, April 6 is pottery/porcelain and April 13 is glass. Cost for all three sessions is \$40 for LEMA members and \$45 for nonmembers. To register, call LEMA at 352-483-2900.

Young children ages 4 to 12 can try their hand at various forms of art during Art Zone for Kids. The Leesburg Center for the Arts, a nonprofit organization, offers the program the first Saturday of each month from October through May. Classes, which will include clay painting, drawing, sculpture and mixed media, will meet from 9 to 11 a.m. at the center, 429 W. Magnolia St. The fee is \$15 a session. Reservations are required by calling 352-365-0232.

Art Zone for Kids

Orlando Sentinel, 1898 E. Burleigh Blvd., Tavares, FL 32778-4366, fax 352-742-5938, 352-742-5932 or dmanis@tribune.com.

More art classes

Local artists, Kathie Camara and Adrienne Lee, will teach "Kids Art in the Grove" art and craft classes for children ages 5 to 11 at 9:30 a.m. the first and third Saturday of every month at Showcase at Citrus, 5010 U.S. Highway 27, Clermont. Cost is \$20 per child and includes all materials. Preregistration is required by contacting Camara at 352-241-6407 or alekathy@junco.com. For more information about the class, visit pictorial.com/butterflykissesstudio and click on "Kids Art in the Grove."

PICKLES



How to reach us: Lake County newsroom contacts

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
APRIL 3, 2013**

AGENDA TAB NO. 6

FIRST READING

**SUBJECT TITLE: Ordinance 2013-05
Small Scale Future Land Use Amendment Clifford Rigsby Et. Al
1340 County Drive**

OBJECTIVE:

To consider a Future Land Use Map amendment for approximately 0.35 acres of property located at 1340 County Drive.

SUMMARY:

Ordinance 2013-05 proposes a small scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan.

The subject property (Parcel Alternate Key Number 1690625) is 0.35 acres in size, located at 1340 County Drive. An application to annex and rezone this property to a RMH-S (Residential Manufactured Home Subdivision) is concurrently under consideration. This ordinance would amend the current Future Land Use Designation from Lake County Urban Low Density to City Mobile Home.

Future Land Use Amendment

The city is required to place a future land use designation on annexed property. The subject property is currently designated Lake County Urban Low. A City Mobile Home designation is most compatible with surrounding property.

Compatibility

Properties adjacent to this property are residential in nature occupied by mobile and manufactured homes.

Site Conditions

A single family dwelling that exists on this property is proposed to remain. The applicant has no development or modification desires.

Impact on City Services

The City of Tavares has municipal water and sewer services available to the subject parcel and the owner is currently a water service customer.

FINDINGS

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. A Mobile Home Residential Future Land Use designation is consistent with the subject property existing conditions and would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.6.
2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 7A)

OPTIONS:

No Council action required at First Reading.

PLANNING & ZONING BOARD RECOMMENDATION:

At its March 21st meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2013-05.

STAFF RECOMMENDATION:

At Second Reading, staff will recommend that City Council moves to approve Ordinance 2013-05.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

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ORDINANCE 2013-05

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 0.35 ACRES OF PROPERTY GENERALLY LOCATED ON COUNTY DRIVE FROM LAKE COUNTY URBAN LOW TO CITY MOBILE HOME; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the property legally defined as and depicted in **Exhibit "A"** attached hereto, has been incorporated into and made a part of the City of Tavares, Florida, pursuant to the voluntary annexation provisions of Section 171.044, Florida Statutes; and

WHEREAS, the owner of property described in **Exhibit "A"** attached hereto, is requesting an amendment to the Tavares Comprehensive Plan Future Land Use Map 2020 to change the designation of said property from Lake County Urban Low to City Mobile Home; and

WHEREAS, the property consists of less than ten acres; and

WHEREAS, the City of Tavares has advertised as required by law for two public hearings prior to adoption of this ordinance; and

WHEREAS, the City has held such public hearings and the records of the City provide that the owners of the land affected have been notified as required by law; and

WHEREAS, a City Mobile Home Future Land Use designation is compatible with surrounding future land use designations; and

WHEREAS, the City of Tavares Planning and Zoning Board, Local Planning Agency, and City Council held duly noticed public hearings providing opportunity for individuals to hear and be heard regarding the adoption of the proposed map amendment; and

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and

1 **WHEREAS**, the City Council finds this amendment in compliance with Chapter 163,
2 Florida Statutes, and the City of Tavares Comprehensive Plan; and

3
4 **WHEREAS**, adoption of this amendment is in the best interest of the health, safety, and
5 general welfare of the citizens of Tavares;

6
7 **NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Tavares,
8 Florida as follows:

9
10 **Section 1. Future Land Use Amendment**

11 The Comprehensive Plan and Future Land Use Map 2020 of the City of Tavares,
12 Florida, is hereby amended to reflect a re-designation from Lake County Urban Low to City
13 Mobile Home on certain real property as legally described in **Exhibit "A"**. All provisions of the
14 Comprehensive Plan shall hereby apply to said property.

15
16 **Section 2. Severability and Conflicts**

17 The provisions of this ordinance are severable and it is the intention of the City Council of
18 Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of
19 competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the
20 decision of such court shall not impair any remaining provisions of this ordinance.

21
22 **Section 3. Transmittal**

23 The City Administrator is hereby authorized and directed to transmit the adopted
24 Comprehensive Plan amendments to the Florida Department of Economic Opportunity, the East
25 Central Florida Regional Planning Council, the St. Johns River Water Management District, the
26 Department of Environmental Protection, the Florida Department of Transportation, and any
27 other governmental agency in the state of Florida that has filed a written request with the City
28 Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this
29 Ordinance as specified in the State Land Planning Agency's procedural rules.

30
31 **Section 4. Effective Date**

32 The effective date of this plan amendment, if the amendment is not timely challenged,
33 shall be 31 days after the state land planning agency notifies the local government that the plan
34 amendment package is complete. If timely challenged, this amendment shall become effective
35 on the date the state land planning agency or the Administration Commission enters a final order

1 determining this adopted amendment to be in compliance. No development orders, development
2 permits, or land uses dependent on this amendment may be issued or commence before it has
3 become effective. If a final order of noncompliance is issued by the Administration Commission,
4 this amendment may nevertheless be made effective by adoption of a resolution affirming its
5 effective status, a copy of which resolution shall be sent to the state land planning agency.

6
7

8 **PASSED AND ADOPTED** this _____ day of _____, 2013 by the City Council of
9 the City of Tavares, Florida.

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Robert Wolfe, Mayor
Tavares City Council

First Reading: _____

Second Reading & Final Adoption: _____

ATTEST:

Nancy A. Barnett, City Clerk

Approved as to form:

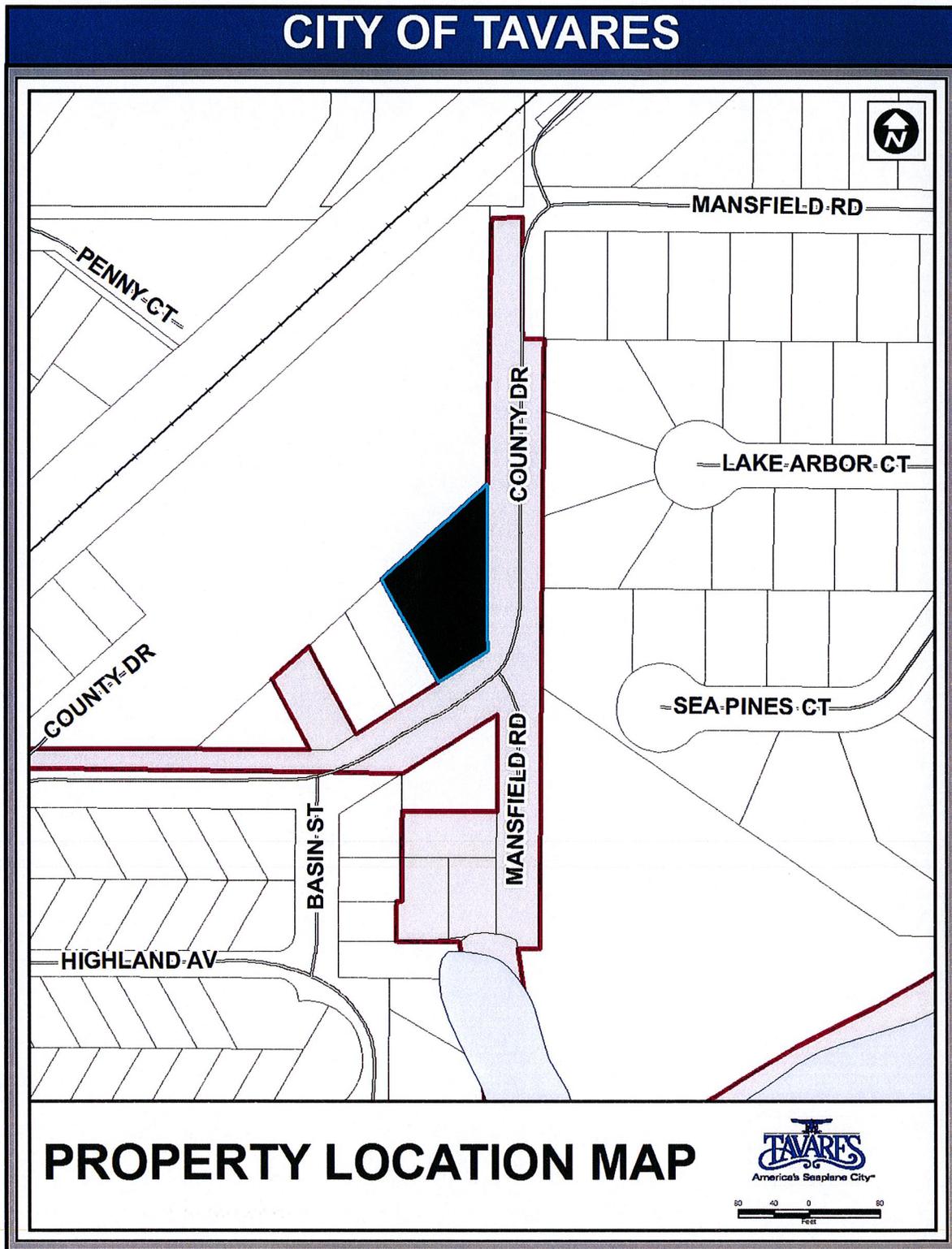
Robert Q. Williams, City Attorney

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Exhibit "A"

WEST SHORE BEG 313.4 FT S OF NE COR LOT 37 RUN S 187.9 FT, S 57-55-0 W 65 FT, N 28-45-0 W 131.83 FT,
N 48-08-0 E 160 FT TO POB PB 13 PG 69 ORB 635 PG 2280

1
2



Created By: City of Tavares GIS F:\PZ\DATA\PROJECT FILES\Clifford Rigby Annexation; Annex, Rezone, LSLUM - PZ2013-03\GIS\GIS_Maps\Rigby_AD.mxd Map Created on 02/28/13 cem

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YOUR COMMUNITY IN BRIEF

Library hosts bluegrass fest

By DEBBIE MANIS
Staff Writer

East Lake County Library in Sorrento will host the ninth annual Bluegrass Festival from 10 a.m. to 3 p.m. Saturday at the library, 31340 S. County Road 437. Performers will include Blackwater Creek Bluegrass Band, Makin' Time and author Bill Good. Free face painting for youngsters will be provided between 11 a.m. and 1 p.m. Steve Earle will demonstrate how to set up a square-foot garden. Lake County Master Gardener Mobile Plant Clinic will be on site to answer landscaping and plant questions.

Friends of the East Lake County Library will have its 12th annual "Spring Fling" during the festival. Activities include book sale, bake sale, yard sale, arts and crafts, food vendors, drawing and more. Admission is free. Participants are encouraged to bring a lawn chair. Proceeds will benefit the library. Details: 352-383-9980.

Quilt show

Oaks Quilters in Sumter County will host its annual quilt show from 9 a.m. to 2 p.m. Saturday at Red Oaks RV Park, 5551 SW 18th Terrace, Bushnell. There will be demonstrations from 10 a.m. to 1 p.m. There also will be a cancer challenge, charity projects, door prizes, auction and vendors. Admission is a monetary donation or non-perishable food items, which

will be donated to food banks in Sumter County.

Identity theft

A free identity theft/ fraud prevention and basic concealed weapons informational class will be at 7 p.m. Tuesday at Clermont Financial Center, 1795 E. State Road 50, Suite A. Deputy Walker Wolf from the Lake County Sheriff's Office will be the speaker. Class size is limited. To register, call 352-242-2252.

Meetings

■ District 3 of the Federation of Manufactured Home Owners of Florida will meet at 1 p.m. Wednesday at Leesburg Landing Mobile Home Park off Tally Road and Thomas Avenue behind Walmart. Refreshments will be served at 12:30 p.m. All manufactured-home owners are invited. Details: Dominic Battistella, 352-323-8734, or John Petrella, 352-669-6936.
■ The Lake County Conservative Founders' Club will meet at 6 p.m. Thursday for a social followed by 7:30 p.m. meeting in La Fontana Room at Mission Inn Resort and Club, 10400 County Road 48, Howey-in-the-Hills. The program will be the "State of Our Cities" — Leesburg, Tavares and Eustis, followed by a town hall meeting. Reservations: John Brandeburg, john@brandeburg.com.

Orlando Sentinel, 1898 E. Burleigh Blvd., Tavares, FL 32778, or email dmanis@tribune.com.

Schools rewarded for good grades

Here are the Lake schools that received rewards for earning As or improving their grades on Florida's annual school report card.

- Beverly Shores Elementary School, \$44,874
- Eustis Elementary School, \$45,677
- Sawgrass Bay Elementary School, \$10,789
- Grassy Lake Elementary School, \$94,618
- Sorrento Elementary, \$63,377
- East Ridge Middle School, \$100,427
- Gray Middle School, \$92,085
- The Villages Elementary Of Lady Lake School, \$72,911
- Seminole Springs Elementary School, \$56,321
- Round Lake Elementary School, \$74,166
- Mount Dora High School, \$99,338
- Treadway Elementary School, \$88,091
- Asatula Elementary School, \$74,166
- Lost Lake Elementary School, \$100,780
- Groveland Elementary School, \$78,607
- Clermont Middle School, \$66,082
- Pine Ridge Elementary School, \$78,678
- Cypress Ridge Elementary School, \$55,198
- East Ridge High School, \$207,888
- Lake Minneola High School, \$119,342
- Imagine Schools At South Lake, \$94,872

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No Adjustment Fee!

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2 Siemens Full Contour Shell 101 Series Aids!
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221 N. Hwy. 27, Suite H
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Family Owned and Operated

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(LICENSED AND INSURED)

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- Up to 10 Vents

State-of-the-Art Vacuum Trucks

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The Villages 352-391-1890
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- Pet Stain Removal
- Upholstery Cleaning
- Tile Grout Cleaning
- Water Damage

See 149-90 • Limited to \$16.00 • Dues \$39.00

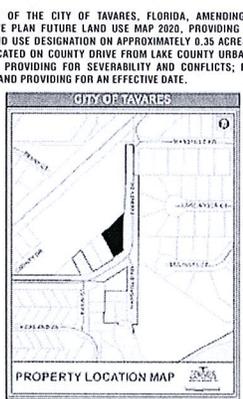
Truck Mounted Equipment

- Personal Carpet
- Hot Water
- Sanitizing Available
- No Drying

THE CITY OF TAVARES NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2013-04 & Ordinance 2013-05 listed as follows:

- ORDINANCE 2013-04**
- AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF TAVARES BY ANNEXING APPROXIMATELY 0.35 ACRES OF LAND GENERALLY LOCATED ON COUNTY DRIVE, REZONING THE PROPERTY FROM COUNTY RM (MIXED HOME RESIDENTIAL) TO CITY RM-S (MOBILE HOME SUBDIVISION); SUBJECT TO THE RULES, REGULATIONS AND ORLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.
- ORDINANCE 2013-05**
- AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2010, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 0.35 ACRES OF PROPERTY GENERALLY LOCATED ON COUNTY DRIVE FROM LAKE COUNTY URBAN LOW TO CITY MOBILE HOME; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.



- Proposed Ordinance 2013-04 & Ordinance 2013-05 will be considered at the following public meetings:
1. Tavares Planning & Zoning Board meeting on March 21, 2013, at 3 p.m.; and
 2. Tavares City Council meeting on April 3, 2013, at 4 p.m. (Introduction and First Reading by Title Only), and
 3. Tavares City Council meeting on April 17, 2013, at 4 p.m. (Second Reading)

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2013-04 & Ordinance 2013-05 may be inspected by the public between the hours of 7:30 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department, City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at 742-6404.

THE ARTS IN LAKE

Make colorful pencil drawings

By DEBBIE MANIS
Staff Writer

Low Clayton, a local artist and instructor, will teach two colored-pencil classes using Prismacolor pencils. Students will learn different methods of layering such as cross-hatching and burnishing, as well as how to use colored pencils on different types of papers.

■ "Art, Colored Pencil" will be offered at Lake-Sumter State College's Leesburg campus, 9501 U.S. Highway 41. The six-week course begins March 20 and will meet from 6:30 to 9 p.m. Wednesdays in Room 4 of the Fine Arts Building. Cost for the noncredit course is \$79. To register online, visit lsc.edu and click on "community" and then "continuing education" or call 352-365-3556.

■ "Colored Pencil" will be offered at Lake Eustis Museum of Art, 1 W. Orange Ave., Eustis, is offering two six-week classes and a workshop beginning March 30. All programs will meet on Saturdays. Richard Colvin, the director of LEMA, will teach "Woodcut: Introduction to printmaking" from 11 a.m. to 1 p.m. "Drawing II" will be presented by Barb Maxwell from 1:30 to 3:30 p.m. Cost for either class is \$90 for LEMA members and \$100 for nonmembers. Art and antiques expert Bill Maroux will conduct a three-week workshop from 2 to 4 p.m. The program for March 30 is on furniture, April 6 is pottery/porcelain and April 13 is glass. Cost for all three sessions is \$40 for LEMA members and \$45 for nonmembers. To register, call LEMA at 352-483-2900.

■ Carol Ann Sherman will teach "Watercolor on Yupo" from 9 a.m. to 4 p.m. March 26 and 27 at the Leesburg Center for the Arts, 429 W. Magnolia St. Yupo is a water-resistant synthetic paper made of polypropylene. Cost is \$25 for members of the Leesburg Art Association and \$45 for nonmembers. To register, visit leesburgart.org and click on "workshops" or call Jane Barbicux at 352-360-4076.

■ Lake Eustis Museum of Art, 1 W. Orange Ave., Eustis, is offering two six-week classes and a workshop beginning March 30. All programs will meet on Saturdays. Richard Colvin, the director of LEMA, will teach "Woodcut: Introduction to printmaking" from 11 a.m. to 1 p.m. "Drawing II" will be presented by Barb Maxwell from 1:30 to 3:30 p.m. Cost for either class is \$90 for LEMA members and \$100 for nonmembers. Art and antiques expert Bill Maroux will conduct a three-week workshop from 2 to 4 p.m. The program for March 30 is on furniture, April 6 is pottery/porcelain and April 13 is glass. Cost for all three sessions is \$40 for LEMA members and \$45 for nonmembers. To register, call LEMA at 352-483-2900.

Art Zone for Kids

Young children ages 4 to 12 can try their hand at various forms of art during Art Zone for Kids. The Leesburg Center for the Arts, a nonprofit organization, offers the program the first Saturday of each month from October through May. Classes, which will include clay, painting, drawing, sculpture and mixed media, will meet from 9 to 11 a.m. at the art center, 429 W. Magnolia St. The fee is \$15 a session. Reservations are required by calling, 352-365-0232.

Orlando Sentinel, 1898 E. Burleigh Blvd., Tavares, FL 32778-4366, fax 352-742-5938, 352-742-5937 or dmanis@tribune.com.

More art classes

■ Local artists, Kathie Camara and Adrienne Lee, will teach "Kids Art in the Grove" art and craft classes for children ages 5 to 11 at 9:30 a.m. the first and third Saturday of every month at Showcase of Citrus, 5010 U.S. Highway 27, Clermont. Cost is \$20 per child and includes all materials. Pre-registration is required by contacting Camara at 352-241-6407 or alckathie@juno.com. For more information about the class, visit picturetrail.com/butterflykissstudio and click on "Kids Art in the Grove."

PICKLES

MY FRIEND CALLED DOESNT CALL HIS GRANDPARENTS GRAMMA AND GRANDPA. HE CALLS THEM MEMMA AND BABOO.

I WAS THINKING GRAMMA NUN-NUN, NO DUH, CAN I CALL YOU BABOO FROM NOW ON?

WIX, NUN NEGATION! NUN-NUN, NO DUH, NO HOW, NOT A CHANCE.

I THINK I'LL LIKE IT FORCE HE GETS USED TO IT.

Orlando Sentinel

Publication Date: 03/11/2013

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 Insertion Number:
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 Color Type: B&W
 Client Name: / PO# Mike Fitzgerald
 Advertiser: City of Tavares
 Section/Page/Zone: Lake Zone/D002/LAK
 Description: Ord.13-04, 13-05

How to reach us: Lake County newsroom contacts

<p>COUNTY EDITOR JERRY FALL STRICH jfallstrom@orlandosentinel.com 352-742-5916</p>	<p>COMMUNITIES EDITOR DANA EAGLES deagles@orlandosentinel.com 407-420-5427</p>	<p>LAKE NEWS ONLINE LakeSentinel.com</p>
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1-800-359-5353

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: April 3, 2013**

AGENDA TAB NO. 7

SUBJECT TITLE: Ordinance #2013-06 – Amendment to Firefighter’s Pension Trust Fund (Pension Plan) to Comply with State Statutes – First Reading

OBJECTIVE: To obtain Council approval of City of Tavares Ordinance 2013-06.

SUMMARY:

The attached ordinance amends the Firefighter’s Pension Trust Fund’s definition of “Actuarial Equivalent” and “Salary.” “Actuarial equivalent” means a benefit or amount of equal value based upon the RP 2000 Combined Healthy Mortality Table and an interest rate of 8% percent per annum. Previously the ordinance was based upon the 1983 Group Annuity.

“Salary” is amended to reflect the laws passed by the Florida Legislature in 2011. Effective July 1, 2011, the Florida Legislature adopted the requirements of Chapter 2011-216, Laws of Florida which provides, for service earned after that July 1, 2011, that “salary” shall not include more than three hundred (300) hours of overtime per fiscal year and shall also not include payments for accrued unused sick or annual leave.

The law also provides that for payments for overtime in excess of three hundred (300) hours per year or accrued unused sick or annual leave accrued as of July 1, 2011 and attributable to service earned prior to July 1, 2011, may still be included in “salary” for Pension purposes; event if the payment is not actually made until on or after July 1, 2011.

In addition, with respect to accrued unused annual leave accrued prior to July 1, 2011, “salary” will include the lesser of the amount of sick or annual leave time accrued on July 1, 2011; or the actual amount of sick or annual leave time for which the retiree receives payment at the time of retirement, regardless of whether the amount of sick or annual leave, at some time prior to retirement, reduced below the amount on July 1, 2011.

Attached is a letter from the Firefighter’s Pension attorney, a copy of the letter from the Board’s actuary Foster & Foster and a copy of a letter from Edd Holder, who was previously retained by the City Council to review pension change requests for the Council, indicating that the fiscal impact is de minimis.

OPTIONS:

1. Move to approve City of Tavares Ordinance 2013-06.
2. Do not approve ordinance 2013-06

STAFF RECOMMENDATION:

Option 1: Move to approve City of Tavares Ordinance 2013-06

FISCAL IMPACT: De-minimus fiscal impact.

LEGALLY SUFFICIENCY: The ordinance is legally sufficient

ORDINANCE NO. 2013-06

AN ORDINANCE OF THE CITY OF TAVARES AMENDING CHAPTER 15, PENSIONS AND RETIREMENT, ARTICLE V, FIREFIGHTERS' PENSION TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF TAVARES; AMENDING SECTION 15-101, DEFINITIONS; AMENDING SECTION 15-127, PRIOR FIRE SERVICE; AMENDING SECTION 15-128, DEFERRED RETIREMENT OPTION PLAN; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA;

SECTION 1: That Chapter 15, Pensions and Retirement, Article V, Firefighters' Pension Trust Fund, of the Code of Ordinances of the City of Tavares, is hereby amended by amending Section 15-101, Definitions, to amend the definitions of "*Actuarial Equivalent*" and "*Salary*", to read as follows:

* * * * *

Actuarial equivalent means a benefit or amount of equal value, based upon the ~~1983 Group Annuity~~ RP 2000 Combined Healthy Mortality Table and an interest rate of eight (8%) percent per annum. This definition may only be amended by the city pursuant to the recommendation of the board using the assumptions adopted by the board with the advice of the plan's actuary, such that actuarial assumptions are not subject to city discretion.

* * * * *

Salary means total compensation paid to a member for services rendered to the City as Firefighter reportable on the Member's W-2 form plus all tax deferred, tax sheltered, or tax exempt items of income derived from elective employee payroll deductions or salary reductions, but not including lump sum payments of vacation and sick time or any payments for extra duty or a special detail work performed on behalf of a second party employer. For service earned after November 21, 2012 (the "effective date"), Salary shall not include more than three hundred (300) hours of overtime per fiscal

year. Provided however, in any event, payments for overtime in excess of three hundred (300) hours per year accrued of the effective date and attributable to service earned prior to the effective date, may still be included in Salary for pension purposes even if the payment is not actually made until on or after the effective date. Additional hours worked pursuant to the Fair Labor Standards Act (FLSA) shall not be deemed to be overtime.

Compensation in excess of the limitations set forth in Section 401(a)(17) of the Code as of the first day of the plan year shall be disregarded for any purpose, including employee contributions or any benefit calculations. The annual compensation of each member taken into account in determining benefits or employee contributions for any plan year beginning on or after January 1, 2002, may not exceed \$200,000, as adjusted for cost-of-living increases in accordance with Code Section 401(a)(17)(B). Compensation means compensation during the fiscal year. The cost-of-living adjustment in effect for a calendar year applies to annual compensation for the determination period that begins with or within such calendar year. If the determination period consists of fewer than 12 months, the annual compensation limit is an amount equal to the otherwise applicable annual compensation limit multiplied by a fraction, the numerator of which is the number of months in the short determination period, and the denominator of which is 12. If the compensation for any prior determination period is taken into account in determining a member's contributions or benefits for the current plan year, the compensation for such prior determination period is subject to the applicable annual compensation limit in effect for that prior period. The limitation on compensation for an "eligible employee" shall not be less than the amount which was allowed to be taken into account hereunder as in effect on July 1, 1993. "Eligible employee" is an individual who was a Member before the first Plan Year beginning after December 31, 1995.

SECTION 2: That Chapter 15, Pensions and Retirement, Article V, Firefighters' Pension Trust Fund, of the Code of Ordinances of the City of Tavares, is hereby amended by amending Section 15-127, Prior Fire Service, subsection (6), to read as follows:

* * * * *

(6) For purposes of determining credit for prior service as a firefighter as provided for in this section, in addition to service as a firefighter in this state, credit may be ~~given~~ purchased by the member in the same manner as provided above for federal, other state, municipal or county service if the prior service is recognized by the Division of State Fire Marshal, as provided under Chapter 633, Florida Statutes, or the firefighter provides proof to the board that such service is equivalent to the service required to meet the definition of a firefighter under Sec.15-101, Definitions.

* * * * *

SECTION 3: Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Tavares.

SECTION 4: All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 5: If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 6: That this Ordinance shall become effective upon its adoption.

PASSED AND ORDAINED ON this _____ day of _____, 2013, by the City Council of the City of Tavares, Florida.

Robert Wolfe, Mayor
Tavares City Council

Passed First Reading: _____

Passed Second Reading: _____

ATTEST:

Nancy A. Barnett
CITY CLERK

Approved as to form:

Robert Q. Williams
CITY ATTORNEY

dm/tav/fire/01-11-13.ord



February 1, 2013

Chief Richard Keith
City of Tavares Firefighters' Pension Trust Fund
424 E. Alfred St.
Tavares, FL 32778

Re: City of Tavares Firefighters' Pension Trust Fund

Dear Chief Keith:

In response to the letter from Scott Christiansen dated January 17, 2013, we have reviewed the proposed Ordinance (identified on page 3 as dm/tav/fire/01-11-13.ord) amending the Plan's definitions of *Actuarial Equivalent* and *Salary*, as well as amending the section pertaining to Prior Fire Service. We have determined that its adoption will have no impact on the assumptions used in determining the funding requirements of the program.

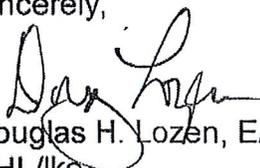
Because the changes do not result in a change in the valuation results, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Ordinance to each of the following offices:

Mr. Keith Brinkman
Bureau of Local Retirement Systems
Division of Retirement
P. O. Box 9000
Tallahassee, FL 32315-9000

Patricia Shoemaker
Municipal Police and Fire
Pension Trust Funds
Division of Retirement
P.O. Box 3010
Tallahassee, FL 32315-3010

If you have any questions, please let me know.

Sincerely,


Douglas H. Lozen, EA, MAAA
DHL/ike

Cc: Scott Christiansen, Plan Attorney

Law Offices

Christiansen & Dehner, P.A.

63 Sarasota Center Blvd. Suite 107 Sarasota, Florida 34240 • 941-377-2200 • Fax 941-377-4848

February 4, 2013

Mr. John H. Drury, City Administrator
City of Tavares
201 E. Main Street
Tavares, Florida 32778

Re: City of Tavares Firefighters' Pension Trust Fund - Proposed Ordinance

Dear Mr. Drury:

As you know, I represent the Board of Trustees of your Firefighters' Pension Trust Fund. Enclosed please find a proposed ordinance amending the City of Tavares Firefighters' Pension Trust Fund, which is recommended by the Board for approval and adoption by the City Council. This ordinance amends the following:

1. Section 15-101, Definitions is being amended to amend the definition of Actuarial Equivalent to update the mortality table being used by the plan's actuary. The definition of Salary is also being amended to comply with Chapter 2011-216, Laws of Florida, regarding limitations on overtime, and to comply with the recently approved firefighters' Collective Bargaining Agreement.
2. Section 15-127, Prior Fire Service, is being amended to clarify the purchase of prior fire service.

I am enclosing a copy of a letter from the Board's actuary, Foster & Foster, Inc., indicating that there is no cost associated with the adoption of this ordinance.

If you or any member of your staff have any questions with regard to this ordinance, please feel free to give me a call. In addition, if you feel it would be appropriate for me to be present at the meeting at which this ordinance is considered by the City Council, please contact my office to advise me of the date that the ordinance would be considered.

Yours very truly,



Scott R. Christiansen

SRC/dm
enclosure

cc: Chief Richard Keith, with enclosure
Nancy Barnett, with enclosure



EDD HOLDER AND ASSOCIATES

Charles Edd Holder, PRP, AIF®
Teresa S. Brunson, QPFC, PPC
Administrative Associate

11312 Dead River Road
Tavares, FL 32778
Phone: 352-343-0122
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www.eddholder.com

March 28, 2013

Mr. John Drury
City Administrator
City of Tavares
PO Box 1068
Tavares, FL 32778

Re: City of Tavares Firefighters' Pension Trust Fund

Dear John:

As part of our contract with the city, we have reviewed letters sent February 1, 2013 from Foster and Foster and the February 4th letter from the law offices of Christiansen & Dehner, P.A., proposing a city ordinance amending the Fire Plan.

The ordinance changes the actuarial assumptions used to properly fund the cost of the plan, changes the definition of compensation and amends the section pertaining to Prior Fire service.

We feel that the three changes in the amendment would have offsetting costs in the funding of the plan., meaning that some will cause an increase while others will cause a decrease in plan costs. The valuation for the plan year 10/1/2012-9/30/2012 will quantify this issue.

In communicating with the actuary at the Florida Division of Retirement and Foster's actuary, we all concur that there will be a change in funding cost. Foster can provide the statement "that the expected costs will be "de minimis "".

With the understanding that these amendments to the plan will have a "de minimis" impact to the funding costs, we are in support of the ordinance.

Sincerely,

Edd Holder, AIF, PRP

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: APRIL 3, 2013**

AGENDA TAB NO.: 8

SUBJECT TITLE: Resolution No. 2013-02 Amending Resolution No. 2012-13 to Provide an Apportionment Category for Motels/Hotels/RV Parks for Fire Assessments

OBJECTIVE: To consider adoption of Resolution Number 2013-02, which provides a Fire Assessment apportionment rate class for Motels/Hotels/RV Parks.

SUMMARY:

The Adopted Budget for FY 2013 includes a Fire Assessment for Fire Suppression Services for all improved properties within the City of Tavares with the exception of Government or Not for Profit owned properties. Below is a review of Council discussions and actions thus far pertaining to the Fire Assessment.

- ✓ On April 4, 2012, the City Council established the Broad Budget Goals for FY 2013.
- ✓ On April 23, 2012, the City Administrator held workshops with Department Staff to review department budgets for FY 2013.
- ✓ On April 25, 2012, the City Council held a Public Workshop to discuss a Fire Assessment for Fire Suppression Services.
- ✓ On June 6, 2012 the City Council held First Reading for Ordinance 2012-14 known as the “Enabling Ordinance” which established Methodology and Implementation for the Fire Assessment.
- ✓ On June 20, 2012 the City Council adopted Ordinance No. 2012-14 (Second Reading) known as the “Enabling Ordinance” which established the Methodology and Implementation for the Fire Assessment.
- ✓ On July 18, 2012, the Draft Budget was presented to the City Council. The Draft Budget included a Fire Assessment for all improved properties utilizing the Utility Bill Collection Method. (Governmental & Non-for-profit properties are excluded at this time.)
- ✓ On July 25, 2012, the City Council set the Maximum Millage Rate at 8.7164 and the Maximum Fire Assessment at 100%.
- ✓ On August 1, 2012, the City Council held Budget and Fire Assessment Workshop. Several Changes were made at this workshop and the draft budget was updated.

- ✓ On August 15, 2012, the City Council held Budget and Fire Assessment Workshop. Council approved millage rate of 5.985 mills and fire assessment at 100% for the Tentative Budget Public Hearing.
- ✓ September 5, 2012, the City Council held the Tentative Millage and Tentative Budget Public Hearing for the FY2013. The City Council approved the Tentative Millage and the Tentative Budget.
- ✓ September 19, 2012, the City Council held the Final Public Hearing for the FY 2013 Final Millage and the FY 2013 Final Budget. The Millage and the Budget were adopted.
- ✓ On October 10, the City Council Adopted Resolution No. 2012-13 which set forth the Assessment Roll and the Assessment Fees with related fee classes and rate tiers.

After implementation and application of assessment fees, the City received several inquiries from local hoteliers requesting that the City look at including a specific rate class/tier for Hotels/Motels/RV Parks. Staff reviewed fire assessments assessed by other Cities and Counties including Lake County, and found that many included a specific rate class for Motels/Hotels. Staff asked the City's rate consultant, Government Services Group (GSG), to determine whether a class for this unique business type could be supported within the constraints of the existing rate study.

GSG has worked with the City Attorney to prepare Resolution 2013-02 which provides for a specific rate class/tier for the City's Motel Business Community. Offering this addition rate/tier class falls with the parameters of the current study and provides a rate structure that more appropriately addresses this unique business community.

The new rate class/tier for Hotels/Motels and RV Parks will assess these entities on a per room basis instead of a square feet basis. Occupancy status will not be considered. The rate per room will be \$46. Resolution 2013-02 provides a rate structure more similar to other entities assessing a fire assessment.

Staff recommends approval of Resolution Number 2013-02 which provides an additional rate class/tier specific to Hotels, Motels and RV Parks.

OPTIONS:

1. Move to approve Resolution Number 2013-02 which provides a per room rate/tier for hotels, motels and RV Parks.
2. Do not move to approve Resolution Number 2012-02.

STAFF RECOMMENDATION:

Move to approve Resolution Number 2013-02 which provides a per room rate/tier for hotels, motels and RV Parks.

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FISCAL IMPACT: N/A

LEGAL SUFFICIENCY: Resolution #2013-02 has been prepared by the Office of the City Attorney

RESOLUTION NO. 2013 - 02

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING RESOLUTION NO. 2012-13 RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS; AMENDING THE NON-RESIDENTIAL PROPERTY USE CATEGORY TO INCLUDE A SEPARATE APPORTIONMENT CATEGORY FOR HOTEL/MOTEL/RV PARK; AMENDING THE METHOD OF ASSESSING FIRE PROTECTION ASSESSED COSTS FOR THE HOTEL/MOTEL/RV PARK CATEGORY; AMENDING THE FIRE SERVICES ASSESSMENTS AGAINST HOTEL/MOTEL/RV PARK ASSESSED PROPERTY LOCATED WITHIN THE CITY OF TAVARES; APPROVING THE AMENDED RATE OF ASSESSMENT FOR THE HOTEL/MOTEL/RV PARK CATEGORY; APPROVING THE AMENDED ASSESSMENT ROLL FOR HOTEL/MOTEL/RV PARK CATEGORY; PROVIDING FOR RETROACTIVE APPLICATION AND CREDITS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Tavares, Florida has enacted Ordinance No. 2012 - 14 (the "Ordinance"), which authorizes the imposition of Fire Assessments for fire services, facilities, and programs against Assessed Property located within the City;

WHEREAS, on October 3, 2012, after a public hearing, the City adopted Resolution 2012-13 establishing an assessment for fire protection services, facilities and programs, and

WHEREAS, the City Council has determined it is fair and equitable to amend Resolution 2012-13 to create a new non-residential property use category for Hotel/Motel/RV Park uses, and to amend the previously adopted Assessment Roll and Assessment Rate for properties within the Hotel/Motel/RV Park category; therefore:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

Section 1. Recitals.

The foregoing recitals are true and correct and incorporated herein by reference.

Section 2. Legislative Determinations of Special Benefit and Fair Apportionment.

It is hereby ascertained and declared that the Fire Protection Assessed Costs provide a special benefit to the Assessed Property based upon the following legislative determinations and based upon that certain report entitled "City of Tavares Fire Assessment Memorandum dated April 2009" and the updated assessable budget and rates dated October 2012, and the City of Tavares, Florida Updated Fire Assessable

Budget and Fire Assessment Rates dated January, 2013, all prepared by Government Services Group, Inc. which are hereby incorporated herein by reference.

Section 3. Amendment to Non-Residential Parcel Apportionment.

Creation of Hotel/Motel/RV Parks Category and Amendment to Assessment Roll for Fiscal Year 2012-2013

A. Based on the January, 2013 City of Tavares, Florida Updated Fire Assessable Budget and Fire Assessment Rates Study prepared by Government Services Group, Inc., there is hereby created a new Non-Residential Parcel Apportionment Category within the City's Fire Assessment Roll to be called the "Hotel/Motel/RV Parks" Category. In accordance with Section 166.233, Florida Statutes, which mandates that cities treat Recreational Vehicle Park property as Commercial Property or as hotels/motels for non-ad valorem special assessments levied by the City, like this Fire Protection Assessment, it is fair and reasonable to treat each space within Recreational Vehicle Park property as a billing unit like motel/hotel rooms. For these parcels, the total number of hotel/motel rooms/units and RV spaces available for rent form the proportional basis for the Fire Protection Assessment for the property, according to the total cost of providing said service to all like properties within the City.

B. The Fiscal Year 2012-2013 Cost Apportionment methodology and Assessment Roll are hereby amended to incorporate the Hotel/Motel/RV Parks Category created by this Resolution, and the Fire Services Assessed Costs shall be apportioned among all assessed properties according to the attached Amended Fire Services Assessment Rates attached hereto as Exhibit "A" and Apportionment Methodology attached hereto as Exhibit "B".

Section 4. Effective Date and Application of Previous Payments.

This Resolution shall take effect immediately upon its passage and adoption, and shall have retroactive application as to the amended Fire Assessment Rates for parcels in the Hotel/Motel/RV Parks Category. Properties within the Hotel/Motel/RV Parks Category that as of the date of this Resolution, have paid Fire Assessments on their properties in excess of that which would be due under the Amended Assessment Roll shall be entitled to a credit balance to be applied to future Fire Assessments on the property.

Section 5. Amendment.

Except as amended by this action, Resolution 2012-13, adopted on October 3, 2012, shall remain in full force and effect.

PASSED, ADOPTED, AND APPROVED this ____ day of _____, 2013, by the City Council of the City of Tavares, Florida.

ATTEST:

Robert Wolfe, Mayor
Tavares City Council

Nancy Barnett, City Clerk

Approved as to Form:

Robert Q. Williams, City Attorney

Passed First Reading: _____

APPENDIX A

FIRE SERVICES ASSESSMENT RATES

SECTION A-1. DETERMINATION OF FIRE SERVICES ASSESSED COSTS. The estimated Fire Services Assessed Cost to be assessed for the Fiscal Year beginning October 1, 2012, is \$2,246,684.

SECTION A-2. ESTIMATED FIRE SERVICES ASSESSMENTS.

(A) The estimated Fire Services Assessments to be assessed and apportioned among benefitted parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Fire Services Assessed Cost for the Fiscal Year beginning October 1, 2012, are hereby established as follows for the purpose of this Initial Assessment Resolution:

FY 2012-13 Fire Assessment Rates

RESIDENTIAL PROPERTY USE CATEGORIES	Rate Per Dwelling Unit				
Residential Dwelling Unit	\$142				
NON-RESIDENTIAL PROPERTY USE CATEGORIES					
Hotel/Motel/RV Park	\$46				
NON-RESIDENTIAL PROPERTY USE CATEGORIES	Building Classification (in square foot ranges)	Commercial	Industrial/Warehouse	Government	Non-Gov Institutional
	100 - 1,999	\$300	\$69	\$735	\$558
	2,000 - 4,499	\$600	\$137	\$1,470	\$1,116
	4,500 - 7,999	\$1,349	\$307	\$3,306	\$2,511
	8,000 - 12,399	\$2,398	\$546	\$5,877	\$4,463
	12,400 - 17,799	\$3,717	\$845	\$9,109	\$6,917
	17,800 - 24,199	\$5,335	\$1,213	\$13,075	\$9,930
	24,200 - 31,699	\$7,253	\$1,649	\$17,776	\$13,500
	31,700 - 39,999	\$9,501	\$2,160	\$23,285	\$17,683
	40,000 - 49,399	\$11,988	\$2,726	\$29,382	\$22,313
	49,400 - 59,799	\$14,806	\$3,366	\$36,286	\$27,557
	> 59,799	\$17,922	\$4,075	\$43,925	\$33,358

(B) No Fire Services Assessment shall be imposed upon a parcel of Government Property or upon the portion of an Building located on a parcel of

Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law; however Government Property that is owned by federal government mortgage entities such as the VA and HUD shall not be exempted from the Fire Services Assessment.

(C) Any shortfall in the expected Fire Services proceeds due to any reduction or exemption from payment of the Fire Services Assessments required by law or authorized by the City Council shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Services Assessments. In the event a court of competent jurisdiction determines any exemption or reduction by the City Council is improper or otherwise adversely affects the validity of the Fire Services Assessment imposed for this Fiscal Year, the sole and exclusive remedy shall be the imposition of a Fire Services Assessment upon each affected Tax Parcel in the amount of the Fire Services Assessment that would have been otherwise imposed save for such reduction or exemption afforded to such Tax Parcel by the City Council.

APPENDIX B

APPORTIONMENT METHODOLOGY

The Cost Apportionment to each Property Use Category shall be apportioned among the Tax Parcels within each Property Use Category as follows:

SECTION B-1. RESIDENTIAL PROPERTY. The Fire Services Assessment for each Tax Parcel of Residential Property shall be computed by multiplying the Demand Percentage attributable to Residential Property by the Fire Services Assessed Costs, dividing such product by the total number of Dwelling Units shown on the Tax Roll within the City, and then multiplying such quotient by the number of Dwelling Units located on such Tax Parcel.

SECTION B-2. NON-RESIDENTIAL PROPERTY. The Fire Services Assessments for each Building of Non-Residential Property, except Hotel/Motel and Recreational Vehicle Park Property, shall be computed as follows:

(A) Respectively, multiply the Fire Services Assessed Costs by the Demand Percentage attributable to each of the non-residential Property Use Categories. The resulting dollar amounts reflect the portions of the City's Fire Services budget to be respectively funded from Fire Services Assessment revenue derived from each of the non-residential Property Use Categories.

(B) Separate each Building of Non-Residential Property into the appropriate non-residential Property Use Category for that Building.

(1) Buildings with a Building Area of less than 1,999 square feet;

(2) Buildings with a Building Area between 2,000 square feet and 4,499 square feet;

(3) Buildings with a Building Area between 4,500 square feet and 7,999 square feet;

(4) Buildings with a Building Area between 8,000 square feet and 12,399 square feet;

(5) Buildings with a Building Area between 12,400 square feet and 17,799 square feet;

(6) Buildings with a Building Area between 17,800 square feet and 24,199 square feet;

(7) Buildings with a Building Area between 24,200 square feet and 31,699 square feet;

(8) Buildings with a Building Area between 31,700 square feet and 39,999 square feet;

(9) Buildings with a Building Area between 40,000 square feet and 49,399 square feet;

(10) Buildings with a Building Area between 49,400 square feet and 59,799 square feet;

(11) Buildings with a Building Area of 59,799 square feet or greater.

(C) For each non-residential Property Use Category (except Recreational Vehicle Park property), multiply the number of buildings categorized in:

(1) Subsection (B)(1) of this Section by 1,000 square feet;

(2) Subsection (B)(2) of this Section by 2,000 square feet;

(3) Subsection (B)(3) of this Section by 4,500 square feet;

(4) Subsection (B)(4) of this Section by 8,000 square feet;

(5) Subsection (B)(5) of this Section by 12,400 square feet;

- (6) Subsection (B)(6) of this Section by 17,800 square feet;
- (7) Subsection (B)(7) of this Section by 24,200 square feet;
- (8) Subsection (B)(8) of this Section by 31,700 square feet;
- (9) Subsection (B)(9) of this Section by 40,000 square feet;
- (10) Subsection (B)(10) of this Section by 49,400 square feet;
- (11) Subsection (B)(11) of this Section by 59,800 square feet;

(D) For each of the non-residential Property Use Category, add the products of subsections (C)(1) through (C)(9) of this Section. The sum of these products reflects an aggregate square footage area for each non-residential property use category to be used by the City in the computation of Fire Services Assessments.

(E) Divide the product of subsection A) of this Section relative to each of the non-residential Property Use Categories by the sum of the products for each non-Residential Property Use Category described in subsection (D) of this Section. The resulting quotient expresses a dollar amount adjusted or weighted per square foot of improved area to be used in computing Fire Services Assessments on each of the respective non-residential Property Use Categories.

(F) For each of the non-residential Property Use Categories, multiply the resulting quotients from subsection (A) of this Section by each of the respective products in subsection (C)(1) through (C)(9) of this Section. The resulting products for each non-residential property Use Category expresses a series of gross dollar amounts expected to be funded by all Buildings in the respective non-residential Property Use Categories in each of the square footage categories described in subsection (B) of this Section.

(G) For each of the non-residential Property Use Categories, divide each of

the respective products of subsection (F) of this Section by the number of buildings determined to be in each of the square footage categories identified in subsection (B) of this Section. The result expresses the respective dollar amounts of the Fire Services Assessments to be imposed upon each Building in each of the non-residential Property Use Categories.

SECTION B-3. HOTEL/MOTEL AND RECREATIONAL VEHICLE PARK PROPERTY. The Fire Services Assessment for each Tax Parcel of Hotel/Motel and Recreational Vehicle Park Property shall be computed by multiplying the Demand Percentage attributable to Hotel/Motel/RV Park Property by the Fire Services Assessed Costs, dividing such product by the total number of rooms/spaces shown on the Tax Roll within the City, and then multiplying such quotient by the number of rooms/spaces located on such Tax Parcel.

SECTION B-4. MIXED USE PROPERTY. The Fire Services Assessments for each Tax Parcel classified in two or more Property Use Categories shall be the sum of the Fire Services Assessments computed for each Property Use Category.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: April 3, 2013**

AGENDA TAB NO. 9

SUBJECT TITLE: Request to Approve Contract with Malcolm Pirnie for Design Services of CRA Stormwater Phase 1

OBJECTIVE: To consider the approval of a contract with Malcolm Pirnie in the amount of \$324,250 to design for the construction of the Phase 1 Stormwater Infrastructure Project at Ruby Street, including the preparation of the bid documents, bidding out the project, and continuing to solicit for grant and loan funding on behalf of the City.

SUMMARY: The City has been in the planning stages for the past 3 years to create a fiscally responsible solution to the outdated and inadequate storm water system of the down town CRA section of the City. This plan collaborates with the Water and Sewer upgrades of this area that are also being programmed, as well as, improving the water quality of the state listed impaired Lake Dora. This Phase 1 project concentrates along the water front area of the city and will encompass the construction of a large detention/retention storm water filtration pond behind the Lake County jail and a large storm water interceptor along Ruby Street to replace the direct discharging pipes that cross through Wooton Park and discharge into Lake Dora. The City has secured an interlocal agreement from Lake County for the proposed county owned pond area behind the jail. The city has secured three (3) grants towards this project which is estimated to cost \$3 million. The first grant is a TMDL grant from the FDEP in the amount of \$750,000. The second grant is a 319 FDEP Grant for \$750,000 and the third grant is a grant from the Lake County Water Authority in the amount of \$250,000. Total grants to date are \$1,750,000.00 leaving a balance of \$1,250,000 to complete this \$3 million project. Once the design has been completed, the city shall make application to DEP for additional grant funding as well as low interest loans, and will obtain approval from the Council of any more grant or loan awards before acceptance and before letting out the construction portion. The existing grants provide sufficient funding to begin the design of this project.

In November 2012 the City issued a Request for Qualifications (RFQ) No. 2013-0004 for Comprehensive Project Management and Engineering Design for this project. This RFQ was issued to select the best qualified engineering firm to design these improvements. Seven (7) proposals were received and opened on December 6 2012.

On January 11, 2013, a selection Committee comprised of the Public Communications Director, Community Development Director, Utilities Director, Public Works Director and Finance Director convened to review, evaluate and rank the seven (7) proposals.

The five member Selection Committee ranked the seven proposals as indicated below and invited the top three ranked firms to be interviewed for further evaluation by the selection committee.

Ranking Scores Sheets	1	2	3	4	5		Rank
Pegasus Engineering	77	89	80	94	83	423	3
AMEC Environment & Infrastructure, Inc.	69	96	98	79	86	428	2
Booth, Ern, Straughan, & Hiott, Inc.	69	86	88	91	84	418	4
Malcolm Pirnie/Arcadis	99	99	93	91	89	471	1
Tillman & Associates	36	61	62	49	78	286	7
DRMP, Inc.	80	75	88	78	80	401	5
Dredging and Marine Consultants	54	71	66	71	79	341	6

On Friday February 15, 2013 four (4) of the five (5) member committee members conducted interviews in the City Council chambers of the three top ranked firms (One of the five original committee members had a scheduling conflict and was not able to participate in the interviews). Each firm was provided with 30 minutes to make a presentation as to why they were the most qualified firm to do this Storm Water job, followed by a 15 minute question and answer period. Upon conclusion of the presentations the four (4) committee members ranked the firms as follows:

Ranking Scores Sheets	1	2	3	4		Rank
Pegasus Engineering	83	82	89	98	352	3
AMEC Environment & Infrastructure, Inc.	84	91	85	96	356	2
Malcolm Pirnie/Arcadis	88	98	100	100	386	1

With Malcolm Pirnie being the number one ranked firm, the Utility Director conducted the negotiations process of defining a scope of work that was most consistent with the grant agreements as well as fiscally responsible fees with Malcolm Pirnie. (See attached Work Authorization contract with associated scope and eight (8) tasks as well as fee calculations on exhibit A). The total fee for those eight (8) tasks was negotiated down to \$324,250 which represents 10.8% of the estimated \$3 million cost of this project which falls within acceptable ranges for engineering services of this nature.

The scope of services includes: Program Management, Topographical Surveying, Environmental Assessment, Geotechnical Assessment, Storm Water hydraulic analysis, 100% design services, permitting services with St. Johns River Water Management District and the U.S. Army Corps of Engineers, Rail Road crossing permits, bidding services, and grant and loan coordination services.

OPTIONS:

1. **Approve** the contract for Design Services with Malcolm Pirnie in the amount of \$324,250 for Phase 1 of the Stormwater Infrastructure Project.
2. Do **not approve the** contract for Design Services with Malcolm Pirnie in the amount of \$324,250 for Phase 1 of the Stormwater Infrastructure Project.

STAFF RECOMMENDATION:

Move to **Approve** the contract for Design Services with Malcolm Pirnie in the amount of \$324,250 for Phase 1 of the Stormwater Infrastructure Project.

FISCAL IMPACT: Through the three grants totaling \$1,750,000 that have been secured, sufficient funds are available for the design portion of this project as proposed above. Upon completion of the design, additional funding options will be presented to Council for the construction portion.

LEGAL SUFFICIENCY: It is Legally Sufficient

**Work Authorization for
DOWNTOWN COMMUNITY REDEVELOPMENT AREA
AREA A STORMWATER TREATMENT IMPROVEMENTS
City of Tavares, Florida**

This Work Authorization constitutes a Project Agreement under the terms of the Agreement for Continuing Engineering Services per RFQ 2013-0004, between the City of Tavares (City) and ARCADIS U.S., Inc. (Engineer). Under the scope of work described herein, the Engineer will provide project management, design, permitting, bidding, and funding assistance for the Downtown Community Redevelopment Area (CRA) AREA A Stormwater Treatment Improvements (AREA A SWTI). AREA A SWTI includes: converting a wetlands area into a stormwater treatment pond; interceptor piping to the stormwater treatment pond along Ruby Street; and, stormwater control structures with overflow outfall piping from Ruby Street to Lake Dora.

The Engineer will reference existing studies for basis of design to include the Downtown CRA Preliminary Engineering Report for Stormwater Collection System Improvements, Environmental Report and Tavares Downtown Stormwater Study. In addition, the Engineer will coordinate the submittal of the Florida Department Environmental Protection (FDEP) State Revolving Fund (SRF) application process and submittal deadlines required for funding consideration.

Project Background

The existing Downtown Tavares Redevelopment Master Plan sets a vision for the future of Downtown Tavares and its potential to develop as a vibrant, pedestrian-oriented, mixed use center. In order to support the anticipated increase in residential and employment population downtown, it is critical that the aging water distribution, wastewater collection, and stormwater management systems be improved and upgraded to reliably serve the additional demands this growth will generate. The City of Tavares is currently in the process of implementing water and wastewater improvements to address numerous utility infrastructure needs within the downtown CRA boundaries. This scope of utility improvement includes critical stormwater upgrades necessary increase stormwater capacity conveyance through the interceptor to provide water quality benefits to improve environmental concerns to Lake Dora. Lake Dora's pollution levels are in excess of maximum contaminant levels during storm events. This scope of work includes a portion of the proposed solution to manage runoff from the highly impervious downtown area. This scope of work only includes treatment improvements related to AREA A SWTI.

The general scope of work for AREA A SWTI includes the following components:

- Convert an existing wetland area into a stormwater treatment pond located south of Main Street, west of Sinclair Avenue, east of Bloxham Avenue, and north of the Florida Central Railroad;

- Design approximately 2,300 linear (LF) of the 36-inch stormwater interceptor reinforced concrete pipe (RCP) along Ruby Street; and,
- Design two 30-inch RCP approximately 300 LF with control structures to outfall into Lake Dora.

The applicable disciplines include geotechnical, survey, environmental, civil and mitigation services.

The City is currently pursuing FDEP SRF funding sources for this project. As part of this scope of services the Engineer will provide the City support to secure SRF funding for the AREA A SWTI project. The Engineer's detailed scope of work is described below.

Scope of Work

Under this scope of work, the Engineer will perform the following tasks:

Task 1 – Program Management

The Engineer will perform overall project management and coordination necessary to continue the development and implementation of the project. Program management services will include coordinating activities associated with the project, with the City, subconsultants, and preparing schedules and invoices.

Task 2 – Meetings

The Engineer will attend up to three (3) additional meetings, not identified in the Tasks below, to perform coordination and hold discussions concerning project status.

Task No. 3 – Kickoff Activities

Task No. 3.1 – Kickoff Meeting

The Engineer will conduct a two-hour kickoff meeting with attendance by the City and subconsultants to discuss the ultimate design deliverable for this project. The Engineer will prepare an agenda to be used as the format for discussion of the design components. After the meeting is concluded, the Engineer will prepare and submit meeting notes to document key decisions and action items.

Task No. 3.2 – Site Visit

The Engineer will conduct one on-site visit to the wetland and interceptor route. The site visit will be coordinated with the City, and project site will be photographed to provide visual documentation of existing conditions.

Task No. 3.3 – Boundary and Topographic Survey

A boundary and topographic survey of the existing wetland area will be performed to include 100-foot grid pattern and 25 LF (as allowable) survey from the edge of the wetland boundary. In addition, a topographic survey along the railroad tracks at the end of east Ruby Street to north Disston Avenue and the two stormwater outfalls to include the inlets along Ruby Street to the outfalls ending near Lake Dora will be conducted. The topographic survey consists of the horizontal location of visible above-ground improvements within project boundaries. A topographic survey for the CRA water and wastewater project currently under design will be used by the Engineer to complete the design for this project.

Task No. 3.4 – Environmental Assessment

The Engineer will perform an environmental assessment of the existing wetland area, interceptor route and outfalls to Lake Dora. The environmental assessment will include a site visit to each location and an evaluation of environmental conditions that may affect the project, including threatened and endangered species evaluation, potential wetland delineation, and identification of environmentally sensitive areas. This task will assist in identification of permitting during the wetlands mitigation process.

Task No. 3.5 – Geotechnical Assessment

A geotechnical investigation of the existing wetlands, interceptor route and outfalls will be conducted to support the design of the conversation to the stormwater treatment pond, interceptor design along Ruby Street, and outfalls to Lake Dora. A letter report will be provided to the City summarizing the results of the investigation.

Task 4 – Stormwater Analysis

The Engineer will provide the City with an updated hydraulic analysis of the proposed stormwater system to supplement the design phase activities. The finding of the report will identify the stormwater pond treatment capacity and confirm the interceptor and outfall pipe sizes. The latest GIS site aerials, existing utility information, topography and land boundary information will be used in the analysis. Results from the evaluations will be presented to the City in a letter report.

Task 5 – Design

Task No. 5.1 – 90% Complete Design Submittal

The Engineer will complete the following activities resulting in the submittal and subsequent City review of the 90% design documents:

Submit two full size (22" x 34") and two half size (11" x 17") sets of the 90% complete design contract drawings and four sets of specifications based upon the stormwater

analysis report. The complete 90% design documents will be furnished electronically in Adobe (PDF) format on a CD-rom.

Attend a 90% design review meeting to receive the City comments. Engineer will prepare a meeting summary for distribution to the meeting attendees and identify a list of the action items to be completed prior to the 100% design.

Task No. 5.2 – 100% Complete Design Submittal

The Engineer will complete the following activities resulting in the submittal and subsequent City review of the 100% design documents:

Submit two full size (22" x 34") and two half size (11" x 17") sets of the 100% complete design contract drawings and four sets of specifications based upon comments received from the 90% design review meeting. The complete 100% design contract drawings and specifications will also be furnished electronically in Adobe (PDF) format on a CD-rom.

Task 6 – Permitting Services

Task No. 6.1 – Environmental Resource Permit (ERP)

The Engineer will assist the City in mitigation of the conversion of the wetland to a stormwater treatment pond. The Engineer will meet the appropriate permitting procedures through the St. Johns River Water Management District (SJRWMD) and United States Army Corps of Engineers (USACE). This includes wetland delineation, coordination with the agencies, permit application package development and submittal, and confirmation of overall impact. The costs do not include payment of mitigation fees or permit application fees.

Task No. 6.2 – City of Tavares Right of Way Permit

The Engineer will prepare and submit for a ROW permit. The costs do not include payment of permit application fees.

Task No. 6.3 – Florida Central Railroad

The Engineer will prepare and submit for a Florida Central Railroad permit for the anticipated stormwater crossings. It is assumed that a total of three separate permit applications will be required. The costs do not include payment of permit application fees or Right-of-Way utilization costs.

Task 7 – Bidding Services

- The Engineer will attend and participate in the pre-bid conference, record and prepare written responses for issuance to the bidders.

- Distribution of the bidding documents (drawings and specifications) and addenda to bidders or other interested parties will be the responsibility of the City. The Engineer will provide the City with three (3) full size and four (4) half size bid drawing sets, seven (7) sets of bid specifications and the full bid set in electronic PDF file format on a CD.
- The City will receive and respond to all bidder's request for information (RFI) during the bid period. The Engineer will only respond to those written RFI's on which the City is requesting assistance. The City will then distribute the Engineer's response on these RFI's to all bidders through addenda.
- The Engineer will prepare four (4) full size and six (6) half size (11" X 17") sets of the conformed contract drawings, ten (10) sets of specifications and two (2) CDs with the conformed contract documents for distribution by the City. The City will provide the Contractor with two (2) full size and two (2) half size of conformed drawings and specifications and one (1) CD of the conformed contract documents in PDF format. The City will be responsible for distribution of the conformed contract documents.
- The Engineer will review and develop bid tabulation from the bid packages provided from the prospective bidders. The Engineer will review the bid packages and produce a letter of recommendation for award to the apparent lowest and responsive bidder to the City.

Task 8 – FDEP SRF Funding Support

Engineer will provide funding support that will include coordination with FDEP SRF, preparing necessary documentation to proceed with funding request. Complete application package with supporting documentation and responding to requests for additional information (RAI). The level of effort assumes that the Engineer will respond up to two RAIs associated with this Task.

Schedule

The Engineer will commence with this scope of work upon written execution of this Work Authorization by the City, which will constitute the Notice to Proceed (NTP). Project kickoff activities will commence with the notice to proceed, followed by design and permitting. Due to the uncertainty with the mitigation permitting procedures the project design schedule is anticipated to be completed between four and six months, and permitting to be completed three to six months after design. The funding application will be submitted to FDEP SRF once design and mitigation permitting is complete.

Bidding is anticipated to be completed three months after approval of the FDEP SRF funding.

Fee

The fee for the Scope of Work described above not to exceed **\$324,250.00**, as detailed in Attachment A. Work will be invoiced based upon the progress of work performed.

Execution

This Work Authorization for the Downtown CRA AREA A SWTI shall be executed upon signed approval and acceptance below:

APPROVED BY:

CITY OF TAVARES

Signature

Date

Printed Name

Title

ACCEPTED BY:

ARCADIS U.S., Inc.

Signature

Date

Printed Name

Title

ATTACHMENT A

**City of Tavares
DOWNTOWN COMMUNITY REDEVELOPMENT AREA
AREA A STORMWATER TREATMENT IMPROVEMENTS
Attachment A**

Engineering Services Fee Estimate

Task No.	Task Description	Project Officer	Associate	Senior Project Engineer	Senior Project Scientist	RPR	Project Design Engineer	Senior Technician / CADD	Funding Assistance	Clerical	Total hrs	Total Labor	Expenses	Total Labor Plus Expenses
1	Task 1 - Program Management	8	40	80	1	0	40	0	0	20	189	\$27,381.00	\$500.00	\$27,881.00
1.1	PM, Coordination, Scheduling and Invoices	8	40	80	1		40			20				
2	Task 2 - Meetings	0	12	24	25	0	12	0	0	0	73	\$10,937.00	\$50.00	\$10,987.00
2.1	Three Meetings													
3	Task 3 - Kickoff Activities	0	7	18	2	0	32	5	0	3	67	\$8,987.00	\$100.00	\$9,087.00
3.1	Kickoff Meetings		4	8			8							
3.2	Site Visit		4	4			4							
3.3	Survey Review		1	2			8	2		1				
3.4	Environmental Assessment Review		1	2	2		8	2		1				
3.5	Geotechnical Assessment Review		1	2			4	1		1				
4	Task 4 - Stormwater Analysis	0	2	4	0	0	2	0	0	0	8	\$1,202.00	\$50.00	\$1,252.00
4.1	Stormwater Letter Report Review		2	4			2							
5	Task 5 - Design Services	8	40	150	0	0	40	180	0	60	478	\$61,742.00	\$1,700.00	\$63,442.00
5.1	90% Design	4	30	100			30	100		40				
5.2	100% Design	4	10	50			10	80		20				
6	Task 6 - Permitting Services	4	33	82	24	0	52	34	0	14	243	\$34,073.00	\$500.00	\$34,573.00
6.1	ERP	4	24	40	8		24	16		8				
6.2	ROW		1	2	8		8	2		2				
6.3	RR		8	40	8		20	16		4				
7	Task 7 - Bidding Services	6	19	32	0	0	84	34	0	22	197	\$25,493.00	\$1,500.00	\$26,993.00
7.1	Pre-Bid Meeting and Preparation of Minutes of Meetings	4	4	6			12	2		2				
7.2	Preparation and Submittal of Bid Documents		2	4			8	8		2				
7.3	Assistance to City with Bidders RFI		4	8			24	8		8				
7.4	Conformed Document Preparation	1	1	2			16			2				
7.5	Bid Review and Recommendation	1	8	12			24	16		8				
8	Task 8 - SRF Funding Services	8	20	24	0	0	8	0	40	8	108	\$13,876.00	\$1,000.00	\$14,876.00
8.1	Prepare and Submit for SRF Funding	8	20	24			8		40	8				
	SUBTOTAL	34	173	414	52	0	270	253	40	127	1363	\$183,691.00	\$5,400.00	\$189,091.00
	Subconsultant Design and Permitting											\$135,159.00		
1	Griffey Engineering											\$39,625.00		
2	Southeastern Survey											\$36,679.50		
3	Andreyev											\$8,240.00		
4	Kleinfelder											\$26,600.00		
5	Black & Veatch											\$24,014.50		
	SUBTOTAL											\$135,159.00		\$135,159.00
	TOTAL (Task, Expenses and Subconsultants)											\$318,850.00	\$5,400.00	\$324,250.00

Orlando Sentinel

City Of Tavares
PO BOX 1068
CITY OF TAVARES
TAVARES, FL 32778-1068

Before the undersigned authority personally appeared Pam L. Davis/Tamela Vargas/Deborah M. Toney, who on oath says that s/he is the Legal Advertising Representative of Orlando Sentinel, a daily newspaper published in Lake County, Florida; that the attached copy of advertisement, being a Advertisement for Bid in the matter of Bid No. RFQ 2013-0004 in the Lake County __, was published in said newspaper in the issue(s); of

11/04/12

Affiant further says that the said Orlando Sentinel is a newspaper published in said Lake County, Florida, and that the said newspaper has heretofore been continuously published in said Lake County, Florida, each week day and has been entered as second-class mail matter at the post office in said Lake County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that s/he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

The foregoing instrument was acknowledged before me this 6 day of November, 2012, Pam L. Davis/Tamela Vargas/Deborah M. Toney, who is personally known to me and who did take an oath.

(seal)
DEBORAH M. TONEY
NOTARY PUBLIC
STATE OF FLORIDA
Comm# DD938521
Expires 11/18/2015

ADVERTISEMENT/ INVITATION RFQ 2013-0004

CITY OF TAVARES REQUEST FOR QUALIFICATIONS FOR COMPREHENSIVE PROJECT MANAGEMENT AND ENGINEERING DESIGN FOR FUTURE IMPROVEMENTS TO THE CITY OF TAVARES STORMWATER SYSTEMS

Pursuant to Section 287.055, Florida Statutes, the City of Tavares (the "City") invites qualified engineering firms to submit statements of their qualifications to provide engineering and consulting services to the City in response to this Request for Qualifications (the "RFQ").

Sealed bids are invited by the City of Tavares, to be received at the office of the City Clerk, 201 East Main St., Tavares, Florida 32778 so as to be received not later than 2:00 PM on Thursday, December 6, 2012. Bids received after this specified time and date will not be considered. Please submit one (1) original, five (5) copies and one (1) digital copy, preferably in pdf format.

It is intended that the successful firm will have a comprehensive approach to managing all aspects of large Stormwater engineering projects. The successful firm will be available to perform full project financial and management services which may include but are not limited to:

1. All aspects of grant application including the identification of appropriate grants, procurement, management, reimbursement processing and closeout.
2. Lobbying services to appropriate government institutions.
3. Design and engineering of projects including permitting, bid document preparation, construction management, financial feasibility studies with oversight and resident inspection service on the City projects.
4. Stormwater Construction Inspection Services: The Inspector would inspect new and on-going construction sites for silt fencing, erosion and sedimentation control, and waste control.

It is the intent of the City to retain one firm for a period of five years by entering into an annual contract that is automatically renewed each year up to four times unless cancelled by either party upon 30 days notice.

Copies of contract (bid) documents

consisting of bidding requirements, contract forms and conditions of the contract may be examined at City Hall, 201 E. Main St., Tavares, Florida, telephone (352) 742-6131. Bidders with access to DemandStar.com can obtain the front end documents by calling 1-800-711-1712, or on the web at <http://www.demandstar.com>.

John Rumble, Purchasing Manager
City of Tavares
LAK1211839

11/4/2012



CITY OF TAVARES

MINUTES OF BID OPENING

December 6, 2012

Request for Qualifications

**Comprehensive Project Management and Engineering Design for
Future Improvements to Stormwater Systems**

Bid No. 2013-0004

TAVARES CITY HALL

CITY COUNCIL CHAMBERS

PRESENT

John Rumble, Purchasing Manager

Kay Mayes, Admin Assistant, Finance

Mr. Rumble noted today's date as Thursday, December 6, 2012. This is the opening of bid packages received in response to RFQ 2013-0004, Comprehensive Project Management and Engineering Design for Future Improvements to Stormwater Systems. There were seven proposals received:

- 1) Pegasus Engineering
301 West State Road 434, Suite 309
Winter Springs, FL 32708
- 2) AMEC Environment & Infrastructure, Inc.
361 West Alfred Street
Tavares, FL 32778
- 3) Booth, Ern, Straughan, & Hiott, Inc.
350 N. Sinclair Avenue
Tavares, FL 32778
- 4) Malcolm Pirnie/Arcadis
2301 Maitland Center Parkway, Suite 244
Maitland, FL 32751
- 5) Tillman & Associates
1720 SE 16th Avenue, Bldg 100
Ocala, FL 34471
- 6) DRMP, Inc.
941 Lake Baldwin Lane
Orlando, FL 32814

7) Dredging and Marine Consultants
4643 S. Clyde Morris Blvd, Unit 302
Port Orange, FL 32129

Mr. Rumble noted the packages would be forwarded to the evaluation committee members for review and recommendation to City Council.

Respectfully submitted,



Kay Mayes
Admin Assistant, Finance



**CITY OF TAVARES
MINUTES OF RFQ EVALUATION
February 15 , 2013
Comprehensive Stormwater
RFQ 2013-0002
TAVARES CITY HALL Council Chambers**

Present :

Joyce Ross, Communications Director
 Jacques Skutt, Community Development
 Brad Hayes, Utility Director
 Chris Thompson, Public Works Director
 Lori Houghton, Finance Director
 John Rumble Purchasing Manager

On Friday February 15, 2013 the committee members conducted interviews in the City council chambers with the three finalists. They were scheduled as follows:

AMEC Environment & Infrastructure, Inc.	9:00
Pegasus Engineering	10:00
Malcolm Pirnie/Arcadis	11:00

Each firm was allowed a 30 minute presentation, followed by a 15 minute question period. Upon conclusion of the presentations the committee members adjourned to discuss the merits of each firm and their final rankings. The consensus was that the Malcolm Pirnie/Arcadis team had presented the strongest case as they were the lead firm on the downtown CRA District rehabilitation and would be able to coordinate the wastewater improvements with that project in order to minimize the impact on the Tavares business community. The members then turned in the score sheets with the results as follows:

Ranking Scores Sheets	1	2	3	4		Rank
Pegasus Engineering	83	82	89	98	352	3
AMEC Environment & Infrastructure, Inc.	84	91	85	96	356	2
Malcolm Pirnie/Arcadis	88	98	100	100	386	1

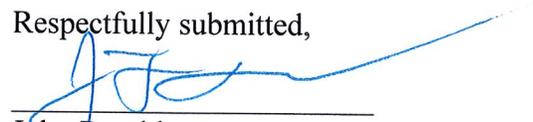
In addition a final vote placing the rankings was taken with the following result

Final Vote for First	1	2	3
Pegasus Engineering		2	2
AMEC Environment & Infrastructure, Inc.		2	2
Malcolm Pirnie/Arcadis	4		

By unanimous choice Acadis was ranked first as the recommended engineering consultant.

Mr. Hayes stated he would negotiate an agreement with Arcadis , which would be presented to council for approval

Respectfully submitted,



John Rumble
Purchasing Manager

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: April 3, 2013**

AGENDA TAB NO. 10

SUBJECT TITLE: Presentation of Envista Project Mapping Software

OBJECTIVE:

To present a brief overview of the Envista Project Mapping Software which will be utilized to track construction projects and event activities. This mapping software will benefit local Businesses, Residents, and City's staff.

SUMMARY:

As part of an upcoming CRA/stormwater project, the Utilities Department will have access to mapping software that will enable dynamic mapping of all city projects and events.

The presentation will demonstrate how the Envista software will enable City staff to track the impact of construction projects and public events on the CRA/downtown area. Envista will be used to create interactive maps that will show areas of construction, road closures, event venues and how multiple projects impact each other.

Staff members will be able to input detailed project management information on a variety of City projects and the software will also allow the publication of modified maps for public access to construction information. Residents will be able to check the City website to follow projects, street closures, parade routes, etc. Downtown visitors will be able to immediately view road detours, alternate routes, parking limitations and daily construction progress.

The Envista software will not only enable City staff to communicate with each other more effectively regarding ongoing construction projects, but will also provide the public with current status reports on travel in the downtown area. Should staff recognize that this software is not beneficial or cost effective, then staff will cancel the use of this software.

OPTIONS:

- 1) Receive the presentation and approve the use of this software program
- 2) Do not receive the presentation and do not approve the use of this software program

STAFF RECOMMENDATION:

- 1) Receive the presentation and approve the use of this software program

FISCAL IMPACT:

This software is budgeted in the approved FY12-13 budget in the Water and Wastewater line items.(401 3301 533 3410; 401 3302 533 3410; 401 3501 535 3410; 401 3304 533 6423)

LEGAL SUFFICIENCY:

This meet's legal sufficiency



ENVISTA ORDER FORM

Customer Information:

Bill to:

Mr. Bradley Hayes
 City of Tavares
 2770 Woodlea Road
 Tavares, FL 32778

Billing Company Name: City of Tavares, Florida

Billing Phone: (352) 742-6485

Billing Contact Name: Bradley Hayes

Billing Fax: (352) 742-6110

Billing e-mail address: bhayes@tavares.org

Currency: US Dollars

Terms and Conditions

Contract Start Date¹: March 1, 2013

Payment Method: Check

Contract End Date¹: February 28, 2014

Payment Terms: Net 45

Billing Frequency: Annually

Billing Method: Mail

Number of Users: 250

Products

Product	Order Start Date ¹	Order End Date ¹	Order Term (months)	Annual Price	Total Price
Infrastructure Coordination	3/1/13	2/28/14	12	\$8,000	\$8,000
Event Management	3/1/13	2/28/14	12	\$3,000	\$3,000
Permit View	3/1/13	2/28/14	12	\$2,500	\$2,500
Citizen's View	3/1/13	2/28/14	12	\$2,000	\$2,000
Services - Platinum	3/1/13	2/28/14	12	\$1,500	\$1,500
				Total :	\$17,000

Notes:

- 1) If this order form is executed after the order start date, Envista may adjust these dates to the execution date and the appropriate length of term without changing the price.

Purchase Order Information

Is a purchase order (P.O.) required for the purchase or payment of the products on this order form?

Please select: (customer to Complete)

No

Yes

If yes, please provide the following information:

PO Number: _____

PO Amount: _____

UPON SIGNATURE BY THE CUSTOMER AND SUBMISSION TO ENVISTA, THIS ENVISTA ORDER FORM SHALL BECOME LEGALLY BINDING AND GOVERNED BY THE "MASTER SUBSCRIPTION AGREEMENT" BETWEEN ENVISTA AND THE CUSTOMER UNLESS THIS ENVISTA ORDER FORM IS REJECTED BY ENVISTA. THE MASTER SUBSCRIPTION AGREEMENT IS INCORPORATED BY REFERENCE INTO THIS ENVISTA ORDER FORM AND CAN BE FOUND ONLINE AT: <http://www.envista.com/subscription-agreements>

Note: Envista may reject this order form if:

- 1) The signatory below does not have the authority to bind the Customer to this Envista Order Form and the Master Subscription Agreement;
- 2) Changes have been made to the Envista Order Form by the Customer other than completion of the PO information or the signature block below; or
- 3) The requested information is incomplete. Subscriptions are non-cancelable before their Order End Date.

Customer: City of Tavares

Signature: _____

Name (Please print): _____

Title: _____

Date: _____

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: April 3, 2013**

AGENDA TAB NO. 11

SUBJECT TITLE: Request to Add Vision and Dental Insurance Access for Council members.

OBJECTIVE: To consider adding vision insurance and dental insurance access for Council members.

SUMMARY: The City currently provides Health Insurance access to Council members with the member paying 100% of the costs. An opportunity is presented to add vision and dental insurance access too.

The following table illustrates cost per member per month for vision insurance and for dental insurance:

Plan	Member Only	Member + Spouse	Member + Child(ren)	Family
Vision	\$6.73	\$10.76	\$10.99	\$17.71
Dental	\$20.61	na	na	\$61.88

OPTIONS:

1. Approve adding vision and dental insurance access for Council members.
2. Do not approve adding vision and dental insurance access for Council members.

STAFF RECOMMENDATION: Approve adding vision and dental insurance access for Council members.

FISCAL IMPACT: None.

LEGAL SUFFICIENCY: It is Legally Sufficient

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: APRIL 3, 2013**

AGENDA TAB NO.: 12

SUBJECT TITLE: Discussion on Renewal of Two Cents Gas Tax

OBJECTIVE: Discussion concerning renewal of the first 2 cents of Local Option County Gas Tax.

SUMMARY:

In order to better understand the Local Option Gas Taxes in general, an overview of these important revenue sources are provided below. The **highlighted** item is the levy for today's discussion.

Background of ALL State authorized Local Option Fuel Taxes available for Levy:

County governments are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies.

1. The **first** is a tax of 1 cent on every net gallon of motor and diesel fuel sold within a county known as the **ninth-cent fuel tax**. This tax may be authorized by an ordinance adopted by an extraordinary vote of the County Commission or by a county-wide referendum. *This tax is currently collected in Lake County.*
 - This revenue is collected by the State of Florida and distributed to participating counties. The City receives a monthly distribution from Lake County from this revenue source. Transportation expenditures are the basis for the distributions for the municipal portion.
2. The **second** is a tax of 1 to 6 cents on every net gallon of motor and diesel fuel sold within a county. This tax may be authorized by an ordinance adopted by majority vote of the County Commission or by a county-wide referendum. The County currently collects these taxes as follows:
 - I. **First 2 Cents:** Authorized by County Ordinance No. 1994-8 authorized for a period of 20 years. This tax is distributed among the county government and eligible municipalities based on transportation expenditures. This revenue is collected and distributed by the State of Florida.
 - II. **Second 2 Cents:** County Authorized by County Ordinance No. 1985-15 for a period of 30 years. This tax is distributed among the county government and municipalities based on an interlocal agreement. This revenue is collected and distributed by the State of Florida.

III. **Third 2 Cents:** County Authorized by County Ordinance No. 1986-4 for a period of 30 years. This tax is distributed among the county government and municipalities based on an interlocal agreement. This revenue is collected and distributed by the State of Florida.

3. The **third** is a tax levy of 1 to 5 cents upon every net gallon of motor fuel sold within a county. Diesel fuel is not subject to this tax. This tax may be levied by Ordinance of the County Commission with a majority plus 1 vote or by county-wide referendum.

- This tax is **NOT** levied in Lake County. (This tax was levied in 47 of Florida's counties in FY2013.)

The **second two cents** of the Second available Local Option Tax (1-6 cents & *see highlighted section*) described above is under consideration for renewal as this tax per County Ordinance No. 1994-8 will expire on August 31, 2014. The full 6 cents will provide the City of Tavares with estimated collections of \$299,506 for FY2013.

2 cents of the total 6 cents currently collected is approximately one third of this revenue source currently included in the FY2013 year budget. If this tax is not renewed City revenues would decrease by approximate \$100,000 in FY14 plus any incremental amounts related to price increases or increased sales.

Currently all Counties collect the full 6 cents authorized by the State of Florida except for one county, Franklin, which collects 5 cents.

Local Option Fuel Taxes may be used for Transportation Expenditures as identified in F.S. § 336.025:

- Public transportation
- Roadway and right-of-way maintenance and equipment and structures used primarily for the storage and maintenance of such equipment
- Roadway and right-of-way drainage
- Street lighting installation, operation, maintenance, and repair
- Traffic signs, traffic engineering, signalization, and pavement markings, installation, operation, maintenance and repair
- Bridge maintenance and operation
- Debt service and current expenditures for transportation capital projects in the foregoing program areas including construction or reconstruction of roads and sidewalks.

OPTIONS:

1. Move to request the Mayor to forward a letter to the Lake County Board of County Commissioners urging the Board to re-impose the First 2 cents of the Second Local Option Fuel tax scheduled to expire on August 31, 2014.
2. Move to not have the Mayor send a letter to Board of County Commissioners.

3. The City Council holds discussion concerning renewal options for the First 2 cents of the Second Local Option Fuel Tax.

STAFF RECOMMENDATION:

Recommend that the City Council discusses the renewal options for the First 2 cents of the Second Local Option Fuel Tax.

FISCAL IMPACT: N/A

LEGAL SUFFICIENCY: Legally sufficient.

Local Option Fuel Tax Levies on Motor Fuel in Florida's Counties

Estimation of Realized and Unrealized Tax Revenues

Local Fiscal Year Ending September 30, 2013

County	Ninth-Century Fuel Tax		Seventh-Century Fuel Tax		Sixth-Century Fuel Tax		Fifth-Century Fuel Tax		Fourth-Century Fuel Tax		Third-Century Fuel Tax		Second-Century Fuel Tax		First-Century Fuel Tax		Combined Total - All Taxes					
	2012 Tax Rate	Countywide Realized Tax Revenues	Unutilized Tax Rate	Countywide Unrealized Tax Revenues	2012 Tax Rate	Countywide Realized Tax Revenues	Unutilized Tax Rate	Countywide Unrealized Tax Revenues	2012 Tax Rate	Countywide Realized Tax Revenues	Unutilized Tax Rate	Countywide Unrealized Tax Revenues	2012 Tax Rate	Countywide Realized Tax Revenues	Unutilized Tax Rate	Countywide Unrealized Tax Revenues	2012 Tax Rate	Countywide Realized Tax Revenues	Unutilized Tax Rate	Countywide Unrealized Tax Revenues		
Alachua	1	\$ 1,171,874	0	\$ -	6	\$ 6,602,292	0	\$ -	5	\$ 4,907,769	0	\$ -	12	\$ 12,681,934	0	\$ -	12	\$ 12,681,934	0	\$ -		
Baker	1	\$ 185,738	0	\$ -	6	\$ 1,045,043	0	\$ -	0	\$ -	5	\$ 737,337	0	\$ -	7	\$ 1,230,781	0	\$ -	7	\$ 1,230,781	0	\$ -
Bay	0	\$ 985,286	0	\$ -	6	\$ 5,669,726	0	\$ -	0	\$ -	5	\$ 4,099,085	0	\$ -	7	\$ 6,566,072	5	\$ 4,099,085	7	\$ 6,566,072	5	\$ 4,099,085
Bradford	0	\$ 22,896	1	\$ 132,513	6	\$ 878,543	0	\$ -	0	\$ -	5	\$ 619,235	0	\$ -	6	\$ 901,439	6	\$ 751,748	6	\$ 901,439	6	\$ 751,748
Brevard	0	\$ 768,233	1	\$ 2,042,900	6	\$ 16,250,038	0	\$ -	0	\$ -	5	\$ 9,546,505	0	\$ -	6	\$ 17,018,272	6	\$ 11,589,405	6	\$ 17,018,272	6	\$ 11,589,405
Broward	0	\$ 8,395,828	0	\$ -	6	\$ 47,200,374	0	\$ -	0	\$ -	5	\$ 35,531,746	0	\$ -	12	\$ 91,127,948	0	\$ -	12	\$ 91,127,948	0	\$ -
Calhoun	0	\$ 23,535	0	\$ -	6	\$ 344,300	0	\$ -	0	\$ -	5	\$ 175,118	0	\$ -	6	\$ 367,835	6	\$ 212,593	6	\$ 367,835	6	\$ 212,593
Charlotte	1	\$ 891,716	0	\$ -	6	\$ 5,020,283	0	\$ -	0	\$ -	5	\$ 3,576,066	0	\$ -	12	\$ 9,488,065	0	\$ -	12	\$ 9,488,065	0	\$ -
Citrus	1	\$ 546,855	0	\$ -	6	\$ 3,082,838	0	\$ -	0	\$ -	5	\$ 2,310,592	0	\$ -	12	\$ 5,940,284	0	\$ -	12	\$ 5,940,284	0	\$ -
Clay	1	\$ 817,084	0	\$ -	6	\$ 4,600,996	0	\$ -	0	\$ -	5	\$ 3,479,337	0	\$ -	7	\$ 5,418,079	5	\$ 3,479,337	7	\$ 5,418,079	5	\$ 3,479,337
Columbia	1	\$ 1,384,624	0	\$ -	6	\$ 7,787,693	0	\$ -	0	\$ -	5	\$ 5,941,620	0	\$ -	12	\$ 15,113,937	0	\$ -	12	\$ 15,113,937	0	\$ -
DeSoto	1	\$ 573,464	0	\$ -	6	\$ 3,226,755	0	\$ -	0	\$ -	5	\$ 468,218	0	\$ -	7	\$ 3,800,219	5	\$ 2,007,204	7	\$ 3,800,219	5	\$ 2,007,204
Dixie	1	\$ 131,259	0	\$ -	6	\$ 741,398	0	\$ -	0	\$ -	5	\$ 508,003	0	\$ -	12	\$ 1,340,875	0	\$ -	12	\$ 1,340,875	0	\$ -
Duval	0	\$ 26,858	1	\$ 62,137	6	\$ 508,003	0	\$ -	0	\$ -	5	\$ 290,369	0	\$ -	6	\$ 534,861	6	\$ 302,525	6	\$ 534,861	6	\$ 302,525
Escambia	0	\$ 1,500,823	0	\$ -	6	\$ 29,528,717	0	\$ -	0	\$ -	5	\$ 19,836,419	0	\$ -	6	\$ 30,525,836	6	\$ 24,081,305	6	\$ 30,525,836	6	\$ 24,081,305
Flagler	1	\$ 385,738	0	\$ -	6	\$ 4,454,975	0	\$ -	0	\$ -	5	\$ 5,856,346	0	\$ -	7	\$ 9,955,798	5	\$ 5,856,346	7	\$ 9,955,798	5	\$ 5,856,346
Franklin	0	\$ 12,189	1	\$ 55,621	6	\$ 2,171,503	0	\$ -	0	\$ -	5	\$ 1,619,936	0	\$ -	7	\$ 2,557,241	5	\$ 1,619,936	7	\$ 2,557,241	5	\$ 1,619,936
Gadsden	0	\$ 207,941	1	\$ 239,679	6	\$ 330,206	0	\$ -	0	\$ -	5	\$ 259,920	0	\$ -	6	\$ 342,395	7	\$ 367,525	6	\$ 342,395	7	\$ 367,525
Gaillard	1	\$ 69,321	0	\$ -	6	\$ 2,585,287	0	\$ -	0	\$ -	5	\$ 1,120,024	0	\$ -	6	\$ 2,793,228	6	\$ 1,359,703	6	\$ 2,793,228	6	\$ 1,359,703
Gilchrist	1	\$ 49,003	0	\$ -	6	\$ 390,119	0	\$ -	0	\$ -	5	\$ 279,676	0	\$ -	7	\$ 459,441	5	\$ 279,676	7	\$ 459,441	5	\$ 279,676
Gulf	1	\$ 62,188	0	\$ -	6	\$ 353,867	0	\$ -	0	\$ -	5	\$ 172,519	0	\$ -	7	\$ 328,483	5	\$ 172,519	7	\$ 328,483	5	\$ 172,519
Hamilton	0	\$ 73,427	1	\$ 70,192	6	\$ 809,321	0	\$ -	0	\$ -	5	\$ 461,200	0	\$ -	12	\$ 1,358,505	0	\$ -	12	\$ 1,358,505	0	\$ -
Hardee	1	\$ 134,858	0	\$ -	6	\$ 762,448	0	\$ -	0	\$ -	5	\$ 409,426	0	\$ -	9	\$ 1,816,175	3	\$ 409,426	9	\$ 1,816,175	3	\$ 409,426
Henry	1	\$ 231,465	0	\$ -	6	\$ 1,311,759	0	\$ -	2	\$ 1,305,343	3	\$ 1,958,015	0	\$ -	9	\$ 6,723,100	3	\$ 1,958,015	9	\$ 6,723,100	3	\$ 1,958,015
Hernando	1	\$ 816,588	0	\$ -	6	\$ 2,868,334	0	\$ -	0	\$ -	5	\$ 1,869,035	0	\$ -	12	\$ 4,246,300	0	\$ -	12	\$ 4,246,300	0	\$ -
Highlands	1	\$ 508,930	0	\$ -	6	\$ 3,076,013	0	\$ -	0	\$ -	5	\$ 26,154,411	0	\$ -	7	\$ 43,666,254	5	\$ 26,154,411	7	\$ 43,666,254	5	\$ 26,154,411
Hillsborough	1	\$ 6,590,241	0	\$ -	6	\$ 633,700	0	\$ -	0	\$ -	5	\$ 366,845	0	\$ -	7	\$ 746,152	5	\$ 366,845	7	\$ 746,152	5	\$ 366,845
Holmes	0	\$ 112,452	0	\$ -	6	\$ 4,398,680	0	\$ -	0	\$ -	5	\$ 2,875,904	0	\$ -	6	\$ 4,565,058	6	\$ 3,491,331	6	\$ 4,565,058	6	\$ 3,491,331
Indian River	0	\$ 167,178	1	\$ 615,428	6	\$ 2,793,850	0	\$ -	0	\$ -	5	\$ 1,298,304	0	\$ -	7	\$ 3,290,438	5	\$ 1,298,304	7	\$ 3,290,438	5	\$ 1,298,304
Jackson	1	\$ 496,587	0	\$ -	6	\$ 648,792	0	\$ -	0	\$ -	5	\$ 305,662	0	\$ -	6	\$ 763,950	5	\$ 305,662	6	\$ 763,950	5	\$ 305,662
Jefferson	1	\$ 115,159	0	\$ -	6	\$ 8,147,825	0	\$ -	0	\$ -	5	\$ 101,608	0	\$ -	7	\$ 183,549	5	\$ 101,608	7	\$ 183,549	5	\$ 101,608
Lalaye	0	\$ 1,447,021	0	\$ -	6	\$ 16,497,848	0	\$ -	0	\$ -	5	\$ 6,093,471	0	\$ -	7	\$ 9,594,043	5	\$ 6,093,471	7	\$ 9,594,043	5	\$ 6,093,471
Lake	1	\$ 2,930,515	0	\$ -	6	\$ 15,974,201	0	\$ -	0	\$ -	5	\$ 12,212,274	0	\$ -	12	\$ 31,640,538	0	\$ -	12	\$ 31,640,538	0	\$ -
Lee	1	\$ 1,391,370	0	\$ -	6	\$ 7,825,520	0	\$ -	0	\$ -	5	\$ 5,893,197	0	\$ -	7	\$ 9,216,690	5	\$ 5,893,197	7	\$ 9,216,690	5	\$ 5,893,197
Leon	0	\$ 43,669	1	\$ 198,222	6	\$ 1,364,201	0	\$ -	0	\$ -	5	\$ 926,294	0	\$ -	6	\$ 1,407,890	6	\$ 1,124,515	6	\$ 1,407,890	6	\$ 1,124,515
Lewis	0	\$ 42,417	0	\$ -	6	\$ 239,896	0	\$ -	0	\$ -	5	\$ 99,585	0	\$ -	7	\$ 282,312	5	\$ 99,585	7	\$ 282,312	5	\$ 99,585
Madison	0	\$ 191,042	0	\$ -	6	\$ 1,650,131	0	\$ -	0	\$ -	5	\$ 6,385,357	0	\$ -	6	\$ 16,614,807	0	\$ -	6	\$ 16,614,807	0	\$ -
Manatee	1	\$ 1,543,792	0	\$ -	6	\$ 8,685,658	0	\$ -	0	\$ -	5	\$ 7,254,320	0	\$ -	12	\$ 20,389,179	0	\$ -	12	\$ 20,389,179	0	\$ -
Manatee	1	\$ 1,982,059	0	\$ -	6	\$ 11,152,799	0	\$ -	0	\$ -	5	\$ 3,280,003	0	\$ -	12	\$ 8,424,564	0	\$ -	12	\$ 8,424,564	0	\$ -
Marion	1	\$ 776,105	0	\$ -	6	\$ 4,368,456	0	\$ -	0	\$ -	5	\$ 2,710,488	0	\$ -	10	\$ 9,927,979	2	\$ 18,069,926	10	\$ 9,927,979	2	\$ 18,069,926
Martin	1	\$ 10,888,762	0	\$ -	6	\$ 61,283,328	0	\$ -	3	\$ 27,104,889	2	\$ 878,278	0	\$ -	10	\$ 4,679,641	2	\$ 878,278	10	\$ 4,679,641	2	\$ 878,278
Miami	1	\$ 369,770	0	\$ -	6	\$ 2,854,439	0	\$ -	0	\$ -	5	\$ 1,317,417	0	\$ -	7	\$ 2,447,090	5	\$ 1,363,099	7	\$ 2,447,090	5	\$ 1,363,099
Miami-Dade	1	\$ 1,054,421	0	\$ -	6	\$ 5,925,069	0	\$ -	0	\$ -	5	\$ 4,558,546	0	\$ -	12	\$ 6,979,490	5	\$ 4,558,546	12	\$ 6,979,490	5	\$ 4,558,546
Monroe	1	\$ 302,909	0	\$ -	6	\$ 1,710,055	0	\$ -	0	\$ -	5	\$ 1,083,194	0	\$ -	7	\$ 3,096,159	0	\$ -	7	\$ 3,096,159	0	\$ -
Nassau	0	\$ 1,012,296	0	\$ -	6	\$ 36,546,527	0	\$ -	0	\$ -	5	\$ 25,596,899	0	\$ -	6	\$ 37,556,823	6	\$ 31,074,496	6	\$ 37,556,823	6	\$ 31,074,496
Okaloosa	1	\$ 1,675,020	0	\$ -	6	\$ 9,414,138	0	\$ -	0	\$ -	5	\$ 7,209,606	0	\$ -	7	\$ 11,089,158	5	\$ 7,209,606	7	\$ 11,089,158	5	\$ 7,209,606
Okeechobee	1	\$ 5,477,597	0	\$ -	6	\$ 32,119,219	0	\$ -	0	\$ -	5	\$ 23,992,986	0	\$ -	12	\$ 61,818,059	0	\$ -	12	\$ 61,818,059	0	\$ -
Osceola	1	\$ 1,705,854	0	\$ -	6	\$ 11,246,080	0	\$ -	0	\$ -	5	\$ 8,250,868	0	\$ -	7	\$ 13,245,167	5	\$ 8,250,868	7	\$ 13,245,167	5	\$ 8,250,868
Palm Beach	1	\$ 1,999,087	0	\$ -	6	\$ 20,920,893	0	\$ -	0	\$ -	5	\$ 15,841,837	0	\$ -	7	\$ 24,651,328	5	\$ 15,841,837	7	\$ 24,651,328	5	\$ 15,841,837
Pasco	1	\$ 3,721,435	0	\$ -	6	\$ 16,364,860	0	\$ -	0	\$ -	5	\$ 10,163,782	0	\$ -	12	\$ 29,430,297	0	\$ -	12	\$ 29,430,297	0	\$ -
Polk	1	\$ 2,801,654	0	\$ -	6	\$ 1,795,915	0	\$ -	0	\$ -	5	\$ 4,697,421	0	\$ -	12	\$ 3,308,333	0	\$ -	12	\$ 3,308,333	0	\$ -
Putnam	0	\$ 318,461	0	\$ -	6	\$ 7,403,567	0	\$ -	0	\$ -	5	\$ 5,252,747	0	\$ -	6	\$ 7,030,378	0	\$ -	6	\$ 7,030,378	0	\$ -
St. Johns	0	\$ 209,119	1	\$ 1,005,223	6	\$ 6,821,258	0	\$ -	0	\$ -	5	\$ 2,988,614	0	\$ -	12	\$ 13,978,593	0	\$ -	12	\$ 13,978,593	0	\$ -
St. Lucie	1	\$ 1,316,279	0	\$ -	6	\$ 4,072,958	0	\$ -	0	\$ -	5	\$ 6,650,449	0	\$ -	6	\$ 4,152,978	6	\$ 3,640,301	6	\$ 4,152,978	6	\$ 3,640,301
Santa Rosa	0	\$ 641,687	0	\$ -	6	\$ 8,861,319	0	\$ -	0	\$ -	5	\$ 11,733,612	0	\$ -	12	\$ 17,087,971	0	\$ -	12	\$ 17,087,971	0	\$ -
Sarasota	1	\$ 1,576,203	0	\$ -	6	\$ 11,133,612	0	\$ -	0	\$ -	5	\$ 8,504,166	0	\$ -	7	\$ 13,112,424	5	\$ 8,504,166	7	\$ 13,112,424	5	\$ 8,504,166
Seminole	1	\$ 1,978,812	0	\$ -	6	\$ 11,133,612	0	\$ -	0	\$ -	5	\$ 8,504,166	0	\$ -	7	\$ 13,112,424	5	\$ 8,504,166	7	\$ 13,112,424	5	\$ 8,504,166

Lake County, Florida, Code of Ordinances >> - LAKE COUNTY CODIFICATION >> Chapter 13 - LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS >> ARTICLE II. - GAS TAXES >>

ARTICLE II. - GAS TAXES

Sec. 13-26. - Two-cent tax.

Sec. 13-27. - Additional two-cent tax (four-cents total).

Sec. 13-28. - Additional two-cent tax (six-cents total).

Sec. 13-29. - Two-cent tax reimposed.

Secs. 13-30—13-45. - Reserved.

Sec. 13-26. - Two-cent tax.

- (a) Beginning September 1, 1984, and continuing for a period of ten (10) years until August 30, 1994, there shall be imposed in addition to all other taxes allowed by law, a two-cent local option gas tax upon every gallon of motor fuel and special fuel sold in the county and taxed under the provisions of F.S. Ch. 206.
- (b) The tax shall be collected in the manner provided by F.S. § 336.025(2).
- (c) The proceeds of the tax shall be distributed among the county government and eligible municipalities based on the transportation expenditures of each for the five (5) fiscal years preceding the year in which the tax is authorized, as a proportion of the total of such expenditures for the county and all municipalities within the county.
- (d) Proceeds of the tax shall be used by the county and eligible municipalities only for transportation expenses as defined in F.S. § 336.025.

(Ord. No. 1984-5, §§ 1—3, 5, 7-10-84)

Sec. 13-27. - Additional two-cent tax (four-cents total).

- (a) Beginning September 1, 1985, and continuing for a period of thirty (30) years until August 30, 2015, there shall be imposed in addition to all other taxes allowed by law an additional two-cent local option gas tax to make a total of four-cents local option gas tax as of the effective date of Ordinance No. 1985-15 upon every gallon of motor fuel and special fuel sold in the county and taxed under the provisions of F.S. Ch. 206.
- (b) The additional two-cent tax shall be collected in the manner provided by F.S. § 336.025(2).
- (c) The proceeds of the additional two-cent tax shall be distributed as provided in the interlocal agreement entered into between the county and municipalities located in the county, representing a majority of the population living in incorporated areas pursuant to F.S. § 336.025(3)(a)(1). At termination of the existing agreement, the funding formula shall comply with state statute or be by mutual agreement with the municipalities.
- (d) Proceeds of the tax shall be used by the county and eligible municipalities only for transportation expenses as defined in F.S. § 336.025.

(Ord. No. 1985-15, §§ 1—3, 5, 7-9-85)

Sec. 13-28. - Additional two-cent tax (six-cents total).

- (a) Beginning September 1, 1986, and continuing for a period of thirty (30) years until August 30, 2016, there shall be imposed in addition to all other taxes allowed by law an additional two-cent local option gas tax to make a total as of the effective date of Ordinance No. 1986-4 of six-cents local option gas tax upon every gallon of motor fuel and special fuel sold in the county and taxed under the provisions of F.S. Ch. 206.
- (b) The adaption two-cent tax shall be collected in the manner provided by F.S. § 336.025(2).

- (c) The proceeds of the additional two-cent tax shall be distributed as provided in the interlocal agreement entered into between the county and municipalities located in the county representing a majority of the population living in incorporated areas pursuant to F.S. § 336.025(3)(a)(1). The percentages of the additional two-cent gas tax that the county and each eligible city will receive are as follows:

Percentage

Lake County	69.04
Leesburg	7.60
Clermont	3.20
Mount Dora	3.35
Eustis	6.34
Tavares	3.19
Umatilla	1.11
Astatula	0.51
Montverde	0.24
Minneola	0.50
Lady Lake	1.14
Fruitland Park	1.41
Groveland	1.13
Mascotte	0.88
Howey-in-the-Hills	0.36

- (d) Nothing in this section shall affect the distribution of the first four-cents local option gas tax as adopted in sections 13-26 and 13-27
- (e) Proceeds of the additional two-cent gas tax shall be used by the county and eligible municipalities only for transportation expenses as defined in F.S. § 336.025.

(Ord. No. 1986-4, §§ 1—3, 8-12-86)

Sec. 13-29. - Two-cent tax reimposed.

- (a) Beginning September 1, 1994, and continuing for a period of twenty (20) years until August 31, 2014, there shall be reimposed in addition to all other taxes allowed by law, a two-cent local option tax upon every gallon of motor fuel and special fuel sold in Lake County, Florida, and taxed under the provisions of Chapter 206, Florida Statutes.
- (b) The tax shall be collected in the manner provided by Florida Statute 336.025(2).
- (c) The proceeds of the tax shall be distributed among the Lake County government and eligible municipalities based on the following formula:
- (1) Lake County shall receive 61.82 percent of the tax proceeds, which percentage is the proportion of Lake County's transportation expenditures for the past five (5) fiscal years as to the total of such expenditures for Lake County and all municipalities within Lake County for that same period.
 - (2) The eligible municipalities shall receive 38.18 percent of the tax proceeds, which amount shall be divided among the eligible municipalities based on current population.

If on or before June 1, 1994, an interlocal agreement providing for the foregoing distribution formula is not approved by one or more of the municipalities located in Lake County representing a majority of the population of the incorporated area within the county, then the distribution of the tax proceeds shall be made according to general law.

- (d) Ten (10) years from the date of the enactment of the enabling ordinance, the proportions shall be recalculated based upon the transportation expenditures of the immediately preceding five (5) years.
- (e) The county manager is hereby directed to determine the percentage allocations as provided in paragraph (c) and to provide copies to all municipalities within Lake County, and to the department of revenue prior to July 1, 1994. The clerk of the board of county commissioners shall provide a certified copy of this section to the

department of revenue upon passage. Any dispute as to the determination of distribution proportions shall be resolved as provided in Florida Statutes 336.025(5)(b).

- (f) Proceeds of the tax shall be used by Lake County and eligible municipalities only for transportation expenses as defined in Florida Statute 336.025.
- (g) The provisions of this section shall not affect any distribution of prior allocations of the three-cent, four-cent, five-cent or six-cent local option gas tax.

(Ord. No. 1994-8, §§ 1—7, 5-17-94)

Secs. 13-30—13-45. - Reserved.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
April 3, 2013**

AGENDA TAB NO. 13

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY: Will be presented at meeting

UPCOMING MEETINGS: (check with Susie Novack for any last minute changes)

- City Council Regular Meeting – April 17, 2013
- Lake County League of Cities – April 12, 2013 – 11:30 a.m.
- Lake Sumter MPO – April 24, 2013 – 4 p.m. – MPO Board Room – 1616 South 14th Street, Leesburg, FL –
- Library Board – April 12, 2013 – 8:30 a.m. Library Conference Room
- Sunshine Seminar – County Attorney Sandy Minkoff – May 14, 2013 – 6 pm – New EOC – second floor

OTHER EVENTS

2013

April 5-6 – Dragon Boat Festival

April 13 – March of Dimes Walk

April 20 – Seaplane Fly In

April 24 – Community Service Awards, Lake County League of Cities – Lake Receptions

April 26-27 – Planes, Trains, & BBQ

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
April 3, 2013**

AGENDA TAB NO. 14

SUBJECT TITLE: City Councilmembers Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

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