

**AGENDA
TAVARES CITY COUNCIL**

**MARCH 6, 2013
4:00 P.M.**

TAVARES CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER

II. INVOCATION & PLEDGE OF ALLEGIANCE

Tom Cavanaugh, First Baptist Church of Mt. Dora

III. APPROVAL OF AGENDA

(The City Council Agenda is subject to change at the time of the Tavares City Council Meeting)

IV. APPROVAL OF MINUTES

Tab 1) Minutes of Regular City Council Meeting, February 20, 2013

V. PROCLAMATIONS/PRESENTATIONS

Tab 2) Proclamation for Florida Surveyor and Mapper's Week Mayor Wolfe

VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS

VII. READING OF ALL ORDINANCES/RESOLUTIONS

VIII. CONSENT AGENDA

Tab 3) Request for Street Closure for Vietnam Veterans Welcome Home Honor Parade & Recognition Ceremony Bill Neron

Tab 4) Request for Street Closure for No Duck Left Behind Rubber Ducky Race & Carnival Bill Neron

Tab 5) Request for City to Participate on Earth Hour March 23, 2013 Nancy Barnett

IX. ORDINANCES/RESOLUTIONS

FIRST READING

Tab 6) Ordinance #2013-02 – Rezoning of 518 N. St. Clair Abrams from RMF-2 to Mixed Use Jacques Skutt

Tab 7) Ordinance #2013-03 – Small Scale Future Land Use Amendment – 518 N. St. Clair Abrams – Medium Density Residential to Mixed Use Commercial Jacques Skutt

SECOND READING

RESOLUTIONS

Tab 8) Resolution #2013-01 - Authorization for Special Revenue Restricted Fund for Freedom Flag Maintenance Lori Houghton

X. GENERAL GOVERNMENT

Tab 9) Approval of Engineering Agreement for Design of Royal Harbor Booster Station Brad Hayes

Tab 10) CDBG Application for Restrooms at Ingraham Park Tammy Rogers

Tab 11) Request to Waive Fees for Use of Stover Field for Fundraiser Tammy Rogers

Tab 12) Budget Priorities – FY 2014 John Drury

XI. OLD BUSINESS

XII NEW BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

Tab 13) City Administrator John Drury

Tab 14) Council Reports City Councilmembers

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 253-4546.

**The Language of Local Government
Definition of Terms**

agenda – A list of items to be brought up at a meeting.

annexation – The process by which a municipality, upon meeting certain requirements, expands its incorporated limits.

bid – Formal quotation, based on common specifications, for the provision of goods or services. Opened at public for meeting consideration and award.

budget – A comprehensive financial plan to sustain municipal operations during a given year with related explanation

buffer – A strip of land, vegetation and/or opaque wall that sufficiently minimizes the physical or visual intrusion generated by an existing or future use.

call for the question – Term used to end the discussion and vote on the motion.

capital outlay – Expenditures made to acquire fixed assets or additions to them usually made from the general fund or utility fund where the assets are to be used.

conflict of interest – A term used in connection with a public official's relationship to matters of private interest or personal gain and which prohibits participation in the discussion under decision.

consent agenda – A policy of the governing body to approve, in one motion, routine and/or non-controversial items, which can be determined prior to the meeting

contiguous – Sharing a common boundary.

contingency – An appropriation of funds to handle unexpected events and emergencies which occur during the course of the fiscal year.

DCA – Department of Community Affairs

density – The number of families, individuals, dwellings units, or housing structures per unit of land.

development – A physical change, exclusive of new construction and substantial improvement, to improved or unimproved real estate, including, but not limited to mining, dredging, filling, grading, paving, excavating or drilling operations.

easement – An interest in land owned by another that entitles its holder to a specific limited use or enjoyment

emergency measure – An ordinance recognized by the legislative body as requiring immediate passage.

FDOT – Florida Department of Transportation

general fund – The general operating fund of the municipality used to account for all financial resources except those required to be accounted for in a special fund.

impact fees – Set aside fees collected from developers to pay for infrastructure improvements. Monies used as new development further impacts the municipalities.

infrastructure – The facilities and systems shared or used by all citizens such as transportation, water supply, wastewater and solid waste disposal systems.

intergovernmental agreements – Contract between two or more public agencies for the joint exercise of powers common to the agencies.

intergovernmental revenues – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

line item – A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue, expenditure and justifications are reviewed, anticipated and appropriated at this level.

non-conforming – A use which does not comply with present

zoning conditions but which existed lawfully and was created in good faith prior to the enactment of the zoning provisions.

ordinance – An enforceable municipal law, statute or regulation which applies to all citizens within that municipality; penalty provisions may apply.

public hearing – Provides citizens the opportunity to express their position on a specific issue, both pro and con, as mandated by either statute or by order of proper authority after due notice.

PUD – Planned Unit Development

quasi-judicial – A governmental body that hears sworn testimony, obtains evidence and provides for cross examination of witnesses, with the decision based solely on the evidence presented.

quorum – The prescribed number of members of any body that must be present to legally transact business.

request for proposals – RFP – Notice and related information from a municipality requesting proposals for professional services.

resolution – A decision, opinion, policy or directive of a municipality expressed in a formally drafted document and voted upon.

right-of-way – Strip of land owned by a government agency over which the public has right of passage such as streets, parkways, medians, side walks, easements and driveways constructed thereon.

Sunshine Law – Legislation providing that all meetings of public bodies shall be open to the public (a/k/a open public meeting law).

vacate – To annul; to set aside; to cancel or rescind.

variance – Modification from the provisions of a zoning ordinance granted by a legislative body upon submission of an application and a hearing.

**CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
FEBRUARY 20, 2013
CITY COUNCIL CHAMBERS
4:00 p.m.**

COUNCILMEMBERS PRESENT

ABSENT

- Robert Wolfe, Mayor
- Kirby Smith, Vice Mayor
- Norman Hope, Councilmember
- Lori Pfister, Councilmember
- Bob Grenier, Councilmember

STAFF PRESENT

- John Drury, City Administrator
- Robert Q. Williams, City Attorney
- Nancy Barnett, City Clerk
- Brad Hayes, Utility Director
- Chris Thompson, Public Works Director
- Joyce Ross, Communications Director
- Bill Neron, Economic Development Director
- Tammey Rogers, Community Services Director
- Lori Houghton, Finance Director
- Richard Keith, Fire Department
- Stoney Lubins, Police Department

I. CALL TO ORDER

Mayor Wolfe called the meeting to order at 4:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Rick Fountain, First Baptist Church, gave the invocation and those present recited the pledge of allegiance.

III. APPROVAL OF AGENDA

MOTION

Bob Grenier moved to approve the agenda, seconded by Kirby Smith. The motion carried unanimously 5-0.

IV. APPROVAL OF MINUTES

MOTION

1
2 **Kirby Smith moved to approve the minutes of February 6, 2013, as submitted, seconded by**
3 **Bob Grenier. The motion carried unanimously 5-0.**

4
5 **V. PROCLAMATIONS/PRESENTATIONS**

6
7 None

8
9 **VI – SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS**

10
11 There were none.

12
13 **VII READING OF ALL ORDINANCES/RESOLUTIONS**

14
15 None

16
17 **VIII. CONSENT AGENDA**

18
19 Mayor Wolfe asked if anyone in the audience was opposed to the Consent Agenda.

20
21 **MOTION**

22
23 **Bob Grenier moved to approve the consent agenda [Tab 2 – Amendment to Waste**
24 **Management Franchise Agreement for Holiday Recycling Pickup; Tab 3 – Amendment 1 to**
25 **SRF Agreement for Reuse Distribution Facilities – Phases 2 and 3; and Tab 3 – Approval of**
26 **Filing Grant Applications for Wooton Park Expansion & Tavares Pavilion on the Lake],**
27 **seconded by Norman Hope.**

28
29 **The motion carried unanimously 5-0.**

30
31 **IX ORDINANCES/RESOLUTIONS**

32
33 None

34
35 **X. GENERAL GOVERNMENT**

36
37 **Tab 5) Approval of Final Design & Guaranteed Maximum Price for Phase II of the Tavares**
38 **Pavilion on the Lake Project**

39
40 Ms. Rogers stated this is a request to authorize the final design and guaranteed maximum price
41 for Phase II of the Pavilion on the Lake and to authorize the staff to enter into a contractual
42 agreement with the construction manager; to authorize staff to pursue a loan for the additional
43 funds, and to authorize staff to develop a policy that will direct the movement of all excess
44 revenues generated from the pavilion that fall behind the requisite reserves necessary for general
45 operations, to the General Fund.

46

1 Ms. Rogers said the guaranteed maximum price for building phase II, the structure of the pavilion,
2 has come in a \$4,659,417. The total cost of phase I is the pilings and the pier and already
3 installed and that cost was \$1,031,355. After 16 months with the design team the total project
4 cost for Phases 1 and 2 is \$6,336,227 which is a budget difference of \$2,976,227 of which
5 \$280,000 will be expensed back to the Utility Department for the utility work as part of this project.
6 The additional amount being requested to build the project is \$2,696,227. Ms. Rogers said of the
7 total GMP, 17% of the overall project budget has been dedicated to the geothermal heating and
8 air conditioning system and the electro chromic windows.
9

10 Ms. Rogers reviewed the amendments that have been made to the project noting that the design
11 that has been developed maximizes revenues and minimizes expenses. She reviewed the
12 geothermal air conditioning system which will reduce the power bill noting it has allowed for an
13 additional 400 square foot meeting room by being placed outdoors. Other amendments discussed
14 were dual containment system for the sewer system, glass room dividers, commercial kitchen,
15 closed duct work, brick pavers on the concrete pier; sun glare mitigation with a switchable glazing
16 system; and a system for mitigating blind mosquitoes or midges. In addition she discussed the
17 curved stair cases, balcony and two elevators needed (one for guests and one for vendors).
18

19 Mr. Drury reviewed the statistics regarding visits to the marina, Splash Park, historic train rides,
20 and a sold out marina. He discussed the two hotels, five restaurants created, flight school, and
21 two seaplane manufacturing facilities that have come to the city. He noted that other cities have
22 built institutional type facilities however Tavares has tried to apply a civic entrepreneurial spirit to
23 get the facilities to pay for themselves. He discussed the original business plan expenses of
24 around \$435,000. He stated that the city has taken a conservative approach on revenues based
25 on a 60% occupancy rate which is well below other facilities and the area which comes to
26 \$516,000. The General Fund was pledged to contribute \$99,000 for between three to five years.
27 The total revenues were estimated at \$613,000.
28

29 In order to address the additional \$2.7 million dollar funding, the recommendation is to borrow the
30 money over a 20 year period at the current municipal interest rate of 2.75% and the debt service
31 will be about \$179,000. The payment to the General Fund of \$99,000 is requested to be
32 suspended for three to five years as the facility establishes itself. Because the air conditioning
33 was moved out of the prime rental space, that has increased the potential for revenues.
34

35 Mr. Drury said the hope is to exceed expectations and go beyond the 60% occupancy rate and
36 plug back that payment to the General Fund. This will mean the facility will pay for itself and it will
37 serve its purpose as an economic engine and job creator for the City of Tavares.
38

39 Mr. Drury expressed appreciation to Councilmember Pfister for her role and participation as the
40 liaison between the staff and the engineers. He thanked the architect, engineer and construction
41 manager for their hard work in developing this plan for the pavilion.
42

43 Ms. Rogers noted this is a rare opportunity and a gift to be able to build a structure over the water
44 in Florida.

45 Mayor Wolfe asked for Council comments.
46

1 Vice Mayor Smith stated it appeared \$600,000 has been mandated either by permit or
2 regulations. He said once the city meets reserves he wanted to ensure all the monies go back
3 into the General Fund. Mr. Drury confirmed and noted that staff will bring back a policy on this
4 transfer to the General Fund.

5
6 Mayor Wolfe asked for comment from the audience.

7
8 Jerry Wosiki, Tavares

9
10 Mr. Wosiki asked why the mandates were not known about or the type of pilings required were
11 not known before the project began. He said the City does not have the population base of Lake
12 Mary and that he believed the City should be in the business of running a city and not in
13 competition with private business. He asked if an economic survey had been done before the
14 project began.

15
16 Don Dixon, Tavares

17
18 Mr. Dixon said he did not understand how a 50% increase over the original costs had occurred
19 and asked how the occupancy rate was calculated. He said the concept was great but some of
20 the costs were not necessary. He asked if there were any reservations or verbal commitments to
21 rent the buildings.

22
23 Council Comments

24
25 Councilmember Pfister said she had been on the project from the beginning and there had been
26 extensive meetings and time spent on securing the permit from FDEP. She said she felt this
27 project will be the beacon of light for Tavares. She said this will be a unique facility and should not
28 compete with other businesses in the area. She noted Ms. Rogers has had many calls from
29 various vendors and people interested in booking for the facility already. She said she regretted
30 that it has gone over budget but the reasons presented make sense.

31
32 Councilmember Grenier said he would make a motion to approve the staff recommendation.

33
34 **MOTION**

35
36 **Bob Grenier moved to accept the staff recommendation to accept the Guaranteed**
37 **Maximum Price (GMP) for Phase II (construction of the structure) of the Tavares Pavilion**
38 **on the Lake and to enter into a contractual agreement with the Construction Manager at**
39 **Risk; to authorize a loan for additional funds; and to authorize staff to develop a policy**
40 **that will direct the movement of all excess revenues generated from the Pavilion that fall**
41 **beyond the requisite reserves necessary for general operations, to the General Fund. The**
42 **motion was seconded by Lori Pfister**

43
44 Vice Mayor Smith, Councilmember Hope, and Mayor Wolfe spoke in support of the project.

45
46 **The motion carried unanimously 5-0.**

47

1
2 **Tab 6) Hickory Point Annexation**
3

4 Mr. Drury said had had provided information to Council from the past discussions on this issue.
5 He noted Hickory Point is in the County and had an agreement with the City to agree in the future
6 to annex into the City should the city provide them with water and sewer. The City then provided
7 the utilities. Council had requested that the staff discuss this with the Lake County Water
8 Authority who has indicated that they prefer to remain in the County.
9

10 Attorney Williams said Mr. Drury's summary is correct. He said he maintains that the City has the
11 legal right to annex but he has also discussed the fact that the Water Authority has been fairly
12 adamant about not annexing. Mayor Wolfe asked how long it had been since he discussed this
13 with the Water Authority Attorney. Attorney Williams noted it had been a few years and there
14 have been some changes on the Board but it is a policy decision to be made by Council whether
15 or not to force them to annex.
16

17 Mayor Wolfe noted the City has had a good relationship with the Water Authority and perhaps the
18 City should make a formal request to the new Board to discuss this.
19

20 Councilmember Grenier asked if Mr. Drury could draft a list of pros and cons and bring it to
21 Council. Councilmember Pfister asked how enforceable it would be. Attorney Williams explained
22 the background of the request for utilities. He said the utility agreement said that the Water
23 Authority would agree to annex at such time as they became legally contiguous.
24

25 Mr. Drury discussed his draft pros and cons list. He noted the Pros to annex into the City are that
26 it reduces confusion when supporting events; it is a great marina, park and trail system which
27 would be part of the quality of life in Tavares and could be advertised as part of the City; the
28 soccer portion would add to the City's reputation for supporting athletic programs for the youth;
29 and there would be faster police and fire services; it honors the intent of the original agreement;
30 and it places privately held property along the Lake Harris property contiguous to the City for
31 future annexation. On the Con side, the City would be responsible for police and fire first
32 response which could be considered a liability in terms of costs; the agency would now pay in city
33 water and sewer rates (they currently pay the out of the city rate which is higher); and the Water
34 Authority has shown no desire to annex in however has had a good relationship with the City. The
35 Water Authority has provided significant grants to the City for the downtown stormwater and the
36 Dora Canal Bridge replacement.
37

38 Discussion followed with consensus for Mr. Drury to discuss the issue with the Water Authority.
39 Mr. Drury said he will put together a team to move forward with Council's direction.
40

41 **XI. OLD BUSINESS**
42

43 None.
44

45 **XII. NEW BUSINESS**
46

47 **XIII. AUDIENCE TO BE HEARD**

1
2 Betty Burleigh, Tavares
3
4 Ms. Burleigh said the Daily Commercial has a wonderful article on Tom Russ and his trains. She
5 passed the article to Council.
6

7 **XIV. REPORTS**
8

9 **Tab 14) City Administrator**

10 Mr. Drury referred to the list of upcoming meetings. He said this Saturday marks the 99th
11 anniversary of the first seaplane to fly in off the lake shores of Tavares by Tony Janus.
12

13 Councilmember Grenier noted Mr. Janus is mentioned in his book about Tavares.
14

15 **Tab 24) City Council**

16 **Councilmember Pfister**

17 **Councilmember Hope**

18 Councilmember Hope said he was proud to be an American last Saturday at the flag pole
19 dedication. He congratulated Mayor Wolfe on his comments about the arrival of the seaplanes.
20 He noted it was a culmination of all the efforts of the staff and a tribute to all the residents who
21 contributed to the monument.
22
23
24

25 **Councilmember Grenier**

26 Councilmember Grenier noted Mr. Thompson did a great job on his presentation at the dedication.
27

28 **Vice Mayor Smith**

29 Vice mayor smith said the ceremony was beautiful and he appreciated seeing so many staff
30 members participating.
31

32 Vice Mayor Smith said on this day in 1839 the US Congress prohibited dueling in the District of
33 Columbia.
34

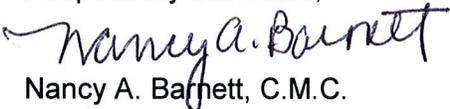
35 **Mayor Wolfe**

36 Mayor Wolfe thanked Mr. Thompson for taking the lead on the flagpole monument and agreed it
37 was a great event.
38

39 **Adjournment**
40

41 There was no further business and the meeting was adjourned at 5:19 pm.
42

43 Respectfully submitted,
44

45 
46 Nancy A. Barnett, C.M.C.
47 City Clerk

**AGENDA SUMMARY
TAVARES CITY COUNCIL
March 6, 2013**

AGENDA TAB NO. 2

SUBJECT TITLE: Proclamation for Florida Surveyors & Mappers Week

OBJECTIVE:

The Mayor will read a proclamation declaring March 17-23, 2013 as Florida Surveyors and Mappers Week.

SUMMARY:

N/A

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

LEGAL SUFFICIENCY:

N/A



America's Seaplane City™

PROCLAMATION

WHEREAS, surveyors and mappers are counted among the founding leaders of our country and were instrumental in the formation of the layout of property boundaries in the United States which have provided our citizens the enjoyment of property ownership; and

WHEREAS, George Washington, Thomas Jefferson and other former Presidents of the United States, served their fellow colonists as surveyors; and

WHEREAS, the citizens of Florida recognize the valuable contributions of the surveying and mapping profession to history, development, and quality of life in Florida and the United States of America and make important decisions based on the knowledge and expertise of licensed surveyors and mappers; and

WHEREAS, the surveying and mapping profession requires special education, training, the knowledge of mathematics, the related physical and applied sciences, and requirements of law for evidence; and

WHEREAS, surveyors and mappers are uniquely qualified and licensed to determine and describe land and water boundaries for the management of natural resources and protection of private and public property rights; and

WHEREAS, the continual advancements in instrumentation have required the surveyor and mapper not only to be able to understand and implement the methods of the past, but also to learn and employ modern technology in finding solutions to meet the challenges of the future.

NOW, THEREFORE, BE IT RESOLVED that in conjunction with National Surveyors Week, the City of Tavares does hereby proclaim the week of March 17-23, 2013, as

FLORIDA SURVEYORS & MAPPERS WEEK

and, recognize the many contributions and the ongoing dedication of surveyors and mappers to the citizens of Tavares.

PASSED AND DULY ADOPTED on this 6th day of March, 2013

Mayor Robert Wolfe
City of Tavares

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: March 6, 2013**

AGENDA TAB NO: 3

SUBJECT TITLE: Approval of Street Closure for “Welcome Home Honor Parade & Recognition Ceremony” for Vietnam Veterans

OBJECTIVE:

To approve of street closures in conjunction with the “Welcome Home Honor Parade & Recognition Ceremony” for Vietnam Veterans put on by the Vietnam Veterans Recognition Committee on May 18th, 2013.

SUMMARY:

The Vietnam Veterans Recognition Committee would like to have a parade along Main Street and a Ceremony in Wooton Park to honor Vietnam Veterans.

They have filed the attached Event Application requesting Main Street from Ingraham to St. Clair Abrams closures for the parade taking place 10am-11:30am. Once the parade is complete, Main Street can be reopened.

The City of Tavares will be providing staff support and services to this event as outlined in the Event application.

The event requires street closing and anticipates more than 2000 people which requires Council approval.

OPTIONS:

1. That the City Council approves the “Welcome Home” parade & event with street closures reflected in the attached Event Application.

2. That the City Council not approve the “Welcome Home” parade & event with street closures reflected in the attached Event Application.

STAFF RECOMMENDATION:

Staff recommends that the City Council approve the “Welcome Home” parade & event with street closures reflected in the attached Event Application.

FISCAL IMPACT:

The fiscal impact will be the provision of the in-kind services provided by the City as requested in the attached Event Application.

LEGAL CONSIDERATIONS:

All options are legally sufficient.



SPECIAL EVENT PERMIT APPLICATION

City of Tavares
201 E. Main Street, Tavares, FL 32778
Phone: (352) 742-6213 Fax: (352) 742-6087

Date Received 02/12/13

Permit Number 13-176

Use this form for any event where the anticipated attendance exceeds 300 people per day.
Examples of Special Events include, but are not limited to: Parades, Festivals, Carnivals,
Runs/Races/Walks, Art Shows, Concerts, Special Musical Presentations, Street Dances, Photography
Shoots, Contests/Competition/Sporting Events and Fireworks Displays.

Council approval is required for Special Events involving street closings, City co-sponsorship or has a crowd
attendance in excess of 2,000 people per day.

Completed application with all necessary attachments is required thirty (30) days prior to the actual event (sixty (60)
days if Council approval is required). For information call (352) 742-6213.

Organization: Vietnam Veterans Recognition Committee

Name/Nature of Event: Welcome Home Honor Parade and Recognition Ceremony

Event Category (See attached City Event Policy). Circle appropriate event category:

- (1) City Organized (2) Full City Supported (3) Limited City Supported (4) Non-City Supported

Webpage: VVR2013.org

Location of event (Attach Site Plan): Parade along Main St./Ceremony + Vendors in Wooten Park

Table with 4 columns: Date, Set-Up Time, Actual Event Times, Take Down Time. Row 1: 5/18 Parade, to, 10am to 11:30am, to. Row 2: to, to, 12pm to 1:30pm?, to. Row 3: to, to, to, to.

Has this event been held in the past? no If so, when was the last event?

Individual Contact for Activity/Event: Lou Brown Email Address: Lndbrown55@embargo@mail.com

Cell Phone: 352 459-8862 Home Office Phone: 352 742-7935

Address: 267 Reserve Dr./Tavares FL Fax:

Major Sponsor(s): VVR Working Committee + City of Tavares

Promoter(s): Cell Phone or Contact #: (If different from "Individual Contact")

Email Address:

Items 1-3 marked yes require City Council approval.

Yes No

1. **Crowd:** Is anticipated crowd size 2,000 or more? Actual anticipated number: _____
2. **Streets/Traffic:** Will any street(s) or sidewalk(s) be closed? (If yes, provide location on site plan.) Signs, barricades and traffic control plans will be the responsibility of the applicant and will be required in conjunction with City of Tavares Police Department, Department of Transportation and Emergency Services review and approval.
3. **Noise:** Will there be amplified music or entertainment? If yes, please attach type(s) of *military band* entertainment and time(s) of performance(s). Indicate stage location(s) on site plan.
4. **Fireworks:** Is this a public _____ or private _____ display? Applicant must comply with State Law F.S. 791: and NFPA 1123 and obtain any applicable Lake County permit.
5. **Banners, Signs, etc.:** Will exterior banners, balloons, signs or other types of advertising techniques be used? Temporary signs may only be placed in accordance with the Sign Ordinance.
6. **Alcoholic Beverages:** Will alcoholic beverages be sold _____ or consumed _____ on the premises? (If yes, please check one or both.) A copy of the Florida Beverages Commission permit is required at the time of application and prior to event approval. Permit Holder: _____ Division of Alcoholic Beverages and Tobacco: (407) 245-0785.
7. **Security:** Will private security be provided to protect exhibits, equipment or facilities brought on-site for the event? Name of Company: _____
8. **Private Property:** Does the applicant own the property where the event is to be held? If not, please attach a letter of permission from the property owner.
9. **Public Safety:** Will Police and Emergency Services Personnel be requested? (Based on responses to questions, certain Public Safety personnel may be required i.e., Police, First aid, Paramedics, emergency services, fire, etc.) Once staffing needs are determined, applicant will be required to provide copies of its contracts detailing obligated public safety personnel staff necessary to assist with the event.
10. **Tents/Canopies:** Will tents or canopies be used? If yes, indicate on site plan the tent size, location and type of surface on which the tent(s) will be installed and intended use of each tent.
11. **Air Conditioning Units/Power Generators:** Will exterior air conditioning units or power generating equipment be operated from vehicles or trailers? If yes, indicate location of equipment on site plan.
12. **Food/Cooking:** Will food be cooked X catered ms on-site during this event? Indicate on site plan the location of vendors and cooking equipment to be used. (Appropriately rated fire extinguishers required.) The applicant is responsible for obtaining required food permits from the Florida Department of Business and Professional Regulation-Division of Hotel and Restaurant Management- 850-787-1395. *Private Vendors*

Yes No

13. Sanitary Facilities:

Will temporary sanitary facilities be provided? If yes, indicate location on site plan.

14. Trash: Will additional refuse containers/dumpsters be provided?

15. Insurance Requirement: (Events on City property or City co-sponsored). Please provide the City of Tavares with a Certificate of Insurance for property and liability coverage of the event, naming the City as additional insured. *in process - not obtained as of 2/10*

16. Request for Use of City Services, Staff or Equipment: Will you be requesting the use of any City services, assistance from any City staff, or use of any City owned equipment? Please note that this request must be approved by the City Administrator and the applicant may incur a cost for the use of these.

Indicate your needs by checking the appropriate box.

- Trash Pickup \$85/hr
- Trash Containers \$10/day/each
- Stage (4'x8') \$95/day
- First Aid Station \$30/hr
- Police/Security \$30/hr (6 hour minimum)
- Generator \$50/day
- Light Tower \$100/day

- Custodial (Restroom Cleaning) \$30/hr
- Bleachers \$600/day/each
- Fencing/Barricades \$30.00 per 8 linear feet/day
- Port-a-Let (Regular) \$85.00/day/each
- Port-a-Let (Handicap) \$150.00/day/each
- Wash Station \$75.00/day/each
- Other

DURING REVIEW BY VARIOUS CITY DEPARTMENTS, ADDITIONAL CONDITIONS MAY BE IMPOSED. THIS PERMIT IS VALID ONLY FOR THE TIME INDICATED ON THIS PERMIT. IN THE EVENT THAT THE APPLICANT FAILS TO FULFILL THE REQUIREMENT(S) AS SET FORTH IN THIS PERMIT OR FAILS TO OBTAIN PROPER AUTHORIZATION TO PROCEED, IF CONDITIONS HAVE CHANGED, OR THE EXPECTED OUTCOMES, IMPACTS, OR SPECIFICATIONS, INCLUDING BUT NOT LIMITED TO TIME AND ACTIVITIES, THE PERMIT MAY BE CANCELLED BY THE CITY ADMINISTRATOR AND THE ACTIVITY SHALL CEASE IMMEDIATELY.

I, the undersigned, will indemnify, defend and hold harmless, the City of Tavares, its agents, employees, officers and any and all other associates, from and against any and all actions, in law or in equity, from liability or claims for damages, demands or judgments to any person or property which may result now or in the future from the conduct of this event.

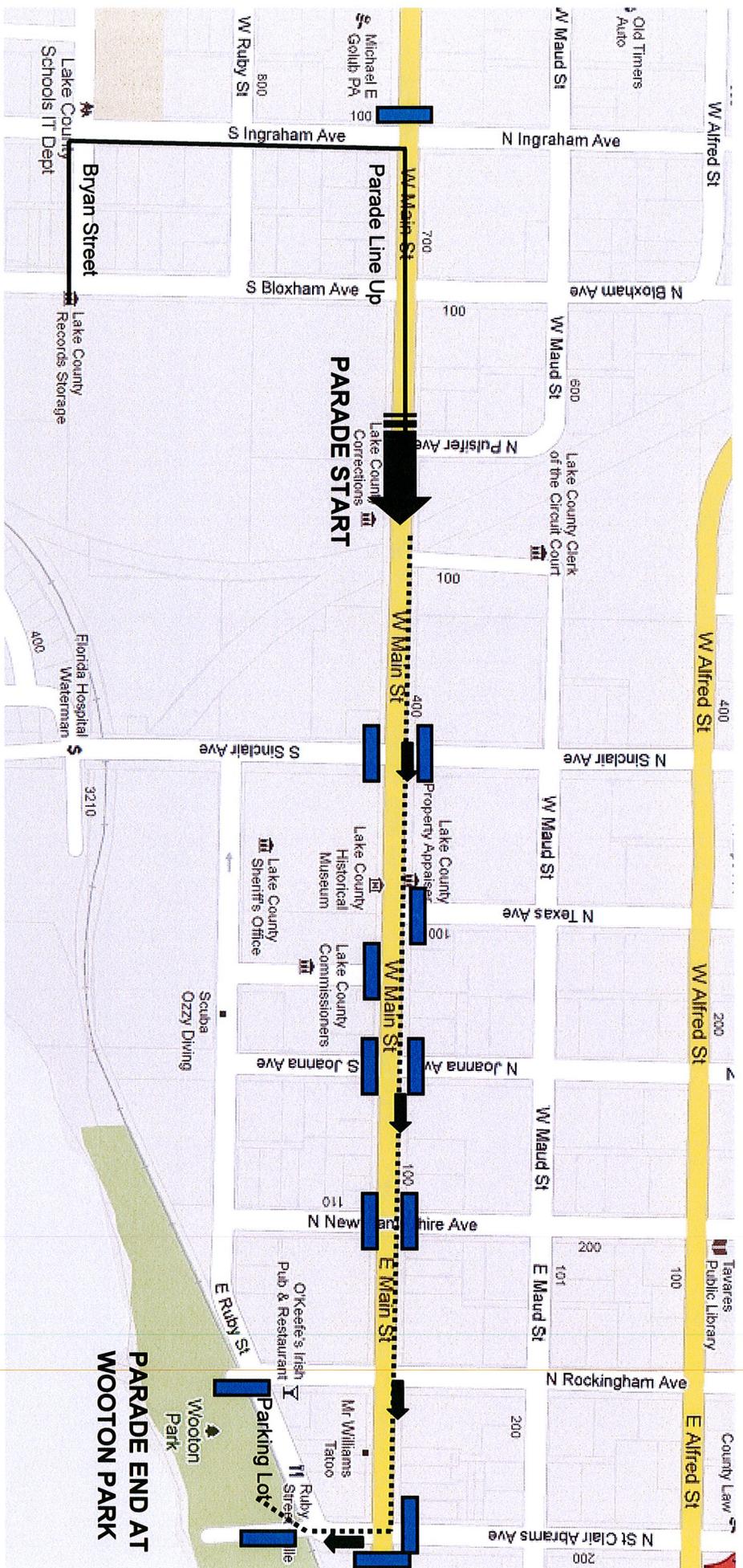
The undersigned has read and voluntarily signed the release and waiver of liability and Indemnity Agreement, and further agrees that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

Louise M. Brown 2-12-2013
Signature of Applicant Date

Comments: _____

[Signature]
City Administrator Date

Comments: _____



Parade Route Description: Parade will start at the catwalk crossing over Main Street by the County Courthouse. The parade line up will start there on Main Street and turn down Ingraham Ave south to Bryan Street. Parade will go straight down Main Street, turning right on Ruby Street and end in the Wooton Park Parking Lot.

 Barricades

WELCOME HOME VIETNAM VETERANS PARADE/EVENT

EVENT ITEM COST				
Item	Cost Each	Delivery Fee	Number of Items	Cost
8' Barricades	\$ 12.00		50	\$ 600
4'x8' Stage	\$ 70.00	\$ 25.00	0	\$ -
Portalet - Regular	\$ 85.00		0	\$ -
Portalet - Handicap	\$ 150.00		0	\$ -
Wash Station	\$ 75.00		0	\$ -
Portable Generator	\$ 50.00		0	\$ -
Bleachers	\$ 600.00		1	\$ 600
Garbage Bins	\$ 10.00		10	\$ 100
Item	Cost Per Hour	Delivery Fee	Number of Hours	Cost
Garbage Pick Up	\$ 85.00		1	\$ 85
Restroom Cleaning Service	\$ 30.00		1	\$ 30
Light Tower	\$ 150.00		0	\$ -
TOTAL COST FOR EVENT ITEMS:				\$ 1,415.00

EVENT PERSONNEL COST				
Personnel	Cost Per Hour	Misc Fees	Number of Hours	Cost
Police Officer	\$ 30.00		10	\$ 300
Firefighter w/ First Aid Unit	\$ 30.00		4	\$ 120
				\$ -
				\$ -
TOTAL COST FOR EVENT PERSONNEL:				\$ 420.00

TOTAL ESTIMATE COST:				\$ 1,835.00
-----------------------------	--	--	--	--------------------

THIS PAGE INTENTIONALLY LEFT BLANK



**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: March 6, 2013**

AGENDA TAB NO. 4

SUBJECT TITLE: Request for Street Closure for Rubber Ducky Event

OBJECTIVE:

For consideration of the request to partially close Ruby Street for the Lake County Educational Foundation Fundraising "Rubber Ducky" Event March 8-9, 2013 in Wooton Park.

SUMMARY:

This special event application from the Lake County Educational Foundation includes a request for partial closure of Ruby Street behind O'Keefe's for this annual fundraising event in Wooton Park. Limited city support is requested for public safety, trash containers, bleachers, fencing, and portalets.

OPTIONS:

- 1) Move to approve the request for partial street closure of Ruby Street for the Rubber Ducky Event March 8-9, 2013
- 2) Do not approve the request for partial street closure of Ruby Street for the Rubber Ducky Event March 8-9, 2013

STAFF RECOMMENDATION:

Move to approve the request for partial street closure of Ruby Street for the Rubber Ducky Event March 8-9, 2013

FISCAL IMPACT:

Costs detailed on attached spread sheet.

LEGAL SUFFICIENCY:

Legally sufficient



America's Soapplane City

SPECIAL EVENT PERMIT APPLICATION

City of Tavares
201 E. Main Street, Tavares, FL 32778
Phone: (352) 742-6213 Fax: (352) 742-6087

Date Received

Permit Number

Use this form for any event where the anticipated attendance exceeds 300 people per day.
Examples of Special Events include, but are not limited to: Parades, Festivals, Carnivals,
Runs/Races/Walks, Art Shows, Concerts, Special Musical Presentations, Street Dances, Photography
Shoots, Contests/Competition/Sporting Events and Fireworks Displays.

Council approval is required for Special Events involving street closings, City co-sponsorship or has a crowd attendance in excess of 2,000 people per day.

Completed application with all necessary attachments is required thirty (30) days prior to the actual event (sixty (60) days if Council approval is required). For information call (352) 742-6213.

Organization: EDUCATIONAL FOUNDATION OF LAKE COUNTY, INC

Name/Nature of Event: NO DUCK LEFT BEHIND RUBBER DUCKY RACE + CARNIVAL

Event Category (See attached City Event Policy). Circle appropriate event category:

(1) City Organized (2) Full City Supported (3) Limited City Supported (4) Non-City Supported

Webpage: WWW.EDFOUNDATIONLAKE.COM

Location of event (Attach Site Plan): WOOTON PARK

Table with 4 columns: Date, Set-Up Time, Actual Event Times, Take Down Time. Includes handwritten entries for Saturday March 9 and Friday March 8.

Has this event been held in the past? YES If so, when was the last event? 3/10/12

Individual Contact for Activity/Event: CARMAN CULLEN Email Address: cullen-batt@lake.k12.fl.us

Cell Phone: 352-504-5327 Office Phone: 352-326-1265

Address: 910 E. DIXIE AVE. LEESBURG FL 34448 Fax: 352-326-1498

Major Sponsor(s): CENTURY LINK - DISNEY - HP - CITY OF TAVARES

Promoter(s): Cell Phone or Contact #: Email Address:

Items 1-3 marked yes require City Council approval.

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| 1. Crowd: Is anticipated crowd size 2,000 or more? Actual anticipated number: <u>5K-7K</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Streets/Traffic: Will any street(s) or sidewalk(s) be closed? (If yes, provide location on site plan.) Signs, barricades and traffic control plans will be the responsibility of the applicant and will be required in conjunction with City of Tavares Police Department, Department of Transportation and Emergency Services review and approval. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Noise: Will there be amplified music or entertainment? If yes, please attach type(s) of entertainment and time(s) of performance(s). Indicate stage location(s) on site plan. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Fireworks: Is this a public _____ or private _____ display? Applicant must comply with State Law F.S. 791: and NFPA 1123 and obtain any applicable Lake County permit. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Banners, Signs, etc.: Will exterior banners, balloons, signs or other types of advertising techniques be used? Temporary signs may only be placed in accordance with the Sign Ordinance. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Alcoholic Beverages: Will alcoholic beverages be sold <u>NO</u> or consumed <u>NO</u> on the premises? (If yes, please check one or both.) A copy of the Florida Beverages Commission permit is required at the time of application and prior to event approval.
Permit Holder: _____
Division of Alcoholic Beverages and Tobacco: (407) 245-0785. | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Security: Will private security be provided to protect exhibits, equipment or facilities brought on-site for the event? Name of Company: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Private Property: Does the applicant own the property where the event is to be held? If not, please attach a letter of permission from the property owner. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Public Safety: Will Police and Emergency Services Personnel be requested? (Based on responses to questions, certain Public Safety personnel may be required i.e., Police, First aid, Paramedics, emergency services, fire, etc.) Once staffing needs are determined, applicant will be required to provide copies of its contracts detailing obligated public safety personnel staff necessary to assist with the event. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Tents/Canopies: Will tents or canopies be used? If yes, indicate on site plan the tent size, location and type of surface on which the tent(s) will be installed and intended use of each tent. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Air Conditioning Units/Power Generators: Will exterior air conditioning units or power generating equipment be operated from vehicles or trailers? If yes, indicate location of equipment on site plan. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 12. Food/Cooking: Will food be cooked <u>Yes</u> catered _____ on-site during this event? Indicate on site plan the location of vendors and cooking equipment to be used. (Appropriately rated fire extinguishers required.) The applicant is responsible for obtaining required food permits from the Florida Department of Business and Professional Regulation-Division of Hotel and Restaurant Management- 850-787-1395. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Yes No

13. Sanitary Facilities:

Will temporary sanitary facilities be provided? If yes, indicate location on site plan.

14. Trash: Will additional refuse containers/dumpsters be provided?

15. Insurance Requirement: (Events on City property or City co-sponsored). Please provide the City of Tavares with a Certificate of Insurance for property and liability coverage of the event, naming the City as additional insured. *-ORDERED FROM BROWN + BROWN*

16. Request for Use of City Services, Staff or Equipment: Will you be requesting the use of any City services, assistance from any City staff, or use of any City owned equipment? Please note that this request must be approved by the City Administrator and the applicant may incur a cost for the use of these.

Indicate your needs by checking the appropriate box.

- Trash Pickup \$85/hr
- Trash Containers \$10/day/each
- Stage (4'x8') \$95/day
- First Aid Station \$30/hr
- Police/Security \$30/hr (6 hour minimum)
- Generator \$50/day
- Light Tower \$100/day

- Custodial (Restroom Cleaning) \$30/hr
- Bleachers \$600/day/each
- Fencing/Barricades \$30.00 per 8 linear feet/day
- Port-a-Let (Regular) \$85.00/day/each
- Port-a-Let (Handicap) \$150.00/day/each
- Wash Station \$75.00/day/each
- Other FIRE DEPARTMENT

DURING REVIEW BY VARIOUS CITY DEPARTMENTS, ADDITIONAL CONDITIONS MAY BE IMPOSED. THIS PERMIT IS VALID ONLY FOR THE TIME INDICATED ON THIS PERMIT. IN THE EVENT THAT THE APPLICANT FAILS TO FULFILL THE REQUIREMENT(S) AS SET FORTH IN THIS PERMIT OR FAILS TO OBTAIN PROPER AUTHORIZATION TO PROCEED, IF CONDITIONS HAVE CHANGED, OR THE EXPECTED OUTCOMES, IMPACTS, OR SPECIFICATIONS, INCLUDING BUT NOT LIMITED TO TIME AND ACTIVITIES, THE PERMIT MAY BE CANCELLED BY THE CITY ADMINISTRATOR AND THE ACTIVITY SHALL CEASE IMMEDIATELY.

I, the undersigned, will indemnify, defend and hold harmless, the City of Tavares, its agents, employees, officers and any and all other associates, from and against any and all actions, in law or in equity, from liability or claims for damages, demands or judgments to any person or property which may result now or in the future from the conduct of this event.

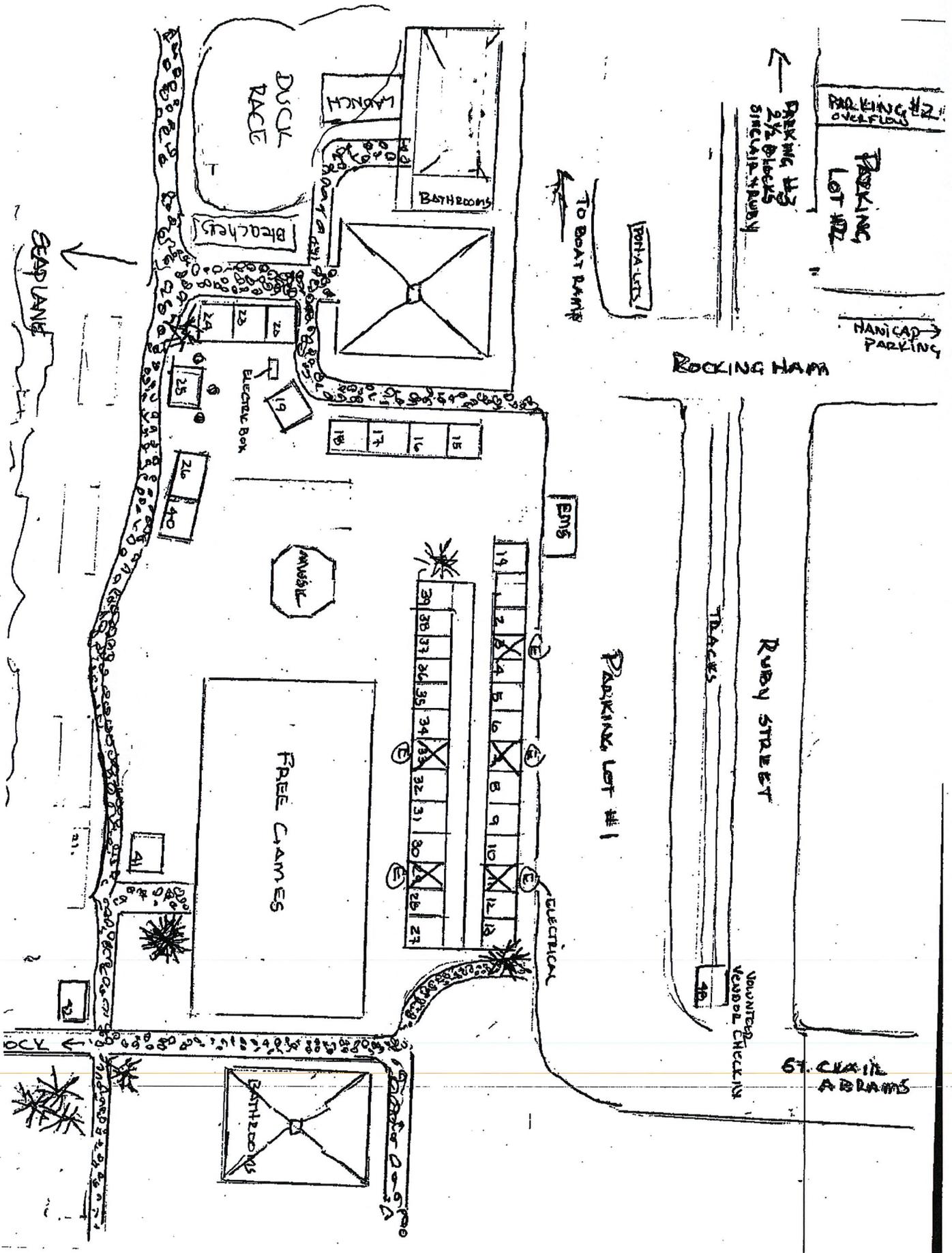
The undersigned has read and voluntarily signed the release and waiver of liability and Indemnity Agreement, and further agrees that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

 2/8/13
Signature of Applicant Date

Comments: _____

City Administrator Date

Comments: _____



PARKING LOT #2
HANDICAP PARKING

PARKING LOT #1
2 1/2 blocks
SINCLAIR RUBY

ROCKING HAMP

RUBY STREET

TRACKS

MOUNTED VEHICLE CHECK-IN

ST. CLAIR ABRAMS

PARKING LOT #1

EMS

ELECTRICAL

14	1	2	3	4	5	6	7	8	9	10	11	12	13
19	20	21	22	23	24	25	26	27	28	29	30	31	32
33	34	35	36	37	38	39	40	41	42	43	44	45	46

DUCK RACE

LUNCH

BATHROOMS

Batches

Electric Box

AMUSE

FREE GAMES

BATHROOMS

SEA LANE

TO BOAT RAMP

PORTA-LETS

HANDICAP PARKING

RUBBER DUCKY RACE

EVENT ITEM COST

Item	Cost Each	Delivery Fee	Number of Items	Cost
8' Barricades	\$ 12.00		20	\$ 240
4'x8' Stage	\$ 70.00	\$ 25.00	0	\$ -
Portalet - Regular	\$ 85.00		10	\$ 850
Portalet - Handicap	\$ 150.00		3	\$ 450
Wash Station	\$ 75.00		2	\$ 150
Portable Generator	\$ 50.00		0	\$ -
Bleachers	\$ 600.00		2	\$ 1,200
Garbage Bins	\$ 10.00		25	\$ 250
Item	Cost Per Hour	Delivery Fee	Number of Hours	Cost
Garbage Pick Up	\$ 85.00		1	\$ 85
Restroom Cleaning Service	\$ 30.00		1	\$ 30
Light Tower	\$ 150.00		0	\$ -
TOTAL COST FOR EVENT ITEMS:				\$ 3,255.00

EVENT PERSONNEL COST

Personnel	Cost Per Hour	Misc Fees	Number of Hours	Cost
Police Officer	\$ 30.00		2	\$ 60
Firefighter w/ First Aid Unit	\$ 30.00		6	\$ 180
				\$ -
				\$ -
TOTAL COST FOR EVENT PERSONNEL:				\$ 240.00

TOTAL ESTIMATE COST: \$ 3,495.00

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: March 6, 2013**

AGENDA TAB NO. 5

SUBJECT TITLE: Request for the City to Participate in Earth Hour, March 23

OBJECTIVE:

To consider a request from a Tavares resident for the City to participate in Earth Hour by turning off non-essential lights to raise awareness of environmental challenges.

SUMMARY:

The City has received a request from a Tavares resident for the City to participate during Earth Hour on Saturday, March 23, 2013, in an event sponsored by the World Wildlife Fund of the World Wildlife Organization (www.worldwildlife/earthhour.org). The web site suggests 8:30 p.m.

The World Wildlife Organization is a not for profit organization devoted to various conservation activities.

The activities that have been requested are to turn off all non-essential lights in and around the government buildings, promote the event and encourage landmarks and businesses in the community to participate.

OPTIONS:

- 1) Turn off all non-essential lights in and around the city's government buildings for one hour on Saturday March 23, 2013
- 2) Turn off all non-essential lights in and around the city's government buildings for one hour on Saturday, March 23, 2013, promote the event and encourage landmarks and business in the community to join in.

STAFF RECOMMENDATION:

Move to approve Option 1 to turn off all non-essential lights in and around the city's government buildings for one hour on Saturday March 23, 2013.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY: Legally sufficient

From: "Larry Mix" <dorabum@yahoo.com>
To: "John Drury" <jdrury@tavares.org>
Sent: Thursday, February 21, 2013 10:37 AM
Subject: Tavares, turn off your lights for Earth Hour on March 23rd

Feb 21, 2013

Mr. John Drury
201 East Main Street
Tavares, FL 32778

Dear Mr. Drury,

On Saturday, March 23, at 8:30 p.m., thousands of cities around the world will go dark for one hour during Earth Hour, WWF's annual campaign to raise awareness of the environmental challenges we all face, such as climate change.

As a resident of Tavares, I am turning out my lights and I urge our community to take part in Earth Hour. Here's how:

1. Turn off all non-essential lights in and around our government buildings
2. Promote the event and encourage landmarks and businesses in our community to join in.

Participating for one hour during Earth Hour is only the first step. In addition to that symbolic event, our city can gain recognition for its efforts on climate change through the Earth Hour City Challenge.

Our towns and cities are already facing the staggering costs of weather driven to extremes by climate change, and the resulting power outages, flooded roadways, shuttered businesses, and damaged homes are becoming more and more frequent. Many cities across America understand these risks and are taking practical measures to prepare. Our city must do the same.

With this letter I challenge our city to first take part in Earth Hour and then to participate in WWF's Earth Hour City Challenge! I hope you help protect my family and fellow residents by preparing for the increasingly extreme weather our community faces. Learn more at <http://worldwildlife.org/earthhour>.

Sincerely,

Mr. Larry Mix
199 Olive Dr
Tavares, FL 32778-3350

**AGENDA SUMMARY
TAVARES CITY COUNCIL
MARCH 6, 2013**

AGENDA TAB NO. 6

FIRST READING

**SUBJECT TITLE: Ordinance 2013-02
518 North St. Clair Abrams Avenue-Rezoning**

OBJECTIVE:

To consider the rezoning of approximately .45 acres of property (518 North St. Clair Abrams Avenue) located on the southeast corner of St. Clair Abrams and Esther Avenues from RMF-2 (Residential Multi-Family) to MU (Mixed Use).

SUMMARY:

The subject property, 518 North St. Clair Abrams Avenue, is located on the southeast corner of St. Clair Abrams and Esther Avenues. The property is approximately .45 acres in size (150'x130') and is owned by Capital Legacy, LLC. The owner has completely refurbished the existing 4,000 square foot home located on the site. The property is for sale and the owner has received inquires questioning if the building may be utilized as a professional office. Because of the size of the lot and dwelling, its access to a rear alleyway and its location on St. Clair Abrams which is one of the main gateway roads to our downtown, an office use on this property would be appropriate. A Mixed Use zoning designation would allow both residential and office uses. This property is only one block north of the Alfred/Caroline Street one-way pairing. As the reconstruction of these roads is completed, the recommendation of our Downtown Master Plan is to rezone all properties along these streets to Mixed Use. It would be logical to extend the Mixed Use zoning along St. Clair Abrams. Sinclair Avenue, our similarly westerly gateway road, is presently zoned as Mixed Use.

If the rezoning is approved, any non-residential uses on this property would require an approved site plan demonstrating compliance with all city development regulations including adequate parking and landscaping.

OPTIONS:

No Council action required at First Reading.

PLANNING & ZONING BOARD RECOMMENDATION:

At its February 21st meeting, the Planning & Zoning Board voted 6-1 to recommend approval.

STAFF RECOMMENDATION:

At Second Reading, staff will recommend that City Council moves to approve Ordinance 2013-02.

FISCAL IMPACT: N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37

ORDINANCE 2013-02

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING APPROXIMATELY .45 ACRES OF PROPERTY GENERALLY LOCATED ON THE SOUTHEAST CORNER OF SAINT CLAIR ABRAMS AVENUE AND ESTHER AVENUE FROM RMF-2 (RESIDENTIAL MULTI-FAMILY) TO MU (MIXED USE); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of property described in Exhibit "A" attached hereto, is requesting to rezone said property from RMF-2 (Residential Multi-Family) to MU (Mixed Use); and

WHEREAS, the City of Tavares held duly noticed public hearings before the Planning and Zoning Board and City of Tavares City Council, providing opportunity for individuals to hear and to be heard regarding the proposed amended zoning; and

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and

WHEREAS, the City is concurrently processing an amendment to the City's Comprehensive Plan to re-designate the property from Medium Density Residential to Mixed Use Commercial on the Future Land Use Map 2020; and

WHEREAS, the City Council finds this amendment in compliance with the City of Tavares Land Development Regulations and the proposed amended Comprehensive Plan; now therefore

BE IT ORDAINED by the City Council of the City of Tavares, Florida, as follows:

Section 1. Rezoning

The said property, as legally defined in Exhibit "A", attached hereto and made a part herewith, is hereby rezoned from RMF-2 (Residential Multi-Family) to MU (Mixed Use), under the specific provisions as established by the City of Tavares Land Development Regulations.

EXHIBIT A

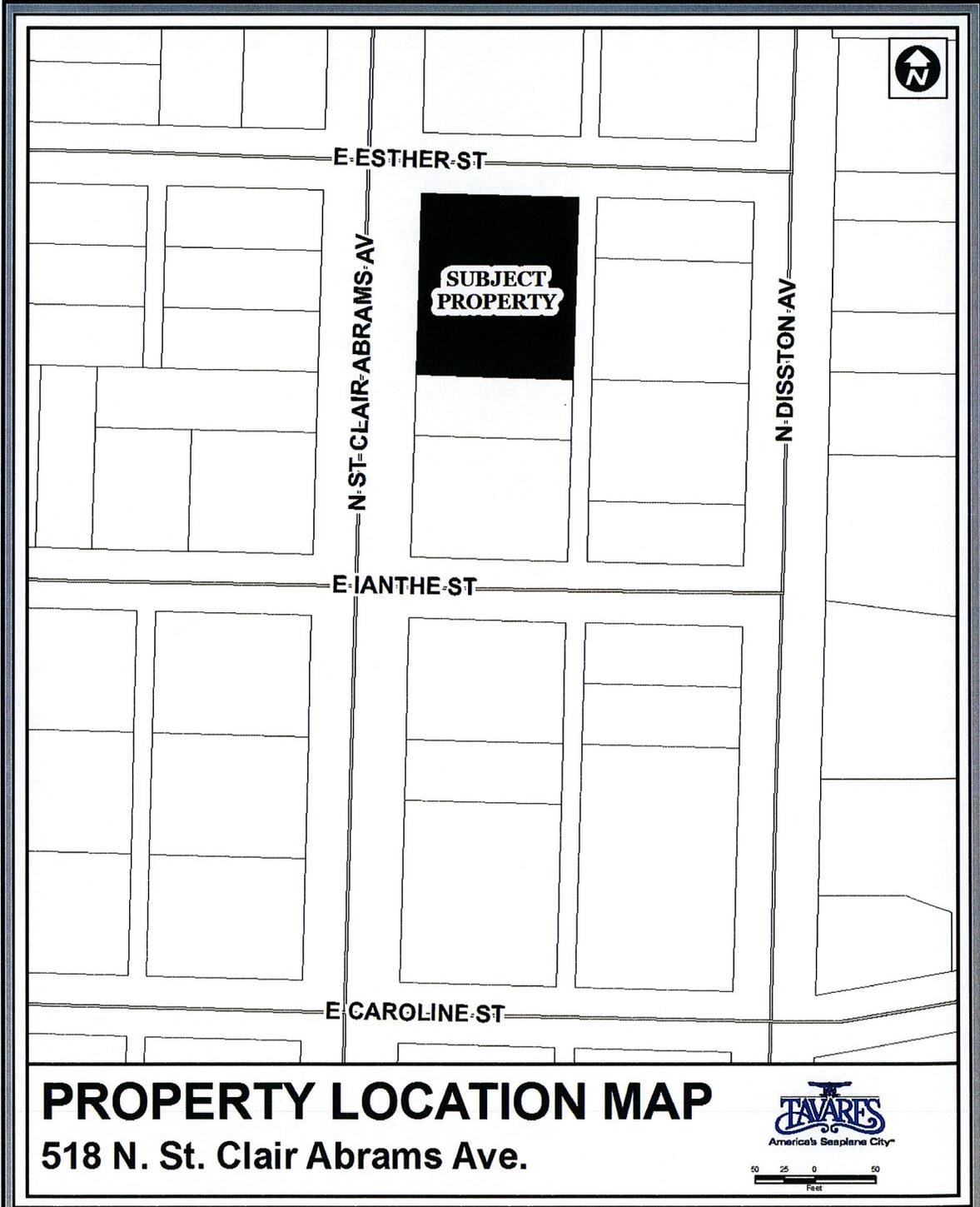
1
2
3

LEGAL DESCRIPTION: *(ORB 4139, PG 44)*

LOTS A, B, AND C, BLOCK 30, TOWN OF TAVARES, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 1, PAGE 64, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

4
5
6
7

CITY OF TAVARES



PROPERTY LOCATION MAP

518 N. St. Clair Abrams Ave.



Created By: City of Tavares GIS F:\PZ\DATA\PROJECT FILES\Captial Legacy, LLC (518 N. St. Clair Abrams Ave); Rezoning, SSFLUM - PZ2013-01\GIS\GIS_Maps\Captial_AD.mxd Map Created on 1/30/13

CITY OF TAVARES ORDINANCE # 2013-02



- RSF-A Residential Single Family
- RSF-1 Residential Single Family
- RMF-2 Residential Multi-Family
- RMF-3 Residential Multi-Family
- RMH-S Residential Manufactured Home Sub.
- RMH-P Residential Manufactured Home Park
- PD Planned Development District
- MU Mixed Use District
- C-1 General Commercial
- C-2 Highway Commercial
- CD Commercial Downtown District
- I Industrial District
- PFD Public Facilities District



ZONING MAP ORDINANCE # 2013-02

518 N. St. Clair Abrams Ave.

Current Zoning: RMF-2
Proposed Zoning: MU
0.45 ± Acres

- ### Legend
- | | |
|------------------|---------------|
| CITY BOUNDARY | MAJOR ROADS |
| ZONING | STREETS |
| SUBJECT PROPERTY | PARCELS |
| UNINCORPORATED | CONS/WETLANDS |

Concept Plan

(50' R/W)

ESTHER STREET

N88°21'24"W 350.92' (M)
351.0' (P)

SET NAIL & DISK
(LB 7514)

FOUND 4"x4"
(NO ID)
0.15'S, 0.12'W

EDGE OF PAVEMENT

FOUND 1/2" IR
(NO ID)
0.10'S, 0.10'W

FOUND 5/8"
IRC (NO ID)
0.14'N, 0.15'E

120.83' (M) 130.0' (P)
N85°21'24"W

LOT A

SINGLE STORY CONCRETE
BLOCK HOUSE
HOUSE #518

CHAINLINK
1.5' W OF LINE

LOT B

COVERED
CONCRETE

1 STORY WOOD
FRAME SHED

BLOCK 30

ALLEY

ST CLAIR ABRAMS AVENUE

S01°29'52"W
350.59' (M)
350.0' (P)

EDGE OF PAVEMENT

CONC SIDEWALK
150.0' (P)
S01°29'52"W 150.24' (M)

CONCRETE

A/C PAD WITH
BLOCK WALL
(NO AC ON PAD)

3.50' GATE

FOUND 1/2" IR
CONC DRIVE
(NO ID)
0.07'N, 0.27'W
CONC DRIVE 0.25'
N OF LINE

S85°25'55"E

120.91' (M)
130.0' (P)

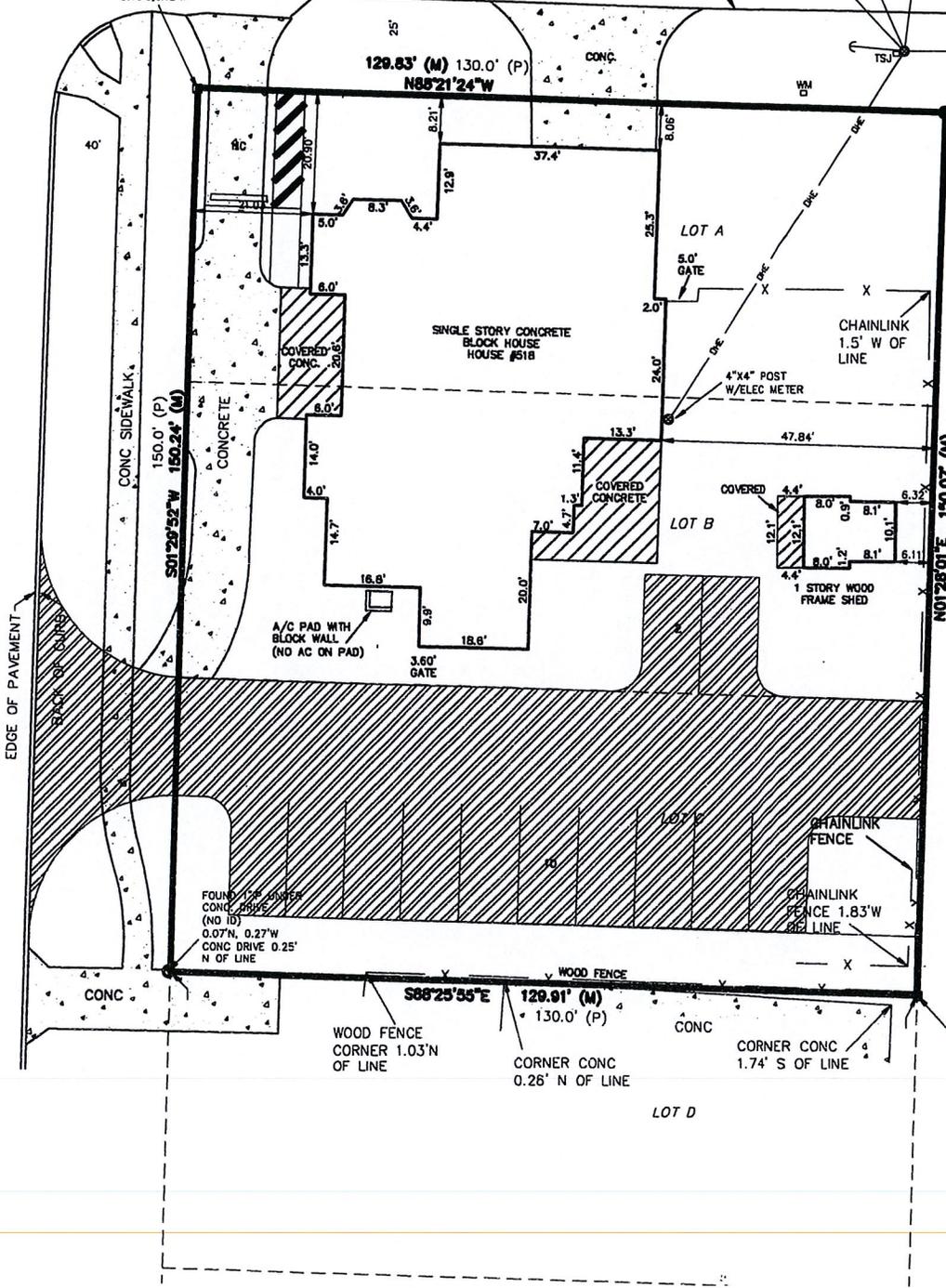
WOOD FENCE
CORNER 1.03'N
OF LINE

CORNER CONC
0.26' N OF LINE

LOT D

CORNER CONC
1.74' S OF LINE

FOUND 4"x4"CM
(NO ID)
0.08'S, 0.08'E
ALSO FOUND 1/2"
(NO ID)
0.19'N, 0.02'W



THIS PAGE INTENTIONALLY LEFT BLANK



**AGENDA SUMMARY
TAVARES CITY COUNCIL
MARCH 6, 2013**

AGENDA TAB NO. 7

FIRST READING

**SUBJECT TITLE: Ordinance 2013-03
Small Scale FLUM Amendment- Capital Legacy, LLC
518 North St. Clair Abrams Avenue**

OBJECTIVE:

To consider a Future Land Use Map amendment for approximately .45 acres of property (518 North St. Clair Abrams Avenue) located on the southeast corner of St. Clair Abrams and Esther Avenues from Medium Density Residential to Mixed Use Commercial.

SUMMARY:

Ordinance 2013-03 proposes a small scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan.

The subject property (Parcel Alternate Key Number 1685915) is .45 acres in size, located on the southeast corner of St. Clair Abrams and Esther Avenues. An application to rezone this property to Mixed Use is concurrently under consideration. This ordinance would amend the current Future Land Use Designation from Medium Density Residential to Mixed Use Commercial.

Future Land Use Amendment/Compatibility

St. Clair Abrams Avenue is one of the main gateway roads into our city's downtown. Sinclair Avenue, the city's other westerly gateway road is already designated Mixed Use. With the reconstruction of Alfred and Caroline Streets as one-way pairs, our Downtown Master Plan anticipates that properties along these streets also will be redeveloped with mixed uses such as professional offices, live/work buildings and small, low-density residential apartments. Highway 441 is and will continue to remain intensely commercial. The Master Plan recommends that while the perimeter of the rectangle formed by these four corridors may develop commercially, the interior residential neighborhoods, which includes the High School, be preserved. As the Alfred Street one-way pairing nears completion, staff will initiate rezoning and Future Land Use Amendments consistent with our Downtown Redevelopment Master Plan. A Mixed Use Commercial designation for the subject property is most compatible with the city's future vision for this corridor.

Site Conditions

The owner desires to have the option of utilizing the existing home located on the property as a professional office. A site plan demonstrating compliance with all city regulations including applicable state and federal environmental laws must be approved prior to the issuance of permits for any non-residential use.

Impact on City Services

The subject property is connected to municipal water and sewer utilities. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. It is anticipated that this amendment will not implicate any significant increase on Levels of Service.

FINDINGS

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. A Mixed Use Commercial Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.6.
2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 7A)

OPTIONS:

No Council action required at First Reading.

PLANNING & ZONING BOARD RECOMMENDATION:

At its February 21st meeting, the Planning & Zoning Board voted 6-1 to recommend approval.

STAFF RECOMMENDATION:

At Second Reading, staff will recommend that City Council moves to approve Ordinance 2013-03.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ORDINANCE 2013-03

1
2
3 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE
4 TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020,
5 PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON
6 APPROXIMATELY .45 ACRES OF PROPERTY GENERALLY LOCATED ON
7 THE SOUTHEAST CORNER OF SAINT CLAIR ABRAMS AVENUE AND
8 ESTHER AVENUE; FROM MEDIUM DENSITY RESIDENTIAL TO MIXED USE
9 COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS;
10 PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE
11 DATE.
12

13
14 WHEREAS, the owner of property described in Exhibit "A" attached hereto, is requesting
15 an amendment to the Tavares Comprehensive Plan Future Land Use Map 2020 to change the
16 designation of said property from Medium Density Residential to Mixed Use Commercial; and
17

18 WHEREAS, the property consists of less than ten acres; and
19

20
21 WHEREAS, the City of Tavares has advertised as required by law for two public
22 hearings prior to adoption of this ordinance; and
23

24
25 WHEREAS, the City has held such public hearings and the records of the City provide
26 that the owners of the land affected have been notified as required by law; and
27

28
29 WHEREAS, the City desires to encourage mixed uses in this particular area of the City;
30 and
31

32 WHEREAS, a Mixed Use Commercial Future Land Use designation is compatible with
33 surrounding future land use designations; and
34

35 WHEREAS, the City of Tavares Planning and Zoning Board, Local Planning Agency,
36 and City Council held duly noticed public hearings providing opportunity for individuals to hear
37 and be heard regarding the adoption of the proposed map amendment; and
38

39 WHEREAS, the City Council has reviewed and considered all relevant evidence and
40 information and testimony presented by witnesses, the public, and City staff; and
41

1 **WHEREAS**, the City Council finds this amendment in compliance with Chapter 163,
2 Florida Statutes, and the City of Tavares Comprehensive Plan; and

3
4 **WHEREAS**, adoption of this amendment is in the best interest of the health, safety, and
5 general welfare of the citizens of Tavares;

6
7 **NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Tavares,
8 Florida as follows:

9
10 **Section 1. Future Land Use Amendment**

11 The Comprehensive Plan and Future Land Use Map 2020 of the City of Tavares,
12 Florida, is hereby amended to reflect a re-designation from Medium Density Residential to
13 Mixed Use Commercial on certain real property as legally described in Exhibit "A". All
14 provisions of the Comprehensive Plan shall hereby apply to said property.

15
16 **Section 2. Severability and Conflicts**

17 The provisions of this ordinance are severable and it is the intention of the City Council of
18 Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of
19 competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the
20 decision of such court shall not impair any remaining provisions of this ordinance.

21
22 **Section 3. Transmittal**

23 The City Administrator is hereby authorized and directed to transmit the adopted
24 Comprehensive Plan amendments to the Florida Department of Economic Opportunity, the East
25 Central Florida Regional Planning Council, the St. Johns River Water Management District, the
26 Department of Environmental Protection, the Florida Department of Transportation, and any
27 other governmental agency in the state of Florida that has filed a written request with the City
28 Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this
29 Ordinance as specified in the State Land Planning Agency's procedural rules.

30
31 **Section 4. Effective Date**

32 The effective date of this plan amendment, if the amendment is not timely challenged,
33 shall be 31 days after the state land planning agency notifies the local government that the plan
34 amendment package is complete. If timely challenged, this amendment shall become effective
35 on the date the state land planning agency or the Administration Commission enters a final order

1
2
3

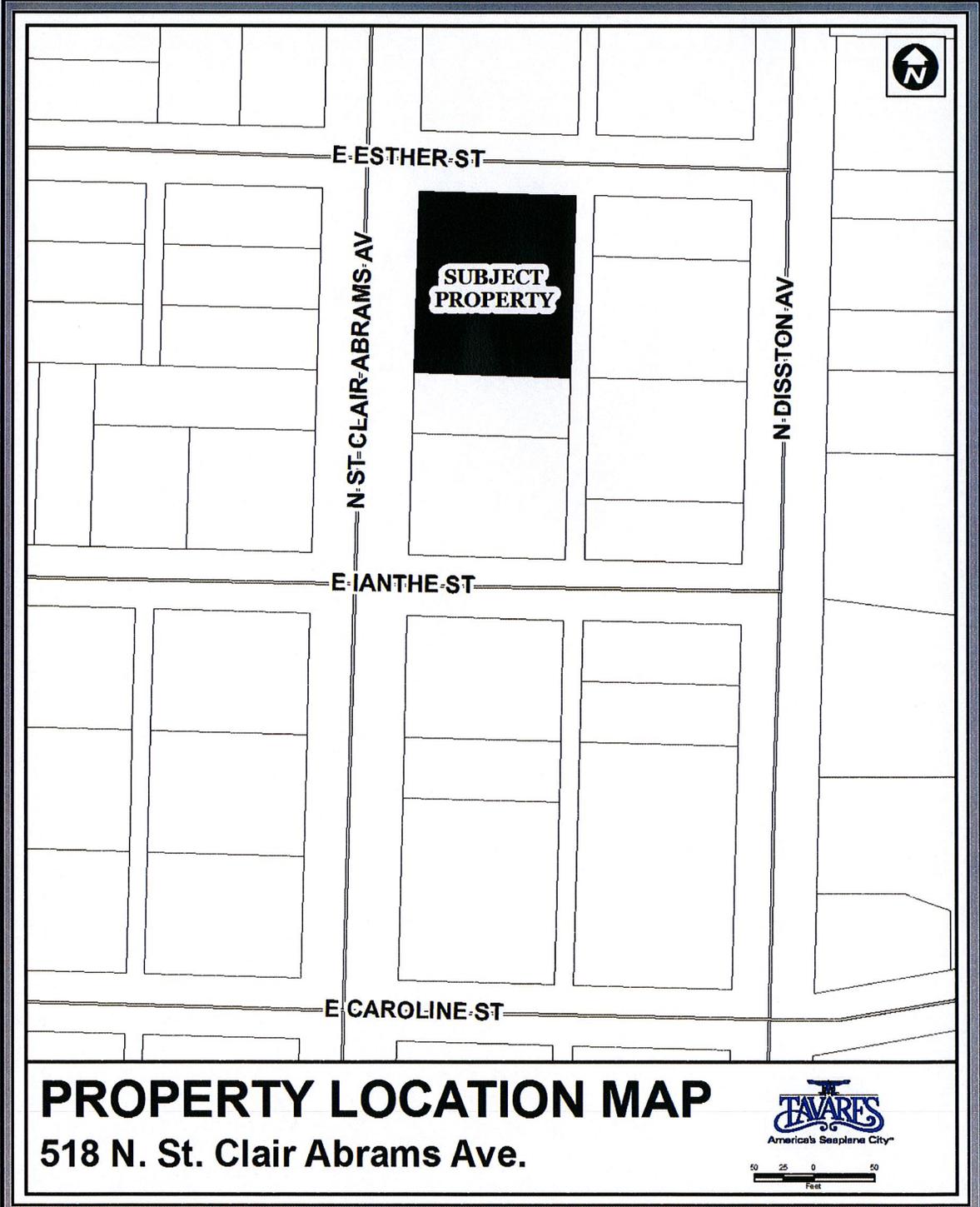
EXHIBIT "A"

LEGAL DESCRIPTION: *(ORB 4139, PG 44)*

LOTS A, B, AND C, BLOCK 30, TOWN OF TAVARES, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 1, PAGE 64, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA.

4
5

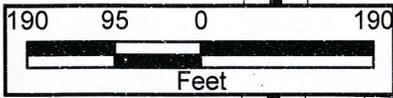
CITY OF TAVARES



Created By: City of Tavares GIS F:\PZ\DATA\PROJECT FILES\Captial Legacy, LLC (518 N. St. Clair Abrams Ave); Rezoning, SSFLUM - PZ2013-01\GIS\GIS_Maps\Captial_AD.mxd Map Created on 1/30/13

1

CITY OF TAVARES ORDINANCE # 2013-03



SUB	Suburban	3.0 DU/Acre
SUB EX	Suburban Expansion	4.0 DU/Acre
LOW	Low Density	5.6 DU/Acre
MOD	Moderate Density	10 DU/Acre
MED	Medium Density	12 DU/Acre
HD	High Density	12-25 DU/Acre
MH	Mobile Home	8.7 DU/Acre
MUN	Mixed Use Neighborhood	12 DU/Acre
MUC	Mixed Use Commercial	25 DU/Acre
COM	Commercial	
CD	Commercial Downtown	25 DU/Acre
IND	Industrial	
PUB	Public Facility/Institutional	
CONS	Westlands & Conservation	



FUTURE LAND USE MAP

ORDINANCE # 2013-03

518 N. St. Clair Abrams Ave.

Current FLU: MED
Proposed FLU: MUC

0.45 ± Acres

Legend

	CITY BOUNDARY		MAJOR ROADS
	FLU		STREETS
	SUBJECT PROPERTY		CONS/WETLANDS
	UNINCORPORATED		PARCELS

**PUBLIC HEARING NOTICE
COMPREHENSIVE PLAN TEXT AMENDMENT**

The Board of County Commissioners of Lake County, Florida, proposes to ADOPT the following ordinance to the Florida Department of Economic Opportunity, Division of Community Planning and Development:

ORDINANCE 2012-
LPA#12/11-1

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF LAKE COUNTY, FLORIDA, TO ADOPT AN AMENDMENT TO THE LAKE COUNTY 2030 COMPREHENSIVE PLAN AMENDING FUTURE LAND USE ELEMENT POLICY I-1.4.4, RURAL FUTURE LAND USE CATEGORY, TO ALLOW UP TO A 30 PERCENT IMPERVIOUS SURFACE RATIO FOR USES IN RURAL SUPPORT CORRIDORS AS CURRENTLY ALLOWED FOR AGRICULTURAL, CIVIC AND RECREATIONAL USES IN ALL RURAL FUTURE LAND USE CATEGORIES; AMENDING FUTURE LAND USE ELEMENT POLICY I-1.4.7.2, RURAL SUPPORT CORRIDORS, TO INCREASE THE MAXIMUM BUILDING SIZE FROM 5,000 SQUARE FEET TO 10,000 SQUARE FEET FOR ALL USES WITHIN ALL RURAL SUPPORT CORRIDORS; PROVIDING FOR PUBLICATION AS REQUIRED BY SECTION 163.3184(1), FLORIDA STATUTES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Public hearings on the ordinance will be held on February 26, 2013 before the Board of County Commissioners at 9:00 a.m. or as soon thereafter, in the County Commission Chambers, 2nd Floor, Round Administration Building, 315 West Main Street, Tavares, Florida.

The proposed ordinance amending the 2030 Comprehensive Plan and the staff report concerning the proposed amendment shall be available for review at the Department of Growth Management, Planning and Community Design Division, Administration Building, 315 West Main Street, Tavares, Florida, between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if any person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at this public hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Department of Facilities Development and Management at (352) 343-9760 at least 48 hours in advance of the public hearing.

Lake County Board of County Commissioners
Department of Growth Management
Planning & Community Design Div.
352-343-9672 (Brian T. Sheehan, AICP, Manager)



Client Name: / PO# Mike Fitzgerald
Advertiser: City of Tavares
Section/Page/Zone: Lake Zone/D002/LAK
Description: ff/Ordinance 13-02&13-03

Ad Number: 1213264-1
Insertion Number:
Size: 3 x 10.5
Color Type: B&W

This E-Sheet(R) is provided as conclusive evidence that the ad appeared in The Orlando Sentinel on the date and page indicated. You may not create derivative works, or in any way exploit or repurpose any content.

Orlando Sentinel

Publication Date: 02/11/2013

**THE CITY OF TAVARES
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2013-02 & Ordinance 2013-03 titled as follows:

ORDINANCE 2013-02

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING APPROXIMATELY .45 ACRES OF PROPERTY GENERALLY LOCATED ON THE SOUTHEAST CORNER OF SAINT CLAIR ABRAMS AVENUE AND ESTHER AVENUE FROM RMF-2 (RESIDENTIAL MULTI-FAMILY) TO MU (MIXED USE); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS OBTAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2013-03

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2030, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY .45 ACRES OF PROPERTY GENERALLY LOCATED ON THE SOUTHEAST CORNER OF SAINT CLAIR ABRAMS AVENUE AND ESTHER AVENUE; FROM MEDIUM DENSITY RESIDENTIAL TO MIXED USE COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2013-02 & Ordinance 2013-03 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on February 21, 2013 at 3 p.m.; and
2. Tavares City Council meeting on March 6, 2013 at 4 p.m. (Introduction and First Reading by Title Only); and
3. Tavares City Council meeting on March 20, 2013 at 4 p.m. (Second Reading)

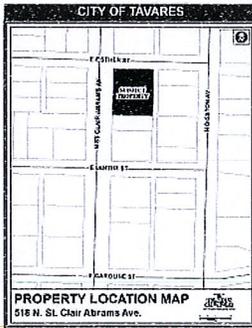
All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2013-02 & Ordinance 2013-03 may be inspected by the public between the hours of 7:30 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meeting and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department, City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at (352) 742-6404.



YOUR COMMUNITY IN BRIEF

Benefit spotlights heart health, hospital foundation

By DEBBIE MANIS
Staff Writer

Cost is \$25. Reservations: 352-383-4101.

(off U.S. Highway 441), Tavares. All items are \$5. The public is welcome. Proceeds will benefit the auxiliary.

Gator Harley-Davidson, 1745 U.S. Highway 441, Leesburg will host its annual Red Hot Benefit for the Heart from 10 a.m. to 3 p.m. Saturday.

The event will benefit Leesburg Regional Medical Center Foundation.

Florida Heart & Vascular Multi-specialty Group will provide educational information on heart health.

Festivities include music by the Enajram band, free food and beverages, silent auction and vendors.

Relectrocycle LLC will collect unwanted electronics between 11 a.m. and 2 p.m. Community members can turn in old computers and satellite dishes, cell-phones, printers, lithium ion batteries and other types of electronic equipment. For a list of acceptable items, visit gatorharley.com and click on "events." Details: 352-787-8050.

Library happenings

Tavares Public Library, 314 N. New Hampshire Ave., has the following events:

■ Coffee at the Library from 10 to 11 a.m. Thursday at the Tavares Civic Center, 100 E. Caroline St. Participants can drink coffee provided by Bean Together Artisan Roasted Coffee, a Tavares-based coffee vendor of certified organic, single-origin, whole bean and custom ground Arabica coffee.

■ The annual free winter carnival will be from 1 to 3 p.m. Feb. 23 at Ridge Park behind the library. It includes caricatures, games, face painting, moonwalk, monster trucks and prizes.

■ The chess club meets at 1 p.m. the second Saturday of every month in the Youth Department. Details: 352-742-6204.

Power Squadron

Members of the Harris Chain Sail & Power Squadron will offer free vessel inspections from noon to 3 p.m. Sunday at Tavares Recreation Park (Buzard Beach) by Lake Eustis on U.S. Highway 441, Tavares. If the boat passes the inspection, the owner is given an annual sticker to place on the vessel.

The squadron will have its general meeting Feb. 19 at Trout Lake Nature Center, County Road 44 Bypass east of State Road 19, Eustis. A social is at 6:30 p.m. at the meeting at 7. Dave Hepting will speak about his adventures sailing from the United States to Bermuda. Details: harrisschain.org.

Winefest

Lakeridge Winery & Vineyards will have the 23rd annual Winefest this weekend at the winery, 19239 U.S. Highway 27 north of Clermont.

The three-day outdoor event will include an arts and crafts show featuring jewelry, wood crafts, paintings, winery tours, wine tastings and live music.

Wine, beer and a variety of food and soft drinks will be available for purchase. There will be plenty of seating, but patrons can bring lawn chairs or blankets.

Hours are 10 a.m. to 5 p.m. Friday and Saturday, and 11 a.m. to 5 p.m. Sunday.

Admission is a \$2 donation at the gate, which will benefit the South Lake County Scholarship Fund. Parking is free. Details: 352-394-8627 or lakeridgewinery.com.

Orlando Sentinel, 1898 E. Durleigh Blvd., Tavares, FL 32778-4366, fax 352-742-5938 or dmanis@tribune.com.

Meet the author

Author Mary Breu will talk about her book "Last Letters from Attu" at 2 p.m. today in the second floor meeting room of Lady Lake Public Library, 225 W. Guava St.

The book is about Breu's great-aunt, Etta Jones, an Alaska pioneer and Japanese prisoner of war. Jones, who was a teacher and nurse, spent 39 months in Japanese POW sites after the Japanese invaded the tiny island of Attu, Alaska, on June 7, 1942.

The public is welcome at the free event. Details: 352-753-2957.

Empty bowls

Cassia Cowpokes 4-H Club will present Empty Bowls, designed to raise money to fight hunger, from 4 to 7 p.m. Saturday at Cassia Community Club, 29245 E. State Road 44 between Eustis and DeLand. Funds will benefit Lake Cares Food Pantry in Mount Dora.

People can buy a handmade ceramic bowl to eat soup and keep the bowl as a reminder of world hunger.

The cost is \$10 a person, which includes a bowl, soup, bread and water.

There also will be live bluegrass music.

Tea at the Inn

The next Tea at the Inn will be at 2 p.m. Tuesday at Lakeside Inn, 100 N. Alexander St., Mount Dora. Weddings' cultural influences and traditions will be discussed, and wedding dresses will be presented.

Jewelry sale fundraiser

Florida Hospital Waterman Auxiliary is having a fundraising jewelry sale from 7 a.m. to 4 p.m. today and Tuesday downstairs across from the hospital cafeteria, 1000 Waterman Way

THE ARTS IN LAKE

Guitarist Kottke is coming

Guitarist Leo Kottke, well-known for his finger-picking skills and melodic acoustic compositions, will perform at 8 p.m. Feb. 23 at the Mount Dora Community Building, 520 N. Baker St.

The 67-year-old musician, also known for his signature vocals and quirky lyrics, has been performing for more than four decades and has recorded more than three dozen albums. His musical mastery mixes folk, rock, jazz and bluegrass on his six- and 12-string guitars.

Tickets are \$35 and available at the Mount Dora Area Chamber of Commerce, 341 N. Alexander St. Details: 352-383-2165.

ner and Andrew Makepeace Ladd III, traced through their letters from childhood to their golden years. The two-person comic drama tells the story of their bitter-sweet relationship and what is left unsaid in their letters. Ben and Stephanie Adams, husband and wife, will portray the two friends.

"Hate Mail" tells the story of Preston played by Ryan Smith, a spoiled rich kid who meets his match in Dahlia, played by Mariah Lester, an angst-filled artist. Their world collides when Preston sends a complaint letter that gets Dahlia fired from her job, and then there's no turning back.

Both performances are at 7:30 p.m. Tickets are \$10 or \$15 for both performances. Reservations: 352-357-7777 or baystreet-players.org.

Bay Street Players productions planned

The Bay Street Players will take on two plays about long-term relationships and keeping in touch the old-fashioned way by mail in honor of Valentine's Day.

A.R. Gurney's "Love Letters" will be presented Tuesday, and Bill Corbett and Kira Obolensky's "Hate Mail" on Wednesday at the Slate Theatre, 109 N. Bay St., downtown Eustis.

"Love Letters" recalls a deep-rooted love between two lifelong friends, Melissa Gard-

Gospel Choir Showcase

Celebrate Black History Month by listening to an evening of soulful music at the Leesburg Center for the Arts, 429 W. Magnolia St.

Gospel Choir Showcase will feature the Christian Worship Center choir and an exhibit from the Leesburg African-American Museum at 7 p.m. Friday.

Please turn to ARTS, D4

PICKLES



How to reach us: Lake County newsroom contacts

COUNTY EDITOR: JERRY TULLSTROM, j.tullst@orlandosentinel.com, 352-742-5016
COMMUNITIES EDITOR: DAN ESKRJE, de@orlandosentinel.com, 407-420-5427
LAKE NEWS ONLINE: LakeSentinel.com
Delivery issues, wet paper complaints, vacation stops, manager contacts: 1-800-359-8303

THIS PAGE INTENTIONALLY LEFT BLANK



**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: March 6, 2012**

AGENDA TAB NO. 8

SUBJECT TITLE: Resolution 2013-01 Authorizing the Freedom Flag Maintenance Special Revenue Fund.

OBJECTIVE:

To adopt Resolution No. 2013-01 which authorizes and establishes a Special Revenue Fund to account for excess "Freedom Flag" donations to be used for maintenance of the Freedom Flag and round-a-bout.

SUMMARY:

On September 2011, as required by the Governmental Accounting Standard's Board, the City Council formally adopted GASB Statement number 54 to meet "highest level decision criteria" for governmental fund reporting. This standard sets forth requirements needed to establish and account for Special Revenue Funds.

On February 6, 2013, the City Council approved establishing a Special Revenue Fund to account for excess donations received for the Freedom Flag Project.

In order to meet GASB Statement No. 54 requirements for the establishment of a Special Revenue Fund for Financial Reporting and disclosure (highest level decision criteria), Resolution No. 2013-01 has been prepared to meet accounting requirements for reporting and disclosure.

OPTIONS:

1. Adopt Resolution No. 2013-01, authorizing the establishment of a Special Revenue Fund titled "Freedom Flag Maintenance Fund" to account for excess donations received for the project.
2. Do not approve Resolution No. 2013-01, and account for excess donations within the General Operating Fund.

STAFF RECOMMENDATION:

1. Move to Adopt Resolution No. 2013-01, authorizing the establishment of a Special Revenue Fund titled "Freedom Flag Maintenance Fund" to account for excess donations received for the project.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY: Legally sufficient

RESOLUTION 2013 – 01

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA, AUTHORIZING AND ESTABLISHING A SPECIAL REVENUE FUND TITLED "FREEDOM FLAG MAINTENANCE FUND".

WHEREAS, on October 3, 2012 the Tavares City Council authorized amending the landscape plan for the Main Street/Sinclair Avenue Round-a-bout to include a 60 foot flagpole and flag thereafter titled the "Freedom Flag Project".

WHEREAS, on November 21, 2012 the Tavares City Council authorized a donation drive to fund the purchase, installation and other related costs for the "Freedom Flag Project".

WHEREAS, on November 21, 2012 the Tavares City Council set the donation goal of \$20,000 to fund the "Freedom Flag Project".

WHEREAS, on February 6, 2013, the Tavares City Council estimated that donations would exceed project costs by approximately \$14,000.

WHEREAS, on February 6, 2013, the Tavares City Council voted to establish a Freedom Flag Maintenance Special Revenue Fund.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1. The Tavares City Council hereby authorizes a Special Revenue Fund to account for all donations received that exceed the project cost for the "Freedom Flag Project" and

Section 2. The Tavares City Council hereby establishes the Special Revenue Fund to be titled "Freedom Flag Maintenance Fund"

Section 3. The Tavares City Council hereby authorizes those expenditures related to maintenance, repair, improvement or replacement for the "Freedom Flag" or the "Freedom Flag" Round-a-bout (home to the Freedom Flag) from the fund.

This resolution shall be effective upon its adoption.

PASSED and RESOLVED this 6th day of March, 2013 by the City of Tavares City Council.

Robert Wolfe, Mayor
Tavares City Council

ATTEST:

Approved as to Form:

Nancy A. Barnett, City Clerk

Robert Q. Williams, City Attorney

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: March 6, 2013**

AGENDA TAB NO. 9

SUBJECT TITLE: Work Authorization from Malcolm Pirnie to design Royal Harbor Potable Water Booster Pump Station

OBJECTIVE: To Approve a Work Authorization for the Design, Permitting, and Bidding of the Royal Harbor Booster Pump Station for the Royal Harbor Development.

SUMMARY: Royal Harbor is a gated, active adult community in Tavares, Florida on the shores of Little Lake Harris. The City has logged a history of complaints regarding water pressure in the Royal Harbor community dating back to 2002. The City of Tavares supplies drinking water to the community and has undertaken steps to determine a best course of action to prevent low water pressure to residents.

An extensive pressure monitoring study at the Royal Harbor community in 2012 provided data confirming low water pressure in areas of the community at higher elevations and provided a solution to the City, a booster pump station. At the December 5, 2012 City Council meeting, staff was given direction to design and construct this booster pump station and amend the Utility Capital Budget for FY 2013 by budgeting \$890,000.00 for the Royal Harbor Potable Water Booster Pump Station.

In compliance with the Competitive Consultants Negotiations Act (CCNA), the city selected Malcolm Pirnie under a five year continuing contract to engineer and oversee water, waste water and reclamation projects.

Staff has negotiated a Scope of Work with Malcolm Pirnie in the amount of \$110,517.00 to include design, permitting and bidding oversight. This represents approximately 12.4% of the anticipated project costs, which is necessary due to the complex technical nature of the project relative to its small size. For example, the project will require design or design reviews by five different engineering disciplines (including Civil/Environmental, Mechanical, Structural, Electrical, and Instrumentation/Control) in addition to permitting reviews by an Environmental Scientist. Despite this complexity, the negotiated fee is within the estimate previously presented to Council, and within the budget the City has since allocated for the project.

The pump station facility will be located in the right-of-way of unpaved South Eichelberger Road, on the east side of Royal Harbor. The facility will be in a remote area of the City; however, it will be monitored and controlled by the City's SCADA system. This facility will be fully enclosed and mounted on a concrete pad, with connections to electrical power and the City's water main supplying the Royal Harbor community. Additional construction will be required on State Road 19 to install a valve vault and a pressure sustaining valve on the potable water supply main on the west side of Royal Harbor to control pressure. The design of the new pump station facility will include engineering services from mechanical, civil, structural, HVAC, electrical and I & C.

OPTIONS:

1. **Approve** this Work Authorization for the Design, Permitting, and Bidding of the Royal Harbor Potable Water Booster Pump Station in the amount of \$110,517.00
2. **Do Not Approve** this Work Authorization for the Design, Permitting, and Bidding of the Royal Harbor Potable Water Booster Pump Station in the amount of \$110,517.00

STAFF RECOMMENDATION:

1. **Approve** the Work Authorization for Design, Permitting, and Bidding of the Royal Harbor Potable Water Booster Pump Station in the amount of \$110,517.00

FISCAL IMPACT:

Funding Source: At the December 5, 2012, Council Meeting the Utility Capital Budget for FY 2013 was amended by budgeting \$890,000.00 for the design, permitting, bidding, and construction of the Royal Harbor Potable Water Booster Pump Station with \$375,000.00 coming from Utility Reserves and \$515,000.00 coming from the system wide upgrade capital loan program to fund this project. This Work Authorization is for design, permitting and bidding only.

LEGAL SUFFICIENCY:

This summary meets Legally Sufficient.

**Work Authorization for
ROYAL HARBOR BOOSTER PUMP STATION
DESIGN, PERMITTING AND BIDDING
City of Tavares, Florida**

This Work Authorization constitutes a Project Agreement under the terms of the Agreement for Continuing Engineering Services per RFQ 2008-0001, between the City of Tavares (City) and Malcolm Pirnie, Inc. (Engineer) (now Malcolm Pirnie, the Water Division of ARCADIS, U.S. Inc.).

Project Background

Royal Harbor is a gated, active adult community in Tavares, Florida on the shores of Little Lake Harris. The City has logged a history of complaints regarding water pressure in the Royal Harbor community. Under a prior work authorization, the Engineer provided services to the City to evaluate the reports of low water pressure and identify a solution. The City and Engineer determined that the construction of a potable water booster station as the best course of action to resolve the low water pressure concerns of the residents.

The work authorization includes:

- Design Memorandum
- Design Services
- Permitting Services
- Bidding Assistance

The scope of services is detailed below.

SCOPE OF SERVICES

Task 1 – Design of Pump Station

The Engineer will prepare a design memorandum to calculate the pump sizing, determine material quantities, and locate the pump station for the City's review prior to design. The design memorandum will include an update to the City's existing water model to simulate existing and proposed conditions. In addition, it will be determined if water age will be something that needs to be considered with the new pressurized system.

The design of the new booster pump station will include engineer services from mechanical, civil, structural, HVAC, electrical and I & C. Two copies of the 90 percent drawings and technical specifications contract documents will be provided to the City for review and comment. The Engineer will also prepare the Engineer's opinion of probable construction cost (EOPCC) and submit it to the City with the 90 percent design submittal. The Engineer will attend one meeting with City representatives and the project team to review the project submittal of the 90 percent design contract

documents. Minutes of the design review meetings will be developed by Engineer and distributed to all attendees.

The Engineer will incorporate the City's comments from the 90 percent review meetings and will prepare 100 percent design contract documents (drawings and technical specifications). The drawings will be prepared in AutoCAD™ 2011 using a 22" x 34" drawing format. The Engineer will use the City's front end (Division 0) specifications/documents and the Engineer's Division 1 through 16 technical specifications sections. The Engineer will provide an internal quality assurance and "constructability" review prior to submittal to the City. The Engineer will prepare an updated EOPCC and submit it to the City with the 100 percent design submittal.

Land surveying services by a licensed surveyor, including vertical and horizontal position and subsurface utility location are included. Two locations will be surveyed, the pump station location, and the check/control valve location. The City of Tavares and Lake County will be contacted to provide any existing or proposed utility drawings for right-of-way and easements.

A geotechnical investigation of the proposed pump station location will be conducted to support the design. A letter report will be provided to the City summarizing the investigation.

Task 2 – Permitting Services

The following permit applications required for this project will be prepared by the Engineer and submitted to the responsible regulatory agency:

- City of Tavares - Right-of-Way Utilization Permit / Site Plan Application
- Lake County – Right-of-Way Utilization Permit
- Florida Department of Transportation – Utility Permit
- Florida Department of Environmental Protection – Application for a Specific Permit to Construct PWS Components
- Florida Department of Environmental Protection - National Pollutant Discharge Elimination System Permit

The Engineer will communicate with each permitting agency and respond to Requests for Information (RFIs) in regard to each permit application. The Engineer will provide copies to the City of all correspondence and/or technical data supplied to the agencies in support of the permit applications. The City will make payments for the permit application fees.

The Engineer has verified a St. Johns River Water Management District environmental resource permit (ERP) is not required to construct this project.

A Project scientist will determine if a gopher tortoise survey and relocation is necessary; however, no endangered species have been observed. If during design or construction endangered species are present, the final 100% survey of the construction area, excavation of burrows, relocation of tortoises and the submission of the relocation report to Fish and Wildlife Conservation Commission (FWC) will be performed by a subcontractor under the supervision of The Engineer's certified Gopher Tortoise Agent for an additional fee.

Task 3 – Bidding Assistance

The Engineer will attend and participate in the pre-bid conference, record and prepare written responses for issuance to the bidders. Distribution of the construction contract documents (drawings and specifications) and addenda to bidders or other interested parties will be the responsibility of the City. The Engineer will prepare two (2) full size and four (5) half size bid drawing sets, six (6) sets of bid specifications and the full bid set in electronic PDF file format on a CD for distribution.

The City will receive and respond to all bidder's request for information (RFI) during the bid period. The Engineer will only respond to those written RFI's on which the City is requesting assistance. The City will then distribute the Engineer's response on these RFI's to all bidders through addenda.

The Engineer will review and develop bid tabulation from the bid packages provided from the prospective bidders. The Engineer will review the bid packages and produce a letter of recommendation for award to the apparent lowest and responsive bidder to the City.

Schedule

Engineer will commence with this scope of work upon execution of this Work Authorization by the Owner, which will constitute the Notice-to-Proceed (NTP). The project is not anticipated to be longer than six (6) months in duration to completion.

Fee

Engineer will perform the scope of work described above for a lump sum fee of **\$110,517.00**. Refer to Attachment A. The Engineer will bill monthly based on estimates of completion for the work performed under this scope of services.

Execution

This Work Authorization **ROYAL HARBOR BOOSTER PUMP STATION DESIGN, PERMITTING, AND BIDDING** shall be executed upon signed approval and acceptance below:

APPROVED BY:

CITY OF TAVARES

Signature

Date

Printed Name

Title

ACCEPTED BY:

MALCOLM PIRNIE, INC.

Signature

Date

Scott Shannon, P.E.
Printed Name

Title

CITY OF TAVARES
 ROYAL HARBOR PUMP STATION
 DESIGN, PERMITTING AND BIDDING
 Engineering Services Fee Estimate

Task No.	Task Description	Project Officer	Associate	Senior Project Engineer	Senior Project Scientist	Project Design Engineer	Senior Technician / CADD	Clerical	Total hrs	Total Labor	Expenses (Attachment B)	Total Labor Plus Expenses
		\$244.00	\$179.00	\$149.00	\$149.00	\$124.00	\$120.00	\$62.00				
1.0	Design of Pump Station	10	20	112	2	288	84	26	542	\$70,410.00	\$2,500.00	\$72,910.00
1.1	Design Memo	2	4	24	2	40	4	8		\$11,014.00		
1.2	90-percent design	4	8	56		176	56	6		\$39,668.00		
1.3	100-percent design	4	8	32		72	24	12		\$19,728.00		
2.0	Permitting	0	11	5	4	42	8	6	76	\$9,850.00	\$500.00	\$10,350.00
2.1	City of Tavares - ROW		2	1		8		1				
2.2	Lake County - ROW Utilization Permit		2	1		8		1				
2.3	FDOT - Utility Permit		2	1		8		1				
2.4	FDEP - Construction		2	1		8	4	1				
2.5	FDEP - NPDES		2	1		8	4	1				
2.6	SJRWMD - ERP Determination Letter		1			2		1				
2.7	FWC Commission - Gopher Tortoise Survey Determination				4							
3.0	Bidding Assistance	0	7	22	0	56	16	6	107	\$13,767.00	\$2,500.00	\$16,267.00
3.1	Pre-Bid Meeting and Preparation of Minutes of Meetings		4	8		12						
3.2	Preparation and Submittal of Bid Documents		2	2		16	8	2				
3.3	Assistance to City with Bidders RFI		2	8		16	8	2				
3.4	Bid Review and Recommendation		1	4		12		2				
	SUBTOTAL (Task Nos. 1-3)	10	38	139	6	386	108	38	725	\$94,027.00	\$5,500.00	\$99,527.00
	Subconsultants									\$10,990.00	\$0.00	\$10,990.00
	Surveying									\$8,490.00		
	Geotech									\$2,500.00		
	TOTAL (Task Nos. 1-3 and subconsultants)									\$105,017.00	\$5,500.00	\$110,517.00

THIS PAGE INTENTIONALLY LEFT BLANK



**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: March 6, 2013**

AGENDA TAB NO. 10

SUBJECT TITLE: CDBG Grant application for restrooms at Ingraham Park

OBJECTIVE: To authorize staff to apply for a Community Development Block grant (CDBG) in the amount of \$55,000.00 to build restrooms at Ingraham Park.

SUMMARY: The CDBG maximum allowable amount that can be requested during this funding cycle, which begins October 1, 2013, and ends September 20, 2014, is \$55,000.00. This grant is a 100% reimbursement funding source with no City match required.

However, it is estimated that the restrooms, built identically to the restrooms at Summerall Park, will cost approximately \$85,000.00 to construct.

If the city is awarded the full amount of \$55,000.00, it will be necessary to include an additional \$30,000.00 in the upcoming fiscal year to fully fund the project.

The grant application was made available to the city on February 19th and it is due on March 7th.

The construction of the restrooms will be advertised in a competitive bidding process.

This proposed restroom facility will replace the existing port-a-lets that have blighted this park for several years.

OPTIONS:

- 1) Authorize staff to apply for this CDBG grant
- 2) Do not authorize

STAFF RECOMMENDATION: Make a motion to authorize staff to apply for a Community Development Block grant (CDBG) in the amount of \$55,000.00 to build restrooms at Ingraham Park.

FISCAL IMPACT: n/a

LEGAL SUFFICIENCY: This item has met legal sufficiency.

THIS PAGE INTENTIONALLY LEFT BLANK



**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: March 6, 2013**

AGENDA TAB NO. 11

SUBJECT TITLE: Council to approve use of Fred Stover Sports Complex for a charity home run derby to benefit New Hope for Kids.

OBJECTIVE:

To seek council approval to waive the facility use fees for the use of Fred Stover Sports Complex by local UCF students to hold a community fundraiser for New Hope for Kids.

SUMMARY:

The City of Tavares was recently approached by students from UCF to hold a community fundraising event to benefit New Hope for Kids at our Fred Stover Sports Complex. The student's initiative is part of a class project in which a fundraising event must be created, promoted and administered by the representative students to benefit the local charity organization.

The group would like to use two fields at the facility on Friday evening, March 16, 2013 to hold a home run derby for kids in our community. All entry fees and gate fees generated from the event will be donated to the charity. Typically, facility fees for use of our complex for an event like this would equal \$100, but the students are requesting the facility use fee be waived for their program.

OPTIONS:

- 1) Approve the request to waive the facility fees.
- 2) Do not approve the request to waive the facility fees.

STAFF RECOMMENDATION:

n/a

FISCAL IMPACT:

n/a

LEGAL SUFFICIENCY:

n/a

Nilus Hanawalt
10847 Yale Cove Road
Leesburg, Florida 34788

February 25, 2013

Tavares Recreational Department
123 N. St. Clair Abrams Avenue
Tavares, Florida

Ladies and Gentlemen,

As a student of the University of Central Florida's College of Business Administration my team members and I have been tasked with raising funds for a local not for profit business entity. The charity that we are working with is New Hope for Kids, a charity designed to bring hope, healing and happiness to children and families suffering from grief, loss or life-threatening illnesses.

In order to raise funds for this charity my team members and I believe that holding a home run derby at the Fred Stover baseball complex for those currently playing in the Tavares Babe Ruth League would be an enjoyable and effective fundraising event. The event would be held on March 15, 2013 and sign ups would be held on Saturday, March 2. The planning and carrying out of the event would be completed by my team members and myself along with any volunteered assistance we can gather. The only things that we ask of the recreational division is for use of the fields and some materials such as baseballs and L-Screens, -and the rest will be completed by my project team.

As far as the actual execution of the event is concerned we are planning on charging a ten dollar entrance fee to any of those who wish to participate in the event. Those who plan on participating, however, must be between the ages of 8 and 12 as that is who the home run derby will be designed for. We are also going to charge a three dollar admission fee for those who want to watch the event. All rules and regulations regarding the actual home run derby have been formulated and are ready for implementation.

Sincerely,



Nilus Hanawalt

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: March 6, 2013

AGENDA TAB NO. 12

SUBJECT TITLE: Establishment of FY 2014 Broad Budget Priorities

OBJECTIVE: To establish the City Council's broad budget priorities for the City Administrator to use in developing the FY 2014 budget (October 1, 2013 through September 30, 2014).

SUMMARY: It has been the practice of the Council to set the broad budget priorities for the City Administrator to use as guiding principles in developing a budget that is commensurate with the Council's over all budgetary goals.

By way of background, the City operates seven (7) governmental operations as follows:

1. General Government (Revenues derived by property taxes, other taxes and fees)
2. Utilities - Water, Sewer & Reclaim (Revenues derived by fees – no property taxes)
3. Garbage Collection (Revenues derived from fees – no property taxes)
4. Storm Water (Revenues derived from fees – no property taxes)
5. Seaplane and Marina Enterprise (revenues derived from sales, rental income, general fund and CRA TIF Fund (Incremental property tax revenues within the CRA District).
6. Pavilion on the Lake (under construction, will open up in FY 14. Revenues derived from rental income and general fund)
7. Capital Projects. Revenues are derived from grants, impact fees, special tax revenues like "Infrastructure Sales Tax" and property taxes.

Attached to this summary are:

Exhibit A: Recent Historical Information Regarding the City Budget

Exhibit B: Future Budgetary Information

Exhibit C: Previous Budget & Staff Reductions

Exhibit D: Tavares by the numbers economic development department report

STAFF RECOMMENDATION: That Council discusses and then establishes broad budget priorities for the City Administrator to incorporate into the FY 2013 budgets for all funds including a discussion on:

1. Maintaining or not maintaining a similar level of service?
2. Adding or not adding new programs and services (ALS)?
3. Employee compensation and benefits?
4. The Non property tax supported operations (Utilities, Garbage, Storm Water)
5. Capital Projects (Public Safety Complex, Public Works Complex etc...)

FISCAL IMPACT: Impacts FY 2014 budget and millage rate

LEGAL SUFFICIENCY: This is legally sufficient.

Exhibit A

Recent Historical Information Regarding the City Budget

The economic conditions of the United States and Florida are beyond the control of Tavares. These economic conditions have affected all cities in Lake County. Each city has taken a different approach to dealing with these economic realities. Tavares took an approach of investing in itself by creating America's Seaplane City, developing a Seaplane base, marina, entertainment district, splash park for Children, adding 16 major events to the down town, developing the Pavilion on the Lake to host conferences, events and weddings, recruiting manufacturing companies (Sea Rey, Wipaire and ICON), attracting medical related companies (several outpatient surgical centers and medical offices), recruitment of sporting related business (Big House, Dragon Boating teams, expansion of baseball fields), restaurants, retailers, upgrading its antiquated water and sewer systems, adding reclaimed water to its inventory of product and services it offers, investing in freight and commuter rail infrastructure (Dora Canal Bridge, continuous welded tracks to Orlando), paving its down town dirt roads, paver bricking its dirt alleyways, refurbishing its gateway entrance roads (Alfred Street and Caroline street), improving its lakeside road (ruby street sidewalk, fencing, crosswalks, landscaping, parking), adding tourist related venues (train station and seaplane rides) and creating a business friendly environment by removing barriers to the private sector to encourage private investment in Tavares (new hotels, restaurants, retail, mixed use, assisted living). In addition, the city created an Economic Development Department to hand hold each and every investor's transactions and their relocations to the city as well as the elimination of Impact Fees and deferral of building permit fees.

The city has reaped the benefits of this approach including an unprecedented number of Grants obtained (\$20 million plus in grants), many business relocating to and starting up in Tavares: medical, seaplane manufacturing, hospitality, sporting, tourist related, specialty retirement communities, restaurants, and retail. As a result many jobs were and are being created and, millions of private sector dollars have been and continue to be invested in Tavares. All of this economic activity created a significant shifting of the tax burden associated with operating this city from the residents to the business community. **In summary, the economic conditions in Tavares are on the road to recovery in terms of business start-ups, jobs, and prosperity.**

The fruits of this Council's, staff's and citizens labor have not come without challenges including depleting revenues, increased costs and the use of reserves to balance the annual budget. While the City was investing in itself and experiencing economic recovery, it did it amongst the back drop of some very challenging realities. In addition to the natural increasing cost to maintain the same level of service, the city added services (seaplane base, marina, pavilion, 16 special events, rail, reclaimed water, street beatification/irrigating, Aesop's Park improvements, Ingraham park improvements, Wooton Park expansion, additional ball fields at Woodlea etc..). The City worked hard to eliminate redundancy and create a more fair and equitable cost sharing program for the services it provides by eliminating its Communications Center programmed for April 2013 and transferring that responsibility to the Sheriff who provides the same service for other cities in Lake County as well as the implementation of a Fire Assessment similar to that with Lake County imposes. Storm water fees were adjusted to be more in line with costs of that service and the property tax rate was decreased to a level necessary to balance the budget. Employees were provided a cost of living increase of 2.5% this fiscal year and a new Police Union was formed.

The positive economic conditions that Tavares is beginning to enjoy today did not materialize without a tremendous amount of hard work by the City Council and all of its employees, civic entrepreneurialship, calculated risks, fiscal challenges and budget cuts.

Exhibit B

Future Budgetary Information

1. **Utilities: Water, Sewer & Reclaim:** Council previously addressed adequate future funding for this program by developing a five (5) year rate study and then instituting an automatic Consumer Price Index (CPI) plus 1% annual rate increases. These automatic rate increases provide sufficient revenues to keep up with the increased cost of delivering utility services of water, sewer and reclaim. The rate study will be updated this year to ensure that rates are adequate to meet the costs of delivery of services. .
2. **Garbage Collection:** Council previously addressed adequate future funding for this program by adopting automatic CPI increase annually on the residential side and negotiating a new agreement on the commercial side with its commercial vender.
3. **Storm Water:** Council previously addressed adequate funding for this program by raising the rate last year from \$4.50 to \$5.50 per Equivalent Residential Unit (ERU) to keep up with increased cost of delivering the service and making the necessary improvements. It may be appropriate to add a CPI index to maintain service levels as was done with utilities and garbage collection.
4. **Seaplane base and Marina Enterprise:** It is anticipated that revenues from sales will keep up with the natural increased cost that occur with delivering products and services. The goal of this Enterprise is self sufficiency over the next three to five years.
5. **Pavilion On The Lake:** It is anticipated that the facility will open up some time during the FY 14 and therefore partial fiscal year expenses and revenues will be realized in the new fiscal year as identified in the previously presented business plan.
6. **Capital Improvement Projects:** The City Council previously developed a five year program (see attached). This plan will need to be updated based on what has occurred and what this Council desires the outcome to be for FY 14 and out years.
7. **General Fund:** At this early point in time, it is virtually impossible to predict with precision the actual revenue or expenses that will occur for next Fiscal Year 2014 (October 1, 2013 through September 30, 2014) because the city does not know:
 1. how much property values will decrease if any?.
 2. what the State shared revenues will be?
 3. what the increased cost for fuel, electricity, insurance etc.. will be?

However, "possible" scenarios for the purpose of starting the discussion on the Council's broad budget priorities based on staff following trends, receiving reports from the state and conducting research could result in the following possible budget scenario:

Revenues:

1. Property values decreasing by 3% as predicted by the County.
2. All other revenues increasing by a CPI of 2.5% over current year.

Expenses:

1. Operational expense increase by a CPI of 2.5%

2. ALS service being instituted in FY 14
3. Additional debt service coming on line for Pavilion
4. The deferred vehicle replacement program ending (new Police vehicles)

EXHIBIT C

PREVIOUS BUDGET & STAFF REDUCTIONS

Over the past five years, budget cuts have been addressed by a combination of the following:

- Lowering the operating budget
- Reduction in forces (RIF)
- Instituting furlough programs
- Increasing employee's contribution to healthcare cost
- Eliminating the employee merit program
- Reducing Overtime
- Reducing training
- Renegotiating vendor contracts
- Deferring capital equipment replacement (not replacing police vehicles, mowers, Fire engine, etc.)
- Mowing rights-of-way less frequently
- A reduction in operations and maintenance across the board
- Elimination of new programs, like the establishment of a Road Maintenance Department
- Millage rate adjustments
- Use of reserves

Personnel reductions included the following positions:

1. Assistant Police Chief (Major)
2. Captain
3. Lieutenant
4. 3 Police Officers
5. 8 Communications personnel planned for April this year
6. Executive Assistant to City Administrator
7. General Services Supervisor
8. Public Works Construction Coordinator/inspector
9. Public Works General Services Crew Foreman
10. Two Public Works Sanitation Driver
11. Public Works P.T. Staff Assistant
12. Community Development GIS Analyst
13. Community Development Administrative Assistant
14. Community Development Permitting Technician
15. ½ Community Development Building Inspector (contractual position)
16. Computer Services Director
17. Community Services Parks Maintenance Worker
18. Community Services Parks Supervisor
19. Community Services Library Youth Services Specialist
20. Utility Wastewater Treatment Plant Operator

- In the General Fund, during this period of time, the city added 1 Public Communications Director, 1 Part-time City Hall Receptionist, two ALS certified Fire Fighters and several reserve police officers.
- In the Sanitation Fund the city added one part – time Sanitation Staff Assistant.
- In the Seaplane Base and Marina Fund the city added four full-time employees and has four rotating part-time personnel.
- At the Splash Park, seven seasonal part-time employees are used during the summer splash park season.
- The Pavilion On The Lake will have 3 employees hired during the FY 14 time frame

EXHIBIT D

TAVARES BY THE NUMBERS Economic Development Department Report JANUARY 2013

SINCE APRIL 2010: TAVARES SEAPLANE BASE & MARINA

5,134 SEAPLANES HAVE LANDED AT TAVARES SEAPLANE BASE & MARINA

\$436,411 OF FUEL SALES

\$75,890 NET REVENUE AT THE PROP SHOP

71,524 SPLASH PARK PATRONS

SINCE OCTOBER 2011

30,000 PLUS ORANGE BLOSSOM CANNONBALL PASSENGERS

RESIDENTIAL/COMMERCIAL PERCENTAGES OF CITY TAX BASE

IN 2005, THE TAX BASE IN TAVARES WAS 80% RESIDENTIAL AND 20% COMMERCIAL. CITY COUNCIL IN 2007 SET A GOAL OF A TAX BASE OF 60% RESIDENTIAL AND 40% COMMERCIAL.

IN 2012, THE TAX BASE WAS 65% RESIDENTIAL AND 35% COMMERCIAL.

IMPACT FEE WAIVER PROGRAM – 2010-2012

IN JANUARY 2010, THE CITY BEGAN AN IMPACT FEE WAIVER PROGRAM FOR ALL CITY IMPACT FEES. IN THE FIRST THREE YEARS THE CITY WAIVED IMPACT FEES TOTALLING \$2.3 MILLION RESULTING IN NEW CONSTRUCTION VALUED AT \$52.6 MILLION OF WHICH 51% WAS FOR COMMERCIAL CONSTRUCTION. EACH DOLLAR OF IMPACT FEE WAIVED RESULTED IN \$22.94 ON NEW CONSTRUCTION VALUE.

2012 CONSTRUCTION IN TAVARES

IN 2012 THE CITY ISSUES 57 SINGLE FAMILY PERMITS WHICH WAS 5 MORE TOTAL PERMITS THAN HAD BEEN ISSUED IN THE PREVIOUS 3 CALENDAR YEARS.

IN 2012 THE VALUE OF COMMERCIAL PERMITS WAS \$31.1 MILLION WHICH WAS AGAIN MORE THAN THE TOTAL VALUE OF COMMERCIAL PERMITS ISSUED IN THE PREVIOUS 3 CALENDAR YEARS.

IN 2012 THE TOTAL VALUE OF BUILDING PERMITS ISSUED WAS \$46.6 MILLION WHICH WAS A 6 YEAR HIGH EXCEEDING THE 2007 HIGH LEVEL BY ALMOST \$5 MILLION.

OTHER ACTIVITIES

BETWEEN 2007 AND 2012, THE CITY HAS GONE FROM 4 TO 16 PLUS MAJOR EVENTS AT WOOTON PARK

SINCE 2007, 24 PLUS NEW BUSINESSES INCLUDING 9 NEW RESTAURANTS HAVE OPENED IN DOWNTOWN TAVARES. ONE NEW HOTEL HAS OPENED WITH A SECOND HOTEL SLATED TO OPEN IN THE SPRING OF 2013.

Sunday, August 09, 2012

CITY OF TAVARES



2013

Five – Year Capital Improvement Plan

**For the Current Fiscal Year
And Fiscal Years 2013, 2014, 2015, 2016 & 2017
Including FY 2012, the current year**



**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**



**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY
OVERVIEW OF REQUESTED PROJECTS**

CAPITAL PROGRAM DEFINED

The Government Finance Officer's Association defines "capital assets" as assets of significant value and having a useful life of several years. Capital assets are also called fixed assets. A "Capital Improvement Program" is a plan for capital expenditures to be incurred each year over a fixed period of several years (usually five or six) setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of paying for those expenditures.

SUMMARY OF RECOMMENDED PROJECTS

The proposed 2012-2017 (including the current fiscal year) includes 145 Capital Projects (including capital equipment) with a total value of \$161,116,893. The following represents the percentage of total funding that each defined category will need allocated: Beautification .9%, Economic Development 41.1%, Public Buildings & Facilities 7.0%, Parks & Recreation 11.2%, Transportation Improvements 9.1%, Potable Water Facilities 11.1%, Reuse Water 4.0%, Wastewater Facilities 10.1%, Solid Waste Collections .6%, Stormwater 4.1%, and General Government Capital Equipment .7%.

Twenty-five (28) Revenue Sources have been identified as possible funding sources utilizing five types of financing options: pay-as-you-go, debt issuance, capital lease, grants, and mixed (a combination of several funding sources).

The City of Tavares has implemented an Economic Development initiative in 2007 which includes an Economic Development Department with a grant writing component which has enhanced the City's ability to secure various grant funding opportunities.

SUMMARY OF MAJOR PROGRAMS

The following table presents a summarized breakdown of the costs of the various projects recommended for funding categorized by major category for each of the five years covered by the Capital Improvement Program.

Table 1 Capital Improvement Program 2011/12 - 2015/17		Summary of Recommended Capital Projects by Function						
Program		2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Total
1	Beautification	41,765	-	556,116	350,000	350,000	100,000	1,397,881
2	Economic Development	2,507,500	11,069,236	10,776,650	26,316,650	15,250,000	250,000	66,170,036
3	Public Buildings & Facilities	10,000	995,000	7,178,668	671,667	2,066,667	386,666	11,308,668
4	Parks & Recreation	1,870,991	2,048,680	2,655,500	11,529,000	-	-	18,104,171
5	Transportation	566,187	2,586,940	6,233,075	3,967,729	1,311,465	10,000	14,675,396
6	Water Facilities & Improvements	274,078	5,624,955	6,164,878	2,944,000	2,944,000	-	17,951,911
7	Wastewater Facilities & Improvements	383,600	4,411,637	5,102,265	3,714,680	2,606,980	-	16,219,162
8	Water Reuse/Reclamation	2,515,848	4,002,974	-	-	-	-	6,518,822
9	Solid Waste	354,000	-	322,500	50,000	-	285,000	1,011,500
10	Stormwater	314,939	3,730,000	440,000	200,000	2,000,000	-	6,684,939
11	General Government	63,760	133,405	538,242	277,000	10,000	52,000	1,074,407
Total Programs		\$ 8,902,668	\$ 34,602,827	\$ 39,967,894	\$ 50,020,726	\$ 26,539,112	\$ 1,083,666	\$ 161,116,893

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

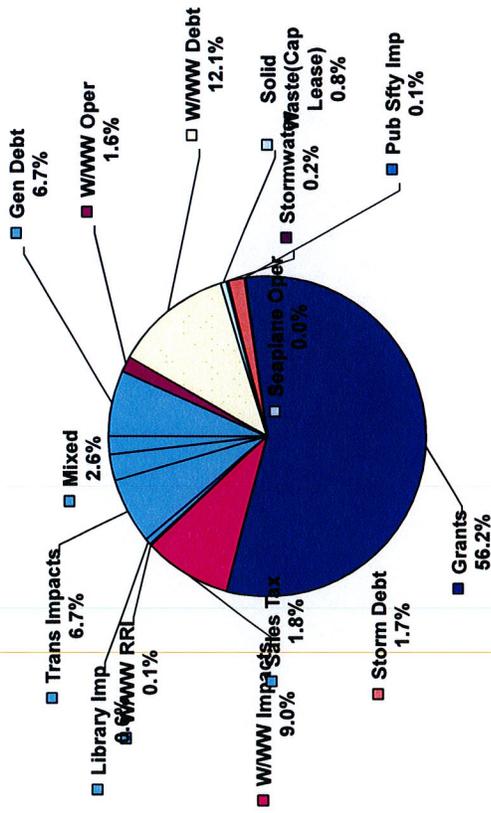
Table 2
Capital Improvement Program
2011/12 - 2015/17
Schedule of Capital Projects by Recommended Funding Source

Funding Source	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Total
1 General ⁴							
2 General Long Term Debt ²	Pay-as-you-go	General Oper	\$ 104,260	\$ 193,451	\$ 1,094,235	\$ 769,729	\$ 2,295,140
3 Water/Wastewater	Debt	General Debt	1,491,800	4,713,036	7,386,250	-	13,591,086
4 State Revolving Loan Fund/USDA ¹	Pay-as-you-go	W/WW Oper	407,678	692,082	1,664,073	28,500	2,808,333
5 Stormwater Debt	Debt	W/WW Debt	2,072,460	3,295,727	-	-	5,368,187
6 USDA Subsidized Loans	Debt	STORM DEBT	-	2,603,000	-	-	2,603,000
7 Capital Lease	USDA	USDA	-	6,651,110	6,651,110	-	13,302,220
8 Solid Waste	Capital Lease	Capital Lease	645,000	-	322,500	50,000	1,302,500
9 Stormwater	Pay-as-you-go	Solid Waste Oper	14,000	-	-	-	14,000
10 Police & Fire Impact Fees	Pay-as-you-go	Stormwater Oper	64,939	27,000	195,000	-	286,939
11 Infrastructure Sales Tax	Pay-as-you-go	Pub Sfty Imp	10,000	110,000	-	-	120,000
12 Grants	Pay-as-you-go	Sales Tax	328,203	115,074	800,000	850,000	2,843,277
14 Lake County CDBG	Grants	Grants	-	2,746,700	6,146,650	34,395,650	64,589,000
15 FRDAP Grants	Grants	Grants	54,065	52,500	-	-	106,565
16 FDOT - FL Dept of Transportation	Grants	Grants	975,000	5,875,000	4,600,000	1,500,000	16,050,000
17 Lake County Board of County Commission	Grants	Grants	1,394,883	-	-	4,600,000	16,050,000
18 Florida Central Rail Road	Grants	Grants	128,500	-	-	-	1,394,883
19 Federal Rail Administration	Grants	Grants	-	1,100,000	1,100,000	-	128,500
20 Lake County Water Authority - LCWA	Grants	Grants	-	-	-	-	2,200,000
21 FBIP - Florida Boating & Improvement Grant	Grants	Grants	112,500	-	-	-	112,500
22 Water/Wastewater Impacts ³	Pay-as-you-go	W/WW Impacts	53,500	-	2,951,960	4,630,180	3,534,980
23 Water/Wastewater Renewal & Replacement	Pay-as-you-go	W/WW RR&I	100,000	2,638,000	-	-	13,855,120
24 Lake County Library Impacts	Pay-as-you-go	Ltd Impacts	150,000	55,400	-	-	205,400
25 Lake County Trans Impacts	Pay-as-you-go	Tran Impacts	-	-	5,000,000	346,667	1,000,000
26 ST. Johns River Water Management District	Grants	Grants	443,388	707,247	-	-	10,303,227
27 Mixed (various funding sources to be determined)	Mixed	Mixed	49,285	517,500	2,056,116	350,000	1,150,635
28 Seaplane Operations	Pay-as-you-go	Seaplane Oper	-	10,000	-	-	3,922,881
Total Funding Sources			\$ 8,902,668	\$ 34,602,827	\$ 39,967,994	\$ 50,020,726	\$ 28,539,112
							\$ 1,083,666
							\$ 161,116,893

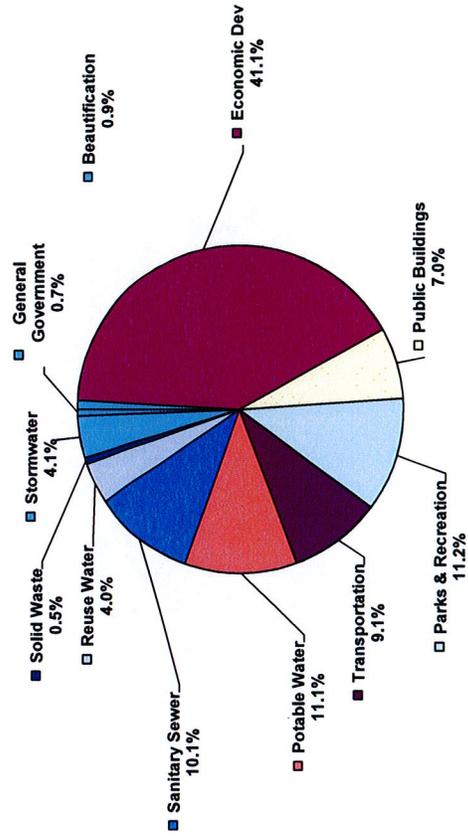
¹Woodlea Sports Project has been included with grant funding in the above table as needed debt for this project may not be sustainable with current revenue constraints
²Impact Fees will be used to offset debt service obligations for the SRF projects, therefore W/WW impact projects may need to be held until sufficient resources exist
³Impact Fee Projects listed above have not been included in the fund schedule for expenditures for Water/Wastewater as funding will need to be determined on a year to year basis due to debt and cash flow variables

CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY

FUNDING SOURCE SUMMARY



FIVE-YEAR CAPITAL CATEGORY PERCENTAGES



**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**



**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

Table 3
Capital Improvement Program
2011/12 - 2015/17
Schedule of Capital Projects by Recommended Funding Source

No.	Program	Dept	Funding	Status	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Total
Beautification											
2	Streetscape Design Manual (2e)	5901	MIXED	OG	-	-	-	-	-	-	-
75	Kiosks for Wayfinding	5901	SALES TAX	OG	-	-	-	-	-	-	-
2	Streetscape Improv on-going(3d)	5901	MIXED	OG	-	-	500,000	250,000	250,000	-	1,000,000
3	Gateways (ongoing) (3h)	5901	MIXED	OG	41,765	-	56,116	100,000	100,000	100,000	397,881
	Total Beautification				\$ 41,765	\$ -	\$ 556,116	\$ 350,000	\$ 350,000	\$ 100,000	\$ 1,397,881
Economic Development											
9	Tavares Square Const Docs(2c)	5901	MIXED	F	-	-	-	-	250,000	250,000	500,000
9	Tavares Square Const (3f) - property purchase	5901	MIXED	F	-	-	1,500,000	-	-	-	1,500,000
58	Mainstreet Traffic Circle	5901	LCBCC	F	1,200,000	-	-	-	-	-	1,200,000
53	Freight Village-Prelim & Conceptual Design	5901	GRANTS	F	-	-	75,000	-	-	-	75,000
53	Freight Village (Rail Village)	5901	GRANTS	F	-	-	-	5,970,000	-	-	5,970,000
55	Parking Garage - 2nd Dwntrwn (2d) surf design	5901	GRANTS	F	-	-	75,000	-	-	-	75,000
55	Parking Garage - 2nd Dwntrwn (2d) surf const	5901	GRANTS	F	-	-	750,000	-	-	-	750,000
55	Parking Garage - 2nd Dwntrwn (2d) multi-story	5901	GRANTS	F	-	-	-	15,000,000	15,000,000	-	30,000,000
56	Railroad Station - internal borrowing	5901	GEN DEBT	F	-	300,000	-	-	-	-	300,000
56	Railroad Station - Chamber Contribution	5901	MIXED	F	7,500	142,500	-	-	-	-	150,000
57	Bury Downtown Elec Lines	5901	GRANTS	F	-	-	750,000	-	-	-	750,000
76	Dora Canal RR Bridge	5901	GEN	OG	84,000	-	-	-	-	-	84,000
76	Dora Canal RR Bridge	5901	LCWA	P	112,500	-	-	-	-	-	112,500
76	Dora Canal RR Bridge	5901	FDOT	P	975,000	-	-	-	-	-	975,000
76	Dora Canal RR Bridge	5901	FCRR	P	128,500	-	-	-	-	-	128,500
143	Commuter Rail Study (Tavares Match)	5901	GEN	P	-	35,000	-	-	-	-	35,000
143	Commuter Rail Study (State Portion)	5901	FDOT	P	-	1,275,000	-	-	-	-	1,275,000
143	Commuter Rail Study (Counties, Cities Match)	5901	GRANTS	P	-	390,000	-	-	-	-	390,000
54	Railroad Continuous Welded Track	5901	GEN	F	-	80,000	80,000	-	-	-	160,000
54	Railroad Continuous Welded Track	5901	FRA	F	-	1,100,000	1,100,000	-	-	-	2,200,000
54	Railroad Continuous Welded Track (Various Cities & Counties)	5901	GRANTS	F	-	746,700	746,650	746,650	-	-	2,240,000
54	Railroad Continuous Welded Track	5901	FDOT	F	-	4,600,000	4,600,000	4,600,000	-	-	13,800,000
231	Wootton Park Expansion - Land Purchase	5901	GEN DEBT	OG	-	2,400,036	-	-	-	-	2,400,036
231	Wootton Park Expansion	5901	GRANTS	OG	-	-	200,000	-	-	-	200,000
231	Wootton Park Expansion	5901	GEN DEBT	OG	-	-	900,000	-	-	-	900,000
	Total Economic Development				\$ 2,507,500	\$ 11,069,236	\$ 10,776,650	\$ 26,316,650	\$ 15,250,000	\$ 250,000	\$ 66,170,036
Public Buildings & Facilities											
5	Pub Safety Facility - Prelim Design Phase 1	2201/2101	GRANTS	F	-	173,250	-	-	-	-	173,250
5	Pub Safety Facility - Prelim Design Phase 1	2201/2101	PUB SFTY IMP	O	-	57,750	-	-	-	-	57,750
5	Pub Safety Facility - Design	2201/2101	GRANTS	O	-	326,750	-	-	-	-	326,750
5	Pub Safety Facility - Design	2201/2101	PUB SFTY IMP	O	-	52,250	-	-	-	-	52,250
5	Pub Safety Facility - Design Phases 2 & 3	2201/2101	MIXED	O	-	375,000	-	-	-	-	375,000
5	Pub Safety Facility - Land Acquisition	2201/2101	SALES TAX	C	-	-	-	-	-	-	-
5	Pub Safety Facility - Const	2201/2101	GRANTS	F	-	-	500,000	-	-	-	500,000
5	Pub Safety Facility - Const	2201/2101	GEN DEBT	F	-	-	6,486,250	-	-	-	6,486,250
143	Lighted Sign Board	2101	PUB SFTY IMP	P	10,000	-	-	-	-	-	10,000
59	Public Works Facility - Design Phase 1	4101	GRANTS	F	-	-	30,000	-	-	-	30,000
59	Public Works Facility - Design Phase 2	4101	GRANTS	F	-	-	-	200,000	-	-	200,000
59	Public Works Facility - Const	4101	GRANTS	F	-	-	-	-	1,800,000	-	1,800,000
6	Library Facility Expansion	7101	LC LIB IMPACTS	F	-	-	-	346,667	266,667	386,666	1,000,000
7	City Hall Roof Replacement	4101	GEN	F	-	-	87,418	-	-	-	87,418
235	City Facility A/C Upgrades	4101	GEN	OG	-	-	-	50,000	-	-	50,000
238	Public Works Work Barn Renovations	4101	GEN	OG	-	-	-	75,000	-	-	75,000
239	Public Works Generator Backup - 125KV	4101	GEN	OG	-	-	75,000	-	-	-	75,000
228	Marina Equipment	4304	SEAPLANE OPER	OG	-	1,500	-	-	-	-	1,500
	Total Public Buildings & Facilities				\$ 173,250	\$ 11,069,236	\$ 10,776,650	\$ 26,316,650	\$ 15,250,000	\$ 250,000	\$ 66,170,036

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

Table 3
Capital Improvement Program
2011/12 - 2015/17
Schedule of Capital Projects by Recommended Funding Source

No. Program	Dept	Funding	Status	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Total
Public Buildings & Facilities Cont'd										
229 Operations Radio	4304	SEAPLANE OPER	OG	-	3,500	-	-	-	-	3,500
230 Power Boxes - 2	4304	SEAPLANE OPER	OG	-	5,000	-	-	-	-	5,000
Total Public Buildings & Facilities				\$ 10,000	\$ 995,000	\$ 7,178,668	\$ 671,667	\$ 2,066,667	\$ 386,666	\$ 11,308,668
Parks & Recreation										
61 Aesop Pk - Security Cameras	7201	GEN	OG	6,000	-	-	-	-	-	6,000
60 Aesop Park - Land Acquisition	7201	GRANTS	F	-	-	-	594,000	-	-	594,000
12 Replace Dugouts at Stover	7201	SALES TAX	F	-	-	-	100,000	-	-	100,000
62 Replace Fencing at Stover Park-Const	7201	GRANTS	F	-	-	200,000	-	-	-	200,000
13 Floating Docks at TRP	7201	SALES TAX	OG	25,290	-	-	-	-	-	25,290
13 Floating Docks at TRP	7201	FIBP	OB	53,500	-	-	-	-	-	53,500
63 St. Clair Abram House Acquisition	7201	GRANTS	F	-	-	-	535,000	-	-	535,000
136 Bleachers for the Woodlea Ballfields	7201	GEN	OG	-	-	30,000	-	-	-	30,000
137 Flagpole & Lights at Cemetery	7201	GEN	OG	-	-	3,000	-	-	-	3,000
138 Resurface Basketball Courts	7201	SALES TAX	OG	-	35,680	-	-	-	-	35,680
139 Outdoor Movie Screen/System	7201	GEN	OG	-	-	16,000	-	-	-	16,000
140 RecPro Software	7201	GEN	OG	-	-	15,000	-	-	-	15,000
141 Inflatable Acoustic Band Shell	7201	GEN	OG	-	-	12,000	-	-	-	12,000
142 F-250 4x2 Trucks (2)	7201	GEN	OG	-	-	43,000	-	-	-	43,000
146 Windscreens for Tennis Courts	7201	GEN	OG	-	-	2,000	-	-	-	2,000
147 Golf Cart	7201	GEN	OG	-	-	1,500	-	-	-	1,500
144 PA Sound System	7201	GEN	OG	2,500	-	-	-	-	-	2,500
148 Resurface Tennis Courts at Aesop's Park	7201	GEN	OG	-	-	8,000	-	-	-	8,000
241 Replace/Renovate Docks at Nature Park	7201	GEN	OG	-	-	150,000	-	-	-	150,000
242 Renovate/Update/Construct Woodton Pk Restrooms	7201	GEN	OG	-	-	-	300,000	-	-	300,000
145 Seaplane Base/Woodton Park Pavilion	7201	GEN DEBT	OG	1,287,000	-	-	-	-	-	1,287,000
145 Seaplane Base/Woodton Park Pavilion	7201	GEN DEBT	OG	-	2,013,000	-	-	-	-	2,013,000
15 Woodlea Sports Complex	7201	SALES TAX	OG	301,818	-	-	-	-	-	301,818
16 Woodlea Sports Complex	7201	LCBCC	OG	194,883	-	-	-	-	-	194,883
15 Woodlea Sports Complex	7201	FRDAP GRANT	F	-	-	-	1,500,000	-	-	1,500,000
Total Parks & Recreation				\$ 1,870,991	\$ 2,048,680	\$ 2,555,600	\$ 11,529,000	\$ -	\$ -	\$ 18,104,171
Transportation										
17 Sidewalks	4101	GEN	OG	3,000	5,000	33,075	34,729	36,465	-	112,269
17 Sidewalks	4101	CDBG	OG	54,065	52,500	-	-	-	-	106,565
77 Street Sign Replacement	4101	GEN	F	-	-	10,000	10,000	10,000	10,000	40,000
200 Todd Wey Cul-de-Sac	4101	GEN	F	-	19,440	-	-	-	-	19,440
19 Alleyway Improvements	4103	SALES TAX	OG	1,095	-	-	-	-	-	1,095
19 Alleyway Improvements	4103	GEN DEBT	OG	52,000	-	-	-	-	-	52,000
19 Alleyway Improvements (3g)	4103	GRANTS	F	-	10,000	150,000	150,000	500,000	-	800,000
21 Ruby St Doc & Perm (2b) Pre Design/Sidwks	5901	GRANTS	F	-	-	-	-	-	-	10,000
22 Alfred Street (2f)	5901	TRAN IMPACTS	OG	303,227	-	-	-	-	-	303,227
22 Alfred Street (3c) - Construction	5901	GEN DEBT	OG	152,800	-	-	-	-	-	152,800
8 Ruby Street Design (2a)	5901	TRAN IMPACTS	OG	-	2,500,000	5,000,000	2,500,000	-	-	10,000,000
21 Ruby Street Design (3e)	5901	GRANTS	F	-	-	250,000	-	-	-	250,000
238 Road Shipping	4101	GEN	OG	-	-	15,000	500,000	-	-	500,000
240 Traffic Signal LED Conversions	4101	GEN	OG	-	-	8,000	15,000	15,000	-	45,000
65 Road Paving Improvements	4103	GEN	OG	-	-	17,000	8,000	-	-	16,000
Total Transportation				\$ 566,187	\$ 2,586,940	\$ 6,233,075	\$ 3,967,729	\$ 1,311,465	\$ 10,000	\$ 14,675,396

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

Table 3
Capital Improvement Program
2011/12 - 2015/17
Schedule of Capital Projects by Recommended Funding Source

No.	Program	Dept	Funding	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Total
Water Facilities & Improvements										
67	Consumptive Use Permit	3301	WWWW	OG	200,000	-	-	-	-	325,000
26	Distrib Relocations & Upgrades - ??	3301	WWWW	F	145,000	1,155,000	-	-	-	1,300,000
27	Distribution Expansion - ??	3301	IMPACTS	F	1,888,000	944,000	944,000	944,000	-	4,720,000
28	Alfred Street Upgrades & CRA Upgrades	3301	USDA LOAN	F	3,325,555	3,325,555	-	-	-	6,651,110
29	Alternative Potable Water Supply	3301	IMPACTS	F	-	350,000	-	-	-	350,000
29	Alternative Potable Water Supply	3301	GRANTS	F	-	-	2,000,000	2,000,000	-	4,000,000
153	Pole Bam - internal office enclosure central a/c	3301/3302	WWWW	F	-	10,000	-	-	-	10,000
154	Dell ATG & Docking Station - Grid Map/Line Loc	3302	WWWW	F	-	5,323	-	-	-	5,323
155	Plant #1 High Service Pump #3	3301	WWWW	OG	37,173	-	-	-	-	37,173
156	Plant #4 12" Mag-Effluent Meter	3301	WWWW	OG	4,755	-	-	-	-	4,755
157	Plant #1 - High Service Pump and Motor	3301	WWWW	OG	11,000	-	-	-	-	11,000
158	Plant #4 - High Service Pump and Motor	3301	WWWW	OG	8,000	-	-	-	-	8,000
208	Computer Treatment Inventory Software (H.T.E)	3301	WWWW	OG	5,550	-	-	-	-	5,550
209	Pole Bam for Storage - shared with distribution div	3301	WWWW	OG	2,500	-	-	-	-	2,500
210	Plant #4 - High Service Pump and Motor	3301	WWWW	OG	2,000	-	-	-	-	2,000
211	Plant #4 - Air Conditioner Replacement	3301	WWWW	OG	12,000	-	-	-	-	12,000
212	Plant #4 - Roof Replacement	3301	WWWW	OG	15,000	-	-	-	-	15,000
159	Pipe Locators	3302	WWWW	OG	12,100	-	-	-	-	12,100
160	Fire Hydrant Replacement Program	3302	WWWW	OG	5,100	-	-	-	-	5,100
161	Valve Replacement Program	3302	WWWW	OG	2,500	1,500	-	-	-	4,000
162	6", 8", & 10" Insertion Valves	3302	WWWW	OG	20,000	-	-	-	-	20,000
163	Fire Hydrants - Business & Property Protection	3302	WWWW	OG	3,400	-	-	-	-	3,400
164	Valve Installation Program	3302	WWWW	OG	3,000	1,500	-	-	-	4,500
165	Design - Proposed Water Line Ext - SR 19	3302	WWWW	OG	13,350	-	-	-	-	13,350
166	Design - Proposed Water Line Ext - Alfred St.	3302	WWWW	OG	13,350	-	-	-	-	13,350
167	Design - Proposed Water Line Ext - Nightingale	3302	WWWW	OG	13,350	-	-	-	-	13,350
244	Royal Harbor Pressure Improvements	3302	WWWW	OG	-	375,000	-	-	-	375,000
213	Wacker Packer Replacement	3302	WWWW	OG	1,900	-	-	-	-	1,900
214	5" & 8" Insertion Valves	3302	WWWW	OG	13,000	-	-	-	-	13,000
215	Computer Treatment Inventory Software (H.T.E)	3302	WWWW	OG	550	-	-	-	-	550
216	Envista Computer Software - GIS	3302	WWWW	OG	5,000	-	-	-	-	5,000
87	TOKAY Line to H.T.E. (possible roll over)	3302	WWWW	F	-	2,500	-	-	-	2,500
Total Water Facilities & Improvements					\$ 274,078	\$ 5,624,955	\$ 2,944,000	\$ 2,944,000	\$ -	\$ 17,951,911
Wastewater Facilities & Improvements										
69	Lake Francis Infra Upgrades- Ph 1 of 3	3504	WWWW RR&I	F	150,000	-	-	-	-	150,000
70	Lift Station Fencing	3504	WWWW	OG	-	18,750	-	-	-	18,750
71	Odor Control for Lift Stations	3504	WWWW	OG	-	16,000	16,000	16,000	-	48,000
123	Additional Digester for Plant	3501	IMPACTS	OG	100,000	-	-	-	-	100,000
184	Digester Blower	3501	WWWW	OG	-	45,000	-	-	-	45,000
185	Replace Motors, Pumps - Woodlea & Caroline	3501	WWWW	OG	-	36,000	-	-	-	36,000
186	Ethernet Switches for SCADA	3501	WWWW	OG	-	3,000	-	-	-	3,000
218	BFP Conveyor Belt - Replace Belt Press	3501	WWWW	OG	-	20,000	-	-	-	20,000
219	Replace Ceritic Prog/Sensor	3502	WWWW	OG	14,000	-	-	-	-	14,000
187	Oil & Grease Analyzer for FOG Program	3503	WWWW	OG	8,500	-	-	-	-	8,500
219	4700FR Composite Sampler for Coll Influent	3503	WWWW	OG	6,050	-	-	-	-	6,050
220	In-Line TSS Analyzer for WWTP Re-Use Backup	3503	WWWW	OG	6,082	-	-	-	-	6,082
221	SC200 Controller & PH Sensor for WWTP	3503	WWWW	OG	3,300	-	-	-	-	3,300
222	Tri-Lab 8700 PH/EP/IP Autotitrator with Burette	3503	WWWW	OG	-	13,000	-	-	-	13,000
223	Replace 1996 F150 Vehicle #808	3501	WWWW	OG	-	25,000	-	-	-	25,000
224	Replace Boom Truck-Vehicle #812	3504	WWWW	OG	-	74,500	-	-	-	74,500
188	Lift Station Pannels - CRA LS 1, 3, 18	3504	WWWW	OG	-	45,000	-	-	-	45,000
189	Spare Pumps for Lift Stations	3504	WWWW	OG	15,000	-	-	-	-	55,000

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

Table 3
Capital Improvement Program
2011/12 - 2015/17
Schedule of Capital Projects by Recommended Funding Source

No.	Program	Dept	Funding		2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Total
Wastewater Facilities & Improvements Cont'd											
216	Envista Computer Software - GIS	3501	WWWW	OG	-	5,000	-	-	-	-	5,000
216	Envista Computer Software - GIS	3504	WWWW	OG	-	5,000	-	-	-	-	5,000
218	Vac Truck Nozzles & Hoses	3504	WWWW	OG	-	6,000	-	-	-	-	6,000
217	Lift Station Towers for LS Communication	3504	WWWW	OG	-	9,250	-	-	-	-	9,250
190	Electrical Control Panels for Lift Stations - 2	3504	WWWW	OG	12,000	-	-	-	-	-	12,000
191	Monitoring Wells #8, #10 & #11 Casing	3503	WWWW	OG	1,600	-	-	-	-	-	1,600
192	SCADA Panels for Lift Stations - 6	3504	WWWW	OG	90,000	-	-	-	-	-	90,000
192	SCADA Panel Installation	3504	WWWW	OG	15,000	-	-	-	-	-	15,000
28	Airfed Street Upgrades & CRA Upgrades	3504	USDA LOAN	F	-	3,325,555	3,325,555	-	-	-	6,651,110
225	Upgrade Homer Force Main - Add Capacity	3501	IMFACTS	OG	-	750,000	-	-	-	-	750,000
226	12" Water Main - Main St. & Disston Ave	3501	WWWW/RR&I	OG	-	10,400	-	-	-	-	10,400
227	Digester Blower Replacement	3501	WWWW/RR&I	OG	-	45,000	-	-	-	-	45,000
45	Wastewater Collection & Trans	3501	IMFACTS	F	-	-	1,381,960	690,980	690,980	-	2,763,920
45	Woodlea WWTF Expansion	3501	IMFACTS	F	-	-	276,000	2,995,200	1,900,000	-	5,171,200
47	SCADA Systems	3501	WWWW	F	-	-	-	-	-	-	-
Total Wastewater Facilities & Improvements					\$ 383,600	\$ 4,411,637	\$ 5,102,265	\$ 3,714,680	\$ 2,606,980	\$ 16,219,162	\$ 16,219,162
Reuse/Reclaim Water											
46	Reclaimed Water Project - Phase 1	3502	SRF	OG	2,072,460	518,115	-	-	-	-	2,590,575
46	Reclaimed Water Project - Phase 1	3502	SUR/MD	OG	443,388	110,847	-	-	-	-	554,235
46	Reclaimed Water Project - Phase 2 & 3	3502	SRF	OG	-	2,777,612	-	-	-	-	2,777,612
46	Reclaimed Water Project - Phase 2 & 3	3502	SUR/MD	OG	-	596,400	-	-	-	-	596,400
46	Reclaimed Water Infrastructure - Phase 4 & 5	3502	SRF	OG	-	-	-	-	-	-	-
Total Reclaimed/Reuse					\$ 2,515,848	\$ 4,002,974	\$ -	\$ -	\$ -	\$ -	\$ 6,518,822
Solid Waste											
48	Garbage Trucks/Equip Vehicles	3401	CAPITAL LEASE	OG	340,000	-	322,500	-	-	-	997,500
168	Ruby Street Garbage Enclosure	3401	SOLID WASTE	OG	14,000	-	-	50,000	-	285,000	349,000
Total Sanitation					\$ 354,000	\$ -	\$ 322,500	\$ 50,000	\$ -	\$ 285,000	\$ 1,011,500
Stormwater											
149	Street Sweeper	3801	CAPITAL LEASE	OG	250,000	-	-	-	-	-	250,000
205	Vac Truck Nozzles	3801	STORMWATER	OG	-	8,000	-	-	-	-	8,000
206	Vac Truck Tubes	3801	STORMWATER	OG	-	4,000	-	-	-	-	4,000
150	Boom Mower	3801	STORMWATER	F	-	-	150,000	-	-	-	150,000
151	Dump Truck	3801	STORMWATER	F	-	-	45,000	-	-	-	45,000
207	Todd Way Cul-de-Sac at Imperial Terr	3801	STORMWATER	F	-	15,000	-	-	-	-	15,000
152	Fox Run North Drainage	3801	GRANTS	F	-	-	220,000	-	-	-	220,000
74	Lake Francis Stormwater Upgrades	3801	GRANTS	F	-	-	25,000	-	-	-	25,000
49	Downtown Drainage Projects - Phase 1	3801	GRANTS	F	-	1,100,000	-	-	2,000,000	-	3,100,000
49	Downtown Drainage Projects - Phase 1	3801	GRANTS	F	-	2,603,000	-	-	-	-	2,603,000
51	Fox Run Drainage	3801	STORM DEBT	F	64,939	-	-	-	-	-	64,939
Total Stormwater					\$ 314,939	\$ 3,730,000	\$ 440,000	\$ 200,000	\$ 2,000,000	\$ -	\$ 6,684,939
General Government											
127	Employee Clinic - HR	1701	GEN	OG	-	-	-	-	-	-	246,000
128	Digital Imaging System - City Clerk	1601	GEN	OG	-	-	30,000	-	-	-	30,000
129	Microfilm Equip for Records Room	1601	GEN	OG	-	-	5,000	-	-	-	5,000
130	Dehumidifier for Records Storage Room	1601	GEN	OG	-	-	5,000	-	-	-	5,000
169	Agenda Management Software	1601	GEN	OG	-	-	1,000	-	-	-	1,000
170	Upgrade DCCR2 Council Chambers Recording	1601	GEN	OG	-	-	4,000	-	-	-	4,000
171	UB Line Printer Replacement	1301	GEN	OG	-	-	6,600	-	-	-	6,600

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

Table 3
Capital Improvement Program
2011/12 - 2015/17
Summary of Recommended Capital Projects by Function

No.	Program	Dept	Funding	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Total
General Government Cont'd										
172	Mobile Lite Filing Solution	1301	GEN	-	-	8,000	-	-	-	8,000
173	Meter Reading Mobile Computer	1301	GEN	-	-	1,500	-	-	-	1,500
174	Meter Reading System Upgrade	1301	GEN	-	-	9,950	-	-	-	9,950
175	Carpet for Finance Department	1301	GEN	-	-	6,000	-	-	-	6,000
176	Rate Software	1301	GEN	-	-	1,500	-	-	-	1,500
177	High Volume Shredder	1301	GEN	1,000	-	-	-	-	-	1,000
178	Computer replacement for Finance	1302	GEN	-	3,500	-	-	-	-	3,500
201	Replace servers for City networks	1302	GEN	-	12,000	-	-	-	-	12,000
202	Scanners for Data Imaging	1601	GEN	-	3,200	-	-	-	-	3,200
179	Smart Weight Balancer with Tire Lift	1901	GEN	7,760	-	-	-	-	-	7,760
232	Vehicle Replacement #102 Truck	1901	GEN	-	-	-	25,000	-	-	25,000
180	Vehicle Replacement #111 Truck	1901	GEN	-	-	60,000	-	-	-	60,000
181	Computer Replacement for Fleet	1901	GEN	-	-	1,192	-	-	-	1,192
182	Vehicle Scanning Software for diagnostics	1901	GEN	-	-	2,500	-	-	-	2,500
233	Tire Changer for Fleet Maintenance	1901	GEN	-	-	-	-	10,000	-	10,000
133	Replacement Computers for Police Vehicles	2101	GEN	-	14,400	-	-	-	-	14,400
131	VOIP Phone System	1202	OG	55,000	-	-	-	-	-	55,000
132	Police Vehicles	2101	OG	-	79,384	50,000	-	-	-	129,384
203	Police Central UPS Batteries	2101	OG	-	1,500	-	-	-	-	1,500
133	Video Cam for Police Dept	2101	GEN	-	-	5,000	-	-	-	5,000
204	Bunker Gear	2201	GEN	-	9,411	-	-	-	-	9,411
134	Fire Truck	2201	GEN	-	-	300,000	-	-	-	300,000
234	Vehicle Replacement #123 for Gen Svcs	4101	GEN	-	-	-	-	-	25,000	25,000
236	Vehicle Replacement #135 for Gen Svcs	4101	GEN	-	-	-	-	-	27,000	27,000
237	Gen Svcs Work Barge	4101	GEN	-	-	35,000	-	-	-	35,000
243	Replace Pumps at Hwy 441/SR 19 Fountain	4101	GEN	-	-	6,000	6,000	-	-	12,000
135	Carpet for the Library	7101	GEN	-	10,000	-	-	-	-	10,000
	Total General Government			\$ 63,760	\$ 133,405	\$ 538,242	\$ 277,000	\$ 10,000	\$ 52,000	\$ 1,074,407
	Total Requested Projects	ALL	ALL	\$ 8,902,668	\$ 34,602,827	\$ 39,967,894	\$ 50,020,726	\$ 26,539,112	\$ 1,083,666	\$ 161,116,893

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**



**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY
FUNDING PLAN**

INTRODUCTION

In order for a Capital Improvement Program to be an effective management planning tool, the program must include not only for compilation of major capital needs and their costs, but also a financing plan for the entire life of the program. This financing plan must include an analysis of the available resources which will be used to fund not only the Capital Improvement Program itself but also the required operating expenses and debt service requirements of the City.

In order to ensure that the financing plan is complete, the plan formulation process should include:

1. A projection of revenues and resources which will be available to fund operating and capital expenditures during
2. A projection of future years' operating expenditure levels which will be required to provide ongoing services to City residents.
3. Once the Capital Improvement Program projects have been evaluated, a determination is made of the projects to be funded and the timing of the cash outflow for each project. The information is then tabulated to determine the amounts required to fund the Capital Improvement Program for each year.
4. From the information obtained in 1 through 3 above, the additional resources required to fund the CIP will be determined and a decision will be made on whether the program is to be financed by the issuance of debt, on a pay-as-you-go basis or some combination of the two.

The financing plan is prepared in such a manner will be as accurate as possible and should be an informative document to all City residents. However due to the uncertainty involved in projecting cost increases, the community's desire for service increases and the inflow of resources over a five year period, the financing plan presented should be viewed as a theoretical framework to be adjusted each year based on the most recent information available at that time. This will be accomplished by updating the financing plan each year, adopting operating and capital budgets, and ordinances to implement fee structures which will be required to fund the program each year.

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

FUNDING PLAN CONTINUED

DEBT VS PAY-AS-YOU-GO FINANCING

Debt financing through the issuance of long term bonds is most appropriate when:

1. There are a small number of relatively large dollar value projects.
2. The large projects cannot be broken into segments and the cost distributed over a larger time frame without impairing the usefulness of the project.
3. The projects are non-recurring (not capital equipment or routine replacements)
4. Assets acquired have a relatively long useful life which equals or exceeds the life of the debt.

Through long term bond financing, the costs of a project having a long useful life can be shared by future residents who will benefit from the projects or improvements. In contrast, pay-as-you-go financing is most appropriate for capital Improvement Program which includes:

1. A large number of projects having a relatively small dollar value.
2. Projects which can be broken into phases with a portion completed each year without impairing the overall effectiveness of the project.
3. Projects which are of a recurring nature.
4. Projects where the assets acquired will have relatively short useful lives.

The primary advantage of pay-as-you-go financing is that the interest costs and costs of bringing a bond issue to market can be avoided. However, if inappropriately used, this financing plan may cause tax rates and fee structures to increase suddenly and may result in current residents paying a greater portion of projects which benefit future residents.

In summary, the choice of the appropriate financing plan will be contingent upon an analysis of the projects to be included in a Capital Improvement Program.

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY
FUNDING PLAN CONTINUED**

REQUIRED SEPARATION OF FUNDING SOURCES

In order to comply with accepted governmental accounting practices and to ensure compliance with City Codes and any related debt covenants, the analysis and financing plans of the document are presented within their respective funds. Projects funded on a pay-as-you-go basis will directly relate to the Capital Fund Budget from where the source of funding is derived. Each of these budgets will appear in the Annual Operating and Capital Budget, which is adopted each year. Those funds are currently represented as follows:

1. General Fund
2. Public Safety Special Revenue Funds
3. Community Redevelopment - TIF Fund
4. Park Impacts Fund
5. Infrastructure Surtax Fund
6. General Government Construction Fund
7. W/WW Impact Fund
9. Solid Fund
10. Stormwater Utility Fund
11. Tavares Seaplane Base Fund
12. Tavares Pavilion Fund

In accordance with accounting, legal and internal revenue requirements, all projects to be completed with the proceeds received from the issuance of debt will be accounted for in the Capital Construction Fund, Water/Wastewater Utility Fund, or the Stormwater Utility

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

FUNDING PLAN CONTINUED

SUMMARY OF FINANCING PLAN MODEL

Detailed funding plans for individual funds of the City are included as part of this document in the following sections. The following represents an overview of the major points of the recommended funding plan:

- | | | |
|----|--|--------------|
| 1. | Utilize "pay-as-you-go" from annual appropriations from the General Fund to fund recurring capital expenditures such as equipment, vehicles and technology where needs may be addressed in appropriate segments | \$ 2,295,140 |
| 2. | Utilize "pay-as-you-go" from annual appropriations from Infrastructure Sales Tax to fund recurring capital expenditures such as equipment, vehicles and other infrastructure where needs may be addressed in appropriate segments | 2,843,277 |
| 3. | Utilize "pay-as-you-go" from annual appropriations from Water/Wastewater Utility Fund to fund recurring capital expenditures such as equipment, vehicles and technology where needs may be addressed in appropriate segments | 2,808,333 |
| 4. | Utilize "pay-as-you-go" from annual appropriations from Park Impacts to fund small projects that may be accomplished with relative ease and with limited cost. | - |
| 5. | Utilize "pay-as-you-go" from annual appropriations from Public Safety Impacts to fund small projects that may be accomplished with relative ease and with limited cost. | 120,000 |
| 6. | Utilize "pay-as-you-go" from annual appropriations from Solid Waste Utility Fund to fund vehicles. To be appropriated from the identified fiscal year revenues. | 14,000 |
| 7. | Utilize "pay-as-you-go" from annual appropriations from Seaplane Base Fund to fund equipment. To be appropriated from the identified fiscal year revenues. | 10,000 |
| 8. | Utilize "pay-as-you-go" from annual appropriations from Water/Wastewater Renewal and Replacement Fund to fund major system replacements. To be appropriated from the identified fiscal year revenues. | 205,400 |
| 9. | Utilize "pay-as-you-go" from annual appropriations from Stormwater Utility Fund to fund vehicles. Timing of outflows to revenue inflows is needed in order to maintain adequate cash flows. | 286,939 |

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

FUNDING PLAN CONTINUED

10.	<p>Apply for various Federal, State, and Local Grants to fund projects where grant opportunities exist. Grant availability will need to be reviewed annually and the Capital Improvement Plan Document updated appropriately.</p>	<p>GEN GOV 57,843,948 W/WW 1,150,635 ECON DEV <u>28,291,000</u></p>	87,285,583
11.	<p>Utilize "pay-as-you-go" and apply to the Lake County Board of County Commissioners for Library Impact Funding to fund the cost of the Library Expansion Project. Availability of funding from the County may adjust the timing for the Library Capital Expansion Plan.</p>		1,000,000
12.	<p>Secure Debt Financing to fund General Government Public Safety Complex. This project is assumed for implementation in fiscal year 2013 when debt service maturities and the implementation of a fire assessment fee will provide the least impact to the General Fund Operating budget.</p>		13,591,086
13.	<p>Secure Debt Financing to fund Water, Wastewater, and Water Reclamation projects with the Water Plant Upgrades and the Reclamation project financed with SRF Funding opportunities with DEP. (Additional amount to be incurred after 2013)</p>		18,670,407
14.	<p>Secure Capital Lease Financing to fund Capital Equipment for Solid Waste & Stormwater Funds</p>		1,302,500
15.	<p>Secure Debt Financing to fund Downtown Stormwater Improvements in the CRA.</p>		2,603,000
15.	<p>Water/Wastewater Impact Projects are identified as "pay-as-you-go". These projects will need to be coordinated with projects to be funded with SRF Loans. Affordability for these projects will be determined on an annual basis. W/WW Impact Fee Projects are not included on the Fund Statement for W/WW Operations as these items will need to be reviewed further for affordability. Grant funding options may need to be explored.</p>		13,855,120
16	<p>Utilize "Lake County Transportation Impact Fees" to fund the Alfred Street realignment and reconstruction project.</p>		10,303,227
17	<p>Various Projects are identified for Community Redevelopment Implementation initiatives on the Project Listings. These projects will utilize various funding options "MIXED" that will be determined.</p>		3,922,881

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

FUNDING PLAN

1. No increase in the ad valorem rate is assumed with this Capital Plan, but much emphasis is assumed for obtaining grant funding opportunities for many of the projects shown.
2. If operating expenditures increase at a higher rate than anticipated, unanticipated events reduce key revenue sources, or if an unforeseen emergency expenditures occur during the five year period, timing planning, and assumptions for capital projects may change.
3. If events occur that revise the projections and assumptions, the financing plan will need to be updated and amended accordingly.

This financing plan is intended to serve as a guide in determining funding options for achieving identified projects. All projects and related funding options will be reviewed annually for continued priority and budgetary constraints. All projects require approval of the City Council.

Where this plan is aggressive in its grant funding program, all projects absent grant funding may result in two options 1) defer the project, or 2) seek debt service

Large scale projects for General Fund are shown in the General Fund project schedule detail as well as the Construction Fund.

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

FISCAL YEAR 2013 CIP SCHEDULE - DESCRIPTIONS

Table 3
Capital Improvement Program
2010/12- 2015/17

No.	Program	Dept	Total	PROGRAM DESCRIPTION
Beautification				
2	Streetscape Improv on-going(3d)	3d	1,000,000	Capital Improvements to the downtown and CRA districts related to street beautifications
3	Gateways (ongoing) (3h)	3h	397,881	Signage to mark the arrival or departure from the City's primary entrances
	Total Beautification		1,397,881	
Economic Development				
9	Tavares Square Const Docs(2c)	2c	500,000	Tavares Square is proposed to be an urban plaza with pedestrian amenities connecting to the waterfront - Rockingham between Ruby St. & Main St.
9	Tavares Square Const (3f)	3f	1,500,000	Tavares Square is proposed to be an urban plaza with pedestrian amenities connecting to the waterfront - Rockingham between Ruby St. & Main St.
58	East Mainstreet Traffic Circle	5901	1,200,000	Roundabout concept at Main Street & Sinclair Avenue to enhance traffic flow and encourage pedestrian traffic
53	Freight Village-conceptual design	5901	6,045,000	Conceptual Design for Freight Village & Construction of the Freight Village
55	Parking Garage - 2nd Dwntrwn (2d)	2d	30,825,000	Multi-level parking garage on east end of Main Street to service train depot, Wooton Park Seaplane Base, and downtown businesses
56	RailRoad Station	5901	450,000	Station for commuter rail service
57	Bury Downtown Elec Lines	5901	750,000	Move electrical lines in the downtown core from overhead locations attached to poles to buried lines underground - SECO & Progress Energy.
76	Dora Canal RR Bridge	4101	1,300,000	Improvements to the Railroad Bridge across the Doral Canal in order to support commuter rail and freight rail traffic in Tavares.
143	Commuter Rail Study	5901	1,700,000	Study for needed improvements to implement commuter rail in Lake County
				Improvements to the Railroad Bridge across the Doral Canal in order to support commuter rail and freight rail traffic in Tavares. Eustis to Tavares to Plymouth to Dwntrwn Orlando: Freight Industrial PK \$13M Project AARA =\$7,500,000 (secured by RR), \$3M we need - \$1M from Lake Co. \$1M from Orange Co. Lake \$1M - \$400k City of Tavares share for RR Upgrades.
54	Rail Road Continuous Welded Track	5901	18,400,000	
231	Wooton Park Expansion	5901	3,500,036	Land Purchase to increase park capacity for Wooton Park Seaplane Base & Marina. Accomplished through voter referendum
	Total Economic Development		66,170,036	
Public Buildings & Facilities				
5	Pub Safety Facility	2201/2101	7,971,250	Public Safety complex to house police and fire including police and fire fleet vehicles.
143	Lighted Sign Board	2101	10,000	Lighted Sign Board to display Traffic Information
59	Public Works Facility	4101	2,030,000	Public Works complex to house General Services, Fleet and Sanitation departments including associated vehicle fleets.
6	Library Facility Expansion	7101	1,000,000	Expansion of the Tavares Library either on vacant land adjacent to the library or within the current Civic Center.
7	City Hall Roof Replacement	4101	87,418	Replacement of the roof for city hall - metal roof which includes gutters and soffits, etc.
235	City Facility A/C Upgrades	4101	50,000	A/C Replacements for all City Facilities - replace aging equipment
238	Public Works Work Barn Renovations	4101	75,000	Renovate the Barn used by General Service staff for various General Service tasks.

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

No.	Program	Dept	Total	PROGRAM DESCRIPTION	
Public Buildings & Facilities - Cont'd					
239	Public Works Generator Backup - 125KV	4304	75,000	Back-up Generator for use at the Public Works Work Barn in case of power outages from storms	
228	Marina Equipment	4304	1,500	Various Equipment for Marina Operations	
229	Operations Radio	4304	3,500	Radios for Marina & Seaplane Base Operations for Communication needs	
230	Power Boxes - 2	4304	5,000	Power boxes to address electric capacity needs.	
			11,308,668		
Total Public Buildings & Facilities					
Parks & Recreation					
61	Aesop Pk - Security Cameras	7201	6,000	Cameras to insure park guests safety at the park	
60	Aesop Park - Land Acquisition	7201	594,000	Additional land to expand Aesop Park	
12	Replace Dugouts at Stover	7201	100,000	Replace aging dugouts at Stover Ball Fields	
62	Replace Fencing at Stover Park-Const	7201	200,000	Replace Fencing at Stover Ballfields	
13	Floating Docks at TRP	7201	78,790	Replace Floating Docks at Tavares Recreational Park on 441 to address water level fluctuations	
63	St. Clair Abram House Acquisition	7201	535,000	Acquire historical home	
136	Bleachers for the Woodlea Ballfields	7201	30,000	Additional and new bleachers for Woodlea Ballfields	
137	Flagpole & Lights at Cemetery	7201	3,000	Install lighted flagpole at cemetery	
138	Resurface Basketball Courts	7201	35,680	Renovate basketball courts at Ingraham Park - citizen requests	
139	Outdoor Movie Screens/System	7201	16,000	Outdoor portable movie screen for enhanced recreational activities in the park	
140	RecPro Software	7201	15,000	Software for program scheduling and ballfield rental scheduling	
141	Inflatable Acoustic Band Shell	7201	12,000	Portable Band Shell for use with band engagements in the park	
142	F-250 4x2 Trucks (2)	7201	43,000	Vehicles for Park Maintenance needs	
146	Windscreens for Tennis Courts	7201	2,000	Install windscreens at tennis courts to minimize wind impacts for guests tennis games	
147	Golf Cart	7201	1,500	Golf Cart for Parks Staff use during events and downtown needs - save on fuel	
144	PA Sound System	7201	2,500	Sound System for Park Programs to address larger crowds	
148	Resurface Tennis Courts at Aesop's Park	7201	8,000	Resurface tennis courts	
241	Replace/Renovate Docks at Nature Park	7201	150,000	Replace renovate aging docks over Lake Dora at the Nature Park	
242	Renovate/Update/Construct Wooton Pk Restro	7201	300,000	Renovate/Construct Restrooms at Wooton Park - capacity improvements and structure improvements	
145	Seaplane Base/Wooton Park Pavilion	7201	3,300,000	Design and Construct the Tavares Pavilion on the lake - conference & wedding facility	
15	Woodlea Sports Complex	7201	301,818	Expand Woodlea Sports Complex - add additional ballfields	
16	Woodlea Sports Complex	7201	12,369,883	Expand Woodlea Sports Complex - add additional ballfields	
			18,104,171		
Total Parks & Recreation					
Transportation					
17	Sidewalks	4101	218,834	Repair/replace sidewalks as needed throughout the City to create safe conditions for our residents.	
77	Street Sign Replacement	4101	40,000	Maintain, update, replace, and/or repair street signs as needed throughout the City	
200	Todd Way Cul-de-Sac	4101	19,440	Improvements to Cul-de-sac at Imperial Terrace to address size and stormwater	
19	Alleyway Improvements	4103	53,095	Install brick pavers on the existing dirt alleyways in the CRA District.	
Alfred Street improvements including paving, sidewalks, bike paths, medians, traffic flow					
19	Alleyway Improvements (3g)	3i	4103	800,000	enhancement with one-way pairs with Caroline Street
21	Ruby Street Doc & Perm (2b) Prelim Design	2i	5901	10,000	Ruby Street Improvements - Preliminary design
Alfred Street improvements including paving, sidewalks, bike paths, medians, traffic flow					
22	Alfred Street (2f) - Design	2i	5901	303,227	enhancement with one-way pairs with Caroline Street
Alfred Street improvements including paving, sidewalks, bike paths, medians, traffic flow					
22	Alfred Street (2f) - Streetscape Design	2i	5901	152,800	enhancement with one-way pairs with Caroline Street

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

No.	Program	Dept	Total	PROGRAM DESCRIPTION
Transportation - Cont'd				
8	Alfred Street Construction	2: 5901	10,000,000	Alfred Street improvements including paving, sidewalks, bike paths, medians, traffic flow enhancement with one-way pairs with Caroline Street
21	Ruby Street (3e)	3: 5901	750,000	Ruby Street Improvements - Design
238	Road Striping	4101	45,000	Stripe roads throughout city - lane striping, crosswalks, interections, directional arrows, etc.
240	Traffic Signal Improvements	4101	16,000	Improve traffic signals due to aging equipment
240	Traffic Signal LED Conversion	4101	17,000	Convert light fixtures in traffic signals to LED lights for cost savings
65	Road Paving Improvements	4103	2,250,000	Repaving improvements to streets through out the city
	Total Transportation		14,675,396	
Water Facilities & Improvements				
67	Consumptive Use Permit	3301	325,000	Engineering services needed for CUP Permit with SJRWMD - to allow maximum water consumption use by the City Water Utility
26	Distrib Relocations & Upgrades - ??	3301	1,300,000	Upgrades and relocations of Water Distribution lines as needed
27	Distribution Expansion - ??	3301	4,720,000	Expansion of Water Distribution Lines as needed
28	Alfred Street Upgrades & CRA Upgrades	3301	6,651,110	Upgrade and improve water lines in the downtown CRA
29	Alternative Potable Water Supply	3301	350,000	Water Reclamation Project for processing of Wastewater - irrigation uses
29	Alternative Potable Water Supply	3301	4,000,000	Water Reclamation Project for processing of Wastewater - irrigation uses
153	Pole Barn - internal office enclosure central a/c	3301/3302	10,000	Pole Barn for equipment protection
154	Dell ATG & Docking Station - Grid Map/Line Loc	3302	5,323	Computer with docking station for GIS needs
155	Plant #1 High Service Pump #3	3301	37,173	Plant Equipment
156	Plant #4 12" Mag-Effluent Meter	3301	4,755	Plant Equipment
157	Plant #1 - High Service Pump and Motor	3301	11,000	Plant Equipment
158	Plant #4 - High Service Pump and Motor	3301	8,000	Plant Equipment
208	Computer Treatment Inventory Software (H.T.E)	3301	5,550	Computer for Inventory Control Needs
209	Pole Barn for Storage - shared with distribution c	3301	2,500	Pole Barn for equipment protection
210	Plant #4 - High Service Pump and Motor	3301	2,000	Plant Equipment
211	Plant #4 - Air Conditioner Replacement	3301	12,000	Plant Equipment
212	Plant #4 - Roof Replacement	3301	15,000	Plant Equipment
159	Pipe Locators	3302	12,100	Equipment used to locate underground water pipes
160	Fire Hydrant Replacement Program	3302	5,100	Fire Hydrants for Installations throughout the City
161	Valve Replacement Program	3302	4,000	Distribution Line Equipment/Parts
162	6", 8", & 10" Insertion Valves	3302	20,000	Distribution Line Equipment/Parts
163	Fire Hydrants - Business & Property Protection	3302	8,800	Fire Hydrants for Installations throughout the City
164	Valve Installation Program	3302	4,500	Distribution Line Equipment/Parts
165	Design - Proposed Water Line Ext - SR 19	3302	13,350	Engineering for Design of Water Line
166	Design - Proposed Water Line Ext - Alfred St.	3302	13,350	Engineering for Design of Water Line
167	Design - Proposed Water Line Ext - Nightingale	3302	13,350	Engineering for Design of Water Line
244	Royal Harbor Pressure Improvements	3302	375,000	Improve distribution system at Royal Harbor Subdivision to address water pressure issues
213	Wacker Packer Replacement	3302	1,900	Distribution Equipment/Parts
214	5" & 8" Insertion Valves	3302	13,000	Distribution Equipment/Parts
215	Computer Treatment Inventory Software (H.T.E)	3302	550	Computer Software for Inventory Control Needs
216	Envista Computer Software - GIS	3302	5,000	Software for GIS Needs
87	TOKAY Line to H.T.E. (possible roll over)	3302	2,500	Software for Backflow device management
	Total Water Facilities & Improvements		17,951,911	

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

No.	Program	Dept	Total	PROGRAM DESCRIPTION
Wastewater Facilities & Improvements				
69	Lake Francis Infra Upgrades- Ph 1 of 3	3504	150,000	
70	Lift Station Fencing	3504	31,250	Lift Station Maintenance/Improvements
71	Odor Control for Lift Stations	3504	48,000	Lift Station Maintenance/Improvements
123	Additional Digester for Plant	3501	100,000	Plant Equipment/Part Replacements
144	Digester Blower	3501	45,000	Plant Equipment/Part Replacements
185	Replace Motors, Pumps - Woodlea & Caroline	3501	36,000	Plant Equipment/Part Replacements
186	Ethernet Switches for SCADA	3501	3,000	Lift Station Maintenance/Improvements
218	BFP Conveyor Belt - Replace Belt Press	3501	20,000	Plant Equipment/Part Replacements
219	Replace Cerlic Prog/Sensor	3502	14,000	Plant Equipment/Part Replacements
187	Oil & Grease Analyzer for FOG Program	3503	8,500	
Lab Equipment for Testing				
219	4700FR, Composite Sampler for Coll Influent	3503	6,050	Lab Equipment for Testing
220	In-Line TSS Analyzer for WWTP Re-Use Backup	3503	6,082	Plant Equipment/Part Replacements
221	SC200 Controller & PH Sensor for WWTP	3503	3,300	Plant Equipment/Part Replacements
222	Tr-Lab 8700 PH/EP/IP Autotitrator with Burette	3503	13,000	
Lab Equipment for Testing				
223	Replace 1996 F150 Vehicle #808	3501	25,000	Replace Vehicle for Wastewater Maintenance
224	Replace Boom Truck-Vehicle #812	3504	74,500	Replace Vehicle for Wastewater Maintenance
188	Lift Station Panels - CRA LS 1, 3, 18	3504	45,000	Lift Station Maintenance/Improvements
189	Spare Pumps for Lift Stations	3504	55,000	Lift Station Maintenance/Improvements
216	Envista Computer Software - GIS	3501	5,000	Computer Software for GIS Mapping
218	Vac Truck Nozzles & Hoses	3504	6,000	Vac Truck Hoses for the Sewer Vac Truck
217	Lift Station Towers for LS Communication	3504	9,250	Lift Station Maintenance/Improvements
190	Electrical Control Panels for Lift Stations - 2	3504	12,000	Lift Station Maintenance/Improvements
191	Monitoring Wells #8, #10 & #11 Casing	3503	1,600	Regulatory Monitoring Requirement - Lab - Securing the wells infrastructure
192	SCADA Panels for Lift Stations - 6	3504	90,000	Lift Station Maintenance/Improvements
192	SCADA Panel Installation	3504	15,000	Lift Station Maintenance/Improvements
28	Alfred Street Upgrades & CRA Upgrades	3504	6,651,110	Wastewater Collection Line Improvements/Replacements in the downtown CRA
225	Upgrade Homer Force Main - Add Capacity	3501	750,000	Water Main Replacement/Improvement
226	12" Water Main - Main St. & Disston Ave	3501	10,400	Water Main Replacement/Improvement
227	Digester Blower Replacement	3501	45,000	Plant Equipment/Part Replacements
45	Wastewater Collection & Trans	3501	2,763,920	Collection Lines for Wastewater Needs
45	Woodlea WWTF Expansion	3501	5,171,200	Future Expansion - Wastewater Treatment Needs
Total Wastewater Facilities & Improvements				
			16,219,162	
Reuse/Reclaim Water				
46	Reclaimed Water Infrastructure	3502	6,518,822	Design and construction of reclaim collection, storage facility and distribution lines
Total Reclaimed/Reuse			6,518,822	
Solid Waste				
48	Garbage Trucks/Equip Vehicles	3401	997,500	Automated Trash/Garbage collection vehicles with side arm
168	Ruby Street Garbage Enclosure	3401	14,000	Garbage enclosure for Ruby Street merchants to meet capacity and safety needs
Total Sanitation			1,011,500	

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

No.	Program	Dept	Total	PROGRAM DESCRIPTION
Stormwater				
149	Street Sweeper	3801	250,000	Heavy Equipment Vehicle for use in cleaning City Streets - keeps storm drains free of debris
205	Vac Truck Nozzles	3801	8,000	Nozzles for use with Street Sweeper & Vac Truck
206	Vac Truck Tubes	3801	4,000	Tubes for use with Vac Truck & Street Sweeper
150	Boom Mower	3801	150,000	Mower to mow various right of ways used to manage stormwater
151	Dump Truck	3801	45,000	Heavy Equipment Vehicle used to haul debris, dirt, etc.
207	Todd Way Cul-de-Sac at Imperial Terr	3801	15,000	Improvement to Cul-de-Sac to address stormwater issues and to improve to standard size
152	Fox Run North Drainage	3801	220,000	Stormdrainage improvements to Fox Run Subdivision - address flooding issues
74	Lake Francis Stormwater Upgrades	3801	2,225,000	Upgrade and enhance stormwater infrastructure at the Lake Francis Subdivision
49	Downtown Drainage Projects - Phase 1	3801	1,100,000	Improvements to downtown stormwater collection and treatment to enhance business development
49	Downtown Drainage Projects - Phase 1	3801	2,603,000	Improvements to downtown stormwater collection and treatment to enhance business development
51	Fox Run Drainage	3801	64,939	Stormdrainage improvements to Fox Run Subdivision - address flooding issues
Total Stormwater			6,684,939	
General Government				
127	Employee Clinic - HR	1701	246,000	Health Clinic for City Employees - could reduce health costs
128	Digital Imaging System - City Clerk	1601	30,000	System for electronic digitizing of all City Records - reduce paper records
129	Microfilm Equip for Records Room	1601	5,000	Microfilm recent records that have not been microfilmed for safe keeping
130	Dehumidifier for Records Storage Room	1601	5,000	dehumidifier for records room to reduce mold accumulations in City records
169	Agenda Management Software	1601	1,000	Software to provide electronic agendas for ease in changes and new agenda items, etc.
170	Upgrade DCR2 Council Chambers Recording	1601	4,000	Improve recording system in Council Chambers for records retention
171	UB Line Printer Replacement	1301	6,600	Replace Utility Billing Line Printer used for large report print jobs - billing records
172	Mobile Lite Filing Solution	1301	8,000	Updated filing system in finance to all for ease in filing and file retrieval - old system sticks & drawers to not close properly
173	Meter Reading Mobile Computer	1301	1,500	Computer to aid in real-time meter reading
174	Meter Reading System Upgrade	1301	9,950	Upgrade Meter Reading Software for easy network access and reporting
175	Carpet for Finance Department	1301	6,000	Replace wrinkled carpet in the Finance Department
176	Rate Software	1301	1,500	Software to allow for rate modeling and if - then scenarios
177	High Volume Shredder	1301	1,000	Shredder for Finance Department - shred papers with personal data
178	Computer replacement for Finance	1302	3,500	Replace Finance Computer that is not functioning at optimum level
201	Replace servers for City networks	1302	12,000	Replace Network Servers to address capacity needs to ensure network functions
202	Scanners for Data Imaging	1601	3,200	Scanners for City Clerk to scan City records
179	Smart Weight Balancer with Tire Lift	1901	7,760	Balancer for Fleet Division for use in tire changes
232	Vehicle Replacement #102 Truck	1901	25,000	Replace Vehicle for Fleet Division - Truck
180	Vehicle Replacement #111 Truck	1901	60,000	Replace Vehicle for Fleet Division - Truck
181	Computer Replacement for Fleet	1901	1,192	Replace Computer for Fleet Division - improve ability to run various software updates
182	Vehicle Scanning Software for diagnostics	1901	2,500	Software to perform diagnostics of vehicle repair troubleshooting
233	Tire Changer for Fleet Maintenance	1901	10,000	Tire Changer for Fleet Division for changing tires for City vehicles
133	Replacement Computers for Police Vehicles	2101	14,400	Replace Computers in Police Vehicles for optimum performance
131	VOIP Phone System	1202	55,000	Replace phone system City wide
132	Police Vehicles	2101	129,394	Replace two Police Vehicles with SUV models
203	Police Central UPS Batteries	2101	1,500	Central UPS Batteries for Police Communication Network
133	Video Cam for Police Dept	2101	5,000	Video Camera for Police Department to address Security & Safety Needs
204	Bunker Gear	2201	9,411	Firefighter safety equipment replacements - helmets, jackets, pants, airpaks, etc.
134	Fire Truck	2201	300,000	Firetruck for firefighting needs

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**

No.	Program	Dept	Total	PROGRAM DESCRIPTION
General Government Cont'd				
234	Vehicle Replacement #123 for Gen Svcs	4101	25,000	Replace aging work vehicle in General Services (Truck)
236	Vehicle Replacement #135 for Gen Svcs	4101	27,000	Replace aging work vehicle in General Services (Truck)
237	Gen Svcs Work Barge	4101	35,000	Replace work barge for General Services used for services structures over the water
243	Replace Pumps at Hwy 441/SR 19 Fountain	4101	12,000	Replace pumps at fountain at City Gateway on US441
135	Carpet for the Library	7101	10,000	Replace wrinkled and worn out carpet at the Library
Total General Government			1,074,407	
Total Requested Projects			161,116,893	ALL

**CITY OF TAVARES
CAPITAL IMPROVEMENT SUMMARY**



CITY OF TAVARES
Five-Year Capital Improvement Plan
Fiscal Years 2012 - 2017



THIS PAGE INTENTIONALLY LEFT BLANK



**AGENDA SUMMARY
TAVARES CITY COUNCIL
March 6, 2013**

AGENDA TAB NO. 13

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY: Will be presented at meeting

UPCOMING MEETINGS: (check with Susie Novack for any last minute changes)

- City Council Regular Meeting – March 20, 2013
- Code Enforcement Special Magistrate – March 26, 2013 – 5:00 p.m.
- Lake County League of Cities – March 8, 2013 – 11:30 a.m.
- Lake Sumter MPO – March 27, 2013 – 4 p.m. – MPO Board Room – 1616 South 14th Street, Leesburg, FL –
- Library Board – March 8, 2013 – 8:30 a.m. , Library Conference Room
- Planning & Zoning Board – March 21, 2013 – 3 pm

OTHER EVENTS

2013

March 9 – Rubber Duck Races – Wooton Park

March 15-17- Classic Raceboat Regatta

March 19-24 – Sunnyland Boat Show

April 5-6 – Dragon Boat Festival

April 13 – March of Dimes Walk

April 20 – Seaplane Fly In

April 26-27 – Planes, Trains, & BBQ

THIS PAGE INTENTIONALLY LEFT BLANK



**AGENDA SUMMARY
TAVARES CITY COUNCIL
March 6, 2013**

AGENDA TAB NO. 14

SUBJECT TITLE: City Councilmembers Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

THIS PAGE INTENTIONALLY LEFT BLANK

