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**CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
DECEMBER 5, 2012
CITY COUNCIL CHAMBERS
4:00 p.m.**

7 **COUNCILMEMBERS PRESENT**

ABSENT

9 Robert Wolfe, Mayor
10 Kirby Smith, Vice Mayor
11 Norman Hope, Councilmember
12 Lori Pfister, Councilmember
13 Bob Grenier, Councilmember

15 **STAFF PRESENT**

17 John Drury, City Administrator
18 Robert Q. Williams, City Attorney
19 Nancy Barnett, City Clerk
20 Brad Hayes, Utility Director
21 Chris Thompson, Public Works Director
22 Joyce Ross, Communications Director
23 Bill Neron, Economic Development Director
24 Tammy Rogers, Community Services Director
25 Lori Houghton, Finance Director
26 Richard Keith, Fire Department
27 Stoney Lubins, Police Department

29 **I. CALL TO ORDER**

31 Mayor Wolfe called the meeting to order at 4:00 p.m.

33 **II. INVOCATION AND PLEDGE OF ALLEGIANCE**

35 Morry Osborne, Adventure Christian Church, gave the invocation and those present recited the
36 pledge of allegiance.

38 **III. APPROVAL OF AGENDA**

40 Mayor Wolfe asked if there were any changes to the agenda. Mr. Drury stated that Items 16 and
41 17 would be tabled to a future meeting.

43 **MOTION**

45 Kirby Smith moved to approve the agenda with noted changes, seconded by Norman
46 Hope. The motion carried unanimously 5-0.

47

1 Attorney Williams advised that since Items 16 and 17 are land use rezoning matters they should
2 be tabled to a time certain. Mr. Drury stated staff recommended tabling the items to January 16,
3 2013. Attorney Williams recommended that Council move to table the items to this date.

4
5 **MOTION**

6
7 **Lori Pfister moved to table Items 16 and 17 to January 16, 2013, seconded by Norman**
8 **Hope. The motion carried unanimously 5-0.**

9
10 Attorney Williams stated Items 16 and 17 concerns the Mansfield Road Rezoning (Dora Lake
11 Subdivisions).

12
13 **IV. APPROVAL OF MINUTES**

14
15 November 21, 2012 Minutes were deferred.

16
17 **V. PROCLAMATIONS/PRESENTATIONS**

18
19 **Tab 2) Family Emergency Preparedness Week – Eagle Scout Project**

20
21 Mayor Wolfe stated that John Markham, who is working on an Eagle Scout Project, had
22 requested that the City read a proclamation to raise awareness of the need for emergency
23 preparedness. Mayor Wolfe read the proclamation and then presented it to Mr. Markham assisted
24 by Chief Lubins.

25
26 **Tab 3) Presentation of New Recycling Program**

27
28 Mr. Thompson noted the City has entered into a five year contract with Waste Management
29 Services and part of the negotiations was to receive a single stream recycling program as well as
30 a recycle bank rewards program. He introduced Janie Coleman from Waste Management. He
31 added there will be a series of public meetings held to explain the program to the residents.

32
33 Ms. Coleman presented a brief overview of the recycling program noting it would be starting in
34 January. She explained that the residents will be able to recycle many more materials, the cart
35 will have the same footprint as the current cart, and a rewards program will be offered to enable
36 residents to earn extra points which translate to dollars and economic benefits to the community.

37
38 **Tab 4) Request from Homeowners on Lake Dora Drive to Discuss City Code regarding RV**
39 **Parking in Neighborhoods**

40
41 Mr. Drury said this is an opportunity to hear from a resident who is concerned about the current
42 ordinance that permits a recreational vehicle to be parked in the front portion of the home. The
43 resident has provided a petition. Mr. Drury said the current ordinance allows a resident to park
44 one RV in their driveway. The complaints are that some people are letting their friends park RV's
45 in the front and the ordinance is difficult to enforce because it is hard to prove whether or not the
46 RV is owned by the resident, particularly when it is parked in a way that the license plate cannot
47 be viewed from the street. He noted that it is illegal for a government to go onto private property

1 to assess an allegation from a neighbor; the violation must be able to be seen from a street or
2 sidewalk.

3
4 Mr. Drury invited Ms. Wilder to speak. Ms. Wilder said she lived at 612 Dora Drive next door to
5 608 Lake Dora Drive. Ms. Wilder said that the ordinance prohibits parking for anyone staying in
6 the motor home, which she added she believed pertained to owners, however, she was mostly
7 concerned about guests. She discussed her observations of motor homes at her neighbor's home
8 and distributed photographs to Council to review. Ms. Wilder said she noted that the City has said
9 he is not in violation, however, she believed he was in violation and the City should send him a
10 letter stating he is in violation. She said she believed her neighbor intended to bring friends in and
11 allow them to park at his home. She said it is zoned as a residential area and she did not want to
12 live next to an RV park.

13
14 Ms. Heneghan [512 Lake Dora Drive] said they have welcomed the owner to the neighborhood.
15 She said the owner has stated it is his intent to have his friends with motor homes stay in their
16 motor homes and attend the events. She reiterated that she believed that as the code now
17 stands, the owner is in violation.

18
19 Councilmember Pfister asked if the neighbors are noisy. Ms. Wilder said she did not have a
20 problem with noise.

21
22 Mayor Wolfe asked for clarification that the motor homes are not allowed to hook up for sewer.
23 Chief Lubins said they are not allowed to make it a permanent arrangement.

24
25 Ms. Houserman of 504 Lake Dora Drive stood to speak. She said the first time the guest was
26 present he was there for over two weeks and the ordinance states they cannot stay there.

27
28 Councilmember Hope asked Attorney Williams if the code enforcement officer sees the motor
29 home hooked up to electric, water, and sewer outlets, is there an assumption that someone is
30 living there that could be supported in a court of law.

31
32 Attorney Williams answered that he did not think just being hooked up in and of itself constitutes
33 "living." He said the ordinance is not clear on that issue. He said this issue is in the parking
34 provision of the ordinances. He noted there is a provision that says there shall be no living or
35 cooking within any trailer, motor home, or movable type of residence.

36
37 Councilmember Hope commented that the Code Enforcement Officer would have a problem
38 sending a violation if he cannot go on the property to determine what the neighbors see. Ms.
39 Wilder questioned the purpose of the ordinance if it could not be enforced.

40
41 Attorney Williams said the term "living" is the difficulty in the ordinance. He said the problem is not
42 a unique problem to Tavares. He said some ordinances completely prohibit parking in residential
43 areas, some allow for a short period, etc. He said Council has the authority to regulate it and
44 could change the ordinance.

45

1 Vice Mayor Smith said there are a lot of people from up north who have grandchildren and he
2 would not want to develop a restrictive ordinance that would prohibit family members from staying
3 in a motor home.

4
5 Councilmember Hope recommended that city staff and the city attorney review the ordinance and
6 see if it needs to be changed to tighten up the definition of “living” etc.

7
8 Attorney Williams said it is an issue of proof and that if the Code Enforcement Officer believes he
9 has sufficient proof that someone is living in the motor home, he can take that issue to the
10 Special Master who will make a ruling.

11
12 Mayor Wolfe questioned the violation process if the person corrected the situation within two
13 weeks. Attorney Williams discussed the issue of continual violators in code enforcement.

14
15 Vice Mayor Smith said he had spoken to five people who signed the petition who told him they did
16 not have a problem with the motor home.

17
18 Councilmember Hope said the ordinance issue has larger ramifications than just this particular
19 neighborhood.

20
21 Vice Mayor Smith asked Mr. Drury if he had received other complaints from residents about this
22 issue. Mr. Drury said he was not away of any complaints.

23
24 **MOTION**

25
26 **Norman Hope moved to ask the City Attorney to develop an ordinance that prohibits**
27 **parking of motor homes in the front yard, seconded by Bob Grenier.**

28
29 Councilmember Grenier said he believed the intent was to have people stay and he would like to
30 have the ordinance clarify the issue.

31
32 Vice Mayor Smith noted the ordinance might prohibit someone from parking their motor home in
33 order to pack for a trip.

34
35 Councilmember Hope said his point is just to clarify the existing ordinance. He said he had made
36 a motion for discussion.

37
38 Councilmember Pfister said she wanted the Special Master to interpret the law.

39
40 Discussion followed on the definition of motor homes. Councilmember Grenier said he wanted to
41 know what it means when the ordinance says “use as a dwelling is prohibited.”

42
43 Councilmember Hope said he would withdraw the motion or make an amendment to the motion.

44
45 Mr. Drury discussed the current ordinance and some of the issues with clarifying it.

46

1 Councilmember Hope said he is willing to withdraw the motion if Mr. Grenier is willing to
2 withdraw the second. Councilmember Grenier agreed.

3
4 **MOTION**

5
6 Norman Hope moved to refer the ordinance to the City Administrator and the City Attorney
7 to clarify the ordinance, strengthen it and bring it back to Council for consideration so that
8 the residents understand the expectations in Tavares, seconded by Bob Grenier.

9
10 The motion was denied 3-2 as follows:

11
12 Robert Wolfe No
13 Kirby Smith No
14 Lori Pfister No
15 Norman Hope Yes
16 Bob Grenier Yes

17
18 Mr. Drury said if the Code Enforcement Officer believes the preponderance of the evidence
19 before him suggests that the person is living in the motor home or it is not the resident's motor
20 home, he can bring it before the magistrate.

21
22 Councilmember Pfister said since the residents have brought it before Council, maybe Mr.
23 McCormick can be more attentive to the situation.

24
25 **VI – SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS**

26
27 Attorney Williams noted Tab 18 and 19 (State Road 19 rezoning) is quasi judicial and he swore in
28 those providing testimony. He asked Council if they had exparte communications. Vice Mayor
29 Smith said his father owns property in the area. Attorney Williams said this did not pose a conflict.

30
31 **VII READING OF ALL ORDINANCES/RESOLUTIONS**

32
33 Ms. Barnett read the following ordinances and resolutions by title only:

34
35 **FIRST READING**

36
37 **ORDINANCE 2012-38**

38
39 **AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF TAVARES
40 BY ANNEXING APPROXIMATELY 6 ACRES OF LAND GENERALLY
41 LOCATED EAST OF DAVID WALKER ROAD, NORTH OF OLD HIGHWAY U.S.
42 441, WEST OF MERRY ROAD; REZONING THE PROPERTY FROM COUNTY
43 R-6 RESIDENTIAL TO CITY RMF-3 (RESIDENTIAL MULTI-FAMILY); SUBJECT
44 TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE
45 CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.**

46
47 **ORDINANCE 2012-39**

1
2 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE
3 TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020,
4 PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON
5 APPROXIMATELY 6 ACRES OF PROPERTY GENERALLY LOCATED EAST
6 OF DAVID WALKER ROAD, NORTH OF OLD HIGHWAY U.S. 441, WEST OF
7 MERRY ROAD FROM LAKE COUNTY URBAN HIGH DENSITY TO CITY HIGH
8 DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS;
9 PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE
10 DATE.

11
12
13 **ORDINANCE 2012-40**

14
15 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING
16 APPROXIMATELY .378 ACRES GENERALLY LOCATED ON THE SOUTHWEST
17 CORNER OF DORA AVENUE AND NORTH AVENUE, PRESENTLY ADDRESSED
18 AS 1305 NORTH AVENUE; FROM RSF-1 (RESIDENTIAL SINGLE FAMILY) TO PD
19 (PLANNED DEVELOPMENT); SUBJECT TO THE RULES, REGULATIONS AND
20 OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING
21 FOR AN EFFECTIVE DATE.

22
23 **ORDINANCE 2012-41**

24
25 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE
26 TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020,
27 PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON
28 APPROXIMATELY .378 ACRES GENERALLY LOCATED ON THE
29 SOUTHWEST CORNER OF DORA AVENUE AND NORTH AVENUE,
30 PRESENTLY ADDRESSED AS 1305 NORTH AVENUE; FROM LOW DENSITY
31 RESIDENTIAL TO MEDIUM DENSITY RESIDENTIAL; PROVIDING FOR
32 SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND
33 PROVIDING FOR AN EFFECTIVE DATE.

34
35
36 **SECOND READING**

37
38 **ORDINANCE 2012-22**

39
40 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE
41 TAVARES COMPREHENSIVE PLAN FUTURE LAND USE ELEMENT;
42 IDENTIFYING THE CITY OF TAVARES SEAPLANE BASE; PROVIDING FOR
43 AIRPORT PROTECTION; AND PROVIDING FOR AN EFFECTIVE DATE.

44
45
46 **ORDINANCE 2012-27**
47

1 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE
2 TAVARES LAND DEVELOPMENT REGULATIONS; ADDING CHAPTER 8
3 SECTION 8-12 REGARDING PUBLIC USE AIRPORTS; PROVIDING FOR
4 AIRPORT PROTECTION ZONING; AND PROVIDING FOR AN EFFECTIVE
5 DATE.

6
7 ORDINANCE 2012-25
8

9 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA AMENDING THE
10 LAND DEVELOPMENT REGULATIONS; BY AMENDING CHAPTER 21,
11 SECTION 21-17, BILLBOARDS, BY UPDATING THE INVENTORY OF
12 EXISTING SIGNS WITHIN THE CITY AND BY INCREASING THE MINIMUM
13 SPACING OF NEWLY LOCATED BILLBOARDS; SUBJECT TO THE RULES,
14 REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES
15 COUNCIL; PROVIDING AN EFFECTIVE DATE.

16
17
18 ORDINANCE 2012-34
19

20
21 AN ORDINANCE BY THE CITY COUNCIL AMENDING THE CITY OF TAVARES
22 LAND DEVELOPMENT REGULATIONS RESTATING CHAPTER 14
23 FLOODPLAIN MANAGEMENT WHICH ADOPTS FLOOD HAZARD MAPS,
24 DESIGNATES A FLOODPLAIN ADMINISTRATOR, ADOPTS PROCEDURES
25 AND CRITERIA FOR DEVELOPMENT IN FLOOD HAZARD AREAS, AND FOR
26 OTHER PURPOSES; ADOPTS LOCAL ADMINISTRATIVE AMENDMENTS TO
27 THE FLORIDA BUILDING CODE; SUBJECT TO THE RULES, REGULATIONS,
28 AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL;
29 PROVIDING AN EFFECTIVE DATE.

30
31
32 ORDINANCE 2012-29
33

34 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING A COMBINED
35 TOTAL OF APPROXIMATELY 10 ACRES OF PROPERTY GENERALLY LOCATED
36 ALONG STATE ROAD 19 NORTH OF MAIN STREET AND SOUTH OF ALFRED
37 STREET; FROM INDUSTRIAL (I) TO HIGHWAY COMMERCIAL (C2); SUBJECT TO
38 THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF
39 TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

40
41 ORDINANCE 2012-30
42

43 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE
44 TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING
45 FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON A COMBINED TOTAL
46 OF APPROXIMATELY 10 ACRES OF PROPERTY GENERALLY LOCATED ALONG
47 STATE ROAD 19 NORTH OF MAIN STREET AND SOUTH OF ALFRED STREET;

1 FROM INDUSTRIAL TO COMMERCIAL; PROVIDING FOR SEVERABILITY AND
2 CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN
3 EFFECTIVE DATE.
4

5
6 **RESOLUTION #2012-16**
7

8
9 A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE 2013
10 FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES,
11 REPRESENTING THE FIRST ADJUSTMENT TO THE ADOPTED BUDGET, AND
12 PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.
13

14 **RESOLUTION #2012-17**
15

16 A RESOLUTION OF THE CITY OF TAVARES, FLORIDA AUTHORIZING THE
17 ISSUANCE OF NOT TO EXCEED \$4,725,000 UTILITY SYSTEM REFUNDING
18 REVENUE BONDS, SERIES 2012A FOR THE PURPOSE OF DEFEASING AND
19 REFUNDING ALL OF THE CITY'S OUTSTANDING WATER AND SEWER REVENUE
20 BONDS, SERIES 2000 AND PAYING COSTS RELATED THERETO AND
21 AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$3,000,000 UTILITY SYSTEM
22 IMPROVEMENT REVENUE BONDS, SERIES 2012B TO FINANCE THE COST OF
23 IMPROVEMENTS TO THE UTILITY SYSTEM AND PAYING COSTS RELATED
24 THERETO; PLEDGING NET REVENUES OF THE UTILITY SYSTEM FOR THE
25 PAYMENT OF SUCH BONDS; PROVIDING FOR THE RIGHTS OF THE HOLDERS
26 OF SUCH BONDS; MAKING OTHER COVENANTS AND AGREEMENTS IN
27 CONNECTION THEREWITH; COVENANTING NOT TO ISSUE ANY BONDS UNDER
28 CITY RESOLUTION NO. 93-01; AUTHORIZING OTHER REQUIRED ACTIONS; AND
29 PROVIDING AN EFFECTIVE DATE.
30

31 **RESOLUTION #2012-18**
32

33 A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, SUPPLEMENTING
34 RESOLUTION NO. 2012-17, WHICH RESOLUTION AUTHORIZED THE ISSUANCE
35 BY THE CITY OF NOT TO EXCEED \$4,725,000 UTILITY SYSTEM REFUNDING
36 REVENUE BONDS, SERIES 2012A AND NOT TO EXCEED \$3,000,000 UTILITY
37 SYSTEM IMPROVEMENT REVENUE BONDS, SERIES 2012B BY APPROVING THE
38 FORM AND TERMS OF SUCH SERIES 2012 BONDS; AWARDED THE SALE OF
39 SUCH SERIES 2012 BONDS TO PINNACLE PUBLIC FINANCE, INC. AND MAKING
40 CERTAIN FINDINGS IN CONNECTION THEREWITH; APPOINTING A PAYING
41 AGENT AND REGISTRAR FOR THE SERIES 2012 BONDS; APPROVING THE
42 FORM OF AND AUTHORIZING THE EXECUTION OF AN ESCROW DEPOSIT
43 AGREEMENT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS
44 IN CONNECTION WITH SAID SERIES 2012 BONDS; DESIGNATING THE SERIES
45 2012 BONDS AS "BANK QUALIFIED;" MAKING CERTAIN COVENANTS AND
46 AGREEMENTS FOR THE BENEFIT OF THE OWNER OF SUCH BONDS;
47 PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

1
2 **VIII. CONSENT AGENDA**

3
4 Mayor Wolfe noted the Consent Agenda includes Tabs 5, 6, and 7. He asked if anyone in the
5 audience was opposed to any item on the Consent Agenda.

6
7 **MOTION**

8
9 **Norman Hope moved to approve the consent agenda [Tab 5 – Appointment to Tourist
10 Development Council; Tab 6 – Contract for Air Boss & Air Show for Planes, Trains & BBQ;
11 and Tab 7 – Ranking and Award of Water & Sewer Refunding Note – RFP #2013-001],
12 seconded by Bob Grenier.**

13
14 Vice Mayor Smith asked Ms. Houghton if Tab 7 does not pass would that negate Tabs 21 and 22.
15 Ms. Houghton said that was correct.

16
17 **The motion carried unanimously 5-0.**

18
19 **IX ORDINANCES/RESOLUTIONS**

20
21 **FIRST READING**

22
23 **Tabs 15 through 22 were read by title only by the City Clerk.**

24
25 **SECOND READING**

26
27 **Tab 12) Ordinance #2012-22 – Amendment to Comprehensive Plan Future Land Use**
28 **Element – Protection of the City of Tavares Airport**

29
30 Mr. Skutt said one comment had been made by the State regarding the Evaluation and Appraisal
31 Report that was completed last year. The State recommended that the EAR should include
32 policies that support the protection of public use airports from encroachment by incompatible use
33 of lands. The state advised that a simple policy coupled with an amendment to the Land
34 Development Regulations would satisfy the state statutes. The ordinances have been reviewed
35 by FDOT and the Planning & Zoning Board voted to approve unanimously. Staff recommends
36 approval.

37
38 Vice Mayor Smith asked if anyone from Baxley Road had any concerns. Mr. Skutt said he had not
39 received comments.

40
41 **MOTION**

42
43 **Bob Grenier moved to approve Ordinance 2012-22, seconded by Kirby Smith. The motion
44 carried unanimously 5-0.**

45
46 Mayor Wolfe asked if Council would agree to move Tabs 13-21 behind General Government.
47 **Consensus to proceed.**

1 **X. GENERAL GOVERNMENT**

2
3 **Tab 23) Report on Water Pressure at Royal Harbor and Request to Construct a Booster**
4 **Pump**

5
6 Mr. Hayes stated recently the City hired Malcolm Pirnie to conduct water pressure monitoring
7 within the Royal Harbor Community and then to issue a report including any recommended
8 improvements needed for the system. The report concluded that about 80% of the home owners
9 report good pressure and 20% report poor pressure. The pressure ranges from 30 PSI at the top
10 of the hill to 72 PSI at the bottom of the hill. Florida Administrative Codes establishes 20 PSI as
11 the bare minimum for homes (this would be very low as most people rate 50 PSI and lower as
12 poor pressure). In Florida, community water PSI ranges from 40 PSI to 80 PSI. 70 PSI appears
13 to be the optimum level and is what most people experience in Tavares.

14
15 Mr. Hayes said the system needs a booster pump estimated to cost \$890,000 (designed,
16 engineered, permitted, bid-out constructed and installed). He noted that the City took over the
17 responsibility of the water system from the community's developer in 2002. Based on this fact and
18 on the findings of the report, it is recommended that the City install a booster pump as soon as
19 possible. He presented the following options:

- 20
21 1. Accept the report and amend the Utility Capital Budget for FY 2013 by budgeting
22 \$890,000 for the Royal Harbor Booster Pump Station with \$375,000 coming from Utility
23 Reserves and \$515,000 coming from the system wide upgrade capital loan program to
24 fund this project.
25 2. Accept the report and postpone budgeting this until next fiscal year.
26 3. Accept the report and leave the system as is.

27
28 Mr. Hayes said that staff recommendation is to approve Option #1.

29
30 Mayor Wolfe asked Mr. Shannon of Malcolm Pirnie if this will solve the problem. Mr. Shannon
31 confirmed. He discussed the various studies that have been done and noted the bottom line is
32 that the pressure problems are at the higher elevations. Vice Mayor Smith asked if the pump is
33 installed will the people at the front end of the pump now have too much pressure. Mr. Hayes said
34 there would not be a problem. Mr. Shannon said pressure reducing valves will be installed at the
35 other end.

36
37 **MOTION**

38
39 **Norman Hope moved to approve Option 1 to approve the report and construction of the**
40 **booster pump, seconded by Kirby Smith. The motion carried unanimously 5-0.**

41
42 **Tab 24) Request to Develop a Domestic Partnership Registry**

43
44 Ms. Barnett explained that the City had received a request to develop a Domestic Partnership
45 Registry. She noted that the purpose of the registry will be to authorize certain rights for registered
46 unmarried couples within the jurisdiction of the City for health care information and visitation, funeral

1 arrangements, incarceration visits, etc. Staff would develop an ordinance to bring back for Council
2 consideration.

3
4 Mayor Wolfe asked for public comment. Dale Gruber thanked Council for considering the subject.
5 He said the reason this is necessary is that couples who are in a dedicated relationship need
6 safeguards with respect to healthcare, the education of children, funeral arrangements, etc. He said
7 in addition there are many senior citizens who are living in the area without a spouse. If they have
8 adult children they may reside far away and in other states. By coupling with other like minded adults
9 these seniors are able to secure a measure of protection. He said people on social security often
10 forego marriage because the tax code favors them for being single. He said he would like to see the
11 registry open to all those who need services at the hospital and not just city residents. He said the
12 registry will make Tavares seem more welcoming.

13
14 Mayor Wolfe said the only negative he could see is that it will still be limited to just services in the
15 City. He said he would agree to the domestic partnership registry. Councilmember Pfister said she
16 would agree with the registry. Attorney Williams asked if Council would want this open to all
17 residents or just Tavares residents and also what fee would Council want to set. Mayor Wolfe asked
18 that staff calculate the costs in staff time.

19
20 **MOTION**

21
22 **Lori Pfister moved to direct staff to draft an ordinance to include not just the residents,**
23 **seconded by Kirby Smith.**

24
25 Councilmember Grenier asked for clarification that this is just to prepare an ordinance. Attorney
26 Williams agreed. Councilmember Hope stated it eliminates people who are related by blood and he
27 wondered the purpose. He noted in Fox Run there are sisters who live together and he did not want
28 to eliminate that group of people. Attorney Williams said he did not think that was a problem.

29
30 **The motion carried unanimously 5-0.**

31
32 **Tab 25) Approval of Change Orders for Pavilion Project**

33
34 Ms. Rogers reported this is a request for approval for two change orders totaling in the amount of
35 \$175,222.89. They were approved as emergency change orders by the City Administrator because
36 in the middle of driving the pilings for the project it was discovered there were inconsistencies in the
37 lake bottom soils meaning that additional and longer piles were required in some of the areas. She
38 noted that a few years back a company was brought in and three piles were driven and the analysis
39 from that activity determined the design of the piling structure. She stated the architect, Mr. Blais, is
40 present to speak to the technical aspects. She noted that before the change orders were approved
41 by Mr. Drury they were reviewed by the architect, construction manager, engineer, the attorney,
42 finance director, and project manager and in addition, an outside firm was hired to research the
43 analysis. They concurred with the architect that the structure could not be built on the current
44 infrastructure and it would be necessary to drive more piles and longer piles in certain areas in order
45 to carry on with the second stage of the project.

46

1 Councilmember Hope said he was concerned with the decision to spend the \$175,000 after the fact.
2 He said he understood why the City Administrator had made the decision to go forward; however, he
3 felt that Council should set some parameters on the amount of money that the City Administrator can
4 approve without coming to Council first. He asked who ultimately should pay for the additional work.
5 He asked if the engineer is absolved from their initial study.

6
7 Mr. Blais discussed the soil boring process. Mr. Drury said there are two issues: the first is who is
8 responsible contractually to pay for the change orders and the second is the question of parameters
9 in which the City Administrator can operate in issuing change orders in the field.

10
11 Councilmember Grenier asked how the Construction Manager at Risk agreement entered in.

12
13 Attorney Williams said this change order came to him to review before it was approved and it had
14 been his opinion that under the City Charter, Mr. Drury had the approval authority although it could
15 be limited if Council wished to do that. He said in terms of the design, Mr. Blais has explained how
16 the testing is done and that finding soft pockets does not constitute a testing error that the city could
17 claim against the engineering company. He said when a design professional makes an error and
18 omits something that needs to be done the damages under Florida Law are not that he has to pay
19 for what he missed, the damages are that he has to pay to re-do the design and the owner has to
20 pay for the additional materials that are required. He said the issue that Councilmember Grenier has
21 raised on the Construction Manager at Risk is correct. The builder has contracted to build the
22 building as designed for a certain price, however, when additional pilings are added that changes the
23 design.

24
25 Mr. Drury said currently the Charter guides the City Administrator in making the decisions and his
26 policy has been to have the department head, the finance director, the project manager, the
27 engineer of record, and the city attorney, review a request for a change order. He said if all those
28 parties agree that it is a valid public purpose and is within the contingency amount and all those
29 individuals agree that it is legal and there are funds within the budget, the next issue is whether there
30 be any damages to the city if he waits to put the approval on a regular city council agenda. If staff
31 advises there will be costs to put the contractor on hold, then he makes a field decision to approve
32 the change order and then brings it back to Council. He said this issue probably did not need
33 approval and should have been stated in the summary as more of an advisement to Council.

34
35 He said on the issue of clarification that it would be a good idea to update the procurement policies
36 of the city and put in some parameters. He said in this case it had been estimated that the cost to put
37 the project on hold would have been about \$5300 per day. He said another option would have been
38 to have an emergency Council meeting. He said he would be happy to bring back a policy to codify
39 the process he uses internally for approving change orders and will bring that back to Council. He
40 said the policy would state parameters for approval, with a contingency procedure for having an
41 emergency council meeting.

42
43 Mayor Wolfe said he would be agreeable to Mr. Drury making the decision if the cost was within 10%
44 of the project costs.

45

1 Councilmember Grenier discussed the original pavilion and pilings that were first driven that floated
2 away the next day. He said Mr. Coven [contractor who built the original pavilion] figured out how to
3 drive the pilings correctly.
4

5 **MOTION**
6

7 **Bob Grenier moved to recommend approval of the change orders for the Pavilion on the Lake**
8 **project, seconded by Norman Hope. The motion carried unanimously 5-0.**
9

10 **Tab 26) Interlocal Agreement with Lake County for Funding of the Northeast Business**
11 **Opportunity Center**
12

13 Mr. Neron stated that during the budget process Council considered a request from the City of
14 Eustis and Lake County for the city to participate in the funding for the Business Opportunity
15 Center. In the budget the amount of \$14,400 was approved subject to staff returning with an
16 Interlocal agreement for Council consideration.
17

18 He said the agreement provided in the packet provides one year for funding of \$14,400 as
19 contained in the budget and staff recommends approval.
20

21 **MOTION**
22

23 **Norman Hope moved to approve the Interlocal agreement, seconded by Bob Grenier.**
24

25 Vice Mayor Smith said he wanted to be sure that the center keeps a track record of the
26 businesses in Tavares that benefited and how they benefited so that next year there will be
27 information to review. Mr. Drury said staff would ensure a report is provided at the end of each
28 year that will identify all of the businesses that were helped.
29

30 **The motion carried unanimously 5-0.**
31

32 **Tab 27) Ranking of Request for Qualifications for Independent Retirement Planning**
33 **Consultant**
34

35 Ms. Tucker reported that in May City Council granted approval for staff to advertise a Request for
36 Qualifications to seek a firm to provide independent retirement plan consulting for the Tavares
37 Police Officers Pension Plan, Tavares Firefighters Pension Plan, Hartford Retirement Plan and
38 the Florida Retirement System; and for the current ICMA, Hartford and Nationwide voluntary pre-
39 tax retirement savings plans. The City received six (6) responses during the RFQ response
40 period.
41

42 The Evaluation and Ranking Committee included John Drury, City Administrator; Bob Williams,
43 City Attorney; Richard Keith, Fire Chief; Stoney Lubins, Police Chief; Lori Houghton, Finance
44 Director; and Lori Tucker, Human Resources Director. The Committee met on September 24,
45 2012 to evaluate the responses based on qualifications, location, public sector experience and
46 services provided. The top three firms were invited to make presentations to the Committee on
47 October 10, 2012.

1
2 Following the presentation phase, the Committee ranked the three firms as shown below; with
3 The Bogdhan Group ranked as the number one firm based on qualifications, location, public
4 sector experience and services provided. The contract would be for a period of five years not to
5 exceed \$5,000 per year.

6
7 Councilmember Hope asked if all three firms were qualified to do the tasks. Ms. Tucker said staff
8 believed they were. Mr. Hope said he usually agrees with recommendations by a Committee
9 however one of the firms is a local firm and is invested in the city. He said he would prefer to see
10 Edd Holder & Associates be number one. Mayor Wolfe agreed with Mr. Hope's comments. Vice
11 Mayor Smith asked if the firms would have to be re-evaluated if Council did not agree with the
12 recommendation. Mr. Drury said this type of professional does not fall under the CCNA threshold
13 requirements. Attorney Williams agreed.

14
15 Vice Mayor Smith said he noted #1 and #2 were very close and he asked if the committee had
16 considered the local factor. Mr. Drury explained how the committee operates noting each member
17 looks at the process from a different perspective. He said the location is one of the criteria
18 considered.

19
20 Councilmember Pfister said she would be voting to approve the committee's recommendation
21 because of her experience participating on ranking committees.

22
23 **MOTION**

24
25 **Norman Hope moved to accept Edd Holder & Associates in Tavares as the consultant in**
26 **this matter, seconded by Bob Grenier.**

27
28 Councilmember Grenier asked Attorney Williams if Council needed to vote on the ranking.
29 Attorney Williams said Council has the choice to contract directly with Mr. Holder.

30
31 **The motion carried 3-2 as follows:**

32
33 **Robert Wolfe** Yes
34 **Kirby Smith** No
35 **Lori Pfister** No
36 **Bob Grenier** Yes
37 **Norman Hope** Yes

38
39 **Tab 28) Impact Fee Waiver Report**

40
41 Mr. Neron reviewed the previous extension of the impact fee waiver program. He said over the
42 last four or five years the taxable assessed valuation of the city has dropped dramatically both in
43 residential and commercial. In 2005 the tax base was 80% residential and 20% commercial.
44 Council set a goal to get the percentage changed to 60/40. Based on the 2012 tax roll the city is
45 now at 65/35% The city wide impact fee waiver program has resulted in waivers of impact fees of
46 \$2,200,000. Every dollar of impact fee waived has resulted in \$22.67 of new construction. He said
47 he believed the economy is starting to rebound however very slowly. Staff is recommending to

1 continue the city-wide impact waiver program for six months until June 30th. Beginning July 1st,
2 every six months impact fees will be reinstated at 30% so that by the end of 2014, the program
3 will be back at 100% of impact fees.

4
5 Councilmember Grenier asked Mr. Hayes for his perspective. Mr. Hayes responded there are
6 some projects that need to be moved forward but both sides of the issue need to be considered.
7 He said he can move forward on some of the design aspects of these projects in the current
8 budget. Mr. Hayes said staff has reviewed the proposal to extend the program and looked at the
9 financial aspects thoroughly.

10
11 Vice Mayor Smith spoke in support. Councilmember Pfister asked the fiscal impact on the
12 taxpayers. Mr. Drury said the city made one final payment on Fire Station 2 and because the
13 impact fee fund in the fire station was not being replenished, it came out of the General Funds.
14 Ms. Houghton confirmed that figure was \$115,000. Councilmember Pfister asked what has
15 happened with the green initiatives issue and making that part of the decrease in the impact fees.
16 Mr. Skutt said the ordinance passed about a year ago is in place and the initiatives offered were
17 advertising and rebate on the building permit fees. The legal decision was that this could not be
18 extended to the waiving of impact fees. Councilmember Pfister asked the issue be re-visited. She
19 said she would like that on the agenda at the first of the year. Mr. Drury stated if there was
20 consensus, a summary can be brought back of what an ordinance might look like that that would
21 give a credit for green initiatives above and beyond those required by the current building code.

22
23 Councilmember Hope asked Ms. Houghton if the waiver is extended for six months would it
24 adversely affect the budget for next year. Ms. Houghton said the city does not use its impact fees
25 to leverage the debt to the extent that it would cause an issue.

26
27 Consensus of the rest of Council to approve option one.

28
29 **MOTION**

30
31 **Kirby Smith moved to approve Option #1 [approve public hearings in December 2012 and**
32 **January 2013 on an Ordinance to extend the current city-wide impact fee waiver program**
33 **through June 30, 2012 and that the city's impact fees be reinstated thereafter at a rate of a**
34 **33% increase every six months to reach the full 100% by December 2014], seconded by**
35 **Lori Pfister. The motion carried unanimously 5-0.**

36
37 **Tab 29) Selection of Lighting Options for Alfred Street One Way Pairing Project**

38
39 Mr. Skutt discussed the lighting previously approved by City Council in August 2012 noting that
40 LED lighting had not been considered because of the cost. He said since that date, Progress
41 Energy has reduced its rental costs for LED lighting fixtures and has begun to phase out metal
42 halide fixtures which Council had previously approved. He said that Progress Energy has set up a
43 display of the proposed LED fixtures outside. The meeting was adjourned to the outside of City
44 Hall to allow Council to review the proposed fixtures at 6:21 p.m. The meeting was then
45 reconvened at 6:28 p.m. in Council Chambers.

46
47 **MOTION**

1
2 **Lori Pfister moved to have LED lights, seconded by Kirby Smith. The motion carried**
3 **unanimously 5-0.**
4

5 **Tab 30) Request from Tavares Historical Society for the Use of the Historical Fire Station**
6 **in Future**
7

8 Mr. Drury stated this was a request from the Historical Society to seek a commitment from the
9 City to be able to occupy the historic fire station at some time in the future when it becomes
10 vacant. He said if Council would like to lease the fire station building he would need direction to
11 instruct the city attorney to draft an agreement with guidance as to the fees, who is responsible
12 for fundraising to rehabilitate the building and who is responsible for the care and maintenance
13 thereafter.
14

15 **MOTION**
16

17 **Lori Pfister moved to enter into an agreement at the cost of \$1.00 a year, that the city**
18 **would do the maintenance, but that the historical society would be responsible for doing**
19 **some fundraising and the city would budget what is available to assist them. The motion**
20 **was seconded by Kirby Smith.**
21

22 Ms. Pfister said she had left her motion broad as the funding would need to be taken on a case
23 by case basis.
24

25 Vice Mayor Smith said it would be nice to have the fire station be put back the way it used to be if
26 possible so that it is recognizable as a train depot although being used as a museum.
27

28 Ms. Smith said she appreciated the discussion but that she would like Mr. Russ to speak on the
29 topic of keeping the current bays.
30

31 Mr. Tom Russ said he is a 20 year resident of Tavares. He said he owns an extensive Lionel
32 Train collection that he wishes to leave his collection to the Historical Society as a legacy. He said
33 it would put Tavares in the rank of other well known museums across the country that have toy
34 train displays. He said it would be a very interactive display and would be an economic factor in
35 drawing visitors. He said he would formalize the agreement in the future. He said the conditions
36 would be that there is a satisfactory physical layout and he would not want admission to be
37 charged.
38

39 Councilmember Hope said he would not agree with the city paying for the renovations but would
40 support the other issues mentioned. Councilmember Grenier asked if a lease could be drawn up
41 without specifying about upgrades. Attorney Williams said it could be done but would be based on
42 the current conditions. Councilmember Pfister noted she had not included funds for renovations in
43 her motion. Vice Mayor Smith said that was his understanding when he seconded the motion.
44

45 Ms. Smith said she appreciated the comments made by Council and said the society will need
46 assistance but will do what it can to make sure the building is kept up to historical standards for
47 the city.

1
2 **The motion was approved unanimously 5-0.**

3
4 **Mayor Wolfe asked if Council would approve moving to Tab #21 because the rate**
5 **consultants were present to discuss this item.**

6
7 **Tab 21) Resolution #2012-17 – Refunding of Water & Sewer Revenue Bond Series 2000 &**
8 **Authorization of Additional Bonds for Meter Replacement Project and Tab 22 – Resolution**
9 **#2012-18 – supplemental Resolution for Sale & Escrow Agent of 2012 Series A & B Bonds**

10
11 Ms. Houghton stated this item will authorize the issuance of an amount not to exceed \$4,725,000
12 for utility system refunding revenue bond series 2012 which will refund all outstanding series
13 2000 water and sewer revenue bonds. It all authorizes the issuance of any amount not to exceed
14 \$3,000,000 in utility system revenue bonds series 2012B which will finance the cost of
15 improvements to the utility system for the meter replacement and the portion of the Royal Harbor
16 project. She gave the background information on the upgrading of the meters citywide project.
17 She said the annual savings for the refunding issue is \$82,000 per year or \$1,490,000 over the
18 life of the loan which is moving to an interest rate of 2.69. For the additional debt there will be an
19 increase on total debt service of approximately \$100,000 which will be offset by the savings of the
20 meter replacement program. The annual replacement program will no longer be done.

21
22 Ms. Houghton asked the City's bond counsel, Mike Williams to comment. Mr. Williams, of
23 Akerman Senterfitt of Orlando, said the resolution will be the master utility resolution if adopted.
24 This resolution adds stormwater as part of the pledge and creates a rate stabilization fund. It also
25 gives more flexibility in utilizing the way it addresses impact fees.

26
27 Mr. Williams also commented on **Resolution #2012-18**. He said this resolution is pursuant to
28 selling the bonds to Pinnacle public Financing. The interest rate on the loans is 2.69% and for tax
29 reasons it is broken into two pieces of debt: the Series 2012A note for \$4,720,000 and the 2012B
30 Bond in the amount of \$2,370,000. This transaction will be preclosed tomorrow.

31
32 Councilmember Hope asked if the transactions will save the city money. Mr. Williams said the
33 refunding costs are at a historical low and it will save the city money. The only negative is that the
34 total debt service will go up but the effects should be negated by the meter replacement project.

35
36 **MOTION**

37
38 **Kirby Smith moved to approve Option #1 on Resolution #2012-17 [Adopt Resolution No.**
39 **2012-17 and authorize staff to execute financing documents with Pinnacle Public Finance**
40 **for City of Tavares Utility System Refunding Revenue Bonds, Series 2012A for an amount**
41 **not to exceed \$4,725,000, and City of Tavares Utility System Improvement Revenue Bonds**
42 **Series 2012B for Refinancing of Capital Improvement Note for an amount not to exceed**
43 **\$3,000,000 at rate of 2.69% for a term of 18 years] and Option #1 on Resolution #2012-18,**
44 **[Adopt supplementing Resolution No. 2012-18 and authorize staff to execute documents**
45 **with Pinnacle Public Finance for City of Tavares Utility System Refunding Revenue Bonds,**
46 **Series 2012A for an amount not to exceed \$4,725,000, and City of Tavares Utility System**
47 **Improvement Revenue Bonds Series 2012B for Refinancing of Capital Improvement Note**

1 for an amount not to exceed \$3,000,000 at rate of 2.69% for a term of 18 years], seconded
2 by Lori Pfister.

3
4 The motion carried unanimously 5-0.

5
6 **ORDINANCES/RESOLUTIONS CONTINUED**

7
8 **Tab #13) Ordinance #2012-27 – Amendment to Land Development Regulations – Protection**
9 **of the City airport**

10
11 Mr. Skutt said the ordinance amends the Land Development Regulations that support the
12 Comprehensive Plan policy for airport protection previously approved under Tab 12. It adds a
13 section that details the location of the landing area and mentions the virtual runway in Lake Dora.
14 It also states the city will protect that landing area from any incompatible land uses. The Planning
15 & Zoning Board recommended approval and staff recommends approval.

16
17 **MOTION**

18
19 **Norman Hope moved to approve Ordinance #2012-27, seconded by Bob Grenier. The**
20 **motion carried unanimously 5-0.**

21
22 **Tab 14) Ordinance #2012-25 – Billboard Regulations**

23
24 Mr. Skutt stated the Planning & Zoning Board had recommended revisions to the billboard
25 regulations. This has been reviewed with further updates recommended by that Board. The
26 inventory has been revised to permit all existing grandfathered and permitted billboards. There
27 are 14 billboard signs in the inventory. In the present regulations, existing billboards may be
28 improved or reconstructed provided they comply with all the height and size restrictions and no
29 increase is made to their conspicuity. If a grandfathered sign is removed it loses its grandfathered
30 status in five years if it is not replaced. The minimum distance between newly located billboards
31 and existing billboards has been increased from 1000 feet to one mile on the same side of the
32 road. The Planning & Zoning Board recommended approval of the ordinance and staff
33 recommends approval.

34
35 Vice Mayor Smith asked what constituted a billboard. Mr. Skutt stated it is an off premise
36 advertising sign by definition. Vice Mayor Smith asked about a bowling alley located behind a
37 hotel. Mr. Skutt noted there is no restriction to having a sign at the entrance of a commercial area
38 such as a medical park.

39
40 **MOTION**

41
42 **Norman Hope moved to approve Ordinance #2012-25, seconded by Kirby Smith. The**
43 **motion carried unanimously 5-0.**

44
45 **Tab 15) Ordinance #2012-34 – Flood Plain Management**

46

1 Mr. Skutt stated this ordinance rescinds the existing floodplain regulations and restates new
2 regulations that integrate those with the Florida Building Code. The National Flood Insurance
3 program is a federally subsidized flood damage insurance program administered by FEMA and in
4 order for residents to be eligible to purchase flood insurance, communities must adopt the most
5 recent flood insurance maps and include within the their Land Development policies, compliance
6 with FEMA federal regulations.

7
8 The Planning & Zoning Board has recommended approval and staff recommends approval.
9

10 **MOTION**

11
12 **Kirby Smith moved to approve Ordinance #2012-34, seconded by Bob Grenier. The motion**
13 **carried unanimously 5-0.**

14
15 **Tab 16 & 17 – Tabled to January 16, 2013**

16
17 **Tab 18) Ordinance #2012-29 – Rezoning of Properties on SR 19 from Industrial to Highway**
18 **Commercial C2**

19
20 Mr. Skutt stated the rezoning of the properties was suggested by the adopted downtown master
21 plan. City staff contacted all the property owners who are impacted by this rezoning and it was
22 explained that their existing uses would be grandfathered in with the rezoning. The commercial
23 zoning will allow a multitude of more high end uses which may increase the value of their
24 property. No objections have been received by property owners. The Planning & Zoning Board
25 recommended approval and staff recommends approval.

26
27 **MOTION**

28
29 **Kirby Smith moved to approve Ordinance #2012-29, seconded by Norman Hope. The**
30 **motion carried unanimously 5-0.**

31
32 **Tab 19) Ordinance #2012-30 – Amendment of Future Land Use Map for Properties on SR 19**
33 **Industrial to Commercial**

34
35 Mr. Skutt advised that this ordinance will change the future land use of the properties just rezoned
36 from industrial to commercial. It has been determined that this land use is the best and most
37 appropriate designation and is supported by the adopted downtown master plan. The Planning &
38 Zoning Board recommended approval and staff recommends approval.

39
40 **MOTION**

41
42 **Bob Grenier moved to approve Ordinance #2012-30, seconded by Norman Hope. The**
43 **motion carried unanimously 5-0.**

44
45 **XI. OLD BUSINESS**

46
47 None.

1
2 **XII. NEW BUSINESS**

3
4 None

5
6 **XIII. AUDIENCE TO BE HEARD**

7
8 Gary Santora, Lake Huron Lane, stood to address Council. Mr. Santora thanked the City Council
9 for approving the booster pump station for Royal Harbor. He then thanked Mr. Drury and Mr.
10 Hayes for meeting with him to explain the plan and the study that was done and for their courtesy
11 extended to the Board of Directors by attending their meeting and discussing the report.

12
13 **Attorney Williams noted Tab 20 had been missed and it needed action by City Council.**

14
15 **Tab 20) Resolution #2012-16 – First Amendment to Fiscal Year 2013 Budget to Roll**
16 **Forward Projects from 2012 Budget**

17
18 Ms. Houghton stated this resolution is a housekeeping measure. It rolls forward all of the open
19 project budgets to the New Year and also adds to the budget any of the grants just approved
20 recently and any transfers between line items that have occurred from October 1 to the time the
21 resolution was made. It does not have any amendments from reserve appropriations. It increases
22 the total bottom line budget from \$31,817,178 to \$33,380,980.

23
24 Vice Mayor Smith thanked Mr. Drury and Ms. Houghton for meeting with him to explain the
25 resolution.

26
27 **MOTION**

28
29 **Kirby Smith moved to approve Resolution #2012-16, seconded by Lori Pfister. The motion**
30 **carried unanimously 5-0.**

31
32 **XIV. REPORTS**

33
34 **Tab 31) City Administrator**

35
36 Mr. Drury noted he had provided a list of meetings and noted the employee luncheon will be
37 11:30 to 1:30 on December 14th at the Civic Center and Council is invited to attend.

38
39 He noted New Year's falls on Tuesday January 1st and Wednesday is the usual Council Meeting
40 date. He said in the past that meeting has sometimes been skipped with only the second meeting
41 being held on the third Wed. He asked for direction from Council.

42
43 **Consensus to hold the January meeting on the third Wednesday, January 16, 2013.**

44
45 **City Clerk**

46
47 **City Attorney**

1
2 **Finance Department**

3
4 **Economic Development**

5
6 **Public Communications**

7
8 **Fire Department**

9
10 **Public Works Department**

11
12 Mr. Thompson stated donations for the Freedom Flag have just passed \$19,000. The goal is
13 \$28,000.

14
15 **Community Services Department**

16
17 **Human Resources**

18
19 **Community Development**

20
21 **Utility Department**

22
23 Mr. Hayes thanked Council for approving the Royal Harbor project.

24
25 **Tab 24) City Council**

26
27 **Councilmember Pfister**

28
29 Councilmember Pfister expressed appreciation to Ms. Rogers and staff for the Christmas
30 celebration. She said it was the largest crowd she had seen and it was amazing. She said she
31 loved the fireworks.

32
33 **Councilmember Hope**

34
35 Councilmember Hope commended and thanked each staff member for their work on the
36 Christmas event.

37
38 **Councilmember Grenier**

- 39
40
- 41 • Stated he had visited the Tavares Nature Park and observed the pavilion being built by
42 Eagle Scout, Garret McCormick. He said he is doing a great job and the pavilion is
43 beautifully done.
 - 44 • Councilmember Grenier invited everyone to the Lake County Historical Society meeting
45 being held tomorrow night to celebrate the 125th anniversary of Lake County. He said the
46 new gallery with the City of Tavares Seaplane Exhibit will be dedicated. He commended
47 Ms. Barnett, Ms. Rogers, and Ms. Ross for their work on the display.

- 1
2 • Stated he would like to see the Hickory Point Park annexation be put back on the agenda.
3

4 **Vice Mayor Smith**
5

- 6 • Noted that the Christmas parade and fireworks was phenomenal. He commended
7 Councilmember Grenier on his good job at emceeding the parade.
8
9 • Stated he would like the Mayor to bring the Caroline property issue back to Council so it
10 can be sold and put on the tax roll
11
12 • Noted that on this day in 1933, prohibition ended in the United States.
13

14 **Mayor Wolfe**
15

16 Mayor Wolfe commended Ms. Rogers and all the staff for their good job on the Christmas event.
17

18 **Adjournment**
19

20 There was no further business and the meeting was adjourned at 7:13 pm.
21
22

23 Respectfully submitted,
24
25

26
27 Nancy A. Barnett, C.M.C.
28 City Clerk
29