

CITY OF TAVARES  
MINUTES OF REGULAR COUNCIL MEETING  
JULY 18, 2012  
CITY COUNCIL CHAMBERS  
4:00 p.m.

**COUNCILMEMBERS PRESENT**

**ABSENT**

Robert Wolfe, Mayor  
Bob Grenier, Vice Mayor  
Norm Hope, Councilmember  
Lori Pfister, Councilmember  
Kirby Smith, Councilmember

**STAFF PRESENT**

John Drury, City Administrator  
Robert Q. Williams, City Attorney  
Nancy Barnett, City Clerk  
Brad Hayes, Utility Director  
Chris Thompson, Public Works Director  
Joyce Ross, Communications Director  
Bill Neron, Economic Development Director  
Tammey Rogers, Community Services Director  
Lori Houghton, Finance Director  
Richard Keith, Fire Department  
Stoney Lubins, Police Department

**I. CALL TO ORDER**

Mayor Wolfe called the meeting to order at 4:00 p.m.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

Kathy Long from the Word for Life Ministries gave the invocation and those present recited the pledge of allegiance.

**III. APPROVAL OF AGENDA**

**MOTION**

Bob Grenier moved to approve the agenda, seconded by Kirby Smith. The motion carried unanimously 5-0.

**IV. APPROVAL OF MINUTES**

1 **MOTION**

2  
3 Kirby Smith moved to approve the minutes of the City Council Meeting of June 20, 2012 as  
4 submitted, seconded by Bob Grenier. The motion carried unanimously 5-0.

5  
6 **V. PROCLAMATIONS/PRESENTATIONS**

7  
8 **Tab 2) Presentation to Vice Mayor Grenier**

9  
10 Mayor Wolfe presented the award for “Most Creative” to Vice Mayor Grenier for his 4<sup>th</sup> of July  
11 float called “The Blue and Grey, United We Stand.”

12  
13 **Tab 3) 2012 Election Proclamation**

14  
15 Mayor Wolfe read the 2012 election proclamation as follows:

16  
17 **The 2012 City Election will be held on Tuesday, November 6, 2012 in the City Hall  
18 Council Chambers, First United Methodist Church, Haines Creek Baptist Church, Lake  
19 County Agriculture Center, Lake Frances Estates Clubhouse, Tavares Masonic Lodge,  
20 Imperial Terrace, and Royal Harbor Social Hall, for the purpose of electing four non-  
21 partisan Councilmembers to serve at large for the following terms of office:**

22  
23 **Three positions will serve two year terms. The fourth position will fill the unexpired  
24 term vacated by Sandy Gamble and now filled by Norman Hope by appointment of the  
25 Mayor. The candidate receiving the least number of votes shall be declared to fill the  
26 remaining unexpired term of one year.**

27  
28 **NOTICE IS HEREBY GIVEN that the registration for Lake County is now open for  
29 registration of all qualified voters of the City of Tavares at the office of the Supervisor of  
30 Elections for Lake County in the Administrative Building of Tavares, Florida, during the  
31 usual office hours.**

32  
33 **Electors of the City of Tavares who have registered on or prior to October 9, 2012 at  
34 5 p.m. will be processed for voting at the City Election to be held on the 6<sup>th</sup> day of  
35 November, 2012.**

36



1  
2 AN ORDINANCE OF THE CITY OF TAVARES AMENDING CHAPTER 15,  
3 PENSIONS AND RETIREMENT, ARTICLE IV, POLICE OFFICERS' PENSION  
4 TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF TAVARES;  
5 AMENDING SECTION 15-71, DEFINITIONS TO AMEND THE DEFINITION OF  
6 "SALARY"; PROVIDING FOR CODIFICATION; PROVIDING FOR  
7 SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN  
8 CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

9  
10 **ORDINANCE 2012-21**

11  
12 AN ORDINANCE AMENDING THE CITY OF TAVARES CHARTER  
13 PERTAINING TO THE ELECTION OF COUNCILMEMBERS; PROVIDING FOR  
14 FIVE (5) COUNCIL SEATS TO BE ELECTED AT LARGE; PROVIDING FOR  
15 TRANSITION; PROVIDING FOR A REFERENDUM; PROVIDING FOR AN  
16 EFFECTIVE DATE

17  
18 **ORDINANCE 2012- 11**

19  
20 AN ORDINANCE AMENDING ORDINANCE 2011- 15 OF THE CITY OF  
21 TAVARES, FLORIDA PERTAINING TO THE EXTENSION OF THE WAIVER OF  
22 IMPACT FEES; FURTHER EXTENDING THE WAIVER TO DECEMBER 31,  
23 2012; AND PROVIDING FOR AN EFFECTIVE DATE.

24  
25 **RESOLUTION 2012- 10**

26  
27 A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A  
28 MASTER LEASE AGREEMENT, AN ESCROW AGREEMENT, AND ELATED  
29 INSTRUCTIONS, AND DETERMINING OTHER MATTERS IN CONJUNCTION  
30 THEREWITH

31  
32 **VIII. CONSENT AGENDA**

33  
34 Mayor Wolfe asked if anyone in the audience objected to Tabs 4 through 10.

35  
36 **MOTION**

37  
38 Lori Pfister moved to approve the Consent Agenda [Approval of Contract with Advanced  
39 Data Solutions; Award of Bid for Contractor for Leak Detection; Fee Waiver for Lake  
40 County Special Olympics; Approval of Revised Traffic Control Plan for Roundabout;  
41 Change in City's Representative to Metropolitan Planning Organization; and Demolition of  
42 Bus Barn Property], seconded by Bob Grenier.

43  
44 **Discussion**

45  
46 Mr. Drury asked to have one item pulled from Consent which is Tab #5, the concession  
47 agreements.  
48



1  
2 **Tab 11) Ordinance #2012-15 – Rezoning of 416 W. Caroline St. from Residential Multi**  
3 **Family to Mixed Use – First Reading Only**

4  
5 **Tab 12) Ordinance #2012-16 – Small Scale Future Land Use Amendment for 416 W.**  
6 **Caroline St. from Medium Density residential to Mixed Use Commercial – First Reading**  
7 **Only**

8  
9 **Tab 13) Ordinance #2012-19 – Alternative Water Supply – First Reading Only**

10  
11 **Tab 14) Ordinance #2012-20 – Amendment to Police Officer’s Trust Fund (Pension Plan )**  
12 **To Comply with State Statutes – First Reading Only**

13  
14 **Tab 15) Ordinance #2012-21 – Charter Referendum for Creation of City Council Seats –**  
15 **First Reading Only**

16  
17 **SECOND READING**

18  
19 **Tab 16) Ordinance #2012-11 – Extension of Impact Fees Waiver**

20  
21 Mr. Neron reviewed the city wide impact fee waiver program that began in 2010. He noted that  
22 Council had directed staff to bring back an ordinance to extend the program through December  
23 30, 2012. He said staff will come back in November 2012 to seek further direction beyond that  
24 point.

25  
26 Mr. Neron reported that the 2012 data has been received from the Property Appraiser and the city  
27 is at 65% residential and 35% commercial which is in keeping with the goal of the city to increase  
28 its commercial properties.

29  
30 Mayor Wolfe invited public comment.

31  
32 Freddie Belton

33  
34 Mr. Belton asked Council to consider extending the waiver more than the six months to  
35 encourage businesses to relocate to Tavares and renovate the buildings.

36  
37 Andrew O’Keefe

38  
39 Mr. O’Keefe said he agreed with Mr. Belton and that the city should consider extending it at least  
40 for a year.

41  
42 Councilmember Hope said his concern is the impact on the city infrastructure.

43  
44 Mr. Drury noted that the impact fees will be revisited in December. He commented that the final  
45 debt for Fire Station 2 has been incorporated into the General Fund Budget; it was previously  
46 paid out of Fire Impact Fees. He said a discussion will have to held to determine whether property  
47 taxes or the developer should pay for capital infrastructure.

1  
2 Councilmember Pfister said she has always been concerned about the impact on the taxpayers  
3 to pick up where impact fees would have paid and it would be irresponsible to extend them any  
4 further before the budget has been approved.

5  
6 **MOTION**

7  
8 **Lori Pfister moved to extend the impact fee waiver until December 31, 2012 and revisit it at**  
9 **that time, seconded by Kirby Smith. The motion carried unanimously 5-0.**

10  
11 **RESOLUTIONS**

12  
13 **Tab 16) Resolution #2012-10 – Finalize Capital Lease Agreement for the VOIP System**

14  
15 Ms. Houghton advised Council approved a resolution authorizing a capital lease agreement with  
16 BB&T for a stormwater vehicle and a new automated garbage truck and the VOIP system. At that  
17 time staff had provided estimated values as to the cost. The two vehicles came in under budget  
18 so the remaining funds went back into the lease agreement against the principal payment. The  
19 VOIP system is \$12,617 additional. The debt service for the VOIP system will be less than  
20 originally anticipated so it is a neutral budget effect.

21  
22 **MOTION**

23  
24 **Kirby Smith moved to approve Resolution #2012-10 to authorize the staff to finalize the**  
25 **capital lease agreement with BB&T for the VOIP project, seconded by Norm Hope. The**  
26 **motion carried unanimously 5-0.**

27  
28 **X. GENERAL GOVERNMENT**

29  
30 **Tab 18) Agreement with Lake County Sheriff for Dispatching Services**

31  
32 Chief Lubins stated a contract with the Lake County Sheriff has been provided for 911 and radio  
33 dispatch services for a period of five years. It provides a dispatcher dedicated to the Tavares  
34 Police Department on the city's own radio channel at all times. The cost will be \$291,000 per year  
35 with a 1% plus consumer price index with an opportunity to readdress a sixth dispatcher if call  
36 load warrants. The Sheriff will allow video monitoring and answering of phones with "Tavares  
37 Police Department" and the hiring of five current dispatchers. In addition there will be a one time  
38 cost of approximately \$10,000 for fiber optic that will connect City Hall to the County complex as  
39 well as \$25,000 for CAD software set up. If approved, this changeover will occur sometime in  
40 early 2013. Dispatchers will be given a \$4,500 "stay" bonus as well as being able to receive 100%  
41 of their sick time. The current cost of dispatch is \$481,000 and the cost will be \$322,000 in fiscal  
42 year 2013 and beyond. He said there is approximately a \$160,000 difference between the two  
43 options. Staff recommends that Council discuss this policy decision.

44  
45 Mayor Wolfe invited public comment.  
46

1 Denise Laratta questioned Chief Lubins on various issues associated with dispatch and the cost  
2 of dispatch.

3  
4 The following individuals spoke in support of Tavares keeping its dispatch system

5  
6 Jessica Carillo, Manager, Ruby Street Grille  
7 Charlotte Hope, resident  
8 Jason Fisher, resident  
9 Jody Fisher, Communications Officer and Trainer and resident  
10 Jason Baugh, Tavares Police Officer

11  
12 The following individuals spoke in support of contracting the service to the Sheriff

13  
14 Brenda Smith, resident

15  
16 Mayor Wolfe closed the audience participation for Council discussion

17  
18 **Council Discussion**

19  
20 Councilmember Pfister asked if the five dispatchers would be working the Tavares calls. Mayor  
21 Wolfe said the five that are hired will answer the phone for the City of Tavares.

22  
23 Chief Lubins said staff has asked the Sheriff to answer the non-emergency line with “Tavares  
24 Police Department.” He said that line will be dedicated to Tavares.

25  
26 Councilmember Pfister asked if the five employees to be hired by the Sheriff would be working  
27 the Tavares desk. Chief Lubins said he did not know.

28  
29 Councilmember Smith asked if the city could request that the dispatchers be put on a Tavares  
30 dedicated channel. Chief Lubins said it could be requested.

31  
32 Discussion followed with Councilmember Hope and Vice Mayor Grenier speaking against  
33 contracting out the service to the Sheriff. Councilmember Smith, Councilmember Pfister, and  
34 Mayor Wolfe spoke in support of the proposed contract.

35  
36 **MOTION**

37  
38 **Kirby Smith moved to authorize the mayor to execute a contract with Lake County**  
39 **Sheriff’s office for the 911 dispatch services, seconded by Lori Pfister. The motion carried**  
40 **3-2 as follows:**

41  
42 **Robert Wolfe** Yes  
43 **Kirby Smith** Yes  
44 **Lori Pfister** Yes  
45 **Bob Grenier** No  
46 **Norm Hope** No

47

1 **Tab 19) – Pavilion Project – Approval of Guaranteed Maximum Price for Final Design of**  
2 **Structural Component**  
3

4 Ms. Rogers advised the structural component is comprised of the concrete pilings and the  
5 concrete pier. She acknowledged the design team: Bob Blaise, architect; Rob Ern lead engineer  
6 from BESH Engineering; Emmett Sapp, Construction Manager at Risk; and Shailesh Patel,  
7 Subcontractor for mooring system.  
8

9 She said the guaranteed maximum price has been provided by Emmett Sapp.  
10

11 Mr. Sapp said he is excited about the project and he commended the design team. The goal is to  
12 start driving the piles and putting the beams on the piles and on the hollow core slabs so that the  
13 structure is in place in preparation for the final design being completed.  
14

15 He said this portion of the work was bid out and five contractors responded. Ed Waters and  
16 Son from St. Augustine, was the low bidder at \$840,918 which also includes the construction  
17 manager at risk fee.  
18

19 Ms. Rogers said the final design will be presented at the November 21 City Council meeting.  
20

21 Attorney Williams said the city already has a contract with Emmett Sapp and he is required under  
22 the terms of the contract to bring back this guaranteed maximum price and Council has the right  
23 to approve this.  
24

25 Emmett Sapp confirmed there will be a barrier around the pylons for boater safety. The hours of  
26 work will be Monday through Friday from 8 to 5 pm.  
27

28 **MOTION**  
29

30 **Lori Pfister moved to approve the guaranteed maximum price [\$840,918] and award to Ed**  
31 **Waters and Son Contracting, seconded by Norm Hope. The motion carried unanimously 5-**  
32 **0.**  
33

34 **Tab 20) Approval of Ranking of Design Team for Wooton Park Expansion**  
35

36 Mr. Neron said May 6<sup>th</sup> the City issued a Request for Qualifications which were returned on June  
37 7<sup>th</sup>. Six firms submitted proposals. On June 14 the Selection Committee comprised of Bill Neron,  
38 Jacques Skutt, Brad Hayes and Lauren Farrell convened to discuss the six proposals. Based on  
39 that meeting three firms were ranked for presentation. Those firms are BESH, AVCON, and DMC.  
40 Subsequently, July 9<sup>th</sup> the committee conducted interviews with all three firms and AVCON was  
41 ranked number one.  
42

43 Mayor Wolfe invited public comment.  
44

45 The following individuals spoke in support of BESH with emphasis on their being a member of the  
46 community:  
47

1 Colleen McGinley, Tavares Chamber of Commerce  
2 Denise Laratta, Royal Harbor resident  
3 Andrew O'Keefe, O'Keefe's  
4 Freddie Belton, business owner  
5 Bill Stomp, Royal Harbor resident  
6 Emmett Sapp, Contractor  
7 Bob Blaise, Architect

8  
9 Rick Baldocchi, Vice President of AVCON stated that there are three members of their team who  
10 are local engineering consultants: Wicks Consulting, Southeastern Surveying, and some other  
11 Lake County firms. He said they are not a large corporate firm and also see themselves as a part  
12 of the local community.

13  
14 Mayor Wolfe said he had supported BESH from the beginning but he believed the aviation  
15 components of the project had moved AVCON to number one.

16  
17 Councilmember Smith spoke in support of BESH but felt that AVCON has also assisted the city in  
18 other aviation projects and said he wished to support the committee's recommendation.

19  
20 Councilmember Pfister agreed and noted she respected the ranking committee's  
21 recommendation.

22  
23 **MOTION**

24  
25 **Lori Pfister moved to accept the recommendation of Avcon, seconded by Kirby Smith. The**  
26 **motion carried unanimously 5-0.**

27  
28 **Tab 21) Approval of Agreement with Waste Management for Commercial Collection and**  
29 **Residential Recycling Services**

30  
31 Mr. Thompson said staff was directed to enter into negotiations with Waste Management for a  
32 commercial solid waste and recycling contract proposal. He said the city has been fully satisfied  
33 with Waste Management whose current contract expires in October of this year. He said the  
34 negotiating team had been comprised of Jeff Henderson, Bill Neron, and himself. He reviewed  
35 the changes in the new proposal including the recycle reward bank.

36  
37 Mr. Drury said the tipping fee is expected to reduce in time because people will recycle more with  
38 this new system.

39  
40 Mr. Thompson said the proposed contract will be for a period of five years with an optional five  
41 year extension. The city will negotiate a fuel price adjustment methodology should fuel prices rise  
42 excessively. The City will pay \$6.79 per cubic yard commencing on the implementation of the  
43 curbside single stream recycling program. This reflects a .52 per cubic yard increase that Waste  
44 Management charges the city to dispose of the commercial waste.

45  
46 Mr. Thompson discussed the three staff recommended options:  
47

- 1) Move to approve the negotiated commercial solid waste and recycling proposal and authorize the city administrator to develop a contract that will be brought back to Council for final approval.
- 2) Move to approve the negotiated commercial solid waste and recycling contract changes and authorize the City attorney to draft a new contract reflecting these changes and authorize the City Administrator to enter onto a legal contract with Waste Management Inc. of Florida
- 3) Do not approve the recommended changes and direct staff to solicit other proposals

**Mayor Wolfe invited public comment**

**Denise Laratta**

Ms. Laratta asked if cardboard was the only difference in what would be accepted for recycling. Mr. Thompson said in addition there will be plastics, metals, paper, magazines, etc. Ms. Laratta questioned Mr. Thompson on the proposed monies for the portalets.

Ms. Laratta said she liked the automated service but she is going to need help to figure out where to store the container as she is not allowed to leave receptacles outside by her subdivision.

**Freddie Belton**

Mr. Belton asked where the compactors would be located and their purpose. Mr. Thompson said it will be located somewhere with high visibility and will be for public trash.

**MOTION**

**Kirby Smith moved to approve the negotiated commercial solid waste and recycling contract changes and authorize the City Administrator to execute a new contract, seconded by Norm Hope. The motion carried unanimously 5-0.**

**Tab 22) Discussion on Billboards**

Mr. Skutt said the Planning & Zoning Board moved to direct staff to discuss the status of billboards with the City Council. The current ordinance addresses a billboard inventory that was to have been compiled in 1993. Staff has been unable to find a copy of the 1993 billboard inventory and with the changes in LED technology the current rules and regulations in the LDR's need to be updated.

Mayor Wolfe invited public comment.

**MOTION**

**Lori Pfister moved to direct staff to draft an amendment to the billboard sign regulations that considers both the number allowed and the increased impact of LED signs, seconded by Bob Grenier. The motion carried unanimously 5-0.**

1 **Tab 23) Update on Historic Preservation Program**

2  
3 Mr. Skutt stated he had highlighted the key points of the historic preservation ordinance. He  
4 discussed the more recent changes in code and building issues that make the current ordinance  
5 difficult to enforce. He noted the economic benefits of Historic Preservation that the City has  
6 continued to support. Staff is recommending that staff evaluate the historic preservation program.  
7

8 Mr. Drury recommended that Council approve staff developing a Horizon Team with council  
9 participation. Mayor Wolfe recommended Councilmember Grenier to be the council liaison.

10  
11 Vice Mayor Grenier spoke in support.

12  
13 Mr. Drury said he would accept this as direction to set up the Horizon Team with the participation  
14 of Vice Mayor Grenier. He said staff will return to Council in the next three months with options.  
15

16 **Tab 24) Approval of Interlocal Agreement to Secure Grant and Approval of Local Match for**  
17 **Railroad Track Improvements**

18  
19 Mr. Neron noted that Council had approved the City's participation in local match funding in 2010  
20 for an 18.4 million FDOT grant that will provide for welded rail tracks from Eustis to Plymouth as  
21 well as intersection improvements. This will provide the railroad infrastructure for future commuter  
22 rail between Eustis and downtown Orlando. He said there are 10 local participants in his  
23 agreement. The original estimate for the city's share was \$383,000. Since that time the City's  
24 match has decreased to \$160,000 which will break down into two fiscal years. The \$80,000 is in  
25 the recommended budget for fiscal year 2013.  
26

27 **MOTION**

28  
29 **Bob Grenier moved to approve the Interlocal Agreement and the City's local match**  
30 **contribution of \$160,000 with \$80,000 committed in FY 2013 and FY 2014 and give the City**  
31 **Attorney prior to the final execution of the Agreement by the City the flexibility to approve**  
32 **minor word changes to the Interlocal Agreement that do not affect the substance of the**  
33 **Agreement. The motion was seconded by Kirby Smith. The motion carried unanimously 5-**  
34 **0.**

35  
36 **XVI. OLD BUSINESS**

37  
38 **XVII. NEW BUSINESS**

39  
40 Councilmember Smith said he has been approached by individuals interested in a free standing  
41 wine and cheese establishment. He said he would like staff to research what is done in  
42 neighboring cities and draft an ordinance for council consideration.  
43

44 **Consensus of Council for staff to research and develop ordinance.**

45  
46 **XVIII. AUDIENCE TO BE HEARD**

47

1 **XIV. REPORTS**

2  
3 **Tab 25) City Administrator**

4  
5 Mr. Drury commented on the décorum of the public and the Council in their discussion of a  
6 difficult issue at this meeting.

7  
8 **City Clerk**

9  
10 **City Attorney**

11  
12 Attorney Williams agreed with Mr. Drury's comments.

13  
14 **Finance Department**

15  
16 **Economic Development**

17  
18 **Public Communications**

19  
20 **Fire Department**

21  
22 **Public Works Department**

23  
24 **Community Services Department**

25  
26 Ms. Rogers commented that when the concession bid is advertised it will only be for non-profits.  
27 Councilmember Smith reiterated that he would like the Tavares School to have the first  
28 opportunity to respond.

29  
30 **Human Resources**

31  
32 **Community Development**

33  
34 **Tab 26) City Council**

35  
36 **Councilmember Pfister**

- 37  
38
  - Commended Ms. Rogers for another spectacular Fourth of July
  - Thanked Chief Lubins for overseeing the bird rescue in the Captain Haynes boat

39  
40  
41 **Councilmember Hope**

- 42  
43
  - Commended the staff for the Fourth of July and noted the large crowds
  - Recognized Mr. Hayes for handling two utility problems at his subdivision recently

44  
45  
46 **Vice Mayor Grenier**

47

- 1 • Noted the Fourth of July used to be called “The Glorious Fourth” and he said this was a  
2 spectacular 4<sup>th</sup> of July. He commended the Parks staff.
- 3 • Noted he would leaving for Chicago after the meeting  
4

#### 5 **Councilmember Smith**

- 6
- 7 • Commended Ms. Ross on her public communications activities noting her contributions  
8 are immeasurable to the city
- 9 • Commended Ms. Rogers for the 4<sup>th</sup> of July – noted it was one of the biggest events the  
10 city has held
- 11 • Complimented Mr. Hayes and Chief Lubins on redirecting the cars due to the recent  
12 flooding and the utility staff for handling the stormwater problems  
13

#### 14 **Mayor Wolfe**

- 15
- 16 • Commended Ms. Rogers for her staff and the department heads who contributed to the 4<sup>th</sup>  
17 of July event  
18

#### 19 **Adjournment and Reconvening to Budget Workshop for Fiscal Year 2012-2013**

20  
21 Mayor Wolfe adjourned the meeting at 6:37 pm for a brief recess. The meeting was reconvened  
22 at 6:44 pm  
23

#### 24 **Tab 27) Fiscal Year 2013 General Fund Budget Summary**

##### 25 **Presentation by City Administrator**

26  
27  
28 Mr. Drury stated the first full budget workshop will be July 25<sup>th</sup>. He said today the staff has  
29 delivered the budget and the goal is to ensure that Council knows where to find information in the  
30 budget.  
31

32 Mr. Drury said staff has prepared the budget in response to Council’s broad budget direction in  
33 April. He noted he had provided the minutes and agenda summary from that meeting. He said he  
34 has developed a budget of \$12.6 million; 7.6 million comes from non-property tax revenues and  
35 the request is to determine the source for the 5 million needed to balance the budget. He  
36 commented on the relationship between revenues and expenses in the budget.  
37

38 Mr. Drury discussed five recommended options of combinations for fire assessment and millage  
39 ranging from 100% fire assessment to 33% fire assessment and various levels of millage which  
40 would result in a balanced budget.  
41

42  
43 He noted on the residential side with a 100% fire assessment the overall monthly rate would be  
44 \$66.00 but with a 33% fire assessment the monthly rate goes up to \$73.00. The resident pays  
45 more if the budget is balanced on the back of the millage and the fire assessment is reduced. On  
46 the commercial side it changes until a certain point. He noted the staff has picked four case  
47 studies for commercial. In the smaller commercial areas if the fire assessment is done at 100%

1 the cost would be about \$159 a month for everything; if no fire assessment and millage only was  
2 increased, the cost is about \$144 a month.

3  
4 Mr. Drury said the budget is crafted to maintain a similar level of service. He said it includes some  
5 items such as replacement of police vehicles, laptops for police officers, and the basketball courts  
6 at Ingraham Court  
7

8 Mr. Drury said at the next meeting a full budget presentation will be made and Council will be  
9 asked to set the maximum millage and the maximum fire assessment. He noted that Council  
10 cannot go up after setting the maximum millage, only down and that the law does not apply to the  
11 fire assessment. He said if Council does a fire assessment there will be a need to have the fire  
12 assessment roll prepared by a professional. He said Council will need to make a decision on  
13 whether to do the roll at the next meeting. He said if that decision is not made until September the  
14 assessment will not begin until January because of the time it takes to create the assessment roll.  
15 In addition, he stated that he and Ms. Houghton and each department is available to answer any  
16 questions about the budget.

17  
18 Presentation by Finance Director

19  
20 Ms. Houghton presented a brief overview of the General Fund Budget.

21  
22 Mayor Wolfe invited public comment on the budget.

23  
24 Denise Laratta

25  
26 Ms. Laratta asked why the not for profits and churches were not included in the fire assessment  
27 numbers.

28  
29 Mr. Drury said he had not received direction from Council to prepare that data.

30  
31 Councilmember Pfister said she would like to see that information.

32  
33 Discussion followed on including county buildings in the fire assessment.

34  
35 **Consensus for Mr. Drury to provide more information on including not for profits and**  
36 **churches in the fire assessment data projections.**

37  
38 Councilmember Hope asked about when council would see changes to the budget with the  
39 dispatch costs being contracted out per the decision at this meeting.

40  
41 Stanley Smith

42  
43 Mr. Smith said there is a need for the recreation facility [at Ingraham Park] to be upgraded and he  
44 said he has a vision for further improvements.

45  
46 ADJOURNMENT

47

1 There was no further business and the meeting was adjourned at 7:22 p.m.

2

3 Respectfully submitted,

4

5

6

7 

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Nancy Barnett, CMC, City Clerk