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**CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
JANUARY 21, 2009
CITY COUNCIL CHAMBERS**

COUNCILMEMBERS PRESENT

ABSENT

Nancy Clutts Mayor
Robert Wolfe, Vice Mayor
Bob Grenier, Councilmember
Councilmember Pfister
Norb Thomas, Councilmember

STAFF PRESENT

John Drury, City Administrator
Robert Q. Williams, City Attorney
Nancy Barnett, City Clerk
Lori Houghton, Director of Finance
Jacques Skutt, Director of Community Development
Bill Neron, Director of Economic Development/Grants
Chief Richard Keith, Fire Department
Chief Stoney Lubins, Police Department
Heath Frederick, Director of Public Works
Brad Hayes, Director of Utilities
Tamera Rogers, Director of Community Services

I. CALL TO ORDER

Mayor Clutts called the meeting to order at 4:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Chaplain Pete Bandstra of Lake County Corrections gave the invocation and those present recited the pledge of allegiance.

III. APPROVAL OF AGENDA

MOTION

1 Mayor Clutts stated that she would like to move Tab 18 to become Tab 10 under
2 General Government.

3
4 **MOTION**

5
6 **Robert Wolfe moved to approve the agenda with the suggested change,**
7 **seconded by Lori Pfister. The motion carried unanimously 5-0.**

8
9 **IV. APPROVAL OF MINUTES**

10
11 **Bob Grenier moved to approve the minutes of December 17, 2008 with the**
12 **following correction:**

13
14 **Page 20, line 34 – change “Vice President Wolfe” to Vice Mayor Wolfe”**

15
16 **The motion was seconded by Robert Wolfe. The motion carried unanimously 5-0.**

17
18 **V. PROCLAMATIONS/PRESENTATIONS**

19
20 **Tab 1) Presentation of GFOA Award for CAFR**

21
22 Mayor Clutts presented the Government Finance Officers' Association award issued to
23 the City for its Comprehensive Annual Financial Report for the Fiscal Year ending
24 September 30, 2007. It was noted this is the 19th consecutive year that this award has
25 been granted to the city. Ms. Houghton expressed appreciation to the City Administrator
26 and her staff for their work in obtaining this award.

27
28 **VI.SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE**
29 **CONTACTS**

30
31 Attorney Williams noted that Tab #7 was a quasi-judicial matter and asked those
32 present to give testimony on the re-adoption of the Small Scale Future Land Use
33 Amendment for the 1 ½ acres at the intersection of Old US 441 and Duncan Drive to
34 stand and be sworn in.

35
36 Attorney Williams asked that council disclose any ex-parte contacts they may have had
37 regarding this matters.

38
39 **VII.READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**

1 Ms. Barnett read the following ordinances and resolutions into the record by title only:

2
3 **ORDINANCE #2009-02**

4
5 **AN ORDINANCE AMENDING ORDINANCE NUMBER 2006-26 OF THE**
6 **CITY OF TAVARES CODE OF ORDINANCES PERTAINING TO**
7 **SANITATION RATES; IMPLEMENTING AN ANNUAL COST OF LIVING**
8 **RATE INCREASE; SETTING FORTH METHODOLOGY FOR COST OF**
9 **LIVING INCREASES; PROVIDING FOR CODIFICATION OF THIS**
10 **CHAPTER IN THE CODE OF ORDINANCES; PROVIDING FOR AN**
11 **EFFECTIVE DATE.**

12
13 **ORDINANCE #2008-04**

14
15 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING**
16 **THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP**
17 **2010, PROVIDING FOR A CHANGE OF FUTURE LAND USE**
18 **DESIGNATION ON APPROXIMATELY 1 ACRE OF PROPERTY FROM**
19 **LOW DENSITY TO COMMERCIAL FOR PROPERTY GENERALLY**
20 **LOCATED SOUTH OF THE INTERSECTION OF NORTH DUNCAN**
21 **DRIVE AND ALFRED STREET; PROVIDING FOR SEVERABILITY AND**
22 **CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR**
23 **AN EFFECTIVE DATE.**

24
25 **ORDINANCE 2008-44**

26
27 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA AMENDING**
28 **THE CITY CODE OF ORDINANCES BY AMENDING CHAPTER 10.5,**
29 **LICENSES AND BUSINESS REGULATIONS BY AMENDING ARTICLE**
30 **VIII, REGULATIONS FOR TEMPORARY FOOD ESTABLISHMENTS**
31 **AND MOBILE FOOD VENDORS; SUBJECT TO THE RULES,**
32 **REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF**
33 **TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.**

34
35 **RESOLUTION #2009-01**

36
37 **A RESOLUTION OF the CITY OF TAVARES, FLORIDA, RELATING TO**
38 **THE STATE REVOLVING FUND LOAN PROGRAM; MAKING**
39 **FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING**
40 **THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES;**

1 **DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING**
2 **ASSURANCE; PROVIDING FOR CONFLICTS, SEVERABILITY, AND**
3 **EFFECTIVE DATE.**

4
5 **VIII) CONSENT AGENDA**

6
7 Mayor Clutts asked if anyone in the audience or Council had opposition to any item on
8 the Consent Agenda.

9
10 **MOTION**

11
12 **Lori Pfister moved to approve the Consent Agenda as presented [Tab 3 – Request**
13 **to Approve Contract with Malcolm Pirnie to Prepare a City-Wide Water Hydraulic**
14 **Model; Tab 4 – Lake County Library System Collection Development Policy; and**
15 **Tab 5 – Approval of Proposal for the Construction of the Summerall Park Boat**
16 **Ramp & Dredging at Summerall Park], seconded by Norb Thomas. The motion**
17 **carried unanimously 5-0.**

18
19 **IX. ORDINANCES – PUBLIC HEARING**

20
21 **(All Ordinances under First Reading will be considered for discussion at Second**
22 **Reading)**

23
24 **Tab 6:** Mayor Clutts noted that Ordinance #2009-02 was read into the record and will be
25 heard in its entirety at the following meeting.

26
27 **Second Reading**

28
29 **Tab 7: Ordinance #2008-04 – Re-Adoption of the Small Scale Future Land Use**
30 **Amendment – 1.5 Acres at the Intersection of Old U.S. 441 & Duncan Drive – Low**
31 **Density to Commercial – Second Reading**

32
33 Mr. Skutt stated that this was the re-adoption hearing for the above ordinance. He noted
34 that Council had previously approved and adopted the amendment. When submitted to
35 DCA, they detected a technical problem with the Commercial Comprehensive Plan
36 Designation that essentially made all of the commercial amendments Large Scale. That
37 issue has been corrected. DCA has advised the City that it must now formally re-adopt
38 this ordinance to finalize this amendment to the property. Staff recommends re-adoption
39 of the ordinance as presented.

1 Mayor Clutts asked if anyone representing the applicant or anyone in the audience
2 wished to speak on this matter.

3
4 Public input was closed.

5
6 **MOTION**

7
8 **Norb Thomas moved to re-approve Ordinance #2008-04 as presented, seconded**
9 **by Lori Pfister. The motion carried unanimously 5-0.**

10
11 **Tab 8: Ordinance #2008-44 – Amendment to Mobile Food Vendors Ordinance –**
12 **Second Reading**

13
14 Mr. Skutt reported that this is an amendment to the ordinance governing mobile food
15 vendors. When the ordinance was first adopted it had been recognized that the
16 ordinance was basic and that over time it would likely need to be more finely tuned. The
17 amendments that are proposed pertain primarily to mobile food vendors operating on
18 private property. The purpose is to ensure that those vendors are truly mobile vendors
19 doing business in the same fashion as those operating on the public sidewalks.

20
21 As the regulations presently exist a mobile food vendor can do business on private
22 property in a manner similar to a restaurant without the normal expenses associated
23 with a restaurant, thus creating inequitable competition. It was the City's intent that
24 mobile food vendors would be mobile and not compete with the restaurants. This
25 amendment will require that #1- mobile food vendors operating on private property must
26 remove their food units and equipment from the site between the hours of 9 p.m. and 6
27 a.m. unless they are part of a special event, and #2 – mobile food units shall be self-
28 contained and shall not connect to the city's water, sewer or permanent power. Portable
29 generators used shall be a quiet design and not exceed 70 decibels and no onsite
30 parking, patios or other improvements shall be made to private properties associated
31 with mobile food vending operations unless the site plan has been approved by the City
32 of Tavares.

33
34 Mr. Skutt stated that staff had spoken to the business operators who will be affected
35 and said that the recommendation is that if the ordinance passes, a 60 day grace period
36 be allowed for them to adjust their operations to conform with the amendments. Staff
37 recommended option #1, for council to approve the ordinance as presented with the 60
38 day grace period.

1 Mayor Clutts asked if anyone had questions. Councilmember Grenier asked about the
2 60 day time frame. Mr. Skutt said it was an arbitrary number. Councilmember Pfister
3 questioned the 60 days and said she felt 30 days would be fairer.

4
5 Mr. Neron said that in speaking with one of the existing businesses, he noted that they
6 are in the process of renting a permanent building and would need that time frame to
7 negotiate the lease and make the needed improvements to the building.

8
9 Mayor Clutts asked for input from the public.

10
11 Lilly D. Brown, Owner of Granddaddy's BBQ

12
13 Ms. Brown said she was present to speak on behalf of her business and that her co-
14 owner Charlie Taylor was present.

15
16 Ms. Brown said their business became licensed about a year ago and it was their goal
17 to be able to eventually get into a building. She said they had not been told at the time
18 that they purchased their trailer that they would not be able to continue with their
19 existing operations. She said their business is state, county and city licensed and their
20 business is incorporated. She said there are restrictions from the bank that require them
21 to be in business a number of years before they can apply for financing. She said they
22 would like to be able to continue to stay on the property until they can buy or build a
23 restaurant building. She said she was not sure what she was not complying with in
24 terms of competing with a restaurant.

25
26 Mayor Clutts asked for staff comment.

27
28 Mr. Drury stated that the issue stems from allowing mobile food vendors to operate in
29 the downtown which had never been allowed previously. He said a balance had to be
30 struck between allowing the mobile food vendors but not allowing unfair competition
31 with existing restaurants. Concern was raised by the restaurant owners when they
32 observed mobile food vendors staying all night and hooking up to utilities. The intent of
33 the ordinance was that the mobile food vendors would remove their cart in the evenings.

34
35 Ms. Brown commended the Council for allowing mobile food vendors. She asked if her
36 operation would be allowed to stay if they did not "look like" a mobile food cart. Mayor
37 Clutts said her understanding was that "mobile" would mean movable.

38
39 Ms. Brown asked if a restaurant has to be in a building in order to be permanent and
40 said that she did not understand what was required to satisfy the ordinance.

1 **Tab 9: Resolution #2009–01 – Authorization to Apply for State Revolving Fund**
2 **Loan and Provide for Revenue Sufficiency for the Woodlea Road Wastewater**
3 **Reuse Facilities Upgrades – Public Hearing**
4

5 Mr. Hayes noted that this was a Public Hearing on this resolution and application. He
6 said that Tom Bryant from Malcolm Pirnie was present. He said a power point
7 presentation for the Public Hearing would be made after he made his presentation.
8

9 Mr. Hayes presented the following report:
10

11 **OBJECTIVE:** To consider the approval of Resolution #2009-01 to apply
12 for \$16,541,549.00 from the Florida Department of Environmental
13 Protection (FDEP) State Revolving Fund (SRF) program and to withdraw
14 \$1,027,000.00 for the design and engineering of the reclamation facilities
15 and infrastructure which has been authorized by FDEP. Pledge revenues
16 for the entire project will be via a reclaimed water enterprise fund program,
17 which will be secured by the operating revenues of the City's water and
18 sewer system and any future pledge revenues. (FDEP will be reviewing all
19 applications for state revolving fund loan applications on February 23,
20 2009.)
21

22 **SUMMARY:**
23

24 As Florida's population continues to increase, the need to find alternative
25 sources of water to supplement traditional low cost groundwater supplies
26 is being mandated by state regulations. One of the more readily available
27 and cost effective alternative water sources is reclaimed water.
28

29 Reclaimed water is recycled wastewater that has been treated, filtered
30 and disinfected. It is most often used for irrigation of areas accessible to
31 the public such as residential lawns, golf courses, cemeteries, parks,
32 commercial landscape areas and highway medians. In addition, reclaimed
33 water may be made available for fire protection, decorative
34 ponds/fountains, irrigation of edible crops, dust control at construction
35 sites, or various other reclaimed applicable activities approved and
36 regulated by local and state agencies.
37

38 The City of Tavares water resources are managed by the St. Johns Water
39 Management District (SJRWMD). The district regulates the location and
40 volume of water withdrawn from the aquifer by all users within their

1 region. The city must complete a consumptive use permit (CUP) this
2 coming year to remain in compliance with the requirements established by
3 the SJRWMD. The permit ensures the city is making every effort to
4 conserve the local water resources to the highest degree and to develop
5 alternative resources. The SJRWMD has an active agreement with the
6 City of Tavares to assist in funding reclaimed water research, planning,
7 design, and permitting and construction activities within the Tavares utility
8 service area. This is in conjunction with the District's alternative water
9 resources program.

10
11 Since 2003, a concerted effort was envisioned by the City of Tavares and
12 the SJRWMD to position the City to maintain their autonomy with regard to
13 water service. The plan is to lessen the dependency on the water
14 resource (aquifer) by making best use of reclaimed water. This includes
15 the upgrade/installation of treatment facilities and a reclaimed distribution
16 piping network. The city will also establish a reclaimed water enterprise
17 utility to fund the debt service associated with the program

18
19 The City of Tavares has taken steps toward implementation of a reclaimed
20 water distribution system that will provide public access reuse-quality
21 reclaimed water to customers and convey effluent away from the Woodlea
22 Road Water Treatment Facility and rapid infiltration basins currently used
23 to dispose of the wastewater effluent. The shift from potable water to
24 reclaimed water for irrigation will reduce future demands on, and help to
25 protect the quality of the City's potable water source, the Upper Florida
26 aquifer.

27
28 The City has started to the next phase of the process by starting the
29 design of some localized upgrades around the Woodlea Facility utilizing
30 funding from other sources, such as the State of Florida Community
31 Budget Issue Request (CBIR) and the St. Johns Water Management
32 District. This proposed resolution will insure the City of the financial
33 capabilities to continue developing an alternative water supply to help
34 secure its future water needs. Staff recommendation is to move to
35 approve the Resolution #2009-01 for the City to Borrow the
36 \$16,541,549.00 from the State of Florida Department of Environmental
37 Protection Revolving Loan Program and withdraw \$1,027,000 at this time
38 for Planning, Permitting and Design.
39

1 Tom Bryant of Malcolm Pirnie stood to speak. He said that Mr. Hayes had
2 covered the main elements of their presentation. He said the firm is pursuing an
3 SRF Loan through the Department of Environmental Protection and there are
4 specific elements that need to be covered in this Public Hearing.

5
6 Mr. Bryant introduced his other colleagues who were present and asked Tammy
7 Ray to address the Council.

8
9 Ms. Ray discussed the consumptive use permit, the issue of regional water
10 supply, control of end user rates, future drinking water demand. She discussed
11 the project scope and overview including the upgrade of the reuse water system
12 to meet future growth to the year 2029.

13
14 Alexis Stewart of Malcolm Pirnie presented the reclaimed water service area
15 including the current and projected population, current and future wastewater
16 flows. She discussed the three alternatives that had been considered: public
17 access reuse system, regional alternate water supply, as well as taking no
18 action. The alternative that has been selected includes transmission mains to
19 bring reclaimed from the wastewater facility throughout Tavares, a new
20 groundwater storage tank, additional filtration at the wastewater treatment plant,
21 phosphorous removal additional treatment to the wastewater process,
22 administration and storage building and additional reuse pump (phases 1-4). The
23 cost is approximately \$17,855,000. This includes the equipment, installation and
24 engineering and design in order to implement this system.

25
26 Tammy Ray advised that the \$16,541,000 that Mr. Hayes had mentioned is the
27 cost of construction. The \$17,855,000 includes the preconstruction activity of
28 \$1,027,000 which is the preliminary design or pre-construction activity. She
29 reviewed the four existing funding resources: SRF, legislative appropriations, St.
30 Johns River Water Management District, and re-use utility connection fees. She
31 noted there are alternative funding resources that will be made available to the
32 City: Federal Economic Stimulus Act, state economic stimulus bill which is being
33 discussed, US EDA (disaster funding related to Hurricane Faye), and Declaration
34 1785. She noted the CBIR was not open this year but that they will be working to
35 try to offset as much of the SRF loan as possible.

36
37 Council Discussion

38
39 Mayor Clutts said she was very impressed by the Malcolm Pirnie team and their
40 research in funding.

1 Mr. Drury noted that as of 2013 there will be a cap on cities withdrawing water
2 from the aquifer without having alternative sources of water in place.

3
4 Mayor Clutts asked for public input.

5
6 Norman Hope, Fox Run Subdivision

7
8 Mr. Hope said he was in favor of the reclaimed water project, but as president of
9 the Fox Run Subdivision, he was concerned about connection costs. He said
10 their subdivision does not have the reclaimed water lines. He asked how the
11 residents will be forced to pay for the lines coming in and the connection fees?
12 He asked if irrigating from a canal or from a private well would continue to be
13 allowed. He asked Council to be concerned about the end user.

14
15 Mr. Drury asked the Malcolm Pirnie staff to comment. He said the goal is to use
16 reclaimed water to water the lawns which is less expensive than using drinking
17 water.

18
19 Mr. Hayes said that Mr. Hope had good questions but the answers are not
20 available at this time. Mr. Drury asked when the public would have the answers.

21
22 Mr. Bryant said re-use water is a service that the city will be able to offer; he said
23 it would not be forced on any community. He said it has to be a cost effective
24 service that may take some time to achieve. He said it could be provided by
25 special assessment. He said currently the fee is estimated to cost \$900 per
26 connection. He asked Ms. Houghton about the rate for the re-use water. Ms.
27 Houghton commented that the rate study is currently in process. Mr. Drury said
28 the hope is that in the future there will be grants or funding available for those
29 communities who do not have the reclaimed lines in the older part of the city. Mr.
30 Drury said that staff will come up with information for those communities. Mayor
31 Clutts added that there has been discussion at the legislative level and through
32 the Florida League of Cities regarding looking at water users who are
33 unregulated and who consume in potable water more than the sum total of the
34 Lake County municipalities and also discussion concerning withdrawing water
35 from water bodies when reclaimed water is available.

36
37 **MOTION**

38
39 **Norb Thomas moved to approve Resolution #2009-01 allowing the city to borrow**
40 **\$16,541,549 from the State of Florida Department of Environmental Protection**

1 **Revolving Loan program and withdrawal of \$1,027,000 at this time for planning,**
2 **permitting, and design, seconded by Robert Wolfe. The motion carried**
3 **unanimously 5-0.**

4
5 **XI. GENERAL GOVERNMENT**

6
7 **Tab 10: Request to Authorize City Staff to Work with the Historic Society to**
8 **Explore the Acquisition of the Major St. Clair-Abrams House**

9
10 Mayor Clutts asked Councilmember Grenier to introduce guests in the audience who
11 were in attendance regarding this item.

12
13 Councilmember Grenier noted that Harriet Sears who lived in the St. Clair-Abrams
14 home for 45 years had passed away last March. He said two of her daughters, Elva and
15 Aura, were present. Elva stated that two of her mother's grandchildren were also
16 present--Ken Laroe and Cathy.

17
18 Council member Robert Grenier said that he was seeking City Council support to
19 authorize staff to assist the Historical Society in developing a proposal for the City
20 Council's consideration to purchase the historic Major Alexander St. Clair Abrams home
21 and convert it into a functional city museum.

22
23 Councilmember Grenier advised that the vision statement that the citizens crafted called
24 for the city to grow based on a "historic foundation" as follows:

25
26 ***"Tavares, the capital waterfront city of Lake County- building on a***
27 ***historic foundation- creating an authentic, accessible community of***
28 ***neighborhoods, businesses and citizen services- distinguishing***
29 ***itself as the defining vision of where you want to be!"***

30
31 Major Alexander St. Clair Abrams was the founder of Tavares and his
32 home on Alfred Street is for sale. An opportunity is presented to develop a
33 proposal that provides Council with all the pertinent information (purchase
34 cost, source of funding, available grants, renovation costs, use of the
35 building, maintenance cost, operation of the building, benefit to the
36 community etc...) necessary to make a decision as to whether or not to
37 pursue the purchase or pass on the purchase of the Major Alexander St.
38 Clair Abrams home.

39
40 The following other city's own historic homes as follows:

1
2 Minneola owns the 1880 Schoolhouse, which they turned into a museum
3 and library; Eustis owns the old 1900 Clifford House; Leesburg owns the
4 1890 Mote-Morris House; Umatilla owns the old Umatilla School House,
5 which they also turned into a museum; and Clermont owns the South Lake
6 Historic village, which includes the Kern House, Townsend House, and
7 Cooper Library

8
9 If authorized, staff would work with the Historic Society to develop a full
10 proposal for the City Council's consideration.

11
12 Councilmember Grenier discussed the four families that had lived in the home.

13
14 Council Discussion:

15
16 Councilmember Pfister asked about the condition of the home. Councilmember Grenier
17 said he thought it was structurally sound but would require renovation to take it back to
18 the St. Clair Abrams time (such as removal of siding) and some alterations in order to
19 provide for public access.

20
21 Mayor Clutts asked for input from the audience.

22
23 Brenda Smith, Tavares resident

24
25 Ms. Smith said that Council had authorized staff to work with the Historical Society on
26 the Woodlea House then unfortunately it was burned [by arsonists]. She said the City of
27 Tavares is progressive in its focus on downtown redevelopment but that there is a need
28 for more history to be preserved. She asked for City Council support of the project.

29
30 Council Discussion

31
32 Vice Mayor Wolfe said he had been told that the house had been tented for termites
33 and he wondered how much structural damage in the interior had occurred.

34
35 Councilmember Thomas said he was in favor of considering this project and that later
36 on in the meeting there would be discussion concerning the old railroad station. He said
37 in the past there had been suggestion of that building being used by the Historical
38 Society. He said he did not know if both [restoration] projects could be done.

39
40 MOTION

1
2 **Norb Thomas moved to direct staff to look into the cost of purchasing the house,**
3 **what type of condition it is in, and what kind of renovations would be needed and**
4 **to bring that information back to Council. The motion was seconded by Bob**
5 **Grenier.**

6
7 Vice Mayor Wolfe said he was estimating it would cost \$500,000 to purchase the house
8 and do the renovations and then there would be the question of who would do the
9 upkeep and the costs.

10
11 Councilmember Grenier said that this was the first step to looking into the possibilities.

12
13 Mr. Drury added that staff will need to spend some funds to hire an electrician and a
14 building inspector.

15
16 Councilmember Pfister said she would like to put a cap on spending.

17
18 Mr. Drury noted that he thought it would not require a large expenditure to make sure
19 the council is fully informed on the status of the house.

20
21 Councilmember Pfister questioned if the family might like to donate part of the value of
22 the home if it is historically significant and meaningful to the family.

23
24 Vice Mayor Wolfe asked if someone in the Historic Society might know someone who
25 would be willing to donate their time to do the inspections.

26
27 **The motion carried unanimously 5-0.**

28
29 **Tab 11: Renumbering of Addresses on Bounty Circle in Royal Harbor**

30
31 Chief Lubins presented the following report:

32
33 Royal Royal Harbor was developed in stages. Over the last 10 years, as
34 each part developed, Bounty Circle grew. Since computers and
35 automation was not as developed at that time and addressing was
36 primarily a manual affair, irregularities in house numbers ensued resulting
37 in significant non-sequential numbering.

38
39 One resident recently contacted the City inquiring about the address
40 problem. That resident was concerned about the potential for public safety

1 delay. This new inquiry refocused the decade old issue on Bounty Circle.
2 Attempts have been made in the past to correct this with just a few
3 houses, but the primary problem remained.

4
5 Having house numbers that are not sequential or having odd and even
6 numbers on the same side of the street could delay emergency response;
7 which did occur on November 23, 2008 when an ambulance had problems
8 in locating a residence.

9
10 Staff met with the residents of Bounty Circle to discuss the issue. A
11 majority of the residents were opposed to changing the house numbers.
12 Their concerns centered with the inconvenience of having their address
13 changed (i.e. deeds, wills, banking, etc.) and family members who suffer
14 from dementia might have difficulty in learning the new numbers.

15
16 In an effort to exhaust every possible solution to this problem, staff
17 attempted to correct the house numbering via the 911 computer system
18 internally. Despite initial success, it was found that many homes were still
19 incorrect.

20
21 A letter was sent to Mr. Marty Sugarman, President of the Royal Harbor
22 Homeowners Association, requesting a position on the issue from the
23 Homeowners Association perspective. On December 2, 2008 Mr.
24 Sugarman spoke with Chief Lubins and stated that the Homeowners
25 Association is not going to take an official position on the matter, except
26 that the Homeowners Association will support whatever decision the City
27 Council makes.

28
29 City Ordinance authorizes the City to change addresses as need be. Due
30 to the unusual circumstances compared with other city initiated address
31 changes, and that some residences have already changed their address
32 in the past at the city's direction, staff has proposed that the City
33 reimburse the cost of the new house numbers at \$20.85 per house (76
34 homes) for a total of \$1,584.60. These new house numbers can be placed
35 into the existing house number frame box.

36
37 Chief Lubins noted that since this report was developed it has been ascertained that 28
38 of the 76 homes will be able to keep their same address. He said the city understands
39 that it will be difficult on the residents; however there is a need for the house numbers to

1 be consistent for public safety concerns. He said the police officers will also be available
2 for those who need help in changing the numbers.

3
4 Mayor Clutts asked for public comment.

5
6 Suzanne Cunningham, 5961 Bounty Circle
7

8 Ms. Cunningham said that Chief Lubins has made every effort to work with the
9 community. She said she believed that the numbers that would not have to be changed
10 were 5980 through 5679 (Chief Lubins agreed). She said she still preferred that nothing
11 be changed.

12
13 Margaret Lach, 5903 Bounty Circle
14

15 Ms. Lach said she does not live in one of the 28 homes exempted. She said it was
16 just one person that notified the city and that everyone else on Bounty does not want
17 this to happen. She said there are additional costs that will be incurred.

18
19 Mayor Clutts said she had gone through this process when she lived in unincorporated
20 Lake County and she discussed the problems that had occurred over a course of 50
21 years including a problem that occurred when there had been a delay in the arrival of
22 the ambulance. She said this is a matter of protection to the citizens.

23
24 Len Hardell, 5869 Bounty Circle
25

26 Mr. Hardell said that Chief Lubins had previously indicated that a survey had been done
27 and they were able to straighten out the 911 grid. He said in addition, when his
28 purchasing his home, one of the selling points was that there is a lighted post in front of
29 the house with an emergency light switch that can be thrown so the emergency crews
30 can respond quickly.

31
32 Chief Lubins said initially every attempt was made to avoid changing house numbers.
33 He said when a resident calls 911, the information comes up on the screen. The
34 concern was having the ability for the responding person be able to identify the house
35 number with that address. He said staff was initially able to internally change some of
36 that for some of the homes. Then it was discovered one that did not work and another
37 survey was done and several were discovered that did not work.

38
39 Dennis Kos, Bounty Circle
40

1
2 Mr. Kos said that the first 28 homes are in order and asked that they not be changed.
3 He thanked Chief Lubins for his efforts to resolve the problem.

4
5 John Kalchbrenner , 5844 Bounty Circle
6

7 Mr. Kalchbrenner said that he had to change his house number when he lived in Illinois
8 three times over 15 years and he did not think it was that significant. He said eventually
9 someone may die because the paramedics cannot get to the house fast enough
10 because they could not find the correct house number. He said that will be a liability
11 both for the homeowners association and for the City of Tavares. He said he believed
12 the problem needed to be corrected.

13
14 Denise Laratta, Royal Harbor
15

16 Ms. Laratta asked Chief Lubins to discuss the cost of the drivers license change. Chief
17 Lubins said the city will provide a letter to be taken to the drivers license bureau and
18 there should be no cost to the resident to change their driver's license. Ms. Laratta
19 asked Chief Lubins to comment regarding the light post. Chief Lubins said that is an
20 asset at the subdivision and he said he would recommend that for other parts of the city.
21 Ms. Laratta asked what would be the process if the ordinance is approved.

22
23 Mr. Drury said that Chief Lubins will meet again with the residents and the Board
24 members and utilize the t.v. station to communicate about the process. Chief Lubins
25 said he will provide information on the web site as well. He said it will not be happen
26 overnight but staff will assist the residents and work to correct the addresses as soon as
27 possible.

28
29 Suzanne Cunningham
30

31 Ms. Cunningham said she would be happy to do a video film interview and put it on their
32 web site.

33
34 **MOTION**
35

36 **Lori Pfister moved for approval of option #1, the expenditure of \$1,584.60 for the**
37 **house numbers on Bounty Circle, seconded by Robert Wolfe.**

38
39 **Councilmember Grenier asked that language be added regarding public safety.**
40

1 **Councilmember Pfister said she would agree to add to the motion “to aid in the**
2 **identification for improved public safety.”**

3
4 **The motion carried unanimously 5-0.**

5
6 **Tab 12: Request to Approve Contract with Malcolm Pirnie to Prepare Reports**
7 **Required for Making Application for Grant Funds and Loans from the U.S.**
8 **Department of Agriculture to Construct Water, Sewer and Stormwater Utilities in**
9 **the Community Redevelopment Area**

10
11 Mr. Hayes said that this was a request to consider the approval of a contract with
12 Malcolm Pirnie in the amount of \$53,718 to assist the City by preparing a Preliminary
13 Engineering Report and Environmental Report required for application for funding from
14 the U.S. Department of Agriculture for infrastructure improvements in the Community
15 Redevelopment Area. These reports are also required in preparing applications for
16 other grant agencies and will be beneficial to the City in securing other grants.

17
18 Mr. Hayes noted that the City has recently completed a study to inventory and assess
19 the condition of the downtown water, wastewater, and stormwater infrastructure. He
20 said there are necessary improvements needed in going forward for economic
21 development and for the environment.

22
23 Mayor Clutts asked for questions or comments from Council and from the public.

24
25 **MOTION**

26
27 **Lori Pfister moved to approve Option #1 [move to approve the work authorization**
28 **for Malcolm Pirnie by preparing a Preliminary Engineering Report and**
29 **Environmental Report required for application for funding from the U.S.**
30 **Department of Agriculture for infrastructure improvements in the downtown area**
31 **in the amount of \$53,718 from Water/Wastewater Operating Reserves], seconded**
32 **by Robert Wolfe. The motion carried unanimously 5-0.**

33
34 **Tab 13 – Request to Approve Contract with Malcolm Pirnie to Develop Financial**
35 **and Engineering Reports Required to be in Compliance with the State Revolving**
36 **Fund Loan for Upgrades to the City’s Water Treatment Plants**

37
38 Mr. Hayes said this was a request to approve a contract in the amount of \$16,500 with
39 Malcolm Pirnie to develop financial and engineering reports that are required to be in

1 compliance with the State Revolving Fund for the upgrades to the city's water treatment
2 plant. He discussed the Scope of Work in the contract.

3
4 Mayor Clutts asked if Council had questions and if there was public input.

5
6 **MOTION**

7
8 **Lori Pfister moved to approve Option #1 [to approve the contract with Malcolm
9 Pirnie to perform the scope of work described herein to assist the City with the
10 administration of its approve State Revolving Fund (SRF) loan proceeds to fund
11 upgrades to the City's water treatment plants in the amount of \$16,500], seconded
12 by Bob Grenier. The motion carried unanimously 5-0.**

13
14 **Tab #14 – Request to Approve Contract with Malcolm Pirnie to provide
15 Administrative Services to Secure Funding for the Water Reclamation Facilities**

16 Mr. Hayes said that the objective is to approve a contract with Malcolm Pirnie in the
17 amount of \$15,000 to represent the City in securing grant funding at the Florida
18 Legislative sessions, federal government sessions, and other funding agencies, such as
19 the Community Budget Issue Request. He noted that the City has previously received
20 grant funding through CBIR and St. Johns in which Malcolm Pirnie has assisted the
21 City. He said the goal is to continue to search for additional sources of grant funding.

22 Mayor Clutts asked if there were questions from Council or from the public.

23 **MOTION**

24 **Robert Wolfe moved to approve the work authorization for Malcolm Pirnie to
25 perform the scope of work described herein to position the City for Community
26 Budget Issue Request grant or other federal and state legislative funding in 2009
27 for the City's Reclaimed Water System in the amount of \$15,000. The motion was
28 seconded by Norb Thomas. The motion carried unanimously 5-0.**

29 **Tab 15: Public Safety and Public Works Complex**

30 Chief Keith acknowledged the Horizon Project team members and other staff who had
31 provided support for this project. He noted that Council had received the report and that
32 he would like to read the agenda summary for the audience's benefit and also provide a
33 slide presentation for the audience. He said Mr. Mark Galvin of First Southwest would
34 also provide financial information.

1 Chief Keith read the following summary:

2 Early in 2008, City Administrator John Drury initiated several Horizon
3 Project Teams, each team being assigned various responsibilities. One
4 such team was the Horizon Project Team for Public Safety and Public
5 Works Replacement Facilities. This team was tasked with reviewing
6 facility allocations and needs for three city departments (Public Works,
7 Police, and Fire), and making appropriate recommendations to City
8 Council.

9
10 The project team consisted of City Council Member Norb Thomas, Police
11 Chief Stoney Lubins, Public Works Director Heath Frederick, Fire Chief
12 Richard Keith and Nancy Barnett, City Clerk (for the purpose of identifying
13 records storage needs for public safety as well as investigating a more
14 central location for the city's records).

15
16 This project team met several times, and exchanged many telephone calls
17 and E-Mails. The project team made site visits, toured buildings, reviewed
18 literature, and attended conferences. All this was done with the express
19 intent of moving this issue forward, and being able to equip the members
20 of Tavares City Council with relevant information.

21
22 That process is now complete, and the result of a year's worth of work of
23 the project team has been compiled into a single report which you have
24 before you. The report attempts to portray, in a brief and concise manner,
25 the immense amount of work and thought that the project team expended
26 on this project.

27
28 The City of Tavares has operated frugally for decades, and many areas of
29 city infrastructure are showing the wear and tear associated with that
30 frugality. The City suffers from antiquated clay pipe in the ground, and
31 broken sidewalks alongside our streets. It also has, however, buildings
32 that have served the City for decades, but have outlived their usefulness,
33 are showing the ravages of time, and are reaching the end of their cost
34 effectiveness.

35
36 The project team identified four options, which are listed below. The
37 project team went on to offer a recommendation derived from one of these
38 options. The project team understands completely the fiscal ramifications

1 associated with this recommendation, but also understands that this is a
2 tremendous opportunity.

3
4 The City of Tavares is looking forward to tremendous growth. With fiscal
5 incentives associated with economic recovery on the near horizon, and in
6 preparation for that growth, the timing for this project may be perfect.
7

8 Chief Keith then showed a power point presentation of slides of the current public
9 safety and public works facilities. He asked Mark Galvin to speak about the
10 financing.

11
12 Mr. Galvin said he had provided a letter to the city which provided alternatives for
13 financing. He showed a breakdown of costs for the three spaces: Fire Station,
14 Police Station, Public Works and City Clerk for records. He noted there would be
15 three sources of revenue: 1) reallocation of some of the existing debt service
16 (approximately \$247,000) 2) the fire assessment fee that will be for qualified fire
17 projects (about \$200,000 annually); and 3) the remaining portion of the
18 infrastructure sales tax revenue. Currently the city receives about one million per
19 year from the 1 cents sales tax. Of that, debt service is being paid of about
20 \$630,000 per year which leaves about \$450,000 currently being budgeted for
21 capital projects. This means that funds are available in a range from \$474,000 to
22 \$924,000 depending on the city's needs. The infrastructure sales tax will expire
23 in 2017, therefore the city will have to make up any funds that come from the
24 sales tax with General Funds when the tax expires.
25

26 He discussed the financing with all the facilities broken out and also with
27 constructing all at one time. The estimate for the entire project is 9.5 million. Total
28 debt service would be approximately \$900,000 per year.
29

30 Chief Keith stated that option #2 of the report has been recommended as follows:
31 Move the fire station and police station to the east side of the city and the public
32 works to the west side of the city.
33

34 Chief Keith said the report also describes the other properties that had been
35 considered. He said there are 6.7 acres on East Caroline Street owned by the
36 City which used to be sprayfields and which are adjacent to Grand Court assisted
37 living facility and this property is being recommended. The public works facility
38 would be moved to the Woodlea Road facility to be adjacent to the Utility
39 Department. He said there were other properties considered and some may be
40 preferable, but the city would have to pay for the land.

1
2 Mr. Drury noted that when the police and public works facilities move out of the
3 downtown, the vacated property would then become available for other uses,
4 such as parking for commuter rail. He said the recommendation is to allow the
5 city administrator to include this project into the FY 2010 budget. When the
6 budget is developed this will provide an opportunity for council to look at the
7 project again and make a final decision at that time.

8
9 Councilmember Thomas said that both properties (Woodlea and at the Caroline
10 plant sprayfields) are currently zoned properly for this type of facility. The bus
11 barn that the School Board has owned for many years at the Tavares “gateway”
12 was also considered, however, the team felt the City would need to move forward
13 in a quicker time frame than the School Board would be able to take action.

14
15 Mr. Drury reported that he and Vice Mayor Wolfe had met with the School Board
16 Superintendent and her staff, who had indicated a willingness to move, however
17 they do not have the funds to build a new facility in another location. Mr. Drury
18 said one thought had been to have the city continue to meet with the School
19 Board in the interim before a final decision is made. Councilmember Thomas
20 said he would agree to continue to discuss this with the School Board, but, at the
21 same time he would like to see the city move forward because of the length of
22 time that this has been under consideration and the needs of the city.

23
24 Mayor Clutts discussed the issue of the gateway property, its value in the private
25 sector and the possibility of the School Board, the Public Works department, and
26 Lake County being able to relocate on joint property and what that might save the
27 taxpayer over a longer period.

28
29 Mayor Clutts asked Chief Keith to comment on the construction costs of public
30 safety complexes. Mr. Drury noted that Chief Keith had calculated a median
31 figure for budgeting purposes (\$250 per square foot). He said if the city moves
32 forward a design team will be organized to review the project in more detail.

33
34 Councilmember Pfister asked if projected growth had been included in the
35 planning. Chief Keith confirmed that a 30 year time period was considered.
36 Mayor Clutts asked for input from the public.

37
38 Norman Hope, Fox Run Subdivision
39

1 Mr. Hope said for the taxpayers, the question will be what will be done with the
2 space that is freed up as a result of the new buildings. He said having answers
3 will help in selling the idea to the public.

4
5 Mr. Drury stated that the Fire Station was a train station and one of the
6 discussions has been whether to make it a museum or to utilize it when
7 commuter rail comes to the community. He said the Quonset huts in Public
8 Works that are being used will be demolished because of its age and condition.
9 That property could then become available for commercial development.

10
11 Denise Laratta, Royal Harbor Subdivision

12
13 Ms. Laratta said that in her community there are a number of foreclosures in
14 Royal Harbor and public spending that will mean an increase in taxes, will not be
15 met favorably. She said she is in favor of improving the facilities however.

16
17 **MOTION**

18
19 **Lori Pfister moved to approve option #1 [accept the report and recommendation**
20 **of the Horizon Project Team with the finance plan described by Mr. Mark Galvin**
21 **that includes construction for both public safety and public works facilities;**
22 **authorizing the City Administrator to include the financing, design, permitting,**
23 **and construction of both facilities into the F/Y 2010 budget], seconded by Norb**
24 **Thomas. The motion carried unanimously 5-0.**

25
26 **Tab # 16) Update on President-elect Obama's Economic Stimulus Package for**
27 **Cities**

28
29 Mr. Drury said this was a request for approval for those projects that have been
30 identified in the attached proposal (including the Fire Station and Public Works facility).

31
32 Mr. Drury said "America's Back to Work Program", which lists those projects are a result
33 from the visioning process and Down Town Master Plan. Washington DC has not
34 decided how the national economic stimulus package will be managed or distributed
35 (Direct to Cities? Direct to States? Through existing agencies like DEP or EDA,
36 FDOT?).

37
38 He said that in order to be fully prepared, the attached list of projects (25 construction
39 and 4 planning) totaling \$112,376,000 have been identified to support the community's
40 adopted Vision statement and Master Plan.

1
2 Rail projects have been identified as a priority because they are most “shovel ready” as
3 rail road track improvement projects are exempt from all permitting and have been
4 identified as high priority from Washington DC. This list was submitted to the
5 Conference of Mayors for consideration in their submittal to Washington and once
6 approved, will be submitted to appropriate Federal and State agencies as well as our
7 Federal and State delegation.

8
9 The goal is to be ready with projects that can be done as quickly as possible.
10 Fortunately for Tavares, the city completed its two year visioning process, its one year
11 master plan process and identified all those initiatives and projects needed to implement
12 the Vision Statement and Master Plan.

13
14 Mr. Drury noted that Mayor Clutts will be meeting with the president of the Conference
15 for Mayors and that the city had met the deadline for submittal which was January 8th.

16
17 Councilmember Grenier said he would have like to have seen historic preservation
18 projects included in the proposals.

19
20 **MOTION**

21
22 **Lori Pfister moved to approve Option #1 [Approve the list of projects and their
23 ranking on page 2 and 3 of attachment], seconded by Norb Thomas. The motion
24 carried unanimously 5-0.**

25
26 **Tab 17) Community Backyard Project**

27
28 Ms. Rogers advised that this project is a conceptual idea for the evolution of the
29 Aesop’s Park which is an 11 1/2 acre parcel of land that the city acquired through
30 Florida Community Trust funding some years ago. It currently includes tennis courts,
31 trails and a pond.

32
33 She said the city budgeted \$45,000 to develop a dog park. Additional ideas have been
34 developed to make this into a community backyard project which could house a variety
35 of uses such as a community garden and a catch and release program at the pond,
36 picnic areas, exercise trail, etc. In addition there is a two acre parcel of land that is in
37 close proximity to the park that may be for sale. The Aesop’s park “reading tree” is on
38 this parcel of land.

1 Staff is requesting to have that parcel of land appraised and determine if the seller is
2 willing to sell, identify a funding source, and bring that information back to Council. The
3 appraisal fee will be approximately \$2,000.

4
5 Councilmember Pfister said that she believed the tree is actually located on property
6 owned by a different property owner. She discussed the two pieces of property and
7 noted that further research was needed. She said however that the project should not
8 be held up to purchase more property because there was a lot that could be done with
9 what the city already owns.

10
11 Mr. Drury said staff is moving ahead with the design and construction and that the
12 question being asked is whether Council wants to spend \$2,000 to pursue further land
13 acquisition. He said staff will bring back a report stating what the land may be worth and
14 what it could contribute to the downtown.

15
16 **MOTION**

17
18 **Lori Pfister moved to approve Option #1 [Authorize staff to look at property**
19 **acquisition for expanding the Aesop Park including the expenditure of funds to**
20 **appraise the property if a willing seller exists], seconded by Robert Wolfe. The**
21 **motion was approved unanimously 5-0.**

22
23 **Tab 18) Health Insurance Options**

24
25 Mr. Drury reported this item is to provide Council with information regarding health
26 insurance options for Councilmembers.

27
28 Mr. Drury said the City of Tavares group health insurance plan provides a choice
29 between HMO and PPO options for benefit-eligible employees. Under Florida statute,
30 Council members may also be covered under the City's group HMO and PPO health
31 insurance plans. Currently City Council is not offered an option for health insurance. He
32 discussed the options that had been provided.

33
34 Councilmember Pfister asked Mr. Drury to comment on what other cities offer. Mr. Drury
35 responded that it varies from city to city and from Lake County. He noted it is legally
36 sufficient to offer health insurance to councilmembers per the City Attorney.

37
38 Options discussed were as follows:
39

- 1 1. Elect insurance coverage for Council members **only** under the City group health
2 plan, with premiums paid by the Council member at 100% (\$399.15 per month)
- 3 2. Elect insurance coverage for Council members **only** at the single rate under the
4 City group health plan, with premiums paid by the City at 100% (same as
5 employees)
- 6 3. Elect insurance coverage under the City group health plan for Council members
7 **and their eligible dependents**, with premiums paid by Council Members
8 (\$1,211.74 per month)
- 9 4. Elect insurance coverage under the City group health plan for Council members
10 **and their eligible dependents**, with premiums shared by the City and Council
11 member (\$189.80 per month for Council member share and \$1,021.94 per month
12 for City share – same as employees)
- 13 5. Do not elect insurance coverage under the City group health plan

14
15 Discussion followed. Councilmember Pfister noted the option of being able to obtain
16 health insurance might increase opportunities for people to run for council in the future.

17
18 Mayor Clutts said she felt it was a fine line when a councilmember is elected to serve as
19 a volunteer but then becomes dependent on additional benefits offered. She said she
20 agreed with the option to elect the insurance coverage but would not be in favor of the
21 city contributing.

22
23 **MOTION**

24
25 **Lori Pfister moved to accept Option #3 [Elect insurance coverage under the City**
26 **group health plan for Council members and their eligible dependents, with**
27 **premiums paid by Council Members (\$1,211.74 per month)], seconded by Norb**
28 **Thomas. The motion carried unanimously 5-0.**

29
30 **Tab 19) Lake County Remote Control Association - Fill Dirt**

31
32 Mr. Drury said that the City has surplus fill dirt at Woodlea and the Remote Control
33 aircraft site needs several yards of fill to develop its 50 foot by 400 foot runway. Staff
34 seeks approval to transport the fill to the site and grade it out subject to County
35 approval. The club will make the necessary arrangements to seed the runway. He said
36 the club is contributing to economic development through the events it holds.

37
38 **MOTION**

39

1 **Norb Thomas moved to approve Option #1 [Authorize staff to transport the**
2 **surplus fill to the Remote Control Aircraft site], seconded by Lori Pfister. The**
3 **motion carried unanimously 5-0.**

4
5 **XII. OLD BUSINESS**

6
7 None.

8
9 **XIII. NEW BUSINESS**

10
11 None.

12
13 **XIV. AUDIENCE TO BE HEARD**

14
15 Mayor Clutts invited public comment.

16
17 Scott Shannon, Malcolm Pirnie

18
19 Mr. Shannon thanked the Mayor, Council, Mr. Drury and Mr. Hayes for allowing
20 Malcolm Pirnie to continue its work with the city.

21
22 Denise Laratta, Royal Harbor

23
24 Ms. Laratta said Council should also consider Option #1 for the health insurance and
25 she hoped both options would be available. Mayor Clutts said she felt the option chosen
26 would give the ability to do both. Mr. Drury confirmed.

27
28 **XV. REPORTS**

29
30 **City Administrator**

31
32 Mr. Drury noted that a request had been made as to the best time of day to attend the
33 next Transportation Summit by the MPO (on March 25th). Councilmember Thomas said
34 he preferred 9:00 to noon.

35
36 **Councilmember Pfister**

37
38 Councilmember Pfister said she was excited about the upcoming projects—backyard,
39 public safety building, etc.

1 **Councilmember Thomas**
2

3 Councilmember Thomas noted there had been a lot of changes in the past month. He
4 congratulated Ms. Houghton on the financial award and commended Ms. Rogers on the
5 train event held recently and the presentation made by Mr. Grenier. He expressed
6 appreciation to the members of the Horizon Project on the public safety building.
7

8 **Councilmember Grenier**
9

10 Councilmember Grenier congratulated Ms. Houghton on the financial award. He
11 commended Ms. Rogers on the train festival. He discussed the history of Major St. Clair
12 Abrams and his work to bring railroad to the city.
13

14 Councilmember Grenier said a letter had been received from a resident Ola Maclver
15 who had written a letter complimenting Eddie Hurst (employee in the Water and Sewer
16 Department).
17

18 Councilmember Grenier commented about the problem with hearing the audience
19 members speaking at the podium. Mr. Drury said staff will work on a solution to the
20 problem.
21

22 **Vice Mayor Wolfe**
23

24 Vice Mayor Wolfe congratulated Ms. Houghton and her department on the CAFR
25 award. He commended Ms. Rogers on the train festival and the Horizon project team
26 members.
27

28 **Councilmember Pfister**
29

30 Councilmember Pfister said she wished to discuss the mobile food vendor ordinance.
31 She said she did not object to vendors getting electricity. Discussion followed regarding
32 what had originally been intended in the ordinance.
33

34 Mayor Clutts asked that staff investigate other model ordinances. Mr. Drury said that on
35 public property staff had the already had the ability to monitor the vendors; on private
36 property less so. Mr. Skutt added that the mobile food unit needs to be state approved.
37

38 Discussion followed regarding the size and appearance of the carts. Mayor Clutts noted
39 that some cities have an ordinance regulating the size and appearance and Tavares
40 had elected not to do this. Mr. Drury noted that currently the only regulation is to remove

1 the cart at night. Mr. Drury said he did not have an issue with plugging into electricity
2 and the City plans to offer plugs in Wooton Park to avoid the noisy generators in the
3 future. He said water and sewer, tables/ chairs and parking is another issue.
4

5 **Mayor Clutts**

6
7 Mayor Clutts thanked Councilmember Thomas for his work on the Horizon project and
8 thanked Vice Mayor Wolfe for his discussions with the School Board. She commended
9 Ms. Rogers on the train event.
10

11 Mayor Clutts said that she looked forward to working with Mr. Skutt on the railroad
12 project and added that Mr. Laurien (the city's visioning consultant) is now considering
13 railroad property as valuable as waterfront.
14

15 **Bill Neron**

16
17 Mr. Neron discussed the upcoming Crappie Tournament and the Bassmasters
18 tournament and the economic impact expected for the city.
19

20 **Adjournment**

21
22 There was no further business and the meeting was adjourned at 8:03 p.m.
23

24 Respectfully submitted,
25
26
27
28

29 Nancy A. Barnett, C.M.C.
30 City Clerk

5. Below is a listing of those projects needed to implement the citizen's vision and master plan, categorized as requested by the United States Conference Of Mayors and listed in priority ranking.

A. TRANSIT EQUIPMENT AND INFRASTRUCTURE

1. Rail Road Bridge Replacement - \$1.32 million - 53 jobs
2. Rail Road Upgrades (Plymouth-Tavares) - \$13.2 Million - 528 jobs
3. Rail Road Track and Intersection Crossing Upgrades - \$1.1 Million - 44 jobs
4. Rail Road Train Station - \$1.1 million - 44 jobs
5. Mixed Used Commuter Rail Public Parking Garage - 6.8 million - 272 jobs

B. PUBLIC SAFETY JOBS AND TECHNOLOGY

6. Police/Fire/EOC Relocation- \$7.8 million - 312 jobs

C. COMMUNITY DEVELOPMENT BLOCK GRANTS FOR INFRASTRUCTURE

7. Public Works Facility Project - \$1.8 million- 72 jobs
8. Community Back Yard Project - \$300,000 - 12 jobs
9. Public Furniture Program \$1.5 million - 60 jobs
10. Bury Electrical Lines - \$500,000 - 20 jobs

D. CITY STREETS/METRO ROADS

11. Roadway & Sidewalk Restoration- \$5 million- 200 jobs
12. Reconstruction of Ruby Street Corridor - \$5.5 million- 220 jobs
13. Reconstruction of Alfred Street Corridor - \$9.3 million - 373 jobs
14. Community Gateway Improvement Project - \$2 million - 80 jobs
15. Main Street Air Quality Improvement Traffic Circle - \$2 million - 80 jobs
16. Tavares Water Front Square - \$5 million - 200 jobs

E. WATER

17. Alleyway Pervious Paver Block Storm Water Recharge Project - \$2 million - 80 jobs
18. CRA Stormwater Construction- \$10 Million - 400 jobs
19. Reclaimed Water Distribution System Improvements for Alfred Street and Ruby Street Corridors - Phase I - \$653,000 - 26 jobs
20. Reclaimed Water Distribution System Improvements to Support Downtown Redevelopment - Phase II - \$529,000 - 21 jobs
21. Water Distribution System Improvements for Alfred Street and Ruby Street Corridors- Phase I - 958,000 - 38 jobs
22. Water Distribution System Improvements to Support Downtown Redevelopment - Phase II - \$6.7 million - 268 jobs
23. Wastewater Collection System Improvements for Alfred Street and Ruby Street Corridors - Phase I - \$1 million- 41 jobs

- 24. Wastewater Collection System Improvements to Support Downtown Redevelopment
– Phase II – \$6.8 million – 273 job
- 25. Reclaimed Water System Implementation- \$18 Million - 720 jobs

F. PLANNING DOCUMENTS

- 26. Commuter Rail Study - \$350,000
- 27. DCA Evaluation/Appraisal Report - \$100,000
- 28. Land Development Code regulations - \$5,000
- 29. DEP Consumptive Use Permit Renewal - \$1 million

Total Cost of Projects Required - \$112,376,000

Estimated Number of Jobs Created – 4,437