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**CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
AUGUST 5, 2009
CITY COUNCIL CHAMBERS**

COUNCILMEMBERS PRESENT

ABSENT

Nancy Clutts, Mayor
Robert Wolfe, Vice Mayor
Bob Grenier, Councilmember
Lori Pfister, Councilmember
Norb Thomas, Councilmember

STAFF PRESENT

John Drury, City Administrator (by conference call)
Lori Houghton, Finance Director
Robert Q. Williams, City Attorney
Nancy Barnett, City Clerk
Jacques Skutt, Director of Community Development
Bill Neron, Director of Economic Development/Grants
Chief Richard Keith, Fire Department
Chief Stoney Lubins, Police Department
Chris Thompson, Interim Public Works Director
Tamera Rogers, Director of Community Services
Brad Hayes, Director of Utilities
Lori Tucker, Director of Human Resources

I. CALL TO ORDER

Mayor Clutts called the meeting to order at 4:00 p.m. She noted that Mr. Drury was out of town but would be joining the meeting remotely by telephone.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Mark Andrews of Bridges, gave the invocation and those present recited the pledge of allegiance.

III. APPROVAL OF AGENDA

1 Ms. Houghton stated that staff would like to add item 8A, Appointment to the Lake
2 Community Action Agency because of it being time sensitive.

3
4 **MOTION**

5
6 **Robert Wolfe moved to approve the August 5, 2009 City Council Agenda as**
7 **amended, seconded by Bob Grenier. The motion carried unanimously, 5-0.**

8
9 **IV. APPROVAL OF MINUTES**

10
11 **MOTION**

12
13 **Robert Wolfe moved for approval of the minutes of July 15, 2009, seconded by**
14 **Robert Grenier. The motion carried unanimously 5-0.**

15
16 **Robert Wolfe moved for approval of the minutes of July 22, 2009, seconded by**
17 **Robert Grenier. The motion carried unanimously 5-0.**

18
19 **Robert Wolfe moved for approval of the minutes of July 29, 2009, seconded by**
20 **Robert Grenier. The motion carried unanimously 5-0.**

21
22 **V. PROCLAMATIONS/PRESENTATIONS**

23
24 Rebecca Sargent, President of the Tavares Chamber of Commerce, presented a check
25 to the City in the amount of \$1795.00 for the Chamber's commitment to cover some of
26 the children's activities for the July 4th event. She distributed copies of their program of
27 work for 2009. In addition she presented information on percentages of donations that
28 the City had given to the Chamber over the past few years: the first year it was 37% and
29 this year it is 7 ½%. She noted that the Chamber now has 270 members and three
30 employees.

31
32 T.J. Fish, Past Chair of the Tavares Chamber, stated that the program of work was
33 requested by the Mayor and that providing the check was part of the agreement with the
34 City. He said the Mayor had asked what the Chamber was doing to be more self
35 sufficient and he had noted that the Chamber wished to keep the partnership intact
36 which is part of the grant being provided by the City. He reviewed the development of
37 the Chamber that had occurred in the past few years. He noted that the Chamber has
38 been able to maintain and increase its membership numbers in spite of the problems in
39 the economy. He said they have three areas of funding: events, membership revenues,
40 and contributions.

1
2 **VI.SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE**
3 **CONTACTS**

4
5 Attorney Williams stated that Tab 5, the variance for rear yard setbacks, was quasi-
6 judicial. He then swore in those who wished to speak on this issue. He asked Council if
7 they wished to declare any ex parte contact they might have had on this matter.
8

9 **VII.READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**

10
11 Ms. Barnett read the resolution into the record by title only:
12

13 **RESOLUTION NO. 2009 – 09**

14
15 **A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, GRANTING A**
16 **VARIANCE TO PLANNED DEVELOPMENT ORDINANCE 1995-28,**
17 **MINIMUM REAR YARD REQUIREMENTS; SUBJECT TO THE RULES,**
18 **REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF**
19 **TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.**
20

21 **VIII. CONSENT AGENDA**

22
23 Mayor Clutts asked if anyone in the audience had any objection to the items on the
24 Consent Agenda and if any councilmember wished to pull any item.
25

26 **MOTION**

27
28 **Robert Wolfe moved to approve the Consent Agenda [Site License for Multi-Trode**
29 **SCADA System for Lift Stations and Approval of Contract to Install Stormwater**
30 **Drain Line under Railroad Tracks at Wooton Park], seconded by Robert Grenier.**
31 **The motion carried unanimously 5-0.**
32

33 **IX. ORDINANCES – PUBLIC HEARING**

34
35 **First Reading**

36
37 None.
38

39 **Second Reading**

1 None

2

3 **X. RESOLUTIONS**

4

5 **Tab 5) Resolution #2009-09 – 4810 Treasure Cay Road – Variance to Rear Yard**
6 **Setback for Screened Porch**

7

8 Mr. Skutt reported that the applicant is proposing to construct a glassed/modular
9 sunroom, with solid roof panels, on an existing concrete patio attached to their house.
10 The house presently is set back 27 feet from the rear property line at the point where
11 the proposed sunroom is to be constructed. The minimum rear yard setback under the
12 Planned Development zoning is 20 feet. Construction of the proposed structure will
13 result in a rear yard setback of 17 feet. The applicant is therefore requesting a 3 foot
14 rear yard variance.

15

16 Mr. Skutt explained that the applicant's proposed sunroom is only 14 feet wide and is to
17 be constructed on an existing concrete slab. He has obtained signatures from his
18 immediate neighbors indicating support of the application. The Land Development
19 Regulations allow a screened pool enclosure to be located within 5 feet of a property
20 line. An enclosure with solid roof panels, however, must have the same setback as
21 required for the main dwelling. A building permit application that includes engineered
22 drawings has been submitted. The requested 3 foot variance is minor in nature and
23 does not negatively impact surrounding properties. Staff is recommending approval of
24 this application.

25

26 **Public Comment**

27

28 Mayor Clutts asked if anyone in the audience wished to speak.

29

30 Mr. Richard Gett, the applicant, gave background information regarding his request for
31 the variance.

32

33 **MOTION**

34

35 **Robert Wolfe moved to approve Resolution #2009-09, seconded by Norb Thomas.**
36 **The motion carried unanimously 5-0.**

37

38 **X. GENERAL GOVERNMENT**

39

40 **Tab 6) Award of Bid for Fox Run Stormwater Project**

1
2 Mr. Hayes advised that the objective is to consider the approval of awarding the lowest
3 bidder Professional Dirt Services to reconstruct the southern area of the Fox Run
4 drainage area in the amount of \$119,860.00.

5
6 Mr. Hayes reported that Fox Run was originally constructed by a private developer that
7 years later was turned over to the City. This development was constructed in a low
8 lying/wet area. This community has had storm drainage problems for many years. Over
9 the years the City has worked with the community to resolve some of these issues
10 making in service repairs and other rehabilitation projects of the drainage area. Their
11 water pressure problems have been addressed by installing a new pressure regulating
12 system. This project was divided up into two areas for bidding purposes due to
13 economic constraints. The HOA has indicated that the south section was preferred. This
14 project could be completed in its entirety by the same contractor if the HOA elected to
15 pay for the other project. If the north project is not completed at this time it will be placed
16 on the Capital Improvement Project list and when funding is available the north side
17 project will re-bid under the procurement rules.

18
19 In addition, Staff recommends that consideration be given for the Utility Director to
20 negotiate a “Not to Exceed” \$10,000 contract to provide the City and the Community
21 with appropriate and professional oversight as the city does not have a construction
22 inspector or contract for this service. The funds could come from the existing budget for
23 this project.

24
25 Mayor Clutts asked if there were questions for Mr. Hayes. She then opened the matter
26 for public input.

27
28 Fred Spring, 423 Peace Road and Vice President of HOA:

29
30 Mr. Spring thanked the City Council for what has been done in Fox Run and added that
31 he hoped Council would not forget about the second section. He said the lower section
32 is what is causing problems now.

33
34 Mayor Clutts confirmed with Mr. Spring that the HOA is aware that the City will be doing
35 the project in two parts and that there is an option [for an assessment on the
36 homeowners to complete the northern section now]. Mr. Spring said he will present the
37 option at the next meeting. Mayor Clutts asked Mr. Spring to communicate with Mr.
38 Hayes as to the decision that is made. Mayor Clutts asked Mr. Hayes if he had the cost
39 to do the project in total at this time. Mr. Hayes said the bid on the north section is about
40 \$233,000 and that he assumed the re-bid will likely come in higher at a later date.

1
2 Mayor Clutts asked if anyone else in the audience had comments.

3
4 Councilmember Pfister said she was glad to see a local company obtain the bid award.

5
6 **MOTION**

7
8 **Lori Pfister moved to approve option #1 [Approve the awarding of the lowest**
9 **bidder Professional Dirt Services to reconstruct the southern area of the Fox Run**
10 **Drainage area in the amount of \$119,860.00 and the construction oversight “Not**
11 **to Exceed” of \$10,000], seconded by Norb Thomas. The motion carried**
12 **unanimously 5-0.**

13
14 **Tab 7) Contract for Electrical Design of Well #3 and Well #4**

15
16 Mr. Hayes reported that this item is to consider the proposed design changes to Wells #
17 3 and # 4 by Woodard and Curran in the amount of \$10,300.00. This cost will
18 encompass design drawings, walk thru, construction over site and start up assistance
19 for the wells.

20
21 Mr. Hayes advised that on June 14, 2009 Woodard & Curran was requested to attend a
22 walk thru for Well # 3 in hopes of addressing issues that recently have been
23 reoccurring. He said the goal is to upgrade from a 200 system to a 480 for energy
24 efficiency so that both wells and pumps can be operated off the same generator. Both
25 wells will be inspected and serviced at the same time.

26
27 Discussion followed on the need for a preventive maintenance program. Mr. Hayes said
28 there has not been a strong maintenance program and that will be his goal to get that in
29 place.

30
31 Mayor Clutts asked if anyone in the audience wished to speak.

32
33 **MOTION**

34
35 **Norb Thomas moved for the approval of Option #1, designating payment in the**
36 **amount of \$10,300.00 utilizing funds from the water/wastewater reserves,**
37 **seconded by Bob Grenier. The motion carried unanimously 5-0.**

38
39 **Agenda Tab 8) Letter from Educational Concurrency Review Committee – Review**
40 **of Concurrency Service Area Map**

1
2 Mr. Skutt stated that this report is in response to a resolution passed by the Committee
3 on June 4, 2009. The resolution said to strongly advise the School Board and the
4 Panniers Working Group to consider revising the CSA map for elementary and middle
5 schools for new developments in regard to achieving proportionate share mitigate
6 sooner rather than later. He said the CSA map is a planning tool that the School Board
7 uses to ensure that there is capacity in the school system for future growth.

8
9 Mr. Skutt said he had provided the letter and minutes to Council along with a copy of the
10 portion of the Interlocal agreement that addresses how the map should be amended.

11
12 Mr. Skutt noted that the City just recently had its school concurrency element approved
13 by DCA. He said he spoken to the County planning department and was advised that
14 the resolution originated from the City of Minneola who had a concern over school
15 attendance zones.

16
17 He said staff recommendation is to allow the new concurrency system that has been
18 adopted to function as designed for a period of time. The Interlocal agreement clearly
19 provides for a formal procedure for amending the agreement including the CSA maps.
20 He said staff is also recommending that Council direct staff to write a letter stating
21 council will not be directing staff to devote time to reviewing the CSA map at this time.

22
23 Mayor Clutts asked Attorney Williams if this committee is functioning as it was intended
24 to function. She said at the current time development has slowed but if in a year from
25 now there are some substantive applications would the process be in place that would
26 support those kinds of requests for amendments. Attorney Williams responded that he
27 believed the framework is in place through the agreement; as to whether there is actual
28 committee activity at this time, he was not aware of any.

29
30 Mr. Skutt added that the framework is there and there is a process whereby if a
31 municipality wants to change the agreement by contacting the School Board within 120
32 days before the next meeting of the Committee. The Committee reviews the request
33 and then the School Board the municipality negotiates; it does not need to involve every
34 city.

35
36 Mayor Clutts said if the city goes through its redevelopment process and capacity is
37 tripped by 20 students (as an example) would that stop that redevelopment because
38 there is not availability for 20 students.

39

1 Attorney Williams said it would not stop the development automatically. He said there is
2 a method to borrow capacity from an adjoining CSA and there is a mitigation process.
3 He said it makes sense to amend the CSA map periodically as growth shifts and there
4 is a method in the agreement as to the procedure.

5
6 Mayor Clutts said it may be proactive to consider obstacles to redevelopment that may
7 occur.

8
9 Mayor Clutts asked if the audience had comments.

10
11 **MOTION**

12
13 **Robert Wolfe moved that the City Council direct staff to prepare a letter to the**
14 **Education Concurrence Review committee that indicates that Tavares is not**
15 **willing to devote staff time to review a possible revision to the CSA map,**
16 **seconded by Norb Thomas. The motion carried unanimously 5-0.**

17
18 **Tab 8A) Appointment to the Lake Community Action Agency**

19
20 Mayor Clutts said she had been advised by Ms. Barnett that the Agency was requesting
21 an appointment or reappointment to their Board and it is time sensitive. She
22 recommended that Councilmember Grenier continue to serve as the city's
23 representative.

24
25 **MOTION**

26
27 **Norb Thomas moved to accept the Mayor's recommendation, seconded by Lori**
28 **Pfister. The motion carried unanimously 5-0.**

29
30 **Tab 9) Workshop for Budget Workshop for Fiscal Year 2010**

31
32 Ms. Houghton noted that in the Council packets additional documents were provided
33 including information on the capital improvement program and an overview by the City
34 Administrator. Staff also provided a response to some of the questions that Council had
35 presented to staff at the last Budget Workshop when the maximum millage was set.

36
37 Ms. Houghton presented the following summary:

38
39 Previously the City Council developed the FY 2010 broad budget goals
40 which were to 1) Not raise the millage rate 2) maintain a similar level of

1 service and 3) treat all employees fairly. The City Administrator prepared a
2 budget and presented said budget consistent with those goals to Council
3 on July 29, 2009. At the July 29, 2009 Budget Workshop Council set a
4 maximum millage rate of 6.25 and asked several questions related to the
5 budget. The City Administrator recommended that the Five Year Capital
6 Program be discussed during the August 5, 2009 budget Workshop.
7

8 The attached Five Year Capital Improvement Plan is correlated to the
9 Communities Visioning Process through the City Master Plan. Each
10 project that is from the Master Plan is coded by page number and line
11 number so that it can be referenced to the Master Plan. Highlights of the
12 FY2010 portion of the Five Year Capital Plan are as follows:
13

- 14 1. **Marina//Seaplane/Special Events project**: This project is being
15 constructed in FY 2010. No property taxes are pledged or used for this
16 project. Utility Tax revenues are pledged for the \$7.4 million loan with
17 “Infrastructure Sales Tax paying the \$558,607 debt service costs. In
18 addition \$1.2 million in grant dollars have been secured for this project.
19
- 20 2. **Public Safety Complex (Police, Fire, EOC)** – It is recommended that this
21 project be planned in FY 2010 but not designed nor constructed in FY
22 2010. It is recommended that the due diligence work continue on the
23 Alfred Street School Board property (City gateway) with the County and
24 School board during 2010. Once all costs are known and all grant
25 revenues and other revenues are clearly defined that the City address the
26 appropriate time to move forward with this project during the 2011 budget
27 process.
28
- 29 3. **Sports Park**: It is recommended that this project be planned in FY 2010
30 but not constructed until 2011 or 2012 except for a small parking area and
31 two base ball fields would be constructed on FY 2010 with the \$250,000
32 that is currently budgeted for this project plus a \$150,000 recreational
33 state grant that has been applied for. It is recommended that the planning
34 continue for this joint County/City Regional Park and once the Conceptual
35 Plan, Financing plan, Operations and Maintenance Plan and Inter-local
36 Government agreement between County and City is defined, that a
37 combination of grants, county funding and city infrastructure sales tax
38 revenue be presented for consideration in next year’s (FY 2011) or the
39 year after (FY 2012) budget.
40

- 1 4. **Sidewalk Program**: It is recommended that the annual \$35,000 sidewalk
2 program continue.
3

4 It is recommended that the Finance Director present the FY 2010-FY2014
5 Five Year Capital Improvement Program and that Council advise staff the
6 following:

- 7
8 1. Are projects listed, projects that the Council still wants to pursue?
9 2. Are the projects listed identified in the year acceptable to Council?
10 3. Are there any other projects the Council would like to add to the program –
11 if so in what year?
12

13 Ms. Houghton noted that she would like to know if Council has any other questions on
14 the budget. She said there is one correction in the budget that was presented—Tourist
15 Development revenue in the CRA fund to offset the cost for special events. This was left
16 out of the revenue line item and \$33,500 will be inserted into the TIF budget. No
17 changes will occur to the expenditure appropriation side. In addition she said in
18 reviewing the CIP plan, the Alfred Street Design project had not been included from
19 transportation impact fees so that project will be included. In addition Ms. Houghton
20 stated she had provided a list of all the city events and how they are funded.
21

22 Mayor Clutts asked Council if anyone had specific areas they would like addressed.
23

24 Mayor Clutts said she had asked about the events because she was confused about
25 how they were broken down. She said some events are funded by the CRA and TIF
26 funds and an event exists within the budget that is not within the CRA district and
27 cannot be funded through TIF funds which is the Renaissance Faire.
28

29 Councilmember Thomas said that historically the fair has not been held within the city
30 limits but the city has supported it. Ms. Houghton noted the fair is included in the Special
31 Event Gate Key fund.
32

33 Councilmember Thomas noted that a covenant to annex was signed by the Water
34 Authority for Hickory Point.
35

36 Councilmember Pfister said she questioned how much the event benefits the City of
37 Tavares and considering the other cuts that have had to be made, she was not
38 interested in funding it.
39

1 Mayor Clutts noted she had seen two events funded under the City Administrator, one
2 being the Chamber of Commerce and the other being the Tavares Historical Society.
3 She said she had commented on whether it would be prudent to cut those amounts by
4 17.5% (to be consistent with the overall budget cuts) however today the chamber had
5 given the city 17.5% back.

6
7 Councilmember Pfister said she thought that was the money reimbursed to the city for
8 the “bouncy house” sponsored by the Chamber. She said she did not think that
9 amounted to a contribution.

10
11 Ms. Houghton advised that she provided Council some paperwork regarding employee
12 benefits including an overview of other cities and what they provide.

13
14 Ms. Tucker discussed the information she had provided in the report which showed
15 benefit comparisons on an annual basis.

16
17 Councilmember Thomas said that in total it appears that the city pays in total about
18 \$105,000 that other entities offer as volunteer benefits or just employee costs.

19
20 Councilmember Pfister asked Ms. Tucker to comment on the city’s benefits.

21
22 Ms. Tucker responded that she believed that in many cases the city’s benefits package
23 has been a factor in hard to fill positions and that it has been effective in retention. She
24 said although she is concerned about the budget she did not think the benefits were
25 unreasonable. She said she did not think this was the place to utilize in further cost
26 reductions.

27
28 Discussion followed on whether the employees should bear more of the costs and on
29 city salaries.

30
31 Ms. Tucker said the city had tried to be somewhere in the middle on salary ranges but
32 that there are many places where the city is not competitive currently, however, that it
33 has not been a retention problem at the present time. Ms. Houghton added that by
34 offering a benefit as opposed to additional salary it does have a savings on the city
35 budget through lower tax payments.

36
37 Mr. Drury stated that this particular year the employees have been asked to contribute
38 significantly more for healthcare and to a 5% cut in terms of a furlough. He agreed that
39 salaries and benefits be reviewed every year. He said it is a process that should take a

1 couple of years but to overburden employees all in one year will make it difficult for the
2 city in terms of recruitment going forward.

3
4 Councilmember Thomas said he was not suggesting a course of action but it was a
5 philosophical question he wanted to pose.

6
7 Mayor Clutts stated she felt what Mr. Drury had presented was very fair and that the city
8 is treating the employees fairly.

9
10 Capital Improvement Plan

11
12 Mayor Clutts said that she would like to keep a running tally of issues that come up for
13 continue discussion which would include the \$7500 set aside for the Renaissance Faire.

14
15 Ms. Houghton explained how various components of the capital improvement program
16 data could be examined pertaining to specific program areas within the city's visioning
17 program. In addition she noted the specific funding sources anticipated can be
18 reviewed. She said this program identifies \$152,000,017 of various capital projects
19 within the city. She noted there are significant projects related to the downtown
20 revitalization. She then discussed each capital improvement project by fund and noted
21 that staff could provide more specific information if Council had questions.

22
23 Mayor Clutts asked about some of the financing included in the budget for the Woodlea
24 Sports Complex. Ms. Rogers discussed the phases and noted that negotiations have
25 not yet been completed with the county. Mayor Clutts stated that she would like Council
26 to consider that the cost of the complex will be more than building the structure; it will be
27 in the long term operations. She said she would like staff to engage with the county in
28 the possibility of their owning and/or operating the facility as well as constructing the
29 complex. She said if they are willing to do that, it will offset the cost to the taxpayers
30 because 70% of its users will come from outside of the city's tax base. Mr. Drury added
31 that one of the deliverables by the current designer is the annual cost of O&M for the
32 phases of the project as well as full build out. Once those costs are known it is
33 anticipated that discussion will follow between the city and the Board of County
34 Commissioners.

35
36 Ms. Houghton asked Council if they wished to add other capital items and if there were
37 questions.

38
39 Mayor Clutts asked Council for direction.

1 Mr. Drury pointed out that the purpose of this meeting is to introduce the five year
2 capital improvement program so that Board members will have an opportunity to look at
3 the different projects and compare to the master plan and see if there are projects that
4 have been missed or they wish to have removed. He said one of the reasons the
5 program was put together is that it takes about two to three years to line up the grants
6 for the larger projects.

7
8 Ms. Houghton added that when applying for grants, if it is not in the CIP plan, that can
9 go against the city's application. She said it is also a requirement of DCA to keep a
10 master plan in place.

11
12 Ms. Houghton noted that on page 4 of the document there is a five year capital category
13 percentage which shows what percentage each program area plays in the total plan; i.e.
14 Economic Development accounts for 33%. She added that pages 7-9 goes over the
15 financing plans in detail and lists the various funding sources. She said the estimated
16 projections of revenues have been very conservatively approached.

17
18 Mayor Clutts asked Council if they wished Ms. Houghton to provide further information.
19 She said that she felt Council wanted an opportunity to review the material.

20
21 Mayor Clutts stated that during the Visioning sessions the seaplane theme had been
22 discussed. She said she would like to see the city focus on a vendor driven market that
23 revolves around the theme that has been established for the city for seaplanes and for
24 trains.

25
26 Mr. Neron responded staff is working behind the scenes are similar type events. He said
27 staff has been reluctant to do too much in that specific theme until the facility has been
28 built.

29
30 Mayor Clutts asked about the Community Redevelopment Fund and gate fees. Mr.
31 Neron said the only gate fee the city shares in is the Antique Boat festival. He said
32 those funds are going into the special fund that Ms. Houghton discussed.

33
34 Mayor Clutts asked if Council had questions,

35
36 Ms. Houghton asked Council for direction on the CIP. She noted there was one more
37 workshop prior to the public hearings.

38
39 Attorney Williams noted Council is not bound to future years; the CIP is a planning tool.
40

1 **Ms. Houghton stated staff will bring back the CIP and the budget to the next**
2 **workshop.**

3
4 Councilmember Wolfe said he concurred with not giving the Renaissance Faire the
5 \$7500 and that amount could be removed from the budget.

6
7 **MOTION**

8
9 **Lori Pfister moved to not give the Renaissance Faire any funds and to withdraw**
10 **the \$7500 from the budget, seconded by Robert Wolfe.**

11
12 Councilmember Thomas said he did not have enough information to make a decision.
13 Vice Mayor Wolfe asked if the police and fire fighters provided overtime for this event.

14
15 Chief Keith stated the Fire Department does not participate. Chief Lubins said the police
16 officers provide traffic direction at the entrance. Ms. Houghton stated that the city had
17 absorbed the cost of a large tent. Ms. Rogers said the parks and recreation department
18 provides staff support and the city provides portalets through Waste Management. Ms.
19 Houghton said the hard and soft costs amount to about \$1300.

20
21 Mayor Clutts summarized the issues concerning funding the Renaissance Faire.

22
23 Councilmember Pfister said the city contributes to the County and questioned whether
24 another city or entity could provide sponsorship.

25
26 Discussion followed on what services the county is providing already through the
27 Sheriff.

28
29 **Councilmember Pfister asked to rescind her motion which was agreed to by Vice**
30 **Mayor Wolfe.**

31
32 **MOTION**

33
34 **Lori Pfister moved to withdraw all support at this time for the Renaissance Faire**
35 **whether financial or soft costs, seconded by Robert Wolfe.**

36
37 Councilmember Thomas said he would still prefer to annex Hickory Point.
38

1 Mayor Clutts said she agreed that the city could always reevaluate this request but that
2 she did not feel informed sufficiently on the soft costs and would not understand the
3 unintended consequences without this information.

4
5 **The motion failed as follows 3-2:**

6		
7	Nancy Clutts	No
8	Bob Grenier	No
9	Lori Pfister	Yes
10	Norb Thomas	No
11	Robert Wolfe	Yes

12
13 **MOTION**

14
15 **Lori Pfister moved to withdraw the \$7500 cash (and possibly bring back to**
16 **eliminate the rest of the support), but at the current time to withdraw the \$7500,**
17 **seconded by Robert Wolfe. The motion carried 4-1 as follows:**

18		
19	Nancy Clutts	Yes
20	Bob Grenier	Yes
21	Lori Pfister	Yes
22	Norb Thomas	No
23	Robert Wolfe	Yes

24
25 Mayor Clutts asked that staff bring back the soft costs to the City pertaining to
26 supporting the Renaissance Faire.

27
28 Councilmember Thomas said he noticed a general trend in the budget document to
29 lump the liability insurance previously under one general category but now it appeared
30 to be separated. Ms. Houghton responded that in the last two years the organization of
31 the budget has been changed to reflect functionality of the services provided. She said
32 previously there was not a stand alone Human Resources or City Clerk Department for
33 example. In addition she noted water is now divided into treatment and transmission.
34 She said it is important that costs be allocated correctly in order to meet federal
35 guidelines for auditing and for grant application purposes.

36
37 Councilmember Thomas said it appeared there was a change in philosophy regarding
38 uniforms and drycleaners. Discussion followed regarding uniforms and dry-cleaning
39 allowance. Ms. Houghton said she would review the line items for all departments.

1 **XI. OLD BUSINESS**

2
3 None.

4
5 **XII. NEW BUSINESS**

6
7 None.

8
9 **XIII. AUDIENCE TO BE HEARD**

10
11 Mayor Clutts asked if there were any audience members who would like to speak to
12 Council on any matters not included in the agenda.

13
14 T.J. Fish, Executive Director of MPO

15
16 Mr. Fish said the City of Tavares has been granted automatic transportation
17 concurrency exception area status however it needs a policy in order to enforce it. He
18 said the Interlocal that was signed with the MPO last year was geared toward working
19 on those policies under the previous rules before the governor signed the new growth
20 management legislation. He said he will be going before the Golden Triangle cities to
21 discuss the requirement to establish mobility policies and plans. He said it will change
22 the way the city does business and will require the city to evolve into funding its own
23 projects in the CRA and the rest of the city. He said even though the city is exempt from
24 enforcing the state law on concurrency, the city may wish to continue requesting traffic
25 studies for its own use in terms of the impact of new development. He commended Ms.
26 Houghton on the Capital Improvement Program.

27
28 Attorney Williams said the transportation concurrency exemption areas will still require
29 the submission of alternate plans for transportation. It gives some flexibility but has
30 other requirements.

31
32 Mr. Fish added that a major issue will be the future of SR 19.

33
34 **XV. REPORTS**

35
36 **Tab 10) City Administrator**

37
38 Ms. Houghton stated that she is available to Council at any time for further questions or
39 research.

1 **Attorney Williams**

2
3 Mr. Williams stated that a bid protest was received from the #2 bidder on the Wooton
4 Park bid. He said the bid protest procedure will be instituted.

5
6 Mayor Clutts asked Attorney Williams to summarize the DEP denial report regarding the
7 pavilion.

8
9 Attorney Williams stated that DEP has continued to be in opposition to the city's plan to
10 put the pavilion over the water. He said the city has retained an administrative attorney
11 to assist as special counsel with renewing the permit request. The report is the second
12 submittal responding to the city denying the application. The city is responding with
13 science and law and there will be a third meeting in August to continue negotiations. If
14 they do not change their position, the city will then challenge the denial.

15
16 **Councilmember Pfister**

17
18 Councilmember Pfister thanked staff and department heads for contributing to the
19 preparation of the budget.

20
21 **Councilmember Thomas**

22
23 Councilmember Thomas commended Ms. Houghton and staff.

24
25 **Councilmember Grenier**

26
27 Councilmember Grenier complimented staff.

28
29 **Vice Mayor Wolfe**

30
31 Vice Mayor Wolfe said that staff has done a great job and he appreciated it.

32
33 **Mayor Clutts**

34
35 Mayor Clutts said she would like to institute a new program to acknowledge business
36 and industry within the city at a council meeting.

37
38 Mayor Clutts thanked staff for all their efforts.

39
40 **Adjournment**

1
2 There was no further business and the meeting was adjourned at 6:28 p.m.

3
4 Respectfully submitted,

5
6
7
8

9 _____
10 Nancy A. Barnett, C.M.C.
City Clerk