1 2 3 4 5	CITY OF TAVARES MINUTES OF REGULAR COUNCIL MEETING APRIL 20, 2011 CITY COUNCIL CHAMBERS		
6	COUNCILMEMBERS PRESENT	<u>ABSENT</u>	
7 8 9 10 11 12	Robert Wolfe, Mayor Lori Pfister, Councilmember Kirby Smith, Councilmember Sandy Gamble, Councilmember	Bob Grenier, Vice Mayor	
13 14	STAFF PRESENT		
15 16 17 18 19 20 21 22 23 24 25	John Drury, City Administrator Lori Houghton, Finance Director Bob Williams, City Attorney Nancy Barnett, City Clerk Lori Tucker, Human Resources Director Chief Lubins, Police Department Jacques Skutt, Director of Community Developr Chief Richard Keith, Fire Department Chris Thompson, Public Works Director Brad Hayes, Director of Utilities	nent	
26 27	I. CALL TO ORDER		
28 29 30	Mayor Wolfe noted Vice Mayor Grenier was absent due to being out of town.		
31 32	II. INVOCATION AND PLEDGE OF ALLEGIAN	<u>ICE</u>	
33 34	Pastor Mark Andrews gave the invocation and t	hose present recited the Pledge of Allegiance.	
35 36	III. APPROVAL OF AGENDA		
37 38 39	Mr. Drury requested to table Tab 4 (Affordability add Tab 3A, Resolution #2011-08 for the Ospre	and Evaluation Report) to the next meeting and by Lodge project (tax exempt bonds)	
40 41	MOTION		
42 43 44	Kirby Smith moved to approve the agenda a Gamble.	s stated by Mr. Drury, seconded by Sandy	
44 45 46	The motion carried unanimously 4-0.		
47	IV. APPROVAL OF MINUTES - April 6, 2011		

	Kirby Smith moved for the approval of the minutes of April 6, 2011 as submitted, seco by Sandy Gamble. The motion carried unanimously 4-0.		
V. PROCLAMATIONS/PRESENTATIONS			
Tal	b 2) Presentation of Dispatch Officer of the Year – Jessica Poertner		
	ief Lubins commended Jessica Poertner and discussed her recent management of a allenging dispatch call and research efforts that aided the officers.		
City ser	David Myers stated April 11-15, 2011 was National Telecommunicators Week. He said in y of Tavares, the dispatch employees are considered as important as sworn officers in rvices to the public. He discussed Ms. Poertner's contributions to the communications tear yers and Chief Lubins then presented a plaque to Ms. Poertner as Dispatch Officer of the Yers		
Со	uncil commended Ms. Poertner.		
<u>Tal</u>	b 3) Proclamation for Take Your Son/Daughter to Work Day		
	ayor Wolfe read a proclamation designating April 28, 2011 as Take Your Sons and Daught Work Day in the City of Tavares.		
	Tab 3A) Resolution #2011-08 – Reimbursement from Future Tax Exempt Bond Proc		
<u>tor</u>	Lakeview Crest Project (Osprey Lodge)		
Alz	orney Williams noted Council has approved conduit financing for the construction of the cheimer's and Neurological Unit being planned for Osprey Lodge. He said this resolution is at step in the process.		
the Os	orney Williams discussed the meaning of "conduit" financing and noted there is no liability e city in the events the bonds were to go into default. As soon as the resolution is adopted, prey Lodge can recover pre-closing expenses that it incurs out of the tax exempt proceeds m the bond issue.		
Ms	s. Barnett read Resolution #2011-08 by title only:		
	RESOLUTION NO. 2011-08		
	A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF TAVARES, FLORIDA TO ISSUE TAX-EXEMPT INDUSTRIAL DEVELOPMENT REVENUE DERT TO MAKE A LOAN TO		

1	LAKEVIEW CREST, LLC, TO CONSTRUCT AND EQUIP AN
2	ADULT ASSISTED LIVING FACILITY CONSISTING OF A
3	QUALIFIED RESIDENTIAL RENTAL PROJECT WITHIN THE
4	MEANING OF SECTION 142(d) OF THE INTERNAL REVENUE
5	CODE; EXPRESSING SUCH INTENT SOLELY FOR PURPOSES
6	OF COMPLIANCE WITH UNITED STATES TREASURY
7	REGULATION SECTION 1.150-(2)(e) TO REIMBURSE WITH THE
8	PROCEEDS OF SUCH TAX-EXEMPT FINANCING
9	EXPENDITURES MADE WITH RESPECT TO THE
10	CONSTRUCTION AND EQUIPPING OF SUCH IMPROVEMENTS
11	PROVIDING FOR THE ISSUANCE BY THE CITY OF NOTES
12	BONDS OR OTHER OBLIGATIONS IN ONE OR MORE SERIES
13	IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING
14	\$15,300,000 TO PAY THE COST OF SUCH PROJECTS; AND
15	PROVIDING AN EFFECTIVE DATE.

Mayor Wolfe asked if Council wished to discuss this item. Councilmember Smith asked if the tax exempt status was just for the loan or did it include the property tax. Attorney Williams responded the loan does not include the property tax. Mr. Neron noted they are not a not-for-profit. Attorney Williams said the tax exemption refers to exemption from income taxes on the interest paid.

Mayor Wolfe asked if the audience had comments.

2223 **MOTION**

20 21

2425

26

2728

29 30

31 32

33 34

35 36

37

39

Sandy Gamble moved to approve Resolution #2011-08, seconded by Kirby Smith. The motion carried unanimously 4-0.

VI) SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS

Attorney Williams stated there are no quasi-judicial matters on the agenda.

VII) READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

VIII) CONSENT AGENDA

IX. ORDINANCES/RESOLUTIONS – PUBLIC HEARING

38 XX. GENERAL GOVERNMENT

40 Tab 5) Approval to Execute State Revolving Fund Loan Documents WW350910 for Reclaimed Water Facility Construction Phase 1

Ms. Houghton presented the following report:

The City of Tavares water resources are managed by the St. Johns Water Management District (SJRWMD). The district regulates the location and volume of water withdrawn from the aquifer by all users within their region. The City must complete a consumptive use permit (CUP) this coming year due to expiration of the current permit to remain in compliance with the requirements established by the SJRWMD.

The permit process ensures that the City is making every effort to conserve the local water resources to the highest degree and to develop alternative resources. The SJRWMD has an active agreement with the City of Tavares to assist in funding reclaimed water research, planning, design, and permitting and construction activities.. This is in conjunction with the District's alternative water resources program.

The SJRWMD assistance in funding the reclaim system has been awarded as a grant in the amount of \$1,000,000 and will be used toward Phase 1 and Phase 2 of the project.

On January 21, 2009, the City Council approved Resolution 2009-01 which provided authorization for application to FDEP for the City of Tavares Water Reclamation Project. This request included all phases of the project estimated at \$16,541,549.

On March 4, 2009, the City Council authorized an SRF Pre-construction Loan with FDEP pre-construction activities in the amount of \$1,027,466. The pre-construction loan provided funding for design and planning activities for the reclaim project.

On January 5, 2011, the City Council approved Resolution 2011-02 which authorized application to FDEP for loan funding of Phase 1 construction activities for the project which includes reclaim water mains and a ground storage tank.

On January 16, 2011, the City issued Bid Number ITB-2011-0009-0-211/JR for Phase 1 of the reclaim project which will be funded by the SRF Loan request before you. The bid was closed on March 10, 2011 and is under review and ranking. Additional review by FDEP is also required. Upon completion of the review and ranking of submitted bids, results will be tabulated and presented to the City Council for approval of the ranking and award of the bid.

Staff recommended that City Council authorize the City Administrator to execute loan documents with FDEP for State Revolving Loan Fund WW350910 in the amount of \$4,902,260 which includes capitalized interest. By approving the agreement it does not solidify completely he loan because the expenditure of funds has not been requested.

Ms. Houghton noted that Scott Shannon of Malcolm Pirnie was present to answer questions.

Councilmember Smith asked Ms. Houghton if it was necessary to vote on Tab 5 at this meeting since Tab 4 on the Affordability Report had been pulled. Ms. Houghton said the document has to be returned to FDEP to confirm the city's funding status by April 22, 2011. She said no interest or loan fees will be incurred until the loan is awarded. Councilmember Smith asked if Tab 4 does not look favorable to the citizens, could the action taken tonight on Tab 5 be reversed. Ms. Houghton said she understood that would be possible which confirmed by Mr. Shannon.

MOTION

 Sandy Gamble moved to authorize the City Administrator to execute loan documents for the FDEP involving loan fund for Phase 1 of the Water Reclamation project in the amount of \$4,902,260 including capitalized interest, seconded by Lori Pfister.

Councilmember Smith noted this is being approved with the understanding that the City can withdraw from the loan if the information provided by the Water Affordability Report is not acceptable.

The motion carried unanimously 4-0.

Tab 6) Ghost Tours in the Downtown

 Ms. Rogers reported that staff has been approached by the owners of Dreamland Productions (Jeff and Connie Gay), who live in Tavares and who have a local theatrical company that has produced shows and events in hotels, time-share resorts, restaurants and corporations since 1989. Staff is requesting to negotiate a contract with this company.

Ms. Rogers discussed the proposed location of the "Floating Ghosts Séance Tour of Downtown Tavares" which will begin at the train station, pass through Wooton Park and then end on the docked water taxis. She said the city's obligation would be to provide a venue and Dreamland Productions would provide all other necessary components. She noted that the concept had been presented to the Tavares Historical Society and to the Business Development Committee who had indicated approval.

Ms. Rogers said Mr. and Mrs. Gay were present to answer questions.

Mayor Wolfe asked Attorney Williams asked about liability with using the water taxis. Attorney Williams confirmed they would be required to provide liability insurance similar to any vendor using the park property.

Mr. and Mrs. Gay provided information to Council on their proposal noting it would be a unique entertainment attraction. The tour will be centered around historical traditions of Tavares as much as possible. They also requested permission to locate signage in key locations that would be approved by Council and would identify different locations on the tour.

Discussion

Councilmember Smith asked for clarification that it would be a theatrical production [in reference to the séance component].

Mr. Gay said at the very beginning of the tour there will be a statement made that there is no claim of legitimacy. He said they understand the sensitivity of the issue because of their previous experience with walking tours at Disney.

Councilmember Smith asked if there would be an exit clause on the contract if it turned out to not be conducive to Tavares. Ms. Gay confirmed.

Mayor Wolfe welcomed comment from the audience.

Gene Cornelius

Mr. Cornelius asked if the production will bring jobs to help the citizens.

Ms. Gay said the company hopes to have locals participate who are interested in either acting or being presenters. She said initially because of their budget it will only be comprised of the owners.

Dennis Rickard

Mr. Rickard said he grew up in Tavares and has now retired to Tavares. He commended the City on its marketing of the Seaplane Base. He said church members in Tavares are concerned about the theme of the tour and how it will operate. He said other venues such as a medieval dinner theater would be acceptable but Council should think about this proposal before approving it.

Mayor Wolfe responded that he considers the proposal to be entertainment. He said he had spoken with two pastors in local churches who felt it was a good idea and are not concerned about the "ghost" element.

Gene Cornelius

Mr. Cornelius spoke in support of the proposal.

Councilmember Pfister asked what the owners proposed to charge. Mr. Gay said the final price has not been determined but the estimate is \$15.00 to \$20.00.

Councilmember Gamble said he understood the concept and he agreed with the theatrical concept and the use of murals. He said he has a problem with the word "séance" because of what it represents.

Mr. Gay said he understood the sensitivity of the issue and respected the opinions presented and that they would take input from Council as needed.

Councilmember Pfister questioned whether the tour will impact other people who will be in the park. Ms. Gay discussed how they had handled such issues in their previous murder mystery tours in terms of notifying people in the vicinity who were not part of the tour.

MOTION

Lori Pfister moved for staff to negotiate an agreement [with Dreamland Productions], seconded by Kirby Smith. The motion carried unanimously 3-1 as follows:

1Robert WolfeYes2Kirby SmithYes3Lori PfisterYes4Sandy GambleNo

Tab 7) Request for Approval to Provide Free Brush Pickup after a Major Weather Event

Mr. Thompson requested Council direction on a policy on post-storm brush pickup. He discussed the current policy of pickup of up to two cubic yards with additional charge of \$5.25/yard in excess of that limit. Presently staff makes a determination after a major event when requests are received but this may have not been fair to residents who did not make the request.

He said to remedy any inequities, after any significant storm, the Sanitation Department could engage the new "Tavares Alert" system to notify all of our residents that additional curbside storm related brush would be collected, free of charge, and the days that it would apply. This additional service consideration is not intended as a means to circumvent existing charges already in place for routine yard maintenance or commercial yard services. He discussed the estimated financial impact of additional tonnage at approximately \$1,472.00.

Councilmember Smith asked if the funds would come from reserves noting that was the purpose of a reserves account. He asked if Council should be directing that any funds needed for this express purpose would come out of reserves.

Mr. Drury answered that would be correct for the current year, however, staff intended to budget for this in the next fiscal year as a regular line item.

Mayor Wolfe requested comment from the audience.

MOTION

Kirby Smith moved to provide citizens with free brush pickup after a major event or storm allocating the funds of reserves for this year and allowing staff to initiate the Tavares Alert system for this purpose, seconded by Sandy Gamble. The motion carried unanimously 4-0.

Councilmember Smith asked Ms. Houghton about sanitation reserves and Ms. Houghton responded that there were sufficient reserves.

Tab 9) Request to Change Site of Public Safety Complex from City Hall to the Bus Barn Property

Chief Keith stated he would be presenting Tab 8 and Tab 9 as although they were similar in nature, they were two separate issues. He said the objective of Tab 8 is to secure City Council approval of certain parcels of land within the city for the proposed Public Safety facility. He noted that on April 21, 2010, the first plan to construct the public safety facility on the land in back of City Hall was approved with the understanding that although it was not ideal it met the criteria. He said since then the fleet maintenance facility property currently owned by the Lake County School

Board now referred to as the "Gateway" property, has become available. Attorney Williams is in the process of finalizing the legal components of the transfer to Tavares.

 Chief Keith reviewed the options and requested that Council approve the directing of all design efforts towards the Gateway property.

Councilmember Gamble asked if the city owns the Gateway property and had all the paperwork been signed.

Mr. Drury stated the closing is scheduled for June 11th or 12th. This is a request that the direction to Gator Sktch change from spending effort on the City Hall location to the new location. Councilmember Gamble said he was in support and he understood from Gator Sktch that they had some ideas of what could be built at that location. He said he wanted assurance that the closing was proceeding. Mr. Drury said all three boards have approved the deal but nothing would be certain until closing. Attorney Williams concurred.

Councilmember Pfister asked if the federal monies were still available. Chief Keith confirmed the \$500,000 is still allocated.

MOTION

Sandy Gamble moved for Option 1 for City Council to approve the Gateway property currently occupied by the School Board Fleet Maintenance Facility as the site of the proposed Public Safety Facility, directing that all design efforts from this point forward be made for this property. The motion was seconded by Kirby Smith. The motion carried unanimously 4-0.

Tab 9) Request to Approve Site for the Public Works Facility

Chief Keith said the charge that was given to the Horizon Project team included the Public Works relocation. He said the team has looked at several properties including commercial and city – owned.

On March 24, 2011, members of the Horizon Project Team, including former Councilmember Norb Thomas, joined with Vice-Mayor Grenier and Community Development Director Jacques Skutt, to review land parcels available for the Public Works facility replacement. Certain criteria were considered:

- 1. City-owned property.
- No buildings were currently located on the property.
- 3. The site was located close to the downtown area where the Public Works Department experiences the majority of their service delivery.
- 4. The property would not require an inordinate amount of remediation, such as raising and drying of wetland.

Based on these parameters, the Project Team reviewed five parcels. Those parcels were:

- 1 1. The land behind and immediately adjacent to City Hall. 2
 - 2. The land on Woodlea Road, current site of, and attached to, the Tavares Sports Park.
 - 3. The land known as the "old spray field", on East Caroline Street, next to Grand Court A.L.F. zoned Public Facilities District.
 - 4. The land known as the Caroline Street Waste Treatment Plant.
 - 5. The undeveloped (wild) land between the Caroline Street Waste Treatment Plant and Alfred Street.

3

4

5

6

Site visits and pro/con "best use" assessments were conducted on each property. As a result, the Horizon Project Team is recommending that the old spray field property on East Caroline Street. He discussed the assets of the sprayfield property.

11 12

10

Councilmember Gamble asked what would be housed at the location.

13 14 15

Mr. Thompson responded that it would include fleet maintenance, General Services, the Roads Department (when created) and a front office for sanitation. The sanitation trucks would continue to be located at the Caroline Plant.

17 18 19

16

Councilmember Smith said initially he had thought it would be a good site but he is concerned about it being in a residential neighborhood. He asked if the team had considered renting a facility in the industrial park.

21 22 23

24

25

20

Councilmember Pfister said this was the first she had heard of this proposal and was confused why it had not been appropriate for public safety yet is acceptable for public works. She asked about the Kevco property. She said the City does not need the sprayfield property and it could be put up for sale.

26 27 28

Chief Keith noted the Kevco site is comprised of three properties with different owners. He discussed some of the issues involved with that location.

29 30 31

Mayor Wolfe said he continued to prefer that it be located at Woodlea.

32 33

34

35

36

37

38

39

40

Mr. Drury discussed the committee's goal of not adding to the cost of construction by having to buy property. He said the group had considered the cost of purchasing commercial property and then having to overcome the wetland issues in addition to the cost of renovations. The other commercial properties looked at had also involved significant costs to purchase in addition to renovation costs. He said one of the reasons the committee considered moving it from Woodlea is that the Public Works Director has stated that the majority of maintenance work is for vehicles, equipment, and buildings in the downtown area. He said one of the options is to give the committee additional direction. He said Woodlea is viable for consideration and that perhaps staff should return with two options and discuss the amount of drive time.

41 42 43

Mr. Drury discussed the recent sale of property to the Lake County School Board at Woodlea that also affected the placement of the public works facility at that location.

44 45 46

47

Councilmember Smith said he appreciated the work done by the committee but he did not think an extra mile time driving out to Woodlea would be that significant versus the residential impact.

Councilmember Pfister noted that she also preferred Woodlea. Councilmember Gamble said he preferred the Caroline Plant (the old wastewater plant) or possibly Woodlea.

Chief Keith said there were several issues at the Caroline plant site because of the existing structures and drainage issues on the eastern part of the property. In addition, the property itself is small and access is not favorable.

Mayor Wolfe asked about the north side of the sewer plant where the Woodlea House used to be located. Mr. Hayes said that property is proposed for the sewage plant expansion at least 10 years in the future.

Mr. Drury said he is hearing that the Council is not interested in the spray field property and that the Committee can review the Caroline plant property (noting there is an easement issue and also residential properties) and also look at the Woodlea and see how it would fit into the master plant, sports park, etc. Councilmember Smith said it would be prudent to see a list of pros and cons.

Mr. Drury said such a list could be prepared and staff can provide further information.

Mayor Wolfe asked for comment from the audience

Walter Price – Real Estate Appraiser and Chairman of the CRAAC

Mr. Price said the Caroline Street property would be inappropriate for industrial property. He said if the city rezoned it to high density residential that might allow for 8 or 12 units per acre for apartments or for another assisted living facility. He said as a citizen he did not support it or as chairman of the CRAAC he did not think it was part of the city's vision.

Rick Gonzales

Mr. Gonzales said are appropriate available commercial sites with buildings that are inexpensive. He said he agreed with Mr. Price's suggestion of rezoning the sprayfield to high density residential. He discussed some possibilities of the owners lowering their prices or providing funding options at the Kevco properties.

MOTION

Lori Pfister moved to take no action and direct the Horizon Project Team for Public Safety and Public Works Facility Replacement to continue to develop other options for a different parcel of land for the Public Works portion of the project. The motion was seconded by Kirby Smith. The motion was approved 4-0 unanimously.

Tab 10) Approval of Proposal for City to Host Two Hot Water Tours Jet Ski Racing Events

Mr. Neron said he has presented two agreements for the city to host two Jet Ski racing events on May 7th and 8th and June 25-26th, 2011 at a cost of \$5,000 for each event. The total cost will be

\$10,000. \$5,000 is budgeted and the other \$5,000 is being paid for by the Tourist Development Council.

Councilmember Pfister asked for information on the economic impact. Mr. Neron said the estimate for last year was a direct impact in hotel room nights and estimated restaurant expenditures of \$65,000 with an indirect economic impact of almost \$195,000. Council expressed differing viewpoints on the economic impact to the downtown.

Mayor Wolfe asked if anyone in the audience wished to speak.

MOTION

Kirby Smith moved to approve the Jet Ski contracts for May and June 2011, seconded by Sandy Gamble. The motion carried 3-1 as follows:

Robert Wolfe Yes
Kirby Smith Yes
Sandy Gamble Yes
Lori Pfister No

<u>Tab 11) Request to Make Emergency Repairs of Stormwater System in Hidden Coves Subdivision</u>

Mr. Hayes provided the following report:

This development was platted in 1981, with housing being developed in 1982. This development was constructed on an incline that stormwater drains towards the lake. Standards for designing stormwater systems in that era, was the use of swale systems along the road sides in the City's right of way. These systems over time get filled in with natural organics and reduce the functionality of the system.

The City has made some attempts at alleviating the flooding over the years to keep the water out of the homes and the garages, with such fixes as berms across driveways (photo included) and re-digging the swale system. The flooding has continued to cause damage to driveways (photo included), lawns, and landscaping (photo included). Due to the continuous damage during each rain event the Utility Department is proposing to hire JAR Construction Company (have completed other stormwater projects for the department) to install a new drainage system in the area to alleviate the flooding for these residents prior to causing any further damage.

Mr. Hayes recommended approving the emergency repairs utilizing JAR Construction in the amount of \$24,350 to install a conduit system to capture the water which would deliver the water into a pipe into the lake to alleviate any more destruction of property.

Councilmember Smith asked if the city requested other bids. Mr. Hayes said a bid process was not utilized because it was deemed an emergency and that JAR Construction has provided services for other stormwater projects.

Councilmember Pfister asked if there were local contractors available. Mr. Hayes said he is not aware of any other firms that have previously responded to bids and who are qualified who are located in Tavares.

Mr. Drury said there may be time to obtain three quotes. He said the request is to move forward with the project, appropriate the funding as proposed, and at the next meeting the project would be awarded.

Councilmember Gamble said he wanted it to be known that one of the affected homeowners is his relative.

MOTION

Kirby Smith moved to approve the money to restore the property, however, not approve this construction company until two other qualified bids come in at the next meeting. The motion was seconded by Lori Pfister.

Mayor Wolfe stated he felt this project needed to be approved and that as this company has done this type of work before, at the low bid, it did not need to be postponed.

Councilmember Gamble noted if there is another storm in the near future it could cause more problems. He said he agreed with the concept of obtaining two more bids generally, but that he agreed with the Mayor's opinion to go forward.

The motion failed 2-2 as follows:

Robert Wolfe No
Kirby Smith Yes
Sandy Gamble No
Lori Pfister Yes

MOTION

Sandy Gamble moved to approve and award the contract to JAR Construction, seconded by Lori Pfister.

Councilmember Smith questioned if holding the award back for two more weeks would seriously affect the outcome, noting that monies might be saved. He asked for the residents' opinion.

Walter Price stated there are several homeowners affected.

Jerry Miller discussed the problem and some of the improvements that were made by the City previously that he felt had further exacerbated the situation. He described the efforts he had made personally to correct the problem. He noted he is not opposed to waiting for two more weeks.

1

Mr. Drury said staff will do a better job of getting three written guotes in the future and that he did not want to have the residents negatively affected. He noted Mr. Haves had followed the correct protocol in this instance but in the future three quotes will be obtained in order to move more quickly in an emergency.

Councilmember Pfister said she did not have a problem proceeding but she had been concerned

8

6

7 about the process and noted it is a protection for the city, staff, and residents to obtain three quotes.

9 10

11

12

Mr. Miller stated that he has a closing on his property scheduled and he wanted to be clear that the repairs being proposed would restore the property between his house and his neighbor's. Mr. Drury confirmed that it was part of the quote. He said an easement would be required. Mr. Hayes said he has obtained the easement and all the legal paperwork is in the City Attorney's office.

13 14 15

Mayor Wolfe asked for audience comment.

16 17

Norman Hope, Fox Run

18 19

20

21

Mr. Hope said he does not live in this subdivision and he is in favor of the bid process and would have preferred to see three bids, however he questioned how much would be saved from what had been proposed. He encouraged Council to vote to proceed on this staff recommendation because it is an emergency but in the future request the three bids.

22 23 24

Councilmember Pfister asked for a protocol to be set up for an emergency bid list that would stipulate that a contractor had 48 hours to respond to the bid request.

25 26 27

Mr. Hayes said he would work with Mr. Rumble to have an emergency bid list prepared and advertised.

28 29

The motion carried unanimously 4-0.

30 31

XI. OLD BUSINESS

32 33 34

XII. NEW BUSINESS

35 36

XIII. AUDIENCE TO BE HEARD

37 38

Mayor Wolfe invited public comment.

39 40

XV. REPORTS

41 42

Tab 12) City Administrator

43 44

Mr. Drury reported on the following:

45 46

47

The Economic Development team is preparing for the ICON Manufacturing facility by working with Enterprise Florida, the Economic Development Council, and the Lake County

8

15 16 17

18

19 20 21

22

23 24 25

26 27 28

29

34

35

40

41 42

44

47

43 **Councilmember Gamble** 45 46

- Economic Development department. He said staff will provide updates as this very competitive process moves forward.
- The City is launching "Seaplane Stories" which will be a web site for the posting of stories about seaplanes. He noted Ms. Burleigh had provided a photograph of a seaplane owned by Tony Janus which is dated in 1914 showing a seaplane being taxied to the shores of Lake Eustis for their Washington Birthday celebration.
- Update on the Lake Building on the corner of St. Clair Abrams and Main Street: last Friday the city received a call that the walls were coming down. The city staff responded. There is speculation that there was a fire there many years ago when the upper two stories burnt down which may have comprised the integrity of the mortar over the years. The Building Official has determined the building to be uninhabitable. and the owner of the building has made application for a demolition permit. Staff is processing the application. One of the main concerns is safety around the proximity of the building. It is unknown whether the portion of the adjoining building housing the Lucky Dog business can be salvaged.

Communications Director

Ms. Ross announced that she had represented the City at the Lake County Historical Society banquet and that the City of Tavares had been awarded a plaque as "Municipality of the Year."

Tab 14) City Council

Councilmember Pfister

Noted she had asked about a seniors center some time ago and asked for an update

Ms. Rogers said she had contacted Lake Sumter Senior Services but they had not returned her call. She said she had looked into the City being a meal recipient site.

- Questioned if Council could discuss providing discounts to the employees for some of the city events
- Noted she is very proud of what has been accomplished with the ICON project but asked if the committee could consider having someone else attend the meeting with the owners when they return. She said past Mayor Nancy Clutts would be an asset to this committee.

Councilmember Pfister asked Mr. Drury to formally invite her to the next meeting and Mr. Drury confirmed that he had contacted Ms. Clutts. He said the next meeting date has not been set but that Ms. Clutts had indicated her willingness to participate when the meeting is set.

Mr. Drury said there are several visits being planned and Ms. Clutts will be brought into the process according to protocol and according to which actual meeting is appropriate.

Noted the meals for the summer programs through the Lake County School Board will be beginning and that Ms. Rogers would likely be directed to Lake Community Action. He said the participants in the summer recreation program could obtain meals.

- Commented on the Dragonboat races
- Noted he had heard positive comments about the fireworks at Dragonboat. He said he
 had been questioned about the payment by residents and had assured them it was done
 by donation

Vice Mayor Grenier (absent)

Councilmember Smith

- Noted the team working on the ICON proposal had been operating under a confidentiality
 clause up until very recently and once released, Ms. Clutts was mentioned and contacted.
 He said the City has passed three different selection processes and there are two or three
 more to go through. He said the city does not set the meetings; they are set by the owners
- Thanked the Chiefs for their staff's participation on the Dragonboat team along with the other staff who were on the team.

Mayor Wolfe

 Noted the Dragonboat ceremony and opening ceremony had gone well. He thanked the staff for their participation. He expressed appreciation to the exchange students who participated as well.

Adjournment

There was no further business and the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Nancy A. Barnett, C.M.C., City Clerk