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**CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
DECEMBER 1, 2010
CITY COUNCIL CHAMBERS**

COUNCILMEMBERS PRESENT

ABSENT

Robert Wolfe, Mayor
Bob Grenier, Vice Mayor
Lori Pfister, Councilmember
Sandy Gamble, Councilmember
Kirby Smith, Councilmember

STAFF PRESENT

John Drury, City Administrator
Bob Williams, City Attorney
Nancy Barnett, City Clerk
Bill Neron, Economic Development Director
Lori Tucker, Human Resources Director
Lori Houghton, Finance Director
Chief Lubins, Police Department
Jacques Skutt, Director of Community Development
Chief Richard Keith, Fire Department
Chris Thompson, Interim Public Works Director
Tamera Rogers, Director of Community Services
Brad Hayes, Director of Utilities

I CALL TO ORDER

Mayor Wolfe called the meeting to order at 4:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Chaplain Lincoln Haynes, Florida Hospital Waterman gave the invocation and those present recited the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mr. Drury advised that Tab 9, Interlocal Agreement with Lake County re: Woodlea Sports Complex would be pulled from the agenda.

MOTION

1
2 **Kirby Smith moved for approval of the agenda with change as noted, seconded by Bob**
3 **Grenier. The motion carried unanimously, 5-0.**

4
5 **IV. APPROVAL OF MINUTES – October 6, 2010**

6
7 **MOTION**

8
9 **Bob Grenier moved for the approval of the minutes of October 6, 2010 as submitted,**
10 **seconded by Kirby Smith. The motion carried unanimously 5-0.**

11
12 **V. PROCLAMATIONS/PRESENTATIONS**

13
14 None.

15
16 **VI) SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS**

17
18 Attorney Williams swore in those wished to testify on Tab 5 and 6.

19
20 **VII) READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**

21
22 Ms. Barnett read the ordinances and resolutions by title only:

23
24 **ORDINANCE 2010-19**

25
26 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA AMENDING PUD**
27 **ORDINANCE 2005-04; AN ORDINANCE THAT GOVERNS THE**
28 **DEVELOPMENT OF THE OAK BEND SUBDIVISION ON S.R. 19;**
29 **SUBSTITUTING THE PROVISION FOR 96 SINGLE-FAMILY ATTACHED**
30 **DWELLINGS FOR 53 SINGLE-FAMILY DETACHED DWELLINGS;**
31 **AMENDING THE CONCEPTUAL MASTER PLAN FOR THE SUBDIVISION**
32 **TO REFLECT THIS CHANGE; SUBJECT TO THE RULES, REGULATIONS**
33 **AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL;**
34 **PROVIDING AN EFFECTIVE DATE.**

35
36 **ORDINANCE 2010-20**

37
38 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA; REZONING**
39 **APPROXIMATELY 10 ACRES OF LAND LOCATED GENERALLY AT THE**
40 **NORTHEAST INTERSECTION OF DAVID WALKER ROAD AND OLD U.S. 441**
41 **FROM RMF-2 (RESIDENTIAL MULTI-FAMILY) TO PD (PLANNED DEVELOPMENT**
42 **DISTRICT); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS**
43 **ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN**
44 **EFFECTIVE DATE.**

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RESOLUTION 2010-18

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE 2011 FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES, REPRESENTING ADJUSTMENTS TO THE ADOPTED BUDGET, AND PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

RESOLUTION 2010-19

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, THAT ESTABLISHES THE CRITERIA FOR THE DESTINATIONS THAT MAY BE DISPLAYED AND ADVERTISED ON SIGNAGE THAT IS PART OF THE WAYFINDING PROGRAM AND PLAN ADOPTED BY THE CITY OF TAVARES

VIII) CONSENT AGENDA

Mayor Wolfe asked if anyone in the audience had objections to items on the Consent Agenda or if Council wished to discuss an item.

Councilmember Smith requested to pull Tab 2 and Tab 3.

Tab 2) Amendment to Interlocal Agreement with Lake County for Fire Inspections of County Owned Buildings

Chief Keith presented the following report:

On August 31, 2007, City Council entered into an inter-local agreement with Lake County for inspections of County-owned buildings and construction projects. The agreement at that time contained two basic components; (1) the construction-phase inspections for county-owned construction projects within the City of Tavares would be accomplished by Lake County employed building inspectors; and (2) annual life-safety and fire prevention inspections of County-owned buildings within the City of Tavares would be accomplished by Lake County employed fire inspectors.

For a variety of reasons, since the inter-local agreement was executed, the County has not been able to conduct the annual life safety and fire prevention inspections in County-owned buildings.

The County is proposing to amend the inter-local agreement that was established in 2007 to put the responsibility for the annual life safety and fire prevention inspections back onto the City of Tavares Fire Department.

Discussion

1
2 Councilmember Smith questioned Chief Keith as to whether entering into the agreement would
3 create additional overtime or the need for another inspector. Chief Keith responded that it would
4 not create overtime and that the department could cover the inspections as currently staffed.

5
6 **MOTION**

7
8 **Kirby Smith moved to approve the Interlocal Agreement with Lake County for Fire**
9 **Inspections, seconded by Sandy Gamble. The motion carried unanimously 5-0.**

10
11 **Tab 3) Approval of IAFF Contract**

12
13 Mr. Drury presented the following report:

14
15 *The Management negotiations team consisting of Mayor Robert Wolfe, City Administrator John*
16 *Drury and Fire Chief Richard Keith has met on several occasions with the Fire Department*
17 *Union negotiating team and recommend the following changes to the contract:*

- 18
19 1. *Elimination of Furlough Program effective retroactively to October 1, 2010 (Consistent*
20 *with all other employees) – Page 32.*
21 2. *A 2% COLA adjustment effective retroactively to October 1, 2010 (Consistent with all*
22 *other employees) – Page 42*
23 3. *Staffing levels back to standard staffing levels – Page 9*
24 4. *Elimination of floating fire fighter position –Page 19*
25 5. *A grammatical correction on page 15 and 29*

26
27 **Discussion**

28
29 Councilmember Smith asked Chief Keith if the third person on the fire engine could not be held
30 off for another year as the City and the community has still not recovered economically.

31
32 Chief Keith responded that according to the National Fire Protection Association every fire
33 engine should have four personnel; the city's Fire Department has two or three. Mr. Drury
34 discussed the process of negotiations noting that the City has not been able to afford to meet
35 the NFPA standards for the trucks.

36
37 Councilmember Smith asked Ms. Houghton if the budget will accommodate the overtime. Ms.
38 Houghton said while she had not analyzed it, she thought it would require some increase to the
39 overtime budget. Councilmember Smith asked Ms. Houghton if the overtime would come out of
40 the General Fund. Ms. Houghton said she will look in the other department line items first. Chief
41 Keith said he did not anticipate being able to cover the overtime in his existing budget.
42 Councilmember Pfister asked about the option of having one station and one truck or a station
43 more centrally located. Chief Keith responded that it would meet the requirement for four people
44 but probably not the time limit to respond to an emergency. Councilmember Gamble discussed

1 the issue of home owner insurance ratings which are affected by staffing and response time.
2 Councilmember Pfister questioned the savings to the homeowners if the ISO rating were better.
3 Chief Keith said it would depend on the individual insurance company.
4

5 Discussion followed on the estimate of overtime. Mr. Drury noted he has asked both Chiefs to
6 be careful on scheduling days off so that overtime is minimized. Chief Keith discussed the issue
7 of fixed minimal staffing which affects the Fire Department more than the Police Department.
8 Chief Keith said he would provide more information on staffing levels during budget discussions
9 next year. He stated that he felt the IAFF had worked with the city cooperatively and met the city
10 in the middle.
11

12 Councilmember Gamble suggested that the City Council meet in a Shade Meeting next year
13 prior to the contract coming to Council in order to get an update on the status of the
14 negotiations. Mayor Wolfe agreed to bring that forward.
15

16 **MOTION**

17
18 **Kirby Smith moved to approve the IAFF contract as stated, seconded by Sandy Gamble.**
19 **The motion carried unanimously 5-0.**
20

21 **IX. ORDINANCES/RESOLUTIONS – PUBLIC HEARING**

22
23 **Tab 4) Ordinance #2010-22 – Amendment to Impact Fee Waiver Ordinance #2009-34 to**
24 **Extend for One Year**
25

26 Read for First Reading only.
27

28 **Tab 5) Ordinance #2010-19 – Planned Development Agreement to Conceptual Plan for**
29 **Oak Bend – Convert Land Designated for Multi-Family Dwellings to Detached Dwellings –**
30 **Second Reading**
31

32 Mr. Skutt presented the following report:
33

34 *The Oak Bend subdivision is located on the west side of S.R. 19, across from Royal Harbor.*
35 *The PD ordinance for this subdivision was approved in 2005. The Planned Development zoning*
36 *permitted 111 single-family detached dwellings and 96 single-family attached dwellings. The*
37 *property was platted to provide lots for these two types of dwellings.*
38

39 *No attached dwellings have been constructed or sold and it is the owner's opinion that the*
40 *property can best be developed exclusively as a single-family detached subdivision. This is*
41 *generally consistent with the City's Comprehensive Plan that encourages higher residential*
42 *densities within our urban core. The proposed amendment will reduce the net upland density of*
43 *this property from 4.81 dwelling units per acre to 3.93 dwelling units per acre. Impacts on all city*
44 *services will be reduced proportionately to this change in density. Other than amending the*

1 *permitted dwelling types, the Planned Development regulations for this subdivision shall remain*
2 *unchanged. The owner will be required to submit updated utility and drainage plans to address*
3 *the reconfiguration of the lots. The roads within the subdivision have already been constructed*
4 *and will not be altered. A new plat of subdivision, reflecting the amended conceptual plan, must*
5 *be approved and recorded.*
6

7 *Oak Bend is located on the southern extremity of the city. Staff is recommending approval of the*
8 *amendment due to the potential reduction of impacts on city services in a manner that is*
9 *consistent with the encouragement of higher residential densities within the urban core.*

10
11 Mr. Skutt noted that the Planning & Zoning Department had recommended approval.

12
13 **Discussion**

14
15 Councilmember Smith asked if this ordinance would change the deed restrictions or the
16 setbacks from the previous ordinance.

17
18 Attorney Williams said it would not affect the deed restrictions and the single family lots will have
19 to meet the setbacks in the Land Development Regulations.

20
21 **MOTION**

22
23 **Sandy Gamble moved to approve Ordinance #2010-19, seconded by Bob Grenier. The**
24 **motion carried unanimously 5-0.**

25
26 **Tab 6 – Ordinance #2010-20 – Rezoning from RMF to Planned Development for Senior**
27 **Apartments Complex at Northeast Corner of David Walker Dr. and Old U.S. 441**

28
29 Mr. Skutt presented the following report:

30
31 *The subject property is located on the northeast intersection of David Walker Drive and Old U.S.*
32 *441 adjacent and south of the Chelsea Oaks Subdivision. The property is approximately 10*
33 *acres in size and is currently vacant. The owners of the property, the Liberty Baptist Church,*
34 *had once considered relocating their church on these lands. They concluded, however, it was in*
35 *their best interest to sell this property. The owners of the Shanti Niketan condominiums on*
36 *David Walker Road have decided to buy this property and develop it as Phase 2 of their project.*
37 *The applicant is requesting to rezone the property from RMF-2 (Residential Multi-Family) to PD*
38 *(Planned Development District).*
39

40 *The proposed Planned Development consists of a maximum of 120 age-restricted, apartment or*
41 *condominium dwelling units. The property bears a Future Land Use designation of Medium*
42 *Density (12 dwelling units per acre). The conceptual plan shows multiple wings of one and two*
43 *storey residential buildings with attached garages. Parking is calculated on the basis of 1.35*
44 *spaces per dwelling unit. No commercial uses will be allowed within this development. The*

1 *community will be landscaped and buffered in accordance with the City's Land Development*
2 *Regulations. The applicant shall obtain all necessary permits from applicable local, regional,*
3 *state and federal agencies as well as city site plan approval prior to any construction.*
4

5 *A traffic analysis has been submitted with a determination that the project will generate an*
6 *additional 12 new peak hour trips and is therefore exempt from requiring a full traffic impact*
7 *study under the Methodology Guidelines developed by the Lake Sumter MPO. Meals are*
8 *provided on-site for residents. The applicant has elected to defer a full concurrency*
9 *determination until the issuance of a final development order (site plan).*

10
11 *The project is modeled after phase one of the Shanti Niketan development located further north*
12 *on David Walker Road. Phase one has proven to be very successful and has sold out.*
13

14 *The proposed rezoning is consistent with the existing Future Land Use designation of Medium*
15 *Density. The need for this type of residential housing has been established by the success of*
16 *Shanti Niketan Phase One. Staff is recommending approval of the rezoning.*
17

18 Mayor Wolfe asked if there were questions.
19

20 Councilmember Gamble asked if a light on US 441 would be required. Mr. Skutt said it will
21 probably not affect the threshold at this time as there are limited peak hour trips generated.
22 Councilmember Smith asked about the entranceway; Mr. Skutt said it would off David Walker
23 Drive.
24

25 **MOTION**
26

27 **Sandy Gamble moved to approve Ordinance #2010-20, seconded by Kirby Smith. The**
28 **motion carried unanimously 5-0.**
29

30 **Tab 7) Resolution #2010-18 – Fiscal Budget 2011 – Roll Forwards – First**
31

32 Ms. Houghton apologized for not including the detail previously for this resolution and that she
33 had now provided descriptions to Council for each item.
34

35 Ms. Houghton explained that the resolution represents increases to the adopted budget for
36 Fiscal Year 2011. The increases represent adjustments to the budget for additional expenditure
37 requirements and estimated revenue adjustments for the Harvest Moon Festival, and
38 **encumbrance roll forwards** from the prior fiscal year. A description is provided (Exhibit A) for
39 each account where the budget amount will be increased for prior year commitments.
40

41 This resolution represents the FIRST AMENDMENT to the Adopted Budget for Fiscal Year
42 2010-2011.
43

1 Mayor Wolfe noted an error in the resolution language. Ms. Houghton said it has been
2 corrected. Councilmember Gamble said he appreciated the backup information.

3
4 **MOTION**

5
6 **Kirby Smith moved to approve Resolution #2010-18, Fiscal Budget, Roll Forwards,**
7 **seconded by Bob Grenier. The motion carried unanimously 5-0.**

8
9 **Tab 8) Resolution #2010-19 – Wayfinding Program Signage Criteria**

10
11 Mr. Skutt presented the following summary:

12
13 *City Council has approved a Wayfinding System for the city and has authorized staff to*
14 *negotiate contracts with Don Bell Signs to engineer, fabricate and install signage associated*
15 *with this program. FDOT must approve and permit those signs that are located on or are in the*
16 *proximity of State Roads (US 441 and SR 19). On November 5th, city staff met with District 5,*
17 *FDOT representatives in Deland, to obtain their opinions on our proposed sign designs,*
18 *including our major Gateway signs which are all themed in support of our brand...America's*
19 ***Seaplane City.*** *The FDOT representatives were enthusiastically supportive of the designs.*
20 *Minor recommendations that were made have been incorporated into the designs.*

21
22 *The Florida Administrative Code, Part V of Chapter 14-51, outlines the procedure that local*
23 *governments must follow to obtain FDOT permits for Wayfinding Signs. Key to this process is*
24 *the necessity for the local government to adopt a resolution that establishes the criteria for the*
25 *destinations shown on the Wayfinding Sign System Plan. This is intended to set the ground*
26 *rules of what may be advertised on our Wayfinding signs and will eliminate future disputes from*
27 *individuals or business that may seek off-site advertising opportunities on our Wayfinding signs*
28 *that are not intended for this purpose. Our plan provides for the advertising of individual*
29 *businesses on Kiosk signs that will be located in the downtown core area. Our Gateway, Main*
30 *Directional and Vehicular signs will announce to visitors that they are entering Tavares,*
31 *America's Seaplane City, direct them from the State roads to our Downtown/Seaplane Base and*
32 *guide them to public and cultural points of interest, recreational facilities, shopping and*
33 *entertainment districts and government facilities. The Kiosk signs will lead pedestrians to*
34 *specific business and buildings within our downtown core.*

35
36 *Council adoption of this resolution will satisfy the requirements of the Florida Administrative*
37 *Code and will enable the city to commence the permitting of our Wayfinding signage.*

38
39 Mayor Wolfe asked if there questions or if the audience wished to speak.

40
41 **MOTION**

42
43 **Bob Grenier moved to approve Resolution #2010-19, seconded by Kirby Smith. The**
44 **motion carried unanimously 5-0.**

1
2 **X. GENERAL GOVERNMENT**

3
4 **Tab 9) Interlocal Agreement with Lake County for Woodlea Sports Park Contribution**

5
6 Removed from agenda.

7
8 **Tab 10) Agreement with Angel Flight at Planes, Trains, & BBQ Event**

9
10 Mr. Neron noted Tab 10 and Tab 11 are interrelated. He said last year there was an informal
11 relationship with Angel Flight to be the charity for the event. The proposal is to make this into a
12 formal relationship for the next fiscal year. There would be a \$2.00 gate fee charged and Angel
13 Flight would receive the gate fee to support its charity. In return Angel Flight would guarantee
14 \$10,000 donation to the city to cover the cost of half of the air show. The hope is to transition
15 the event to Angel Flight to have them be fully responsible for the event costs in future years if
16 they are successful in their fundraising.

17
18 Councilmember Pfister noted that the Planes, Trains, and BBQ event would now have an
19 entrance fee in addition to the fee planned for the concert.

20
21 Councilmember Smith asked for clarification that 99% of the other city run events do not have
22 gate fees. Mr. Neron confirmed. Discussion followed on the issue of including in the contract
23 that no alcohol is to be sold, what would happen if Angel Flight could not raise the \$10,000,
24 whether city residents could be exempt from the gate fee, and the overall budget. Mr. Neron
25 stated currently the city has \$10,000 budgeted for the Air Show. He said the cost is \$20,000 but
26 Angel Flights will cover the other \$10,000. Mr. Neron said it would be difficult to administer a
27 system of identification for residents. He noted it is common to have a gate fee at BBQ events
28 and that it is less than most of the other gate fees that are charged for events.

29
30 Mayor Wolfe asked if the audience had questions.

31
32 **Denise Laratta, Royal Harbor**

33
34 Ms. Laratta questioned the figure for the TIF budget as she felt she had seen \$25,000 budgeted
35 in the upcoming budget.

36
37 Ms. Laratta said although she agreed with supporting Angel Flight she did not agree with having
38 a gate fee for a city sponsored event.

39
40 **MOTION**

41
42 **Kirby Smith moved to approve the agreement with Angel Flight, with the amendment that**
43 **the city requests that only non-alcoholic drinks be sold, seconded by Sandy Gamble.**
44

1 Discussion continued on the gate fee. Mr. Drury commented that this was also an attempt to
2 have those who would be attending the event, to participate more in the cost of the event, as not
3 all residents attend the event. He noted that having a not for profit aviation charity participate
4 was a positive contribution.

5
6 Mr. Neron added that, as with all events, the Splash Park and Wooton Wonderland are always
7 open and alcoholic beverages are not allowed in that portion of the park.

8
9 Councilmember Pfister asked if in the future it could become an Angel Flight event.

10
11 Mr. Drury said he thought it would be possible. He described the Angel Flight program in more
12 detail including his own experience as a pilot taking a sick child to a hospital out of state. He
13 said it had potential to become a major fund raiser for Angel Flight.

14
15 **The motion carried unanimously 5-0.**

16
17 **Tab 11) Agreement for Air Show at Planes, Trains, & BBQ Event**

18
19 Mr. Neron said this is the Agreement with Air Boss to put on the event that books the acts and
20 provides insurance for the event. He said the agreement is for \$20,000 and is the same as last
21 year's agreement.

22
23 Councilmember Smith asked what would happen if the event were affected by bad weather or if
24 not all the planes participated in the show. He said he did not see any place for weather or
25 mechanical issues with the planes. Mr. Neron said it probably would have to be considered on a
26 case by case basis.

27
28 Mr. Drury said the contract does not address the number of planes. Attorney Williams said there
29 are some specifications regarding the Air Show which are not in the contract. He said a
30 cancellation of the event would have to be addressed with them. Councilmember Smith said
31 Item 9 clarifies this information.

32
33 Attorney Williams said he prefers not to pay monies up front. He said that by holding back the
34 \$10,000 payment until after the performance the city can determine if it is satisfied with the
35 event.

36
37 Mayor Wolfe asked if there was comment from the audience.

38
39 **MOTION**

40
41 **Sandy Gamble moved to approve Tab 11 [Agreement with Air Boss], seconded by Bob
42 Grenier. The motion carried unanimously 5-0.**

43
44 **Tab 12) Update on City Programs and Projects**

1
2 Mr. Drury presented the following update:
3

4 *The new fiscal year commenced on October first and an opportunity is presented to the Council*
5 *to be updated on Horizon Team projects and other projects that have rolled forward from prior*
6 *fiscal year into this new fiscal year and for any questions to be asked/answered that Council*
7 *members may have on the listed projects or any other project.*
8

- 9 1. **Public Safety Facility:** (Council Liaison – Mayor Wolfe/Staff manager- Richard Keith).
10 Council selected the design Team (Gator Sktch) and authorized staff to negotiate an
11 engineering contract. A \$500,000 Federal Grant has been secured to get the project
12 going. The team is pursuing the “bus barn” location as the number 1 priority location for
13 the facility. A placeholder site behind City Hall has been identified to get the project
14 moving forward. It is anticipated that the engineering firm’s grant writing staff will assist
15 the City in obtaining a grant to construct the project. The estimated cost to construct is
16 \$8 million.
- 17 2. **Seaplane Base and Marina:** (Council Liaison –Councilmember Lori Pfister/Staff
18 manager - Bill Neron). Grand Opening completed this past April with Governor. Punch
19 list items to be completed include improving the welded and hinged dock connections
20 with rubber connections, installing a fueling pump adjacent to the aircraft apron for the
21 larger twin aircraft and boats who prefer to fuel on shore, installing the flag pole and
22 associated plaques (Historical and Dedication). Project should be closed out within the
23 next several months.
- 24 3. **Tavares Pavilion on the water:** (Council Liaison – Councilmember Lori Pfister/Staff
25 manager - Tamera Rogers). DEP permit has been secured. This took a year to obtain.
26 Council previously selected the BESH team to design the project. Awaiting decision on
27 TDC grant application in the amount of \$750,000 to add to the budget of \$1.5 million for
28 a total budget of \$2,250,000. Presentation to TDC scheduled for December 15. If
29 approved then TDC grant application goes to County Commission in January for
30 approval. If approved then notice to proceed on design will be issued. The Council has
31 also instructed staff to obtain proposals from “Construction Management At Risk” firms
32 to do the work. Proposals have been received and are being ranked after which they will
33 go to Council for approval.
- 34 4. **Dora Canal Bridge Replacement** (Council Liaison – Councilmember Kirby Smith/Staff
35 manager - Bill Neron). Project funded by Rail Road, Water Authority and City.
36 Agreements have been executed by all parties. Rail Road to commence
37 construction/replacement after new year. Awaiting grant agreement from State.
- 38 5. **Tavares Outdoor Sports Park** (Council Liaison – Councilmember Sandy Gamble/staff
39 manager - Tamera Rogers). Design Team DMC is developing plans for a Master Permit
40 from DEP/St Johns of the entire complex. Permitting is underway with Florida Wildlife
41 and Game Commission for the relocation of gopher tortoises. Once the tortoises are
42 removed and the stormwater permitting is completed, the land will be cleared and
43 grading will begin. Interlocal Government Agreement between County and City is being
44 developed between city and County attorney on the funding component for council’s

1 approval in the near future. County has budgeted \$250,000 to assist with the project and
2 City has budgeted \$300,000. Total sports complex estimated to cost \$8 million. The first
3 phase will be limited to environmental permitting, gopher tortoise removal and clearing
4 and grubbing.

5 6. **Alleyways and alleyway signage** (Council Liaison – Vice Mayor Bob Grenier/staff
6 manager - Chris Thompson). Three Alleyways under construction. Naming of alleyways
7 approved by City Council. Signs for those alleyways that are completed or under
8 construction have been installed.

9 7. **Gateway and Kiosk signs:** (Council Liaison – Vice Mayor Bob Grenier/staff manager -
10 Jacques Skutt). Sign manufacture selected by Council. A work order for the first KIOSK,
11 to be placed off Main Street in the City Hall court yard, has been issued. After it is
12 installed and accepted, two more are scheduled. One for Ruby Street in a grassy area
13 near O'Keefe's and one at the west end of Main Street near the County Parking Garage.
14 Gateway signs off 441 and 19 and the entire wayfinding program has been submitted to
15 FDOT for approval. Approval is pending the City's development of sign specifications.
16 Once sign specifications have been completed then FDOT will conduct final approval
17 and wayfinding signs can be programmed into the Capital Improvement program.

18 8. **Alfred Street Project** (Council Liaison – Councilmember Lori Pfister/Staff manager -
19 Jacques Skutt). BESH was selected to design project. Contract has been approved by
20 County (who is paying for project) and notice to proceed issued. A separate streetscape
21 design that reflects the City's Master plan is being negotiated with BESH and will be
22 presented to Council in the near future. .

23 9. **Community Backyard Project** (Council Liaison – Councilmember Lori Pfister/staff
24 manager - Tamera Rogers). Includes Dog Park, catch and release fishing pond, Butterfly
25 Park, community vegetable garden, exercise trail/stations, grilling stations, park benches
26 and park furniture. Dog Park is complete. Pond has been cleaned out, graded and
27 seeded. Trees and underbrush were removed and cleaned out. Parking area off Disston
28 Ave was created. Restrooms are under construction. Small pumpkin patch was planted.
29 Over this fiscal year, Parks Department will work to stock pond with fish and put in place
30 a butterfly attracting plants and raised beds for community vegetable gardening and
31 parking will be enlarged and improved.

32 10. **Public Works Facility** (Council Liaison – Vice Mayor Bob Grenier/staff member Chris
33 Thompson. Team continues to evaluate site locations. The Caroline property that City
34 owns is rising to the top of the preferred list. No funding available at this time to move
35 forward. Funding will be addressed in a future year through the Capital Improvement
36 Programming process.

37 11. **Rail upgrades:** (Council Liaison – Councilmember Kirby Smith/Staff member Bill Neron)
38 \$13,000,000 in grants secured for continuous welded tracks to Orlando. MPO trying to
39 secure the grant match of \$4 million from Lake County, Orange County, R.R., Tavares,
40 Eustis, Mt. Dora and Umatilla. Cities and County continue to meet on this issue with
41 MPO. No funding available this year for the grant match. Project on hold until grant
42 match can be identified and secured. City programmed \$300,000 over a three year
43 period beginning next year in the Capital Improvement Program.

- 1 **12. Economic Development:** *(Council Liaison – Councilmember Kirby Smith/Staff member*
2 *Bill Neron). The Tavares Economic Development Strategy continues to include support*
3 *towards: Hospital, Medical Village, Rail Village, County Government Campus,*
4 *Commerce Park, Seaplane Base and Marina, Special Events, Multi Modal*
5 *Transportation system, Sports Park and growing our own businesses. This strategy was*
6 *developed by the city three years ago and is making progress on all fronts. The team is*
7 *engaged on all fronts and most recently is focusing on business recruitment for*
8 *companies that offer high wage jobs (manufacturing) and growing or own (down town*
9 *businesses). The other economic development programs include the Impact Fee Waiver*
10 *Program and fast track permitting program.*
- 11 **13. Banking RFP:** *Finance Department is currently in process of developing a scope of*
12 *desired services and requirements for banking services. The preferred bank will provide*
13 *services that will provide efficiency for financial reporting, enhance customer service*
14 *delivery, and provide safety for City of Funds.*
- 15 **14. Meter Reading RFP:** *Finance Department is currently in process of developing a scope*
16 *of services and requirements for meter reading services. The desired vendor will*
17 *provide meter reading services in a timely fashion and within City customer service*
18 *guidelines.*
- 19 **15. Golf Cart Crossing:** *Staff Manager – John Drury. Two locations on State Road 19 and*
20 *441 have been applied for with FDOT (Dead River Road and St. Clair Abrams Road).*
21 *FDOT is developing standards for Golf Cart crossings at state roads. City awaits*
22 *approval and standards.*
- 23 **16. City Comprehensive Plan –** *The Evaluation and Appraisal Report has been completed*
24 *and submitted to DCA for approval. City awaits determination of approval.*
- 25 **17. CRA Water Sewer Upgrades.** *Staff Manager – Brad Hayes. \$17 million in grant and*
26 *loans secured. Scope of work to design is being negotiated and will be submitted to*
27 *Council and Grant/Loan Funding Agency (USDA) in near future.*
- 28 **18. CRA Storm Water upgrades.** *Staff Manager – Brad Hayes. \$10 million grant/loans*
29 *have been applied. City awaits determination of grant award.*
- 30 **19. Reclaim Facility and Water Utility bld.** *Staff Manager Brad Hayes. \$18 million*
31 *grant/loans applied for. \$900,000 St John's grant received for construction and \$1.2*
32 *million DEP loan received for design services of the reclaimed facility. Project under*
33 *design.*
- 34 **20. Water Treatment Plant Upgrades:** *Staff Manager Brad Hayes: 95% complete, using*
35 *\$2.5M –ARRA Grant money. Construction completion estimated by this year's end.*
- 36 **21. Sidewalk Replacement/Ramps:** *Staff Manager Chris Thompson: Replacement of 1605*
37 *ft of sidewalk and 11 ramps. Project commenced in October and continues throughout*
38 *the city.*
- 39 **22. Traffic Circle at West Main Street:** *Staff Manager – Jacques Skutt. County has agreed*
40 *to fund and construct at the completion of the Judicial project which is scheduled to be*
41 *complete within two years.*

1 23. **Storm Water Pond Behind Jail:** Staff Manager – Brad Hayes. County and City
2 negotiating an interlocal government Agreement which will be brought back to respective
3 boards after the new year.

4 24. **Sister City Program:** (Council Liaison- Mayor Robert Wolfe/Staff Manager Joyce Ross).
5 Sister Cities Tavares and Taiwan's Xindian have both passed resolutions codifying the
6 sister city relationship. After the first of the year, an agreement defining the level of the
7 relationship will be developed and presented to both cities for approval.

8 25. **Special Events Team:** (Council Liaison - Robert Wolfe/Staff Manager Bill Neron).
9 Crappie Masters 1/27 Bass Master Elite 3/10 Classic Race Boat Regatta 3/18 Antiques
10 Classic Boats 3/24 Planes Train BBQ and Colt Ford 4/1 Dragon Boat Races 4/8 Jet Ski
11 races (May and June) Bass Jr. (August).

12 26. **Community Events:** Staff Manager Tamera Rogers. Light-up 12/4 July 4th Art Festival
13 1/21 African American 2/5 Harvest Moon Festival October.

14 27. **Expansion of Wooton Park:** (Council Liaison – Councilmember Lori Pfister/Staff
15 Manager – Bill Neron). Project included an Amphitheater and was presented to the
16 voters in November for approval. By a vote of 2,328 to 2,717 the bond issue to pay for
17 the expansion failed. No further work is being done on this project.

18
19 Mayor Wolfe asked if anyone on Council wished to comment or add an item.

20
21 Mayor Wolfe said in terms of the Public Safety Complex, the project continues to move forward.
22 He noted that the School Board met recently and voted to purchase the property at South Lake
23 to build their maintenance facility.

24
25 Councilmember Smith said that Mr. Fish (Executive Director of the MPO has been in contact
26 with Orange County who is very receptive to the commuter rail project and it appears that it will
27 go forward.

28
29 Councilmember Pfister asked about the Wooton Park expansion project. Mr. Drury responded
30 that staff needs direction from Council on whether or not to continue to look at the options.

31
32 Mr. Drury asked Councilmember Pfister if she would like him to put this on the agenda for
33 discussion. Councilmember Pfister said she has been receiving comments from residents but
34 would like to hear opinions from the other councilmembers.

35
36 Vice Mayor Grenier spoke in support of continuing to look at the project.

37
38 Councilmember Pfister asked Council if it should be back on the agenda. She said she has had
39 residents approach her who voted against it but state they did not fully understand the issue.
40 She said she was attempting to remove herself from the project but also felt it would good to
41 have more discussion and audience input.

42
43 **Consensus to bring back the issue of the Wooton Park expansion for discussion.**

1 Mayor Wolfe asked for audience comment.

2
3 Rosemary Gantz, 1115 North Avenue

4
5 Ms. Gantz stated she did not feel the city could afford to lose a piece of lakefront property to a
6 condo however she felt the property plus an auditorium was too much for the residents to
7 consider together. She recommended Council try again just on the property issue.

8
9 Norman Hope, Myakka River Road

10
11 Mr. Hope commented on the tearing up of the streets for the infrastructure improvements. He
12 said he would be concerned about the businesses downtown having access and signage for
13 their customers. He said he has heard concerns from the business owners about losing
14 business

15
16 Mr. Hope stated that he and his wife and other citizens had formed the Political Action
17 Committee to educate the public about the Wooton Park project. He said they had been told it
18 was a “do or die” project and that was the way they had presented it to the citizens. He said he
19 has received information that there is a plan “B” which is contrary to what he had informed the
20 citizens. He said he is still 100% in favor of the project but he cautioned Council to be careful
21 about appearing that they are going against the wishes of the citizens.

22
23 Betty Burleigh, 214 N. New Hampshire Avenue

24
25 Ms. Burleigh stated that Mr. and Mrs. Hope should be thanked for their efforts however she said
26 she felt the early voting component had influenced the outcome. She said she felt the city
27 should purchase the property.

28
29 Denise Laratta, Royal Harbor

30
31 Ms. Laratta said she appreciated Mr. and Mrs. Hope's presentations however she did not think
32 the presentations were widely attended. She said she felt the city could have provided more
33 information about the issue. She said the vote was close and that she was in support of Council
34 having a discussion about this issue.

35
36 Mayor Wolfe thanked Mr. Drury for his report and noted the Wooton Park expansion issue
37 would be put on the next agenda for discussion.

38
39 **Tab 13) Current Board and Horizon Project Representation**

40
41 Mr. Drury reviewed the current Board and Horizon Project Representation as follows:

42
43 **Existing Active Teams**

- 1 1. Special Events Project Team (Robert Wolfe, Bill Neron and Cecilia Smith)
- 2 2. Seaplane/Marina Project Team (Lori Pfister, Bill Neron, John Drury)
- 3 3. Community Back Yard (Lori Pfister, Tamera Rogers, John Drury)
- 4 4. Alfred Street-Carolina Street one way pair (Lori Pfister, Jacques Skutt)
- 5 5. Public Safety Complex & School Board Bus Barn Property (Richard Keith, Stoney
- 6 Lubins, Nancy Barnett, Norb Thomas, Robert Wolfe)
- 7 6. Public Works Complex (Chris Thompson, John Drury, Bob Grenier)
- 8 7. Rail upgrades (John Drury, Kirby Smith, Bill Neron, Lori Houghton)
- 9 8. Tavares Sports Park Complex (John Drury, Sandy Gamble, Tamera Rogers)
- 10 9. Tavares Pavilion on the Water Project – John Drury, Lori Pfister, Tamera Rogers
- 11 10. Alleyway Signage (Chris Thompson, Vice Mayor Grenier)
- 12 11. Gateways (Jacques Skutt, Vice Mayor Grenier)
- 13 12. Economic Development (Councilmember Smith, Bill Neron)
- 14 13. Dora Canal Bridge Replacement (Councilmember Smith, Bill Neron)
- 15 14. Sister City Program (Mayor Wolfe, Joyce Ross)

16
17
18 **BOARD REPRESENTATION**

19
20 **Florida League of Cities Legislative Committees**

21
22 Urban Administration – Richard Keith
23 Environment & Energy Council – Robert Wolfe (Brad Hayes alternate)
24 Growth Management & Transportation – Jacques Skutt
25 Finance & Taxation – Lori Houghton

26
27 **Lake Community Action Agency – 4th Wed. at 7 p.m.**

28
29 Sandy Gamble – Representative

30
31 **Lake County Library Advisory Board – 3rd Thursday at 5 p.m.**

32
33 Tamera Rogers – Representative (through 2014)
34 Beth Sindler, Library Director - Alternate

35
36 **Lake County League of Cities – 2nd Friday at 11:30 a.m.**

37
38 Robert Wolfe – Representative
39 Bob Grenier - Alternate

40
41 **Lake County League of Cities - Solid Waste Advisory Committee**

42
43 Lori Houghton – Representative

44

1 **Lake County School Board – Lake County Schools Local Preference Committee:**

2
3 Lori Houghton, Member

4
5 **Lake County Water Alliance Technical Committee**

6
7 Brad Hayes – Representative
8 Burney Vaughn - Alternate

9
10 **Metropolitan Planning Organization**

11
12 Kirby Smith – appointed to four year term through 2013
13 Alternate - Councilmember Lori Pfister - appointed November 2007 - 2011

14
15 **Metropolitan Planning Organization – Technical Advisory Committee**

16
17 Jacques Skutt – Representative
18 Alisha Maraviglia - Alternate

19
20 **Metropolitan Planning Organization – Bicycle/Pedestrian Committee**

21
22 Alisha Maraviglia - Effective through December 31, 2012
23 Councilmember Lori Pfister - Alternate

24
25 **Metropolitan Planning Organization – Citizens Advisory Committee**

26
27 David Clutts – Effective through December 31, 2012

28
29 **Myregion.org**

30
31 Mayor Wolfe – Representative

32
33 **Tavares Chamber of Commerce**

34
35 Bob Grenier - Representative

36
37 **School Concurrency Committee**

38
39 Council Representative - Sandy Gamble
40 School Concurrency Technical Advisory Committee – Jacques Skutt/Alisha Maraviglia

41
42 **Lake Technical Center Charter Board**

43
44 Richard Keith - Representative

1
2 Mr. Drury asked Council if they wished to make any changes in terms of representation. He said
3 these two agenda items [Tabs 12 & 13] represented what would be worked on in the coming
4 year.

5
6 **Council consensus to remain with current representatives.**

7
8 **Tab 14) Appointments to Police and Fire Pension Boards**

9
10 Mayor Wolfe made the following appointments:

11
12 Fire Pension Board: Denise Laratta, reappointment to 2012

13
14 Police Pension Board: Arthur VanDerStufy, reappointment to 2012

15
16 **MOTION**

17
18 **Sandy Gamble moved to approve the Mayor’s appointments, seconded by Lori Pfister.**

19
20 Councilmember Gamble stated he thought the appointments should be made in November so
21 that they take effect immediately in December.

22
23 **The motion carried unanimously 5-0.**

24
25 **Tab 15) Request to Sell City Bottled Water**

26
27 Mr. Hayes presented the following summary:

28
29 *The City has established Wooton Park as a center for numerous functions throughout the year.*
30 *The City is working diligently at marketing Tavares as “Americas Seaplane City”. Staff is*
31 *constantly looking for new and creative ways to accomplish this task. Staff would like Council to*
32 *consider the bottling of Tavares Water for use in marketing the City and its events. Presently,*
33 *only one local city bottles water with a City label, but the source water is not that of the bottling*
34 *city (Leesburg).*

35
36 *There are two different methods for a City to bottle and label water.*

37
38 *1. Contract with a bottling company to use their water that has been treated, but the source is*
39 *unknown, and affix a label with our logo to the bottle.*

40
41 *2. Use our water from our City facility and truck it to the bottling plant, enabling us to use “Pure*
42 *Tavares Water on the label, providing a distinctive difference when it comes to the general*
43 *public and residents of Tavares.*

1 *Should we choose to use our own water as a source then Ultra Pure Company is a propriety*
2 *company in this area. If we choose to use water from somewhere other than Tavares, then it*
3 *would be necessary to solicit an RFP for competitive bidding.*
4

5 *Should the Council decide to move forward with this project and choose to bottle its own water,*
6 *then the Tavares Utility Department would work with the Ultra Pure to tanker our water to their*
7 *facility where it would receive an added treatment to meet regulations. It would then be labeled*
8 *and shipped back to Tavares in cases on pallets for distribution.*
9

10 *Suggested distribution channels:*

- 11 • *Sell the bottled water at the Prop Shop*
- 12 • *Sell the bottled water at Fred Stover concession stands and at Woodlea Sports Complex*
- 13 • *Require that only Tavares Bottled Water be sold by vendors at Wooton Park events*
- 14 • *Offer the bottled water to other organizations, free of charge, for distribution at various*
15 *events, charity fund raisers, etc.*
- 16 • *Investigate other venues and vendors*

17
18 Discussion
19

20 Councilmember Smith said he did not want to have the project costs funded from reserves. He
21 said that vendors who sell water should sell the water at the city's costs.
22

23 Councilmember Gamble said some vendors may be able to get their water cheaper from
24 another source; he questioned what the city would charge to the vendors.
25

26 Mr. Drury noted that staff would bring back a policy on water distribution and that the markup
27 cost was a good point.
28

29 Councilmember Pfister questioned the wording on the proposed marketing.
30

31 Mayor Wolfe asked for comment from the audience.
32

33 Charlotte Hope, Fox Run
34

35 Ms. Hope expressed support for the project. She said the City should consider putting the
36 bottles in the city vending machines and other locations in the City.
37

38 Ruth Potochnik, 430 Sinclair Circle
39

40 Ms. Potochnik said she liked the idea however she suggested the label should include nutrition
41 information and the sodium content.
42

43 **MOTION**
44

1 **Sandy Gamble moved to go forward with the bottled water project and to direct staff to**
2 **come back to Council with a policy on the bottled water distribution plan. The motion**
3 **was seconded by Kirby Smith. The motion carried unanimously 5-0.**
4

5 **Tab 16) Request to Paint Ingraham Tower & Place New City Logo**
6

7 Mr. Hayes presented the following summary:
8

9 *Previously, the Ingraham Water Tower had surpassed its useful life as a water tower. The*
10 *board authorized staff to inspect its structural integrity so that the City could utilize the Water*
11 *Tower as a “Landmark Beacon” for Tavares. The City procured bids from vendors in 2007 to*
12 *repair and paint the structure and to add the City Logo. The color scheme at that time was a*
13 *light blue with our logo.*
14

15 *The vendor is recommending painting the tank a neutral color, close to white, because of*
16 *potential fading from the sun. This will set the appropriate background for our new logo, while*
17 *inviting the public to our City.*
18

19 *Utility Services was selected to paint, repair, and maintain the Water Tower for a 9 year period*
20 *through the RFP process. The color, Tank White, is recommended by the company based on*
21 *experience with thousands of tanks throughout the nation. In an effort to keep costs down, staff*
22 *recommends that only the bowl of the tower be painted, which will present the water tower with*
23 *a nice two tone appearance. [Four (4) possible graphic designs were provided for Council*
24 *consideration.]*
25

26 Mayor Wolfe asked for comment from the audience.
27

28 Denise Laratta, Royal Harbor
29

30 Ms. Laratta supported Option #3 along with the suggestion that there be a reduction in the cost.
31

32 Discussion
33

34 Council discussed the current contract in effect, the vendor’s obligation to maintain the previous
35 water tower paint job, and whether that might lower the cost for the new paint job.
36

37 **MOTION**
38

39 **Kirby Smith moved to approve Option #3, white top with the blue letters large fonts, only**
40 **and to have a renegotiated contract brought back to Council with a reduction in price,**
41 **seconded by Sandy Gamble.**
42

43 Councilmember Pfister indicated she preferred the blue top. Vice Mayor Grenier supported the
44 effort to renegotiate the contract but noted he would like to see the project move forward.

1
2 **The motion carried unanimously 5-0.**

3
4 **Tab 17) Approval of Utility Fee Policy for Vacant Properties**

5
6 **Ms. Houghton presented the following report:**

7
8 *During the fiscal year 2011 budget process, the City Council had requested that staff develop a*
9 *policy for removal of water meters in order to provide some relief of base fees to those parcels*
10 *where meters had been installed, but structures had either been removed or not built.*

11
12 *A draft policy was presented to Council on September 8, 2010, as part of the Tentative Budget*
13 *Hearing. At that meeting the City Administrator stated that staff would bring this policy*
14 *statement back to the City Council for approval.*

15
16 She noted a copy of the policy as presented on September 8, 2010 was attached for review and
17 consideration by the City Council.

18
19 Councilmember Gamble clarified that this policy refers to vacant land only. Ms. Houghton said
20 the stormwater fee would be charged if there is an impervious structure on the land such as a
21 driveway.

22
23 Lori Pfister moved for Option #1 [Meter Removal Policy as submitted by staff], seconded by
24 Bob Grenier. The motion carried unanimously 5-0.

25
26 **Tab 18) Discussion of Holding One Meeting in November**

27
28 Mr. Drury advised that in the past the city swore in new candidates and held elections of the
29 mayor and vice mayor at the first Wednesday meeting following the election (the day after the
30 election). Due to changes in the election law regarding provisional ballots for persons who vote
31 without identification and in order to allow time for overseas and military ballots, the city
32 determined in 2009 to not swear in the newly elected council until the second meeting in
33 November. This was because the Supervisor of Elections was not able to “certify” the election
34 by the first Wednesday in November.

35
36 Although there was no “certification” issue for candidates, (since there were no candidates on
37 the ballot) in the recent 2010 election, there were two referendums on the ballot and the official
38 results for the referendum vote were not available until November 12th, but were in time to be
39 placed on the agenda for the second meeting in November (November 17th).

40
41 Mr. Drury said Council may want to consider setting a policy to hold only one meeting in
42 November, the third Wednesday, which would allow for a consistent procedure. It would be
43 understood that any policy decision set by this Council would be subject to change by future
44 Councils. The Charter (Section 3.06) requires that “Council meet at least once in every month at

1 such times and places as the council may prescribe rule.” In addition, Special Meetings may be
2 called upon 12 hours notice to the public as needed. Therefore if Council chose to approve a
3 policy to hold only one meeting in November it would meet the requirements of the City Charter
4 and it would allow the City to receive the official Certification of Election results from the
5 Supervisor of Elections before swearing in the newly elected councilmembers and holding the
6 election for Mayor and Vice Mayor.

7
8 Councilmember Gamble asked if the motion could include a stipulation that the first meeting
9 could still be held immediately after the election if the candidates were elected without
10 opposition.

11
12 Attorney Williams questioned whether the first meeting might fall occasionally after the election
13 results have been received.

14
15 Councilmember Pfister said she thought it would be less complicated and more consistent for
16 the citizens to know that there would only be one meeting held in November on the third
17 Wednesday.

18
19 **MOTION**

20
21 **Lori Pfister moved to have only one meeting in November, the third Wednesday of the**
22 **month, from this point forward, seconded by Bob Grenier. The motion carried**
23 **unanimously 5-0.**

24
25 **XI. OLD BUSINESS**

26
27 Mayor Wolfe presented a framed photograph of Xindian that was sent to the City by its Sister
28 City, Xindian, Taiwan. He said he would be asking the City Clerk to have placed in City Hall.

29
30 **XII. NEW BUSINESS**

31
32 None.

33
34 **XIII. AUDIENCE TO BE HEARD**

35
36 None.

37
38 **XV. REPORTS**

39
40 **Tab 19) City Administrator**

41
42 Mr. Drury added to his list of meetings, a reminder of the upcoming County meeting re: Fire &
43 EMS to be held December 7th in Leesburg.

1 Agenda Distribution: Mr. Drury stated that he had discussed this with staff and requested that
2 the date of January 19th be the goal for getting the agenda distributed on Wednesday instead of
3 Friday.
4

5 He noted that he had distributed an emergency contact card to each council member with
6 phone numbers of the department directors.
7

8 He said he has requested Ms. Houghton to administer the next council Meeting, as he will be
9 attending the Tourist Development Council meeting to request a grant for the pavilion project at
10 the same time as the City Council meeting.
11

12 **City Clerk**
13

14 Ms. Barnett encouraged Council to contact her at any time regarding changes or clarifications
15 on the agenda.
16

17 **Economic Development Director**
18

19 Mr. Neron said he had a correction to make and that Ms. Laratta was correct. He said when the
20 TIF budget was approved it was for \$25,000 for Planes, Trains and BBQ but with the new
21 agreements it will be amended to \$10,000.
22

23 **Community Development Director**
24

25 Ms. Rogers reminded everyone of the Light Up Event December 4, 2010. Mr. Drury noted
26 someone will arrive at in a “special” manner at the event.
27

28 **Finance Director**
29

30 Ms. Houghton noted she was visiting at Florida Hospital recently and observed there was an
31 excellent view of the water tower from the upper floor of the hospital.
32

33 **Tab 20) City Council**
34

35 **Councilmember Pfister**
36

37 None.
38

39 **Councilmember Gamble**
40

41 Councilmember Gamble thanked Mayor Wolfe for some items from his trip to Taiwan.
42

43 Councilmember Gamble said he has been reading about debate regarding the size of street
44 sign lettering and reflectivity. Mr. Drury said staff is doing a study of the impacts on street signs

1 because of this new federal mandate. Councilmember Gamble said he hoped this was being
2 considered with current signage being done.

3
4 **Vice Mayor Grenier**

5
6 None

7
8 **Councilmember Smith**

9
10 Councilmember Smith commended all the staff members for their creativity and for working as a
11 team.

12
13 **Mayor Wolfe**

14
15 Mayor Wolfe noted the gifts he had provided were from the President of the Xindian City
16 Council.

17
18 **Adjournment**

19
20 There was no further business and the meeting was adjourned at 6:46 p.m.

21
22 Respectfully submitted,

23
24
25
26
27
28 _____
29 Nancy A. Barnett, C.M.C.
City Clerk