

**AGENDA
TAVARES CITY COUNCIL**

**October 6, 2010
4:00 P.M.**

TAVARES CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER

II. INVOCATION & PLEDGE OF ALLEGIANCE

Chaplain Carlos Colon, Fire Department

III. APPROVAL OF AGENDA

(The City Council Agenda is subject to change at the time of the Tavares City Council Meeting)

IV. APPROVAL OF MINUTES

Tab 1) City Council Regular Meeting, July 21, 2010
City Council Regular Meeting, August 4, 2010
City Council Regular Meeting, August 18, 2010

V. PROCLAMATIONS/PRESENTATIONS

Tab 2) Tavares Alert Joyce Ross

Tab 3) Proclamation for Blood Bank Awareness Mayor Wolfe

VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS

VII. CONSENT AGENDA

Tab 4) Notice of Intent for Stormwater USDA Project Brad Hayes

VIII. ORDINANCES/RESOLUTIONS

Tab 5) Resolution #2010-09 – Variance – Increasing Maximum Jacques Skutt
Height - 1544 Lane Park Cutoff - Chet Lemon Sports Complex – 4.47 acres

Tab 6) Resolution #2010-12 – Declaring Sister City with Xindian Taiwan John Drury

IX. GENERAL GOVERNMENT

Tab 7) Official Naming of Pavilion Joyce Ross

Tab 8) Approval of Contract with BESH Engineering for Design & Engineering of the Alfred Street Widening and One Way Pair Jacques Skutt

Tab 9) Request to Advertise a Request for Proposals for Construction Management for the Pier and Pavilion Project Tammy Rogers

Tab 10) Alleyway Signs – Approval of Final Graphics for Sign Faces Jacques Skutt

Tab 11) Tavares Celebration of Art Event Tammy Rogers

Tab 12) Discussion of County’s Request to Attend a Fire & EMS Consolidation Meeting John Drury

X. OLD BUSINESS

XI NEW BUSINESS

XII. AUDIENCE TO BE HEARD

XIII. REPORTS

Tab 13) City Administrator John Drury

Tab 14) Council Reports City Councilmembers

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 253-4546.

**The Language of Local Government
Definition of Terms**

agenda – A list of items to be brought up at a meeting.

annexation – The process by which a municipality, upon meeting certain requirements, expands its incorporated limits.

bid – Formal quotation, based on common specifications, for the provision of goods or services. Opened at public meeting consideration and award.

budget – A comprehensive financial plan to sustain municipal operations during a given year with related explanation

buffer – A strip of land, vegetation and/or opaque wall that sufficiently minimizes the physical or visual intrusion generated by an existing or future use.

call for the question – Term used to end the discussion and vote on the motion.

capital outlay – Expenditures made to acquire fixed assets or additions to them usually made from the general fund or utility fund where the assets are to be used.

conflict of interest – A term used in connection with a public official's relationship to matters of private interest or personal gain and which prohibits participation in the discussion under decision.

consent agenda – A policy of the governing body to approve, in one motion, routine and/or non-controversial items, which can be determined prior to the meeting

contiguous – Sharing a common boundary.

contingency – An appropriation of funds to handle unexpected events and emergencies which occur during the course of the fiscal year.

DCA – Department of Community Affairs

density – The number of families, individuals, dwellings units, or housing structures per unit of land.

development – A physical change, exclusive of new construction and substantial improvement, to improved or unimproved real estate, including, but not limited to mining, dredging, filling, grading, paving, excavating or drilling operations.

easement – An interest in land owned by another that entitles its holder to a specific limited use or enjoyment

emergency measure – An ordinance recognized by the legislative body as requiring immediate passage.

FDOT – Florida Department of Transportation

general fund – The general operating fund of the municipality used to account for all financial resources except those required to be accounted for in a special fund.

impact fees – Set aside fees collected from developers to pay for infrastructure improvements. Monies used as new development further impacts the municipalities.

infrastructure – The facilities and systems shared or used by all citizens such as transportation, water supply, wastewater and solid waste disposal systems.

intergovernmental agreements – Contract between two or more public agencies for the joint exercise of powers common to the agencies.

intergovernmental revenues – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

line item – A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue, expenditure and justifications are reviewed, anticipated and appropriated at this level.

non-conforming – A use which does not comply with present

zoning conditions but which existed lawfully and was created in good faith prior to the enactment of the zoning provisions.

ordinance – An enforceable municipal law, statute or regulation which applies to all citizens within that municipality; penalty provisions may apply.

public hearing – Provides citizens the opportunity to express their position on a specific issue, both pro and con, as mandated by either statute or by order of proper authority after due notice.

PUD – Planned Unit Development

quasi-judicial – A governmental body that hears sworn testimony, obtains evidence and provides for cross examination of witnesses, with the decision based solely on the evidence presented.

quorum – The prescribed number of members of any body that must be present to legally transact business.

request for proposals – RFP – Notice and related information from a municipality requesting proposals for professional services.

resolution – A decision, opinion, policy or directive of a municipality expressed in a formally drafted document and voted upon.

right-of-way – Strip of land owned by a government agency over which the public has right of passage such as streets, parkways, medians, side walks, easements and driveways constructed thereon.

Sunshine Law – Legislation providing that all meetings of public bodies shall be open to the public (a/k/a open public meeting law).

vacate – To annul; to set aside; to cancel or rescind.

variance – Modification from the provisions of a zoning ordinance granted by a legislative body upon submission of an application and a hearing.

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CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
JULY 21, 2010
CITY COUNCIL CHAMBERS

COUNCILMEMBERS PRESENT

ABSENT

Robert Wolfe, Mayor
Lori Pfister, Vice Mayor
Bob Grenier, Councilmember
Sandy Gamble, Councilmember
Kirby Smith, Councilmember

STAFF PRESENT

John Drury, City Administrator
Bob Williams, City Attorney
Nancy Barnett, City Clerk
Bill Neron, Economic Development Director
Chief Lubins, Police Department
Jacques Skutt, Director of Community Development
Chief Richard Keith, Fire Department
Chris Thompson, Interim Public Works Director
Tamera Rogers, Director of Community Services
Brad Hayes, Director of Utilities

I. CALL TO ORDER

Mayor Wolfe called the meeting to order at 4:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Chief Richard Keith, Tavares Fire Department, gave the invocation and those present recited the pledge of allegiance.

III. APPROVAL OF AGENDA

Mr. Drury stated there were no agenda changes from staff.

MOTION

1
2 **Lori Pfister moved for approval of the Agenda, seconded by Bob Grenier. The**
3 **motion carried unanimously 5-0.**

4
5 **IV. APPROVAL OF MINUTES**

6
7 **Lori Pfister moved to approve the minutes of the July 7, 2010 City Council**
8 **Regular Meeting, seconded by Bob Grenier. The motion carried unanimously 5-0.**

9
10 **V. PROCLAMATIONS/PRESENTATIONS**

11
12 **Tab 2) Proclamation for Water Professionals Week – August 26-20, 2010**

13
14 Mayor Wolfe read a proclamation designating August 16-20, 2010 as Water
15 Professionals Week and presented the proclamation to Mr. Hayes.

16
17 **Tab 3) Employee Medical Center Program Workshop**

18
19 Ms. Tucker stated she wished to provide information as follow up to the discussion held
20 in the fall of 2009 at the Golden Triangle Tri-City Meeting held in Mt. Dora between
21 Tavares, Eustis, and Mt. Dora.

22
23 She said staff from each city have met over the past year and discussed best practice
24 options for provision of employer sponsored health care benefits and effective ways for
25 employers to plan and prepare for the future, with the goal to mitigate annual insurance
26 renewal bills. She said in addition to the information provided in the packets and what
27 will be presented from Mr. Watson, the representative from CareHere, information has
28 been obtained from other public sector agencies. The group has spoken with Human
29 Resources and Risk Management professionals, has visited some clinics and have
30 spoken to employees who use the clinics.

31
32 Mr. Watson provided an overview of the employee health center concept. He noted that
33 his company has been managing on site health centers for over six years, is
34 headquartered in Tennessee and has been focusing on bringing the model to the public
35 sector. He noted that they have just opened up their 12th facility in the State of Florida
36 which are all with the public sector (with the exception of a hospital system which
37 receives some public funding.)

38
39 He said the concept is to set up a voluntary no-cost option that works alongside the
40 health insurance options that employees and their dependents have on their insurance

1 plan. This provides the choice of seeing their traditional provider or they can use the
2 health clinic services and pay nothing out of pocket. By offering this voluntary option the
3 services provided and prescriptions dispensed are offered without having to file a claim
4 with the insurance carrier. The finances from this model show that medical care and
5 medications can be issued at a lower cost than the traditional fee for service model.
6

7 Mr. Watson showed graphs depicting current medical claim costs. He said that by
8 shifting some of those professional services away from the health plan on a voluntary
9 basis, health insurance costs will be able to be reduced. Emphasis is also made on
10 wellness measures. He provided detailed information on how the clinic operates and
11 how it is financed.
12

13 Mr. Drury reviewed the history of the Golden Triangle Summit meetings that have been
14 held with the goal of cost reductions through working together. One of the issues that
15 was proposed was employee healthcare clinics. There is a short term upfront cost and
16 there is a long term reduction in costs that mitigates the double digit increases that cities
17 have been faced with. He noted that Leesburg, Mt. Dora, and Eustis have decided to
18 move forward with the clinic and the purpose of this meeting was to determine Council's
19 interest. If Council has interest, during the normal budgeting process staff would bring
20 back specifics on the costs and Council will make a decision as to whether or not this is
21 the right year to join. Ms. Tucker said the City of Eustis will be reviewing with their
22 Commission on August 2, Leesburg has decided to move forward, and the City of Mt.
23 Dora's Commission has had their presentation and approved in part, pending more
24 information.
25

26 Mayor Wolfe asked for clarification on the costs on the upfront costs versus annual
27 costs. Mr. Watson said the estimated annual costs are based on projections of how
28 many hours and how much utilization of services would be used. He said the \$25,000
29 would be the start up costs which would be shared by all the cities participating
30 depending on usage.
31

32 Mr. Watson reviewed the cost savings that have been projected.
33

34 Mr. Drury said if the issue is brought back to Council, the information that would be
35 needed would be what was paid last year for employees versus the amount that would
36 be paid in the coming year, and (given a reasonable assumption of growth) the costs
37 that would be incurred for the next few years. He said the same information would be
38 needed for the impacts of the clinic program.
39

1 Vice Mayor Pfister questioned the source of the company's revenues. Mr. Watson
2 responded that a flat per employee fee is charged of \$23.00 per employee per month
3 which includes the services for the employees and their covered dependents. Mr.
4 Watson discussed the savings in medications because of their buying pool. He said
5 their company does not make a profit on medications.
6

7 Councilmember Gamble discussed the School Board's system which is self-funded. He
8 asked if Blue Cross would contribute anything to the clinic. Mr. Drury said their way of
9 contribution would be through a lower cost to the city. Councilmember Gamble
10 suggested that this be discussed with Blue Cross.
11

12 Councilmember Smith discussed the issue of the uncertainty of the new health
13 insurance law. Mr. Watson acknowledged there are a lot of unknowns but that generally
14 speaking, it does not address the cost of a prescription or cost of an admission to a
15 hospital.
16

17 Vice Member Pfister questioned the City's liability and Mr. Watson responded that most
18 of the medical providers have their own medical insurance, but if not, they have a
19 corporate plan available.
20

21 Ms. Tucker noted in terms of health care reform there has been discussion of the
22 numbers of uninsured who will be coming into the market to receive health care
23 services which will affect physician patient loads.
24

25 Vice Mayor Pfister asked how the costs will be allocated. Mr. Watson said there are a
26 couple of options which would be to base it on the number of employees or on the
27 utilization by each group.
28

29 **Mayor Wolfe stated that he thought that there was a general consensus to bring**
30 **the issue of the Employee Health Clinic brought back for further consideration**
31 **during budget discussions.**
32

33 **VI) SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE**
34 **CONTACTS**
35

36 City Attorney said there are no quasi judicial matters on the agenda.
37

38 **VII) READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**
39

40 Ms. Barnett read the following ordinance by title only:

ORDINANCE 2010-12

AN ORDINANCE AMENDING THE CITY OF TAVARES CHARTER PERTAINING TO TERMS AND ELECTIONS OF COUNCILMEMBERS; CHANGING THE TERM OF OFFICE FOR COUNCILMEMBERS FROM TWO (2) YEARS TO FOUR (4) YEARS; PROVIDING FOR MUNICIPAL ELECTIONS IN EVEN NUMBERED YEARS; PROVIDING FOR TRANSITION; PROVIDING FOR A REFERENDUM; PROVIDING FOR AN EFFECTIVE DATE.

VIII) CONSENT AGENDA

Interlocal Agreement with Lake County – Extend for One Year

Mayor Wolfe asked Council if they wished to pull the Consent Agenda item for discussion or if anyone in the audience objected to this item.

MOTION

Sandy Gamble moved to approve the Extension of the Interlocal Agreement with Lake County Library System for One Year, seconded by Bob Grenier. The motion carried unanimously 5-0.

Tab 6) City Administrator's Compensation Package

Mayor Wolfe stated that Council had directed him to negotiate another compensation package with the City Administrator. He asked Ms. Barnett to distribute the new compensation package and he reviewed the changes, noting that he would recommend no further negotiations for the next two years. He said he did not intend to entertain further public comment since this was the third time he had requested public input.

Councilmember Gamble asked if the Mayor had the right to restrict public input.

Attorney Williams responded that the Mayor runs the meeting and has the right to determine who speaks and on what issues. He said it is not mandated by law compared to issues such as land issues where the public has the right to speak. He said generally Council has allowed the public to speak on other issues as courtesy.

Mayor Wolfe requested a motion. Councilmember Gamble said he could not make a motion having just received the changes. He said until the budget has been approved

1 concerning employee compensation, he did not think Council could make a decision.
2 Mayor Wolfe asked that one of the councilmembers propose a compensation package
3 to vote on at this meeting.
4

5 Vice Mayor Pfister said as a representative of the citizens, she needed to hear public
6 opinion, that she wanted more time to review the changes, and that she felt the public
7 should also have seen the recommendations before the meeting. Councilmember Smith
8 concurred.
9

10 Mr. Drury said he was hearing that Council wished to have the contract brought back at
11 a subsequent meeting. He said the reason it had been presented sooner, was so that
12 Council would have the information before developing the budget. He said in terms of
13 the employees, the budget currently includes a reasonable COLA and elimination of
14 furlough.
15

16 Attorney Williams discussed the practice that had been followed to do the City
17 Administrator's evaluation first, and then follow up with compensation review. He noted
18 that Mr. Drury's current compensation package is effective through the end of
19 September.
20

21 Vice Mayor Pfister said the Mayor did what was instructed and she did not have a
22 problem with what the Mayor had negotiated to this point. She said whether or not she
23 agrees with the contract, she is concerned with not being able to advise the public
24 beforehand.
25

26 Councilmember Grenier added that he would like to hear public opinion first and what
27 could be done to help the staff.
28

29 **MOTION**
30

31 **Lori Pfister moved that Council review the new negotiated contract that was**
32 **presented and have Council vote on it at the next meeting to allow Council an**
33 **opportunity to speak to the public. The motion was seconded by Kirby Smith.**
34

35 Councilmember Gamble said he had advised Mr. Drury that in his opinion his increase
36 and his benefits should be no more than given to the regular employees. He said this is
37 a business agreement and Mr. Drury understood that.
38

39 **The motion carried 3-2 as follows:**
40

1	Robert Wolfe	No
2	Bob Grenier	No
3	Lori Pfister	Yes
4	Sandy Gamble	Yes
5	Kirby Smith	Yes

6

7 **Tab 7) Bassmasters Crappie Tournament 2011**

8

9 Mr. Neron said that staff is requesting that Council approve the attached contract for the
10 City to host the Bass Pro Shop Crappie Masters 2011 Florida State Championship at
11 Wooton Park.

12

13 Mr. Neron reported that for the last three years, the City of Tavares in partnership with
14 the Lake County Tourist Development Council (TDC) has hosted the Bass Pro Shop
15 Crappie Masters State Championship at Wooton Park.

16

17 As outlined in the attached contract, it is proposed that the City and the TDC again host
18 this event in 2011. The estimated cost to host the event is \$15,000 in host fees and an
19 estimated \$2,500 for other expenses. The TDC has committed to providing half of the
20 host fee of \$7,500. The City's share of expenses would be an estimated \$10,000 and
21 would be covered by 2010 – 2011 CRA-TIF revenues. He discussed the economic
22 multiplier effect of the 2009 tournament based on surveys done of 52 anglers which is
23 estimated to be \$536,812.

24

25 Mayor Wolfe asked if the audience wished to speak. Ms. Barnett noted that the agenda
26 showed the item as occurring in 2012 however this was in error as it should have read
27 "2011."

28

29 **MOTION**

30

31 **Kirby Smith moved to approve the contract for the Bass Prop Shop Crappie**
32 **Masters 2011 State Championship at Wooton Park January 26-29, 2011, seconded**
33 **by Sandy Gamble.**

34

35 **The motion carried unanimously 5-0.**

36

37 **Tab 8) Design of Alleyway Signs**

38

39 Mr. Skutt presented the following report:

40

1 On June 2nd, Council approved and assigned names to the City's downtown alleyways.
2 The alleyways were named after famous seaplane aviators and after pioneering families
3 that have made a historical impact on Tavares. Staff is seeking guidance from Council
4 to enable the development of a consistent, implementation plan to be applied towards
5 the signage and commemoration of all of our downtown named alleyways.
6

7 Alleyway Facts to Consider:
8

- 9 1. There are 15 named alleyways within our Downtown.
- 10
11 2. 11 of these alleyways span at least one block. Several span more than one
12 block. Combined, there are more than 50 alleyway/road intersections.
13
- 14 3. The width of the alleyways in most instances is 12 feet. Available road right-of-
15 ways for signage at alleyway/road intersections vary, but sidewalks and mature
16 trees will restrict the location and size of a sign structure at many intersections.
17
- 18 4. Traditionally, alleyways provide a convenient pathway for utilities, trash collection
19 and rear yard access thus allowing more flexibility in creating an inviting,
20 neighborhood appearance along the property's street frontage.
21
- 22 5. To date we have improved two alleyways with attractive, pervious brick pavers
23 (Marie King & Y Henri Fabre Alleyways).
24

25 A contract has been awarded to improve three more.

26
27 Guidance requested to enable formulation of implementation plan:
28

29 **1. Number of identification signs per alleyway.**
30

31 **2. Mounting of identification signs.**
32

33 **3. Color of identification signs.**
34

35 **4. Letter Font.**
36

37 **5. Historic Plaque.**
38

39 Council has suggested that historic plaques are needed to commemorate the individual
40 after whom the alleyway is named. Mounting the plaque securely to the sign pole

1 without degrading the appearance of the pole or plaque may present a challenge. Staff
2 has attached examples of several plaques that could possibly be mounted to the sign
3 pole. The limited ground space available at alleyway intersections would make it difficult
4 to plant an additional mount just for the commemorative plaque. Alternatively, rather
5 than physically mounting a plaque on each alleyway, historic information concerning the
6 honored individuals could be placed on our website and upon pamphlets that could be
7 distributed from city hall. Another option may be to have one large plaque centrally
8 located in our downtown that speaks about all of city pioneers.

9
10 Mr. Skutt summarized that staff is seeking direction so that a plan can be developed
11 and implemented and appropriate funding sources identified.

12
13 Vice Mayor Pfister said she preferred the blue color as it matches the Tavares logo and
14 stated she felt it should be a reverse blue noting that a blue with white letters would be
15 better for night time navigation. Councilmember Grenier concurred noting a lot of the
16 state historical markers are in blue.

17
18 Mayor Wolfe asked for audience comment.

19
20 Don Campbell, 1502 E. Alfred

21
22 Mr. Campbell asked how the sign would attach to the pole. Mr. Skutt said there is a 90
23 degree mounting bracket that fits on top of the pole. Mr. Campbell said he liked a
24 straight aluminum pole, sign mounted off the side and blue with white lettering.

25
26 Denise Laratta, Royal Harbor

27
28 Ms. Laratta said she liked blue with white letters, fluted (whatever pole looked the best
29 and was the least expensive). She said she thought putting a plaque on each alleyway
30 was too much but she liked two of the ideas: one would be to have all the information on
31 the internet and the other would be to put a structure in the park area that would contain
32 all the stories behind the alleyway names.

33
34 Mr. Campbell said he agreed with having some sort of plaque downtown around the
35 Seaplane port.

36
37 Bill Stomp, Britannia Blvd, Royal Harbor

38
39 Mr. Stomp suggested consideration of the new Tavares logo on the side preceding the
40 name.

1
2 **MOTION**
3

4 **Kirby Smith moved to approve a 7 foot straight aluminum pole, with blue sign**
5 **white lettering and a small Tavares logo in the upper left hand corner using a well**
6 **visible Arial or Tacoma font, and to put the plaque/monument by the Woodlea**
7 **House, seconded by Lori Pfister.**
8

9 Mr. Skutt he would like an opportunity to bring back a design for the monument in
10 Wooton Park.
11

12 **The motion carried unanimously 5-0.**
13

14 **Tab 9) Request for Authorization for the Mayor to Sign the New Water Protection**
15 **and Sustainability Program Agreement**
16

17 Mr. Hayes presented the following report:
18

19 The purpose of the request is to request authorization for the Mayor to sign an
20 agreement between the City and St. Johns River Water Management District for the
21 City to receive an approximate \$940,000 grant towards Phase I of the Water
22 Reclamation Facility.
23

24 Previously Council approved the application for \$16,541,549.00 from the Florida
25 Department of Environmental Protection (FDEP) State Revolving Fund (SRF) program
26 and to withdraw \$1,027,000.00 for the design and engineering of the reclamation
27 facilities and infrastructure which has been authorized by FDEP. This will be
28 accomplished in a 4 phase approach to the design and construction. The City is
29 presently completing the Phase I Design of this system and it should ready for the
30 bidding process to start at the end of July 2010. Phase I will consist of the Construction
31 of a 5M Gallon storage tank and a distribution system from Woodlea Rd down to Royal
32 Harbor. This Water Protection and Sustainability cost share agreement will assist the
33 City in funding the phase I construction portion with approximately \$940,000 in Grant
34 money. The Phase I cost of construction is estimated at approximately \$5.0M
35

36 Mayor Wolfe asked if anyone in the audience had comments.
37

38 **MOTION**
39

1 **Bob Grenier moved to authorize the Mayor to sign the agreement with St. Johns**
2 **River Water Management District to receive the Water Protection and**
3 **Sustainability Program grant, seconded by Lori Pfister. The motion carried**
4 **unanimously 5-0.**
5

6 **Tab 9) School Bus Barn Horizon Project Update**
7

8 Mayor Wolfe presented a summary on this project. He noted that the County, the City
9 and the School Board had met several times to review the appraisals, environmental
10 reports, and to develop a plan that accomplishes all three governmental agencies'
11 goals as it relates to the bus barn property. He said that significant headway has been
12 made and that all three agencies are working well together. The current proposal is for
13 the city to give a 20 acre parcel at Woodlea to the School Board as a future school site.
14 The City would work with the County to purchase the bus barn School Board property,
15 the County would keep part of the property that is abutting the judicial campus, and the
16 City would keep the other part of the property for the proposed public safety facility. The
17 School Board would move its maintenance facilities into new facilities outside the City of
18 Tavares. /agreements with specifics numbers and acreages will be drafted and
19 presented to the boards for approval at future meetings. The School Board staff has
20 presented an estimated sale of the bus barn property cleared of the older structures to
21 the City and County, for \$650,000 plus the Woodlea property which is consistent with
22 the appraisal documentation. The split between the City and County on the remaining
23 \$650,000 will be cleared in financial planning and acreage split will be presented to
24 respective boards, after the School Board has made its decision on the sale with the
25 price and numbers that have been presented.
26

27 Councilmember Gamble asked for further clarification. Mayor Wolfe said the City will
28 obtain the property that runs adjacent to Alfred. Councilmember Gamble noted the City
29 is still going to put up 20 acres as well as contribute to the \$650,000 and will the County
30 put up any land and also contribute to the \$650,000. Mr. Drury said an easement for
31 some property in Fruitland Park is being worked out and staff will bring more details at
32 the next meeting.
33

34 Vice Mayor Pfister complimented the Mayor, the City Administrator and the staff on their
35 progress.
36

37 **Mr. Drury said it appeared there is consensus from Council to continue moving**
38 **forward and the goal would be to present further information at the next Council**
39 **Meeting regarding final agreements between the three governmental agencies.**
40

1 **Mayor Wolfe thanked Mr. Davis from the School Board for his contributions.**

2
3 **Mayor Wolfe invited public comment and stated negotiations would continue.**

4
5 **Tab 11) Discussion on Golf Cart Ordinance – Requirement for Drivers License**

6
7 Mayor Wolfe reported that previously the Council adopted Ordinance #2009-08
8 permitting licensed drivers to drive golf carts on public streets in the City of Tavares.

9
10 At the meeting of June 2, 2010, a motion was made to approve Ordinance #2010-11
11 which would have eliminated the requirement to have a driver's license. Discussion was
12 held that by eliminating the drivers' license requirement, the city would be following the
13 state law which is to be 14 to operate a golf cart. That motion did not receive a second
14 and was denied. Subsequently a motion was made to not change the current
15 Ordinance #2009-08, which passed 3-2.

16
17 Mayor Wolfe said Vice Mayor Pfister had requested that the issue be discussed again
18 by Council. He said he felt discussions before had centered on the issue of age noting
19 that there was opinion that the two years between 14 and 16 was significant. He asked
20 for discussion on the issue of reconsidering this ordinance to be 16 and older with no
21 drivers license required.

22
23 Discussion followed. Mayor Wolfe asked for public comment

24
25 **Betty Burleigh, 214 New Hampshire Avenue**

26
27 Ms. Burleigh said if 16 year olds were allowed to drive how would the city ensure that
28 they knew the rules of the road.

29
30 Vice Mayor Pfister said she thought this would be a matter of parental responsibility.

31
32 **Norm Hope, Myakka River Road**

33
34 Mr. Hope said he is president of a Home Owners Association which has been
35 designated as a golf cart community. He said he has a responsible 14 year old
36 grandson but he does not know how to drive a car and does not know the rules of the
37 road. He said even maturity wise he could probably handle it, but it takes a certain
38 amount of training and skill to drive 25 mph. He said he believed strongly that it would
39 be wrong to not require a driver's license because they have passed a test and know
40 the rules of the road.

1
2 **Dan Campbell, 1502 E. Alfred, Tavares**

3
4 Mr. Campbell said he had lived in Celebration before he moved to Tavares. He said the
5 age issue had come up when he lived there. He said a group had pulled statistics and
6 there was a marked increase between 14 and 16 on the number of accidents or
7 incidents, licensed or no.

8
9 **Denise Laratta**

10
11 Ms. Laratta said she agreed with the age of 16. She said having grown up in New York
12 City she had known many people who had never had a driver's license out of choice,
13 and she could see where having a golf cart would be very useful.

14
15 Vice Mayor Pfister said there are several residents at Lake Frances Estates who have
16 no driver's license and this is the only way they can get around.

17
18 **MOTION**

19
20 **Kirby Smith moved to consider permitting 16 year olds and older to drive golf**
21 **carts with no drivers license, seconded by Lori Pfister.**

22
23 Councilmember Gamble said his main concern is that people would be allowed to drive
24 with no motor vehicle safety training.

25
26 **The motion carried 3-2 as follows:**

27
28 **Robert Wofle** **Yes**
29 **Kirby Smith** **Yes**
30 **Lori Pfister** **Yes**
31 **Sandy Gamble** **No**
32 **Bob Grenier** **No**

33
34 Councilmember Gamble said the reason that he voted "no" is that he has a problem
35 with people who have DUI's who would be allowed to drive a golf cart.

36
37 **XI. OLD BUSINESS**

38
39 None

1 **XII. NEW BUSINESS**

2
3 None

4
5 **XIII. AUDIENCE TO BE HEARD**

6
7 **Bill Stomp, Britannia Blvd, Royal Harbor**

8
9 Mr. Stomp commented on the City Administrator compensation discussion held earlier.
10 He suggested Council consider giving an annual bonus tied to performance as opposed
11 to an increase in salary which could be tied to the general employee compensation.
12

13 Mayor Wolfe noted that Audience to be Heard is intended for items not on the agenda
14 and he suggested that the audience members contact individual councilmembers if they
15 wished to continue the discussion on this topic.
16

17 **Charlotte Hope, Fox Run**

18
19 Ms. Hope said that if the residents no longer feel that what is said is important or worthy
20 of consideration, then the city government has become a five man triumvirate with no
21 need for residents. She said that due to the fact that the councilmembers are elected it
22 would behoove them to listen to the desires of the people who elected them.
23

24 **XIV. REPORTS**

25
26 **Tab 17) City Administrator**

27
28 Mr. Drury reminded council of the budget workshop on July 28th at 4 p.m. when the
29 maximum tentative millage rate must be set. He discussed the previous budget direction
30 given by Council, noting that the budget is balanced and staff had worked very hard to
31 prepare the budget to this point.
32

33 **Tab 18) City Council**

34
35 **Vice Mayor Pfister**

36
37 None.

38
39 **Councilmember Gamble**

1 Councilmember Gamble asked if something could be posted on the web site in order to
2 ask the voters their opinion on keeping the same level of service as last year so that
3 they would understand that in order to keep the same services, the millage rate would
4 have to increase.

5
6 Mr. Drury noted this was the direction given by Council. He commented that the only
7 responses would be from citizens who follow the web page. He asked if the Board
8 wished him to formulate a question on the web site. He noted that level of service can
9 be interpreted differently depending on the individual. Councilmember Gamble
10 acknowledged some comments on the web may come from people who are not
11 citizens. Councilmember Smith he would prefer to have citizens call or email him with
12 their opinion.

13
14 Councilmember Gamble said he appreciated Mayor Wolfe's efforts towards Mr. Drury's
15 compensation package but that he would have preferred to have more information and
16 that he meant no criticism.

17
18 **Councilmember Grenier**

19
20 Councilmember Grenier said he agreed with Councilmember Gamble. He said he
21 wanted to hear the citizens' input and that he felt Mayor Wolfe had done a great job.

22
23 Councilmember Grenier stated he had visited the Tavares Nature Center and observed
24 that it is high and dry and things are going well and staff had done a great job.

25
26 Councilmember Grenier said at the next Historical Society Board of Directors meeting,
27 they would be discussing the downtown walking tour brochure. He said Wooton Park
28 will be added and the alleyways will be included along with the historical information.

29
30 **Councilmember Smith**

31
32 Councilmember Smith recognized the state baseball tournament being hosted tomorrow
33 in Tavares.

34
35 Councilmember Smith asked for an update on the way finding signs.

36
37 Ms. Ross said the bids have been received and the review committee will be ranking
38 them and bring to the next board meeting.

1 Councilmember Smith asked for an updated on the public safety building design. Mr.
2 Drury said 13 proposals have been received. Chief Keith said the Horizon Team will
3 meet in two weeks to rank the proposals and it will come back to Council two meetings
4 from now.

5
6 **Mayor Wolfe**

7
8 No report.

9
10 **Adjournment**

11
12 There was no further business and the meeting was adjourned at 6:21 p.m.

13
14 Respectfully submitted,

15
16 
17 _____
18 Nancy A. Barnett, C.M.C.
19 City Clerk

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CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
AUGUST 4, 2010
CITY COUNCIL CHAMBERS

COUNCILMEMBERS PRESENT

ABSENT

Robert Wolfe, Mayor
Lori Pfister, Vice Mayor
Bob Grenier, Councilmember
Sandy Gamble, Councilmember
Kirby Smith, Councilmember

STAFF PRESENT

John Drury, City Administrator
Bob Williams, City Attorney
Nancy Barnett, City Clerk
Bill Neron, Economic Development Director
Chief Lubins, Police Department
Jacques Skutt, Director of Community Development
Chief Richard Keith, Fire Department
Chris Thompson, Interim Public Works Director
Tamera Rogers, Director of Community Services
Brad Hayes, Director of Utilities

I CALL TO ORDER

Mayor Wolfe called the meeting to order at 4:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Doug Dykstra, Mid Lakes Christian Church, gave the invocation and those present recited the pledge of allegiance.

Mayor Wolfe noted the hearing impaired devices are temporarily out of service and asked that anyone speaking into the microphones to speak as loud and clear as possible to assist those who are hearing impaired.

1 **III. APPROVAL OF AGENDA**

2
3 Attorney Williams noted Resolution # 2010-08 has been redrafted with slight changes.
4 He said he would hand out the new version when the item is discussed.

5
6 **MOTION**

7
8 **Lori Pfister moved to approve the agenda with the said changes, seconded by**
9 **Kirby Smith. The motion carried unanimously 5-0.**

10
11 **IV. APPROVAL OF MINUTES**

12
13 Deferred to the next City Council Meeting.

14
15 **V. PROCLAMATIONS/PRESENTATIONS**

16
17 None.

18
19 **VI) SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE**
20 **CONTACTS**

21
22 Attorney Williams said Resolution 2010-05 (Tab 9) Vacation of Kriz Subdivision Plat)
23 and Resolution 2010-06 (Tab 10) Vacation of Tract F in Fox Run Subdivision) are quasi
24 judicial. He swore in those who would be providing testimony on either of the
25 resolutions.

26
27 Mayor Wolfe noted the ordinances before Council for first reading will be read into the
28 record only and come before Council for full discussion at the next meeting.

29
30 **VII) READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**

31
32 Ms. Barnett clarified with the City Attorney that the title has not changed for Resolution
33 2010-08. Attorney Williams confirmed.

34
35 Ms. Barnett read the following ordinances by title only:

36
37 **ORDINANCE 2010-18**

38
39 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA AMENDING**
40 **THE CITY OF TAVARES CODE OF ORDINANCES, SECTION 13-63;**

1
2 **MOTION**
3

4 **Lori Pfister moved to approve the Consent Agenda Tab 4 (Agreement to Accept**
5 **Sewer Line Serving Comfort Inn & Massey Service Corporation), seconded by**
6 **Kirby Smith. The motion carried unanimously, 5-0.**
7

8 **Tab 2) Request to Renew Contract for Concession Services at Fred Stover Ball**
9 **Complex**
10

11 Ms. Rogers said Liberty Christian Academy has provided concession services at Fred
12 Stover Ball Complex for the past two years. The agreement expired July 31, 2010 and
13 staff is requesting approval to renew for an additional two years with the following
14 amendments;
15

- 16 • A change to the annual lease from \$1,200 to \$1,800 to help subsidize electric
17 and water expenses.
- 18 • Provide the city with a percentage of sales during tournaments which will go back
19 to the Babe Ruth Program.
20

21 The stipend/percentage has not been determined to date but is currently in discussions.
22 There will be no activity at the concession stand for the next few months.
23

24 Councilmember Gamble said he would like to see the figure for the percentage before it
25 is approved. He said he would consider approving it contingent on the fee being
26 agreeable to both parties and being brought back to Council. Mr. Drury suggested
27 Council consider a percentage they would be comfortable with.
28

29 Vice Mayor Pfister asked if the new fee will cover the city's increased costs for utilities.
30 Ms. Rogers said the additional monies will come close to covering the cost for
31 electricity. Ms. Pfister asked if the percentage is needed. Councilmember Smith stated
32 his support for a percentage stipend in order to help the Babe Ruth program.
33 Councilmember Pfister suggested 10%. Councilmember Gamble provided a
34 background of the original agreement between the Boosters during his tenure as
35 Booster President and said that at that time the \$100.00 per month fee did not cover
36 utilities. He said that he concurs with the increased fee and suggested staff negotiate a
37 5-10% stipend. Ms. Rogers said this would only be applicable during tournaments.
38

39 **MOTION**
40

1 **Sandy Gamble moved to approve the agreement presented where it speaks to the**
2 **percentage to be given back during tournament time for the Boosters to get**
3 **between 5-10%, seconded by Lori Pfister. The motion carried unanimously 5-0.**
4

5 **Tab 3) Proposal from DMC for the Relocation of Gopher Tortoises at Woodlea**
6 **Sports Complex**
7

8 Councilmember Smith inquired about the recipient site for the tortoises. Mr. Patel,
9 DMC, said the recipient site is in Pasco County, Florida, and is a permitted site by the
10 Fish and Wildlife Conservation Service. He said the location is also a research facility
11 of the University of South Florida and is the closest site that is permitted. He confirmed
12 that there is not another permitted site in Lake County or Tavares. Mr. Patel provided
13 information on the gopher tortoise relocation process and site permitting requirements.
14 Mr. Smith noted his preference for a local site.
15

16 **MOTION**
17

18 **Kirby Smith moved to approve Tab 3) Proposal for DMC to relocate gopher**
19 **tortoises at Woodlea Sports Complex, seconded by Sandy Gamble. The motion**
20 **carried unanimously, 5-0.**
21

22 **Tab 5) Request for a Fee Waiver of the Civic Center**
23

24 Councilmember Smith asked Attorney Williams if he would have a voting conflict as he
25 is a close friend of the applicant. Attorney Williams said no.
26

27 **MOTION**
28

29 **Kirby Smith moved to approve the fee waiver of the Civic Center, seconded by**
30 **Bob Grenier. The motion carried unanimously 5-0.**
31

32 **IX. ORDINANCES/RESOLUTIONS – PUBLIC HEARING**
33

34 **Ordinances**
35

36 **Tab 6) Ordinance 2010-18 – First Reading – Read by title only.**
37

38 **Tab 7) Ordinance 2010-16 – First Reading – Read by title only.**
39

40 **Tab 8) Ordinance 2010-17 – First Reading – Read by title only.**

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Resolutions

Tab 9) Resolution 2010-05 – Vacation of Kriz Subdivision Plan (Fern Avenue)

Mr. Skutt said Kriz Plaza is an undeveloped Subdivision on the north side of Dead River Road at Fern Avenue. The vacate will serve two purposes; allow the property owner to re-plat the land to construct a small townhouse project and the re-plat will depict Fern Avenue in its correct location. Presently, Fern Avenue, which is a dirt road, is 30 feet offset from the dedicated right-of-way for Fern Avenue on the Kriz Plaza plat. The Planning & Zoning Board voted unanimously to recommend approval on July 15, 2010 and staff recommends approval.

Mayor Wolfe asked for comments from the audience.

Mayor Wolfe asked for comments from Council

MOTION

Robert Grenier moved for approval of Resolution 2010-05, seconded by Kirby Smith. The motion carried unanimously, 5-0.

Tab 10) Resolution 2010-06 – Vacation of Tract F for Access to Boat Ramp in Fox Run Subdivision

Mr. Skutt said Tract F is located in the Fox Run subdivision and is a strip of land on the south side of Myakka River Road. The Fox Run Homeowners Association owns the property and the city has a lift station in the center of the parcel. The entire parcel was dedicated for public use on the original plat for the subdivision. The Fox Run HOA has a driveway that connects to the boat ramp on the west 30 feet of Tract F and they would like to have unrestricted ownership of that 30 feet. The city Utility Department has determined that the west 30 feet is not needed to access or to maintain the lift station. The Planning & Zoning Board voted unanimously for approval and staff recommends approval.

Mayor Wolfe asked for comments from the audience.

Mayor Wolfe asked for comments from Council.

MOTION

1
2 **Robert Grenier moved to approve Resolution 2010-06, seconded by Lori Pfister.**
3 **The motion carried unanimously, 5-0.**

4
5 **Tab 11) Resolution 2010-08 – Bond Referendum for Expansion of Wooton Park**
6 **and Amphitheater**

7
8 Mr. Neron said that during the July 20, 2010 Special City Council Meeting discussion
9 was held regarding a proposed expansion to Wooton Park by purchasing and
10 developing 3.71 acres. The recommendation approved by Council was to move ahead
11 with the project which would require a bond referendum election on November 2, 2010.

12
13 Attorney Williams said he has provided a revised resolution where the only change is
14 within the ballot language in section 7. He read the proposed ballot language for the
15 audience as follows:

16
17 **“To protect water quality, preserve scenic view of Lake Dora, restore the natural**
18 **shoreline and wetlands, improve public access to Lake Dora, acquire an addition**
19 **to Wooton Park and construct waterfront improvements, shall the City issue**
20 **bonds not exceeding \$8,500,000 at an interest rate not exceeding the legal**
21 **maximum and maturing in 30 years or less by levying ad valorem taxes in an**
22 **amount sufficient to repay such bonds with zero money spent on administration**
23 **For Bonds _____ and Against Bonds _____”**

24
25 Attorney Williams said the bond language has to have certain statutory requirements
26 and he had conferred with the City's bond counsel.

27
28 Mayor Wolfe asked for comments from Council.

29
30 Mayor Wolfe asked for comments from the audience.

31
32 **Bill Powell, Resident**

33
34 Mr. Powell asked Mr. Neron if an amphitheater would have to be built on the site.

35
36 Attorney Williams said the ballot language calls for waterfront improvements but the
37 plan in the resolution is to include an amphitheater. He said the ballot language is fairly
38 broad but he believed that is the intent of the Council to construct an outdoor assembly
39 public place. Mr. Powell stated his support for the project and said he would like to see
40 some leeway on the size of the venue as well as have an opportunity for the citizens to

1 use at no cost and without gate fees during events as the property was originally given
2 to the residents.

3
4 **Jerry Wosica, Resident**

5
6 Mr. Wosica said he is not in support of an amphitheater being located next to an airport.
7 He said he is not against purchasing the land.

8
9 Mr. Drury noted that seaplanes fly during the day and concert performances are
10 generally held in the evening. He said the seaplane landing area is located
11 approximately a half mile in the center of the lake with boating activity closer to the
12 shore. The decibel level of seaplanes is quieter than boats on landing but about the
13 same as a boat on takeoff. Mr. Drury said he does not see a major conflict between
14 seaplanes, boats and the music noting that the city has held several concerns in the last
15 few years and not heard any complaints.

16
17 Councilmember Smith said the referendum states “to construct waterfront
18 improvements’ and asked if the Resolution bonds or binds the city to an amphitheater.
19 Attorney Williams confirmed that it does not. He said the money can only be spent on
20 waterfront improvements at Wooton Park but the broad terms are used as the City does
21 not have a design or specific size yet.

22
23 Councilmember Pfister noted her support to acquire the lakefront property. She said an
24 amphitheater is a venue that can be built that is fairly inexpensive and ‘green.’ The
25 steps will be porous pavers and the seating will be grass. She said it will be a green
26 structure that can generate revenue from people who will travel to utilize the city's
27 facilities.

28
29 Councilmember Grenier asked Attorney Williams to define the monies for
30 administration. Attorney Williams said it is a confirmation to the public that the bond
31 monies is not going to be spent on overhead and salaries.

32
33 **MOTION**

34
35 **Lori Pfister moved to approve Resolution 2010-08, seconded by Kirby Smith.**

36
37 Councilmember Smith said Resolution 2010-08 includes “an amphitheater” in the title.
38 Attorney Williams said the language is in the resolution title but the ballot language will
39 state “waterfront improvements.”

40

1 **The motion carried unanimously, 5-0.**

2
3 **X – GENERAL GOVERNMENT**

4
5 **Tab 12) City Administrator Employment Compensation**

6
7 Mayor Wolfe said that Council directed the Mayor to negotiate a contract with Mr. Drury.
8 He provided a brief history and review of the negotiation process. Mayor Wolfe read the
9 proposed changes to the compensation adjustment package. He said he wished to
10 draw up a five year program in order to retain Mr. Drury He noted all the changes and
11 accomplishments in the city and downtown.

12
13 Mayor Wolfe asked for comments from the audience.

14
15 Delores Russ, 1613 Orange Avenue, asked for clarification that the contract is for the
16 upcoming fiscal year 2011. Mayor Wolfe confirmed.

17
18 Norman Hope, Fox Run

19
20 Mr. Hope said he believes Mr. Drury deserves a raise but the issue is how much the city
21 can afford to pay. He asked Council to make its decision at this meeting.

22
23 Bill Powell,

24
25 Mr. Powell stated Mr. Drury has done an excellent job but that he thought the amount
26 was too high for Tavares.

27
28 Denise Laratta, Fox Run

29
30 Mr. Laratta commended Mr. Drury and the staff. She said she did not think the City
31 could afford the proposal presented.

32
33 Trueman Hurley, Tavares resident

34
35 Mr. Hurley commended Mr. Drury. He said the proposal is wrong at this time and asked
36 how it compared to that proposed for the employees.

37
38 Mr. Drury discussed the recommendation for employees (elimination of furlough
39 October 1st and 2% COLA on April 1) and noted the budget does not include more
40 staff.)

1
2 Mayor Wolfe asked for comments from Council.

3
4 Vice Mayor Pfister

5
6 Vice Mayor Pfister said Mr. Drury's motivational leadership ability has proven to be a
7 positive influence in regard to the Vision Statement that was created by the residents of
8 Tavares. She said the majority of the residents, staff, Council and outsiders looking in
9 are astonished by the forward progression Tavares has made in the four years under
10 Mr. Drury's direction. She had spent a lot of time in discussion with the residents and
11 she hoped that what Council determines will be acceptable to Mr. Drury and that he will
12 continue to lead his "village." She suggested that his benefit package remain the same
13 but his salary be increased \$10,000 for the fiscal year of 2011 to be renegotiated next
14 year after the growth comes to pass.

15
16 Councilmember Gamble said he has received many phone calls and email that echo
17 what has been said. He is in favor of the same compensation that the employees are
18 proposed to receive. He said his concern is what the city can afford.

19
20 Councilmember Grenier said he is in favor of a one year contract with a salary increase
21 only to \$140,000 and then renegotiate next year. He said he also would like more
22 information on what the employees would receive in the budget.

23
24 Councilmember Smith thanked the citizens who called Council over this issue. He said
25 there continues to be a lot of uncertainty in the economy. He said with the evaluation
26 that has been given he is in support of a \$10,000 raise to be renegotiated in on year. He
27 commended Mr. Drury for his integrity and leadership.

28
29 MOTION

30
31 **Lori Pfister moved for the Fiscal Year 2011 to increase Mr. Drury's base salary by**
32 **\$10,000, with all other benefits to remain the same in his current contract, to be**
33 **renegotiated next Fiscal Year and with no merit or COLA increases. The motion**
34 **was seconded by Kirby Smith.**

35
36 There was discussion on Mr. Drury's vacation and sick time reimbursement.

37
38 Councilmember Grenier noted his support for the motion but that he would agree to
39 \$142,500.

40

1 **The motion carried 3-2 as follows:**

2
3 **Robert Wolfe: No**
4 **Lori Pfister: Yes**
5 **Sandy Gamble: No**
6 **Bob Grenier: Yes**
7 **Kirby Smith: Yes**
8

9 Mr. Drury said this process of negotiating with the City Manager is government at its best
10 and complete and total transparency. He said that he is honored to go through the
11 process with the Council and public and proud to be in Tavares. He said that he will
12 work very hard for all the issues that come before him and plans to be with the
13 community for a long time. He commended staff's hard work and long hours and said
14 Tavares will be positioned to get out of the economic downturn because of the forward
15 thinking of City Council.
16

17 **Tab 13) Creating an Official Name for the City's Retail Store at Wooton Park &**
18 **Choosing Type of Sign**
19

20 Ms. Rogers said the retail store at Wooton Park (replicated Woodlea House) has not
21 officially been named and staff has provided name and sign options for Council's
22 consideration.
23

24 Vice Mayor Pfister stated her preference to use an identifying name other than the
25 Woodlea. Councilmember Smith said he surveyed fifty citizens who indicated that they
26 prefer the Prop Shop and that is his preference. Councilmember Pfister said she prefers
27 "Prop Shop" as it incorporates both airplanes and boats. Mr. Drury noted these options
28 were provided by staff, and invited Council to make their suggestions.
29

30 Mayor Wolfe asked for comments from the audience.
31

32 **Charlotte Hope, Fox Run**
33

34 Ms. Hope said that lived in the historic Commonwealth of Virginia where it was common
35 to give a home an informal name name such as the "Prop Shop" and then follow it up
36 with its more formal name to cover the historic aspect as well as the contemporary.
37

38 Discussion followed on the use of the term "sundries."
39

40 **MOTION**

1
2 **Sandy Gamble moved to name the shop the “Prop Shop at the Woodlea” and**
3 **leave “Snack, Sundries and Apparel” in the signage. The motion was seconded**
4 **by Lori Pfister. The motion carried 4-1 as follows;**

5
6 **Robert Wolfe: Yes**
7 **Lori Pfister: Yes**
8 **Sandy Gamble: Yes**
9 **Bob Grenier: No**
10 **Kirby Smith: Yes**

11
12 **Tab 14) Appointment to Lake Community Action Agency**

13
14 Mayor Wolfe noted that Councilmember Grenier served as a councilmember
15 representative to the Lake Community Action Agency for the past few years.
16 Councilmember Gamble volunteered to serve for the upcoming year.

17
18 **Consensus that Sandy Gamble serve as the Council Representative to the Lake**
19 **Community Action Agency.**

20
21 **Tab 15) Request for Funds for Marketing Plan for Wooton Park Bond Referendum**

22
23 Ms. Ross said Council moved forward with placing the Wooton Park land acquisition on
24 the November ballot as well as a Charter Amendment. She said Council approved a
25 communication plan for the Charter Amendment in the amount of \$5,000, however
26 adding the land acquisition will require more resources. She described the additional
27 marketing efforts and communications that will be needed and requested an additional
28 \$2,000.

29
30 **MOTION**

31
32 **Kirby Smith moved to authorize staff to expand the Communication Plan to**
33 **include the two referendum issues and approve the \$2,000 increase, seconded by**
34 **Lori Pfister.**

35
36 Mayor Wolfe asked for comments from the audience.

37
38 Denise Laratta asked Council to consider expanding the Communication Plan to include
39 two referendum issues and not increase funding.

1 The motion carried 3-2 as follows;

2
3 Robert Wolfe: Yes
4 Lori Pfister: Yes
5 Sandy Gamble: No
6 Bob Grenier: No
7 Kirby Smith: No
8

9 **Tab 16) Economic Development Horizon Project Team**

10
11 Mr. Drury asked the Mayor to appoint a representative to the Economic Development
12 Horizon Team. The team currently includes John Drury, Bill Neron and Cecilia Smith.
13 Mayor Wolfe said he would like to appoint Councilmember Smith to the Horizon Team.
14

15 **Consensus that Kirby Smith act as the Council representative to the Economic**
16 **Development Horizon Team.**

17
18 **Mayor Wolfe called for a recess at 5:27 p.m.**

19
20 **Mayor Wolfe reconvened the meeting at 5:41 p.m.**

21
22 **XI. BUDGET WORKSHOP**

23
24 **Tab 17) Fiscal Year 2010-2011 Budget Workshop**

25
26 Mr. Drury provided the following summary;

27
28 Previously the City Council discussed the proposed FY 11 Budget at its
29 March 2, March 17th, and July 28th meetings. At the July 28th meeting the
30 Council set the tentative maximum millage rate at 6.95 mills which
31 resulted in a balanced General Fund budget of \$11,266,112. This equates
32 to a \$695 tax payment for a homesteaded home valued at \$150,000
33 (\$150,000-\$50,000/1000X6.95).
34

35 The General fund included those salient items identified on Exhibit A. The
36 other enterprise fund budgets were presented as follows:
37

- 38 1. Water/Wastewater/Reclaim \$6,697,149
39 2. Sanitation/Garbage \$2,350,825
40 3. Stormwater \$673,810

1
2 The Council indicated a desire to first spend time on the General Fund
3 and its relation to the millage rate with a desire to lower the millage rate by
4 making further cuts than that already made by the City Administrator (See
5 exhibit B). The City Administrator recommended that the Council identify
6 those services and service levels that Council would like to reduce or
7 eliminate and upon a consensus the reduced amount would then be
8 correlated to a reduced millage rate.
9

10 Mr. Drury said \$2.9 million dollars was cut from the budget as depicted in Exhibit B
11 resulting in a balanced budget of revenues and expenses that provides a similar level of
12 service. He noted that the General Fund is supported by fees, revenues and ad
13 valorem tax (50%). He said the Enterprise Fund (Water/Wastewater/Reclaimed) is
14 supported by fees.
15

16 Detailed budgets for departments within the General Fund have been
17 provided and include the following:
18

19 Police, 911 Communications Center, Code Enforcement, Fire, Parks,
20 Recreation, Library, Planning, Zoning, Permitting, GIS mapping, Economic
21 Development , Grant Writing, Human Resource, Finance, Budgeting,
22 Procurement, Clerk, Public Works, Building Maintenance, Street
23 Maintenance, Fleet Maintenance, Information Technology, Public
24 Relations/Web Page/News Letter, Cultural Affairs, Legal Services, Liability
25 Insurance, Property Insurance, Utilities, Street Lighting Administration and
26 City Council.
27

28 It is recommended that if Council desires to reduce or eliminate a service
29 provided to the citizens that Council discuss which one and to what level
30 and if a consensus is achieved that staff provide the correlated amount of
31 the budget decrease and its affect on the millage rate.
32

33 General Fund

34

35 Mayor Wolfe said that during the previous budget workshop staff was directed to 'look
36 into' other options to try to cut an additional \$504,000 from the General Fund. He said
37 that would mean that either service levels or employees would need to be cut. He
38 asked Council to identify cost savings for which they would like staff to provide
39 additional information.
40

1 Mayor Wolfe asked staff to identify cost savings with the Lake County Sheriff's Office
2 regarding dispatch services.

3
4 Councilmember Smith inquired about the possibility of the Fire Department running
5 medical calls with another vehicle other than a Fire Engine, the Fire Department
6 eliminating some non emergency calls, and the possibility of the city providing transport
7 services. Chief Keith said the Eustis, Mt. Dora and Tavares Fire Departments have
8 been in discussion regarding providing transport services. He said he would provide the
9 information requested at the next meeting.

10
11 Councilmember Grenier asked if each department incurs the insurance costs for each
12 vehicle used within that department. Mr. Drury confirmed.

13
14 Councilmember Smith asked how much monies have been spent on the communication
15 department which is relatively new and if it could be sold.

16
17 Mr. Drury said staff will provide a full report on dispatch and the cost benefit analysis will
18 be provided.

19
20 Vice Mayor Pfister asked Chief Lubins what the effects on staffing would be in the
21 Police Department should the Communications Center be eliminated. Chief Lubins
22 responded that the Police Department would lose eight employees.

23
24 Vice Mayor Pfister inquired about park maintenance positions. Mr. Neron said the
25 grounds maintenance is contracted out and the Splash Park employees are seasonal
26 part time positions. He said the department has the same number of employees as
27 originally approved in the business plan. He said Council approved the grounds
28 maintenance to be contracted in order to keep the park in pristine condition.

29
30 Mayor Wolfe asked for comments from the audience.

31
32 Charlotte Hope

33
34 Ms. Hope asked about the IT budget. Mr. Drury responded that staffing had been
35 reduced from 2 to 1 and a portion of the work will be contracted out.

36
37 Ms. Hope questioned the statement earlier that the budget was balanced when Mr.
38 Drury's compensation had just been approved. Mr. Drury confirmed that was correct
39 and a new balanced budget will be brought forward at the next meeting.

40

1 Ms. Hope said there were areas in the General Fund where other cuts could come from
2 other than Fire and Police.

3
4 Norb Thomas, Tavares

5
6 Mr. Thomas spoke against eliminating dispatch and noted cuts could be done in Parks
7 and Recreation and library services. He said is in support of a 6.95 millage if reasonable
8 and quality services are continued to be provided.

9
10 Councilmember Gamble and Councilmember Grenier said they are not in support of
11 cuts in the Police/Communication Department. Discussion was held regarding services
12 vs. millage.

13
14 **Consensus for staff to provide more information on how dispatch services with
15 the Lake County Sheriff Office would affect the budget and utilizing smaller
16 vehicles for the Fire Department medical emergency response.**

17
18 Sanitation

19
20 Ms. Houghton said that she had met with Sanitation staff and reviewed this budget line
21 item by line item. She said that residential pick-up includes twice a week pick-up. She
22 said two positions have already been lost in the department from FY2009. The transfer
23 to the General Fund is based on the actual revenues that the Sanitation Department
24 produces and is in lieu of taxes; property taxes, business taxes or any kind to the City.
25 It can be viewed as a return on investment from the ratepayers to the taxpayers. Ms.
26 Houghton said at the end of their review they realized a possible savings in the amount
27 of \$30,811.00 which could be broken down to \$5.51 savings per year for each resident.

28
29 Councilmember Gamble asked for the cost to contract for the smaller mobile home
30 parks. Ms. Houghton said the city pays \$126,500 annually to Waste Management. She
31 said it is not included in the residential component as it is part of the commercial side.
32 Councilmember Gamble said it was his understanding that the City has a small truck
33 that is capable of going into the small parks. Mr. Drury said staff can bring back the
34 cost associated with the City providing service to the small mobile home parks in lieu of
35 the contracted service.

36
37 Mayor Wolfe asked for comments from the audience.

38
39 Water/Wastewater/Reclaimed

1 Mr. Drury said fees were discussed at several previous meetings and a full rate study
2 was provided. He said Council had made a determination on what the rates should be
3 for water, sewer and reclaimed water based on the study. It also identified a cost
4 adjustment of 1% plus the CPI increase.

5
6 Ms. Houghton said the City only imposed the 1% in the current year. Mr. Drury said he
7 had asked Ms. Houghton to review the base costs and whether there was room to
8 adjust the fee. Mr. Drury said staff provided the rate study that depicts what went into
9 setting up the fee and was giving Council an opportunity to review the rate study again
10 and discuss the fees. He reviewed the background of the rate study and the work that
11 went into the fees in order to create a water/sewer fund that could sustain itself over the
12 next five years. He noted every fourth year the City will go out for RFP to get an
13 independent firm to come in and review the fees. He said in previous discussions the
14 biggest issue was vacation holds. He said the issue had been that when people go on
15 vacation, should the other people who didn't go on vacation subsidize their base fee
16 while they are gone. That discussion was held and the recommendation from the
17 independent rate study was this is not an equitable situation. The decision that was
18 made after that discussion was everybody pay the same base fee regardless of whether
19 they had gone on vacation and the base rate would be \$16.

20
21 Vice Mayor Pfister said she is getting complaints from landlords. Mr. Drury said he
22 would like to return to Council and discuss the difference between Eustis and Tavares
23 and what each city does when it comes to the business community and its rental
24 properties. He said an analysis and recommendations can be provided at the next
25 budget workshop that support the business community's investment and to alleviate any
26 disparities.

27
28 Discussion followed on the issue of vacant lots.

29
30 Ms. Houghton said that when this issue was reviewed it was noted that there were
31 some lots that were vacant with meters in the ground that the city did not know were
32 vacant until the City received a notice on the meter readers reading upload. She said
33 some customers have called the City and they have tried to remedy quickly.
34 Councilmember asked that staff provide the fee to remove the meter and how much to
35 re install the meter.

36
37 Mayor Wolfe asked for comments from the audience.

38
39 Norman Hope asked Mr. Drury if the balanced budget was based on the vacation hold.
40 Mr. Drury confirmed. Mr. Drury said revenues would need to be increased from

1 somewhere else to make it balanced. Mr. Hope said you can't discriminate between
2 two categories. Mr. Drury said everyone has the right to remove a meter. Mr. Hope
3 suggested that perhaps if the installation/removal charge is reduced that may resolve
4 any issues the snowbirds express. Mr. Drury said the goal is equity among everyone
5 where one group is not subsidizing another group. He said staff will make every effort
6 to put forward an equitable presentation and if Council wishes to make changes staff
7 will provide the effects on the rates.

8
9 Stormwater

10
11 Mr. Drury said there was no fee increase proposed and is still \$4.50 per resident. He
12 said this service is \$2.00 less than Eustis for stormwater. Ms. Houghton said if you are
13 a business it is based in the impervious area at \$4.50 per equivalent ERU (3,500 square
14 feet is one ERU). Mr. Drury said staff is available for questions.

15
16 Councilmember Gamble noted over \$400,000 for the Sinclair Avenue drainage was cut
17 out of the budget.

18
19 Mayor Wolfe asked for comments from the audience.

20
21 Capital Budget

22
23 Mr. Drury said the Capital Budget includes the Five Year Capital Improvement Plan.
24 Mr. Drury reviewed the 2010-2011 by line item. He said any projects that cannot be
25 budgeted for the upcoming fiscal year will be pushed out a year. Mr. Drury said in the
26 future staff will provide a capital infrastructure tab vs. capital operational. Mr. Drury
27 provided a brief orientation of the Five Year Capital Plan. He said staff will bring back to
28 the next meeting to discuss in further detail.

29
30 Denise Laratta asked that the capital budget be included on the online agenda.

31
32 Health Clinic

33
34 Mr. Drury said that staff is going to provide a review of the health clinic and its status
35 and that this is not currently in the budget.

36
37 Ms. Tucker said she wished to provide the answers to the remaining questions related
38 to the shared employee health clinic presented during the July 21, 2010 meeting. She
39 said the total annual cost for health insurance premiums is currently \$1.6 million. She
40 discussed the per member per month cost comparison projected over four years. In

1 addition she noted that the spread sheet demonstrates in year one that if all of the
2 assumptions and the cost factors are used to compute rate increases, with the health
3 center in place those premiums are projected to produce a 4% premium increase as
4 opposed to a 12% increase in year one without the health center. She pointed out that
5 the potential renewal savings with the health center are 4% in year one with renewal
6 savings in the amount of \$128,000, year two \$276,480, year three \$456,755 and year
7 four \$663,812.

8
9 Ms. Tucker said in terms of health reform that there are diverse opinions: there may be
10 savings as uninsured people become insured; others say there will be no savings until
11 small business plans can be shifted to the healthcare exchange.

12
13 Mr. Drury summarized that it will cost \$300,000 to buy into a clinic. If Council sets up a
14 healthcare clinic and makes the investment, the city's premium for healthcare, instead
15 of being an average of 10 to 12% increasing every year, will be about 4% increase
16 every year. During these hard economic times even though in the long run it is a wise
17 investment, he said this city probably does not have the money to invest at this time. He
18 said he believed Council should continue to review the concept every year and it should
19 be considered, but not this year.

20
21 Councilmember Gamble suggested that some of the doctors in the surrounding facilities
22 might be able to provide a rate for employees who would go to them to seek services.

23
24 Ms. Tucker said when clinic staffing recruitment is going on the agency would go to the
25 local providers first.

26
27 Mayor Wolfe asked for audience comment.

28
29 Mayor Wolfe said that will conclude the items for discussion. Mr. Drury said further
30 information will be provided sooner before the next meeting.

31
32 **XII. OLD BUSINESS**

33
34 None.

35
36 **XIII. NEW BUSINESS**

37
38 None.

39
40 **XIV. AUDIENCE TO BE HEARD**

1
2 **Rick Gonzales, Property Owner in Tavares**
3

4 Mr. Gonzales discussed his property (a vacant lot at the corner of Caroline and New
5 Hampshire) He said he had received notification of a code enforcement action against
6 the property and discussed his concerns over communications issues. He requested
7 that the city establish a protocol to require the officer to first try to contact the property
8 owner either by phone call or personal visit; establish a protocol where the officer must
9 make a diligent review of state, county, and local records to find out the status of the
10 property; establish a protocol whereby the special master shall formally allow testimony
11 from whoever wants to speak; and requested that Council eliminate the \$86.00 fine.
12

13 Mayor Wolfe said the City Council does not have the legal authority to eliminate the fine.
14 Mr. Drury noted Mr. Gonzales had brought up some good points and that if Council
15 agreed he would place this on the next agenda. He said staff will research the
16 procedures and requirements with a goal of reaching a good balance of communication
17 procedures that will be upheld by law.
18

19 **XV. REPORTS**
20

21 **Tab 18) City Administrator**
22

23 Mr. Drury stated a management report on the Seaplane Base and Marina will be sent to
24 Council tomorrow. He said it is positive news and that expectations have been
25 exceeded of visiting seaplanes, people coming to the Splash Park, fuel sales, sales of
26 goods at the Prop Shop, etc..
27

28 **City Clerk**
29

30 Ms. Barnett said she would out of town at the next meeting because she was taking her
31 son [Frank Barnett] to college.
32

33 **Director of Community Services**
34

35 Ms. Rogers said she was pleased to announce that the city's new dog park has just
36 been finalized although it is not officially opened. She gave thanks to Brad Hayes and his
37 wife Val who have painted the fire hydrants for the park. She noted the infrastructure is
38 in and staff is ordering furniture.
39

40 **Tab 19) City Council**

1
2 **Vice Mayor Pfister**

3
4 Vice Mayor Pfister admitted that her dog had used the dog park.

5
6 **Councilmember Gamble**

7
8 Councilmember Gamble said the state tournament that the city had hosted had come in
9 4th place in the state tournament for their division. He said Ocala is hosting a regional
10 tournament this weekend and two weekends from now they are hosting a World Series
11 for Babe Ruth.

12
13 He said August 10, Williamsport Little League World Series starts.

14
15 **Councilmember Grenier**

16
17 Councilmember Grenier thanked Mr. Drury for his attitude and strength of character
18 during the discussion on his compensation.

19
20 Councilmember Grenier noted that he had seen Betty Coven who has donated a high
21 quality marker to her brother to put on the lake side. He thanked staff on behalf of Mrs.
22 Coven. He said today is her 85th birthday and he wished to say “Happy Birthday.”

23
24 **Councilmember Smith**

25
26 Councilmember Smith thanked the citizens who had emailed and called him and that he
27 appreciated their input.

28
29 Councilmember Smith asked Ms. Rogers if there is other interest in the dugout
30 advertising. Ms. Rogers said she has continued to work on soliciting interest in the
31 business community.

32
33 **Mayor Wolfe**

34
35 Mayor Wolfe commended that the coaches and the players who the city had supported
36 have expressed appreciation to the city for their support.

37
38 **Adjournment**

39
40 There was no further business and the meeting was adjourned at 7:42 p.m.

1
2 Respectfully submitted,

3
4 

5
6 Nancy A. Barnett, C.M.C.
7 City Clerk

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CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
AUGUST 18, 2010
CITY COUNCIL CHAMBERS

COUNCILMEMBERS PRESENT

ABSENT

Robert Wolfe, Mayor
Lori Pfister, Vice Mayor
Bob Grenier, Councilmember
Sandy Gamble, Councilmember
Kirby Smith, Councilmember

STAFF PRESENT

John Drury, City Administrator
Bob Williams, City Attorney
Nancy Barnett, City Clerk
Bill Neron, Economic Development Director
Chief Lubins, Police Department
Jacques Skutt, Director of Community Development
Chief Richard Keith, Fire Department
Chris Thompson, Interim Public Works Director
Tamera Rogers, Director of Community Services
Brad Hayes, Director of Utilities
Alisha Maraviglia, Senior Planner
David Meyers, Police Lieutenant

I CALL TO ORDER

Mayor Wolfe called the meeting to order at 4:05 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Chief Keith gave the invocation and those present recited the pledge of allegiance.

III. APPROVAL OF AGENDA

MOTION

Bob Grenier moved for approval of the Agenda, seconded by Sandy Gamble. The motion carried unanimously, 5-0.

IV. APPROVAL OF MINUTES

1
2 **MOTION**

3
4 Kirby Smith moved for approval of the July 20, 2010 City Council Special Meeting,
5 seconded by Sandy Gamble. The motion carried unanimously, 5-0.

6
7 **V. PROCLAMATIONS/PRESENTATIONS**

8
9 None.

10
11 **VI) SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS**

12
13 Attorney Williams noted there are two items on the agenda that are quasi judicial (Tab 4)
14 Ordinance 2010-16, Annexation, 15125 Classique Lane; Tab 5) Ordinance 2010-17, Small
15 Scale Future Land Use Amendment, 15125 Classique Lane). Attorney Williams swore in those
16 who will be providing testimony on either of the land use matters.

17
18 Attorney Williams asked Council if any members have had any ex parte communications to
19 disclose; there were none.

20
21 **VII) READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**

22
23 Ms. Novack read the following ordinances and resolution by title only:

24
25 **ORDINANCE 2010-18**

26
27 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA AMENDING THE**
28 **CITY OF TAVARES CODE OF ORDINANCES, SECTION 13-63; SECTION 13-**
29 **64 AND SECTION 13-65; REQUIRING THAT DRIVERS BE AT LEAST 16**
30 **YEARS OF AGE AND DELETING THE REQUIREMENT FOR A DRIVERS**
31 **LICENSE; PROVIDING FOR SEVERABILITY AND PROVIDING AN**
32 **EFFECTIVE DATE.**

33
34 **ORDINANCE 2010-16**

35
36 **AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF**
37 **TAVARES, FLORIDA, BY ANNEXING APPROXIMATELY 1.4 ACRES OF**
38 **LAND GENERALLY LOCATED ON THE EAST SIDE OF CLASSIQUE LANE**
39 **APROXIMATELY 500 FEET SOUTH OF THE INTERSECTION OF EAST**
40 **BURLEIGH BOULEVARD AND CLASSIQUE LANE; SUBJECT TO THE**
41 **RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF**
42 **TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.**

43
44 **ORDINANCE 2010-17**

1
2 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE
3 TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2010,
4 PROVIDING FOR A CHANGE OF THE FUTURE LAND USE DESIGNATION
5 ON APPROXIMATELY 1.4 ACRES OF LAND LOCATED ON THE EAST SIDE
6 OF CLASSIQUE LANE, APPROXIMATELY 500 FEET SOUTH OF THE
7 INTERSECTION OF EAST BURLEIGH BOULEVARD AND CLASSIQUE
8 LANE; FROM LAKE COUNTY URBAN TO CITY COMMERCIAL; PROVIDING
9 FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL;
10 AND PROVIDING FOR AN EFFECTIVE DATE.

11
12 ORDINANCE 2010-12

13
14 AN ORDINANCE AMENDING THE CITY OF TAVARES CHARTER
15 PERTAINING TO TERMS AND ELECTIONS OF COUNCILMEMBERS;
16 PROVIDING FOR FIVE (5) COUNCIL SEATS TO BE ELECTED AT LARGE;
17 CHANGING THE TERM OF OFFICE FOR COUNCILMEMBERS FROM TWO
18 (2) YEARS TO FOUR (4) YEARS; PROVIDING FOR TRANSITION;
19 PROVIDING FOR REFERENDUM; PROVIDING FOR AN EFFECTIVE DATE.

20
21 RESOLUTION 2010-07

22
23 A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE
24 2010 FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES,
25 REPRESENTING ADJUSTMENTS TO THE ADOPTED BUDGET AND
26 PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

27
28 VIII) CONSENT AGENDA

29
30 Mayor Wolfe asked if any audience member would like to discuss any items on the consent
31 agenda.

32
33 Mayor Wolfe asked if Council would like to pull any items on the consent agenda for discussion.

34
35 MOTION

36
37 Kirby Smith moved for approval of the consent agenda [Tab 2) Library Internet Policy],
38 seconded by Bob Grenier. The motion carried unanimously, 5-0.

39
40 IX. ORDINANCES/RESOLUTIONS – PUBLIC HEARING

41
42 Ordinances – Second Reading

1 **Tab 3) Ordinance 2010-18 – Amendment to Golf Cart Ordinance to Not Require Drivers**
2 **License**

3
4 Mr. Drury said this is the second reading for Ordinance 2010-18. City Council previously
5 instructed staff to bring back an amendment to the golf cart ordinance which would include a
6 minimum driving age of 16 years old but would not require a drivers license to operate a golf
7 cart in Tavares. Mr. Drury said he and Attorney Williams are available for questions.

8
9 Mayor Wolfe asked for comments from Council.

10
11 Mayor Wolfe asked for comments from the audience.

12
13 Councilmember Grenier stated for the record that he opposes Ordinance 2010-18 as a 16 year
14 old without a driver license may not have had any training on the rules of the roads or sign
15 usage.

16
17 **MOTION**

18
19 **Lori Pfister moved for approval of Ordinance 2010-18, seconded by Kirby Smith. The**
20 **motion carried 3-2 as follows;**

21
22 **Robert Wolfe: Yes**
23 **Lori Pfister: Yes**
24 **Sandy Gamble: No**
25 **Bob Grenier: No**
26 **Kirby Smith: Yes**

27
28 **Tab 4) Ordinance 2010-16 – Annexation – 15125 Classique Lane**

29
30 Jacques Skutt said the property (1.4 acres) is located on the east side of Classique Lane and
31 south of US441 and across from the Classique Bowling Center. He said a small metal industrial
32 building is located on the property and divided into three rental units. The property is zoned
33 Planned Commercial Development within the county which permits most of the same uses that
34 would be allowed by the city commercial zonings, warehousing and light industrial. The owner
35 acknowledges that the most appropriate future land use for the property is commercial and is
36 concurrently applying for a Small Scale Future Land Use Amendment (Ordinance 2010-17).
37 The owner is not seeking a specific underlying city zoning at this time but will do so prior to
38 redevelopment or enlargement of the existing building. Until that time the allowable uses for the
39 property will be broadly governed by the commercial future land use designation. The light
40 industrial warehousing storage and other uses established by the present county zoning will be
41 grandfathered and allowed to continue until a new zoning has been designated. The
42 annexation of the property meets all statutory requirements for a voluntary annexation and the
43 Planning and Zoning Board voted unanimously to recommend approval. Staff recommends
44 approval of Ordinance 2010-16.

1
2 Mayor Wolfe asked for comments from the audience.

3
4 Mayor Wolfe asked for comments from council.

5
6 Councilmember Smith asked if the easement is contiguous from Classique Lane all the way to
7 the bowling alley. Mr. Skutt confirmed and said the existing easement will not be altered by
8 annexing the property. Attorney Williams said the city is not assuming responsibility to maintain
9 the road or utilities in the easement until and unless they are brought up to city standards.

10
11 **MOTION**

12
13 **Kirby Smith moved to approve Ordinance 2010-16, seconded by Bob Grenier. The**
14 **motion carried unanimously, 5-0.**

15
16 **Tab 5) Ordinance 2010-17 – Small Scale Future Land Use Amendment – 15125 Classique**
17 **Lane**

18
19 Mr. Skutt said Ordinance 2010-17 is the same property as previously discussed and is a Small
20 Scale Future Land Use Amendment to the Comprehensive Plan. The commercial designation
21 is most compatible to the surrounding properties. The impact on city services will be minimal.
22 The Planning and Zoning Board unanimously recommended approval and staff recommends
23 approval.

24
25 **MOTION**

26
27 **Bob Grenier moved for approval of Ordinance 2010-17, seconded by Kirby Smith. The**
28 **motion carried unanimously, 5-0.**

29
30 **Tab 6) Ordinance 2010-12 – Charter Referendum – Four Year Terms**

31
32 Mr. Drury said that Council asked staff to bring back a charter referendum for the 2010 election
33 ballot that would change the terms of councilmembers from two to four years. He said that if
34 passed, the candidates for the 2010 election would receive a four year term to 2014, and the
35 candidates whose terms are up for reelection in 2011 would have those terms extended to the
36 2012 election. He said one of the primary reasons for bringing this ordinance forward is a cost
37 cutting measure which will save the city \$10,000 on those years which do not coincide with the
38 county elections. Mr. Drury said that he and the City Attorney are available for questions.

39
40 Mayor Wolfe asked for comments from the audience.

41
42 Mayor Wolfe asked for comments from Council.

43
44 **MOTION**

1
2 **Lori Pfister moved to approve Ordinance 2010-12, seconded by Bob Grenier. The motion**
3 **carried unanimously, 5-0.**

4
5 **Resolutions**

6
7 **Tab 7) Resolution 2010-07 – Budget Amendment**

8
9 Ms. Houghton said Resolution 2010-07 represents appropriations from the fund balance of
10 adopted operating fund increases to the adopted budget for Fiscal Year 2010. It also includes
11 all transfers between line item accounts. This is the fourth amendment to the budget.

12
13 **MOTION**

14
15 **Sandy Gamble moved to approve Resolution 2010-07, seconded by Kirby Smith. The**
16 **motion carried unanimously, 5-0.**

17
18 **X. GENERAL GOVERNMENT**

19
20 **Tab 8) Approval of Request for Proposals for Gateway Signs**

21
22 Mr. Skutt provided a PowerPoint presentation and said that Wilesmith Advertising completed the
23 design of the public wayfinding system for the city and on May 5, 2010 Council instructed staff
24 to issue a Request for Proposal for the engineering, fabrication and installation of these signs.
25 The city received proposals from fifteen firms and a ranking committee was formed; Tamera
26 Rogers, Joyce Ross and Alisha Sullivan (Project Manager). The proposals were reviewed on
27 the basis of technical skill, experience and creativity. The committee unanimously ranked Don
28 Bell Sings of Port Orange as the firm with the best proposal. The public wayfinding program
29 calls for three kiosk signs, three main directional signs, seven vehicular directional signs and
30 two gateway signs. Staff is proposing this be a multiyear project beginning in 2010 with the
31 three kiosk signs (Phase I) and three main directional signs (Phase II). Don Bell quoted
32 \$31,767 for a basic sign package for the kiosks and main directional signs. This price was for a
33 non illuminated one sided direction sign and staff is recommending that the city upgrade the
34 signs to be two sided and illuminated which would add another \$10,000 to the cost with possible
35 extra incidental costs such as running underground electrical power or surveying the right of
36 way. The final cost of the kiosks and main directional signs is estimated at \$50,000. Staff
37 recommends that Council approve the committee ranking and allow the staff to negotiate a
38 contract with Don Bell Sings and to authorize a maximum expenditure of \$50,000 from the
39 Infrastructure Sales Tax Fund (available balance of \$349,223) to put in place three kiosk signs
40 and three main directional signs. Mr. Drury provided a brief summary of the wayfinding sign
41 program.

42
43 Councilmember Smith asked why Treadway Industries was less in cost but ranked 4th on the
44 list. Ms. Maraviglia said Treadway Industries was ranked lower because of the type of materials

1 they were proposing to use. She said there is such a large price range from the different
2 vendors due to their proposed signage materials.

3
4 Councilmember Gamble asked if the agreement would obligate the city in the future sign phases
5 to be implemented. Mr. Drury said Phase I includes the kiosks and Phase II includes the three
6 directional signs (St. Clair Abrams/US441, Sinclair Avenue/US441, Alfred Street/SR19). He
7 said Phases III and IV (signs throughout the community and gateway signs) would be
8 considered in a future year and depending on funding.

9
10 Councilmember Smith noted his concern that the kiosk signs would quickly become outdated
11 given the growth rate of the city and asked if their faces were changeable. Ms. Maraviglia
12 confirmed. Mr. Drury said the contract negotiation would include a fixed price for the changes to
13 the kiosk signs. Mr. Smith suggested that the city implement a policy to update the kiosk signs
14 every other month or quarterly. Mr. Drury said the city is hopeful that a partnership will be
15 created with the Downtown Business Group and Chamber of Commerce to be the liaison on
16 developing such a policy.

17
18 Vice Mayor Pfister inquired about a local preferential program. Mr. Drury said the city does not
19 currently have a local preferential program and that was not a consideration in the ranking
20 process. He noted that the county recently considered implementing a local vendor program
21 but decided not to pursue the program. There was a brief discussion on the pros and cons of a
22 local preferential program.

23
24 Councilmember Smith asked if a completion time can be included in the contract negotiations.
25 Mr. Drury confirmed.

26
27 Mayor Wolfe asked for comments from the audience.

28
29 Denise Laratta noted her concern that the type of materials was not include in the RFP so that
30 all of the vendors were bidding on the same materials/signs and that price was not included as a
31 main consideration. She suggested in the future that local vendors be provided an opportunity
32 to provide a quote based on the desired materials so that they can be more competitive.

33 Attorney Williams said that in order to provide the desired type of material the city would have
34 had to hire a materials engineer as the city is venturing into a specialty area. He said he is not
35 comfortable taking a proposal that one particular sign company has recommended and then
36 shopping it out to other vendors. He said the city provided the performance requirements and
37 asked the vendors to engineer and plan the signage to meet those requirements.

38
39 Linda Bennett, Vice President, Chamber of Commerce, noted their preference that the kiosk
40 and main directional signs be completed first. Mr. Drury confirmed that those are the signs
41 before Council for approval.

42
43 Norman Hope, Fox Run, noted his concern that price and financing is not a main concern. He
44 said it is his preference that the vendors bid on the same product. He asked if the propeller

1 depicted on the sign renderings is stationary. Ms. Maraviglia confirmed that the propellers are
2 stationary and said that while cost was not a ranked criteria it was considered. Mr. Drury said
3 price was a consideration and noted that the city could have hired an engineering firm to design
4 and engineer the signage and then taken it out to bid. He said the city chose to let the
5 marketplace and businesses who specialize in the product provide the design and engineering
6 recommendation.

7
8 Councilmember Smith asked if the signs were budgeted for the current fiscal year. Mr. Drury
9 said no.

10
11 Ms. Laratta asked if there is a difference in the life expectancy in the different materials. Ms.
12 Maraviglia confirmed and said the materials and weathering of the signs was a consideration.

13
14 Discussion was held regarding the differences in an RFP and an RFQ processes. Mr. Rumble
15 provided a brief summary of the different bidding processes and requirements.

16
17 Councilmember Gamble asked what other project in which funds from the Infrastructure Sales
18 Tax Fund can be used. Ms. Houghton said those funds can be used for any capital needs that
19 the city may have and the debt service related to those capital items. Councilmember Gamble
20 noted his preference for road repair over signage. Councilmember Smith expressed a need for
21 the city to draw traffic from US441 toward the downtown.

22
23 **MOTION**

24
25 **Kirby Smith moved to approve the number one ranked firm Don Bell Signs and**
26 **authorized staff to negotiate a contract with a time frame included plus pricing to bring**
27 **back to Council for approval for Phases I and II. The motion was seconded by Sandy**
28 **Gamble.**

29
30 Sandy Gamble said as a point of clarification that the recommendation included in the agenda
31 packet was also to allow staff to negotiate a contract with the second and third ranked firm (in
32 order of their ranking) if Don Bell signs elects not to participate.

33
34 Councilmember Grenier commended the committee. Mr. Grenier said he would like to see the
35 designated entertainment and historic districts incorporated in the signs.

36
37 **The motion carried unanimously, 5-0.**

38
39 Councilmember Smith said that in the future he would like more time to review such agenda
40 items and to include a larger summary of a committee finding as to why one firm was picked
41 over another so that he can have a better understanding of the decision making process.

42
43 **Tab 9) Interlocal Agreement with Lake County for Library Expansion Impact Fees Award**
44

1 Ms. Rogers stated that once the Events Pavilion is completed, it is anticipated that the Civic
2 Center may be available for possible expansion of the Library. She said staff has pursued a
3 non matching grant with Lake County and the city was awarded a \$40,000 impact fee award to
4 hire an engineering firm to develop an expansion plan.

5
6 Mayor Wolfe asked for comments from the audience.

7
8 **MOTION**

9
10 **Bob Grenier moved to approve Option 1 [Enter into an Interlocal Agreement with Lake**
11 **County to accept the library impact fee award for the purpose of planning and designing**
12 **a potential expansion of the library into the civic center.], seconded by Kirby Smith. The**
13 **motion carried unanimously, 5-0.**

14
15 **Tab 10) Award of Bid to Second Ranked Vendor for Alleyway Pavers**

16
17 Mr. Thompson presented the following summary;

18
19 The Objective is to enter into a legal contract to brick pave four alleyways within the City;
20 Alley 3, 7, 8A and 8B.

21
22 On October 7, 2009, Council directed staff to begin the bidding process for four alleyways
23 to be paved using pervious pavers. On December 16, 2009, Council approved Griffey
24 Engineering to do the design, surveying, and construction oversight of the project. During
25 the June 16th, 2010 City Council meeting, staff recommended and the City awarded a
26 contract in the amount of \$126,162 to the lowest bidder (Sunshine Hardscapes, Inc.)
27 utilizing the alternate design (aqua-flow pavers). This alternate design was chosen based
28 on the recommendation of Griffey Engineering to minimize rutting problems incurred with
29 the previously used base design.

30
31 However, Sunshine Hardscapes, Inc. was unable to obtain the Performance Bond for this
32 project and had to withdraw their bid. A Performance Bond is required by the City of
33 Tavares, as it guarantees the project can be completed (performed) if the contractor is
34 unable to. Not requiring a performance bond would put the City at risk should the
35 contractor fail to complete the project. Therefore, it has been the policy of the city to
36 require performance bonds and therefore Staff is now recommending that Council accept
37 and approve the second lowest bidder (utilizing the alternate design, aquaflow pavers),
38 submitted by Pillar Construction Group in the amount of \$152,929.05.

39
40 Mr. Thompson said staff recommends approval of the second bid and award the contract to
41 Pillar Construction Group in the amount of \$152,929.05 using the alternate material (aquaflow
42 pavers).

43
44 Councilmember Smith inquired about the Capital Project Funds. Ms. Houghton said these
45 funds are available due to the debt service issued (1.5 million) for the unpaved road paving
46 project and which came in under the estimated budget. Councilmember Smith asked if these

1 monies would be available to be used for road resurfacing if it would significantly extend the life
2 of the road. Ms. Houghton confirmed. Mr. Thompson said the city is currently resurfacing
3 seventeen road sections in the FY2010 budget. Ms. Houghton said if those roads are not
4 completed within the current year then they will roll forward to the next year. Mr. Smith asked if
5 approving these monies for the alley way project will affect the city's road improvement projects
6 for the current year or the next fiscal year in any way. Ms. Houghton said no.

7
8 Mayor Wolfe asked for comments from the audience.

9
10 Mayor Wolfe and Councilmember Grenier noted their preference for a performance bond.

11
12 **MOTION**

13
14 **Bob Grenier moved to re-award bid for the Alleyway Paving Project to the second lowest
15 bidder, seconded by Kirby Smith.**

16
17 Councilmember Smith stated for the record that the city has stated the project is not going to
18 affect any of the road paving projects.

19
20 **The motion carried unanimously, 5-0.**

21
22 **Mayor Wolfe called for a recess at 5:19; the meeting reconvened at 5:33**

23
24 **XI. Tab 11) FISCAL YEAR 2010-2011 BUDGET WORKSHOP**

25
26 Mr. Drury provided the following summary;

27
28 Previously the City Council discussed the proposed FY 11 Budget at its March 2, March
29 17th, July 28th and August 4th meetings. At the July 28th meeting the Council set the
30 tentative maximum millage rate at 6.95 mills which resulted in a balanced General Fund
31 budget of \$11,266,112. This equates to a \$695 tax payment for a homesteaded home
32 valued at \$150,000 ($\$150,000 - \$50,000 / 1000 \times 6.95$).

33
34 The General fund included those salient items identified on Exhibit A. The other
35 enterprise fund budgets were presented as follows:

- 36
37 1. Water/Wastewater/Reclaim \$6,697,149
38 2. Sanitation/Garbage \$2,350,825
39 3. Stormwater \$673,810

40
41 At the Council's August 4th Budget Workshop Council reviewed all budgets including
42 those cuts identified on exhibit (B) totaling \$2,998,093, and then asked that staff bring
43 back the following information at the next budget meeting:

- 44
45 1. Estimated cost to contract out 911 services to the Sheriff. (This will be available at the
46 next Budget Workshop on September 8, 2010.)

1
2 2. Information related to responding with a pick-up truck vs. a fire truck to medical calls.
3

4 Chief Keith said a smaller response vehicle of any kind would be a new service with
5 increased costs. Any existing vehicle would require significant alterations.
6

7 3. Information related to not responding to minor medical calls and letting EMS respond.
8

9 Chief Keith said the city is currently not responding to some minor medical calls. He
10 said Lake Sumter EMS dispatch service screens the calls and there are some that the
11 city does not have to respond. He said the city has been studying this concept but the
12 savings are minimal.
13

14 4. Information related to going from basic life support to advanced life support services
15

16 Chief Keith said he would like to see the city move toward providing Advanced Life
17 Support services and noted it is a new service with a cost to provide the service.
18

19 Councilmember Smith said it is his understanding that the city has the most up to date
20 dispatch equipment. Lt. Meyers confirmed and provided a brief history of the city's
21 Communications Center with its new equipment and state of the art technology. Mr.
22 Smith asked if Tavares has offered to provide dispatch services to other cities at a cost.
23 Lt. Meyers said that last year the City of Eustis entered into an Interlocal Agreement with
24 Tavares for shared backroom equipment and computer dispatch/records management
25 systems and the two cities currently share a lot of infrastructure. To implement a full
26 consolidation effort would require direction from all of the different Councils. He said the
27 city could charge other cities but there is currently no space to add infrastructure.
28

29 Councilmember Smith asked why Lake Sumter EMS dispatches the Fire Department
30 instead of the Tavares Dispatch Center. Chief Keith said Lake Sumter EMS provides
31 dispatch services for the entire Lake and Sumter Counties for all Fire and EMS at no
32 cost outside of county taxes. He said that because an ambulance is housed at Fire
33 Station 2, they do not charge the city for any services including incidentals such as
34 medical supplies etc. Chief Keith said the Tavares Fire Department is not sent in place
35 of EMS, but is part of a tiered system in order to assist an injured or ill person as quickly
36 as possible. Discussion followed about the makeup of the tiered first responder system
37 and its concept. Councilmember Smith said the citizens ultimately pay for supplies and
38 services through county taxes and charges to the insurance companies.
39

40 Councilmember Gamble asked Lt. Meyers if expanded dispatch service with the
41 neighboring cities can be incorporated during the design phase of the new Public Safety
42 Complex. Lt. Meyers confirmed and said the technology is scalable to accommodate an
43 increased need as many communities are using the same technology throughout the
44 state.
45

1 5. Information related to providing garbage service to the small mobile home parks
2

3 Mr. Drury said the City of Tavares provides residential garbage service and contracts out
4 commercial service. He said in the past there were issues providing garbage service to
5 small mobile home parks due to the size of the garbage trucks and the city then
6 contracted out this service. The city now has a smaller truck that can provide service to
7 the small mobile home parks and there would be a cost savings of up to \$70,000 per
8 year. He said the staff can try to negotiate an opt out/buy out of the current contract or
9 wait until the five year contract expires in a year. Councilmember Gamble provided a
10 brief history of the mobile home park garbage service.
11

12 **There was consensus from Council for staff to negotiate an opt/buy out of the**
13 **contract with Waste Management services to the small mobile home parks.**
14

15 6. Information related to water/sewer base rates for house rentals when vacant.
16

17 Mr. Drury said the city is researching an option to allow owners of vacant rental homes
18 to turn on and off their meter between rentals upon receipt of a written request and as
19 long as the statement of request includes the following verbiage;
20

21 *"As owner of the below residential rental properties I hereby request approval from the city to*
22 *turn on and off the city meters that serve those residential properties listed below during those*
23 *times when they are not rented (vacant) to assist me with my maintenance and preventative*
24 *maintenance work that requires water.*
25

26 *During times of vacancy I further:*

- 27 1. *Request that no city lock be placed on the meter.*
- 28 2. *Agree to pay the water bill captured by those meters.*
- 29 3. *Agree to pay for a new meter should I break it.*
- 30 4. *Waive any claims against the city for unauthorized taking of water through the unlocked*
31 *meter that serves my property."*

32 Mr. Drury provided a Water/Sewer/Stormwater/Garbage residential monthly base rate and
33 services comparison between Tavares and Eustis. Councilmember Gamble inquired about the
34 annual city-wide clean-up. Robert Trueblood, Sanitation Supervisor, said the annual city-wide
35 cleanup occurs during the first week of the New Year.

36 7. An analysis of the cost for a vacant lot to remove a meter to get out of base rates vs. keeping a
37 meter (availability of water) and the associated base rate cost.(STAFF IS CONTINUING TO
38 PREPARE INFORMATION AND WILL BRING TO NEXT BUDGET WORKSHOP SEPTEMBER
39 8).

40 8. Time to review the Five Year Capital Plan.
41

1
2 Mr. Drury provided an item by item review of the Five Year Capital Plan.

3
4 Councilmember Gamble inquired about the lab equipment (Wastewater Facilities Equipment)
5 being purchased in the amount of \$4,000. Mr. Drury said a detailed list would be provided
6 during the next budget hearing including what items were purchased the previous year in the
7 amount of \$8,000.

8
9 Councilmember Smith asked about the Kubota mower in the amount of \$26,620. Ms. Rogers
10 said that amount includes the purchase of two Kubota movers at \$11,335 each and a 200 gallon
11 spray tank at \$3,950. Ms. Rogers said the existing Kubota mower is now costing more monies
12 to continue to replace parts and that staff can explore other brand options when purchasing.

13
14 Councilmember Smith inquired about lift station fencing. Mr. Drury confirmed that this will come
15 out of Wastewater Impact Fees. Mr. Hayes said the fence is for security and to enhance the look
16 of the lift station. He said the materials are purchased locally and installed in-house. Mr. Hayes
17 noted this purchase was scaled back the previous year as well.

18
19 Mayor Wolfe asked for comments from the audience.

20
21 Denise Laratta noted \$50,000 is being expended for alleyways and asked why there were no
22 paving projects included in the upcoming year. Ms. Houghton said the current year road paving
23 projects that are not completed will be rolled forward and the road paving plan will be amended.
24 Mr. Drury said there is a continuous road paving management program. He said the city has
25 conducted extensive road paving projects the past few years and there will be a break for the
26 next year while staff conducts an in-house update on the road paving program to determine and
27 rank the roads that will need to be paved over the next five to ten years. Ms. Laratta inquired
28 about the Kubota RTV included under New Equipment in the amount of \$14,500. Mr. Hayes
29 said the city has a program where the retention ponds are sprayed and the only way to access
30 the ponds safely is with an ATV.

31
32 Ms. Laratta noted that Council implemented base rates citywide so that everyone is paying for
33 the infrastructure they are using and asked why there is discussion to amend that requirement
34 for vacant properties when they are using the same infrastructure which incurs the same cost to
35 maintain. Mr. Drury said staff will be presenting that same analysis to the Council which will
36 include percentages of vacant homes and their impact on the infrastructure system along with
37 other options so that they can make an informed determination. Ms. Laratta said she hopes that
38 Council decides to make everyone who has the infrastructure pay for it.

39
40 Mr. Drury said that during the next budget workshop (September 8, 2010) staff will bring forward
41 information on dispatch services as well as answer Councilmember Gamble's questions
42 regarding the lab equipment. He asked Council to forward any additional questions they would
43 like to address during the next budget workshop to him so that staff can conduct any necessary
44 research.

1
2 **XII. OLD BUSINESS**

3
4 None.

5
6 **XIII. NEW BUSINESS**

7
8 None.

9
10 **XIV. AUDIENCE TO BE HEARD**

11
12 Charlotte Hope asked who determines whether an RFP or an RFQ is used in the bidding
13 process. Mr. Drury said it is ultimately his responsibility. Ms. Hope asked if Council can specify
14 how they would like an invitation to bid submitted. Mr. Drury said he could bring options before
15 Council during complex situations and make a recommendation. Mr. Rumble said he would like
16 Council to be aware that RFQ's are governed by state statutes and are normally used in
17 engineering situations. He said the city is not allowed to request a price for engineering
18 services in an RFQ.

19
20 Ms. Laratta noted that the three 2010 candidates for Council had no opposition and said it
21 shows how the community feels about them and the job they are doing. She gave her
22 congratulations to Mayor Wolfe, Vice Mayor Pfister and Councilmember Grenier.

23
24 **XV. REPORTS**

25
26 **Tab 12) City Administrator**

- 27
28
- Ms. Rogers said the Downtown Business Development Committee will be hosting Art Walk Around Town on Friday, August 20, 2010 from 5:30 p.m. to 8:30 p.m.
 - Mr. Hayes provided a PowerPoint picture presentation of the completed Tavares Nature Park drainage project.
- 30
31
32
33

34 **Tab 13) City Council**

35
36 **Vice Mayor Pfister**

37
38 None.

39
40 **Councilmember Gamble**

- 41
42
- Councilmember Gamble asked Mr. Thompson to compose a list of the 17 road resurfacing projects for the Councilmembers.
- 43
44

- 1 • Councilmember Gamble said that the Ocala Rotary Complex will be hosting the Cal
2 Ripkin League World Series for 12 year and under this weekend.
3
- 4 • Councilmember Gamble suggested providing a 2% COLA increase to the employees
5 beginning October 1 in the 2010/2011 Fiscal Budget. He said that \$80,855 would need
6 to either come from reserves or taken out of a line item.
7

8 **Councilmember Grenier**
9

- 10 • Councilmember Grenier commended Ms. Rogers and Mr. Hayes on their work at the
11 Tavares Nature Park.
12
- 13 • Councilmember Grenier said he would like to bring back the Hickory Point Annexation
14 for discussion after the budget process has been completed.
15

16 **Councilmember Smith**
17

18 None.
19

20 **Mayor Wolfe**
21

- 22 • Mayor Wolfe commended staff on their work the past weekend with the Florida Junior
23 Bass Master Tournament at Wooton Park. He said 70 children throughout the state
24 attended and Master Sneldon from Tavares won the tournament. (18 lbs in two days)
25 He will move on to the Southern Division Championship in Louisville, Kentucky.
26
- 27 • Councilmember Gamble commended Mayor Wolfe, Vice Mayor Pfister and
28 Councilmember Grenier for having no candidate opposition.
29

30 **Adjournment**
31

32 There was no further business and the meeting was adjourned at 6:45 p.m.
33

34 Respectfully submitted,
35

36
37
38 _____
39 Susie Novack, C.M.C.
Deputy City Clerk

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 6, 2010**

AGENDA TAB NO. 2

SUBJECT TITLE: Tavares Alert Mass Notification Service - Policy and Status Report

OBJECTIVE: To provide status report and review mass notification policy

SUMMARY: Previously, the Council approved a contract with Blackboard Connect, in the amount of \$12,044, to provide the city of Tavares with a mass notification service. The telephone data has been collected, the city boundary maps have been uploaded into the system, and it is now ready for roll-out to the public.

This new mass notification service, renamed “*Tavares Alert*”, will allow the city to communicate with our citizens 24/7 utilizing telephone, email and text messaging. *Tavares Alert* messages can be configured to broadcast messages to specific groups such as residential and business owners, or city employees or departments. Message recipients can also be selected by inputting geographical data, or by simply selecting specific areas on the city map.

As part of the set-up process, an administrative policy has been developed by a staff committee consisting of employees from Public Communications, Tavares Police Department and the Utilities Department. The policy provides guidance on the types of messages to be sent, selection of the appropriate audiences, and the optimum time of day for messaging. The policy insures that residents, business owners and other stake holders receive the appropriate messages in a timely manner, and that all messages go through an internal approval process before being distributed.

Examples of typical messages:

Priority Notifications: Missing child, severe weather or flooding, boil water notices, vicious animal, criminal activity

Non-emergency Notifications: Pre-planned testing of water or wastewater lines, change in garbage pickup, election information

At the initial launch, a call will be made to all telephone numbers in the *Tavares Alert* database. The landline telephone numbers are provided by Blackboard Connect and are comprised of published business and residential numbers within Tavares city limits. The initial message will introduce the service and explain its use. Recipients of the call will be directed to the City website where they can add cell phone numbers, email addresses, and text messaging information. Residents can also choose to opt out of the service.

A press release will be distributed to the media several days prior to the initial launch letting our residents know to expect the call. For those who do not receive a call from the City, information will be provided in the press release to let them know how they can sign up for the service. This will enable the inclusion of those residents who do not have landlines or those who may be missed with the initial call.

It is anticipated that the official launch of *Tavares Alert* will occur within one week after the Council approves the administrative policy.

OPTIONS:

1. Review the attached *Tavares Alert* administrative policy; provide input and feedback; and approve the policy.
2. Do not review or approve *Tavares Alert* administrative policy.

STAFF RECOMMENDATION:

Staff recommends that the Council review and approve an administrative policy for the *Tavares Alert* mass notification service.

FISCAL IMPACT: N/A

Funding Source: N/A

LEGAL SUFFICIENCY:

CITY OF TAVARES
Administrative Policy/Procedure

EFFECTIVE DATE	POLICY NUMBER	PAGE NUMBER	SUPERSEDES POLICY
		1 of 3	N/A
Subject: <i>Tavares Alert</i> - Mass Notification Service Approved for Legal Sufficiency: _____ City Attorney		Approved by: _____ City Administrator _____ Date	

Purpose

The purpose of this policy is to provide guidelines for the use of the City's mass notification service, *Tavares Alert*.

Policy

Tavares Alert is a mass notification service that allows authorized city staff and officials to create and distribute important information quickly and efficiently to residents, businesses, and employees, using telephone, email and text messaging (SMS).

The use of the *Tavares Alert* Mass Notification Service is for official government business and emergency communications. Messages that are personal or political in nature are strictly prohibited. Care must be taken not to send messages so frequently as to diminish their importance or to cause our citizens to treat them as frivolous.

In the case of a county-wide emergency, where the Lake County emergency operations center is activated, the City staff should coordinate messages with the EOC. Lake County also has a mass notification service, and care should be taken to avoid duplicate or conflicting messages.

Notifications

Priority Notifications

The following non-exclusive listing provides examples for which either a full or limited Alert may be warranted:

- Extraordinary severe weather conditions
- Extraordinary flood warnings
- Natural disasters
- Missing persons/Amber Alerts affecting City residents
- Boil water notices
- Imminent danger from fire

CITY OF TAVARES

ADMINISTRATIVE POLICY / PROCEDURE

POLICY NUMBER:

SUBJECT: Tavares Alert - Mass Notification Service

Page: 2 of 3

Priority Notifications (con't)

- Any event that may result in evacuation or relocation to emergency shelters
- Road closures with anticipated limited access to properties
- Vicious or dangerous animals running at large; rabies alerts
- Hazardous material incidents
- Hostage situations
- Criminal manhunts
- Alerts to criminal activity in a specific neighborhood
- Power outages, if they are anticipated to extend past 24 hours
- Confirmed terrorist threats or activities

Non-emergency, non life-threatening, notifications

Non-exclusive examples:

- Pre-planned testing of wastewater lines (smoke or dye in system)
- Pre-planned work on water or wastewater lines that impact service or water quality
- Change in garbage pickup (holiday notifications)
- Election information
- Special or emergency meeting information

Message Cancellations

Some messages sent will require a second notice to citizens to provide an update, or to notify them that the emergency has passed. Examples:

- Missing persons
- Imminent danger from fire
- Hazardous materials incidents
- Bomb threats
- Criminal manhunts
- Vicious or rabid animals
- Hostage situations

Activation Procedures

A small group of City employees shall be trained in the operation of *Tavares Alert*. All notifications shall be brief (20 to 60 seconds) and provide pertinent information about the subject matter, including where citizens may obtain further information, if appropriate.

When determining the audience for a particular message, the sender should carefully consider who should receive the message and select the appropriate group (residential, business or employee) or geographical area (utilizing the GIS mapping tool). The sender should avoid sending messages to "all contacts" in the database unless there is a city-wide emergency.

CITY OF TAVARES

ADMINISTRATIVE POLICY / PROCEDURE

POLICY NUMBER:

SUBJECT: Tavares Alert - Mass Notification Service

Page: 3 of 3

When possible, the messages should be timed to arrive at an optimal period that would find the recipients available to answer the call live. In most cases, this would be approximately 3:00 p.m. for businesses and after 6:00 p.m. for residences. A message shall not be sent between the hours of 10:00 p.m. and 8:00 a.m. unless it involves an emergency situation that is life threatening or is of a critical, time sensitive, nature.

All messages, without exception, shall start with: *"Hello, this is first name, last name calling with an important message from the city of Tavares."* For audio notification, the City shall standardize on one or two voices in order to establish continuity and trust with those who receive our messages.

Once it is determined that a *Tavares Alert* shall be broadcast, the message shall be written in three platforms: For audio, (telephone and voice mail), for email, and for text messaging (SMS). The messages shall be sized according to the guidelines provided by the mass notification service vendor.

The following three-step approval process is required before the distribution of any *Tavares Alert* messages:

Department Director (or designee)
Public Communications Director (or designee)
City Administrator (or in his/her absence, the Finance Director)

Requests for approval may be made in person, via telephone, or by email. The City Administrator (or his designee) will notify council members that a *Tavares Alert* message is being broadcast.

If messages are being sent only to the City employees group, it shall be up to the individual department directors to establish their own internal policies determining notification procedures.

If a message is expected to result in calls to City Hall or the Tavares Police Department, the originator of the message shall create a fact sheet to assist the call takers in responding to questions. If it is anticipated that the message will result in a large number of calls, consideration should be given to setting up a call center.

What the public and employees need to know

For people with caller ID, *Tavares Alert* will display the main City Hall number, 352.742.6209. The basic telephone database is provided by the vendor and is comprised of published residential and business numbers within the Tavares city limits. If a citizen uses a cell phone, or wishes to add email, SMS, or additional telephone numbers to the database, they can do so by visiting Tavares.org and clicking on "*Tavares Alert*". Citizens will also have the opportunity to opt-out of receiving calls.

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America's Seaplane City™

**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 6, 2010**

AGENDA TAB NO. 3

SUBJECT TITLE: Proclamation for Blood Bank Month November 2010

OBJECTIVE:

The Mayor will read a proclamation declaring November to be "Be a Hero" month in Tavares emphasizing Blood Bank Awareness and the need to donate blood.

SUMMARY:

See attached proclamation.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

LEGAL SUFFICIENCY:

N/A



PROCLAMATION

A PROCLAMATION OF THE TAVARES CITY COUNCIL PROCLAIMING THE MONTH OF NOVEMBER 2010 AS “BE A HERO MONTH” AND NOVEMBER 10th AS ‘BE A HERO DAY.’

WHEREAS; Florida’s Blood Centers and the Van Duzer Foundation, both not-for-profit entities, are organizing blood drives during the month of November 2010.

WHEREAS; Florida’s Blood Centers operates in twenty-one Florida counties and numerous municipalities, including ours.

WHEREAS, Florida’s Blood Centers, the Van Duzer Foundation and the Tavares City Council are challenging other Florida cities to organize blood drives with Florida’s Blood Centers during “**BE A HERO MONTH**” in November 2010.

WHEREAS; Our community requires a reliable blood supply for use in lifesaving medical treatments, and statistics have shown that one pint of blood can help save the lives of three individuals, making the donation of blood a simple way to help save lives and positively impact the community.

WHEREAS; The observation of “**BE A HERO MONTH**” and “**BE A HERO DAY**” provide excellent opportunities for our residents to work together to save lives in our community.

“**BE A HERO MONTH**” and “**BE A HERO DAY**” will increase awareness of the critical need for blood donations and celebrate the generosity and gift of life provided by those self-sacrificing individuals among us who volunteer to donate their blood for the sake of other members of our community.

NOW, THEREFORE, BE IT RESOLVED that I, Robert Wolfe , Mayor of the City of Tavares hereby proclaim November 2010 as “Be a Hero” month in the City of Tavares

DONE AND PROCLAIMED this 6th day of October 2010.

**Robert Wolfe, Mayor
City of Tavares**

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 6, 2010**

AGENDA TAB 4

SUBJECT TITLE: Notice of Intent to apply for USDA Grant/Loan Funding for Stormwater Improvements in the CRA Area

OBJECTIVE: To inform the Public and the Council that the City intends to apply for USDA Funding

SUMMARY: Previously, the city council approved Malcolm Pirnie to file an application with the USDA-RD for a grant, to fund the CRA Stormwater Infrastructure Improvements. The City of Tavares is currently in the process of implementing financial programs to address numerous utility infrastructure needs within the downtown Community Redevelopment Area (CRA) boundaries. The scope of utility improvement includes critical stormwater upgrades necessary to eliminate environmental issues. Malcolm Pirnie has started the application process and the first step in the process is to document public notice. This procedure involves informing the council and public that the City intends to apply for stormwater grant/ loan from the US Department of Agriculture, Rural Utilities Service and this project will facilitate stormwater construction concurrent with water/wastewater construction, alleviate flooding in the CRA and reduce nutrient loading into Lake Dora thereby improving water quality, and that the City has had success in the past with attaining funding from USDA RD. We will advertise the Notice of Intent to apply in the newspaper for 3 consecutive days per 7CFR1780.19 (a)

There is No Action to be taken on this Summary

FISCAL IMPACT:

There is no Fiscal Impacts associated with this Summary

LEGAL SUFFICIENCY: This Summary is legally sufficient

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
OCTOBER 6, 2010**

AGENDA TAB NO. 5

**SUBJECT TITLE: Resolution 2010-11 (Advertised as Resolution 2010-09)
1544 Lane Park Cutoff-Sports Complex- Variance to Maximum
Building Height**

OBJECTIVE:

To consider a variance to the maximum allowed building height from 50 feet to 67 feet for the new sports complex on Lane Park Cutoff.

BACKGROUND:

Owner: MCBG, LLC
Location: 1544 Lane Park Cutoff (across from Tavares Middle School)
Zoning: Industrial
Request: Variance to maximum allowed building height

SUMMARY:

The applicant is proposing to construct a 3 storey, 161,643 square foot sports complex. The facility will be a regional center for volleyball, basketball and baseball training and competition. The building also includes numerous ancillary uses that will support and enhance its primary functions.

The maximum building height within the industrial district is 50 feet. The proposed building is 67 feet in height at its highest point. The highest section of the building faces the rear of the property and is designed so that the height impact is shielded by the building's front façade. An existing communication tower, which exceeds the height of the proposed building, is situated on lands directly behind the subject property.

Due to the design of the building and the nature of the surrounding property, the requested variance is considered minor in nature and is therefore supported by staff.

OPTIONS:

1. That City Council moves to approve the requested variance, Resolution 2010-11, as presented.
2. That City Council denies the proposed variance.

PLANNING & ZONING BOARD RECOMMENDATION:

At its September 16th meeting, the Planning & Zoning Board voted unanimously to recommend approval of Resolution 2010-11.

STAFF RECOMMENDATION:

Staff recommends that Council moves to approve the requested variance, Resolution 2010-11, as presented.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This Resolution has been reviewed by the City Attorney and approved for legal sufficiency.

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RESOLUTION 2010-11

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, GRANTING A VARIANCE TO THE CITY OF TAVARES LAND DEVELOPMENT REGULATIONS, SPECIFICALLY, TABLE 8-3, DEVELOPMENT STANDARDS, MAXIMUM HEIGHT OF STRUCTURES FOR THE INDUSTRIAL DISTRICT; INCREASING THE MAXIMUM HEIGHT FROM 50 TO 67 FEET; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, MCBG, LLC is the owner of property locally addressed as 1544 Lane Park Cutoff and legally described as the South 1/2 of the East 1/2 of the West 1/2 of the Northeast 1/4 of the Southeast 1/4 of Section 6, Township 20 South, Range 26 East, Lake County , Florida.; and,

WHEREAS, the subject property is zoned Industrial under the City of Tavares Land Development Regulations; and,

WHEREAS, the maximum height of structures within the Industrial zoning district is 50 feet; and,

WHEREAS, the applicant is proposing to construct a 3 storey, 161,643 square foot sports complex with a finished roof height of 67 feet; and

WHEREAS, the building is designed so that the direct height impact will be shielded by the building's front façade; and,

WHEREAS, on property abutting the rear of the subject lands, a communication tower is situated that exceeds the requested height variance; and,

WHEREAS, the City Council finds the requested variance to be in harmony with existing site conditions and will not be detrimental to the surrounding properties; therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA AS FOLLOWS:

The applicant is hereby granted a variance to allow for the following specified development standards:

1. That the proposed sports complex building be permitted to have a maximum roof height of 67 feet subject to site plan approval and issuance of all applicable permits.

1 **THIS RESOLUTION** will become effective upon approval by the Tavares City Council.

2

3 **PASSED AND RESOLVED** this _____ day of _____, 2010 by the Tavares City Council.

4

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Robert Wolfe, Mayor
Tavares City Council

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9

10 ATTEST

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12

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Nancy Barnett, City Clerk

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16

17 Approved as to form and legality:

18

19

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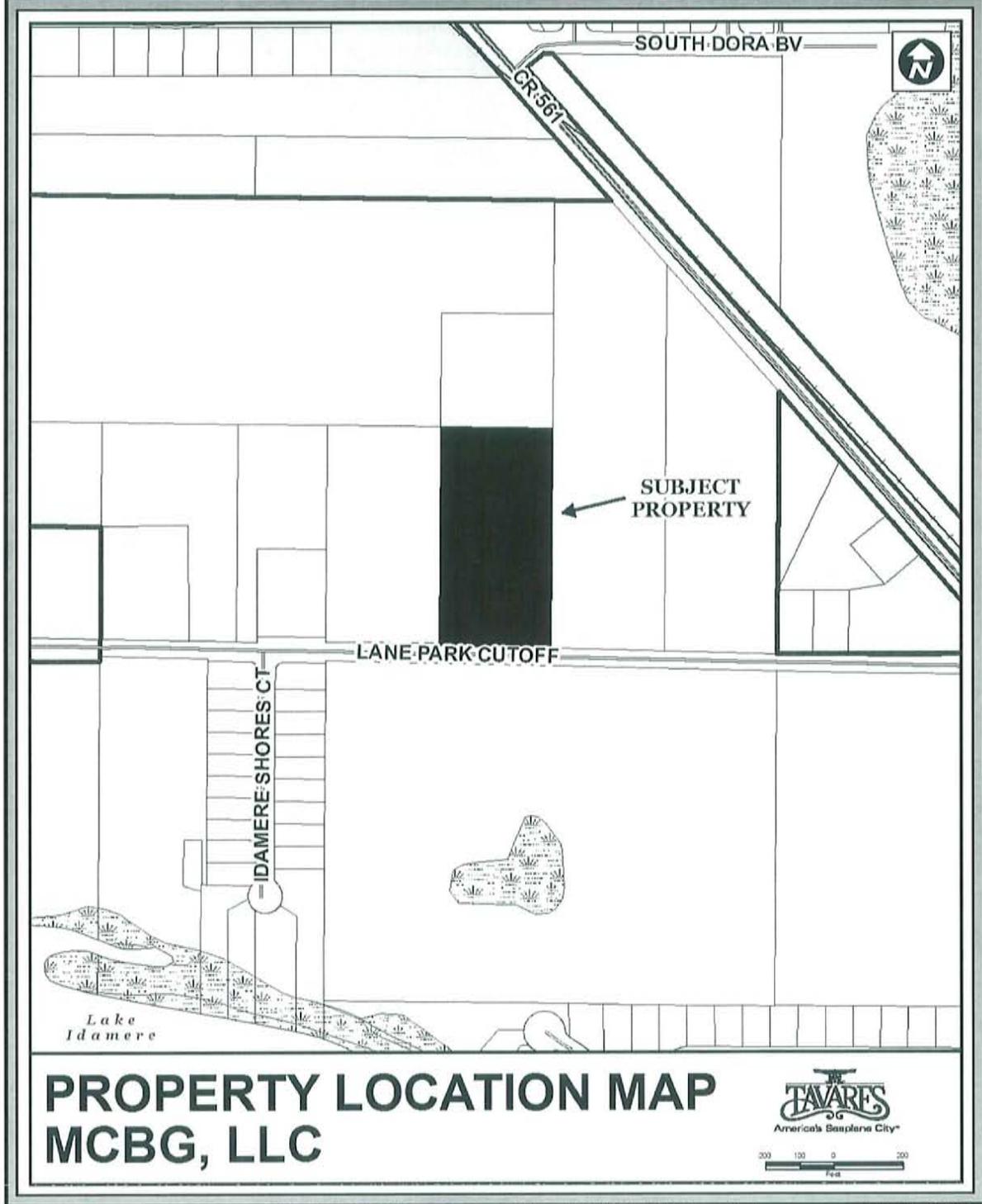
Robert Q. Williams, City Attorney

22

23

24

CITY OF TAVARES



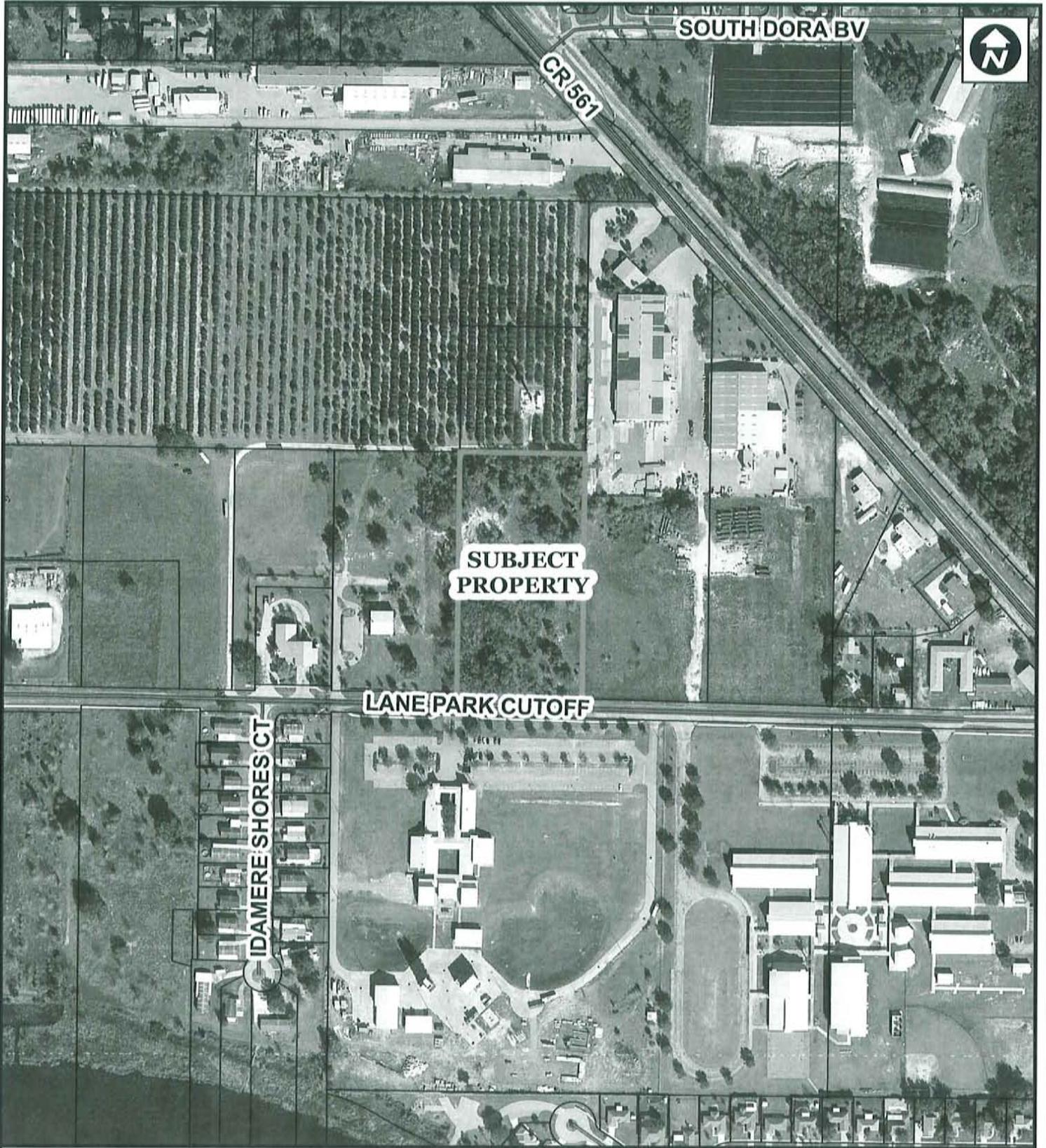
Created By: City of Tavares GIS

F:\P20\DATA\PROJECT FILES\Lemon Sports Complex Variance - PZ2010-16\GIS\GIS_Maps\Lemon_Ad.mxd

Map Created on 09/20/10

1

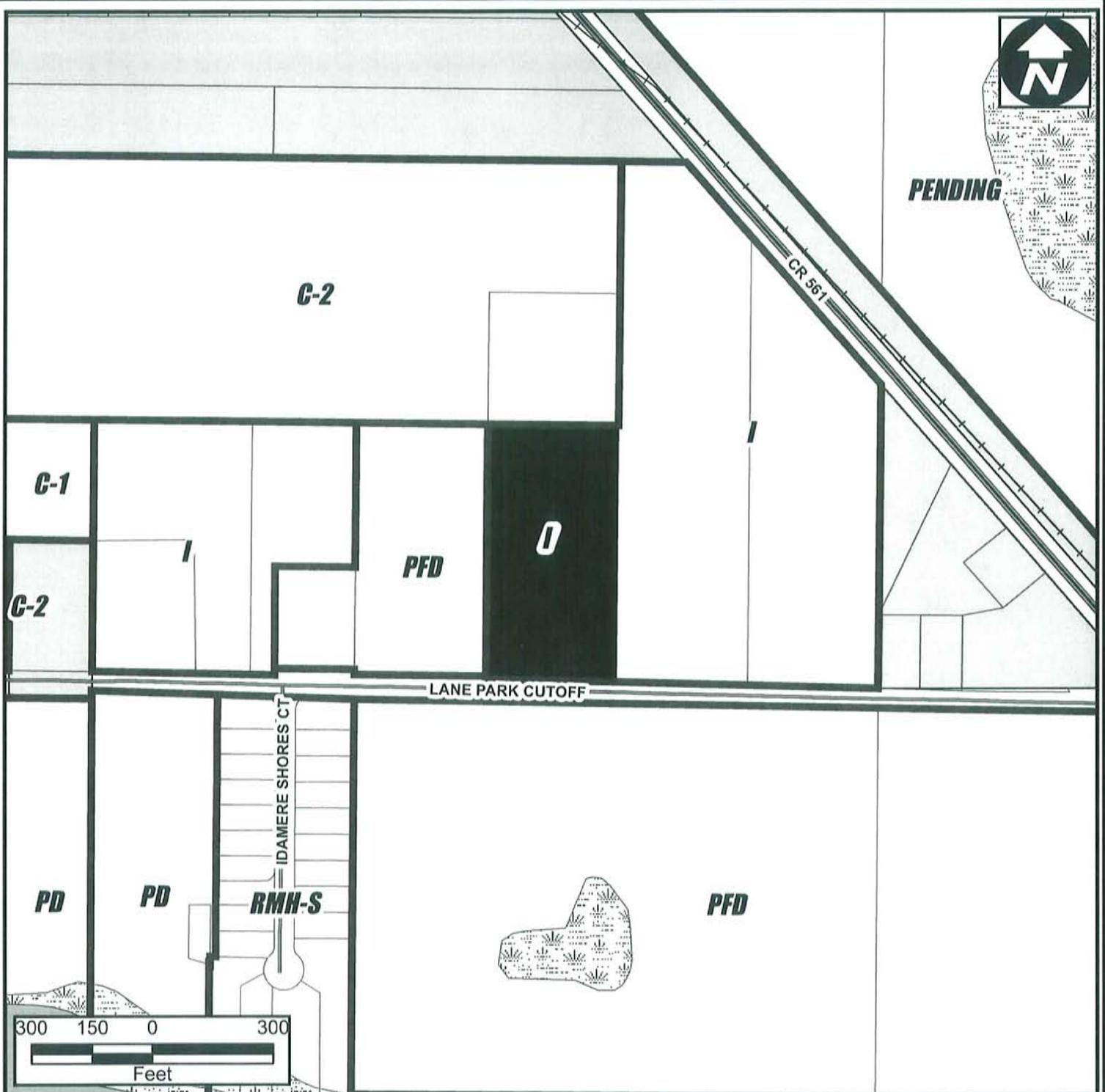
CITY OF TAVARES



PROPERTY LOCATION MAP MCBG, LLC



CITY OF TAVARES RESOLUTION # 2010-11



- RSF-A Residential Single Family
- RSF-1 Residential Single Family
- RMF-2 Residential Multi-Family
- RMF-3 Residential Multi-Family
- RMH-S Residential Manufactured Home Sub.
- RMH-P Residential Manufactured Home Park
- PD Planned Development District
- MU Mixed Use District
- C-1 General Commercial
- C-2 Highway Commercial
- CD Commercial Downtown District
- I Industrial District
- PFD Public Facilities District



Current Zoning:
City Industrial

MCBG, LLC

ZONING MAP

07.63 ± Acres

- Legend**
- CITY BOUNDARY
 - MAJOR ROADS
 - ZONING
 - STREETS
 - SUBJECT PROPERTY
 - PARCELS
 - UNINCORPORATED
 - CONS/WETLANDS

CITY OF TAVARES RESOLUTION # 2010-11



SUB	Suburban	3.0 DU/Acre
SUB EX	Suburban Expansion	4.0 DU/Acre
LOW	Low Density	5.6 DU/Acre
MOD	Moderate Density	10 DU/Acre
MED	Medium Density	12 DU/Acre
HD	High Density	12-25 DU/Acre
MH	Mobile Home	8.7 DU/Acre
MUN	Mixed Use Neighborhood	12 DU/Acre
MUC	Mixed Use Commercial	25 DU/Acre
COM	Commercial	
CD	Commercial Downtown	25 DU/Acre
IND	Industrial	
PUB	Public Facility/Institutional	
CONS	Westlands & Conservation	



Current FLU:
City Industrial

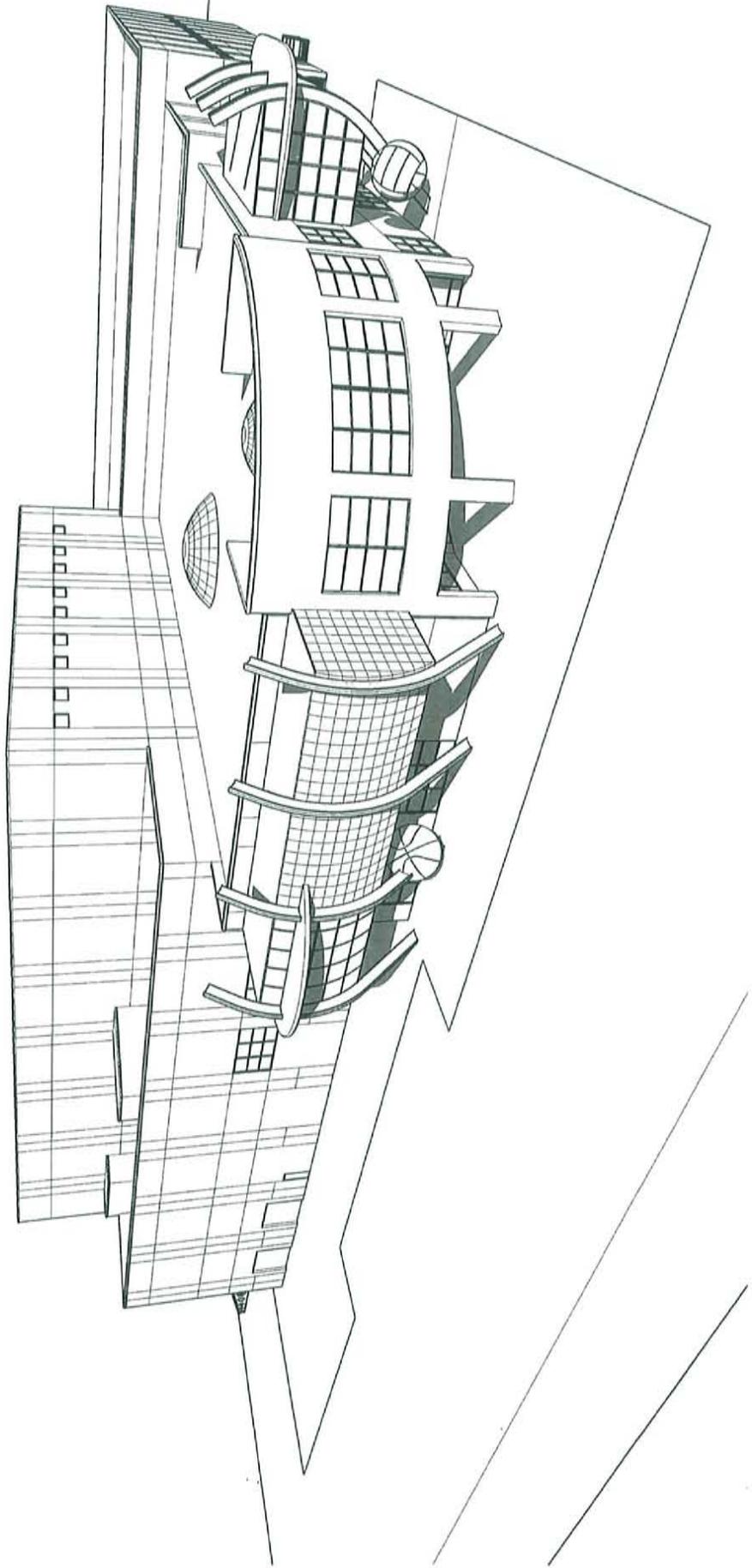
MCBG, LLC

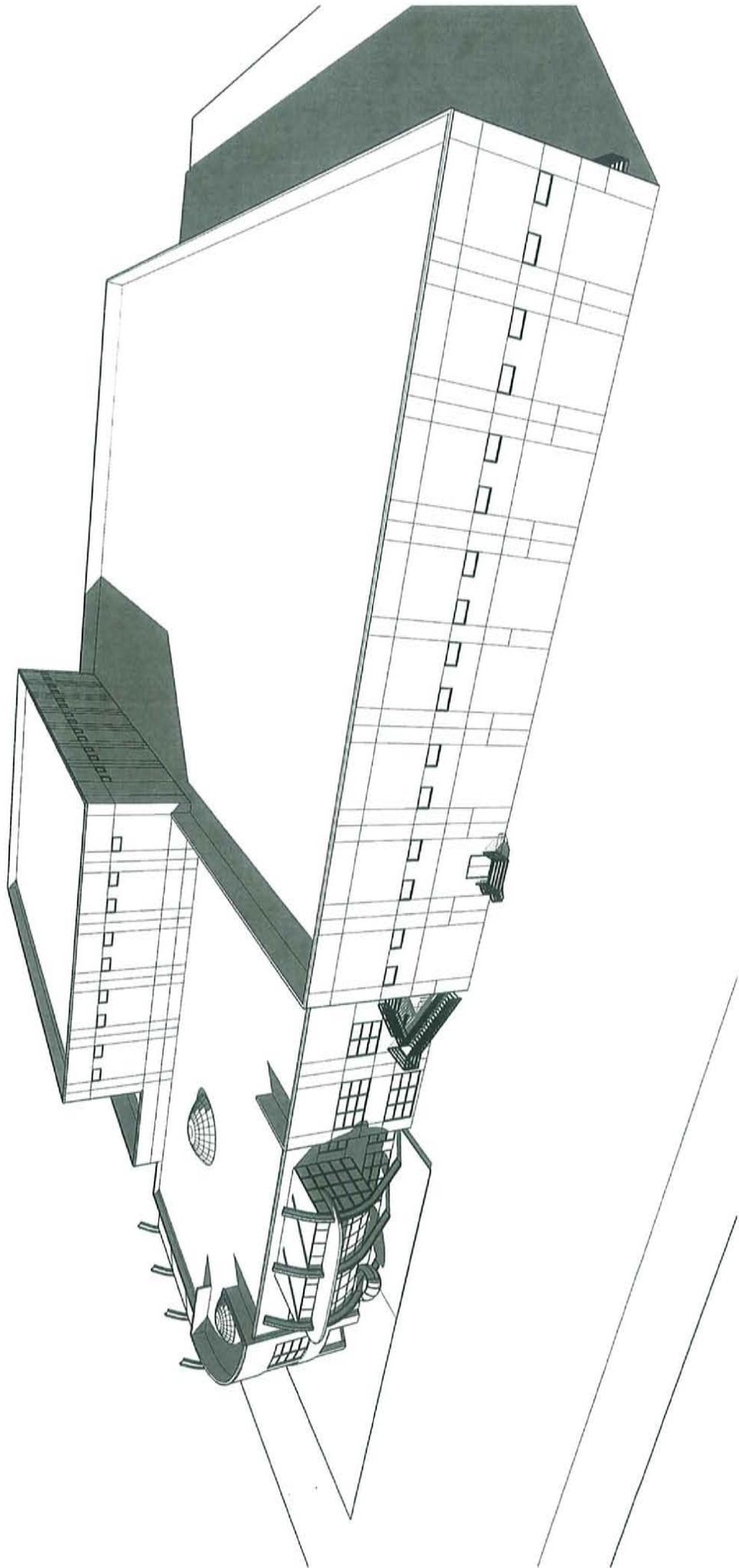
FUTURE LAND USE MAP

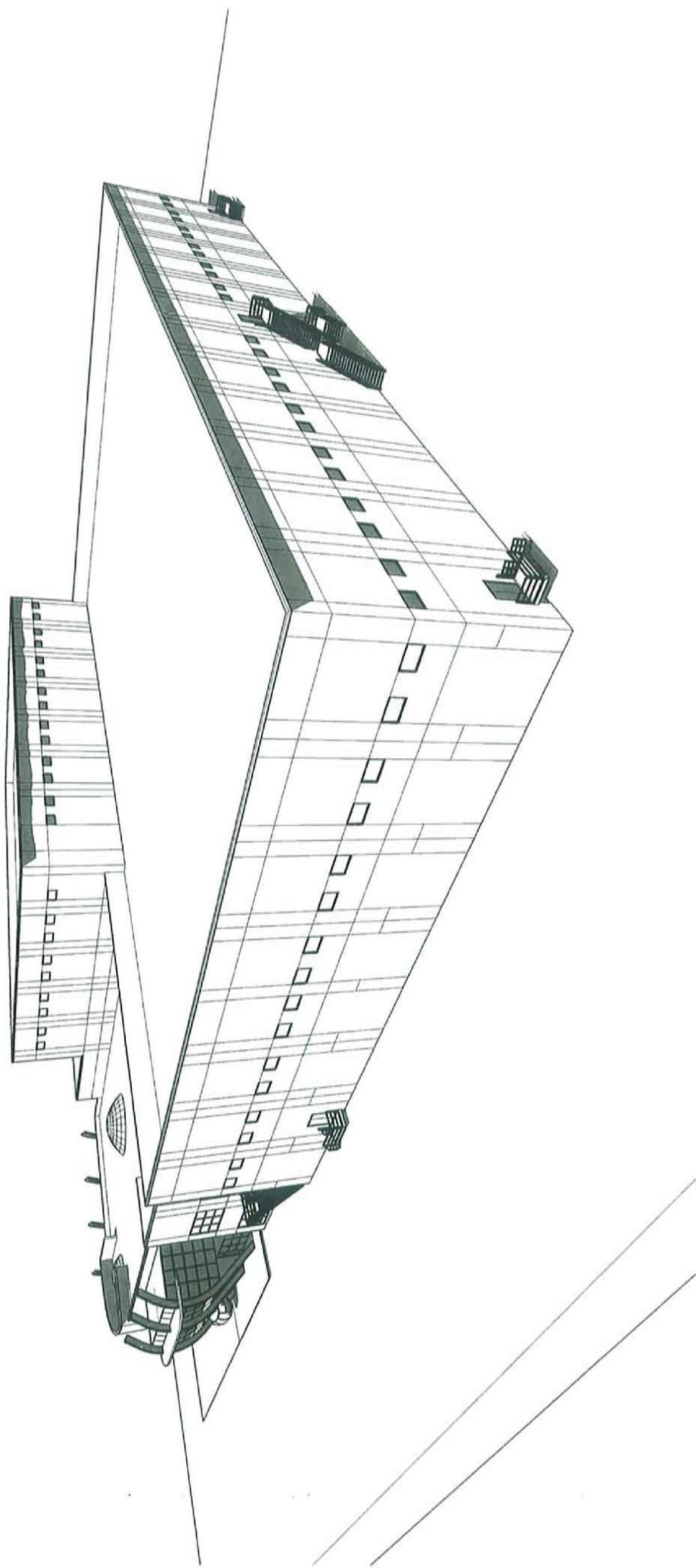
07.63 ± Acres

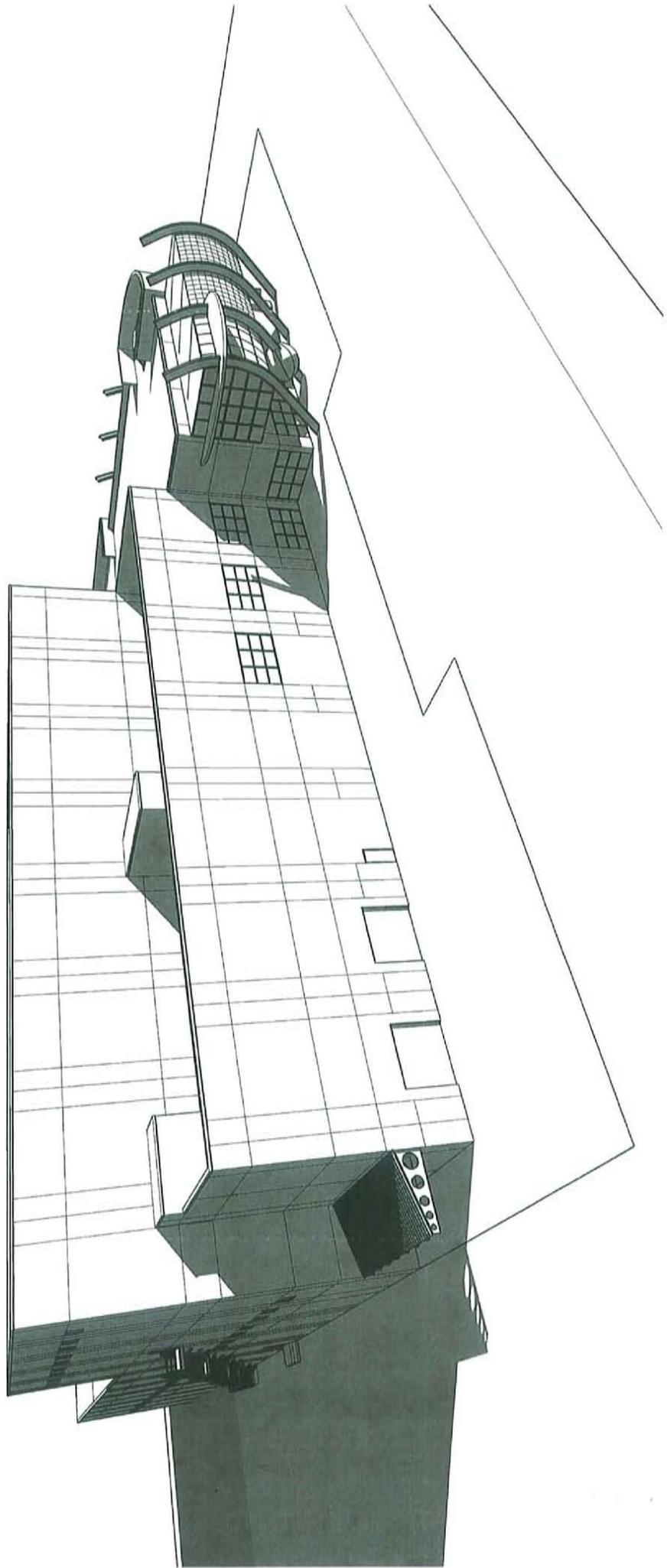
Legend

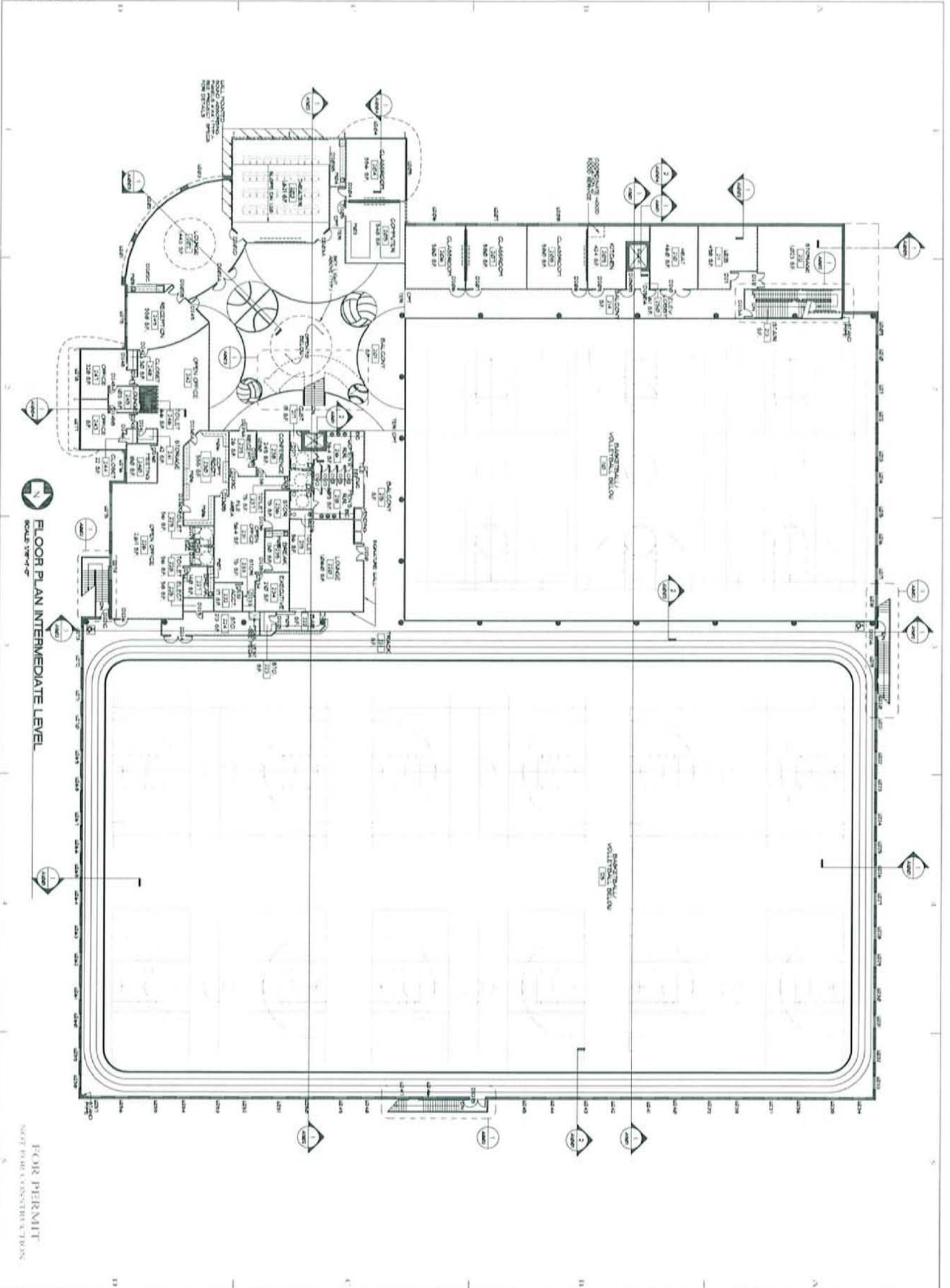
	CITY BOUNDARY		MAJOR ROADS
	FLU		STREETS
	SUBJECT PROPERTY		CONS/WETLANDS
	UNINCORPORATED		PARCELS









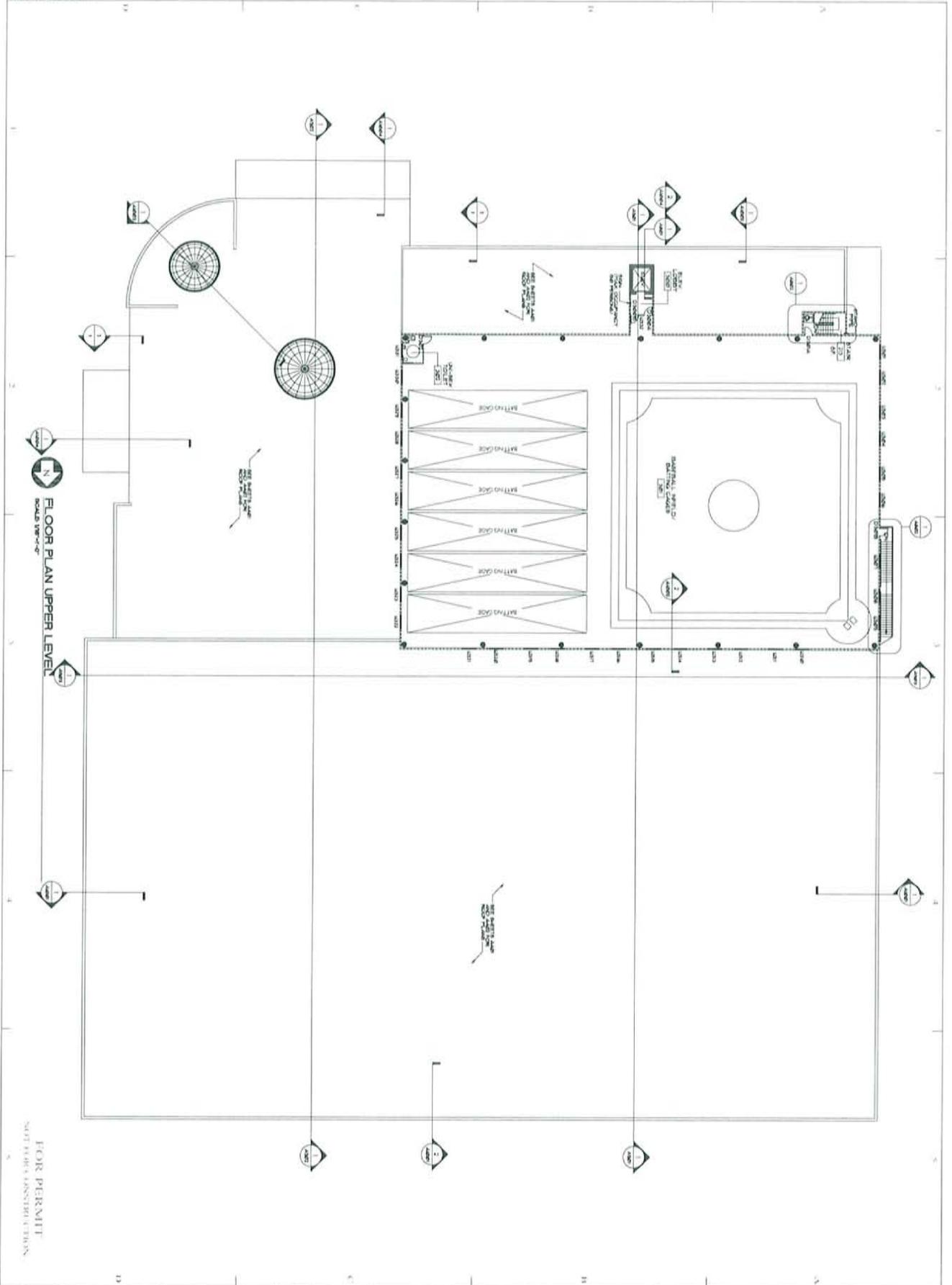


FLOOR PLAN INTERMEDIATE LEVEL
 SCALE 1/8" = 1'-0"

FOR PERMIT
 NOT FOR CONSTRUCTION

 <p>DDP architects</p> <p>1544 LANE PARK CUTOFF, SUITE 100 FT. LAUDERDALE, FL 33304 PHONE: 954.574.1111 FAX: 954.574.1112 WWW.DDPARCHITECTS.COM</p>	<p>THE BIG HOUSE 1544 LANE PARK CUTOFF TAVARES FLORIDA</p>	<p>DATE: 10/15/10 DRAWN BY: [] CHECKED BY: [] APPROVED BY: []</p>	<p>PROJECT: FLOOR PLAN INTERMEDIATE LEVEL</p>	<p>DATE: 10/15/10 SHEET: A102</p>
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The Drawing and Design by
 Date: 10/15/2010
 100% - Final Working Set (See Legend)



FLOOR PLAN UPPER LEVEL

FOR PERMIT
 SOUTH OF C. ANSTRETT ROAD

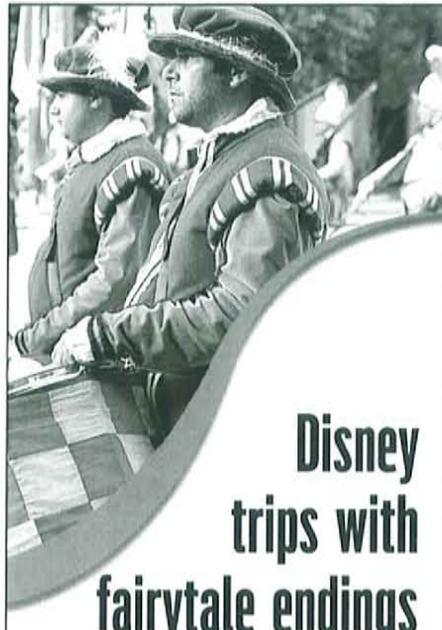
<p>DDP architects 1000 W. GULF BLVD. SUITE 200 TAMPA, FL 33606 TEL: 813.288.1234 FAX: 813.288.1235 WWW.DDPARCHITECTS.COM</p>	<p>THE ARCHITECTS HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS DRAWING IS TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE AND BELIEF. THE ARCHITECTS SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THE PROJECT UNDER THE SUPERVISION OF THE ARCHITECT. THE ARCHITECTS SHALL NOT BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THE PROJECT UNDER THE SUPERVISION OF ANY OTHER PROFESSIONAL PERSON.</p>	<p>THE BIG HOUSE 1544 LANE PARK CUTOFF TAVARES FLORIDA</p>	<p>DATE: 10/15/2010</p> <p>PROJECT: 100433</p>	<p>MARK A. SAMBRIANO ARCHITECT</p> <p>FLOOR PLAN UPPER LEVEL</p> <p>A103</p>
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Orlando Sentinel

Publication Date: 09/06/2010

This E-Sheet(R) is provided as conclusive evidence that the ad appeared in The Orlando Sentinel on the date and page indicated. You may not create derivative works, or in any way exploit or repurpose any content.

Ad Number: **070636301**
 Client Name: **CITY OF TAVARES**
 Insertion Number: **070636301**
 Advertiser: **Lake/D 6/LAK**
 Size: **3 x 10.5**
 Section/Page/Zone: **RES 2010-19**
 Color Type: **B&W**
 Description:



Disney trips with fairytale endings

Mouse around TheDailyDisney.com to plan a trip and find tips that'll save you money. You'll get insider info on avoiding the lines, as well as info on luxury to bargain hotels and resorts.

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Orlando Sentinel
The Daily Disney

Orlando Sentinel We're helping businesses like **Deer Island** get results!

Every day, the Orlando Sentinel helps companies throughout Lake County increase the bottom line through cost-effective marketing solutions. And in today's economy, that says a lot.



The advertising Deer Island has done with the *Orlando Sentinel* has increased our rounds of golf considerably. A couple of those reasons is a reduced rate for greens fees, if you have the coupon, and the simple fact that the advertisement informs golfers about Deer Island Country Club. I believe it is a good form of advertising and look forward to our relationship with Michael Bennett and the *Orlando Sentinel*.

—Michael J. Meyers PGA
General Manager



Call (352) 742-5900 to see what we can do for you!
Your neighbor. Your customer.



THE CITY OF TAVARES NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Resolution 2010-09 titled as follows:

RESOLUTION 2010-09

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, GRANTING A VARIANCE TO THE CITY OF TAVARES LAND DEVELOPMENT REGULATIONS, SPECIFICALLY, TABLE B-3, DEVELOPMENT STANDARDS, MAXIMUM HEIGHT OF STRUCTURES FOR THE INDUSTRIAL DISTRICT, INCREASING THE MAXIMUM HEIGHT FROM 50 TO 67 FEET; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL, PROVIDING AN EFFECTIVE DATE.

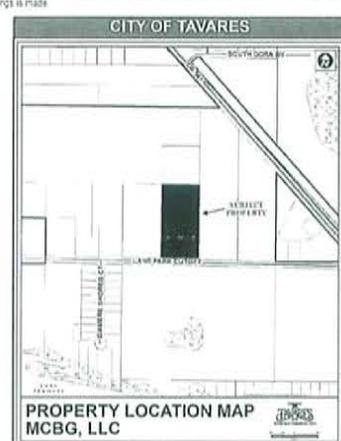
Proposed Resolution 2010-09 will be considered at the following public meetings:

- Tavares Planning & Zoning Board meeting on September 15, 2010 at 3 p.m. and
- Tavares City Council meeting on October 6, 2010 at 4 p.m.

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Resolution 2010-09 may be inspected by the public between the hours of 7:30 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and be heard with respect to the proposed resolution. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings to make.



PROPERTY LOCATION MAP MCBG, LLC

If you are a person with a disability who needs any accommodation in order to participate in this proceeding you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department, City of Tavares, 201 East Main Street, Tavares, Florida 32778. Telephone: (352) 742-6400, at least 2 (two) working days prior to the date of the Public Hearing, if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skurt, Community Development Director, at 742-6404.

We're here to help you grow.

Whether it's delivering news or delivering customers, we bring you what matters most to Lake County — every day. From our home to yours, we're here to help you and your business. After all, we know this area like the backs of our hands.

Call (352) 742-5900 to see what we can do for you!
Your neighbor. Your customer.



Orlando Sentinel

(back row L-R) Krati Keffel, Cynthia Mason, Nick Aramingo, Rusty Roberson, Brandy Ellison, Linda Adkins, Maureen LaBree (front row L-R) Michael Bennett, Mike Graziani
(not pictured) Jamie Cox



1 **Sam Grist moved for approval of the July 15, 2010 Planning and Zoning Board Meeting**
2 **Minutes with the above corrections, seconded by James Gardner. The motion carried**
3 **unanimously, 6-0**

4
5 **SWEARING IN OF THOSE GIVING TESTIMONY**

6
7 Bob Williams, City Attorney, gave the oath to staff and those members of the audience who
8 indicated they would be giving testimony.

9
10 **OLD BUSINESS**

11
12 There was none.

13
14 **CASES TO BE HEARD**

15
16 **1) Lemon Sports Complex – Variance – Resolution 2010-09**

17
18 Ms. Sullivan presented a PowerPoint presentation and stated the subject property is located at
19 1544 Lane Park Cutoff across the street from Lake Tech Public Safety Complex and the
20 Tavares Middle School. The property is 7.6 acres and zoned Industrial which allows a
21 maximum building height of 50 feet. The applicant is requesting a variance in order to
22 construct a building with a 67 feet total building height. The facility will be a sports complex
23 which will include volleyball, basketball and baseball training and competition. The
24 telecommunications tower adjacent to the property is approximately 150 feet. Staff
25 recommends approval of the variance request.

26
27 Chairman Adams asked if anyone in the audience wished to give testimony.

28
29 Gigi Lemon, property owner, said the 67 foot area, which is above the basketball courts, does
30 not go the full length of the building. She said the building will be utilized as a community
31 building throughout the week with senior programs, toddler programs, indoor walking track,
32 classrooms and computer rooms. Ms. Lemon said she is available for questions.

33
34 **Board Discussion**

35
36 Mr. Horner asked how many parking places are anticipated. Ms. Lemon said there will be
37 approximately 400 parking spaces with possible overflow parking at Tavares Middle School.
38 Mr. Horner noted his concern for traffic flow. Ms. Lemon said seniors and toddlers will use the
39 complex during the day while school is in session and during normal working hours. She said
40 a sidewalk and crosswalk/crossing guards will be installed connecting Tavares Middle School
41 for those children participating in the after school program. Mr. Horner noted his support for
42 the project.

43
44 Ms. Russ thanked Ms. Lemon for considering Tavares for the project.

45
46 Chet Lemon stated his appreciation for the cooperation of the city and staff in bringing the
47 project forward.

1 Ms. Sullivan noted that the architectural renderings have been provided of the building for
2 consideration of the variance request. The applicant is currently going through the site plan
3 review process but is not before the board because the Industrial Land Use allows this use.
4 The site plan process addresses parking, water retention and traffic flow/pedestrian crossing.
5

6 Mr. Hope thanked Mr. and Mrs. Lemon for bringing the indoor walking track to the community.
7

8 **MOTION**

9
10 **Norman Hope moved to approve Resolution 2010-09 permitting a sports complex at**
11 **1544 Lane Park Cutoff to be built at a maximum height of 67 feet, seconded by Sam**
12 **Grist. The motion carried unanimously 6-0.**

13
14 An architectural rendering of The Big House Sports Complex was distributed to the Board
15 Members.
16

17 **OTHER BUSINESS**

18 There was none.
19

20
21 **ADJOURNMENT**

22
23 **James Gardner moved to adjourn the meeting, seconded by Dolores Russ. The motion**
24 **carried unanimously 7-0. The meeting adjourned at 3:21 p.m.**

25
26 Respectfully submitted,

27
28 

29
30 Susie Novack, C.M.C.
31 Deputy City Clerk

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**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 6, 2010**

AGENDA TAB NO. 6

SUBJECT TITLE: Resolution #2010-12 - Tavares Sister City

OBJECTIVE: To discuss and consider the Taiwan city of Xindian (pronounced “**Sen ti an**” the X is pronounced as an “**S**”) located in suburb of the large city of Taipei as Tavares first sister city.

SUMMARY: Previously at the May 19th 2010 City Council meeting, the Mayor brought forth a proposal of a Taiwanese sister city for Tavares (see attached agenda summary and minutes). The Council indicated support of the proposal and requested that more information be brought back. Since that meeting, the Director General in Miami, Miguel Li-Jey Tsao who was actively interested in the sister city program with Tavares, was promoted to Taiwan Ambassador to St. Kitts and Nevis in the Caribbean Islands. This promotion along with some changes to the geographic lines of cities in Taiwan caused a delay in bringing this back to Council. The Mayor has maintained constant contact with Taiwan officials who have now indicated a desire to move forward with the sister city program with Tavares.

Tavares has had a history with the Taiwan Government through its annual Dragon Boat racing event at Wooton park (see the ceremonial “dotting of the eye” of the dragon photo with Mayor Wolfe and Taiwan’s then Director General Miguel Li-Jey Tsao last year at Wooton Park – Exhibit A). Each and every year several Taiwanese government officials travel to Tavares for this event and have over time, built a strong relationship with Tavares and the Tavares Rotary Club, who puts on the annual dragon boat event. That relationship has grown to a point where the Taiwanese government has extended an offer to have the city Xindian (“Sen ti an”) become the sister city of Tavares and visa-versa. Attached is general information related to Taiwan, Taipei and Xindian.

Should Tavares desire to become a sister City to Xindian, the Taiwanese government has also invited the Mayor and Mayor’s spouse to visit the city of Xindian and its governmental officials for seven (7) days. As the Taiwanese government would be hosting this visit, the Taiwanese government would handle and pay for the hotel accommodations and food while visiting their country. Tavares would be expected to pay for the airfare and travel costs to and from the city which is estimated at \$4,226.60 as follows:

2 Round Trip Tickets MIA-TPE @ \$1667.00 each = \$3340.60 (Miami to Los Angeles 5 hours, 3 hour layover at LAX, the 15 hour flight to Taiwan)
Meals = \$110.00 (State rate of \$6.00 breakfast, \$11.00 Lunch and \$19 for Dinner)
2 Nights Hotel = \$360.00 (Outbound at Miami Airport and inbound at Miami Airport)
Tolls/Turnpike = \$50.00 (to/from Tavares – Miami)
Gas/Mileage to/from MIA = \$267.00 (State rate of .445 cents per mile at 300 miles to travel from Tavares to Miami and 300 miles back)
Extra Baggage Costs = \$100.00 (\$25 per bag each way one bag each person)

Total Cost = \$4,226.60

Sister Cities International is an organization that promotes the joining of two cities via a sister city relationship in another nation to learn more about one another, and to develop friendly meaningful exchanges. They recommend that the two communities propose a formal affiliation leading to official designation as "sister cities." A sister city relationship becomes official with the signing of resolutions and

in some cases a formal agreement by the top elected officials of the two jurisdictions. This is usually done during a ceremony in one of the communities, following approval by the local city councils. Therefore, a sister city is a broad-based, officially approved, long-term partnership between two communities. The Sister Cities International primary goals are:

To "promote peace through mutual respect, understanding, and cooperation — one individual, one community at a time." And to

- Develop municipal partnerships between U.S. cities, counties, and states and similar jurisdictions in other nations.
- Provide opportunities for city officials and citizens to experience and explore other cultures through long-term community partnerships.
- Create an atmosphere in which economic and community development can be implemented and strengthened.
- Stimulate environments through which communities will creatively learn, work, and solve problems together through reciprocal cultural, educational, municipal, business, professional and technical exchanges and projects.
- Collaborate with organizations in the United States and other countries which share similar goals.

The City Administrator offers the following observations as it relates to this Sister City initiative:

1. Taiwan's first seaplane base was established in 1931 in Taipei. Its name is Tamsui. It has since been designated as a historical site by Taiwan.
2. The aviation safety council for Taiwan is headquartered in Xindian.
3. Marinas, seaplanes, rail, buses, dragon boat racing, lakes, canoeing, bicycling, downtown entertainment and fishing are all part of the landscape in Xindian as they are in Tavares, Florida.
4. The new Seaplane Manufacturing facility in Tavares is looking forward to making a presence and distributing its American made seaplanes in China. Their representative is Adam Yang who resides in Beijing.
5. Like Lake County, Taipei has transformed its self from an agricultural economy to an economy that is non agricultural related.

OPTIONS:

1. Approve the sister city with Xindian resolution and authorize the expenditure of up to \$4,500 to fly the Mayor and his spouse to Taiwan to present the Sister City resolution.
2. Approve the sister city with Xindian resolution and do not authorize the expenditure of up to \$4,500 to fly the Mayor and his spouse to Taiwan to present the Sister City resolution.
3. Study the sister City relationship further.

RECOMMENDATION:

Move to approve the sister city with Xindian resolution and authorize the expenditure of up to \$4,500 to fly the Mayor and his spouse to Taiwan to present the Sister City resolution.

FISCAL IMPACT: Funds would be taken out of the "Travel and Per Diem" line items from city council and Administrative accounts.

LEGAL SUFFICIENCY: Legally sufficient.

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RESOLUTION 2010-12

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, RECOGNIZING THE SISTER CITY PROGRAM ESTABLISHED BY THE PRESIDENT OF THE UNITED STATES IN 1956 AND ENDORSING THE PRELIMINARY INVITATION EXTENDED BY THE GOVERNMENT AND PEOPLE OF THE CITY OF XINDIAN, TAIWAN TO ENTER INTO A SISTER CITY PROGRAM WITH THE CITY OF TAVARES.

13 **WHEREAS**, the Sister City program aka the "People-to-People" Program was
14 inaugurated by the President of the United States in 1956 to establish greater friendship
15 and understanding between the people of the United States and other nations through
16 the medium of direct personal contact, and

17 **WHEREAS**, many countries have endorsed this program and have joined with
18 numerous cities of the United States in adopting and implementing programs for the
19 exchange of ideas and visitations of people, and

20 **WHEREAS**, the League of Cities and cities, large and small, have endorsed, accepted
21 and adopted the SISTER CITY concept, and

22 **WHEREAS**, the City of Tavares, through its established governmental body, and its
23 civic organization, Tavares Rotary, does recognize and endorse this program as a
24 means of establishing a lasting friendship between the people of Xindian, Taiwan, and
25 the people of Tavares.

26
27 **NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF**
28 **TAVARES, FLORIDA AS FOLLOWS:**

29 a) On behalf of the people of Tavares, this council does hereby endorse the preliminary
30 invitation extended by the government and people of the City of Xindian to continue
31 negotiations by mail and personal contact to plan a program of activities furthering the
32 implementation of the "People-to-People" objectives.

33 b) The Mayor is hereby appointed Honorary representative for the City of Tavares of the
34 Sister City program and is authorized to represent the city for this program.

35 c) Copies of this resolution will be sent to the Director General of Taiwan for further
36 dissemination to the City of Xindian, Taiwan.

37
38 **THIS RESOLUTION** will become effective upon approval by the Tavares City Council.

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PASSED AND RESOLVED this ____ day of _____, 2010, by the Tavares City Council.

Robert Wolfe, Mayor
Tavares City Council

ATTEST

Nancy Barnett, City Clerk

Approved as to form and legality:

Robert Q. Williams, City Attorney



TAIPEI ECONOMIC AND CULTURAL OFFICE IN MIAMI

2333 PONCE DE LEON BLVD., SUITE 610

CORAL GABLES, FLORIDA 33134, U.S.A.

TEL: (305) 443-8917 • FAX: (305) 442-6054 / (305) 444-4796

The Honorable Robert Wolfe

September 30, 2010

Mayor

City of Tavares

Florida

Dear Mayor Wolfe:

On behalf of the Government of the Republic of China (Taiwan), I have the honor to extend to you and Mrs. Wolfe a cordial invitation to visit Taiwan and to visit some of our beautiful cities which are dynamic in business and cultural affairs with foreign countries.

As you know, the City of Tavares and Taiwan have established a long-term friendly relationship over the past years. However, there are still lots of opportunities for the City of Tavares to expand its economic and cultural relationship with the cities of Taiwan. I believe that the visit will be a pleasant, informative and rewarding one, through which the bilateral relationship between City of Tavares and the cities of Taiwan will be further strengthened.

In the meantime, the "2010 Taipei International Flora Exposition", an international horticulture exposition recognized by the International Association of Horticultural Producers (AIPH), will be held from November 6th, 2010 to April 25th, 2011, in Taipei. It is our sincere hope that you and Mrs. Wolfe can spare some time to attend the Expo's series of opening ceremony events from November 4th to November 6th. The hotel accommodations for one week and local transportation during your stay in Taiwan will be complimentary as the courtesy to our friendly country.

If you need any further information, please feel free to contact either my colleague Florencia Hsie, Director of TECO, or me at (305) 443-8917.

With Best wishes,

Sincerely,

Ray Mou

Director General

John Drury

From: Becky Claffy [Becky.Claffy@mycitizensfirst.com]
Sent: Friday, October 01, 2010 3:44 PM
To: John Drury
Subject: Xindian
Attachments: Tavares students enjoy conversation with Taiwanese students!.JPG; Taiwanese students at Tavares saying Thank You to students.JPG; Awesome interaction between students.jpg

Dear John,

On behalf of the Tavares Rotary, I would like to express our enthusiasm about the possibility of Tavares becoming sister cities with Xindian in the Republic of China. As you know, many of our Taiwanese friends are from Taipei. The city of Tavares has supported us from the beginning with our efforts to make the Central Florida Dragon Boat Festival successful, so we are thrilled that you are beginning to develop and enjoy a relationship with their culture *and* economy. Their culture is as rich in color and excitement as Nancy Clutts' original painting of the future vision of Tavares. Xindian will definitely add an extra splash of color!

I am happy to learn that Xindian has a dragon boat festival. It's already bringing to my mind many opportunities on that level. The Taiwanese have placed a spot light on our festival even though we are now one of many such events in Florida. In the future, our club plans to maintain the culture and tradition of Taiwan. Taipei has been so giving to us in so many ways. I am constantly astounded by their friendliness and their propensity to give.

A recent gift from Taipei to Tavares (outside of the festival) was a visit from 34 middle school performers from the Taiwanese Youth Folk Troupe in Keelung on 9/27/10. Keelung is located very close to Xindian. They performed for 1,000 Tavares Middle School students and afterwards, shared lunch in the cafeteria. I was so pleased that our children in Tavares were able to experience children their own age from half way around the world. During lunch, these kids were making friends instantly. Very notably, at almost every table, children were exchanging facebook and email addresses with thoughts of staying "friends" in the future. Principal Mott agreed that the experience was unforgettable and was all the kids talked about at school the next day. I've attached a few photographs of the children during lunch and I'll forward a educational flyer about the Republic of China that was provided to all Tavares students.

Please let me know if the Rotary Club can ever be of service in helping the city further develop their new friendship with Xindian. A primary goal of Rotary International is developing friendly relationships between people of all cultures. A developing friendship and camaraderie with Taiwan is truly in keeping with our core Rotary values.

Best Regards,

Becky Claffy
Commercial Lending, Vice Pres.
Citizens First Bank
1341 Griffin Road
Leesburg, Fl 34748
Office# 352-751-2175
Cell # 352-504-8158
Fax# 352-259-3225



An Introduction to Chinese Folk Sports



"Tavares Meets Taiwan"
September 27, 2010

The Tavares Rotary wishes to extend
a warm welcome to
The Taiwanese Youth Folk Sports Troupe
from *Chung Cheng Middle School* in
Keelung, Taiwan.

This young performing arts team
travels the globe to promote goodwill
and cross cultural experiences for
students all over the world.



The Tavares Rotary Club



Diabolo Spinning · Shuttlecock Kicking · Rope Skipping

A special "Thank You" to the students of Chung Cheng Middle School from Keelung, Taiwan!

PERFORMERS

DIABOLO — Joyce Yu, Claire Wang, Joy Ho, Annie Chen, Eddie Hsieh, Andy Liu, Jammy Chien, Michael Tsao, Jeff Chien

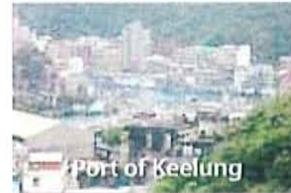
TOP — Mike Yu, Elison Shen, Anthea Jan, Enya Chen, Cindy Hsiao, Eleanor Huang, Wendy Lee, Shawn Liu, Jack Tsai, Nico Yu, Coco Lee, Rita Lin

TOP/ROPE — Jason Chen, Handsome Liu

ROPE — Andy Liu, Jacky Sung, Eric Lin, Eric Chung, Jett Lin, David Yi, Leo Chen, Tony Wang, Ken Tsai, David Tsai, Jason Wang.

TEACHERS — Hong-Yi Liao, Jun-Pei Fan, Chun-Lan Lee, Hui-Ju Chen

DEAN/LEADER — Cheng-Hui Chen



2010 Tavares Dragon Boat Festival

Taiwan

The Republic of China, commonly known as Taiwan, was established 100 years ago and is located off the coast of Mainland China.



The students are from Keelung, a city located in Northeastern Taiwan, which has the second largest seaport on the island. There are approximately 387,207 living in the city. Taipei, the capital of Taiwan, is located right next to Keelung.



Taiwan is a humid subtropical climate with high levels of rainfall each year; as much as 146 inches per year! In Florida, we only received from 50-60 inches per year, so it would be very different to live in Taiwan. The seasonal temperatures are very similar to Florida. Keelung is nicknamed the Rainy Port for its frequent rain and maritime role.

The island of Taiwan is 13,892 square miles with a population of 23,120,000. It is about a 1/4 of the size of Florida but it has about 4,500,000 more people living on the

island. Comparatively, Florida is 58,677 square miles with a population of 18,538,000.

Taiwan is rich in culture and tradition. The city of Keelung is colorful as is the entire country. One popular festival is the Mid-Summer Ghost Festival which is among the oldest in Taiwan, dating back to 1851 after bitter clashes between rivaling clans. Another Chinese tradition is Dragon Boat Racing! With the help of many friends from Taiwan, the Tavares Rotary Club holds the annual Central Florida Dragon Boat Festival in Wootton Park, Tavares. It has become a highly regarded festival for its competitive racing, high profile Chinese acrobats and entertainment. The next festival will be held on April 8-9, 2011 and we will be helping our friends celebrate the 100th year anniversary of the Republic of China!



FLORIDA HOSPITAL WATERMAN
A Community of Health and Healing.









**AGENDA SUMMARY
TAVARES CITY COUNCIL
May 19, 2010**

AGENDA TAB NO. 16

SUBJECT TITLE: Sister City Initiative Program

OBJECTIVE:

Mayor Wolfe would like to discuss a Sister City Initiative Program.

SUMMARY:

To be presented at meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

1 Mr. Drury said he would bring back Council's list of goals at the next Council Meeting
2 and said they could be discussed at that time. He asked that Council review the goals
3 and indicate if there were goals they did not wish staff to work on, or if there were others
4 to be added. Council will then vote to approve a collective list of goals.

5
6 **Tab 16) Discussion of Sister City Initiative Program**

7 Mayor Wolfe distributed information on a proposed Sister City in Taiwan. He noted that
8 the City has held a Dragonboat Festival for the last eight years. He said the Taiwanese
9 Economic Development Council out of Miami has an interest in the festival and helps to
10 support it. He said this year he met with the Director General of the Taiwanese
11 Economic Culture Office with the Rotary President. He said he had discussed with them
12 the fact that Tavares is looking for investors and the concept of a Sister city in Taiwan.
13 He discussed the City of Xindian in Taiwan and noted that they have a Dragonboat
14 Festival, seaplanes and a waterfront city. Mayor Wolfe asked for Mr. Paul of the
15 Taiwanese Economic Development Council from Leesburg to speak.

16
17 Mr. Paul said that he had met people through the Dragonboat Festival and had noted
18 the growth in Tavares despite the economic problems in the county. He asked Council
19 to consider the Sister City initiative as it would provide an opportunity for the City to gain
20 more international recognition.

21
22 Discussion followed with the consensus that Council supported the concept.

23
24 Mr. Drury recommended that Council direct the Mayor to return with a resolution and
25 more information on the Sister City program.

26
27 Mayor Wolfe asked for comment from the public.

28
29 Denise Laratta

30 Ms. Laratta commended the Mayor for taking action on this idea.

31
32 Mr. Drury said that in the next agenda there will be more information available for the
33 public.

34
35 **MOTION**

36 **Sandy Gamble moved to proceed further and have the Mayor and staff bring back
37 a resolution, seconded by Kirby Smith. The motion carried unanimously 5-0.**

38
39 Councilmember Gamble expressed appreciation to Mayor Wolfe.



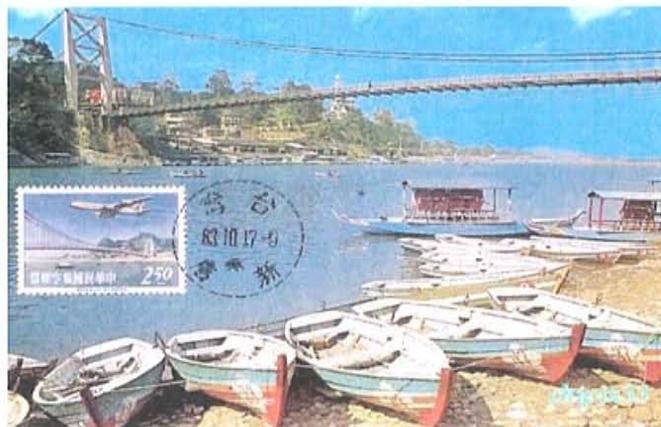
Exhibit A

Xindian City (Hsintien, Sindian)

新店市



Taiwan



Taiwan

Taiwan is a beautiful island situated in the Pacific Ocean about 160 kilometers (100 miles) off the southeastern coast of mainland China and is the largest island in the Republic of China (ROC). Centrally located, Taiwan is a natural gateway for travelers to and within Asia. About two-thirds of the island is covered with forested mountains. Jade Mountain (Yushan) is the highest mountain in East Asia. The rest of the island is made up of foothills, terraced flatlands, coastal plains, and basins.

Population

The Population of Taiwan is over 23 million. Most of the people originally migrated to Taiwan from the Chinese mainland

Taipei

Taipei is the Capital City with a population of about 2.6 million. The city is the political, cultural, and economic center of the island.

Language

Mandarin Chinese is the official language in Taiwan. The most commonly used foreign language is English.

Air Transportation/Local Transportation

Because Taiwan is at the crossroads of some of Asia's busiest air routes, travels to and from the island is both easy and convenient. There are two international airports situated respectively in Taoyuan (CKS Airport) and Kaohsiung. The CKS Airport is the one near Taipei. A total of 35 airlines provide flight services to most major cities around the world. Domestic travel is also very convenient. The Aviation Safety Council is headquartered in Xindain (Sindian) City, Taiwan, Taipei County. Other local transportation are buses, Mass Rapid Transit (MRT), taxis.

Weather

Taiwan's climate is subtropical.

Economy

Taiwan has transformed itself from an underdeveloped, agricultural island to an economic power that is a leading producer of high-technology goods. Taiwan is now a creditor economy, holding the world's fourth-largest stock of foreign exchange reserves (\$352.7 billion as of February 2010). Although Taiwan enjoyed sustained economic growth, full employment, and low inflation for many years, in 2001, Taiwan joined other regional economies in its first recession since 1949. From 2002-2007, Taiwan's economic growth ranged from 3.5% to 6.2% per year. With the global economic downturn, Taiwan's economy slumped into recession in the second half of 2008. Its real GDP, following growth of 5.7% in 2007, rose 0.73% in 2008 and contracted 1.87% in 2009. The economy began to recover in 2010 and the official forecast anticipates GDP to grow by 4.72% in 2010. Foreign trade has been the engine of Taiwan's rapid

growth during the past 50 years. Taiwan's economy remains export-oriented, so it depends on an open world trade regime and remains vulnerable to fluctuations in the world economy. Taiwan firms are the world's largest suppliers of computer monitors and leaders in PC manufacturing, although much of the final assembly of these products occurs overseas, typically in China.

- **GDP (2009):** \$379 billion.
- **Real annual growth rate (2009):** -1.87%.
- **Per capita GDP (2009):** \$16,442.
- **Unemployment (February 2010)** 5.76%.
- **Natural resources:** Small deposits of coal, natural gas, limestone, marble, and asbestos.
- **Agriculture (1.6% of GDP):** *Major products*--pork, rice, fruit and vegetables, sugarcane, poultry, shrimp, eel.
- **Services:** (68.5% of GDP).
- **Industry (29.9% of GDP):** *Types*--electronics and flat panel products, chemicals and petrochemicals, basic metals, machinery, textiles, transport equipment, plastics, machinery.
- **Trade (2009):** *Exports*--\$203.7 billion: electronics, optical and precision instruments, information and communications products, textile products, basic metals, plastic and rubber products. *Major markets*--P.R.C. and Hong Kong \$83.7 billion, U.S. \$23.6 billion, Japan \$14.5 billion. *Imports*--\$174.7 billion: electronics, optical and precision instruments, information and communications products, machinery and electrical products, chemicals, basic metals, transport equipment, crude oil. *Major suppliers*--Japan \$36.2 billion, P.R.C. and Hong Kong \$25.6 billion, U.S. \$18.2 billion.

An educated and productive workforce and geographic proximity to all Asia's markets have made Taipei the premier Asian operations center with an excellent e-commerce infrastructure.

Government

Taiwan's government is a multiparty democratic regime headed by popularly-elected president. Taiwan's national government is based on the constitution of 1946 (effective 1947, amended numerous times), which was drawn up to govern the whole of China; when the Nationalist government moved to Taiwan in 1949, most countries still recognized it as the government of all China, and it technically continues to adhere to that claim.

The president is the head of state; the president is popularly elected for a five-year term and is eligible for a second term. The government is made up of five branches; the office of the president is separate from these branches. The Executive Yuan is similar to a cabinet and is headed by the premier (who is the president of the Executive Yuan); the premier is appointed by Taiwan's president. The 113 members of the Legislative Yuan are elected (most directly) for three-year terms. The Judicial Yuan is appointed by the president and serves as the highest judicial authority; the Control Yuan is in charge of censorship and such political matters as censure and impeachment; and the Examination Yuan supervises examinations for government positions. The dominant political party was long the conservative Kuomintang

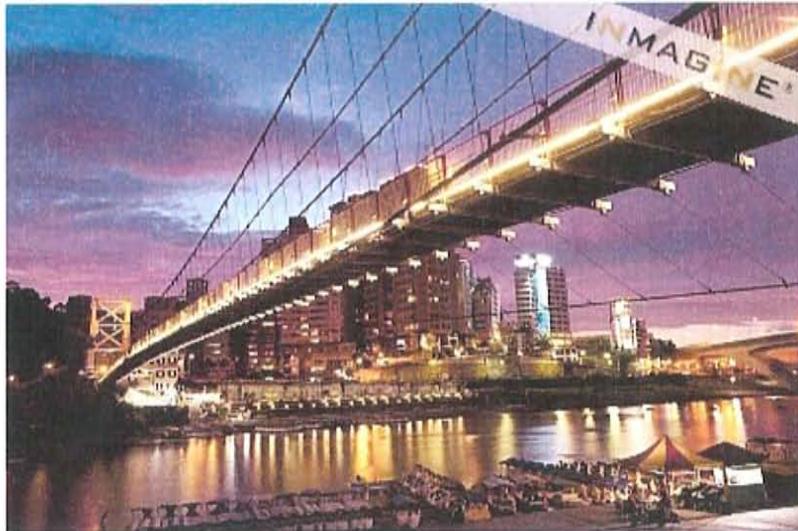
(KMT; the Nationalist party); the Democratic Progressive party, formed in 1986, is the other main party. The head of state is President Chen Shui-bian (since May 2000). The head of government is Premier Chang Chun-hsiung (since May 2007). Administratively, Taiwan is divided into 18 counties, five municipalities, and two special municipalities (Taipei and Kaohsiung).

Theoretically separate from the national government is the government of Taiwan province, which includes all of Taiwan except for the cities of Taipei and Kaohsiung and a few islands off the mainland coast. The province is administered by a governor, which in 1994 became an elective post, and a 79-member provincial assembly.



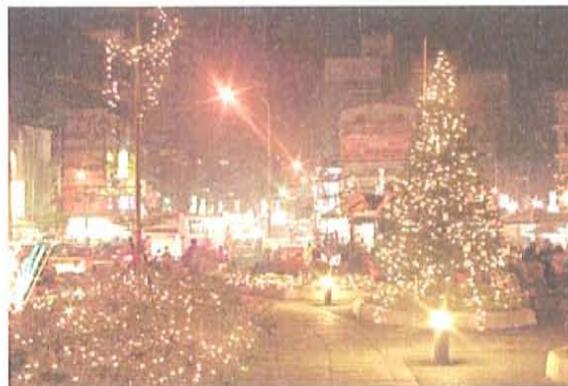
Xindian City (Hsintien, Sindian)

新店市



There are three known spellings for Xindian City (pronounced “seen d-yam or Sen ti an); Xindian, Hsintien and Sindian.

Xindian City is a satellite suburb city of Taipei in Taipei County and is located in a hilly region of Taiwan on the Xindian River and Bitan Lake. According to a website article the entire Taipei County will become a city in its own right in 2010; a special municipality called New Taipei. Xindian is a spacious suburb with good recreational facilities. In recent years, IT industries have expanded rapidly in Xindian which has increased the affluence of the area.



Municipality



Wang Mei-Yueh Mayor

(population 295,265)

www.xindian.tpc.gov.tw (Google Translate will convert Chinese to English)

Departments:

Classrooms	Charge of the matter
Civil affairs	General civil mediation services, self-administration, recall of elected public officials, land, set up and management of burial facilities, etiquette folk, indigenous administrative, planning and implementation of disaster prevention and rescue, civil defense, community education set up and management sports, sports and cultural institutions, announcements made products, military and administrative matters
Finance Section	Financial management, treasury, public property, non-public action and assistance with property management matters such as tax collection
Construction Division	Agriculture, forestry, fishery and livestock production, agricultural extension, food, agricultural marketing, agricultural condition survey, the market (street vendors), utilities, conservation, parks and green and administration, business registration survey, registration of livestock disease control, fair trade, consumer protection, simple tap water, car park management, public building management, road management and maintenance matters such as tree
Public Works Section	Civil engineering, urban planning, infrastructure, water, construction management and business with the country house, apartment building management, construction of sewers and drainage facilities, public transport and road traffic planning, surveillance systems issues
Social class	General local government, community development, public charity, national health insurance, people's organizations, counseling, social and community benefits, the elderly, disabled, children, and women's welfare issues
Maintenance Engineering Division	Street management and maintenance, road maintenance, sewer and drainage maintenance, traffic management issues
Tourism Industry Division	Tourism activities, tourism development counseling, tourist attractions, landscape engineering initiative, the tourism marketing and other matters
Administration Office	Integrated planning, instruments, records management, general affairs, official seals, the legal system, State Compensation petition, procurement, office building, workers hired management, Research, News Executive, information, people, services and items not belonging to different classrooms

Personnel	Matters of personnel management according to law
Accounting Office	According to law. Accounting and management issues
Government Ethics Office	Matters of government ethics management according to law
Clean Team	1, on sanitation, pest control clearance items. Second, waste removal and disposal. Third, pollution control inspection, illegal advertisements posted on clearance items against informers. 4, road cleaning and maintenance and dredging canals matters. 5, environmental education awareness. 6, clean vehicle maintenance and inspection matters. 7, on the disposal of the waste water and fertilizer, transport, storage and handling issues. 8, large furniture, recycling waste, recycling issues. 9 resource recovery advocacy and implementation work. 10, other cleaning work, management, supervision and assessment matters.
Library	1, on the book collection and borrow items. Second, with regard to cultural events, historical documents to promote issues. Third, other audio-visual equipment management issues.
Nursery	A conservation group: child care, health care and social work issues. Second, administrative groups: clerical, research and evaluation, procurement, property management and transaction management issues.

The City of Xindian has been a Sister City to Manitowoc Wisconsin since 1987. Manitowoc has two Sister Cities, the second being Kamogawa Japan.

Taiwan's Kuomintang government moved the seat of government (in exile) of Fujian Province, Republic of China to Xindian from 1956 to 1996.



Culture



Xindian is a creative and versatile City rich in the arts and theatre. The Hwa-yuan Xin-cheng (New Garden City) area of Xindian was developed in the 70s and 80s with the aim of attracting artists and writers. Thirty years later, due to a quiet environment and relatively inexpensive real estate prices, Garden City still attracts the art crowd. New Garden City is located about twenty minutes from downtown Xindian. Many theatres and dance troops are located in the City. Xindian boasts a deep-rooted culture with numerous museums (*including a city museum and public library*), shrines, monasteries, palaces and temples (41). Xindian specializes in porcelain, coral, jade, brass and silk. Xindian City along with Taipei is a highly liberalized and internationalized metropolis fostering a rich heritage and past while maintaining a worldwide economic and industrialized presence.

Xindian City is the host City of the Taiwan Dragon Boat Festival and won the World Dragon Boat Championship in 1989.



Schools/Hospitals

Xindian City has 16 Elementary Schools, 3 High Schools, 1 Prep School, 5 Private Schools, 3 Business Schools, 1 Community College and a campus location of the National Taiwan University (Liberal Arts, Law, Science, Medicine, Engineering, and Agriculture). There are 5 hospitals located throughout Xindian City.



Transportation

The **MRT (Taipei Metro)** train and bus service connects Xindian with Taipei and other cities in Taipei County. (*Xindian Line and Xiao Bitan Line*) along with the Taiwan Taoyuan International Airport (TPE), taxi's and highway system.



The **Aviation Safety Council**, Taiwan's aircraft accident and incident investigation agency, has its headquarters in Xindian.

The **Amphibious Landing Airport** (Seaplane Base Airport) is located in Tamsui, Taipei County, and is the first amphibious landing airport in Taiwan (est. 1930) when two Italian pilots landed their seaplanes on the river. In 1931 Japanese authorities began to experiment with

commuter flights in and out of Tamsui. WWII closed the airport to any civilian aviation in and out of Tamsui and after Japan surrendered in 1945 the Amphibious Landing Airport was taken over by the Chinese army. The airport is now designated as a historical site. There are no found seaplane related industry or facilities in Xindian City proper.

Shopping

There are three large shopping complexes in Xindian, as well as a bustling downtown.

Industry

IT is one of Xindian City's biggest industries and including Taipei County the key industries are electronics, textiles, food processing, sugar refining, chemicals and shipbuilding. The major exports are machinery, electrical equipment, IT and textiles.

Activities/Attractions

As Xindian City is located in a mountain area on the Xindian River and Bitan Lake there are a myriad of activities and events for the citizenry. Bitan Lake or (Green/Emerald Lake) has been dammed and turned into a recreational area with paddle boats, canoeing, fishing, river-side coffee shops and Bicycle Trails. Five Peak Mountain, YinHe Cave Trail and Lions Head Mountain offers hiking and Xindian Old Street is bustling with shopping, bistros, outdoor markets and entertainment.



**AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: October 6, 2010**

AGENDA TAB NO. 7

SUBJECT TITLE: Official Naming of the Pavilion

OBJECTIVE: To establish an official name for the new pavilion on Lake Dora.

SUMMARY:

The city is currently moving forward with the construction of a pier and pavilion which will extend over Lake Dora in Wooton Park. When completed, the facility will be a center for events, weddings and conferences, which will draw thousands of visitors to the downtown entertainment district each year.

As we proceed through the design and bidding process this project will be brought to the attention of hundreds of people via blueprints, bid documents and construction signs. Once the City breaks ground, the construction will be viewed by thousands more. As the walls go up and the building takes shape, the project may appear in media coverage, as a backdrop for various activities in the park, and will be discussed by visitors, residents and the business community. Therefore, it is important that the City consider officially naming the project now so that we can begin the branding process and build name recognition. By cultivating this positive energy we can begin marketing the facility well in advance of opening day.

Informal polling of the community and City staff resulted in a variety of recommendations centered upon the waterfront theme, the city name, or the intended usage of the facility. The Council may consider one of these suggestions or look for an alternative.

Suggested names for the new pavilion are:

- Tavares Pavilion
- Wooton Park Pavilion
- Pavilion on the Lake
- The Pavilion
- The Pavilion at Wooton Park
- Tavares Pier & Pavilion on the Waterfront
- Tavares Event Center—Waterside
- Tavares Waterside Event Center
- Waterside Pavilion in Tavares
- "*Reflections*" on the Pier
- The Pavilion on the Pier
- Tavares Pier & Pavilion

OPTIONS:

1. The Council selects a name for the new pavilion
2. The Council does not select a name for the new pavilion at this time

STAFF RECOMMENDATION:

The staff recommends that the Council select an official name for the pavilion, either from the list submitted or an alternate of their choosing.

FISCAL IMPACT: N/A

LEGAL SUFFICIENCY:

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