

**CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
JULY 7, 2010
CITY COUNCIL CHAMBERS**

COUNCILMEMBERS PRESENT

ABSENT

Robert Wolfe, Mayor
Lori Pfister, Vice Mayor
Bob Grenier, Councilmember
Sandy Gamble, Councilmember
Kirby Smith, Councilmember

STAFF PRESENT

John Drury, City Administrator
Bob Williams, City Attorney
Nancy Barnett, City Clerk
Bill Neron, Economic Development Director
Chief Lubins, Police Department
Jacques Skutt, Director of Community Development
Chief Richard Keith, Fire Department
Chris Thompson, Interim Public Works Director
Tamera Rogers, Director of Community Services
Brad Hayes, Director of Utilities

I. CALL TO ORDER

Mayor Wolfe called the meeting to order at 4:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Carlos Colon, Tavares Fire Department Chaplain, gave the invocation and those present recited the pledge of allegiance.

III. APPROVAL OF AGENDA

Mr. Drury added Item A) Discussion to Support the Babe Ruth District Championship Team under New Business.

MOTION

Sandy Gamble moved for approval of the Agenda with the aforementioned change, seconded by Bob Grenier. The motion carried unanimously, 5-0.

1
2 **IV. APPROVAL OF MINUTES**
3

4 **Sandy Gamble moved to approve the minutes of the June 2, 2010 City Council Regular**
5 **Meeting, June 9, 2010 City Council Special Meeting and June 16, 2010 City Council**
6 **Regular Meeting as submitted. The motion was seconded by Bob Grenier. The motion**
7 **carried unanimously, 5-0.**
8

9 **V. PROCLAMATIONS/PRESENTATIONS**
10

11 **Tab 2) Election Proclamation for City Election**
12

13 Mayor Wolfe read a proclamation for the Notice of Election 2010 in its entirety.
14

15 ***PROCLAMATION***
16 ***BY ORDER OF THE MAYOR OF THE CITY OF TAVARES***
17

18 **NOTICE OF ELECTION**
19

20 **The 2010 City Election will be held on Tuesday, November 2, 2010 in the City Hall**
21 **Council Chambers, First United Methodist Church, Lake County Agricultural**
22 **Center Lake Frances Estates Clubhouse, Tavares Masonic Lodge Building,**
23 **Imperial Terrace Clubhouse East, Royal Harbor Social Hall, and Haines Creek**
24 **Baptist Church for the purpose of electing three non-partisan Councilmembers**
25 **to serve at large for two year terms of office.**
26

27 **NOTICE IS HEREBY GIVEN that the registration for Lake County is now open for**
28 **registration of all qualified voters of the City of Tavares at the office of the**
29 **Supervisor of Elections for Lake County in the Administrative Building, 315 W.**
30 **Main Street, Tavares, Florida, during the usual office hours.**
31

32 **Registration of electors of the City of Tavares who have registered on or prior to**
33 **October 4, 2010 will be processed for voting at the City Election to be held on the**
34 **2nd day of November, 2010.**
35

1
2 Ms. Rogers said the City is getting ready to build site-built restrooms at Aesop's Park. This
3 project is solely funded by a Community Development Block Grant (CDBG) grant program. In a
4 competitive bid process, for Request for Proposals and four companies responded. She said
5 this is before Council to approve the recommended low bidder for the construction of the ADA-
6 complaint restrooms at Aesop's Park and authorize staff to negotiate a contract with Pillar
7 Construction Group, LLC in the amount of \$71,335.10. Ms. Rogers said the submission has
8 been reviewed by staff as well as the engineer and has met compliance in all areas.
9

10 Ms. Rogers noted that Pillar Construction was the low bid, however, an incorrect amount of
11 \$65,035.00 was read into the record during the RFP opening and the minutes reflect the
12 incorrect amount. She said that the correct amount that should have been read into the record
13 during the opening should have been \$71,335.10 because the ceramic tile option was listed
14 separately in Pillar Homes proposal. The other companies included the tile options in their bids.
15

16 Mayor Wolfe said he has reviewed the specs and would like to see the project rebid as the
17 square footage appears high by 18-20% in the overall construction price.
18

19 Councilmember Gamble wanted to ensure the difference in what was read into the record and
20 what the actual amount is would be compliant. He asked Mayor Wolfe for his estimate on what
21 the square footage price should have been. Mayor Wolfe answered \$183.00-\$187.00 per foot.
22 Ms. Rogers said this project calls for a concrete sidewalk and vinyl fencing around the lift station
23 as an addition. Mr. Wolfe said he based it on the square footage of the building with the
24 sidewalk and fencing separate. He said unless it will drop the grant monies he would like to
25 table the item in order to rebid.
26

27 Mr. Drury said he does not believe the time to rebid will affect the CDBG. He said the cost to
28 the city would be in staff time and advertising which should be minimal. Ms. Rogers concurred.
29

30 Vice Mayor Pfister said she was glad to see another Lake County company win a bid but
31 understands the Mayors concerns. Discussion was held on the correct motion procedures.
32

33 **MOTION**

34
35 **Kirby Smith moved to reject the bids and direct staff to rebid the project, seconded by**
36 **Bob Grenier. The motion carried 4-1 as follows:**

37
38 **Robert Wolfe: Yes**
39 **Lori Pfister: No**
40 **Sandy Gamble: Yes**
41 **Bob Grenier: Yes**
42 **Kirby Smith: Yes**
43

44 **IX. ORDINANCES/RESOLUTIONS – PUBLIC HEARING**

1
2 **Tab 6) Ordinance 2010-07 – Request to Put Site Built Homes in Mobile Home Parks**
3 **(Tabled from May 19, 2010)**
4

5 Mr. Skutt said Ordinance 2010-07 was before Council to consider an amendment to the Land
6 Development Regulations, Chapter 8, allowing conventional site-built and modular homes as a
7 permitted use in the RMH-S and RMH-P zonings thus providing flexibility on the types of
8 replacement homes otherwise permitted in these zones. He said the ordinance was discussed
9 and tabled by Council on May 19, 2010 and staff was directed to try to reword the ordinance so
10 mobile home park owners do not have to apply for a variance each time they construct a site
11 built home closer to lot lines and standard setback requirements. Mr. Skutt said most of the
12 older mobile home parks have an approved master plan on record which typically allows the
13 mobile homes to be close together. An ordinance from the early 1990's allowed mobile homes
14 to be placed regardless of the setback requirements as long as it is on the same footprint as the
15 original home. He said current building codes and fire regulations require a minimum 10 foot
16 setback between mobile homes and these codes supersede/override that allowed by the older
17 master plans. To address this, staff added Note 29 to the Permitted Use Table to propose the
18 ordinance for mobile home parks as follows; *dwelling locations shall be established by an*
19 *approved master plan for the park. Modular or conventional site built homes are permitted*
20 *provided they are constructed in compliance with applicable Florida building and fire codes for*
21 *the special distance between dwellings approved by the master plan. All mobile home parks*
22 *established after the effective date of this ordinance shall comply with the development*
23 *standards set forth within Table 8.3 of this chapter.* Mr. Skutt said this has been reviewed by
24 the Building Official and Fire Inspector and this note addresses their concerns. The balance of
25 the ordinance remains the same as previously presented and staff recommends approval.
26

27 Mr. Gamble said he appreciates the added note and fire restrictions. Discussion followed for
28 clarification of Table 8.3 and Vice Mayor Pfister asked how the mobile home owners feel about
29 this ordinance. Mr. Skutt said he is bringing the ordinance forward as mobile home park owners
30 have asked for these changes.
31

32 Councilmember Smith asked what the footage will be without the ten foot setbacks. Mr. Skutt
33 said the footage will be dictated by a master plan established by the individual mobile home
34 park that was established. He said they were normally designed for single wide homes and on
35 occasion there was nothing to dictate the setbacks between the homes and just show an
36 individual lot. What the city will require for these site built homes, is to construct the adjoining
37 wall with a fire resistance rating to allow a three foot separation between dwelling units.
38

39 Chief Keith said there are situations where single wide mobile homes were a few feet apart, and
40 over the years, carports and screen enclosures have been built where now there can be inches
41 between structures. He said this ordinance will correct that problem.
42

43 Attorney Williams said twenty five years ago there were no regulations for mobile home parks
44 for the placement of the smaller single wide mobile homes. There was a plan but no setbacks.

1 In the late 1980's the city required the parks to come up with a plat so there is some record
2 document as to their placement. He said this ordinance will allow the same historical footprint of
3 the master plan but will also include the fire/safety law.
4

5 Vice Mayor Pfister asked if a mobile home is burned down, could another mobile home be
6 placed in that same footprint. Mr. Skutt said in the mobile home subdivision zoning each
7 individual owns their own lot and in that instance they would have to comply with the regulations
8 for the mobile subdivisions which have a 7.5 foot setback between the home and the property
9 line.

10
11 Mayor Wolfe asked for comments from the audience.
12

13 **MOTION**

14
15 **Sandy Gamble moved to approve Ordinance 2010-07, seconded by Kirby Smith. The**
16 **motion carried unanimously, 5-0.**
17

18 **Tab 7) Ordinance 2010-14 – Amendment to Land Development Regulations – Chapter 17**
19 **– Management of Oil and Grease**
20

21 Mr. Skutt said this ordinance centralizes the city's management requirements and enforcement
22 of its codes concerning grease interceptors centralizing it into Chapter 17, Section 17-31 of the
23 city's Land Development Regulations. The city codes and FDEP regulations prohibit the
24 introduction of large amounts of grease and oil into the sewer system; however, there are still
25 problems association with the proper maintenance and cleaning of the existing interceptors.
26 The proposed ordinance clearly specifies when an interceptor is required, how it is to be
27 maintained and serviced and defines the violations to the regulations.
28

29 Councilman Gamble asked if this ordinance is designed for restaurants and schools. Mr. Skutt
30 said it is for any type of use that produces excessive amounts of grease but it is generally
31 restaurants that do this. Mr. Gamble asked if there is anything stipulating the maintenance
32 schedule. Mr. Skutt said the ordinance reflects that it shall be installed and maintained by the
33 owner at his expense in an efficient operation at all times. It does not specify how often or give
34 any details. Mr. Gamble noted the City of Leesburg regulations have particular specifications
35 for maintenance.
36

37 Mayor Wolfe asked for comments from the audience.
38

39 **MOTION**

40
41 **Lori Pfister moved for approval of Ordinance 2010-14, seconded by Bob Grenier. The**
42 **motion carried unanimously, 5-0.**
43

1 **Tab 8) Ordinance 2010-15 – Amendment to Land Development Regulations – Chapter 17 -**
2 **Irrigation**
3

4 Mr. Skutt said this amendment to the Land Development Regulations clarifies what the city will
5 require when approving and inspecting irrigation systems and permits. Presently the city code
6 is very general and does not address in any great detail efficient water conservation and
7 irrigation methods. St. Johns River Water Management District estimates half of the residential
8 water usage is used for watering lawns and landscape. The proposed ordinance states that
9 plans for new irrigation systems will be reviewed by the Utility Department and states what basic
10 conserving devices and designs need to be incorporated into the new system, provides for an
11 inspection of the new system. It also provides for maintenance of the system, and has an
12 enforcement clause where violations can be addressed by the Code Enforcement Officer.
13

14 Councilmember Smith asked if this is only for new landscape irrigation systems. Mr. Skutt
15 confirmed.
16

17 Councilmember Gamble asked if the city is implementing water conservation in medians and
18 ball fields during rainy weather. He said that he has received calls regarding this matter from
19 citizens. Ms. Rogers said there are rain sensors on the city irrigation systems which are
20 supposed to work effectively. She said they will start inspecting these systems more carefully
21 which are supposed to shut systems down when the rain reaches a certain level.
22

23 Mayor Wolfe asked for comments of the audience.
24

25 Gary Santoro, Lake Huron Lane, Tavares, said his views do not represent his fellow residents at
26 Royal Harbor or colleagues on the Board of Directors. He said Florida Building Codes appendix
27 (f) is not referenced correctly and the regulations are found under the Florida Building Code
28 Plumbing Code. He said this should be under the Florida Building Code Plumbing Code and
29 exemptions should be specified and existing systems should be brought up to code if there are
30 any repairs or work is done on them. He said if it only addresses new systems it will not
31 address the problem. By Adopting the Florida Building Code Plumbing Code, most recent
32 edition, it would cover what is included in the proposed ordinance including inspections, permits,
33 drawings and all safeguards.
34

35 Mr. Skutt said the Building Code, Plumbing Code and Mechanical Code is already adopted
36 statewide. He said it should be included in the Land Development Regulations for easier use.
37 He said he would need to research if it includes retrofitting an entire irrigation system if only
38 small repairs are being done.
39

40 Vice Mayor Pfister asked if that has anything to do with the approval of Ordinance 2010-15. Mr.
41 Skutt said the amendment to the Land Development Regulations does not require someone to
42 bring existing irrigation systems up to the new regulations. Mr. Skutt said staff has not been
43 permitting or inspecting new single family home irrigation systems and this is the first step in the
44 right direction.

1 **MOTION**

2
3 **Sandy Gamble moved to approve Ordinance 2010-15 (as long as the city is following the**
4 **State codes and just adding them into the Land Development Regulations), seconded by**
5 **Kirby Smith. The motion carried unanimously, 5-0.**

6
7 **X – GENERAL GOVERNMENT**

8
9 **Tab 9) City Administrator Contract**

10
11 Mr. Drury noted that Mayor Wolfe had completed his negotiations with the City Administrator
12 and included a memo outlining his recommendations. He said the options for Council was to
13 discuss the recommendations and make a motion directing the City Attorney to develop a
14 contract and authorize the Mayor to execute the contract, or to not approve the
15 recommendations.

16
17 Mayor Wolfe noted that he had provided a letter to each Councilmember on June 1 to allow
18 Council a month to review his recommendations and do research. He said the evaluations by
19 each councilmember were taken into consideration in addition to pay compensation of other
20 governmental agencies throughout the area and how different CEO's are paid. He said he
21 wanted Council to approve or not approve his recommendations.

22
23 Councilmember Gamble said he had not wanted to suggest by his evaluation that he was willing
24 to give a 20% raise. He questioned whether the City had the funding currently as he was not
25 sure that the employees would be able to be given a raise. He said there were other unknowns
26 in the budget to be considered.

27
28 Councilmember Grenier said he concurred with Councilmember Gamble although he
29 commended Mr. Drury on his performance.

30
31 Councilmember Smith said he had initially struggled with the amount, however, the City has a
32 City Administrator whom he believes (in addition to others he has spoken to) is the best City
33 Administrator Tavares has ever had. He said Mr. Drury has grown the City and Palatka, New
34 Smyrna, and Titusville have been visiting Tavares to see what the city is doing to help its
35 economic development. He noted it has taken a team of people, however, Council needed to
36 consider the costs of replacing Mr. Drury should he decide to leave the City.

37
38 Mayor Wolfe said in his memo he had listed what the position is worth and what Mr. Drury is
39 worth and included all the grant monies he has obtained. He reviewed his memorandum and his
40 positive points about Mr. Drury's performance. He noted the incentive plan was put in to
41 encourage him to stay but that if he chose to leave within five years he would not receive any of
42 the incentive monies.

1 Councilmember Gamble said he understood Mayor Wolfe's points and he did not question Mr.
2 Drury's accomplishments; he said he questioned the timing. He discussed the pay cuts of other
3 people in the community. He said he agreed with an incentive raise but not more than was
4 going to be given to the employees.

5 Councilmember Grenier questioned the car allowance.
6

7 Councilmember Smith reiterated his concern over the possibility of losing the City Administrator
8 amidst the projects that are underway.
9

10 Vice Mayor Pfister said she wanted [Mr. Drury] to be here because he wanted to be here.
11

12 Mayor Wolfe asked the public if they had comments.
13

14 Norman Hope, Fox Run
15

16 Mr. Hope said he has been one of Mr. Drury's biggest supporters and that he continue to be
17 100% behind Mr. Drury. He said the perception from the audience is that Council would have to
18 pass the Mayor's recommendation or else he would leave. He said Mr. Drury deserves a raise
19 along with his staff. He discussed his concern about the expected decline in property tax
20 revenues in the coming year.
21

22 Mayor Wolfe clarified that he did not mean to state that Mr. Drury is going to leave if this
23 compensation package is not approved. He said he is aware that Mr. Drury is being recruited
24 throughout the southeast from other cities who have offered substantial compensation.
25

26 Brenda Smith, 1250 Smith Avenue
27

28 Ms. Smith said she has been a long time resident of Tavares. She said Mr. Drury has brought
29 ideas to Tavares that have jumpstarted the entire City. She said with the addition of the new
30 businesses coming in, it will help the tax situation. She said the City has a good administrator
31 with a lot of good ideas that has put Tavares on the map. She said it will cost a lot of money to
32 recruit and retain a new administrator.
33

34 **MOTION**
35

36 **Kirby Smith moved to approve the negotiated contract with the City Administrator as
37 written.**
38

39 **The motion failed for lack of a second.**
40

41 **MOTION**
42

43 **Sandy Gamble moved to send the issue back for continued negotiations, seconded by
44 Lori Pfister.**

1
2 Councilmember Gamble noted he was concerned about the message being sent to the
3 employees.

4
5 **The motion carried 3-2 as follows:**

6
7 **Robert Wolfe** **No**
8 **Lori Pfister** **Yes**
9 **Bob Grenier** **Yes**
10 **Kirby Smith** **No**
11 **Sandy Gamble** **Yes**

12
13 Attorney Williams said he has made it a policy not to speak during City Administrator
14 compensation discussions, however, he wanted to clarify that he was involved with Mayor Wolfe
15 during negotiations and there was never any suggestion that Mr. Drury would leave if the
16 agreement was not approved. He said the only reason it came up was that he had suggested
17 the Mayor consider the cost of replacement and the cost of hire.

18
19 **Tab 10) Approval of Wooton Park Landscape Contract**

20
21 Mr. Neron said in March 2010, the City Council approved a Business Plan for the city to operate
22 the Wooton Park Seaplane Base/Marina. Three full time positions (Manager, Operations
23 Supervisor and Maintenance) were included to do all the mowing, mulching and cleaning of
24 restrooms. The amount of work has been underestimated and is beyond the capability of one
25 full time person to maintain the park in the pristine condition that is desired as a destination
26 venue for the city. In order to improve the level of landscape and other maintenance services,
27 staff is recommending hiring Valley Crest Landscape Maintenance, Inc. Services to do the
28 landscaping and grounds maintenance. Valley Crest currently has a contract with the city for
29 the US 441 medians. Their cost of \$38,892 includes the landscaping, mowing, mulching,
30 weeding, sprinkler system maintenance and tree pruning etc. The advantage to utilizing an
31 outside firm is that they have additional staff to perform the work should someone be ill as well
32 as saving in the cost of purchasing maintenance equipment.

33
34 Mayor Wolfe asked if broken sprinkler heads and pipes are included in the price. Mr. Neron
35 confirmed.

36
37 Councilmember Gamble inquired about the position of the existing employee. Mr. Neron said
38 the employee is still on board because there are other duties that need to be maintained such
39 as cleaning restrooms, clearing garbage, spray washing the marina docs and decks,
40 maintaining the speaker systems, etc. Councilmember Gamble said the estimated prorated
41 cost for the remainder of the current fiscal year is \$9,723. Mr. Neron said the funds will be used
42 within the existing budget.

1 Discussion followed on palm tree trimming. Councilmember Smith said he would like to have the
2 cost of the palm tree trimming taken off until the trimming has been completed and pay the
3 entire \$2,127 upon satisfactory completion. He noted his concern regarding the last landscape
4 contractor who walked off the job on the US 441 median maintenance. Mr. Neron said he will
5 remove the \$177.25 pro rated from the fees and pay a lump sum upon completion.
6

7 Councilmember Smith asked if the tree is over 12 feet would they be doing that trimming. Mr.
8 Neron said that would be done by the City staff with the bucket truck.
9

10 Mayor Wolfe asked if anyone in the audience had comments.
11

12 **MOTION**

13
14 **Sandy Gamble moved to approve the contract with the noted reduction of the monthly**
15 **prorated payment for palm tree pruning from the contract by paying a lump sum to the**
16 **contractor at the time the tree pruning is done, seconded by Kirby Smith. The motion**
17 **carried unanimously 5-0.**
18

19 **Tab 11) Discussion of Draft Ordinances for Referendum**

20
21 Attorney Williams stated that two proposed ordinances have been provided labeled A and B
22 pertaining to the referendum and council terms. He said Option A includes the creation of five
23 distinct seats where councilmembers would run for a particular seat by giving seat numbers at
24 random. He said at that meeting statistics were presented about under votes and over votes
25 that does not always give the best representation for the voter. There was concern that having
26 the seat option in addition to the terms might create some confusion. He said Option B is just for
27 the extension of the terms.
28

29 Mayor Wolfe asked for comment from the audience.
30

31 **MOTION**

32
33 **Lori Pfister moved to approve Option B, seconded by Bob Grenier.**
34

35 Attorney Williams noted the option chosen will return at the next meeting as an ordinance.
36

37 Councilmember Smith said he preferred Option A. Councilmember Gamble said he preferred
38 Option A however he did not think there would be public support. He noted this is the first
39 council that is spread out geographically. Mr. Drury said Option A does not create districts. Vice
40 Mayor Pfister said she spoke to as many people as possible and she felt the residents were
41 satisfied with the current system until the population grows further.
42

43 **The motion carried unanimously 5-0.**
44

1 **Tab 12) Request to Approve Expenditures for Referendum**
2

3 Ms. Ross noted that Council had approved placing the referendum on the ballot in November
4 and had expressed a desire to better communicate with the public on the issues. She said a
5 communications plan has been developed to assist and it is estimated \$5,000 will be needed to
6 implement the plan. This will include informing residents through speaking engagements,
7 printed materials, and email blasts. She discussed the options.
8

9 Councilmember Gamble asked if the monies could be taken out of the current budget. Mr. Drury
10 indicated it would need to come from reserves.
11

12 **MOTION**
13

14 **Sandy Gamble moved to approve Option 1, to execute the communications plan and fund
15 as requested and authorize general fund reserve appropriations for same, seconded by
16 Lori Pfister. The motion carried unanimously 5-0.**
17

18 **Tab 13) Discussion of Roadway Connectivity Issue**
19

20 Mr. Thompson said that staff is seeking direction from Council to pursue the acquisition of
21 private property to improve the roadway accessibility of SR 19 at Colerain and Willow. He
22 explained the problem with drivers having to do a u-turn into the southbound lane of SR 19.
23

24 Mr. Thompson said that the staff recommendation is to begin the process of possible acquisition
25 of the strip of land located between Colerain Avenue and Willow Court and supply council with
26 all information and costs associated with this possible purchase.
27

28 Councilmember Gamble gave some background on the road construction at SR 19 and the
29 access problem that was created. He said he had spoken to some of the residents.
30

31 Mayor Wolfe asked if there was audience comment.
32

33 **MOTION**
34

35 **Sandy Gamble moved for Option 1 to direct staff to begin the process of possible
36 acquisition of the strip of land located between Colerain Avenue and Willow Court,
37 seconded by Kirby Smith. The motion carried unanimously 5-0.**
38

39 **Tab 14) CRA Stormwater Study – Griffey Engineering**
40

41 Mr. Hayes stated that the City owns and maintains a Stormwater Collection and Drainage
42 System in the CRA to protect the Lakes from pollutants, public health, and integrity of its
43 roadways, the business and residential property, and other infrastructure. Previously, Griffey
44 Engineering was retained, utilizing the Consulting Engineering Library, to prepare a Phase I

1 Master Plan that addresses improvements to the storm water system. The plan for Phase I is
2 complete and is being used to obtain funding to do final design, permitting and construction of
3 Phase I. The Phase I area includes the lower portion of the CRA Area and that portion of
4 Sinclair that floods. The Phase I area makes up approximately 50% of the CRA area.
5

6 The Phase II Master Plan includes the Wetland Mitigation Plan for the extreme lower portion of
7 the CRA area that would be receiving the flow of the stormwater from the majority of CRA Area.
8 It also included that area north of Phase I. Phase II also will address how the City would reduce
9 the TMDL's through treatment. This Phase II master plan study will also be used to obtain
10 grants to do the final design, permitting and construction.
11

12 Staff has negotiated a scope of work with Griffey Engineering in the amount of \$37,500 that
13 accomplished the Phase II Master Plan as described above. Once complete, the city will have
14 all the necessary documentation to obtain grants to improve the storm water for the entire CRA.
15 As previously reported to the City Council, the stormwater system is old, antiquated and failing.
16 This is the first step in a series of steps to repair the system.
17

18 **MOTION**

19
20 **Bob Grenier moved to approve Option 1 to approve the proposal for Griffey Consulting to**
21 **provide engineering services to the City to complete Phase II of the CRA Stormwater**
22 **Master plan in the amount of \$37,500, seconded by Sandy Gamble.**
23

24 Councilmember Smith said he would prefer to see this expenditure put into the upcoming 2011
25 budget.
26

27 **The motion carried 4-1 as follows:**
28

29 Robert Wolfe	Yes
30 Lori Pfister	Yes
31 Bob Grenier	Yes
32 Sandy Gamble	Yes
33 Kirby Smith	No

34

35 **Tab 15) Harvest Moon Festival Funding**
36

37 Mr. Drury advised that previously, Council appropriated a budget of \$40,000 (\$20,000 from
38 Reserves and \$20,000 through fund raising initiatives) to coordinate the Harvest Moon on the
39 Lake Dora "bayou" event scheduled for October 23, 2010. Council also appointed the Vice-
40 Mayor to find the music talent and sponsorship dollars for the event. Vice-Mayor Lori Pfister
41 has obtained \$2,200 in sponsorship dollars for the event. He said currently the Buckwheat
42 Zydeco Band, and a local Dixieland band and local blues band (Accelerator), has been secured
43 for the event. The budget is currently \$23,425.00 to put the event together with those bands.
44 Vice Mayor Pfister would like to add the Atlanta Rhythm section, a more nationally known band,

1 to the event with an estimated cost of about \$12,000. In order to add the band the City would
2 need to enter into a contract and this cannot be done until the funding is in place. The
3 fundraising cannot occur until they are under contract.
4

5 Staff recommendation is to appropriate \$17,745.00 to make the \$40,000 fund whole and then
6 authorize entering into the contract. Vice Mayor Pfister will continue the fundraising. The goal is
7 to reach the original budget of \$40,000 (\$20,000 from fundraising and \$20,000 from reserves).
8 The plan is to put the \$20,000 in the budget and then “lend” the other \$20,000 so that the
9 featured band can be secured and the fundraising would then replenish the loan.

10
11 Discussion followed on fundraising efforts that have occurred and what amount would need to
12 be raised in the community.

13
14 Mayor Wolfe said he did not want to take another \$20,000 out of reserves.

15
16 Mayor Wolfe asked if anyone in the audience had comments.

17
18 Councilmember Smith said he did not mind to continue fundraising until the \$17,745.00 is
19 secured and although it may make it difficult to secure the band, he had an issue with of taking
20 more money out of reserves on an unknown.

21
22 **MOTION**

23
24 **Kirby Smith moved to continue to fundraise without the contract with the band until the**
25 **\$17,745.00 is secured, seconded by Sandy Gamble.**

26
27 Vice Mayor Pfister said the monies that have been collected will have to be refunded. She said
28 the fundraising was for a nationally known band.

29
30 Mayor Wolfe said he thought the fundraising was to put towards the festival.

31
32 Councilmember Gamble asked if the City could back out of the Zydeco contract and switch to
33 the Atlanta Rhythm. Vice Mayor Pfister said the reason for the Zydeco band was to keep with
34 the theme. She said the stage and the production are the majority of the costs so if the city is
35 already spending funds on that element, the city would secure more for its investment by having
36 another band. Mr. Drury noted that a down payment had been appropriated for the Zydeco
37 band.

38
39 **The motion carried 3-2 as follows:**

40		
41	Robert Wolfe	Yes
42	Kirby Smith	Yes
43	Bob Grenier	No
44	Lori Pfister	No

1 **Sandy Gamble** Yes

2
3 **Tab 16) 2011 Planes, Trains & BBQ Event Entertainment**

4
5 Mr. Drury stated this is a request to secure the entertainment for the 2011 Planes, Trains, and
6 BBQ event.. Vice-Mayor Lori Pfister is recommending that Colt Ford and his band be retained
7 for the Tavares signature event “Planes, Trains, and Barbeque” (PTB) on April 2, 2011. This
8 year, Little Texas and Restless Heart bands were retained for the PTB event and it was a free
9 concert. The recommended budget for the Colt Ford band, stage and insurance is \$38,500.

10
11 It is further recommended that the music portion be a gated event and that the gate fee for the
12 music be \$20.00. At an estimated turnout of 2,500 people, that would bring in \$50,000 less any
13 cost to collect the gate fees, promotion, security etc. The goal would be to break even so that no
14 tax dollars would be used for the music portion of the event. It should be noted that Colt Ford
15 played in Eustis recently with John Anderson and the tickets were \$30.00 each and
16 approximately 3000 people attended that event.

17
18 He said that In order to secure nationally recognized bands, it is recommended that it be done
19 one year in advance before they are booked elsewhere. If Council chooses to move in this
20 direction then \$38,500 would need to be appropriated from reserves and ticket revenues would
21 then be used to replenish reserves.

22
23 Discussion followed on the logistics for the event with some questions about the park setting
24 and the risk of selling tickets for an open air event. Mr. Drury acknowledged it would be a unique
25 event for Tavares.

26
27 Mayor Wolfe asked for comment from the audience.

28
29 **Brenda Smith**

30
31 Ms. Smith spoke in support of the event and charging for tickets but questioned the seating and
32 viewing arrangements. Mr. Drury said attendees would be encouraged to bring a folding chair.
33 Ms. Smith said she had been at an event where chairs were provided and the attendees paid for
34 the use of the chair all day. Mr. Drury said bands have been done many ways in the past in the
35 City. He said if the Board approves the project; the staff will look at the layout including all the
36 events going on. He said he believed the city could pull off the event and ensure that paying
37 attendees will be able to view the band.

38
39 **MOTION**

40
41 **Sandy Gamble moved for Option 1, to appropriate the \$38,500 from reserves to secure**
42 **the band colt Ford with all gate fees obtained to replenish reserves, seconded by Kirby**
43 **Smith.**

1 Councilmember Smith asked how this would affect the total event budget. Mr. Drury staff is
2 developing the FY 2011 budget and will have in the budget a recommendation to fund the 2012
3 budget events to be replenished by gate fees.
4

5 **The motion carried 4-1 as follows:**

6		
7	Robert Wolfe	Yes
8	Sandy Gamble	Yes
9	Bob Grenier	No
10	Lori Pfister	Yes
11	Kirby Smith	Yes
12		

13 **XI. OLD BUSINESS**

14
15 Vice Mayor Pfister asked if the golf cart ordinance could be brought back. Mayor Wolfe said he
16 would consider it.
17

18 **XII. NEW BUSINESS**

19
20 **Tab A) Babe Ruth Baseball Team 13 and Under**

21
22 Mayor Wolfe announced that the 13 and Under Team had won the City All Stars and then went
23 to Ocala and took the District Championship and now will be moving onto the State
24 championship in Jupiter. The team is asking for sponsorship from the City as they have been
25 conducting fundraising efforts. He asked for Council to consider the \$500 to \$1000 range.
26

27 Councilmember Smith asked if the City has done this in the past. Ms. Rogers said she believed
28 the Babe Ruth Boosters have provided the fundraising support in the past.
29

30 Vice Mayor Pfister said she supported the donation and was proud of the team. Mayor Wolfe
31 noted some of the team members and coaches were present.
32

33 Mayor Wolfe invited Rob Furnace to speak. Mr. Furnace said he was there to represent the
34 team. He said the tournament is July 27th. He said there are 13 kids and the budget is about
35 \$3,000 and \$750 has been raised.
36

37 **MOTION**

38
39 **Vice Mayor Pfister moved to donate \$1500, seconded by Sandy Gamble.**

40
41 Councilmember Gamble said he understood the need for fundraising and that he believed the
42 City needed to help out, however, he was thinking of \$1,000. He said to consider though that if
43 the team wins State they would be going to the Southeast Regional which will also require
44 financial support.

1
2 Councilmember Smith said he is a fan of baseball, having played as well as coached. He said
3 he wanted to support the League however \$1500 is too high but he was thinking of \$500 in
4 order to reserve funds if they needed to go out of state.

5
6 **AMENDED MOTION**

7
8 **Vice Mayor Pfister amended her motion to donate \$1000 seconded by Sandy Gamble.**

9
10 **The motion carried unanimously 5-0.**

11
12 Councilmember Gamble said he would donate \$200 after he receives his next check from the
13 City.

14
15 **XIII. AUDIENCE TO BE HEARD**

16
17 Gary Santor, Lake Huron Lane

18
19 Mr. Santor said residents have the right to come to City Council meetings, to departments, and
20 to file complaints. He said residents do not have the right to show disrespect to Council or to
21 any of the employees; they should always be courteous. He said that does not always happen
22 unfortunately. He said what disturbs him is when comments are coming out of City Hall back to
23 his community about the way the City feels about residents. He said it sends the wrong
24 message and that care should be taken about commenting about residents.

25
26 Roger Kooser, AL's Landing

27
28 Mr. Kooser said he wished to clarify that the fundraiser was going towards a national act which
29 is on the list and that the funds do not have to be returned. He then asked about the reserve
30 account being used for the fundraiser.

31
32 Mr. Drury said the City maintains a reserve of about 14 to 15 percent of its total annual budget
33 which is currently about 1.3 million dollars. He said the account is used to fund unforeseen
34 things such as hurricanes and other things that the city did not anticipate a year in advance of
35 creating the budget. He discussed the four different companies and their reserve accounts.

36
37 Mr. Kooser said that information helps to clarify the reserves issue and the fact that the monies
38 cannot be co-mingled. Mr. Kooser asked if the city has always had those reserves. Mr. Drury
39 said it ranges depending on the financial status of the city. He said the city has a policy based
40 on the Government Financial Officers Association which is five to 20% and that Tavares falls in
41 the middle.

42
43 Mr. Kooser commented that the City is doing a good job during difficult times of keeping its
44 reserves in place. He noted that he thinks the City is being run extremely well and that hopefully

1 in Mr. Drury's renegotiations some points can be made on how much money will be brought into
2 the city over the next five years by having him in the position.

3
4 **XIIV. REPORTS**

5
6 **Tab 17) City Administrator**

7
8 None.

9
10 **Community Services Director**

11
12 Ms. Rogers commented on the success of the July 4th event and thanked everyone who
13 attended the event despite the rain.

14
15 **Tab 18) City Council**

16
17 **Vice Mayor Pfister**

18
19 None.

20
21 **Councilmember Gamble**

22
23 Councilmember Gamble said he had received an email from a resident complaining about
24 mobile homes not being placed correctly and the building inspection.

25
26 Mr. Drury said he thought it would be helpful for residents to be very specific when they have
27 complaints. He gave, as an example, it would be helpful to know when the project was
28 completed, the address, and the violation of the code. He said then staff can research who was
29 inspecting and what was going on at the time and attempt to correct.

30
31 Councilmember Gamble asked why the boat ramp was closed on Friday. Mr. Neron said that
32 was because fireworks were being unloaded and the area needed to be secure. Councilmember
33 Gamble said a resident had complained about t the barricades being moved and not having
34 accessibility to launch their boat and not being notified. Mr. Neron said he would look into the
35 problem.

36
37 Councilmember Gamble said he had mentioned Jonathon Lucroy at the last Council Meeting
38 and that he is still doing very well. Councilmember Smith commented he is the first to make it to
39 Big League baseball from Lake County.

40
41 **Councilmember Grenier**

1 Councilmember Grenier noted that former Mayor Nancy Clutts was in the audience. He stated
2 that the City would never forget what Ms. Clutts had brought to the City under her leadership
3 including the hiring of Mr. Drury.
4

5 Councilmember Grenier commented that his parents were present and that it may be their last
6 visit to Florida because of the long drive. He said he would be visiting them more often because
7 of the distance.
8

9 **Councilmember Smith**

10
11 Councilmember Smith said two weeks ago a citizen was questioning him about the cemetery
12 plot process. He said he had gone onto the city website and observed that the new website has
13 all of the city cemetery information. He said it is a fantastic web site and very informative.
14

15 Councilmember Smith said a citizen had called and noticed an alarm on one of the lift stations.
16 He asked if the City has a monitoring system. Mr. Hayes responded that staff does monitor the
17 stations in terms of call-ins. he said there is a phone number on the gate of the lift station fence.
18 He said not all of the stations are remotely monitored.
19

20 Mr. Drury noted the reason the alarm is loud and audible is to encourage someone to call the
21 phone number. Mr. Hayes asked about the location of the station. Councilmember Smith said it
22 was around the Summerall park area.
23

24 Councilmember Smith said he could not stress enough the fantastic job that the city employees
25 had done at the July 4th event. He said the streets and park were clean and their work was
26 much appreciated.
27

28 Ms. Rogers thanked Mr. Smith for this comments and noted she had received good feedback
29 from the residents.
30

31 **Mayor Wolfe**

32
33 Mayor Wolfe commended staff on the July 4th event.
34

35 **Adjournment**

36
37 There was no further business and the meeting was adjourned at 6:51 p.m.
38

39 Respectfully submitted,
40
41

42
43 _____
44 Nancy A. Barnett, C.M.C.
City Clerk