

1 TAVARES CITY COUNCIL
2 MINUTES

3
4 September 7, 2016
5 4:00 P.M.

6 TAVARES CITY HALL COUNCIL CHAMBERS
7

8 **COUNCILMEMBERS PRESENT**

ABSENT

9
10 Lori Pfister, Mayor
11 Kirby Smith, Vice Mayor
12 Bob Grenier, Councilmember
13 Lisa Johnson, Councilmember
14 Troy Singer, Councilmember
15

16 **STAFF PRESENT**

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18 John Drury, City Administrator
19 Robert Q. Williams, City Attorney
20 Nancy A. Barnett, City Clerk
21 Lori Houghton, Finance Director
22 Lori Tucker, Human Resources Director
23 Richard Keith, Fire Department
24 Jacques Skutt, Director of Community Development
25 Stoney Lubins, Police Chief
26 Brad Hayes, Director of Utilities
27 Chris Thompson, Director of Public Works
28

29 **I. CALL TO ORDER**

30
31 Mayor Pfister called the meeting to order. She noted there were hearing accessories available
32 and copies of the agenda at the table. She asked those present to complete the Request to
33 Speak form.
34

35 **II. INVOCATION**

36
37 Pastor Watts of Liberty Baptist Church gave the invocation and led those present in the Pledge
38 of Allegiance.
39

40 **III. APPROVAL OF AGENDA**

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42 **MOTION**

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44 Bob Grenier moved to approve the agenda, seconded by Kirby Smith. The motion was
45 approved unanimously 5-0.
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47 **IV. APPROVAL OF MINUTES**
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49 **Tab 1) Approval of Minutes – August 3, 2016 Council Meeting**

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51 **MOTION**

52
53 Kirby Smith moved to approve the minutes of the August 3, 2016 City Council meeting,
54 seconded by Troy Singer. The motion carried unanimously 5-0.

55
56 **V. PROCLAMATIONS/PRESENTATIONS**

57
58 **Tab 2) Presentation by Alexander Netwal, Eagle Scout**

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60 Mr. Netwal stated he is working on his Eagle Scout project and he would like to propose to
61 clean up Aesop's Pond at Aesop's Park. He said there is dead wood and trash inside the pond
62 and he would like to clean up the pond along with members of his Scout Troop. He said the
63 debris would be taken to Mid Florida Materials for proper disposal.

64
65 Mayor Pfister thanked Mr. Netwal.

66
67 Vice Mayor Smith asked Mr. Netwal if he would cleaning out the weeds or invasive plant life. Mr.
68 Netwal said he would not be removing any living organisms.

69
70 Councilmember Grenier asked for more information. Mr. Netwal reviewed the procedures that
71 he would follow.

72
73 Councilmember Johnson commended Mr. Netwal on his project. Vice Mayor Smith thanked Mr.
74 Netwal for choosing Tavares.

75
76 **Tab 3) Presentation by Director of Tavares Chamber of Commerce**

77
78 J. Scott Perry, Executive Director, reported another six members have joined the Chamber
79 since the previous month. He stated the new Chamber Gala date is October 21st and November
80 10th will be the Taste of Tavares at the Pavilion. In addition he said the Chamber will host a
81 candidate's forum on October 26th. Vice Mayor Smith asked Mr. Berry if he would provide the
82 number of Saturday visitors in the future.

83
84 **VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE CONTACTS**

85
86 Attorney Williams stated there are no quasi-judicial hearings except for the Public Hearing
87 Budget Resolutions which will need to be read at 5:05 p.m.

88
89 **VII. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**

90
91 **VIII. CONSENT AGENDA**

92
93 Mayor Pfister asked if anyone in the audience objected to the Consent Agenda items [Tab 4 –
94 Request to Waive Event Fee – YMCA; and Tab 5) Plat Approval for Publix Outparcels]

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96 There were no objections.

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MOTION

Kirby Smith moved to approve the Consent Agenda [Tab 4 – Request to Waive Event Fee – YMCA; and Tab 5) Plat Approval for Publix Outparcels], seconded by Bob Grenier. The motion carried unanimously 5-0.

X. GENERAL GOVERNMENT

Tab 8) Update of Economic Development Program

Mr. Tweedie presented a proposed update to the 2008 Economic Development strategy and focus area map and the following report:

In May of 2008, one year after the establishment of its Economic Development Department, the City Council adopted a comprehensive Economic Development Strategy for the City (attached). The plan was both geographical and component specific focusing on twelve (12) specific Economic Development focus components in 4 geographic quadrants. Since that time the City has experienced a great deal of growth and development and other changes. The previous Economic Development Director has retired and a new Economic Development Director has come on board and re-organized the Department. New members of Council have been elected. Although the vision and objectives established remain focused in the same direction, many of the milestones established have been met, new ones established and it is time to review and update the plan for the next several years. The Economic Development Director has worked with the Economic Development Horizon team to update the plan to be presented to Council for approval.

Mr. Tweedie reviewed the following components of the Economic Development plan:

1. Florida Waterman Hospital Campus

Focus components in this area includes the Florida Hospital Waterman campus located on the North side of SR441 at the City’s Northeast gateway. Plans are in the final stages of development for substantial growth within the approximately 150 acre hospital campus including expansion of existing medical and medical related support facilities and construction of new ones. This campus and its growth and development are key to the enhancement of a vibrant and growing medical village in this sector.

2. Medical Village

The Medical Village Area is centered on the Florida Hospital Waterman campus and the development of medical related facilities in this area. As our population ages with the continued onslaught of the “Baby Boomers” generation, the need for quality health care services is essential and the Florida Hospital Waterman area is the natural place for the concentration of health related facilities and services. The Medical Village continues to grow and expand with new physicians’ offices, surgical, radiology and imaging centers as well as a new VA clinic which opened in March of this year. The growth and expansion of the medical industry within this area will also provide opportunities for the development of casual & quick service dining and retail within this quadrant.

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3. Freight/Rail Village

The development of a Freight Village in the CR 448 area south of Lake Dora in the vicinity of the current business/commerce park. The Freight Village will provide for 1) warehousing/distribution businesses that are serviced by rail; 2) a site to service, maintain, store and refurbish commuter railroad cars 3) a dual track area to accommodate both commuter and freight passing operations, and 4) a Private Rail Car Park (camp ground for private rail car yachts – see American Association of Private Railroad Car Owners web page: www.aaprco.com). With the ever increasing price of gasoline and diesel fuels, the use of railroads for the movement and distribution of goods is seeing a re-birth.

4. Downtown Professional Services

Tavares is the County Seat of Lake County and serves as the seat of the 5th judicial circuit. The County Government campus build out has been completed along with the expansion of the Judicial Center, the construction of a new office building for Constitutional Officers, and the building of a 1,200 space parking garage. With the presence of these institutions along with City Hall on the East end of Main Street, the professional services sector such as legal, engineering & architectural firms, counselling practices etc. is strong and continues to grow. The City has prudently expanded mixed use zoning 2 blocks North from the commercial downtown district along Main Street to Caroline Street and slightly Eastward from Ruby street to the West Side of Disston Avenue which will allow for the continued growth and expansion of this vital economic component of our community.

5. Downtown Retail & Entertainment District

The creation of a downtown entertainment district has led to the emergence of a growing population of restaurants and bars offering a variety of dining, music and entertainment options. Additionally the development of a 3 building boutique hotel resort complex with restaurant and retail space along with the City’s development of the Pavilion on the Lake have helped to make downtown Tavares a destination. The final remaining component of the County Government seat remaining in the East Main Street section of downtown was removed with the City Purchase and demolition of the former Clerk of Courts Records Center in 2015. The property, dubbed Tavares Square, has been temporarily improved and is serving as a “town square” while being marketed and promoted for re-development consistent with the 2009 downtown Master Plan. With all of these improvements, the ground is now fertile for the pursuit and development of retail businesses in the downtown.

6. Commerce Park

The “industrial park” area located in the vicinity of the CR 561 / CR 448 intersection is an active hub of commerce populated with a wide range of manufacturing related companies from metal fabricators to food processors & distributors. The existing buildings facilities are near full occupancy with several land parcels available for development on and in the vicinity of the park. Working with existing business, property owners and the Lake County Economic Growth Department to fill remaining vacancies, attract additional companies to develop facilities on vacant land and re-image/promote the “industrial park” as a more contemporary and appealing “commerce park” should be the emphasis. Development of infrastructure, landscape & aesthetic improvements and a robust

193 marking program will maximize the potential of this area to attract new companies
194 providing high skill, high wage jobs in the manufacturing sector and to grow existing ones.
195 The City's Seaplane manufacturing impact fee waiver program adopted in June of 2015
196 will also be a valuable tool and asset in attracting new development in this area.
197

198 **7. Marina/Ecotourism/Sports Tourism**

199 Ecotourism and sports tourism are substantial and growing components of the tourism
200 industry within the US and particularly within the State of Florida. With the abundance of
201 lakes, wetlands and waterways accessible directly from Marina facilities at Wooton Park,
202 Hickory Point Park and Tavares Recreation Park this market is ripe for growth and
203 expansion within our community. The Wooton Park West enhancement project is
204 underway with recent construction of two new sand volleyball courts and will be
205 completed in the fall of 2017 with additional amenities to include a new boat ramp/parking
206 area, Restrooms, Tav-Lee Trail extension and an abundance of public open space with
207 enhanced/cleared shoreline. These improvements will support and enhance boating,
208 fishing kayak/canoe launching and other activities on the Lake Dora waterfront in our
209 downtown.
210

211 The Hickory Point Beach Sand Volleyball Complex is the Florida's largest permanent
212 sand volleyball complex with 21 professional sand volleyball courts located at the Lake
213 County Water Authority 68-acre Hickory Point Recreational Complex on Lake Harris in
214 Tavares. Sand volleyball is the fastest growing NCAA sport in the Nation and the sport is
215 growing in popularity and participation and all levels. This facility hosts major State,
216 Regional, National and International events and its continued growth and development
217 will have a continued strong, positive impact on our local economy with the thousands of
218 competitors and their families that it brings into our community staying at our hotels,
219 dining at our restaurants and supporting our businesses on an annual basis.
220

221 The Big House is a very large, state of the art sports training and community center
222 located in the SR 19/561 corridor of the City. This facility developed, owned and
223 operated by former Major League Baseball player Chet Lemon and his wife Gigi Lemon
224 features 16 indoor volleyball courts, 9 basketball courts and a host of other amenities and
225 planned improvements to include an indoor major league baseball infield. This facility not
226 only provides sports training opportunities for athletes from the local area and beyond,
227 but hosts numerous athletic tournaments and events throughout the year bringing in
228 thousands of athletes and their families who stay at local hotels, dine at restaurants and
229 patronize our communities businesses. The growth, development and marketing of this
230 facility are and additional key component of our sports tourism marketing efforts.
231

232 **8. Seaplane Base**

233 The City completed the first phase of construction of the Marina/Seaplane Basin and
234 Marina facilities at Wooton Park in 2010 and has staffed the facility with professionals to
235 manage, operate and maintain the facilities there. The City has also branded Tavares as
236 America's Seaplane City. The success of the T Seaplane base and brand has been well
237 documented with over 15,000 seaplane arrivals/departures since opening in 2010 and its
238 economic impact is evident with the arrival of new hotels, restaurants and vibrant
239 entertainment district. The based commercial air service provider, Jones Brothers Inc.
240 has grown from a small air tour and flight training operation to include commercial air

241 charter passenger service receiving FAA Part 135 on demand air taxi certification in July,
242 2015. Passengers can now from the Tavares Seaplane Bases to destinations such as the
243 Bahamas, Florida Keys and beyond.
244

245 The City has undertaken and is near completion of the process of completing an Airport
246 Master Plan for the Tavares Seaplane Base. This will be one of only a handful of Master
247 Plans completed in the US for an entirely water based Seaplane Base. The plan will
248 include a long range capital improvement program which will identify short term, mid-term
249 and long-term needs and identify potential funding sources. The goal of the Master Plan
250 process is to have the Seaplane Base included in the Florida Aviation System Plan
251 (FASP) as an airport eligible for State of Florida Department of Transportation (FDOT)
252 Aviation grant funding.
253

254 Continued enhancement of the Seaplane Base services, facilities and experience are an
255 essential component to the continued economic growth and vibrancy of America's
256 Seaplane City.
257

258 **9. Special Events**

259 The City has distinguished itself as the waterfront event venue capital of Central Florida
260 hosting an average of over 20 annual events at the Wooton Park waterfront, which have
261 a very significant and positive economic impact on the downtown business. Efforts to
262 enhance and grow existing events and develop and attract new ones is a vital part of the
263 continued economic development strategy for the downtown/waterfront sector.
264

265 **10. Arts, Culture & History**

266 Building on the City's historical ties to the railroad industry, enhancement of railroad
267 infrastructure and construction of a replica of the Historic Train Depot have been
268 completed and the arrival of a growing, vibrant and popular tourist train operation has
269 enhanced the downtown experience as well. The construction of another historic replica
270 of the original Pavilion on the Lake as the areas premiere boutique wedding and private
271 function venue has infused and continues to boost the economic vibrancy of the
272 downtown area as well. The creation of the "step into the limelight" project within the
273 Tavares Square property is a first step initiative in the development of an arts and cultural
274 element which will enhance economic opportunities for the downtown area.
275

276 **11. Highway Commercial/Retail**

277 The City's 5 "gateway" entrance roadways (SR19, SR441, Old 441, and CR561 & 448)
278 are centers of commerce and commercial development. The development of a new
279 Publix anchored shopping center on SR 19 is complete and 10 to 15 additional new retail
280 and restaurant business will be added in addition to the Publix grocery store within the
281 complex and on adjacent property. The growth and development of additional housing
282 units, including a 1,200 unit planned development of the Shanti Niketan Phases IV
283 through V1 villages (SR19) a large residential/mixed village at Lake Hermosa (441 near
284 Waterman Hospital) will increase the demand and opportunities for additional retail and
285 related highway commercial growth in these corridors. As the natural progression of
286 growth/development and re-development occurs in the direction of the ISBA boundary to
287 the Southeast along the 448/561 corridor and East along the old 441 corridor will
288 increase the potential for additional small strip mall and related commercial/retail

289 development in these sectors.

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12. Quick Service & Casual Dining

This component is a key element to maintaining and fostering an attitude, perception and feeling of growth and vibrancy. It is the strongest and fastest growing sector of the restaurant industry and one area in which our City is lacking business growth. With the dynamic, mobile and fast paced nature of our modern culture and the variety of options, specialties and healthy choices available it is the strongest and fastest growing sector of the restaurant industry and one area in which our City is lacking business growth Areas of focus for this development of this component are:

- The SR 441 corridor frontage of the Medical Village across from Waterman Hospital.
- The SR 441 corridor in the Vicinity of the current Winn Dixie/Joanna Fabric Shopping Centers.
- The SR 19 Corridor in the vicinity of the New Tavares Crossing (Publix) retail center.

13. Light Industrial Manufacturing Center

The newly adopted ISBA have defined the City's future boundaries in all quadrants. The City's growth along the old 441 corridor to the East, will include industrial properties which are currently located outside City boundaries and currently serving as centers of light industrial and manufacturing activity. Additional transportation and utility infrastructure improvements (roadway, water, waste water and storm water) will enhance the attractiveness of these properties to new businesses and will allow existing businesses in this area to improve and expand and flourish.

Discussion followed about approving the plan at this meeting or placing it on a future agenda.

MOTION

Bob Grenier moved to approve the Economic Development strategy with continuing to add on more components, seconded by Kirby Smith. The motion carried unanimously 5-0.

Tab 9) Reclassification of Police Lieutenant Position to Police Officer Position and Addition of Second Police Officer Position

Mr. Drury stated that over the last eight years the City has been shrinking the top portion of the Police Department and increasing officers out in the community. Recently Lt. Paynter submitted a request to retire one year earlier than planned. He will retire with 25 years of service next year and asked that the City would consider his early retirement if the City would consider buying his prior year of service when he was a Leesburg police officer. This is consistent with the retirement plan. Staff recommends to accept the proposal. This position would be reclassified as a police officer and another police officer would be added. He discussed the cost savings.

336 Councilmember Grenier asked for clarification on the staff recommendation. Mr. Drury said it
337 would be option #1: *Move to re-classify one of the three Lieutenant positions as a “Police*
338 *Officer” and add a second “Police Officer” position in next fiscal year and, purchase up to one*
339 *year of prior credible service for Lt. Paynter at 95% of the cost and complete this so that the net*
340 *effect is a budget neutral on the current budget and a slight reduction to the proposed FY 17*
341 *budget as outlined in the fiscal impact section.*
342

343 Vice Mayor Smith said he was concerned about setting a precedent and asked about the other
344 savings. Chief Lubins said this will support the City in creating a street crimes unit.
345

346 Mr. Drury said he believed there had to be certain factors in order to make this
347 recommendation: the position has to be eliminated, and the Chief and the City Administrator
348 have to believe the recommendation is in the best interest of the budget and department to
349 function. He noted it should be budgeted neutral or better. In addition there has to be a prior
350 year of creditable service. Discussion followed on proposed salary. Mr. Drury said the positions
351 will be advertised at the entry level salary.
352

353 **MOTION**

354

355 **Kirby Smith moved to approve Option 1 to re-classify one of the three Lieutenant**
356 **positions as a “Police Officer” and add a second “Police Officer” position in next fiscal**
357 **year and, purchase up to one year of prior credible service for Lt. Paynter at 95% of the**
358 **cost and complete this so that the net effect is a budget neutral on the current budget**
359 **and a slight reduction to the proposed FY 17 budget as outlined in the fiscal impact**
360 **section. The motion was seconded by Bob Grenier. The motion carried unanimously 5-0.**
361

362 **Tab 10) Procurement of Grant Finder Software**

363

364 Mayor Pfister said she had attended the Florida League of Cities recently and had seen a
365 demonstration of the proposed Grant Finder software. She said it provides a streamlined and
366 updated source to search for grants.
367

368 Mr. Tweedie said he did look into the software and did an on line demo. He said he had found
369 the program to be user friendly and efficient.
370

371 Vice Mayor Smith noted the cost of the annual subscription and that it is currently not budgeted
372 this fiscal year. Mr. Drury said this would require a budget amendment using existing budgets to
373 purchase a one year subscription. The subscription would be funded by five different
374 departments.
375

376 **MOTION**

377

378 **Bob Grenier moved to authorize a budget amendment using existing funds in the budget**
379 **(no reserves) which will come back to Council to support a one year subscription of the**
380 **Grant Finder software, seconded by Kirby Smith.**
381

382 Councilmember Singer asked to have a report made by staff in six months to allow Council to
383 evaluate it before next year’s budget.

384
385 Mayor Pfister asked if there are sufficient funds from each department to purchase the software
386 now. Mr. Drury noted he felt it could come from the existing budgets as the budget is based on
387 predictions and there may be some savings near to the end of the fiscal year.

388
389 **The motion carried unanimously 5-0.**

390
391 **(At 5:03, the Mayor adjourned the meeting. The meeting was reconvened at 5:05 p.m.)**

392
393
394 **IX. PUBLIC HEARING FY 2016-2017 PROPOSED MILLAGE AND BUDGET**

395
396 The City Clerk read the following Tentative Millage Rate and Tentative Budget Resolutions for
397 Fiscal Year 2016-17 in their entirety:

398
399 **RESOLUTION 2016 - 15**

400
401 **A RESOLUTION ADOPTING A FINAL MILLAGE RATE OF 7.1000 FOR THE**
402 **CITY OF TAVARES, FLORIDA, FOR AD VALOREM TAXES FOR FISCAL YEAR**
403 **2016-2017; SETTING FORTH THE PERCENT BY WHICH THE MILLAGE RATE**
404 **IS GREATER THAN THE "ROLLED-BACK" RATE.**

405
406 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES,**
407 **FLORIDA:**

408
409 **WHEREAS**, the City of Tavares of Lake County, Florida on September 7,
410 2016, adopted the 2016-2017 Fiscal Year Tentative Millage Rate following a public
411 hearing as required by Florida Statute 200.065.

412
413 **WHEREAS**, the City of Tavares of Lake County, Florida, following due
414 public notice as required by law, held a second public hearing on September 21,
415 2016, as required by Florida Statute 200.065 on the 2016-2017 Millage Rate; and

416
417 **WHEREAS**, the gross taxable value for operating purposes not exempt
418 from taxation within Lake County has been certified by the County Property
419 Appraiser to the City of Tavares as \$738,313,622.

420
421 **NOW THEREFORE, BE IT RESOLVED** by the City of Tavares of Lake
422 County, Florida, that:

- 423
424 1. The City of Tavares Fiscal Year 2016-2017 operating millage rate to be levied is
425 hereby set at 7.1000 mills, which millage rate is greater than the rolled back rate of
426 6.3762 by 11.35%.
- 427
428 2. The voted debt service millage rate is set at .3680 mills for Fiscal Year 2016-
429 2017.
- 430
431 3. This Resolution will take effect immediately upon its adoption.

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RESOLUTION 2016 - 16

A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE CITY OF TAVARES, FLORIDA, FOR THE FISCAL YEAR 2016 - 2017.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

WHEREAS, a public hearing on the tentative 2016-2017 budget was held at the Tavares City Hall Council Chambers in the City of Tavares, Florida, Lake County, Florida on Wednesday, September 7th, 2016 at 5:05 p.m., as required by Florida Statutes 200.065; and

WHEREAS, the general public was given an opportunity to express its views pertaining to the tentative budget, and

WHEREAS, the City Council approved the tentative budget for 2016-2017, and

WHEREAS, a second public hearing on the proposed 2016-2017 budget was held in the Council Chambers at the Tavares City Hall, 201 East Main Street in the City of Tavares, Florida, on Wednesday, September 21, 2016, at 5:05 p.m.,

NOW, THEREFORE, BE IT RESOLVED that the Budget for 2016-2017 fiscal year for the City of Tavares, Florida is hereby adopted by the Tavares City Council in the amount of \$39,410,202 at public hearing this 21st day of September, 2016.

Tab 6) Resolution #2016-15 – Tentative Millage Rate for FY 2016-2017

Mr. Drury stated that Council held budget workshops and set a millage rate on the following dates:

- June 15th – City Council Budget Workshop – (General Fund Presentation)
- July 6th – City Council Budget Workshop – (Enterprise Funds and Special Revenue Funds Presentation)
- July 20th – City Council Budget Workshop (CIP Presented) and City Council sets Maximum Tentative Millage
- August 3th – City Council Budget Workshop
- August 17st – City Council Budget Workshop

Mr. Drury asked the Ms. Houghton to review the budget impacts that support the necessary millage rate for the next fiscal years' budget.

Ms. Houghton provided a presentation with the following highlights:

- 480
 481 *The Tentative Budget for the General Fund provides for a Tentative Millage of*
 482 *7.1000 mills and is balanced at \$16,326,530, with the following assumptions and*
 483 *details:*
- 484 • *Ad valorem millage rate of 7.100 mills which is 11.35% above the rollback rate of*
 485 *6.3762 mills, and .48 mills more than the current millage rate of 6.6166 mills or*
 486 *7.3% above the current millage rate.*
 - 487 • *An assessed taxable property value of \$738,313,622 which is an increase of*
 488 *9.44% in value (unadjusted for TIF) from the prior year.*
 - 489 • *A Fire Assessment at 100% of assessed costs. Rates remain unchanged from*
 490 *the prior year.*
 - 491 • *A balanced Tentative General Fund Budget of \$16,326,530.*
 - 492 • *4% Pay Increase for all employees*
 - 493 • *FRS employer contributions are budgeted at blended rates as rate increases are*
 494 *effective July 1, 2016 (7.659% Regular Class & 22.269% Senior Management*
 495 *Class).*
 - 496 • *Increase in staffing – one full-time; one part-time:*
 - 497 ▪ *General Fund:*
 - 498 ○ *Human Resource Assistant – part-time position*
 - 499 ○ *Street Maintenance Worker – full-time with hire*
 500 *date on or after April 1, 2017.*
 - 501 • *The Fire Pension contribution rate is budgeted at 19.86%*
 - 502 • *The Police Pension contribution rate is budgeted at to 18.10%.*
 - 503 • *Health insurance is budgeted at an overall blended increase of 7.65% over prior*
 504 *year premium rates.*
 - 505 • *An overall workers' compensation rate increase of 5%.*
 - 506 • *An overall general liability rate increase of 10%.*
 - 507 • *The Tentative Budget also includes:*
 - 508 ○ *A signature fall event (Boo Festival)*
 - 509 ○ *Art in Square*
 - 510 ○ *Civic Center ADA Upgrades*
 - 511 ○ *Community Grants*
 - 512 ○ *Gateway Sign*
 - 513 ○ *Ruby Street Overhead Lines relocation to underground*
 - 514 ○ *Sidewalk Construction and Repairs*
 - 515 ○ *Road Paving*
 - 516 ○ *Library Expansion Design*
 - 517 • *The Tentative Budget maintains a similar level of service*

518
 519 Mayor Pfister opened for public input and asked for comments or questions from the audience.
 520 There were none.

521
 522 **MOTION**

523
 524 **Kirby Smith moved to approve Resolution 2016-15, seconded by Bob Grenier. The**
 525 **motion carried unanimously 5-0.**

526
 527 **Tab 7) Resolution #2016-16 – Tentative Budget for FY 2016-2017**

528
529 Mr. Drury said the budget was crafted by the City Council, Staff and Department Directors
530 during a series of public workshops over the last several months. He asked Mr. Houghton if she
531 would like to add any items to the highlights.

532
533 Ms. Houghton stated for the record that the ad valorem millage rate that supports the budget is
534 7.10 mils which is 11.35% above the roll back rate of 6.3762. She said the other salient points
535 presented with the previous approval of Resolution 2016-15 stand in support of the budget.

536
537 Mayor Pfister opened for public input and asked for comments or questions from the audience.
538 There were none.

539
540 Vance Jochim, 12619 Milwaukee Avenue, said he would be providing information on budget
541 methods in the future.

542
543 Robert Wolfe, 1308 Lakeshore Boulevard, commended and thanked Staff and Council for
544 producing a great budget.

545
546 **MOTION**

547
548 **Bob Grenier moved to approve Resolution 2016-16 for the Tentative Budget for FY2017,**
549 **seconded by Troy Singer.**

550
551 Vice Mayor Smith thanked Council and said it was a good journey. Mayor Pfister concurred.

552
553 **The motion carried unanimously 5-0.**

554
555 Mr. Drury said the second adoption hearing will be held on September 21, 2016 at 5:05 p.m. in
556 the City Council Chambers, City Hall, 201 E Main Street, Tavares. Attorney Williams noted
557 there will be a display ad in the newspaper to remind the citizens.

558
559 **CONTINUATION - X. GENERAL GOVERNMENT**

560
561 **Tab 11) Tavares High School/City Council Mentoring Program**

562
563 Mayor Pfister said she previously received approval from Council to put together a government
564 program with Tavares High School. She said that she met with Dr. Boyd, Principal, Tavares
565 High School and that Mr. Drury came up with a list of items that could be implemented in the
566 program.

567
568 Dr. Boyd thanked Mayor Pfister and Council. She said that she looks forward to working with
569 Council in a mentoring program with the students. She said the High School anticipates the
570 program going forward and has already collected interest from the students. She said Diane
571 Dwyer, Assistant Principal, will be spearheading the program.

572
573 Ms. Dwyer said that an application process has been developed and provided to the students.
574 She said they have had responses with a closing date in a week and an interview process will
575 be conducted. She said some of the interested students were present and will take more

576 information back to other students.
577
578 Dr. Dwyer said the program will be a great opportunity for the students to experience
579 government firsthand as well as add to their resumes for college and careers.
580
581 Mayor Pfister asked for questions from Council.
582
583 Vice Mayor Smith thanked and commended Tavares High School for implementing this
584 program.
585
586 Mr. Drury said there were seven items that were listed as potential syllabus items. He asked Dr.
587 Boyd and Ms. Dwyer to review the items (add/subtract) and send an email regarding their
588 thoughts in order to create a collaborative syllabus.
589
590 Vice Mayor Smith said he assumed it will start in November. Mr. Drury and Dr. Boyd concurred.
591
592 Mayor Pfister asked Council to bring forward any items they wished to see included in the
593 program.
594
595 Councilmember Singer inquired about other similar projects in the area. Mr. Drury said the
596 Florida League of Cities has a very robust program that takes full time staff. He said this will be
597 unique to Lake County.
598
599 Councilmember Grenier noted his support for the program.
600

601 **MOTION**

602
603 **Kirby Smith moved for approval the program and have Tavares High School work with**
604 **the City Administrator to come up with a syllabus, seconded by Bob Grenier. The motion**
605 **carried unanimously 5-0.**
606

607 **XII. OLD BUSINESS**

608
609 None.
610

611 **XIII. NEW BUSINESS**

612
613 None.
614

615 **XIV. AUDIENCE TO BE HEARD**

616
617 Brenda Smith, Tavares Historical Society Representative, noted Ms. Burleigh was not present
618 as she was not feeling well. She thanked the City for going to extra step for putting a more
619 historical roof on the train depot/fire station.
620

621 **XV. REPORTS**

622
623 **Tab 8) City Administrator**

624
625 Mr. Drury noted the upcoming Homecoming Parade and Rifles, Rails and History events.

626
627 City Clerk

628
629 Ms. Barnett noted her support for the mentoring program.

630
631 Economic Development

632
633 Mr. Tweedie said the new Publix is opening September 8th on schedule and the opening
634 ceremony has been moved to 8:00 a.m.

635
636 Finance Department

637
638 The display ad and notification for the final budget hearing will be in the Daily Commercial on
639 Sunday, September 18th edition.

640
641 **Tab 9) Council Reports**

642
643 Councilmember Grenier

- 644
- 645 • Nine years ago this past Labor Day the historic Woodlea House was burned down by
646 arsonist. He said it sparked a vision in Tavares and the beginning of the economic turn
647 and ultimately the Woodlea House.
 - 648 • Glad to see the Eustis city limit sign moved back 1.5 miles back. Mr. Drury said that
649 project was moved forward by Chris Thompson. He noted Mr. Thompson was in
650 Washing DC participating in the Honor Flight program.

651
652 Councilmember Johnson

- 653
- 654 • Thanked Mr. Tweedie for his presentation and said she is looking forward to seeing
655 more economic development growth in Tavares.
 - 656 • Looking forward to the Boo Fest and Rifles, Rails and History events.

657
658 Councilmember Singer

- 659
- 660 • Attended his first MPO meeting and will report back any Tavares area initiatives.
 - 661 • Will not be able to attend the upcoming Lake County League of Cities business meeting
662 and Vice Mayor Smith will be attending in his absence.
 - 663 • Excited about the Publix grand opening.
 - 664 • Thanked Ms. Rogers (tour of the library and pavilion); thanked Mr. Tweedie (tour of the
665 City); thanked Chief Keith (EOC and dispatch center tour) for the department tours –
666 recommended everyone check out the Smart 911 program where you can register your
667 cell phone number for quicker dispatch service.
 - 668 • Thanked staff for the dias improvements.

669
670 Vice Mayor Smith

671

- 672 • Noted concerns regarding the Aesop's park workout equipment and asked if staff can
673 look at possibly relocating the equipment to a more visible and public area of the park.
- 674 • Asked for a date the Ruby Street Stormwater and Beautification Project will begin. Mr.
675 Drury said he will provide a schedule once it has been received.
- 676 • Said he is glad to see the security improvements beginning at City Hall.
- 677 • On this day in 1896, the first successful heart operation was conducted; today is
678 National Beer Day.

679
680 **ADJOURNMENT**

681
682 There was no further business and the meeting was adjourned at 5:44 p.m. by Mayor Pfister.
683

684 Respectfully submitted,

685
686
687

688 Nancy A. Barnett, MMC
689 City Clerk