AGENDA
TAVARES CITY COUNCIL

SEPTEMBER 7, 2016
4:00 P.M.
TAVARES CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER

II. INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Watts, Liberty Baptist Church

III. APPROVAL OF AGENDA

(The City Council Agenda is subject to change at the time of the Tavares City Council Meeting)

IV. APPROVAL OF MINUTES

Tab 1) City Council Regular Meeting & Budget Workshop – August 3, 2016

V. PROCLAMATIONS/PRESENTATIONS

Tab 2)	**Presentation by Alexander Netwal - Eagle Scout Project at Aesop's Park Pond**	**Mayor Pfister**
Tab 3)	**Presentation by Tavares Chamber of Commerce Director**	**J. Scott Berry**

VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE CONTACTS

VII. READING OF ALL ORDINANCES/RESOLUTIONS - GENERAL GOVERNMENT

VIII. CONSENT AGENDA

Tab 4)	**Request to Waive Event Fee – YMCA Annual Turkey Trot**	**Mike Fitzgerald**
Tab 5)	**Plat Approval for Publix Outparcels**	**Mike Fitzgerald**

IX. PUBLIC HEARING – FISCAL YEAR 2016-2017 MILLAGE & BUDGET – READING OF MILLAGE & BUDGET RESOLUTIONS - 5:05 P.M.

Tab 6) Resolution #2016-15 – Tentative Millage Rate – FY 2016-17 **Lori Houghton**

Tab 7) Resolution #2016-16 – Tentative Budget – FY 2016-2017 **Lori Houghton**

X. ORDINANCES/RESOLUTIONS - None

XI. GENERAL GOVERNMENT

Tab 8) Update of Economic Development Program **Bob Tweedie**

Tab 9) Re-Classification of Police Lieutenant Position to Police Officer Position and Addition of Second Police Officer Position **John Drury**

Tab 10) Procurement of Grant Finder Software **Mayor Pfister**

Tab 11) Tavares High School/City Council Local Government Mentoring Program **Mayor Pfister**

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. AUDIENCE TO BE HEARD

XV. REPORTS

Tab 12) City Administrator **John Drury**

Tab 13) Council Reports **City Councilmembers**

F.S. 286.0105 □If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 253-4546.

TAVARES CITY COUNCIL
MINUTES

August 3, 2016
4:00 P.M.
TAVARES CITY HALL COUNCIL CHAMBERS

COUNCILMEMBERS PRESENT **ABSENT**

Lori Pfister, Mayor
Kirby Smith, Vice Mayor
Bob Grenier, Councilmember
Lisa Johnson, Councilmember
Troy Singer, Councilmember

STAFF PRESENT

John Drury, City Administrator
Robert Q. Williams, City Attorney
Nancy A. Barnett, City Clerk
Lori Houghton, Finance Director
Lori Tucker, Human Resources Director
Richard Keith, Fire Department
Jacques Skutt, Director of Community Development
Stoney Lubins, Police Chief
Brad Hayes, Director of Utilities
Chris Thompson, Director of Public Works

I. INVOCATION

Pastor Eric Filkin of Bridges Covenant Church, gave the invocation and led those present in the Pledge of Allegiance.

II. CALL TO ORDER

III. APPROVAL OF AGENDA

Mr. Drury requested to remove Tab 3, Interlocal Fire Services Agreement with the City of Eustis.

MOTION

Bob Grenier moved to approve the agenda, with the removal of Tab 3, seconded by Lisa Johnson. The motion was approved unanimously 5-0.

IV. APPROVAL OF MINUTES

Tab 1) Approval of Minutes – June 15, 2016

MOTION

Kirby Smith moved to approve the minutes of the June 15, 2016 City Council meeting, seconded by Bob Grenier. The motion carried unanimously 5-0.

VI.PROCLAMATIONS/PRESENTATIONS

Tab 2) Tavares Chamber of Commerce Report

Mr. Berry stated he has accepted the position of Executive Director of the Chamber. He presented a flyer of their upcoming monthly events. He discussed the monthly luncheon which will be sponsored by the United Way in August.

VII. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE CONTACTS

Attorney Williams noted Tab 7 – Resolution #2016-12, Reduction in Front Yard Setback to 1520 Lake Dora Drive is quasi-judicial. He gave the oath those who wished to speak. He asked Council if they wished to declare any ex parte communications. There were none indicated.

VIII. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Barnett read the resolutions by title only:

RESOLUTION 2016-12

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, GRANTING A VARIANCE TO THE CITY OF TAVARES LAND DEVELOPMENT REGULATIONS FOR THE MINIMUM FRONT YARD SETBACK IN A RESIDENTIAL SINGLE FAMILY (RSF-A) ZONING FOR PROPERTY LOCATED AT 1520 LAKE DORA DRIVE; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

RESOLUTION NO. 2016-13

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA ACCEPTING THE PROPOSAL OF FLORIDA COMMUNITY BANK, N.A. TO PURCHASE THE CITY'S NOT TO EXCEED $11,250,000 INFRASTRUCTURE SALES SURTAX REVENUE NOTE, SERIES 2016, TO FINANCE THE CITY'S COST OF ACQUIRING AND/OR CONSTRUCTING A PUBLIC SAFETY COMPLEX INCLUDING A FIRE STATION AND POLICE STATION AND RELATED IMPROVEMENTS; AUTHORIZING THE EXECUTION AND DELIVERY OF A LOAN AGREEMENT WITH SAID BANK TO SECURE THE PAYMENT OF THE 2016 NOTE; PROVIDING FOR THE PAYMENT OF THE 2016 NOTE FROM AMOUNTS RECEIVED BY THE CITY FROM THE LEVY BY THE BOARD OF COUNTY COMMISSIONS OF LAKE COUNTY, FLORIDA OF A ONE CENT INFRASTRUCTURE SALES SURTAX PURSUANT TO SECTION 212.055(2), FLORIDA STATUTES, ALL AS PROVIDED IN THE LOAN AGREEMENT;

AUTHORIZING THE PROPER OFFICIALS OF THE CITY TO DO ANY OTHER ADDITIONAL THINGS DEEMED NECESSARY OR ADVISABLE IN CONNECTION WITH THE EXECUTION OF THE LOAN AGREEMENT, THE 2016 NOTE, AND THE SECURITY THEREFOR; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS IN CONNECTION WITH THE 2016 NOTE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION 2016-14

RESOLUTION OF CITY OF TAVARES, FLORIDA AUTHORIZING EXECUTION OF A RAILROAD REIMBIURSEMENT AGREEMENT FOR THE INSTALLATION OF GRADE CROSSING TRAFFIC CONTROL DEVICES AND FUTURE MAINTENANCE AND ADJUSTMENT OF SAID DEVICES

IX. CONSENT AGENDA

Mr. Drury asked to pull Tab 5 – Approval of Contract with DMC – from the Consent Agenda.

Mayor Pfister asked if anyone in the audience objected to the items in the Consent Agenda.

MOTION

Bob Grenier moved to approve the Consent Agenda [Tab 6 – Voting Representative to Florida League of Cities Annual Conference – Mayor Pfister], seconded by Troy Singer. The motion carried unanimously 5-0.

Tab 5) Approval of Contract with DMC for Nature Park Restrooms

Mr. Drury stated the fiscal impact in the summary says $29,900. Staff was able to negotiate that amount down to $25,000 which will be the new fiscal impact.

Councilmember Singer asked if the whole project would be funded by CDBG funds.

Ms. Rogers said the grant is in the amount of $75,000. The $50,000 match has been budgeted in the upcoming fiscal year. Mr. Singer questioned the size of the restrooms. Ms. Rogers said there are some future plans for the park and having separate facilities (with vandalism proof structures) is believed to be wise. Councilmember Grenier spoke in support.

MOTION

Bob Grenier moved to approve the proposal from DMC to provide engineering, design, permitting, bidding, and construction management for the construction of ADA compliant restrooms at the Tavares Nature Park, seconded by Troy Singer. The motion carried unanimously 5-0.

X. ORDINANCES/RESOLUTIONS – PUBLIC HEARING

(All Ordinances under First Reading are not discussed, unless otherwise noted, until the Second Reading)

First Reading - None

RESOLUTIONS

Tab 7) Resolution #2016-12 – Reduction in Front Yard Setback to 1520 Lake Dora Drive to Construct an Addition

Mr. Skutt discussed the variance application for a reduction of the required minimum front yard setback of 25 feet for this property. The owner wishes to construct an addition to the garage on the front of the existing home with a proposed finished front yard setback of 16 feet. He noted City Council has recently approved similar applications for a reduction in setbacks. Staff recommends approval because of the non-conforming size of the lot and the similarly approved reduced setbacks for the area. The Planning & Zoning Board has recommended approval.

John Tingue of 1520 Lake Dora Drive expressed appreciation to the city and its staff for their assistance in the application process.

MOTION

Kirby Smith moved to approve Resolution #2016-12, seconded by Bob Grenier. The motion carried unanimously 5-0.

Tab 8) Resolution #2016-13 – Public Safety Complex Financing

Ms. Houghton requested authorization to execute financing documents for the cost of acquiring, designing, engineering, bidding, overseeing, and constructing various capital improvements for the new Public Safety Complex. Ms. Houghton reviewed the previous actions taken on this financing process. The loan amount is $11,250,000 which includes capital project costs and cost of issuance and is a non-bank qualified debt. The rate is 2.95% and the term is 16 years with maturity on October 1, 2032.

Ms. Houghton recognized individuals present from the Florida Community Trust Bank.

Mike Williams with Akerman Law Firm stated that the title of the resolution encompasses the terms of the financing. He said it matures two months before the current authorization for the infrastructure sales tax expires and there is ability for the City Council to issue additional debt if desired.

Vice Mayor Smith asked for confirmation that the loan is secured under the current rate by the penny sales tax and Mr. Williams confirmed.

MOTION

Bob Grenier moved for approval of Resolution #2016-13, seconded by Kirby Smith. The motion carried unanimously 5-0.

Tab 9) Resolution #2016-14 – FDOT Grant Agreement for Tav-LeeTrail Railroad Crossing Devices

Mr. Tweedie advised this resolution will authorize acceptance and execution of a grant between the City and FDOT in the amount of $224,000 for signalized gate crossings across South Sinclair Avenue. This is associated with the Wooton Park West project. The Tav-Lee trail extension portion will require signalized gates. It is a direct reimbursable grant to the railroad who will complete the work. The City will be responsible for $1800 in annual maintenance costs with a CPI adjustment every five years. Mr. Drury commended Mr. Tweedie for his work in acquiring the grant.

MOTION

Bob Grenier moved to approve Resolution #2016-14, seconded by Troy Singer. The motion carried unanimously 5-0.

XII. GENERAL GOVERNMENT

Tab 10) Request by High School Band Boosters to Purchase Band Trailer

Mr. Drury stated the City is continuing to build its relationship with the Tavares schools. He said the Booster club has requested assistance to purchase a band trailer. The cost is $6500 and the Tavares Waterfront Entertainment District has spearheaded a funding drive with the Boosters for the remainder of the cost. This is a request to support the band through the Community Grant Fund. There is $1500 left in the current budget. He said with the $1000 donation the city's logo will be featured on two sides of the trailer.

Discussion followed on the community grant program. Mr. Drury said there would be $500 left for the next year's program if this amount is approved.

MOTION

Kirby Smith moved to approve the $1000 donation to the Booster Club for purchase of the trailer, seconded by Bob Grenier. The motion carried unanimously 5-0.

Tab 11) Horizon Teams and Board Representatives

Mayor Pfister stated she is interested in working on the Horizon Team for the Ruby Street Construction Project.

Mr. Drury discussed the vacancies on some of the Horizon teams, noting it was an opportunity if Council wished to participate. Discussion followed pertaining to previous action taken by Council regarding the Sister City Program.

MOTION

Troy Singer moved to reverse the previous action taken by City Council to automatically

assign the Mayor to be the representative of the Sister City program, and to appoint Kirby Smith in that position, seconded by Bob Grenier. The motion was unanimously approved 5-0.

The following participation on Horizon Teams and outside boards was discussed and changes made or confirmed as follows:

Horizon Teams

1. Special Events Project Team (Mayor Lori Pfister / Bob Tweedie)
2. Alfred Street-Carolina Street one way pair (Mayor Lori Pfister/ Jacques Skutt)
3. Public Safety Complex (Councilmember Bobby Grenier/Richard Keith)
4. Woodlea Sports Park Complex (Vice Mayor Kirby Smith/Tamera Rogers)
5. Economic Development (Vice Mayor Kirby Smith/Bob Tweedie)
6. Sister City Program (Vice Mayor Kirby Smith/John Drury)
7. Library Expansion (Mayor Lori Pfister/Tamera Rogers)
8. Public Works Complex (Councilmember Bob Grenier/Chris Thompson)
9. Tavares Square Project (Vice Mayor Kirby Smith/Bob Tweedie)
10. Downtown Master Plan Update (Councilmember Lisa Johnson/Jacques Skutt)
11. Old 441 corridor improvements to Bay Road Team (Vice Mayor Kirby Smith/Jacques Skutt)
12. Historical Society Building (Councilmember Lisa Johnson/Chris Thompson)
13. Ruby Street Reconstruction project (Mayor Lori Pfister/Brad Hayes)
14. State Road 19/561 and 448 Corridors – (Councilmember Bob Grenier/Jacques Skutt)

Other Boards/Committees

Florida League of Cities Legislative Committees
Brad Hayes – Environment & Energy Council
Jacques Skutt – Transportation & Intergovernmental
Lori Houghton – Finance & Taxation

Lake Community Action Agency – 4th Wed. at 7 p.m.
Art Swanton– Representative

Lake County Library Advisory Board – 3rd Thursday at 5 p.m.
Norman Emerson – Representative
Councilmember Bob Grenier - Alternate

Lake County League of Cities – 2nd Friday at 11:30 a.m.
Councilmember Troy Singer – Representative
Vice Mayor Kirby Smith - Alternate

Lake County League of Cities - Solid Waste Advisory Committee
Lori Houghton – Representative

Lake County School Board – Lake County Schools Local Preference Committee:
Lori Houghton - Member

Lake County Water Alliance Technical Committee
Brad Hayes – Representative

Metropolitan Planning Organization
Councilmember Troy Singer – Governing Board Member
Councilmember Kirby Smith - Alternate

Metropolitan Planning Organization – Technical Advisory Committee
Jacques Skutt – Representative

Metropolitan Planning Organization – Citizens Advisory Committee
David Clutts – Representative

Myregion.org
John Drury – Representative

Tavares Chamber of Commerce
Kirby Smith - Representative

School Concurrency Committee Annual Meeting (2016 date to be determined– 10:00-12:00)
Councilmember Bob Grenier – Representative
Jacques Skutt – School Concurrency Technical Advisory Committee

Tab 12) Work Authorization for Utility Master plan for the Peninsula, Woodlea Road, and Lane Park Area

Mr. Hayes said this to request approval for Parsons Brinckerhoff to conduct a Utility Master Plan for the Peninsula, Woodlea Road, and Lane Park Area in the amount of $61,950. He noted this figure was a correction from the agenda summary of $59,736. The plan will assist in the process of planning for utility services for the future boundaries of the city covered by the ISBA. Parsons Brinckerhoff was selected from the city's library of professional engineers.

Mayor Pfister recognized Vance Jochim to speak.

Mr. Jochim discussed his observations of Parsons Brinckerhoff from his previous work as a construction auditor.

Mr. Singer asked about the city's vetting process. Mr. Hayes explained the procurement process. Ms. Houghton stated that the city requires a public entities crime certification and if is federal money then it requires an additional step to ensure they are not a list where they could not be hired.

MOTION

Kirby Smith moved to approve the work Authorization for Parsons Brinckerhoff in the amount of $61,150, seconded by Bob Grenier. The motion carried unanimously 5-0.

XI. BUDGET WORKSHOP FY 2016-2017 PROPOSED BUDGET

Tab 11) Budget Workshop – 2016-2017 Proposed Budgets

Mr. Drury stated that staff has presented the General Fund budget, the Enterprise Funds, and Special Funds to Council. Council had questions and staff brought back further information. He noted the Capital Improvement program was the last budget brought forward and staff has done additional research based on questions from Council. He noted staff will continue to take notes from this discussion and provide any further information requested.

Mayor Pfister recognized the following individuals who had requested to speak:

Candy Gidins, 3668 Grand Island Oaks Circle, Grand Island, FL 32725

Ms. Gidins say her homeschool coop uses the Tavares Civic Center and although it is very spacious and accessible the bathrooms are not [ADA] accessible. She said her daughter can wheel into the door but that is all. She asked if the budget could be changed to accommodate the changes need to make it accessible.

Mr. Drury said this issue was brought to the city's attention by Councilmember Singer. He said he has asked the Public Records Director to look into the costs of making the restrooms ADA compliant as they were built prior to the ADA compliance laws. He said staff will do the research by having a contractor evaluate the work that will be required and will bring back that information to Council for discussion. He thanked Ms. Giddens and Councilmember Singer.

Denise Laratta, Royal Harbor

Ms. Laratta said she is concerned about the cuts that have been discussed; i.e. arts and culture and the budget for the Boo festival. She said she believed it is important for the city to continue to put emphasis on arts and culture. She said she was disappointed because the city was cutting funds for a city sponsored festival however on May 4th the city approved additional funds for the Rifles, Rails & History festival. She acknowledged there is a need for funds for streets.

Vice Mayor Smith said he will not be bringing up the request again to move $4500 out of the $12000 for the Boo festival.

Councilmember Grenier said he would like to keep the budget for the Boo Festival and arts and culture in place at this time.

Mayor Pfister asked Vice Mayor Smith to clarify that he is not in opposition to what has been budgeted for the Boo Festival. Vice Mayor Smith confirmed.

Vice Mayor Smith thanked staff for changing the phrase "Appropriated Reserves" to "Fund Balance."

Councilmember Grenier noted it was difficult to make the number of cuts that were done and he expressed his appreciation for the work by staff to make it a balanced budget.

Councilmember Johnson spoke in support of the budget and its support of helping the city to grow.

Councilmember Singer said he agreed that there were a lot of cuts and projects that could not be done but hopefully they can be addressed next year. He thanked the staff for their work on the budget.

Mayor Pfister asked about Exhibit A on the $97,730 that was to be moved from the West Main Street Streetscape to street paving. She said she had been contacted by some residents regarding this issue. She asked if there were any other options and what was to be done with the $97,730. Mr. Drury said it was designated to do half of the streetscape project for the west end. He said Council had decided to move those monies towards roads. He said his understanding was that it would be preferable to do all of West Main Street at one time next year. He said he envisioned returning to Council with double those funds to do all of the project next year. He said the city has a well thought out plan that was approved by Council and by the citizens through the Master Plan process. He said he expected the Horizon Team will bring back some creative ideas next year as well.

Mayor Pfister asked confirmation from Vice Mayor Smith that he was in agreement to leave the entire budget or the new discounted budget for the Boo Festival. Vice Mayor Smith said he was in agreement with the $1,000 cut that was done by staff for a total of $11,000 for the festival.

Councilmember Greiner spoke in support of the need for the West Main Street gateway improvements especially in lieu of the future growth projected for the city.

Mayor Pfister encouraged Council to continue to review the budget for future discussions.

XIV. OLD BUSINESS - None

XV. NEW BUSINESS

Councilmember Johnson noted another business has left downtown. She asked if a brainstorming session could be held in order to find ideas to encourage businesses to come downtown.

Mr. Drury said in order for small businesses to come downtown they need foot traffic and in order for people to come downtown they need the retail. He said the city through its economic development program has tried to contribute by focusing on events. He said the Economic Development team will continue to bring suggestions to the Council.

XVI. AUDIENCE TO BE HEARD

Betty Burleigh, 214 N. New Hampshire Avenue

Ms. Burleigh read about some items on the 1986 City Council agenda for this date: 1) Flooding in the Vista del largo Subdivision; 2) the purchase of a new fire truck $200,000; and Tavares Recreation Coordinator Alan Gagne advocating for a full time athletic supervisor for a salary of $20,000.

Mr. Drury noted Mr. Gagne is now one of the three Battalion Chiefs in the Fire Department.

Andy Dubert, Band Director – 3311 Lake Center Drive in Mr. Dora

Mr. Dubert thanked Council for supporting the funding of the trailer.

XVII. REPORTS

Ms. Houghton noted her son had been in the Tavares High School Band.

Ms. Rogers showed a magazine called "The Knot" (bridal magazine) that is featuring the Pavilion.

Mr. Hayes discussed work taking place on clearing land for the retention pond downtown. He added that in 1949 the NBA was formed.

Mr. Thompson said the roof on the Fire Station has started. He said the signal on Slim Haywood and SR 19 is operational.

Tab 17) City Administrator

Mr. Drury said the Fight for The Cure on the list of upcoming events has been cancelled by the event organizer.

Mr. Drury said the city has worked closely with the County on getting Old US 441 repaved all the way to Eudora and there will be a traffic circle where the five roads intersect. In addition he said the Horizon Team for improving the aesthetics on Old US 441 is moving forward. He said staff will bring forward information on this process on a future agenda once the strategy is formulated.

Tab 18) Council Reports

Vice Mayor Smith

- Commented on the cost of the fire truck in 1986 ($200,000)
- Noted there is work going on in the Wooton Park West End and said it will be a beautiful project when complete. He thanked Mr. Tweedie for his leadership in the project.
- Today is National Watermelon Day

Councilmember Singer

- Noted there are a lot of exciting things going on in Tavares and he looks forward to serving on the board. He said he has enjoyed meeting with some of the department heads and looked forward to meeting with the rest. He said he would work hard and thanked everyone for their patience.

Councilmember Johnson

- Thanked the Council and staff for moving forward with all the recent changes that have occurred. She said she looked forward to continuing to work with everyone.

Councilmember Grenier

- Staff has ordered the Wounded Warrior Purple Heart signs for the parking lots; the space and pole has been painted purple
- Noted the Chicago Cubs are still in first place and after 108 years may win the World Series
- Thanked the library staff for continuing to work through the AC problems
- Noted on this day in history that President Calvin Coolidge was sworn in as the 30th president after Warren Harding died in California

Mayor Pfister

- Thanked staff for the Beautification Ward given by the Chamber for the Tavares Square Beautification.

ADJOURNMENT

There was no further business and the meeting was adjourned at 5:33 p.m. by Mayor Pfister.

Respectfully submitted,

Nancy A Barnett

Nancy A. Barnett, MMC
City Clerk

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: September 7, 2016

AGENDA TAB NO. 2

SUBJECT TITLE: Eagle Scout Presentation – Aesop's Park Pond

OBJECTIVE:

To receive a presentation by Eagle Scout Candidate Alexander Netwal regarding his project to clean-up the shoreline of Aesop's Park Pond.

SUMMARY:

On May 18, 2016, Mayor Pfister brought forward to Council, a proposed Eagle Scout project by Alexander Netwal to clean up the shoreline of Aesop's Park Pond. Council approved the project.

Mr. Netwal will provide more information regarding his project to City Council at this meeting.

OPTIONS:

n/a

STAFF RECOMMENDATION:

n/a

FISCAL IMPACT:

n/a

LEGAL SUFFICIENCY:

Legally sufficient.

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: September 7, 2016

AGENDA TAB NO. 3

SUBJECT TITLE: Tavares Chamber of Commerce Update

OBJECTIVE:

To receive an update on the Chamber from the Executive Director, J. Scott Berry.

SUMMARY:

Mr. Berry will provide an update on Chamber activities.

OPTIONS:

n/a

STAFF RECOMMENDATION:

n/a

FISCAL IMPACT:

n/a

LEGAL SUFFICIENCY:

Legally sufficient.

AGENDA SUMMARY
TAVARES CITY COUNCIL
SEPTEMBER 7, 2015

AGENDA TAB NO. 4
SUBJECT TITLE: Special Event Permit-YMCA Turkey Trot 5k Event Request to Waive the $250 Special Event Fee

OBJECTIVE:

To consider a request from the YMCA to waive the special event fee for their annual Turkey Trot 5k event.

SUMMARY:

Staff has received a Special Event application from the Golden Triangle YMCA for its 4th annual 5k run to be held on November 24, 2016. No city services, staff or equipment is being requested. The application has been processed and staff is prepared to issue the permit for this event. The permit fee for special events outside the Downtown Entertainment District is $250. Ms. Kristi Kay, Wellness Director of the YMCA, has requested that this fee be waived. A copy of this request is attached to this summary.

City Council has waived the fee for this event in the three preceding years.

OPTIONS:

1. That City Council moves to waive the permit fee for the YMCA Turkey Trot Event.
2. That City Council moves to deny the requested fee waiver.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to approve the requested fee waiver for the YMCA's 5k special event.

FISCAL IMPACT

The $250 permit fee would not realized.

LEGAL SUFFICIENCY:

Approved for legal sufficiency.

August 1, 2016

Jacques Skutt
City of Tavares
Community Development Director
201 E. Main Street
Tavares, FL 32778

Dear Mr. Skutt

Thank you very much for your support the past 3 years in waiving the program fee of $250. I am asking again this, our 4th Annual Turkey Trot 5K, to please consider waiving our fee.

The YMCA's goal is to build upon the success of this community event and truly create another signature date for the city of Tavares. We anticipate 500 runners and expect it to grow. The Y is committed to providing our community members with quality, family events. This year we would like to add the City of Tavares logo to our race shirts in exchange for the program fee. This would be a bigger way to say 'THANK YOU' to you and the City of Tavares for the continued support.

The Y is a non for profit and all proceeds of our Turkey Trot will be dispersed directly back to our Tavavres citizens through our scholarship programs to help those in need.

Sincerely,

Kristi Kay
Wellness Director

Golden Triangle YMCA • 1465 David Walker Drive • Tavares, FL 32778
352-343-1144 • 352-742-2101 fax • www.centralfloridaymca.org

Mission Statement

The purpose of this Association is to improve lives of all in Central Florida by connecting individuals, families and communities with opportunities based on Christian values that strengthen Spirit, Mind and Body.

Traffic, Bicycling, Directions
Directions for 5K Course. From YMCA
• Turn right onto David Walker
• Left on Bexley
• Right on Bexley
• Right on Rotherham
• Left on Bracknell Forest
• Right on Merry
• Left on Farringdon
• Left on Waltham Forest
• Right on Merry
• Left on Kellogg
• Left on Longville Circle
• Left on Winsled
• Across David Walker back into YMCA parking lot

the YMCA

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

4th ANNUAL TURKEY TROT 5K

November 24,2016

Golden Triangle YMCA
8am—5k Walk or Run

REGISTRATION AND FEES

Early Bird Adult *August 1st—September 1st*	**$20.00**
Regular Adult *September 2nd—November 1st*	**$25.00**
Late Adult *November 2nd—Race Day*	**$30.00**
Early Bird 9 years & ⇩ *August 1st— September 1st*	**$10.00**
Regular 9 years & ⇩ *September 2nd—November 1st*	**$15.00**
Late 9 years & ⇩ *November 2nd—Race Day*	**$18.00**

For More Information and Registration Visit
www.YmcaTurkeyTrot.com

Connect with YMCA Golden Triangle

Golden Triangle YMCA | 1465 David Walker Drive | Tavares, FL 32778 | 352-343-1144

Golden Triangle's 2nd Annual Turkey Trot 5K Program Registration Form

the Y YMCA

FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Participant's Name: _____

D.O.B.: _____ Age: _____

Male / Female (circle) Shirt Size:_____

Address: _____City: _____ Zip: _____

E-Mail Address: _____

Emergency Contact: _____ Phone #: _____

Waiver

I understand that the Central Florida YMCA assumes no responsibility for injuries or illness which the participant may sustain as a result of his/her physical condition or resulting from his/her athletic activities, sports or aquatic programs, the use of any equipment, exercise, or other activities. I expressly acknowledge on behalf of myself and my heirs that I assume the risk for any and all injuires and illness, which may result from my child's participation in these activies I hereby release and discharge the Central Florida YMCA, its agents, servants and employees from any and all claims for injury, illness, death, loss or damage which the particpant may suffer as a result of his/her participation in these activities. I understand that the Central Florida YMCA is not responsible for personal property lost or stolen while a member and/or program participant is on Central Florida YMCA premises. I give my permission to Central Florida YMCA to use, without limitation of obligation, photographs, film footage, or tape recordings, which may include a family member's image or voice for the purpose of promoting or interpreting Central Florida YMCA programs.

Acceptance

I acknowledge the waiver set forth above, and being in sympathy with the Mission Statement of the Central Florida YMCA, agree to sign this waiver.

_____ _____

Signature of Parent/Guardian or Participant (over 18 years of age) Date

Make checks payable to: Golden Triangle YMCA $25.00/adult $18.00/14yrs and under
Golden Triangle YMCA Family Center 1465 David Walker Dr. Tavares, Fl 32778
Phone: 352-343-1144 Fax: 352-742-2102
Web: www.centralfloridaymca.org

Our Mission

The purpose of this Association is to improve lives of all in Central Florida by connecting individuals, families and communities with opportunities based on Christian values that strengthen Sprint, Mind and Body.

CITY OF TAVARES

FIRE DEPARTMENT

424 E. ALFRED STREET
P.O. BOX 1068
TAVARES, FLA. 32778-1068
352-742-6475

MEMORANDUM

TO: Tavares Building Dept.

FROM: Wayne J. Luckock III, Fire Captain

DATE: August 16, 2016

SUBJECT: Fire Plan Review, 1465 David Walker Dr., YMCA Turkeytrot 2016 5K Event, Permit #16-1006

Attached are the Fire Departments notes for the plan review of the project listed above. Please include them with your notes to the contractor as items needing their attention.

Please contact me if you have any questions.

A. Items needing to be changed prior to the approval of these plans:

None

B. Items to be complied with at the site prior to the approval of this project:

1. The Special Event activities shall comply with the 5th Edition of the Florida Fire Prevention Codes.
2. Need to insure that there is access into the event for emergency vehicles & personnel.

If there are any questions that need answering, please contact the Tavares Fire Department Fire Prevention & Public Safety Bureau at 352-742-6475

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/2/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Provinsure
9700 International Dr
Orlando FL 32819

CONTACT NAME: Faila Sershon
PHONE (A/C, No, Ext): (407)370-0776 FAX (A/C, No): (407)370-0931
E-MAIL ADDRESS: fsershon@provinsure.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: The North River Insurance Co	21105
INSURER B: United States Fire Insurance Co	21113
INSURER C: RetailFirst Insurance Company	10700
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Central Florida YMCA, Inc.
433 N. Mills Avenue
Orlando, FL 32803

COVERAGES CERTIFICATE NUMBER: 16/17 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			506-885288-4	6/1/2016	6/1/2017	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
							Employee Benefits	$ 1,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			506-885288-4	6/1/2016	6/1/2017	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
							Underinsured motorist	$ 1,000,000
B	UMBRELLA LIAB OCCUR X EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			5821055244	6/1/2016	6/1/2017	EACH OCCURRENCE	$ 25,000,000
							AGGREGATE	$ 25,000,000
								$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		520-20730	1/1/2016	1/1/2017	X PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$ 500,000
							E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
--See Next Page--

CERTIFICATE HOLDER

City of Tavares
201 E. Main Street
Tavares, FL 32778

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Stephen Bacot/FaiSer

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AGENDA SUMMARY
TAVARES CITY COUNCIL
SEPTEMBER 7, 2016

AGENDA TAB NO. 5 **CONSENT**
SUBJECT TITLE: TAVARES CROSSROADS (PUBLIX) – FINAL PLAT APPROVAL

OBJECTIVE:

To approve a subdivision plat for Tavares Crossroads (Publix) on S.R. 19.

SUMMARY:

Tavares Crossroads (the new Publix on S.R. 19) has submitted an application for final plat approval. The plat includes four outparcels fronting onto S.R. 19 and two parcels that are comprised of the actual Publix store and the attached retail outlets. The plat has been reviewed by staff for compliance with the City's Land Development Regulations and the City's Attorney and Surveyor to insure all applicable laws and platting requirements are met. A copy of the proposed plat is attached to this report.

OPTIONS:

1. That City Council moves to approve the final plat for Tavares Crossroads.
2. That City Council denies the proposed final plat for Tavares Crossroads.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to approve the final plat for Tavares Crossroads.

FISCAL IMPACT:

No fiscal impact.

LEGAL SUFFICIENCY:

This agenda item has been reviewed by the City Attorney and approved for legal sufficiency.

TAVARES CROSSROADS

A REPLAT OF LOTS 2, 3 AND 4, PROPERTY OF ALFRED ST-CLAIR ABRAMS ESQ, PLAT BOOK 1, PAGE 19, AND A PART OF GOVERNMENT LOTS 2 AND 3, LYING IN SECTION 6, TOWNSHIP 20 SOUTH, RANGE 26 EAST, CITY OF TAVARES, LAKE COUNTY, FLORIDA

VICINITY MAP
NOT TO SCALE

NOTES:

1. BEARINGS SHOWN HEREON ARE FLORIDA STATE PLANE COORDINATE EAST ZONE BASED ON LENGEMANN L-NET GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS) NETWORK, THAT IS CERTIFIED BY WANTMAN GROUP, INCORPORATED, AND IS BASED ON NORTH AMERICAN DATUM OF 1983, 2007 ADJUSTMENT (SPCS'83-2007) THIS SURVEY WAS CHECKED TO LAKE COUNTY CONTROL STATIONS "TAVARES" AND "LK137 2001" AND REFERENCED TO THE NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 6, TOWNSHIP 20 SOUTH, RANGE 25 EAST AS BEING SOUTH 89°10'46" EAST.
2. ALL PLATTED UTILITY EASEMENTS SHALL PROVIDE THAT SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES; PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICE COMMISSION.
3. MORTGAGEE'S JOINDER AND CONSENT TO DEDICATION TO BE RECORDED BY SEPARATE INSTRUMENT.
4. PARCEL CORNERS WILL BE SET IN ACCORDANCE WITH CHAPTER 177.091 (9) FLORIDA STATUTES.
5. STATE PLANE COORDINATES SHOWN HEREON AND THEIR COMPUTED VALUES SHALL BE SUBORDINATED TO THE MONUMENTS, BEARINGS AND DISTANCES SHOWN ON THIS PLAT.
6. PARCEL LINES ARE NON-RADIAL UNLESS NOTED. RADIAL LINES ARE NOTED BY (R).
7. TRACT "A" SHALL BE OWNED AND MAINTAINED BY TAVARES CROSSROADS PROPERTY OWNER'S ASSOCIATION, INC. FOR THE PURPOSE OF SANITARY LIFT STATION.
8. THE STORMWATER RETENTION EASEMENT SHOWN HEREON WILL BE OWNED AND MAINTAINED BY TAVARES CROSSROADS PROPERTY OWNER'S ASSOCIATION, INC.
9. THE DRAINAGE AND UTILITY EASEMENTS SHOWN HEREON WILL BE OWNED AND MAINTAINED BY TAVARES CROSSROADS PROPERTY OWNER'S ASSOCIATION, INC., WITH ACCESS GRANTED TO UTILITY COMPANIES FOR REPAIR/MAINTENANCE OF ITS FACILITIES WITHIN SAID EASEMENTS.
10. ACCESS EASEMENTS 1, 2 AND 3 SHALL BENEFIT ITS RESPECTIVE ADJACENT PROPERTY OWNER IN PERPETUITY.
11. LANDS DESCRIBED HEREON ARE SUBJECT TO AND/OR ARE THE BENEFACTOR OF THE FOLLOWING LISTED INSTRUMENTS RECORDED IN THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA:
    1. RIGHT OF WAY EASEMENT IN FAVOR OF SUMTER ELECTRIC COOPERATIVE, INC., RECORDED IN OFFICIAL RECORDS BOOK 269, PAGE 816 AND OFFICIAL RECORDS BOOK 480, PAGE 746 (SHOWN).
    2. EASEMENTS AND TERMINATION AGREEMENT RECORDED IN OFFICIAL RECORDS BOOK 4065, PAGE 130 (SHOWN).
    3. PERPETUAL RIGHT OF WAY EASEMENT IN FAVOR OF SUMTER ELECTRIC COOPERATIVE, INC., RECORDED IN OFFICIAL RECORDS BOOK 3308, PAGE 628 AND PARTIAL RELEASE OF EASEMENT RECORDED IN OFFICIAL RECORDS BOOK 3798, PAGE 2048 (SHOWN).
    4. UTILITY EASEMENT RECORDED IN OFFICIAL RECORDS BOOK 3099, PAGE 1887 (SHOWN).

DESCRIPTION

THAT PORTION OF THE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 2609, PAGES 1960 THROUGH 1965, OFFICIAL RECORDS BOOK 2540, PAGES 2315 AND 2316, OFFICIAL RECORDS BOOK 1613, PAGES 2221 THROUGH 2223, OFFICIAL RECORDS BOOK 3721, PAGES 2269 THROUGH 2272, OFFICIAL RECORDS BOOK 3253, PAGES 319 AND 320 AND OFFICIAL RECORDS BOOK 3025, PAGES 1289 AND 1290, ALL BEING RECORDED IN THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA; AND BEING THAT PORTION OF LOTS TWO (2) THROUGH FOUR (4) AS SHOWN ON THE PLAT OF "PROPERTY OF ST-CLAIR ABRAMS ESQ" AS RECORDED IN PLAT BOOK 1, PAGE 19, PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, BASED ON FIELD MONUMENTATION; TOGETHER WITH THAT PORTION OF GOVERNMENT LOT 2; TOGETHER WITH THAT PORTION OF THE ABANDONED ATLANTIC COAST LINE RAILROAD RIGHT OF WAY, AS SHOWN ON THE RIGHT OF WAY AND TRACK MAP, ATLANTIC COAST LINE R.R. CO., LANE PARK BRANCH, STATION 422+40 TO STATION 500+56, DATED JUNE 30, 1917, ON FILE AT THE C.S.X. RAILROAD REAL ESTATE OFFICE, JACKSONVILLE, FLORIDA; ALL BEING IN SECTION 6, TOWNSHIP 20 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF SAID SECTION 6, BEING MONUMENTED WITH A FOUR (4) INCH X FOUR (4) INCH CONCRETE MONUMENT, THAT HAS NO IDENTIFICATION, AS SHOWN ON THE FLORIDA DEPARTMENT OF NATURAL RESOURCES CERTIFIED CORNER RECORD NUMBER 0049806, ON FILE WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, TALLAHASSEE, FLORIDA; THENCE RUN ON A BEARING RELATED TO FLORIDA STATE PLANE COORDINATES, EAST ZONE, S 89°10'46"E ALONG THE NORTH LINE OF SAID SECTION 6, ALSO ALONG THE NORTH LINE OF AFORESAID OFFICIAL RECORDS BOOK 3025, PAGES 1289 AND 1290, A DISTANCE OF 359.74 FEET TO THE WESTERLY RIGHT OF WAY LINE OF STATE ROAD 19, AS SHOWN ON THE FLORIDA DEPARTMENT OF TRANSPORTATION, RIGHT OF WAY MAP, SECTION 11090-2520, DATED OCTOBER 31, 1994, ON FILE WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION, DISTRICT FIVE (5), DELAND, FLORIDA; THENCE DEPARTING SAID NORTH LINE RUN S 17°09'28"W ALONG SAID WESTERLY RIGHT OF WAY LINE A DISTANCE OF 13.94 FEET TO THE POINT OF CURVATURE OF A CURVE CONCAVE EASTERLY AND HAVING A RADIUS OF 5779.65 FEET; THENCE CONTINUE ALONG SAID WESTERLY RIGHT OF WAY LINE, SOUTHWESTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 08°20'54" AN ARC DISTANCE OF 842.14 FEET, TO THE INTERSECTION OF SAID WESTERLY RIGHT OF WAY LINE AND THE EASTERLY EXTENSION OF THE SOUTH LINE OF THE LANDS DESCRIBED IN AFORESAID OFFICIAL RECORDS BOOK 1613, PAGES 2221 THROUGH 2223; THENCE RUN N 81°54'39"W ALONG SAID EASTERLY EXTENSION AND THE SOUTH LINE OF THE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 1613, PAGES 2221 THROUGH 2223, A DISTANCE OF 189.96 FEET, TO THE EAST LINE OF THE LANDS DESCRIBED IN AFORESAID OFFICIAL RECORDS BOOK 2609, PAGES 1960 THROUGH 1965, ALSO BEING THE EAST LINE OF AFORESAID LOT TWO (2) OF THE PLAT OF "PROPERTY OF ST-CLAIR ABRAMS ESQ"; THENCE RUN S 00°55'37"W ALONG SAID EAST LINE A DISTANCE OF 87.51 FEET TO THE SOUTHEAST CORNER OF SAID LANDS AND LOT TWO (2); THENCE RUN N 89°10'23"W ALONG THE SOUTH LINE OF SAID LANDS AND LOT TWO (2) A DISTANCE OF 643.34 FEET TO THE SOUTHWEST CORNER OF SAID LANDS AND LOT TWO (2), THENCE RUN N 00°50'49"E ALONG THE WEST LINE OF SAID LANDS AND LOT TWO (2) ALONG WITH THE WEST LINE OF AFORESAID LOTS 3 AND 4 OF PLAT OF "PROPERTY OF ST-CLAIR ABRAMS ESQ", A DISTANCE OF 899.25 FEET TO THE NORTHWEST CORNER OF SAID LANDS AND LOT FOUR (4), ALSO LYING ON THE NORTH LINE OF AFORESAID SECTION 6; THENCE RUN S 89°10'59"E ALONG SAID NORTH LINE OF SECTION 6 AND THE NORTH LINE OF SAID LANDS AND LOT FOUR (4), A DISTANCE OF 652.97 FEET TO THE POINT OF BEGINNING.

CONTAINING 800452.0 SQUARE FEET OR 18.38 ACRES MORE OR LESS

NOTICE:
THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT.

THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

CERTIFICATE OF CLERK

I HEREBY CERTIFY, That I have examined the foregoing plat and find that it complies in form with all the requirements of Chapter 177, Florida Statutes and was filed for record on ______________

at ______________ File No. ______________

Clerk of the Circuit Court
in and for Lake County, Florida

BOOTH ERN STRAUGHAN HIOTT
902 North Sinclair Ave. Office: 352.343.8481
Tavares, Florida 32778 Fax: 352.343.8495
www.besandh.com
ENGINEERS • SURVEYORS • PLANNERS •
LICENSED BUSINESS 7514

PLAT BOOK PAGE

DEDICATION

TAVARES CROSSROADS
(A REPLAT)

KNOW ALL MEN BY THESE PRESENTS, That the undersigned, being the owner fee simple of the lands described herein do hereby dedicate the following fo the purposes thereon expressed, subject to the general notes contained her

1. TO TAVARES CROSSROADS PROPERTY OWNER'S ASSOCIATION, INC.: Tract "A" is designated as a sanitary lift station. Drainage and utility easements are hereby granted over those areas designated as drainage and utility easements shown or noted hereon. The stormwater retention easemer shall be owned and maintained by Tavares Crossroads Property Owner's Association, Inc.

2. TO PROVIDERS OF ELECTRIC, GAS, TELEPHONE, CABLE TELEVISION SERVICES:
A utility easement is hereby granted over, across and upon those areas designated as drainage and utility easements shown hereon, including the ri of ingress and egress over and across said lands for the purpose of maint utility entity facilities.

3. TO THE CITY OF TAVARES:
A utility easement is hereby granted over, across and upon Tract "A" and areas designated as drainage and utility easements shown hereon, including right of ingress and egress over and across said lands for the purpose of accessing said utility easements.

IN WITNESS WHEREOF, The undersigned owner __ has executed this Dedicatic in the manner provided by law on ______________ 20___
Signed, sealed and delivered in our presence as witnesses:

OWNER:
TAVARES CROSSROADS, LLLP
a Florida Limited Liability Limited Partnership

By: Comterra Development, LLC
a Florida Limited Liability Company
as General Partner

1. ______________
SIGNATURE

____
PRINTED NAME

____
JAMES NASHMAN, MANAGER

2. ______________
SIGNATURE

____
PRINTED NAME

STATE OF ______________ COUNTY OF ______________
The foregoing Dedication was acknowledged before me this ______ day of ______, 20___, by JAMES NASHMAN as MANAGER
He (is personally known to me) or (has produced ______________ as identification) and (did) (did not) take an oath.
Signature of Acknowledger ______________
Printed name of Acknowledger ______________
My commission Expires: ______________ (SEAL OR STAM

CERTIFICATE OF APPROVAL OF THE TAVARES CITY COUN

STATE OF FLORIDA
COUNTY OF LAKE

IT IS HEREBY CERTIFIED, that this plat has been officially approved for reco by the CITY COUNCIL of Tavares, Lake County, Florida, this ______ day o ______________ A.D., 2016.

Approved:

____
Planning Director

____
Mayor, City of Tavares

____
City Clerk

____
City Attorney

REVIEWER STATEMENT

Pursuant to Section 177.081, Florida Statutes, I have reviewed this plat for conformity to Chapter 177, Part I, Florida Statutes, and fir that said plat complies with the technical requirements of that Cha provided, however, that my review does not include field verification of any of the coordinates, points or measurements shown on this

______________ Date ______________

PROFESSIONAL SURVEYOR AND MAPPER No. ______________

CERTIFICATE OF SURVEYOR

KNOW ALL MEN BY THESE PRESENTS, That the undersigned, being Registered Surveyor and Mapper, fully licensed to practice in the S of Florida, does hereby certify that this plat was prepared under direction and supervision, and that this plat complies with all the requirements of Section 177, Florida Statutes.

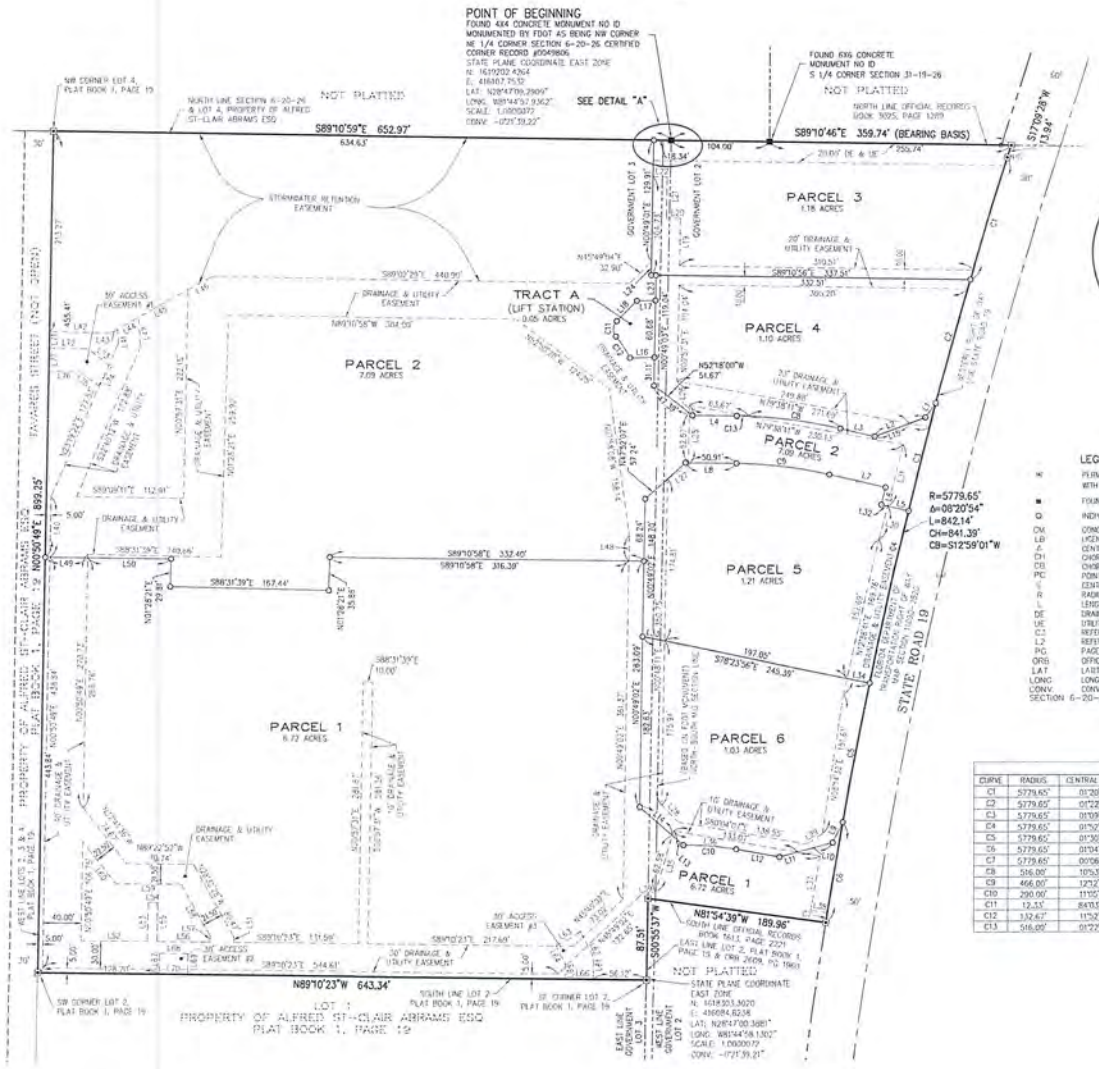
Booth Ern Straughan Hiott, Inc. – 902 North Sinclair Avenu Tavares, FL 32778 Licensed Business No. 7514

______________ Dated ______________
JENNINGS E. GRIFFIN
PROFESSIONAL LAND SURVEYOR 4485

PLAT BOOK PAGE

TAVARES CROSSROADS

A REPLAT OF LOTS 2, 3 AND 4, PROPERTY OF ALFRED ST-CLAIR ABRAMS ESQ,
PLAT BOOK 1, PAGE 19, AND A PART OF GOVERNMENT LOTS 2 AND 3,
LYING IN SECTION 6, TOWNSHIP 20 SOUTH, RANGE 26 EAST,
CITY OF TAVARES, LAKE COUNTY, FLORIDA



LINE TABLE		
LINE	BEARING	LENGTH
L1	S36°20'22"W	18.25'
L2	S69°35'14"W	57.18'
L3	N76°58'32"W	37.33'
L4	N89°10'50"W	46.93'
L5	N76°43'25"W	22.79'
L6	N13°16'35"E	19.07'
L7	N76°58'32"W	60.98'
L8	N89°10'58"W	53.92'
L9	S26°18'21"W	24.01'
L10	S75°04'00"W	38.54'
L11	S75°04'00"W	19.60'
L12	N79°46'14"W	46.53'
L13	N48°54'36"W	15.76'
L14	N48°54'36"W	45.71'
L15	S69°35'14"W	39.04'
L16	S89°00'24"W	25.93'
L17	S89°00'24"W	19.66'
L18	S44°57'38"W	30.15'
L19	N00°57'31"E	50.04'
L20	N89°02'29"W	14.86'
L21	N00°57'50"E	44.66'
L22	N89°10'58"W	15.02'
L23	N00°49'02"E	27.25'
L24	N00°49'01"E	14.14'
L25	N00°49'02"E	63.19'
L26	N00°49'02"E	7.85'
L27	N56°50'55"E	26.09'
L28	S44°11'49"E	24.91'
L29	N54°56'53"E	19.77'
L30	N13°54'18"E	36.98'
L31	N13°54'18"E	67.55'
L32	N76°43'25"W	6.88'
L33	S78°23'56"E	23.73'
L34	S78°23'56"E	24.61'
L35	N16°12'21"E	67.56'
L36	S80°04'02"E	157.44'
L37	N09°17'37"E	59.35'
L38	N80°42'23"W	17.61'
L39	N78°27'25"E	15.38'
L40	N00°50'49"E	64.66'
L41	N03°58'16"W	15.30'
L42	S89°09'11"E	65.14'
L43	N60°40'39"E	7.45'
L44	N60°40'39"E	25.45'
L45	N60°40'39"E	59.84'
L46	N60°40'39"E	29.19'
L47	S03°58'16"E	31.70'
L48	N00°49'02"E	28.25'
L49	S89°09'11"E	45.00'
L50	S89°09'11"E	87.98'
L51	N00°49'37"E	5.93'
L52	S89°10'23"E	20.19'
L53	N00°49'02"E	42.05'
L54	S89°10'58"E	10.00'
L55	S00°49'02"W	42.05'
L56	S89°10'23"E	55.98'
L57	N00°49'37"E	6.51'
L58	N28°32'28"W	64.08'
L59	N89°23'50"W	69.16'
L60	N37°41'36"W	57.07'
L61	N00°49'37"E	22.15'
L62	N25°58'45"W	32.47'
L63	S59°21'15"W	30.10'
L64	S25°58'45"E	22.87'
L65	S00°49'37"W	15.00'
L66	S89°10'23"E	30.00'
L67	N00°49'37"E	21.93'
L68	S89°10'58"E	30.00'
L69	S00°49'37"W	21.93'
L70	N89°10'23"W	30.00'
L71	S00°50'49"W	17.61'
L72	S89°09'11"E	40.88'
L73	S52°33'33"E	31.84'
L74	S34°01'20"W	25.04'
L75	N52°33'33"W	25.03'
L76	N89°09'11"W	32.62'
L77	N00°50'49"E	25.00'

LEGEND

⊗	PERMANENT REFERENCE MONUMENT (PRM) – SET 4"x 4" CONCRETE MONUMENT WITH DISC STAMPED "BESH PRM LB7514" UNLESS OTHERWISE NOTED
■	FOUND 4"x 4" CONCRETE MONUMENT NO IDENTIFICATION (UNLESS OTHERWISE NOTED)
○	INDIVIDUAL PARCEL CORNERS TO BE SET – 5/8" IRON ROD & CAP LB#7514
CM	CONCRETE MONUMENT
LB	LICENSED BUSINESS
Δ	CENTRAL ANGLE (DELTA)
CH	CHORD DISTANCE
CB	CHORD BEARING
PC	POINT OF CURVATURE
℄	CENTERLINE
R	RADIUS
L	LENGTH
DE	DRAINAGE EASEMENT
UE	UTILITY EASEMENT
C#	REFERENCE TO CURVE TABLE
L#	REFERENCE TO LINE TABLE
PG	PAGE
ORB	OFFICIAL RECORDS BOOK
LAT	LATITUDE
LONG	LONGITUDE
CONV.	CONVERGENCE

SECTION 6–20–26 = SECTION 6, TOWNSHIP 20 SOUTH, RANGE 26 EAST

CURVE TABLE					
CURVE	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD
C1	5779.65'	01°20'43"	135.70'	S16°29'07"W	135.70'
C2	5779.65'	01°22'18"	138.35'	S15°07'37"W	138.35'
C3	5779.65'	01°09'51"	117.49'	S13°51'31"W	117.48'
C4	5779.65'	01°52'24"	188.98'	S12°20'23"W	188.97'
C5	5779.65'	01°30'47"	152.63'	S10°38'47"W	152.62'
C6	5779.65'	01°04'58"	108.99'	S09°06'59"W	108.99'
C7	5779.65'	00°06'18"	10.60'	S08°31'43"W	10.60'
C8	516.00'	10°53'18"	98.06'	N82°25'11"W	97.91'
C9	466.00'	12°12'26"	99.28'	N83°04'45"W	99.10'
C10	290.00'	11°15'24"	56.15'	N85°19'01"W	56.06'
C11	12.33'	84°51'44"	18.00'	S02°56'46"W	16.31'
C12	332.63'	11°52'14"	23.49'	N33°10'00"W	23.44'
C13	516.00'	01°22'51"	12.43'	N88°33'15"W	12.43'

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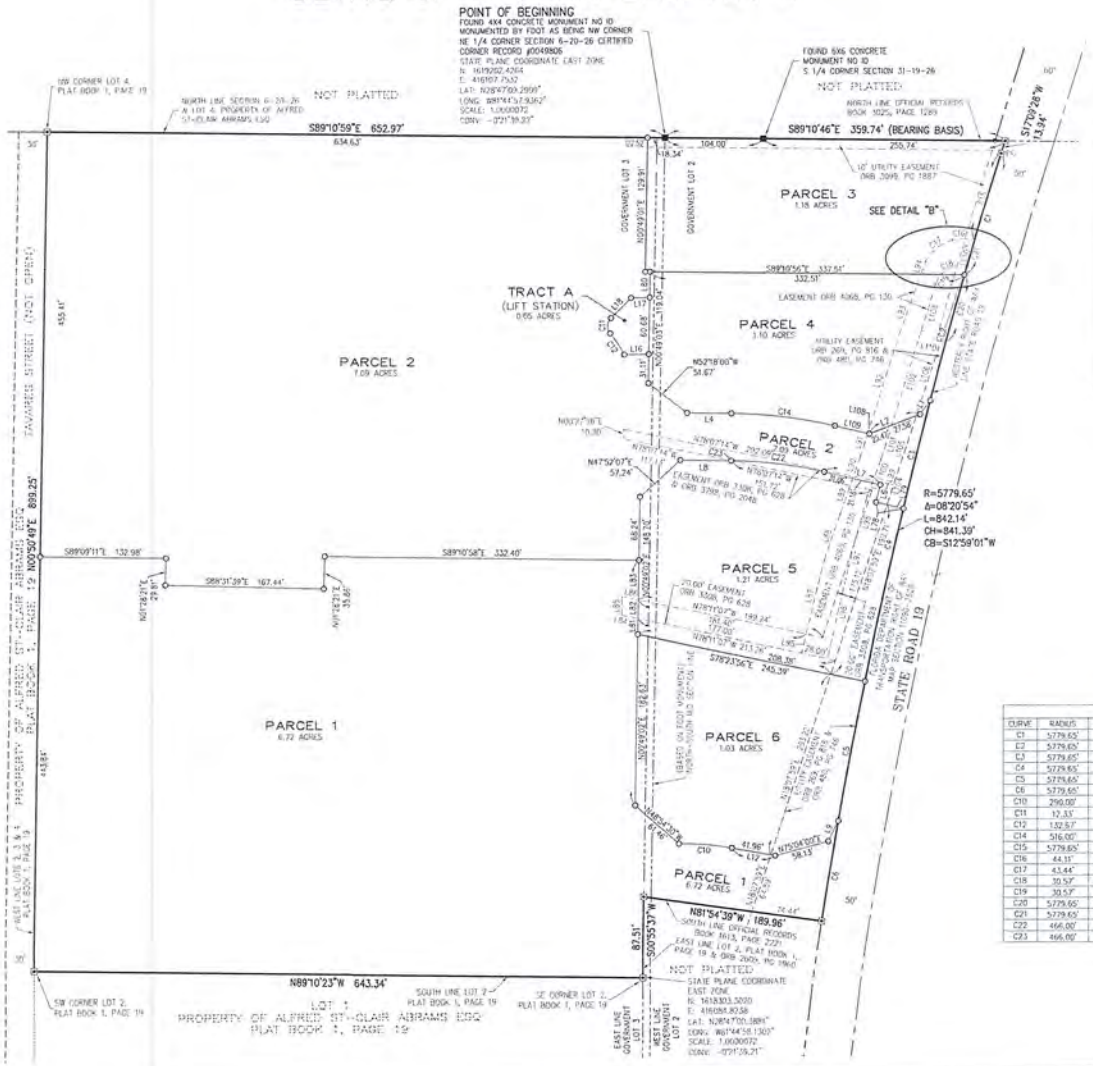
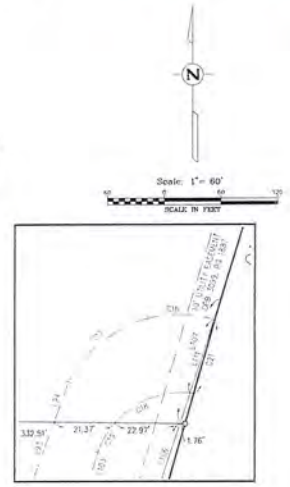
PLAT BOOK PAGE

TAVARES CROSSROADS

A REPLAT OF LOTS 2, 3 AND 4, PROPERTY OF ALFRED ST-CLAIR ABRAMS ESQ,
PLAT BOOK 1, PAGE 19, AND A PART OF GOVERNMENT LOTS 2 AND 3,
LYING IN SECTION 6, TOWNSHIP 20 SOUTH, RANGE 26 EAST,
CITY OF TAVARES, LAKE COUNTY, FLORIDA

DETAIL OF EXISTING EASEMENTS





LINE TABLE		
LINE	BEARING	LENGTH
L1	S36°20'22"W	18.25'
L2	S69°35'14"W	57.18'
L4	N89°10'50"W	46.93'
L6	N13°16'35"E	19.07'
L7	N76°58'32"W	60.98'
L8	N89°10'58"W	53.92'
L9	S26°18'21"W	24.01'
L12	N79°46'34"W	46.53'
L16	S89°00'24"W	25.93'
L17	S89°00'24"W	19.66'
L18	S44°57'38"W	30.15'
L78	N76°43'25"W	29.66'
L79	N76°43'25"W	17.76'
L80	N00°49'03"E	27.25'
L81	N00°49'02"E	16.56'
L82	N00°49'02"E	20.37'
L83	N00°49'02"E	43.56'
L84	N78°11'07"W	17.63'
L85	N00°27'26"E	20.40'
L86	N78°11'07"W	17.76'
L87	N13°16'08"E	31.67'
L88	N18°47'19"E	32.67'
L89	N19°13'43"E	40.47'
L90	N19°13'43"E	25.34'
L91	N17°33'56"E	24.89'
L92	N17°33'56"E	112.01'
L93	N19°43'37"E	65.56'
L94	N19°43'37"E	15.00'
L95	N13°16'08"E	20.01'
L96	N12°36'27"E	101.00'
L97	N13°11'01"E	22.95'
L98	N15°56'40"E	56.03'
L99	N20°51'24"E	13.90'
L100	N20°51'24"E	25.80'
L101	N17°15'11"E	38.58'
L102	N17°15'11"E	105.10'
L103	N16°56'12"E	51.00'
L104	N18°07'59"E	22.27'
L105	N18°07'59"E	76.48'
L106	N18°07'59"E	157.55'
L107	N18°07'59"E	46.59'
L108	N76°58'32"W	1.56'
L109	N76°58'32"W	35.77'
L110	N78°11'43"W	10.02'
L111	N18°07'59"E	27.21'

CURVE TABLE					
CURVE	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD
C1	5779.65'	1°20'43"	135.20'	S16°29'07"W	135.20'
C2	5779.65'	1°22'18"	138.35'	S15°07'37"W	138.35'
C3	5779.65'	1°09'53"	117.48'	S13°51'31"W	117.48'
C4	5779.65'	1°52'24"	188.98'	S12°20'23"W	188.97'
C5	5779.65'	1°30'47"	152.63'	S10°38'47"W	152.62'
C6	5779.65'	1°01'50"	108.99'	S09°20'59"W	108.99'
C10	290.00'	11°05'34"	56.15'	N85°19'05"W	56.06'
C11	12.33'	84°03'44"	18.09'	S02°55'46"W	16.51'
C12	132.67'	11°52'14"	27.49'	N33°10'00"W	27.44'
C14	516.00'	12°16'09"	110.49'	N83°06'36"W	110.26'
C15	5779.65'	0°58'03"	97.59'	S16°40'27"W	97.59'
C16	44.11'	31°03'44"	23.91'	N88°37'38"W	23.62'
C17	43.44'	48°42'37"	36.83'	S01°14'04"W	35.83'
C18	30.53'	57°37'39"	30.93'	S69°35'01"W	29.63'
C19	30.53'	22°43'27"	12.13'	S29°14'26"W	12.05'
C20	5779.65'	0°44'13"	74.34'	S15°26'39"W	74.34'
C21	5779.65'	0°16'04"	27.00'	S16°03'24"W	27.00'
C22	466.00'	12°07'44"	98.65'	N83°15'24"W	98.46'
C23	466.00'	0°04'41"	0.64'	N89°08'37"W	0.64'

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AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: September 7, 2016

AGENDA TAB NO. 6

SUBJECT TITLE: Public Hearing to Adopt Resolution 2016-15 Adopting the Tentative Millage for FY 2017

OBJECTIVE:

To receive public input and consider the approval of Resolution 2016-15 to adopt the Tentative Millage for Fiscal Year 2017

SUMMARY:

The Tentative Budget for the General Fund provides for a Tentative Millage of 7.1000 mills and is balanced at $16,326,530, with the following assumptions and details:

- Ad valorem millage rate of 7.100 mills which is11.35% above the rollback rate of 6.3762 mills, and .48 mills more than the current millage rate of 6.6166 mills or 7.3% above the current millage rate.
- An assessed taxable property value of $738,313,622 which is an increase of 9.44% in value (unadjusted for TIF) from the prior year.
- A Fire Assessment at 100% of assessed costs. Rates remain unchanged from the prior year.
- A balanced Tentative General Fund Budget of $16,326,530.
- 4% Pay Increase for all employees
- FRS employer contributions are budgeted at blended rates as rate increases are effective July 1, 2016 (*7.659% Regular Class & 22.269% Senior Management Class*).
- Increase in staffing – one full-time; one part-time:
  1) General Fund:
     - Human Resource Assistant – part-time position
     - Street Maintenance Worker – full-time with hire date on or after April 1, 2017.
- The Fire Pension contribution rate is budgeted at 19.86%
- The Police Pension contribution rate is budgeted at to 18.10%.
- Health insurance is budgeted at an overall blended increase of 7.65% over prior year premium rates.
- An overall workers' compensation rate increase of 5%.
- An overall general liability rate increase of 10%.
- The Tentative Budget also includes:
  - ✓ A signature fall event (Boo Festival)
  - ✓ Art in Square

- ✓ Civic Center ADA Upgrades
- ✓ Community Grants
- ✓ Gateway Sign
- ✓ Ruby Street Overhead Lines relocation to underground
- ✓ Sidewalk Construction and Repairs
- ✓ Road Paving
- ✓ Library Expansion Design

- The Tentative Budget maintains a similar level of service.

Previously the City Council discussed the proposed Fiscal Year 2017 Budget at the following public meetings:

- June 15th – City Council Budget Workshop – (General Fund Presentation)
- July 6th – City Council Budget Workshop – (Enterprise Funds and Special Revenue Funds Presentation)
- July 20th – City Council Budget Workshop (CIP Presented) and City Council sets Maximum Tentative Millage
- August 3th – City Council Budget Workshop
- August 17st – City Council Budget Workshop

A Tentative Budget has been prepared for the City Council based on discussions at the previous City Council Budget Workshops including all subsequent changes.

OPTIONS:

1. Take Public input and approve the Tentative Millage Rate for Fiscal Year 2017 as reflected in Resolution 2016-15.

2. Take Public input and approve the Tentative Millage Rate for Fiscal Year 2017 as reflected in Resolution Number 2016-15, and any additional changes.

STAFF RECOMMENDATION:

Take public input and move to approve the Tentative Millage for Fiscal Year 2017 as reflected in Resolution No. 2015-16.

FISCAL IMPACT: At this point all budgets are balanced. Changes will require revisions to the Tentative Budget.

RESOLUTION 2016 - 15

A RESOLUTION ADOPTING A FINAL MILLAGE RATE OF 7.1000 FOR THE CITY OF TAVARES, FLORIDA, FOR AD VALOREM TAXES FOR FISCAL YEAR 2016-2017; SETTING FORTH THE PERCENT BY WHICH THE MILLAGE RATE IS GREATER THAN THE "ROLLED-BACK" RATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

WHEREAS, the City of Tavares of Lake County, Florida on September 7, 2016, adopted the 2016-2017 Fiscal Year Tentative Millage Rate following a public hearing as required by Florida Statute 200.065.

WHEREAS, the City of Tavares of Lake County, Florida, following due public notice as required by law, held a second public hearing on September 21, 2016, as required by Florida Statute 200.065 on the 2016-2017 Millage Rate; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Lake County has been certified by the County Property Appraiser to the City of Tavares as $738,313,622.

NOW THEREFORE, BE IT RESOLVED by the City of Tavares of Lake County, Florida, that:

1. The City of Tavares Fiscal Year 2016-2017 operating millage rate to be levied is hereby set at 7.1000 mills, which millage rate is greater than the rolled back rate of 6.3762 by 11.35%.

2. The voted debt service millage rate is set at .3680 mills for Fiscal Year 2016-2017.

3. This Resolution will take effect immediately upon its adoption.

PASSED AND RESOLVED this 21st day of September 2016 by the City Council of the City of Tavares, Florida. Time Adopted: _____.

_____
Lori Pfister, Mayor
Tavares City Council

ATTEST:

_____
Nancy A. Barnett
City Clerk

_____

Approved as to form:
Robert Q. Williams,
City Attorney

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: September 7, 2016

AGENDA TAB NO. 7

SUBJECT TITLE: Public Hearing to Adopt Resolution 2016-16 Adopting the Tentative Budget for FY 2017

OBJECTIVE:

To receive public input and consider the approval of Resolution 2016-16 to adopt the Tentative Budget for Fiscal Year 2017

SUMMARY:

The Tentative Budget for the General Fund provides for a Tentative Millage of 7.1000 mills and is balanced at $16,326,530, with the following assumptions and details:

- Ad valorem millage rate of 7.100 mills which is 11.35% above the rollback rate of 6.3762 mills, and .48 mills more than the current millage rate of 6.6166 mills or 7.3% above the current millage rate.
- An assessed taxable property value of $738,313,622 which is an increase of 9.44% in value (unadjusted for TIF) from the prior year.
- A Fire Assessment at 100% of assessed costs. Rates remain unchanged from the prior year.
- A balanced Tentative General Fund Budget of $16,326,530.
- 4% Pay Increase for all employees
- FRS employer contributions are budgeted at blended rates as rate increases are effective July 1, 2016 (*7.659% Regular Class & 22.269% Senior Management Class*).
- Increase in staffing – one full-time; one part-time:
  1) General Fund:
     - Human Resource Assistant – part-time position
     - Street Maintenance Worker – full-time with hire date on or after April 1, 2017.
- The Fire Pension contribution rate is budgeted at 19.86%.
- The Police Pension contribution rate is budgeted at to 18.10%.
- Health insurance is budgeted at an overall blended increase of 7.65% over prior year premium rates.
- An overall workers' compensation rate increase of 5%.
- An overall general liability rate increase of 10%.
- The Tentative Budget also includes:
  - ✓ A signature fall event (Boo Festival)
  - ✓ Art in Square

- ✓ Civic Center ADA Upgrades
- ✓ Community Grants
- ✓ Gateway Sign
- ✓ Ruby Street Overhead Lines relocation to underground
- ✓ Sidewalk Construction and Repairs
- ✓ Road Paving
- ✓ Library Expansion Design

- The Tentative Budget maintains a similar level of service.

Previously the City Council discussed the proposed Fiscal Year 2017 Budget at the following public meetings:

- June 15th – City Council Budget Workshop – (General Fund Presentation)
- July 6th – City Council Budget Workshop – (Enterprise Funds and Special Revenue Funds Presentation)
- July 20th – City Council Budget Workshop (CIP Presented) and City Council sets Maximum Tentative Millage
- August 3th – City Council Budget Workshop
- August 17st – City Council Budget Workshop

A Tentative Budget has been prepared for the City Council based on discussions at the previous City Council Budget Workshops including all subsequent changes.

OPTIONS:

1. Take Public input and approve the Tentative Budget for Fiscal Year 2017 as reflected in Resolution 2016-16.

2. Take Public input and approve the Tentative Budget for Fiscal Year 2017 as reflected in Resolution Number 2016-16, and any additional changes.

STAFF RECOMMENDATION:

Take public input and move to approve the Tentative Budget for Fiscal Year 2017 as reflected in Resolution No. 2015-16.

FISCAL IMPACT: At this point all budgets are balanced. Changes will require revisions to the Tentative Budget.

RESOLUTION 2016 - 16

A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE CITY OF TAVARES, FLORIDA, FOR THE FISCAL YEAR 2016 - 2017.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

WHEREAS, a public hearing on the tentative 2016-2017 budget was held at the Tavares City Hall Council Chambers in the City of Tavares, Florida, Lake County, Florida on Thursday, September 7th, 2016 at 5:05 p.m., as required by Florida Statutes 200.065; and

WHEREAS, the general public was given an opportunity to express its views pertaining to the tentative budget, and

WHEREAS, the City Council approved the tentative budget for 2016-2017, and

WHEREAS, a second public hearing on the proposed 2016-2017 budget was held in the Council Chambers at the Tavares City Hall, 201 East Main Street in the City of Tavares, Florida, on Wednesday, September 16, 2015, at 5:05 p.m.,

NOW, THEREFORE, BE IT RESOLVED that the Budget for 2016-2017 fiscal year for the City of Tavares, Florida is hereby adopted by the Tavares City Council in the amount of $39,410,202 at public hearing this 21st day of September, 2016.

Fund Name	Fund Number	Estimated Revenues [1]	Reserve Appropriations [3]	Unappropriated Revenues [2]	Estimated Appropriations/ Expenditures
General Fund	001	$ 16,341,305	$ -	$ (14,775)	$ 16,326,530
Water/Wastewater Utility	401	8,991,859	75,757	-	9,067,616
Water/Wastewater Impacts	441	1,108,046	166,954	-	1,275,000
W/WW RR&I Fund	443	300,000	-	(29,000)	271,000
SRF Construction Fund	444	-	-	-	-
W/WW SRF Loan	445	1,820,139	-	-	1,820,139
Sunset View Fund	447	127,433	-	-	127,433
Solid Waste	402	2,878,163	158,008	-	3,036,171
Stormwater	403	1,007,044	-	(1,345)	1,005,699
Seaplane Base Fund	405	753,246	-	-	753,246
Pavilion Fund [5]	406	590,810	-	-	590,810
Police Education	102	1,650	-	-	1,650
Community Redevelopment	105	230,709	-	(2,506)	228,203
Police Impacts	110	30,750	-	(30,750)	-
Fire Impacts	111	57,400	-	(57,400)	-
Park Impacts	114	49,200	800	-	50,000
Freedom Flag Fund	117	-	7,208	-	7,208
Fire Assessment Fund	122	1,652,516	-		1,652,516
Infrastructure Sales Tax	150	1,427,637	-	(735,421)	692,216
Grant Fund	151	275,000	-	-	275,000
Road Improvements	153	10,000	-	(10,000)	-
Debt Service Fund	201	1,002,783	-	-	1,002,783
Municipal Police Pension [4]	601	1,036,021	-	(744,101)	291,920
Firefighter's Pension [4]	602	1,702,364	-	(767,398)	934,966
Mildred Hunter Trust	605	40	-	-	40
Woodlea Park Playground Trust	606	56	-	-	56
		$ 41,394,171	$ 408,727	$ (2,392,696)	$ 39,410,202

Test $ 39,410,202

[1] *Estimated Revenues = anticipated revenue collections*

[2] *Negative Reserve Appropriations assumes unappropriated revenues*

[3] *Positive Reserve Appropriations assumes appropriating (spending) an amount of reserves.*

[4] *Needs Pension Board approval.*

[5] *Special Revenue Fund.*

Page 1

This resolution will take effect immediately upon its adoption.

PASSED AND RESOLVED this 21st day of September, 2016, by the City Council of the City of Tavares, Florida. Time Adopted: _____P.M.

_____
Lori Pfister, Mayor
Tavares City Council

ATTEST:

_____
Nancy A. Barnett
City Clerk

_____
Approved as to form:
Robert Q. Williams.
City Attorney

AGENDA SUMMARY
TAVARES CITY COUNCIL
SEPTEMBER 7, 2016

AGENDA TAB NO. 8

SUBJECT TITLE: Update of Economic Development Program

OBJECTIVE:

To consider approval of an update of the Economic Development Strategy for the City of Tavares.

SUMMARY:

In May of 2008, one year after the establishment of its Economic Development Department, the City Council adopted a comprehensive Economic Development Strategy for the City (attached). The plan was both geographical and component specific focusing on twelve (12) specific Economic Development focus components in 4 geographic quadrants. Since that time the City has experienced a great deal of growth and development and other changes. The previous Economic Development Director has retired and a new Economic Development Director has come on board and re-organized the Department. New members of Council have been elected. Although the vision and objectives established remain focused in the same direction, Many of the milestones established have been met, new ones established and it is time to review and update the plan for the next several years. The Economic Development Director has worked with the Economic Development Horizon team to update the plan to be presented to Council for approval.

The Economic Development Director will provide a brief review of the previous plan, highlighting areas of focus where milestones have been fulfilled and provide the Economic Development Strategy update which expands upon past successes and moves the City forward in achieving its goals and objectives for Economic prosperity.

OPTIONS:

1. To approve the Economic Development Strategy update for the City of Tavares.

2. To not approve the Economic Development Strategy update for the City of Tavares.

STAFF RECOMMENDATION:

Staff recommends that the Council approve Economic Development Strategy for the City of Tavares

FISCAL IMPACT:

The fiscal impact of the updated Economic Development Strategy will result in fertile ground for existing businesses to continue grow and prosper as well as additional new businesses investing in the community. This will begin reducing the tax burden on our residential community as it shifts to more businesses contributing to the tax base.

Approved 2008

CITY OF TAVARES ECONOMIC DEVELOPMENT STRATEGY
MAY 7, 2008

The Economic Development Strategy is both geographical and component specific (see attached map).

There are 12 components in no particular order as follows:

1. Growing our own existing businesses
2. Hospital
3. Medical village
4. Freight village
5. Judicial complex
6. County Government Campus
7. Commerce Park
8. Marina/ecotourism
9. Seaplane port
10. Water oriented special events
11. Multi-modal Transportation hub
12. Sports Park

From a geographical viewpoint there are four major areas.

The first is the Medical Village Area centered around the Florida Hospital Waterman campus and the development of medical related facilities in this area. As our population ages with the onslaught of the "Baby Boomers" generation, the need for quality health care services is imminent and the Florida Hospital Waterman area is a natural place for the concentration of health related facilities and services. Focus components in this area include the Medical Village and the Florida Hospital Waterman campus. This remains consistent with Central Florida's regional efforts to cultivate bio-medical and high tech businesses as a focal economic basis for continued sustainability of the Central Florida Region.

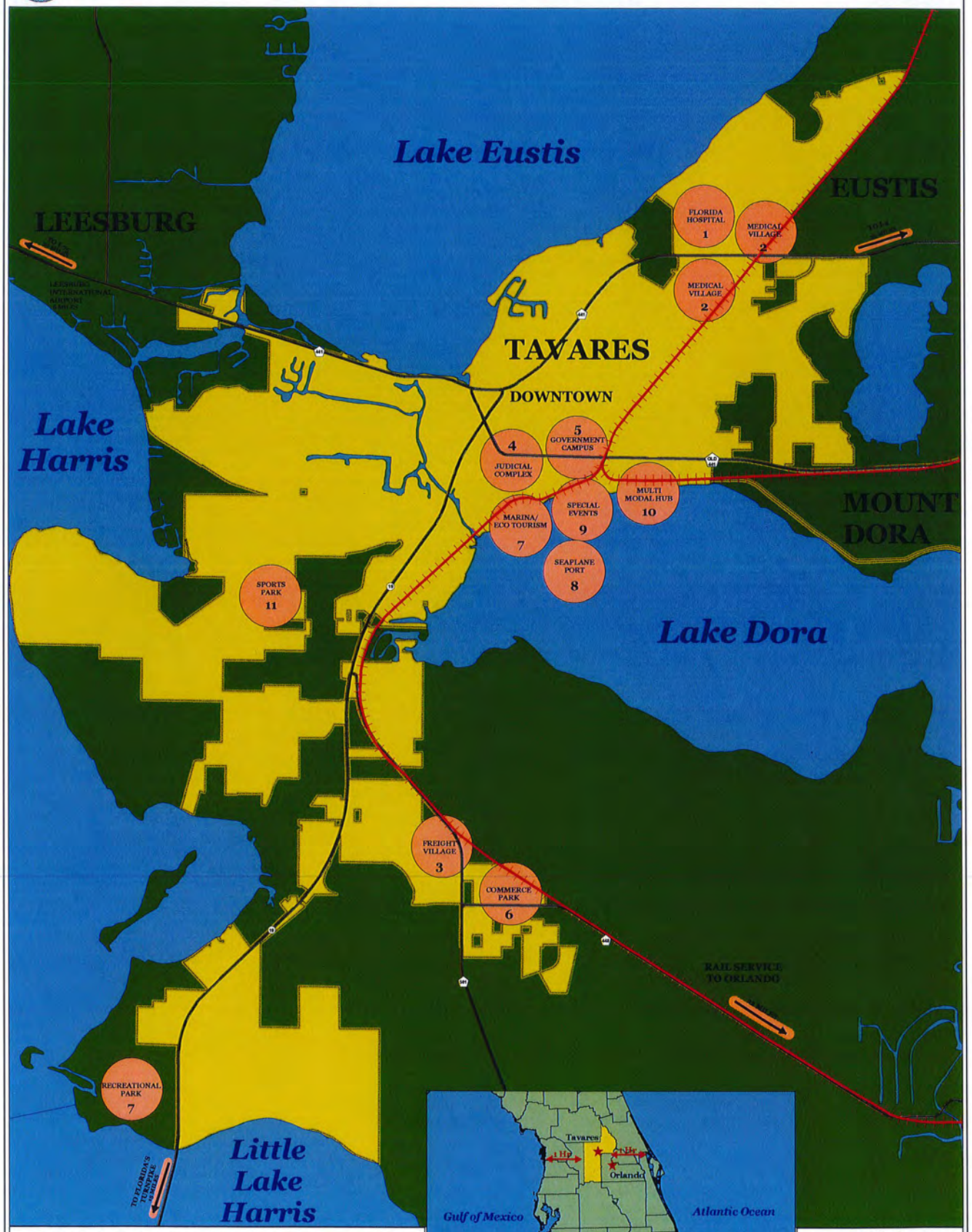
The second geographical component is the downtown area of Tavares. Tavares is the County Seat of Lake County and serves as the County government and Judicial Campus for the County. The expansion of the Judicial Center, the construction of a new office building for Constitutional Officers, and the building of a 1,200 space parking garage will be a major factor enhancing downtown redevelopment. The City Council's decision to approve and fund the Marina/Seaplane Basin and Multi-Modal facilities at Wooton Park will brand Tavares as the waterfront event venue capital of Central Florida. Building on the City's historical ties to the railroad industry, enhancement of railroad infrastructure will lay a foundation for eventual commuter rail service to downtown Orlando. Downtown Tavares will be in fact a multi-modal transportation hub for the Central Lake County area. This too remains consistent with Central Florida's regional efforts to cultivate commuter rail as another focal economic basis for continued sustainability of the Central Florida Region.

The third geographical component is the development of a Freight Village in the CR 448 area south of Lake Dora in the vicinity of the current business/commerce park. The Freight Village will provide for 1) warehousing/distribution businesses that are serviced by rail; 2) a site to service, maintain, store and refurbish commuter railroad cars 3) a dual track area to accommodate both commuter and freight passing operations, and 4) a Private Rail Car Park (camp ground for private rail car yachts – see American Association of Private Railroad Car Owners web page: www.aaprco.com). With the ever increasing price of gasoline and diesel fuels, the use of railroads for the movement and distribution of goods is seeing a re-birth.

The fourth geographical component is to facilitate the development of sports related facilities at Woodlea Park (city-owned) and Hickory Point Park owned by the Lake County Water Authority. Tournament quality facilities can be used to hold regional and state-wide events that brings visitors to the Tavares community.

Key to the success of the four components is the fostering of an attitude that the City and its staff are committed to facilitating our existing and new businesses to grow and prosper.

TAVARES ECONOMIC DEVELOPMENT STRATEGY



ECONOMIC FOCUS AREAS

1. Hospital
2. Medical Village
3. Freight Village
4. Judicial Complex
5. County Government Campus
6. Commerce Park
7. Marina/Eco Tourism
8. Seaplane Port
9. Water Oriented Special Events
10. Multi Modal Transportation Hub
11. Sports Park
12. Other
    - Existing Businesses along U S Hyw 441, SR 19, and Alfred Street
    - Orlando Bedroom Community
    - Retirement Community

LEGEND

Miles 0 0.125 0.25 0.5

- RAILROADS
- ECONOMIC AREAS
- LAKES
- MAJOR ROADS
- CITY BOUNDARY
- UNINCORPORATED/OTHER

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: September 7, 2016

AGENDA TAB NO. 9
SUBJECT TITLE: Re-Classification of Police Lieutenant Position to Police Officer Position and the Addition of a Second Police Officer Position

OBJECTIVE: To reclassify a Police Lieutenant position to an entry level Police Officer, add a second entry level Police Officer position and purchase one year of prior service for the vacating Police Lieutenant.

SUMMARY: Over the past eight years, a conscious effort has been made to reduce the number of Administrative Officers and increase the number of Police Officers out on the streets when opportunities present themselves.

Recently, Lt. Jason Paynter tendered the attached request to the Police Chief to retire one year earlier than planned. In it he advises that he will have 25 years of service for the City of Tavares next year and plans to retire, as 25 years of service fulfills normal retirement for a Tavares Police Officer. His request is for the city to consider having him retire this year (one year earlier than planned) by having the city purchase his upcoming last year of service based on previous service he had as a Leesburg Police Officer before he came to Tavares. Thus, instead of retiring next September, 2017, Mr. Paynter would retire this September 2016 as he would have 24 years of service with Tavares and one year of prior Police Officer service in Leesburg totaling 25 years of Police Officer service. This meets the normal retirement criteria of the City's pension plan for Police officers. The Police Chief has reviewed the request and has laid out a proposal he believes would be in the best interest of the Tavares Police Department and satisfy Mr. Paynter's request (see attached letter from the Police Chief).

If the Chief's proposal is accepted, the existing Lieutenant position would be eliminated and re-classified as an entry level "Police Officer" and filled at the beginning of next fiscal year. In addition a second entry level Police Officer position would be created and filled in the third quarter of next fiscal year. The City would purchase up to one year of prior police service for Lt. Paynter at 95% of its value (City) with the employee purchasing 5% (approximately $3,500) of its value ($66,500) and Lt. Paynter would retire by September 30th of this year 2016. This would result in lowering the FY 17 budget slightly, adding two new entry level Police Officer positions and the elimination of one (1) of the three (3) Administrative Police Lieutenant positions.

OPTIONS:

1. Move to re-classify one of the three Lieutenant positions as a "Police Officer" and add a second "Police Officer" position in next fiscal year and, purchase up to one year of prior credible service for Lt. Paynter at 95% of the cost and complete this

so that the net effect is a budget neutral on the current budget and a slight reduction to the proposed FY 17 budget as outlined in the fiscal impact section.

2. Delay the reclassification and addition of a second Police Officer position until next September after Lt. Paynter has retired and do not purchase his prior year of service – no reduction in budget.
3. Move to re-classify one of the three Lieutenant positions as a "Police Officer", **do not add a second "Police Officer" position**, purchase up to one year of prior service for Lt. Paynter at 95% of the cost and complete this so that the net effect is budget neutral on the current budget and a reduction to the proposed FY 17 budget of $2,612.00.
4. Do not accept the proposal and leave things "status-Quo".

STAFF RECOMMENDATION: Move to re-classify one of the three Lieutenant positions as an entry level "Police Officer" and add a second entry level "Police Officer" position in next fiscal year and purchase up to one year of prior credible service for Lt. Paynter at 95% of the cost and complete this so that the net effect is budget neutral on the current budget and a slight reduction to the proposed FY 17 budget as outlined in the fiscal impact section of $2,612.00.

FISCAL IMPACT: Assumes Option #1: The FY 17 Lt. position salary is budgeted at $96,645.54 plus $46,089.88 for incentive pay, for taxes, healthcare and pension for a total of $142,735.52 budgeted for that position. Prior year of service buy back would cost approximately $66,500. This would leave $76,235.52 in the budget for the reclassified position and addition of a second entry level position.

The reclassified entry level Police Officer position with Family Health Care would be budgeted at $57,847 (November through September) and the second new entry level police officer position (July-September) would be budgeted at $15,777. This would result in a budget savings of $2,612 for FY17.

LEGAL SUFFICIENCY: This proposal is legally sufficient.

August 29, 2016

Stoney Lubins, Chief of Police
City of Tavares
201 East Main Street
Tavares, FL 32735

Dear Chief Lubins,

I have an opportunity to close a chapter and start a new chapter of my life. I am requesting the city facilitate the completion of my retirement by purchasing my previous law enforcement time.

I have been blessed to have been a part of the City of Tavares all these years. It has been a pleasure working under your tutelage, in partnership with the community, city council and the city manager to make the City of Tavares the best city in the state of Florida.

I am forever grateful for the city entrusting me with such great responsibilities and I will never forget the time and people that I have had the pleasure to work a long side of. If you have any questions please let me know.

Kind regards,

Lt. Jason Paynter

MEMORANDUM

To: John Drury

From: Stoney Lubins

Re: Lt. Paynter's Request

Date: August 30, 2016

I have reviewed Lt. Paynter's request of the city purchasing the last year of his retirement. If this would be approved, a unique opportunity exists to improve the level of service to the citizens in the following manner.

I would recommend that the lieutenant position be converted into two road patrol positions. Over the past year the department has at times struggled with adequate staffing as a result of FMLA, vacations and training. I planned on requesting more positions in the 2017-2018 budget year. With this new possibility the department could benefit right away with a small budget savings and the request for future positions in 2017 will not be needed.

Below is a table showing police officer data on cities with populations between 10,000 and 15,000.

CITY	SWORN POLICE	CIVILIAN	911 PSAP	TOTAL EMPLOYEE	POPULATION
Tavares	26	3	NO	29	15,000
Lady lake	33	7	NO	40	14,247
Mt. Dora	42	20	YES	60	12,370
Groveland	26	4	YES	30	11,500

If Lt. Paynter would retire at his regular date, I would request the same approach with the conversion of that position into road officers. If the department were to wait until his regular retirement date, the actual time in which the new officers would be ready for scheduling would be January 2018.

From a management standpoint the duties and responsibilities that Lt. Paynter is currently doing will be spread out through Lt. Jones, Lt. Clark and myself.

Over the last nine years the department has been restructured and streamlined through the reduction of "administrative" positions putting a focus on services and personnel that deal directly with the public and police officer safety by having sufficient officers available. The scenario as proposed meets this philosophy.

AGENDA SUMMARY
TAVARES CITY COUNCIL
September 7, 2016

AGENDA TAB NO. 10

SUBJECT TITLE: Procurement of Grant Finder Software

OBJECTIVE:

For Council to move to approve procurement of an annual subscription of the Grant Finder computer application program.

SUMMARY:

Recently Mayor Pfister attended a Florida League of Cities conference and was introduced to a computer based application which would provide City staff a more efficient and effective method of finding and pursuing potential grants for City projects and improvements. The Grant Finder program is a web based subscription which will allow City staff access to a large database of available grants through Federal and State agencies as well as private foundations which can be searched and located by type, geographic area and other "key word" parameters. This program provides key information on grant funding opportunities which will allow staff to search, sort, determine eligibility criteria and application requirements and apply and compete for grants in a very timely and efficient manner.

OPTIONS:

1. Authorize procurement of the Grant Finder program annual subscription.
2. Do Not Authorize procurement of the Grant Finder program annual subscription.

STAFF RECOMMENDATION:

Move to approve option 1 to authorize procurement of the Grant Finder program annual subscription.

FISCAL IMPACT: The annual subscription cost of $1,495 would provide the City with 5 licenses. This cost allocated between 5 department budget cost centers would be less than $300 per department. This item is not budgeted within the current fiscal year budget.

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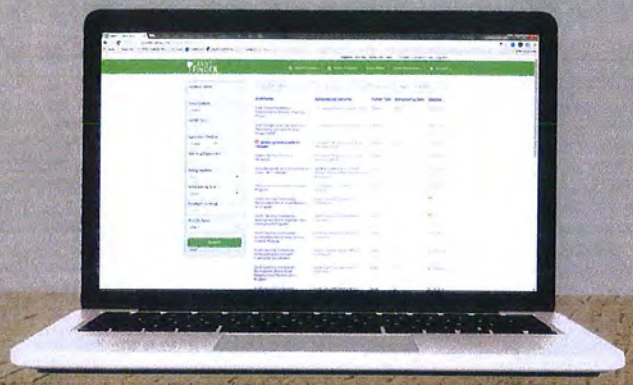

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"GrantFinder has been very helpful in finding grants as well as finding information through the articles and discussions on there. It's a great tool!"

Matthew Lane
Administrative Budget Analyst
City of Saginaw, MI

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Want to see GrantFinder in action? Fill out our quick form at www.grantfinderhq.com/demo

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: September 7, 2016

AGENDA TAB NO. 11
SUBJECT TITLE: Tavares High School/City Council Local Governmental Mentoring Program

OBJECTIVE: To develop and implement a partnership with Tavares High School on the creation of a student local governmental educational mentoring program with Tavares City Council.

SUMMARY:

Previously, Council authorized the Mayor to meet with the principal of Tavares High School to discuss development of a "Student City Council". The meeting took place with the High School Principal as well as the Middle School Principal during which it was suggested that the High School should select five students which would then be paired - one to one - with a Council Member for mentoring and educating students on local governance.

It may be appropriate for City Staff to work with School staff to develop a Syllabus for both the student and Council member to follow should the Council move forward with this initiative. The Syllabus would include the following:

1. Student shall be paired up with one Council member based on their introduction letter and resume.
2. Student shall attend four (4) Council meetings at the audience level during the one school year program.
3. Student shall attend one Council meeting with their paired Council Member at the dais in a "shadowing" capacity.
4. Student shall attend two Council functions outside normal meetings, like a ribbon cutting or ground breaking ceremony.
5. Student shall shadow two Department Heads for a ½ a day each and write a report about the functions of that Department for the paired Council Member to grade.
6. Student shall read the City Charter and write a summary of the Charter for the Council Member to grade.
7. All five students will hold a mock Council meeting at the end of the program in order to graduate at which they will elect a mock Mayor, Vice Mayor and then run a mock meeting. Council members will be in the audience role playing various roles. Upon completion, student will be presented a Certificate of Completion from the City Council members that mentored the student.

OPTIONS:

1. **Move to approve a Student/Council Local Government mentoring program and authorize staff to develop a syllabus with the High School for students and Council members to follow.**

2. **Do Not Approve** the program

STAFF RECOMMENDATION:

Move to approve a Student/Council Local Government mentoring program and authorize staff to develop a syllabus with the High School for students and Council members to follow

FISCAL IMPACT: No cost other than staff time to develop are expected.

LEGAL SUFFICIENCY: This program is legally sufficient.

AGENDA SUMMARY
TAVARES CITY COUNCIL
SEPTEMBER 7, 2016

AGENDA TAB NO. 12
SUBJECT TITLE: City Administrator Report

OBJECTIVE: To inform Council on city related matters.
SUMMARY: Will be presented at meeting

City Council Regular Meetings & Public Hearings for Millage & Budget	*September 7, 2016 – 4:00 p.m. (5:05 p.m. for Public Hearing on Budget 2016-2017)* *September 17, 2016 – 4:00 p.m. (5:05 p.m. for Public Hearing on Budget 2016-2017)*
Library Board	*September 21, 2016 – 2:30 p.m. – Library Conference Room*
Planning & Zoning Board	*September 15, 2016 – 3:00 p.m. – City Council Chambers*
Code Enforcement Hearing	*September 27, 2016 – 5:00 p.m. – City Council Chambers*

CITY SPONSORED OR AFFILIATED EVENTS

High School Homecoming Parade	*September 23, 2016 – 12:00 – 1:30 p.m.*
Rifles, Rails & History	*September 23-25, 2016 – Wooton Park*
Rocktober Fest	*October 8, 2016 – Wooton Park*
Tavares Chamber of Commerce Red Carpet Gala	*October 21, 2016 – Lake Receptions* *6:00 to 10:00 pm*
Un-Boo-Lievable Family Fall Festival	*October 28, 2016 – 6 pm to 9 pm* *Wooton Park*
Monster Splash	*October 29, 2016 – Wooton Park – contest begins at 11:0 am*
Hydro-Turf Jet Ski	*November 5-6, 2016 World Championship*
General Election	*November 8, 2016 (City Hall is a Precinct)*
Tavares Chamber Taste of Tavares	*November 10, 2016*
CRA Fall Thunder Regatta	*November 18-20 – Wooton Park*
Christmas Parade & Celebration	*December 3, 2016* *Parade at 5:00 p.m. on Main Street*

OTHER COMMUNITY EVENTS

Chamber Business Luncheon	*September 28, 2016 – Civic Center 11:30 – 1:30*

League of Cities Sponsorship Night	*September 28, 2016 – Lake Receptions 6:00 p.m. reception*
MDA Walk	*September 17, 2016 – Wooton Park*
Golden Triangle YMCA Turkey Trot	*November 24, 2016 – 8:00 a.m.*

OTHER OUTSIDE AGENCY MEETINGS

Lake County League of Cities	*Friday, September 9, 2016 – 12:00 noon* *Elks Lodge*
Lake Sumter MPO	*September 28, 2016 – 2:00 p.m. – Leesburg MPO office*

AGENDA SUMMARY
TAVARES CITY COUNCIL
September 7, 2016

AGENDA TAB NO. 13
SUBJECT TITLE: City Councilmembers Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A