America's Seaplane City™

AGENDA
TAVARES CITY COUNCIL

August 3, 2016
4:00 P.M.
TAVARES CITY HALL COUNCIL CHAMBERS

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agendized item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or nbarnett@tavares.org)

I. INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Eric Filkin, Bridges Covenant Church

II. CALL TO ORDER — **Mayor Pfister**

III. APPROVAL OF AGENDA — **Mayor Pfister**

IV. APPROVAL OF MINUTES

Tab 1) Approval of Minutes for Regular City Council Meeting June 15, 2016 — **Mayor Pfister**

V.PROCLAMATIONS/PRESENTATIONS

Tab 2) Tavares Chamber of Commerce Report — **Executive Director J. Scott Berry**

VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE CONTACTS

VII. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD — **Nancy Barnett**

VIII. CONSENT AGENDA

Tab 3) Interlocal Fire Services Agreement with the City of Eustis — **Richard Keith**

Tab 4) Interlocal Fire Services Agreement with the City of Leesburg — **Richard Keith**

Tab 5) Approval of Contract with DMC for Nature Park Restrooms — **Tammy Rogers**

Tab 6) Voting Representative to Florida League of Cities Annual Conference — **John Drury**

IX. ORDINANCES/RESOLUTIONS – PUBLIC HEARING

(All Ordinances under First Reading are not discussed, unless otherwise noted, until the Second Reading)

First Reading

Second Reading

RESOLUTIONS

Tab 7) Resolution #2016-12 – Reduction in Front Yard Setback to 1520 Lake Dora Drive to Construct an Addition — **Jacques Skutt**

Tab 8) Resolution #2016-13 - Public Safety Complex Financing — **Lori Houghton**

Tab 9) Resolution #2016-14 – FDOT Grant Agreement for Tav-Lee Trail Railroad Crossing Devices — **Bob Tweedie**

X. GENERAL GOVERNMENT

Tab 10) Tavares High School Booster Club Request for Contribution To Purchase a Band Trailer — **John Drury**

Tab 11) Horizon Team and Board Representatives — **Mayor Pfister**

Tab 12) Work Authorization for Utility Master Plan – Lane Park Area, Woodlea Road and Peninsula — **Brad Hayes**

XI. BUDGET WORKSHOP

Tab 13) Discussion of the FY 2016-2017 Proposed Budgets — **John Drury**

XII. OLD BUSINESS

XIII. NEW BUSINESS

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City

TAVARES CITY COUNCIL
MINUTES

June 15, 2016
4:00 P.M.
TAVARES CITY HALL COUNCIL CHAMBERS

COUNCILMEMBERS PRESENT	ABSENT
Robert Wolfe, Mayor	Lisa Johnson, Councilmember
Lori Pfister, Vice Mayor	
Bob Grenier, Councilmember	
Kirby Smith, Councilmember	

STAFF PRESENT

John Drury, City Administrator
Sandy Minkoff, Acting City Attorney
Nancy A. Barnett, City Clerk
Lori Houghton, Finance Director
Lori Tucker, Human Resources Director
Richard Keith, Fire Department
Jacques Skutt, Director of Community Development
Stoney Lubins, Police Chief
Brad Hayes, Director of Utilities
Chris Thompson, Director of Public Works

I. INVOCATION

Pastor Rick Fountain gave the invocation and led those present in the Pledge of Allegiance.

II. CALL TO ORDER — Mayor Wolfe

Mayor Wolfe asked if there were changes to the agenda. Mr. Drury asked to add under New Business, the "Establishment of the Management Bargaining Unit Team for Police and Fire Unions."

III. APPROVAL OF AGENDA — Mayor Wolfe

MOTION

Lori Pfister moved to approve the agenda with said changes, seconded by Bob Grenier. The motion carried unanimously 4-0.

IV. APPROVAL OF MINUTES

Tab 1) Approval of Minutes for June 1, 2016 Regular Council Meeting

MOTION

Bob Grenier moved to approve the minutes of June 1, 2016 as submitted, seconded by Kirby Smith. The motion carried unanimously 4-0.

Mayor Wolfe asked the audience to fill out the Request to Speak form if they wished to address Council.

Mayor Wolfe said that Tab 17, the City Administrator's Salary – will not be opened to the public.

V.PROCLAMATIONS/PRESENTATIONS

Tab 2) Presentation by Lake County Transit Division

Mr. Drury said this presentation will be on the topic of the Fixed Route Bus System by the Manager of the program, Tomika Monterville.

Ms. Monterville said she is representing Ms. Keedy, Director of Community Services and Mr. Heath, the County Manager. She some service changes were done recently in order to improve the on time performance. There are currently seven routes and the ridership is about 300,000 annually. Route One now goes from Citizens Blvd. in Leesburg to Eustis which cuts down on the waiting time. There will be a shelter on Rockingham at Main.

Ms. Monterville said the Division wishes to work in cooperation with the cities to identify any impediments to the delivery of more service; i.e. including the development of ordinances that support transit. She said they would like to become part of the development review process in order to look at more amenities and accessibility.

Councilmember Smith asked about the process for getting a private property owner to work with the city for accessibility. Ms. Monterville said the opportunity would be through the development review process to provide an accessible loading and unloading area. She said in general the practice is not to have the stops in a private development unless they have been a part of the planning process. Mr. Drury mentioned the Tavares Horizon project teams that will confer with her in this area.

Ms. Monterville said she would send Ms. Barnett some examples of best practices. Mayor Wolfe asked to have a copy of the annual budget for Lake Express.

SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE CONTACTS

Attorney Minkoff said there were quasi-judicial ordinances on the agenda and asked those who wished to testify to stand and be sworn in.

VII. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Barnett read the following ordinances on second reading by title only:

ORDINANCE 2016-13

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 5.28 ACRES OF PROPERTY GENERALLY LOCATED ON THE NORTHWEST INTERSECTION OF S.R. 19 AND SLIM HAYWOOD; REZONING SAID PROPERTY FROM LAKE COUNTY AGRICULTURAL (A) TO CITY OF TAVARES HIGHWAY COMMERCIAL (C-2); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-14

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 5.28 ACRES OF LAND GENERALLY LOCATED ON THE NORTHWEST INTERSECTION OF S.R. 19 AND SLIM HAYWOOD AVENUE FROM COUNTY URBAN MEDIUM DENSITY TO CITY COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-15

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 9.8 ACRES LOCATED ON THE NORTH SIDE OF SLIM HAYWOOD AVENUE APPROXIMATELY 800 FEET WEST OF THE INTERSECTION OF S.R. 19 AND SLIM HAYWOOD AVENUE FROM LAKE COUNTY AGRICULTURAL (A) TO CITY OF TAVARES MIXED USE (MU); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-16

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 9.8 ACRES OF LAND GENERALLY LOCATED ON THE NORTH SIDE OF SLIM HAYWOOD AVENUE APPROXIMATELY 800 FEET WEST OF THE INTERSECTION OF S.R. 19 AND SLIM HAYWOOD AVENUE; FROM COUNTY URBAN LOW DENSITY TO CITY MIXED USE COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-17

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 36 ACRES OF LAND CENTRALLY LOCATED APPROXIMATELY 600 FEET NORTH OF SLIM HAYWOOD AVENUE AND 1600 FEET WEST OF S.R. 19, REZONING SAID PROPERTY FROM LAKE COUNTY AGRICULTURAL (A) TO CITY OF TAVARES MIXED USE (MU); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-19

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 14.18 ACRES OF LAND GENERALLY LOCATED AT THE SOUTHWEST INTERSECTION OF S.R. 19 AND CAMP ROAD; REZONING SAID PROPERTY FROM LAKE COUNTY AGRICULTURAL (A) TO CITY OF TAVARES HIGHWAY COMMERCIAL (C-2); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-21

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING APPROXIMATELY .27 ACRES GENERALLY LOCATED ON THE NORTHWEST CORNER OF DORA AVENUE AND SOUTH MOUNT HOMER ROAD; FROM RSF-1 (RESIDENTIAL SINGLE FAMILY) TO PD (PLANNED DEVELOPMENT); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-22

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY .27 ACRES GENERALLY LOCATED ON THE NORTHWEST CORNER OF DORA AVENUE AND SOUTH MOUNT HOMER ROAD; FROM LOW DENSITY RESIDENTIAL TO MEDIUM DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Ms. Barnett read the following Large Scale Future Land Use Amendment ordinances for the Transmittal Hearing:

ORDINANCE 2016-18

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020; PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 36 ACRES OF LAND CENTRALLY LOCATED APPROXIMATELY 600 FEET NORTH OF SLIM HAYWOOD AVENUE AND 1600 FEET WEST OF S.R. 19; FROM COUNTY URBAN LOW DENSITY TO CITY MIXED USE NEIGHBORHOOD; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-20

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 14.18 ACRES OF LAND GENERALLY LOCATED AT THE SOUTHWEST INTERSECTION OF S.R. 19 AND CAMP ROAD; FROM COUNTY URBAN LOW DENSITY TO CITY COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

VIII. CONSENT AGENDA

Mayor Wolfe asked if anyone in the audience objected to Tabs 3, 4, 5, or 6.

MOTION

Lori Pfister moved to approve the Consent Agenda [Tab 3 - Easement Across Sinclair Street with Central Florida Railroad for Construction of Tav Lee Trail; Tab 4 – Easements with Duke Energy for Ruby Street Stormwater Project; Tab 5 – Use of Police Forfeiture Funds to Purchase Cameras and Related Equipment; and Tab 6 – Approve to Demolish Quonset Building at Site of Future Public Safety Complex], seconded by Bob Grenier.

Mayor Wolfe noted that Attorney Minkoff had helped to put together the agreement six or seven years ago between the County, City and [School Board] to make the Public Safety Building come to fruition. Mr. Minkoff acknowledged the Mayor's recognition.

The motion passed unanimously 4-0.

IX. ORDINANCES/RESOLUTIONS – PUBLIC HEARING

(All Ordinances under First Reading are not discussed, unless otherwise noted, until the Second Reading)

FIRST READING - none

SECOND READING

Mr. Skutt stated the following six ordinances and the two Large Scale Future Land Use Map transmittals are all involving lands owned by the Whittaker Family Partnership. There are 65 acres in total that will be annexed into the City and these lands are generally in proximity of the State Road 19 corridor either near or close to the new Publix Shopping Center or at the intersection of Camp Road. Most of the property is agricultural in nature. He said he has combined the annexations of the parcels into four main groups of contiguous properties with similar proposed zonings and land use designations.

Tab 7) Ordinance #2016-13 – Annexation & Rezoning to City Highway Commercial (C2) of about 5.28 acres– Northwest Corner of SR 19 and Slim Haywood – Two parcels

The main entrance to Publix Shopping Center will cross this property. At the May 19th meeting the Planning & Zoning Board voted unanimously to recommend approval and staff recommends approval.

Mayor Wolfe invited Angela Brady to speak representing herself and Foxborough HOA as their president. Ms. Brady said the owners' concerns are about the negative impact on their property values and quality of life. She said they had moved to the area when it was semi-rural. She mentioned the notice that had been posted for two weeks that was demolished by the contractor and never replaced. There was trash and sand from the contractor that has been washed into the retention area during the heavy rains in May. She said they thought that originally the entrance to Publix would come off CR 561 but FDOT decided it would not be appropriate and now it is going to be Slim Haywood Avenue which she said is the only entrance to their subdivision as well as the Lake Ridge area further to the west. She expressed concern about the upkeep of Slim Haywood with truck traffic. She also noted there would be 24 hour lighting at Publix and wondered how the developers would mitigate that light coming into the neighborhood.

Mayor Wolfe noted that as the property is developed the City can request silt fences, and police the construction activities. Mr. Drury said he is concerned about the silt fences for the Publix development and will ensure it is being handled correctly. In terms of the future development, he said he said the City will note the problem of the silt fences and look closely at the runoff issues. However he said at this point, the request is just for a rezoning and land use change, not a development order.

Councilmember Smith noted there are buffering requirements when the developer begins to build. He said currently the property is an active orange grove and if it is changed to C-2 zoning would the active orange grove still be allowed. Mr. Skutt responded that under the Land Development Regulations, orange groves are allowed in any zone.

Vice Mayor Pfister asked Ms. Brady if she had attended the Planning & Zoning meeting. Ms. Brady said she was out of town but another HOA member had intended to be present.

MOTION

Kirby Smith moved to approve Ordinance #2016-13, seconded by Lori Pfister. The motion carried unanimously 4-0.

Tab 8) Ordinance #2016-14 – Small Scale Future Land Use – Amendment to Commercial Use – Northwest Corner of State Road 19 & Slim Haywood

Mr. Skutt stated the amendment is from Lake County Urban Medium to City Commercial for the 5.28 acres that was just approved for annexation and rezoning. He said the Commercial land use designation is the only compatible designation with a Highway Commercial zoning. The Planning & Zoning Board voted unanimously to recommend approval on May 19th and staff recommends approval.

Mayor Wolfe asked Ms. Brady if she wished to speak. Ms. Brady declined.

Councilmember Smith said the city needed to be cognizant of how far back the commercial highway zoning will go and asked to hear from the landowner. Mr. William Ray stated he was representing the Whittaker Family. Councilmember Smith asked Mr. Ray why they picked Highway Commercial for this particular piece of property. Mr. Ray said their intention was to be adjacent to the Publix site directly to the north. He discussed the plans for future access.

MOTION

Bob Grenier moved to approve Ordinance #2016-14, seconded by Kirby Smith. The motion carried unanimously 4-0.

Tab 9) Ordinance #2016-15 - Annexation & Rezoning – North Side of Slim Haywood – 9.8 Acres – 800 feet west of the Intersection with SR 19

Mr. Skutt stated this property consists of two parcels. It is presently used for agricultural purposes and is zoned agricultural in Lake County. The request is for a mixed use zoning. The new Publix Shopping Center is adjacent east. The applicant envisions a mixture of residential and commercial uses that would be compatible with the commercial development that is taking place on State Road 19. On May 19th, the Planning & Zoning Board recommended approval of the ordinance and staff recommends approval.

Councilmember Smith asked about the easement to reach the parcel as it appears to be land locked, Mr. Skutt said it fronts onto Slim Haywood. Councilmember Smith noted they are separate parcels and could be resold to different owners. Mr. Skutt pointed out the existing easement on the side of the water plant. Mr. Ray discussed the various easements.

MOTION

Lori Pfister moved to approve Ordinance #2016-15, seconded by Bob Grenier.

Mayor Wolfe invited Angela Brady to speak. Ms. Brady said the Homeowners Association would prefer residential and to leave the commercial closer to SR 19.

The motion carried 4-0.

Tab 10) Ordinance #2016-16 – Small Scale Future Land Use Map Amendment for Annexation under Ordinance #2016-15

Mr. Skutt this ordinance will change the map designation from Lake County Urban Low Density to City Mixed Use Commercial. The property is 9.8 acres in size and located on the north side of Slim Haywood about 800 feet west of SR 19. The designation is compatible with the Mixed Use zoning just approved under the annexation. The Planning & Zoning Board has recommended approval and staff recommends approval.

MOTION

Kirby Smith moved to approve Ordinance #2016-16, seconded by Bob Grenier. The motion carried unanimously 4-0.

Tab 11) Ordinance #2016-17 – Annexation and Rezoning of 36 Acres of Property – 600 Feet North of Slim Haywood Avenue and 1600 feet West of SR 19

Mr. Skutt noted the property has no direct access to a developed road but it is connected to lands owned by the Whitakers that do have frontage on Slim Haywood Avenue. It is presently used for agricultural purposes and is zoned agricultural in the County. The request is for City Mixed Use Zoning. The applicant envisions a mixture of residential and commercial uses on these lands that would be compatible with the commercial that is taking place on SR 19. The Planning & Zoning Board has recommended approval and staff recommends approval.

Mayor Wolfe asked Mr. Hayes if the city has an easement that runs north from this property to the west behind the reclaim water facility to Woodlea. Mr. Hayes said that was correct. He pointed out the roadway where there is a cemetery located. Mayor Wolfe said that would give an option to redirect some of the traffic to Woodlea rather than Slim Haywood.

MOTION

Lori Pfister moved to approve Ordinance #2016-17, seconded by Bob Grenier.

Vice Mayor Pfister thanked the Planning & Zoning Board for all their hard work.

Ms. Brady declined to speak.

The motion carried unanimously 4-0.

Tab 12) Ordinance #2016-19 – Annexation & Rezoning to Highway Commercial – 14.25 Acres located at the Southwest Intersection of SR 19 and Camp Road

Mr. Skutt stated this property consists of two parcels. There is an older existing single family dwelling that is located on the parcel that fronts onto State Road 19. The property is currently zoned agricultural and the request is for City Highway Commercial. Staff recommends this as

the most compatible zoning for this property. The Planning & Zoning Board voted unanimously to recommend approval on May 19, 2016.

Ms. Brady noted Foxborough is located directly north of the property. She pointed to an area between the houses and Camp Road that belongs to FDOT. She said their concern is for the commercial activity and the noise and light pollution that it would create for the subdivision.

Mayor Wolfe noted there will be a requirement for a buffer and the City will ensure the fencing is appropriate. Councilmember Smith asked if there is a wall or trees around the property except for a retention pond. Ms. Brady responded that west of the entry into the subdivision along Slim Haywood there are pine trees that go back to the Shantiniketan development. She pointed out other areas that have trees and some that do not. She said from the east side of the subdivision there is a view of the highway due to the recent removal of the orange trees.

MOTION

Lori Pfister moved to approve Ordinance #2016-19, seconded by Kirby Smith. The motion carried unanimously 4-0.

Tab 13) Ordinance #2016-21 – Rezoning of .27 Acre of Property Located on the Northwest Corner of Dora Avenue and South Mt. Homer Road from RSF-1 to Planned Development

Mr. Skutt reported that this rezoning to Planned Development is to allow three residential cottages. The property is owned by Roll Property Group who desire to construct three small residential rental cottages. Each cottage will be about 875 square feet with a 15 foot attached patio and parking for two vehicles. Prior to the issuance of any building permits the owner must obtain an approved site plan demonstrating compliance with all the city's regulations. The Planning & Zoning Board voted unanimously to recommend approval on May 19th and staff recommends approval.

Vice Mayor Pfister noted she understood these will be similar to the other cottages on Dora Avenue and she believed they will be a nice asset in the city as they will be affordable and also visually appealing.

MOTION

Kirby Smith moved to approve Ordinance #2016-21, seconded by Lori Pfister. The motion carried unanimously 4-0.

Tab 14) Ordinance #2016-22 – Small Scale Future Land Use Map Amendment to Medium Density Residential

Mr. Skutt explained the recommendation for medium density residential. He said the Planning & Zoning Board recommended approval on May 19th and staff recommends approval.

MOTION

Lori Pfister moved to approve Ordinance #2016-22, seconded by Bob Grenier. The

motion carried unanimously 4-0.

TRANSMITTAL HEARING

Mr. Skutt advised that a Small Scale Future Land Use Amendment is considered to be anything that is 10 acres or less; anything greater than 10 acres is considered to be a Large Scale Future land Use Amendment. After City Council approves the ordinance for transmission for Large Scale amendments they are sent to the State Department of Economic Opportunity who review along with other agencies and if no problems are found, will advise the City that it is ready for adoption.

Tab 15) Ordinance #2016-18 – Large Scale Future Land Use Map Amendment to Mixed Use Neighborhood – Orange Groves North of City Water Plant – 36 Acres

Mr. Skutt pointed out the three properties that comprise the 36 acres. The map designation will change from Lake County Urban Low Density to City Mixed Use Neighborhood. The Planning & Zoning Board voted unanimously to recommend approval and staff recommends approval of the transmission of this ordinance to the DOE for consideration.

MOTION

Lori Pfister moved to approve Ordinance #2016-18, seconded by Kirby Smith. The motion carried unanimously 4-0.

Tab 16) Ordinance #2016-20 – Large Scale Future Land Use Map Amendment to Commercial for Property at the Southwest Intersection of SR 19 and Camp Road – 14.25 Acres

Mr. Skutt noted this amendment will change the existing County designation of Urban Low Density to City Commercial which is the only land use designation that is compatible to Highway Commercial Zoning. The Planning & Zoning Board voted unanimously on May 19th to recommend approval and staff recommends approval of transmission to the DOE for consideration.

MOTION

Lori Pfister moved to approve Ordinance #2016-20, seconded by Kirby Smith. The motion carried unanimously 4-0.

X. GENERAL GOVERNMENT

Tab 17) City Administrator Pay Adjustment

Mayor Wolfe stated this was discussed at the last meeting but was deferred to this meeting because of budget concerns. Mayor Wolfe said that Council had had the opportunity to discuss this further with Mr. Drury and has reviewed the budget. He said he still recommended a 5% increase in pay as a fair adjustment.

Vice Mayor Pfister and Councilmember Grenier concurred. Councilmember Smith thanked Council for agreeing to table this matter to allow Council to be able to review the budget which he found to be informative.

MOTION

Kirby Smith moved to approve a 5% raise for John Drury, seconded by Bob Grenier. The motion was approved unanimously 4-0.

Tab 18) Discussion on Mayor's Youth Council

Mr. Drury advised that Vice Mayor Pfister had spoken of forming a Mayor's Youth Council at a previous Council Meeting. Staff researched and has provided information on this topic. He said one of Vice Mayor Pfister's goals had been to have improved and strong relationships with the schools which the board supported.

Vice Mayor Pfister stated that she was recommending that the city first approach the school and determine their interest before further time is spent. She discussed the various positive impacts that could come from having a partnership. She said she hoped the city could go to them with a program which the schools would follow up upon. Mayor Wolfe spoke in support.

Councilmember Smith said he agreed and would not want to expend staff time on this unless the students and schools are interested. Discussion followed on approaching the high school.

Councilmember Grenier asked Attorney Minkoff to comment on the requirement for a Youth Council to be under the Sunshine Law. Attorney Minkoff explained that if they were to advise the City Council they would fall under the Sunshine Law but it is not that difficult to comply with and would be part of the learning process. Mayor Wolfe spoke in support of the outreach and the educational opportunity for the students.

Mr. Drury recommended that Council authorize staff to put a meeting together with the Vice Mayor and the principal and leadership of the school to show that the Tavares City Council is open to working with the school and the political science class to see if the school is interested in pursuing.

MOTION

Kirby Smith moved that Council allow staff to draft up a presentation, contact the school, and invite Vice Mayor Lori Pfister to present the presentation with the staff for the Mayors Youth Council. The motion was seconded by Bob Grenier. The motion passed unanimously 4-0.

Tab 19) Discussion on Television/Internet Broadcasting

Mr. Drury stated this was a request from Vice Mayor Pfister who asked staff to take a high level look at options on television or internet broadcasting. He said he has not researched in depth but has provided some information. He discussed the two studios in Lake County that do public broadcasting and the costs.

Mr. Drury said in terms of internet pod casting (i.e. "Ted Talks" on You Tube) it is less expensive and the equipment costs are less.

Vice Mayor Pfister said she believes the city needs to keep up with other cities and she would be in favor of the podcasts, noting they could be informative videos. Councilmember Grenier spoke in support. Mayor Wolfe spoke in support but said he would rather request the Chamber of Commerce to produce the videos but still link to the City's web site. Councilmember Grenier agreed in terms of the events but spoke in favor of having the city produce for projects that are not chamber related. Discussion followed on having the city be in charge of the project.

Councilmember Smith said he was not in support as he consistently receives questions about events that are already on the web site and would prefer that the monies be allocated in the budget for other uses. Councilmember Grenier suggested that the idea continue to be researched and discussed for a future decision.

Vice Mayor Pfister asked about finding a sponsor. Mr. Drury noted that in terms of soliciting a sponsorship for government projects, the city would have to advertise and do a formal request for proposals. He said he could bring back information on the process. Mr. Drury noted he had heard two discussions—one being whether or not to have video podcasts on the web site, and the other issue is how to get the information out to the public.

Vice Mayor Pfister asked if there was interest by Council in pursuing. Mayor Wolfe said if the funding source was other than the City of Tavares he would support.

Mr. Drury suggested that Council make a motion with that direction and staff will then return to a future meeting with funding options that do not involve the city. Councilmember Grenier noted the high school students produce videos which might be an option.

Mayor Wolfe stated that Vance Joachim had requested to speak on this matter.

Vance Joachim spoke in support. He stated he has attended other government meetings and suggested they tape their meetings. He said he has been taking pictures of different county venues and events and several of Tavares, both on Instagram as well as Facebook albums. He suggested that if an RFP for a sponsorship was done should include the request for a short pilot project as an example of their work. He discussed other resources such as the Lake County graphics department.

MOTION

Kirby Smith moved to direct staff to come back with funding options that do not affect the city budget to come up with a way to put promotional videos on the internet, seconded by Bob Grenier. The motion carried unanimously 4-0.

Mayor Wolfe suggested moving up Old Business and New Business before beginning discussions on the budget.

XII. OLD BUSINESS

XIII. NEW BUSINESS

BARGAINING TEAM

Mr. Drury said the city is forming its management labor bargaining team. On the Police side, it is Chief Lubins, the City Administrator and a councilmember. On the Fire side, it is Chief Keith, City Administrator and a Councilmember. He asked which Councilmember would like to participate.

Councilmember Grenier said he would like to stay on the Fire Bargaining Team. Mayor Wolfe said he would continue to serve on the Police Bargaining Team.

REPORT ON BASEBALL/SOFTBALL TEAMS

Mayor Wolfe said baseball and softball season has just ended. He said the 8 and under softball team won runner up in the district, the 10 and under "A" Baseball team took runner up in district and will play in the state championship tournament between June 30th and July 3rd in Ocala. He said the 10 and under "B" Baseball team won the district championship and the 12 and Under baseball team won district championships and will be playing in the state championship June 30th to July 3rd in Jensen Beach, Florida. He thanked Mr. Aldrich for bringing this information to the Council's attention.

PARKING SPOT FOR PURPLE HEART RECIPIENTS

Councilmember Grenier said he has a proposal to honor the veterans. He a program has emerged whereby the Wounded Warriors program is giving signs to cities and businesses if they will reserve one or two parking spots for a Purple Heart recipient. He said Eustis recently put a sign up in Ferran Park. Councilmember Smith said he would like this to be on the agenda for further discussion. Mr. Drury noted he would put this on the next agenda. He suggested that each Councilmember pick a possible parking spot and bring that information to the meeting for discussion. Councilmember Grenier noted this would not take away a handicap spot.

LITTLE LEAGUE

Vice Mayor Pfister asked Mr. Aldrich why the city is not affiliated with Little League because she thought it offers more advancement opportunities than Cal Ripken. Mr. Aldrich said the City has been involved with Babe Ruth for 30 years and he has not looked into Little League in terms of pros and cons. He said the city has open boundaries and he believed that Little League is more restricted to a certain area.

Mr. Drury said staff will write a mini white paper on this topic and share it with City Council. If there is interest in further discussion it can be put on a council meeting agenda.

At 6:10 p.m. Attorney Minkoff left the meeting.

XIII. AUDIENCE TO BE HEARD

Betty Burleigh stated that today is Elder Abuse Awareness Day for which she was wearing the

color purple. She said her granddaughter Christie Burleigh is a paramedic for Orange County and she was one of the first on the scene at the recent shooting [in Orlando at the Pulse Nightclub].

Mayor Wolfe adjourned the meeting at 6:12 p.m. for a recess and readjourned at 6:14 p.m.

XI. BUDGET WORKSHOP FOR FISCAL YEAR 2016-2017

Mr. Drury presented the following report:

Council previously developed the broad budget priorities for the City Administrator to use as guiding principles in developing a budget (see attached minutes from the March 2, 2016 City Council Meeting). The City Administrator has taken these broad budget priorities into consideration when developing the City Budget with the City Departments. Where conflicts existed between the attached Council budget priorities, the Administrator did his best to balance the collective goals of the board with developing a balanced budget, thus not all individual Council goals are achieved.

The draft budget reflects a millage rate increase of .4834 mills from 6.6166 mills to 7.1000 mills for FY 2017 for the General Fund and a millage rate decrease of .0378 mills for the Debt Service millage rate from .40675 mills down to .3690 mills.

This first budget workshop is to deliver, present and discuss the General Fund budget. The second budget work shop on July 6, 2016 is to deliver, present and discuss the enterprise funds (Water, Wastewater, Reclamation, Stormwater, Solid Waste, Seaplane Base/Marina, and the Pavilion on the Lake) and discuss the General Fund Budget that is being presented at this Council meeting.

The Five Year Capital Plan will be delivered, presented and discussed at the July 20, 2016 budget workshop, and the maximum tentative millage rate will be set at that budget workshop too. Two additional Council budget workshops are scheduled for August 3 and August 17th to discuss all budgets followed by two Public Hearings on the budget on September 7th 2016 and September 21, 2016.

GENERAL FUND BUDGET:

The City Administrator and his staff have developed a General Fund budget for Fiscal Year 2016 for Councils consideration totaling $15,725,933 that is fully balanced. It is .8480% higher than prior year budget. It includes, among many other items, the following:

1. Similar Level of Service
2. General Fund millage rate up .4834 mills from 6.6166 mills to 7.1000 mills
3. Debt Service millage rate decrease of.0378 mills from .40675 mills down to .3690 mills
4. Increase Reserves by .5% to $952,518 which represents 6.05% of the proposed budget (90% for emergencies. 10% for contingencies.)
5. Employee raises of 4%
6. Not filling the vacant Public Communications Position.
7. One new Public Works Position in Road Department (mid-year hire).

8. One Part Time Human Resource Department Analyst
9. Fire Assessment level funded (no rate increase)
10. $175,000 Community Street Resurfacing Program
11. $97,737 West Main Street Scape Phase I (South Side)
12. $82,000 Large Gateway Sign for New 441 - south bound at fountain park

The impact of the General Fund millage rate increase plus the debt service millage rate decrease on a homesteaded property valued at $150,000 is as follows:

General Fund millage increase of .4834 = $48.34 per year ($4.03 per month) *with homestead exemption*
Debt Service millage decrease of (.0378) = ($3.78) per year decrease ($.32 per month) *with homestead exemption*

Total net millage increase = $44.56 per year ($3.71 per month) - *with homestead exemption*

GENERAL FUND PRELIMINARY CUTS:

Attached are the budget cuts the City Administrator made in order to get to a balanced budget. The items identified in the cuts include items that each department and the City Council members have identified to be needed for the city. **It is recommended that each Council member review the cut list closely as there may be items and projects that Council deems important to move back into the budget.** For example, the Alfred Street Scape project was cut and is being pushed out to FY18 for consideration as compared to the Caroline street scape which is being implemented this fiscal year (FY16). There are numerous other important projects that have been pushed out in order to have a balanced budget with a de-minimus millage rate increase.

RECOMMENDATION:
It is recommended that the Finance Director present the General Fund budget (Expenses and Revenues), department by department during which and/or after which the Council can ask pertinent questions or make pertinent comments related to the budget or the current budget cuts.

Mr. Drury asked Ms. Houghton to present the high level numbers by department for the General Fund. Ms. Houghton made a power point presentation on all the General Fund departments for which thanked Ms. CharLynn, Budget Specialist, for her assistance. She also reviewed some of the city initiatives that had been completed during the past year and projects in progress.

XIV. REPORTS
Utilities Director

Mr. Hayes said that the tentative date for the groundbreaking for the Ruby Street stormwater project will be Friday, 10:00 a.m. on July 8th.

Tab 14) City Administrator

Mr. Drury noted the Rocktoberfest date has been changed to October 8th.

City Attorney

Tab 15) Council Reports

Vice Mayor Pfister

Councilmember Grenier

Councilmember Grenier said yesterday was Flag Day established by President Wilson and that on June 14, 1777 the United States adopted the American Continental Army.

Councilmember Johnson

Councilmember Smith

Councilmember Smith asked about the following:

- When will the park project start (i.e. when the contractor arrives)
- When will Ruby Street start? When are streets being torn up.

Mr. Drury said a construction schedule on those two projects will be provided.

Councilmember Smith asked how Ms. Wettstein is handling the communications with the businesses. He said he is hearing some feedback and asked that staff check on the process.

Mr. Hayes noted that she is speaking to the business owners and there is a meeting on June 27th in Council Chambers at 5:30 for the businesses.

Mr. Drury said Ms. Wettstein has been to previous Council Meetings and may need to present an update to Council. Discussion followed regarding notifying businesses in the side streets. Mr. Drury agreed that the all of the businesses needed to be notified.

Councilmember Smith said today is National Nature Photography Day. He said on this day in 1847 the U.S.-Canadian border was established.

ADJOURNMENT

There was no further business and the meeting was adjourned at 7:08 p.m.

Respectfully submitted,

Nancy A. Barnett

Nancy A. Barnett, MMC
City Clerk

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: August 3, 2016

AGENDA TAB NO. 2

SUBJECT TITLE: Tavares Chamber of Commerce Update

OBJECTIVE:

To receive an update on the Chamber from the Executive Director, J. Scott Berry.

SUMMARY:

Mr. Berry will provide an update on Chamber activities.

OPTIONS:

n/a

STAFF RECOMMENDATION:

n/a

FISCAL IMPACT:

n/a

LEGAL SUFFICIENCY:

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: AUGUST 3, 2016

AGENDA TAB NO. 3

SUBJECT TITLE: Interlocal Automatic Aid Agreement between the City of Eustis and Tavares for Fire Protection and other Emergency Services.

OBJECTIVE:

To renew and enhance the existing interlocal agreement with the City of Eustis for mutual response for fire protection and emergency response.

SUMMARY:

The City of Tavares and the City of Eustis have had an automatic aid agreement for fire protection since 2009. Tavares Fire Department and Eustis Fire Department maintain a great working relationship, and have assisted each other numerous times since 2009 under the provisions of that interlocal agreement.

The interlocal agreement for fire protection with Eustis that was created in 2009 has expired. Staff is recommending a renewal of that agreement.

However, Staff is requesting Council to consider approving an enhancement in the service level for the renewed interlocal agreement. The enhancement adds emergency medical response to the agreement that previously only included fire related response under the automatic aid portion of the agreement.

Adding the emergency medical response component makes the agreement with Eustis more closely aligned with the interlocal agreement for "closest unit" emergency response that we have now with Lake County (under the Interlocal Services Boundary Agreement – ISBA). The major difference between those two different agreements is that there is no financial "true up" with Eustis, where there is a financial true up with Lake County.

Additionally, adding emergency medical response to our interlocal agreement with Eustis makes the function of dispatching units much easier to manage. As a reminder, Lake Emergency Medical Services provides our dispatch service, and standardizing the interlocal agreements at this level also standardizes the dispatch process.

Tavares Fire Department will be presenting requests for similar interlocal agreements with the City of Leesburg and the City of Mount Dora.

OPTIONS:

Option 1 –Move to approve the interlocal agreement with the City of Eustis for fire protection, and authorize the Mayor to execute the agreement by affixing of signature.

Option 2 – Do not approve the interlocal agreement and direct Staff to pursue another course of action.

STAFF RECOMMENDATION:

Staff recommends that Council move to approve the interlocal agreement with City of Eustis for fire protection, and authorize the Mayor to execute the agreement by affixing of signature.

FISCAL IMPACT:

The fiscal impact involves only the costs associated with responding City of Tavares Fire Department resources into the City of Eustis for emergency situations. These costs, however, are off-set by City of Eustis Fire Department personnel and equipment responding likewise to Tavares.

LEGAL SUFFICIENCY:

City Attorney Robert Q. Williams has reviewed the interlocal agreement and found the document to be legally sufficient.

AUTOMATIC AID AGREEMENT FOR FIRE PROTECTION AND OTHER EMERGENCY SERVICES

THIS AGREEMENT is made and entered this _____ day of _____, _____, by and between the City of Tavares and City of Eustis to provide for automatic assistance for fires and other types of emergency incidents as described under the terms of this agreement.

WITNESSETH:

WHEREAS, an informal agreement for automatic assistance in fire protection and response to other emergencies has existed between the City of Tavares and the City of Eustis; and,

WHEREAS, it is the desire of the parties to this agreement to continue and improve the nature and coordination of emergency assistance to incidents that threaten loss of life or property within the geographic boundaries of their respective jurisdictions; and,

WHEREAS, it is further the determination of each of the parties hereto that the decision to enter into this Automatic Aid Agreement constitutes a fundamental governmental policy of the parties hereto which is automatic in nature, and includes the determination of the proper use of the resources available with respect to the providing of governmental services and the utilization of existing resources of each of the parties hereto, including the use of equipment and personnel; and,

WHEREAS, it is the desire of the parties to initiate an "Automatic Aid Agreement" for fire department and other emergency services as set forth below:

NOW, THEREFORE, IT IS AGREED:

1. The parties hereto acknowledge that this Agreement is being entered into pursuant to applicable Florida law.

2. The parties agree to dispatch their respective assigned fire department units on an automatic basis, if such units are available. Each jurisdiction agrees that the closet available, most appropriate unit(s) regardless of jurisdictional boundaries will respond.

3. It is agreed that the scope of this agreement includes automatic assistance in responding to fires, medical emergencies, hazardous conditions, rescue and extrication situations and other types of emergency incidents that are within the standard scope of services provided by fire departments in the usual and customary Automatic Aid Agreement.

4. This agreement shall encourage the development of cooperative procedures and protocols including but not limited to, communications coordination, training, health and safety, and other activities that will enhance the ability of the fire departments to fulfill their missions.

5. It is expressly understood and agreed that the party first to respond to the scene may serve as initial incident commander exercising command and control functions within the other's jurisdiction until relieved by an official from the primary jurisdiction having authority. The initial responding party will then fall under the chain of command of the jurisdiction having authority.

6. Nothing in this agreement shall limit the ability of either of the parties to participate in more specific contracts for services, mutual assistance or automatic response; nor shall this prohibit any party from providing emergency assistance to another jurisdiction which is not a participant in this agreement.

7. The City of Tavares and the City of Eustis shall retain ownership of any equipment or property it brings to the performance of this agreement, and each shall retain ultimate control of its own employees.

8. Participants in this Automatic Aid Agreement do further agree to the following standard service criteria as the primary response system elements of this Automatic Aid Agreement:

    A. The Automatic Aid Agreement allows the closest, most appropriate emergency response unit to an emergency to be dispatched automatically-regardless of jurisdiction where the emergency occurs or the jurisdictional affiliation of the response unit.

    B. All participants will use standard procedures. A standardized Incident Management System (IMS) provides for efficient management of the emergency and for the safety of firefighters. The Incident Management System for use by Automatic Aid participants shall be NIMS.

    C. It is the desire of the Automatic Aid participants to explore other opportunities for joint training, including entry level training, mini academies, refresher training and systems training. By training together and using common procedures, participants have a higher level of confidence in each other.

    D. Participants shall use standardized Interlocal Service Boundary Agreement apparatus response criteria. Lake County EMS Dispatch can tailor the response to specific types of incidents by jurisdiction or part of a jurisdiction. This includes the capability to automatically dispatch selected specialty units.

    E. Participants agree that automatic aid is reciprocal. While automatic aid does not ensure that a municipality will receive the exact same amount of assistance as it gives, it does mean that all participants will provide some assistance outside its jurisdictional boundaries and that the level of service delivered with the Automatic Aid Agreement will be comparable.

9. No term or provision of this Agreement is intended to, or shall, create any rights in any person, firm, corporation or other entity not a party hereto, and no such person or entity shall have any cause of action hereunder.

10. It is specifically agreed by both parties that for a particular incident, neither party shall be reimbursed by the other party for any costs incurred pursuant to this agreement. In the event of Declared Disasters, participants may apply for reimbursement from County, State, and Federal agencies.

11. In the event a party shall sustain a loss or damage to its equipment or injury to any of its personnel while responding to an incident or training in that jurisdiction of the other party, unless a result of the negligent actions of the other party, such loss shall be the sole responsibility of the party responding to the incident, and the other party shall not have any liability for such damage or injury. Should the loss or damage be the result of negligence or the negligent actions of the other party, the party responding shall retain all rights available for compensation under the laws of the State of Florida.

12. If one party wishes to terminate this agreement, 2 months (60 days) notice in writing of intention to terminate shall be given to the other party involved.

13. No term or provision in this agreement is intended to create a partnership, joint venture or agency arrangement between the Cities.

14. This Automatic Aid Agreement shall be reviewed and renewed by the parties, with appropriate signatures and authorization, every five years or as deemed necessary. Failure to review and/or renew this Automatic Aid Agreement within five years after signing shall result in its mutual termination.

IN WITNESS WHEROF, the parties to hereto have executed this Agreement in duplicate original, the day and year first above written.

ATTEST:

_____
Nancy A. Barnett, City Clerk

CITY OF TAVARES, FL

_____
Mayor Lori Pfister

This ___ day of _____, 2016

Approved as to form and legality:

_____
Robert Q. Willliams
City Attorney

ATTEST:

_____
City of Eustis Clerk

CITY OF Eustis, FL

_____
City of Eustis Mayor

This ___ day of _____, 2016

Approved as to form and legality:

_____
City of Eustis Attorney

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: AUGUST 3, 2016

AGENDA TAB NO. 4

SUBJECT TITLE: Interlocal Automatic Aid Agreement between the City of Leesburg and Tavares for Fire Protection and other Emergency Services.

OBJECTIVE:

To authorize and establish an interlocal agreement with the City of Leesburg for mutual response for fire protection and emergency response.

SUMMARY:

The City of Tavares and the City of Leesburg have never had an official interlocal automatic aid agreement for fire protection. Tavares Fire Department and Leesburg Fire Department do have a great working relationship, and have assisted each other numerous times under State of Florida mutual aid agreements.

Staff is recommending the establishment of an interlocal agreement with Leesburg for automatic aid response for fire and emergency medical incidents.

The automatic aid agreement that Staff is proposing is identical to the interlocal agreement established with Eustis.

This interlocal agreement with Leesburg creates a response agreement that mirrors the interlocal agreement for "closest unit" emergency response that we have now with Lake County (under the Interlocal Services Boundary Agreement – ISBA). The major difference between those two different agreements is that there is no financial "true up" with Leesburg, where there is a financial true up with Lake County.

Additionally, this interlocal agreement with Leesburg will make the function of dispatching units much easier to manage. As a reminder, Lake Emergency Medical Services provides our dispatch service, and standardizing the interlocal agreements at this level also standardizes the dispatch process.

Tavares Fire Department will be presenting requests for similar interlocal agreements with the City of Eustis and the City of Mount Dora.

BACKGROUND

As background information, there are two types of agreements that fire departments typically enter into: interlocal agreements for automatic aid, and mutual aid agreements. This proposed agreement with Leesburg, as well as our existing interlocal agreements with Mount Dora and Eustis are **automatic aid agreements**.

Under this type of agreement, the participating agencies agree in advance to support each other with specific resources for specific incidents. For instance, if Leesburg has a confirmed structure fire within their city limits, Tavares will automatically send a fire engine to assist Leesburg Fire Department. In return, Leesburg will automatically send their resources to Tavares for our emergency incidents. The proposed agreement with Leesburg, presented for your consideration, will establish the framework for this type of response parameter.

The other type of agreement is the **mutual aid agreement** which is a state wide agreement that we currently participate in. As an example, by participating in the Mutual Aid agreement, Tavares Fire Department can be requested by the State Emergency Operations Center to respond to Clermont for a major emergency in that jurisdiction and would not need to have a written arrangement specifically with Clermont to make that response possible. This mandatory program was developed by the State of Florida In the aftermath of large disasters, including Hurricane Andrew and many wildfires.

OPTIONS:

Option 1 – Move to approve the interlocal agreement with the City of Leesburg for fire protection, and authorize the Mayor to execute the agreement by affixing of signature.

Option 2 – Do not approve the interlocal agreement and direct Staff to pursue another course of action.

STAFF RECOMMENDATION:

Staff recommends that Council move to approve the interlocal agreement with City of Leesburg for fire protection, and authorize the Mayor to execute the agreement by affixing of signature.

FISCAL IMPACT:

The fiscal impact involves only the costs associated with responding City of Tavares Fire Department resources into the City of Leesburg for emergency

situations. These costs, however, are off-set by City of Leesburg Fire Department personnel and equipment responding likewise to Tavares.

LEGAL SUFFICIENCY:

City Attorney Robert Q. Williams has reviewed the interlocal agreement and found the document to be legally sufficient.

AUTOMATIC AID AGREEMENT FOR FIRE PROTECTION AND OTHER EMERGENCY SERVICES

THIS AGREEMENT is made and entered this 9th day of August, 2016, by and between the City of Leesburg and City of Tavares to provide for automatic assistance for fires and other types of emergency incidents as described under the terms of this agreement.

WITNESSETH:

WHEREAS, an informal agreement for automatic assistance in fire protection and response to other emergencies has existed between the City of Leesburg and the City of Tavares; and,

WHEREAS, it is the desire of the parties to this agreement to continue and improve the nature and coordination of emergency assistance to incidents that threaten loss of life or property within the geographic boundaries of their respective jurisdictions; and,

WHEREAS, it is further the determination of each of the parties hereto that the decision to enter into this Automatic Aid Agreement constitutes a fundamental governmental policy of the parties hereto which is automatic in nature, and includes the determination of the proper use of the resources available with respect to the providing of governmental services and the utilization of existing resources of each of the parties hereto, including the use of equipment and personnel; and,

WHEREAS, it is the desire of the parties to initiate an "Automatic Aid Agreement" for fire department and other emergency services as set forth below:

NOW, THEREFORE, IT IS AGREED:

1. The parties hereto acknowledge that this Agreement is being entered into pursuant to applicable Florida law.

2. The parties agree to dispatch their respective assigned fire department units on an automatic basis, if such units are available. Each jurisdiction agrees that the closet available, most appropriate unit(s) regardless of jurisdictional boundaries will respond.

3. It is agreed that the scope of this agreement includes automatic assistance in responding to fires, medical emergencies, hazardous conditions, rescue and extrication situations and other types of emergency incidents that are within the standard scope of services provided by fire departments in the usual and customary Automatic Aid Agreement.

4. This agreement shall encourage the development of cooperative procedures and protocols including but not limited to, communications coordination, training, health and safety, and other activities that will enhance the ability of the fire departments to fulfill their missions.

5. It is expressly understood and agreed that the party first to respond to the scene may serve as initial incident commander exercising command and control functions within the other's jurisdiction until relieved by an official from the primary jurisdiction having authority. The initial responding party will then fall under the chain of command of the jurisdiction having authority.

6. Nothing in this agreement shall limit the ability of either of the parties to participate in more specific contracts for services, mutual assistance or automatic response; nor shall this prohibit any party from providing emergency assistance to another jurisdiction which is not a participant in this agreement.

7. The City of Leesburg and the City of Tavares shall retain ownership of any equipment or property it brings to the performance of this agreement, and each shall retain ultimate control of its own employees.

8. Participants in this Automatic Aid Agreement do further agree to the following standard service criteria as the primary response system elements of this Automatic Aid Agreement:

    A. The Automatic Aid Agreement allows the closest, most appropriate emergency response unit to an emergency to be dispatched automatically-regardless of jurisdiction where the emergency occurs or the jurisdictional affiliation of the response unit.

    B. All participants will use standard procedures. A standardized Incident Management System (IMS) provides for efficient management of the emergency and for the safety of firefighters. The Incident Management System for use by Automatic Aid participants shall be NIMS.

    C. It is the desire of the Automatic Aid participants to explore other opportunities for joint training, including entry level training, mini academies, refresher training and systems training. By training together and using common procedures, participants have a higher level of confidence in each other.

    D. Participants shall use standardized Interlocal Service Boundary Agreement apparatus response criteria. Lake County EMS Dispatch can tailor the response to specific types of incidents by jurisdiction or part of a jurisdiction. This includes the capability to automatically dispatch selected specialty units.

E. Participants agree that automatic aid is reciprocal. While automatic aid does not ensure that a municipality will receive the exact same amount of assistance as it gives, it does mean that all participants will provide some assistance outside its jurisdictional boundaries and that the level of service delivered with the Automatic Aid Agreement will be comparable.

9. No term or provision of this Agreement is intended to, or shall, create any rights in any person, firm, corporation or other entity not a party hereto, and no such person or entity shall have any cause of action hereunder.

10. It is specifically agreed by both parties that for a particular incident, neither party shall be reimbursed by the other party for any costs incurred pursuant to this agreement. In the event of Declared Disasters, participants may apply for reimbursement from County, State, and Federal agencies.

11. In the event a party shall sustain a loss or damage to its equipment or injury to any of its personnel while responding to an incident or training in that jurisdiction of the other party, unless a result of the negligent actions of the other party, such loss shall be the sole responsibility of the party responding to the incident, and the other party shall not have any liability for such damage or injury. Should the loss or damage be the result of negligence or the negligent actions of the other party, the party responding shall retain all rights available for compensation under the laws of the State of Florida.

12. If one party wishes to terminate this agreement, 2 months (60 days) notice in writing of intention to terminate shall be given to the other party involved.

13. No term or provision in this agreement is intended to create a partnership, joint venture or agency arrangement between the Cities.

14. This Automatic Aid Agreement shall be reviewed and renewed by the parties, with appropriate signatures and authorization, every five years or as deemed necessary. Failure to review and/or renew this Automatic Aid Agreement within five years after signing shall result in its mutual termination.

IN WITNESS WHEROF, the parties to hereto have executed this Agreement in duplicate original, the day and year first above written.

ATTEST:

_____
City of Leesburg Clerk

Approved as to form and legality:

_____
City of Leesburg Attorney

CITY OF LEESBURG, FL

_____
City of Leesburg Mayor

This ___ day of _____, 2016

ATTEST:

_____
Nancy A. Barnett, City Clerk

Approved as to form and legality:

_____
Robert Q. Williams, City Attorney

CITY OF TAVARES, FL

_____
Mayor Lori Pfister

This ___ day of _____, 2016

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: August 3, 2016

AGENDA TAB NO. 5

SUBJECT TITLE: Approval of Proposal from Dredging and Marine Consultants (DMC) for the design, engineering and construction management of ADA compliant restrooms at the Tavares Nature Park

---

OBJECTIVE: To approve the proposal from DMC to provide engineering design and permitting, bidding and construction management for the construction of ADA compliant restrooms at the Tavares Nature Park.

SUMMARY: The City of Tavares and Lake County entered into a Community Development Block Grant (CDBG) Partnership Agreement on June 7, 2016 for the construction of ADA compliant restrooms at the Tavares Nature Park. This is the fourth such CDBG interlocal agreement that has been made between the county and the city for the construction of restrooms in public parks.

Similar projects have been designed by DMC, funded by a CDBG grant, and constructed in Summerall, Aesop's and Ingraham Parks.

As a part of our continuing services contract agreement between the city and DMC, they have offered the attached proposal for providing all design, engineering and permitting, as well as for the construction bidding and management aspects of the project.

All costs will be covered through the CDBG agreement.

OPTIONS:

1) Approve the proposal
2) Do not approve

STAFF RECOMMENDATION: Make a motion to approve the proposal from DMC to provide engineering, design, permitting, bidding, and construction management for the construction of ADA compliant restrooms at the Tavares Nature Park.

FISCAL IMPACT: $29,900.00 (CDBG FUNDED)

LEGAL SUFFICIENCY: n/a

Dredging & Marine Consultants
DMC
ENGINEERS • SCIENTISTS

July 27, 2016

Ms. Tamera Rogers
City of Tavares
201 East Main Street
P.O. Box 1068
Tavares, FL 32778-1068

RE: Tavares Nature Park Restroom Building – Design, Bidding and Construction Management Services
Scope, Budget, and Schedule

Dear Ms. Rogers:

Dredging & Marine Consultants, LLC (DMC) is pleased to submit this proposal for assisting with the Design, Bidding Assistance and Construction Management Services for the above referenced project.

Project Understanding

DMC will assist the City with design, bidding, and construction inspection services of the proposed restroom building at Tavares Nature Park, 1551 Milwaukee Avenue, Tavares, FL. To ensure ADA compliance of the restroom facility, it will be necessary to construct, at a minimum, one (1) paved, ADA-compliant parking space, as well as a paved sidewalk to provide access to the building. DMC will coordinate any permitting needs with the St. Johns River Water Management District (SJRWMD).

DMC will coordinate efforts with the electric service provider, City water and wastewater departments to collect sufficient data for design of the restroom building. We will also coordinate all work, including equipment and construction costs, with the understanding that the City has a total budget of $125,000, which includes CDBG funds.

Based on the above understanding, we are pleased to offer the following services:

Engineering Design & Coordination: Under this task, DMC will prepare the necessary design drawings and coordinate with various City departments to avoid conflict with and to tie into existing utilities. DMC will collect the necessary geotechnical and topographic data to properly design the restroom building and set finished grades at the site. DMC will prepare a conceptual site plan (30% level) for the City to review; once the City's comments have been received and discussed we will advance the plans to 90% level for final City review and comments.

Bidding, Construction Management and Inspection: Under this task, DMC will finalize the construction plans (100% level), prepare technical specifications, and assist the City with preparation of the bidding documents. DMC will coordinate with the City's Procurement Department to advertise and conduct a pre-bid meeting. DMC will also provide responses to contractor questions and assist in reviewing bids. As part of the construction inspection services, DMC will coordinate and attend a pre-construction meeting to identify all project goals and expectations, discuss necessary safety and environmental requirements, incorporate any best management practices, review and update project scheduling, review and authorize pay requests, and provide coordination and meeting with the City, if

4643 S. Clyde Morris Blvd., Unit 302 • Port Orange, FL 32129 • Phone: 386-304-6505 • Fax: 386-304-6506
spatel@dmces.com • www.dmces.com

required. DMC will provide an inspector to facilitate all field work and progress as required and keep the City appraised of the construction progress through meeting at the site and update reports with any photo documentation. DMC staff will also review and approve any shop-drawings and material tickets. DMC's inspector and engineers will resolve any items that are brought to their attention by the contractor and coordinate any changes with the City's project manager as applicable. Once the project is substantially complete, DMC will initiate closeout activities, to include a final walkthrough, contractor provided as-built and record drawing review, final invoicing, release of liens, consent of surety, and any other contractual requirements. DMC will work with the City to ensure CDBG compliance and guidelines are followed during construction.

Fees

Our total fee for the above scope of services, including expenses, will not exceed $25,000.00. Fees will be billed on a monthly basis.

Schedule

It is estimated that all work under the Engineering, Design and Coordination phase, as well as revision of the plans to 100% level and the preparation of the technical specifications, will be completed no later than October 1, 2016. This deadline is contingent on timely review of required submittals by the City. All work under this contract will be completed on the date that all construction contract obligations have been met.

If you have any questions, please feel to contact me at any time. We look forward working with the City of Tavares on this project.

Respectfully,
Dredging & Marine Consultants, LLC

Shailesh K. Patel, M.Sc. CPSSc
Project Manager

_____ _____

Approved by City of Tavares: Date
John H. Drury, ICMA-CM.
City Administrator

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: August 3, 2016

AGENDA TAB NO. 6

SUBJECT TITLE: Confirmation of Voting Delegate to Represent the City at the Florida League of Cities Annual Conference

OBJECTIVE:

To confirm the designation of the Mayor to be the city's voting delegate to the Florida League of Cities Annual Conference in August 2016.

SUMMARY:

Previously the Board designated "Mayor Wolfe" to attend the Florida League of City's conference in August and be the voting delegate from the City of Tavares. As Mayor Pfister is now the Mayor, it is appropriate to have a confirmation by the Council to designate Mayor Pfister to attend the conference and be the voting delegate.

It should be noted that Mayor Pfister is available to attend the conference on behalf of the city.

OPTIONS:

1) Confirm the designation of Mayor Pfister to be the voting delegate to the Florida League of Cities.
2) Do not have a delegate or designate another person.

STAFF RECOMMENDATION:

Move to confirm the designation of Mayor Pfister to be the voting delegate to represent the city at the 2016 Florida League of Cities Annual Conference.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

Legally sufficient

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City

AGENDA SUMMARY
TAVARES CITY COUNCIL
AUGUST 3, 2016

AGENDA TAB NO. 7
SUBJECT TITLE: Resolution 2016-12
Variance-Reduced Front Yard Setback
1520 Lake Dora Dr., Tavares, FL

OBJECTIVE:

To consider a variance for a reduced front yard setback for 1520 Lake Dora Drive.

SUMMARY:

This is a variance application from John & Nell Tingue for a reduction of the required minimum front yard setback of 25 feet for property located at 1520 Lake Dora Drive. The owner of the property wishes to construct an addition and garage onto the front of the existing home with a proposed finished front yard setback of 16 feet. The property at 1520 Lake Dora Dr. is a legal non-conforming, undersized lot within the RSF-A zoning district.

Several homes on this section of Lake Dora Dr. appear to project into required yard setbacks and are situated on legal non-conforming, undersized lots. City Council has recently approved similar applications for reduction in setbacks. Since the proposed encroachments are consistent with pre-existing reduced setbacks for the area and the non-conforming size of the lot makes it difficult to comply with required setbacks while maintaining a reasonably sized, lakefront home, staff is recommending approval of this variance. A building permit issued by the City's Building Department will be required for the proposed addition related to this variance request.

OPTIONS:

1. That City Council moves to approve Resolution 2016-12.
2. That City Council moves to deny Resolution 2016-12.

PLANNING & ZONING BOARD RECOMMENDATION:

At the July 19 meeting, the Planning & Zoning Board moved to recommend approval of Resolution 2016-12.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to approve Resolution 2016-12.

FISCAL IMPACT: N/A.

LEGAL SUFFICIENCY:

This resolution has been reviewed by the City Attorney and approved for legal sufficiency.

RESOLUTION 2016-12

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, GRANTING A VARIANCE TO THE CITY OF TAVARES LAND DEVELOPMENT REGULATIONS FOR THE MINIMUM FRONT YARD SETBACK IN A RESIDENTIAL SINGLE FAMILY (RSF-A) ZONING FOR PROPERTY LOCATED AT 1520 LAKE DORA DRIVE; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, John and Nell Tingue are the owners of property addressed as 1520 Lake Dora Drive, legally defined in **"Exhibit A"** attached to this resolution; and

WHEREAS, the subject property is zoned Residential Single Family (RSF-A); and,

WHEREAS, the subject property is an undersized, non-conforming lot with respect to the minimum lot sizes for lots within the Residential Single Family (RSF-A) zoning district; and

WHEREAS, the minimum front yard setback within the Residential Single Family (RSF-A) zoning district is 25 feet, and,

WHEREAS, the property owner desires to build a 735 square foot addition to the front of the existing home which would result in a 16 foot setback from the front property line; and,

WHEREAS, the City Council finds the requested variance to be in harmony with existing site conditions and will not be detrimental to the surrounding neighborhood; therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA AS FOLLOWS:

The applicant is hereby granted a variance to allow for the following specified development standards:

1. The required front yard setback from the front lot line of this property to the front of the home is reduced from 25 feet to 16 feet provided the applicant obtains a building permit for the proposed addition and complies with applicable Building Code regulations.

THIS RESOLUTION will become effective upon approval by the Tavares City Council.

PASSED AND RESOLVED this ____day of _____ 2016 by the Tavares City Council.

_____

Robert Wolfe, Mayor
Tavares City Council

ATTEST

_____

Nancy A. Barnett, City Clerk

Approved as to form and legality:

_____

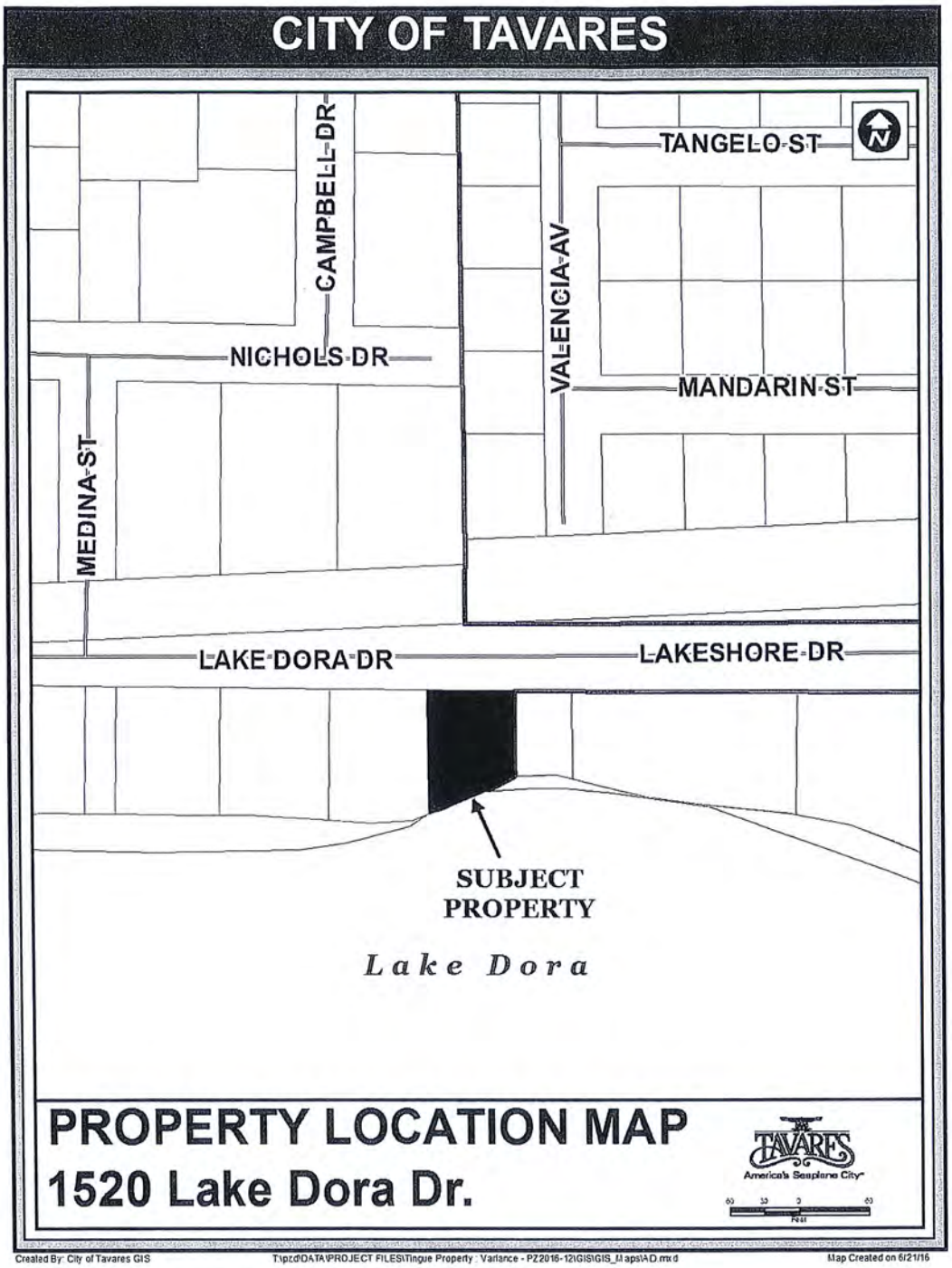
Robert Q. Williams, City Attorney

Exhibit "A"

LEGAL DESCRIPTION:

PARCEL NO. 1: That part of the West 40 feet of Lot 25, according to the Plat of lands of S.B. Hewitt, recorded in Plat Book 1, page 52, Public Records of Lake County, Florida, lying South of the right of way of Lake Shore Drive.

PARCEL NO. 2: Commence at the intersection of the East boundary of Lot 1, according to the Plat of Alex St. Clair Abrams extension to the City of Tavares, recorded in Plat Book 1, page 53, Public Records of Lake County, Florida, with the South boundary of Lake Shore Drive, according to the unrecorded Plat of Lake Cora Estates, the same being the South boundary of State Road 452, and run thence South 104.33 feet, more or less, to the water of Lake Dora, begin again at the point of beginning and run thence West along the South boundary of said Lake Shore Drive, being the South boundary of State Road 452, a distance of 33.5 feet to the Northeast corner of Lot 24, according to said unrecorded Plat of Lake Dora Estates, thence run South 113 feet, more or less, the same being the East boundary of said Lot 24, to the waters of Lake Dora, thence run Easterly along the waters of Lake Dora to intersect the first line above described.


CITY OF TAVARES
CAMPBELL DR
TANGELO ST
VALENCIA AV
NICHOLS DR
MANDARIN ST
MEDINA ST
LAKE DORA DR
LAKESHORE DR
SUBJECT PROPERTY
Lake Dora
PROPERTY LOCATION MAP
1520 Lake Dora Dr.
TAVARES
America's Seaplane City
Created By: City of Tavares GIS
T:\pzd\DATA\PROJECT FILES\Tingue Property : Variance - PZ2016-12\GIS\GIS_Maps\AD.mxd
Map Created on 6/21/16

1

CITY OF TAVARES

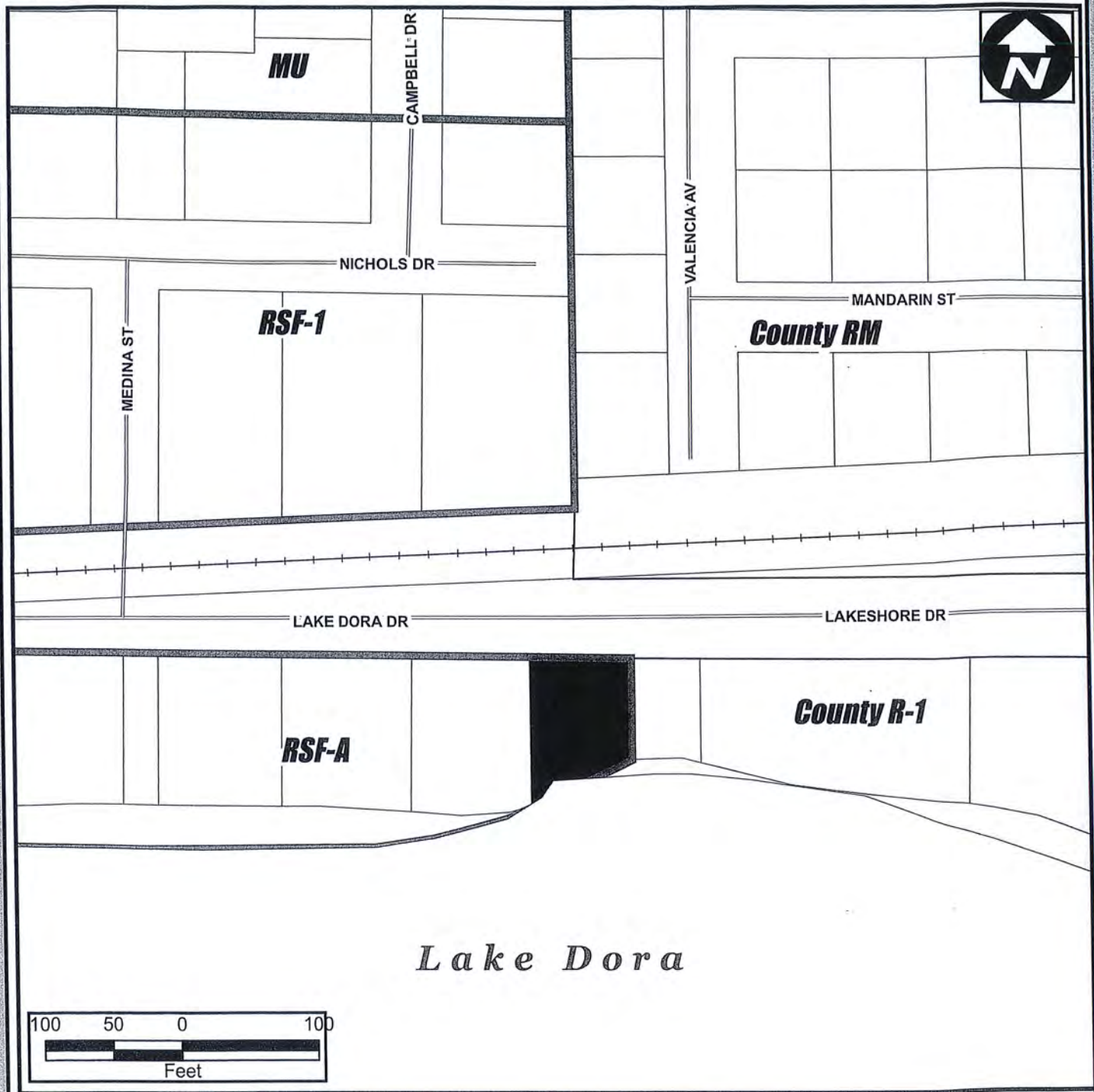
PROPERTY LOCATION MAP

1520 Lake Dora Dr.

TAVARES
America's Seaplane City

30 15 0 30
Feet

CITY OF TAVARES RESOLUTION # 2016-12



RSF-A Residential Single Family
RSF-1 Residential Single Family
RMF-2 Residential Multi-Family
RMF-3 Residential Multi-Family
RMH-S Residential Manufactured Home Sub.
RMH-P Residential Manufactured Home Park
PD Planned Development District
MU Mixed Use District
C-1 General Commercial
C-2 Highway Commercial
CD Commercial Downtown District
I Industrial District
PFD Public Facilities District

ZONING MAP

RESOLUTION # 2016-12

1520 Lake Dora Dr.

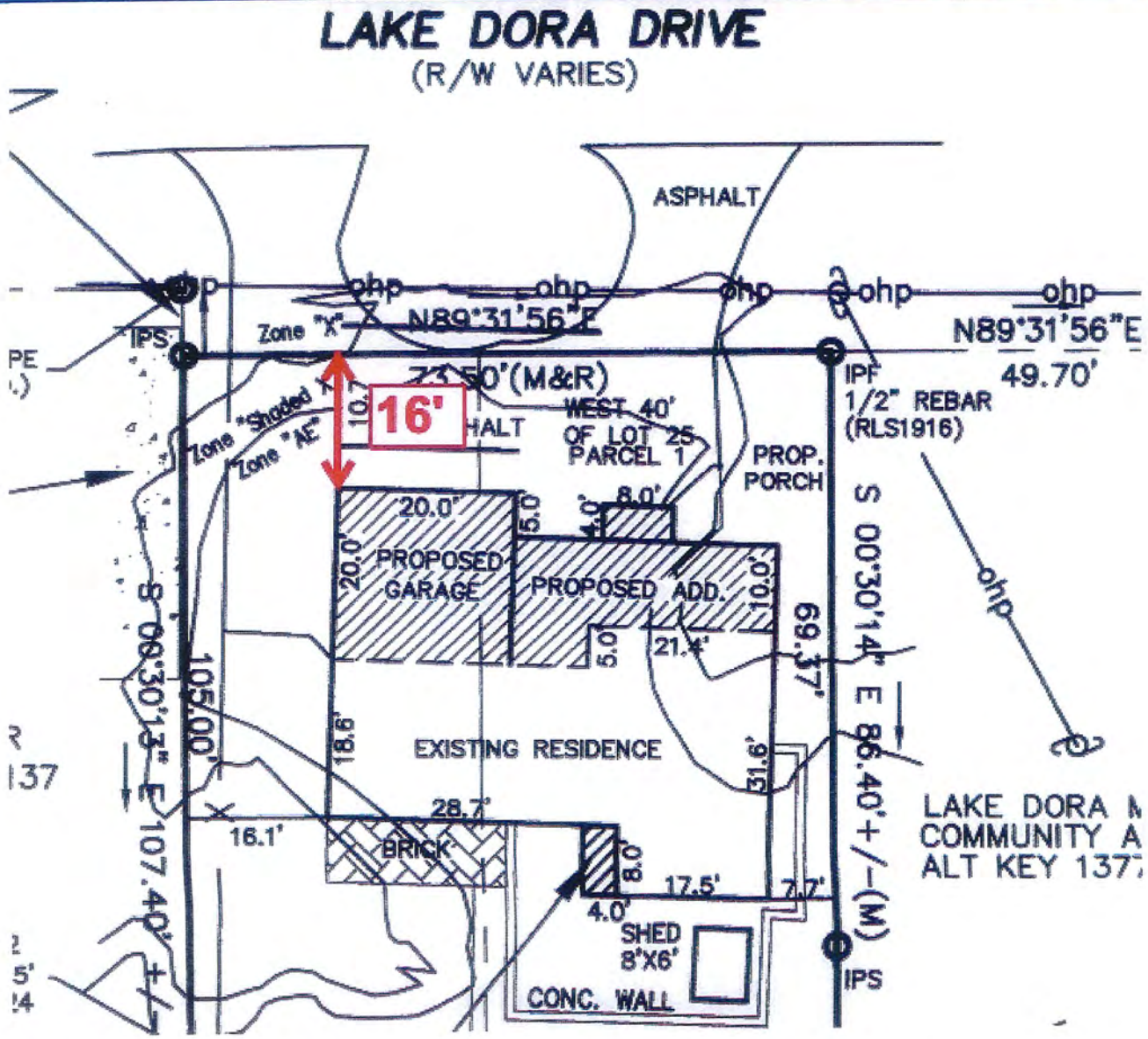
Current Zoning: RSF-A

0.15 ± Acres

Legend

CITY BOUNDARY
ZONING
SUBJECT PROPERTY
UNINCORPORATED
MAJOR ROADS
STREETS
PARCELS
CONS/WETLANDS

Survey


LAKE DORA DRIVE
(R/W VARIES)
ASPHALT
N89°31'56"E
Zone "X"
IPS
73.50'(M&R)
16'
WEST 40'
OF LOT 25
PARCEL 1
IPF
1/2" REBAR
(RLS1916)
49.70'
PROP.
PORCH
Zone "Shaded X"
Zone "AE"
20.0'
PROPOSED
GARAGE
PROPOSED ADD.
8.0'
21.4'
S 00°30'14" E 86.40'+/-(M)
69.37'
105.00'
S 00°30'13" E 107.40'+/-
EXISTING RESIDENCE
18.6'
31.6'
28.7'
16.1'
BRICK
17.5'
7.7'
4.0'
SHED
8'X6'
CONC. WALL
IPS
LAKE DORA M
COMMUNITY A
ALT KEY 137

Orlando Sentinel

Publication Date: 07/04/2016

Ad Number:	4281706-1	Client Name:	/ PO# Mike Fitzgerald
Insertion Number:		Advertiser:	City of Tavares
Size:	3 x 10.5	Section/Page/Zone:	Lake Zone/E002/LAK
Color Type:	B&W	Description:	Resolution 2016-12

This E-Sheet(R) is provided as conclusive evidence that the ad appeared in The Orlando Sentinel on the date and page indicated. You may not create derivative works, or in any way exploit or repurpose any content.

For Home Delivery call 1-800-359-5353
Orlando Sentinel

Nobles GOLF CARTS
$300 OFF
Remanufactured Carts with this coupon with cash or check payment only No other discounts apply
For Over 50 YEARS We've Built a Name You Can Trust
Sales • Service • Parts • Accessories
We Buy Used Carts * We Take Trades
Serving Lake County for 50 Years
1416 North Blvd. Hwy. 441 East Leesburg
787-4440 • www.noblesgolfcarts.net

JOIN US
for an exclusive
DAY OF SAVINGS
for the most valued members of our community
Seniors • Teachers
Veterans & Active Military
TUESDAY, JULY 5

TUESDAY, JULY 5
WITH YOUR BELK REWARDS CARD
OR ANY OTHER FORM OF PAYMENT
EXTRA 20% OFF
SALE PURCHASES STOREWIDE
15% OFF HOME & SHOES
IN STORE AND ONLINE
*SEE RIGHT FOR DETAILS

THE CITY OF TAVARES NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Resolution 2016-12 titled as follows:

RESOLUTION 2016-12

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, GRANTING A VARIANCE TO THE CITY OF TAVARES LAND DEVELOPMENT REGULATIONS FOR THE MINIMUM FRONT YARD SETBACK IN A RESIDENTIAL SINGLE FAMILY (RSF-A) ZONING FOR PROPERTY LOCATED AT 1520 LAKE DORA DRIVE; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

Proposed Resolution 2016-12 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on July 19, 2016, at 3 p.m.; and
2. Tavares City Council meeting on August 3, 2016, at 4 p.m.

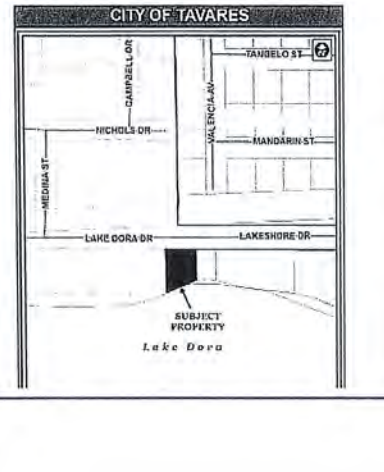
All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Resolution 2016-12 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and be heard with respect to the proposed resolution. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department: City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at 742-6404.



LAKE SENTINEL

YOUR COMMUNITY IN BRIEF

Lake Tech official elected to board of adult-education organization

Staff report

DeAnna Thomas, Lake Technical College's dean of student affairs and adult-education programs director, has been elected to the board of directors of the Adult and Community Educators of Florida, Inc., District VII.

The Adult and Community Educators of Florida is a professional association for adult educators. Thomas will represent Lake, Sumter, Marion, Alachua, Bradford, Citrus, Levy, and Hernando counties during her two-year term.

Thomas

Thomas was an integral part in the past year of securing and managing the state's Florida's Integrated Career and Academic Preparation System grant that Lake Tech received to integrate adult-education skills with career and technical-education curriculum.

Details: aceofflorida.org.

Quit tobacco classes

The state Department of Health in Lake County, in collaboration with the Central Florida Area Health Education Center, is offering free Quit Tobacco classes.

Classes will be held from 1 to 3 p.m. July 15 at Florida Hospital Waterman, 1000 Waterman Way, Tavares; and 6 to 8 p.m. July 21 at the Clermont Arts and Recreation Center, 3700 S. U.S. Highway 27; and 6:30 to 8 p.m. Mondays from July 11-Aug. 15 at the LiveWell Fitness Center,1935 Don Wickham Drive, Clermont.

There is no charge for materials, which includes free nicotine replacement patches and workbook. Led by a trained tobacco-cessation specialist, the class covers all forms of tobacco.

Registration is required; call 877-252-6094.

Youth summer writing contest

The Friends of the Leesburg Library is sponsoring a summer writing contest open to Lake students entering kindergarten through 12th grade.

Entries can be hand delivered or arrive by mail by 8 p.m. July 14. Entries will be judged on content, creativity and focus of the topic.

Participants are limited to one entry, which must include a cover page, name, address, phone and school name and grade. Entries should be three paragraphs to five pages. "Please do not submit a research paper," according to the library.

Writers are asked to choose from these topics:

- Character is how you live your life when no one is watching.
- My Hero and why.
- A conversation with ______
- What makes me special?
- Spend a day with no technology and write about your day.
- Topic of your choice.

Cash prizes will be awarded at 6 p.m. July 27 at the library, 100 E. Main St.

Details: Josephine Dix at Josephine.Dix@leesburgflorida.gov or call 352-728-9790.

Submit community news items to jfallstrom@orlandosentinel.com

Don't feel guilty about feeding picky dog

COMMENTARY

MARC MORRONE
My Pet World

Question: We have two rescues, one since she was 9 months and the other my mom rescued and we adopted. After trying every conceivable option to feed the second dog, who is a picky eater, I just started making them chicken with rice. We give them a vitamin every day, but I am constantly worried they need more nutrients. Is what I am doing OK? — Teri Giacini, Las Vegas, Nev.

Answer: You really do not need to feel guilty, you are doing nothing wrong. There is no problem with feeding your dog chicken and rice, as long as you are giving the dog a vitamin and mineral supplement as you described. However, a small dog that is living inside and not really doing any large amount of physical activity should have the protein part of the meal as only a third of the total volume. The other two thirds does not have to be just rice, you can be as creative as you want to be. Most dogs love canned pumpkin, boiled white potatoes and sweet potatoes, or squash. You can make just about any vegetable except for onions. What you are doing is just fine and you can stop worrying.

Q: Do adult dogs recognize their siblings or mothers after being separated for some time? Does the mother recognize the grown puppies as her own? — Stan Jones, Las Vegas, Nev.

A: To the best of my knowledge, there are no scientific studies done on whether an animal can recognize a blood relative — all information is only anecdotal. I once had a wolf that only liked me and was afraid of all other men. However, when she saw my father for the first time she responded to him as if he were me — was it his mannerisms that matched mine or did she know that we shared the same DNA? Such a situation is not scientific and so we cannot answer a question based on this or any other experience. I have watched animal siblings reunite and they do not seem to regard each other any different than they would if they met another animal from down the block. Animals have very good memories for remembering individuals, so if two puppies became good friends when they were in a litter, then they would most likely always remember each other as good friends.

Write to Marc Morrone at reapetxperts2@aol.com.

JULY 4

Continued from Page E1

a.m. to 10 p.m. at Lake David Park, located on South Lake Avenue.

The free event will feature the bands Grove Therapy, The Fender Benders and the Lee Allcorn Band. Activities for all ages are planned, including a Red, White and Blue Pie Contest and a Central Florida Idol talent contest.

- The Leesburg Partnership and other organizations are sponsoring Leesburg's Fourth of July Celebration beginning at 6 p.m. at Venetian Gardens, 201 E. Dixie Ave. Festivities will include a free kids zone with jump houses, games, face painting and a photo booth. Hamburgers and hotdogs will be available. Residents can swim for free at the city pool from 1 to 8 p.m. The band Justin Heet will perform at 6 p.m. The Leesburg Lightning baseball team will take on the Winter Park Diamond Dawgs also at 6 p.m. at the adjacent Pat Thomas Stadium. The county's largest fireworks display will begin at 9:15 p.m. Boaters may join a boat tailgate party between Monkey Island and the boat ramp.
- In Mount Dora, the Rotary Club of Lake County Golden Triangle will host its traditional Fourth of July Parade, including an interactive patriotic celebration, beginning at 10 a.m. at Donnelly Street and Seventh Avenue.

Details: 352-385-1418.

- "Let Freedom Ring" is the theme of Tavares' Independence Day Celebration, which is to begin at 3 p.m. at Wooton Park with kids activities, including storytelling, sand art, face painting, an interactive dance party and an exhibition by the Lakeland Water Ski Club on Lake Dora. The Tavares splash park will also be open until 8 p.m. The Blonde Ambition Band, featuring Krislyn Rojas, will perform along with other acts, including the La Grange Band and performers from Dance Depot. Food trucks will be present. The annual Independence Day parade begins at 5 p.m. along Main and Ruby streets. The annual fireworks display is to kick off at 9 p.m. with Rojas singing the National Anthem. In case of inclement weather, fireworks will be moved to Tuesday.
- In Umatilla, the 30th Annual Collins Community BBQ, hosted by local businessman Bruce Collins, is set for noon at Cadwell Park, 4 Cassidy St. The day's events will include a casting contest with prizes from 9 a.m. to noon as well as water slides and a Corn Hole Tournament. The Umatilla Museum, 299 N. Trowell Ave., in conjunction with the Greater Umatilla Historical Society, will open from 11 a.m. to 3 p.m., featuring a presentation by author, Florida historian and storyteller Ed L'Heureux at 1 p.m. Events are free and open to the public, but donations will be accepted. Residents may bring a side dish, dessert, salad or casserole to the barbecue.

Details: Collins at 352-669-3847.

PICKLES

How to reach us: Lake County newsroom contacts

COUNTY EDITOR LAKE NEWS ONLINE

CITY OF TAVARES
PLANNING AND ZONING BOARD MEETING
TAVARES COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES
July 19, 2016 – 3:00 PM

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Gary Santoro, Chairman	**Richard Root , Vice Chairman**
Bill Stomp	
Norb Thomas	
Lou Buigas	
Roy Stevenson	
Morris Osborn	

LAKE COUNTY SCHOOL BOARD

STAFF MEMBERS PRESENT	STAFF MEMBERS ABSENT
Jacques Skutt, Community Development Director	**Bob Williams, City Attorney**
Michael Fitzgerald, Development Coordinator	

CALL TO ORDER

Chairman Santoro, called the meeting to order at 3:00 p.m. and those present recited the Pledge of Allegiance.

AGENDA REVIEW

None.

APPROVAL OF MINUTES

The June 16, 2016 Planning and Zoning Board minutes were approved as submitted.

MOTION

Lou Buigas moved for the approval of the June 16, 2016 Planning and Zoning Board Minutes, seconded by Bill Stomp. The motion carried unanimously 6-0.

SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Chairman Santoro noted the City Attorney was absent. Those persons present to provide case testimony were sworn in by Michael Fitzgerald, Notary Public.

PUBLIC HEARINGS:

CASES HEARD

1. **Resolution 2016-12 – Tingue Property - Variance**

Mr. Skutt provided the following staff report:

This is a variance application from John & Nell Tingue for a reduction of the required minimum front yard setback of 25 feet for property located at 1520 Lake Dora Drive. The owner of the property wishes to construct an addition and garage onto the front of the existing home with a proposed finished front yard setback of 16 feet. The property at 1520 Lake Dora Dr. is a legal non-conforming, undersized lot within the RSF-A zoning district.

Several homes on this section of Lake Dora Dr. appear to project into required yard setbacks and are situated on legal non-conforming, undersized lots. City Council has recently approved similar applications for reduction in setbacks. Since the proposed encroachments are consistent with pre-existing reduced setbacks for the area and the non-conforming size of the lot makes it difficult to comply with required setbacks while maintaining a reasonably sized, lakefront home, staff is recommending approval of this variance. A building permit issued by the City's Building Department will be required for the proposed addition related to this variance request.

DISCUSSION

Chairman Santoro asked the Board if they had any questions for staff.

Chairman Santoro asked if anyone in the audience wished to speak.

John Tingue, owner, introduced himself as the applicant. He thanked staff for the work done so far on his project. He stated that he and his wife are looking forward to redeveloping the property and moving back to the area.

There was no Board discussion.

MOTION

Bill Stomp moved to recommend approval of Resolution 2016-12, seconded by Morris Osbourne. The motion carried unanimously 6-0.

ADJOURNMENT

Lou Buigas moved to adjourn the meeting, seconded by Morris Osbourne. The motion carried unanimously 6-0.

There was no further business and the meeting adjourned at 3:05 p.m.

Respectfully submitted,

_____

Michael Fitzgerald
Development Coordinator