America's Seaplane City™

AGENDA
TAVARES CITY COUNCIL

July 6, 2016
4:00 P.M.
TAVARES CITY HALL COUNCIL CHAMBERS

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak from available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agendized item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or nbarnett@tavares.org)

I. INVOCATION AND PLEDGE OF ALLEGIANCE

Former Mayor Sandy Gamble & Pastor, Church of God of Prophecy

II. CALL TO ORDER — **Mayor Wolfe**

III. APPROVAL OF AGENDA — **Mayor Wolfe**

IV. APPROVAL OF MINUTES

Tab 1) Approval of Minutes for June 15, 2016 – Deferred

V.PROCLAMATIONS/PRESENTATIONS

Tab 2) Proclamation in Observance of the Passing of Former Mayor Eugene Glenn — **Mayor Wolfe**

Tab 3) Award to Residents of Fox Run Mobile Home Park and Lake Frances Estates for their Donations to Community Services — **Stoney Lubins**

VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE CONTACTS

VII. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD — **Nancy Barnett**

VIII. CONSENT AGENDA

Tab 4) Interlocal Agreement with Lake County for Distribution of Library Funds — **Tammy Rogers**

Tab 5) Ruby Street Construction – Notice to Proceed Authorization — **Lori Houghton**

IX. ORDINANCES/RESOLUTIONS – PUBLIC HEARING
(All Ordinances under First Reading are not discussed, unless otherwise noted, until the Second Reading)

First Reading -

Tab 6) Ordinance #2016-24 – Amendment to Planned Development For Florida Hospital Development – 137 Acres – 1000 Waterman Way — **Jacques Skutt**

Tab 7) Ordinance #2016-25 – Small Scale Future Land Use Amendment for 5.7 Acres to Increase Commercial Property – Florida Hospital – 1000 Waterman Way — **Jacques Skutt**

Second Reading

RESOLUTIONS

X. GENERAL GOVERNMENT

Tab 8) Designation of Parking Spot for Combat Wounded Veterans In Wooton Park — **John Drury**

Tab 9) Community Health Center Request for Use of City Property For Mobile Imaging Unit — **Bob Tweedie**

Tab 10) Babe Ruth League vs. Little League International - Information — **Scott Aldrich**

XI. BUDGET WORKSHOP

Tab 11) Presentation of the FY 2016-2017 Enterprise & Special Funds Budget — **John Drury**

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. AUDIENCE TO BE HEARD

XV. REPORTS

Tab 12) City Administrator — **John Drury**

Tab 13) Council Reports — **City Councilmembers**

F.S. 286.0105 □If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 253-4546.

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: July 6, 2016

AGENDA TAB NO. 2

SUBJECT TITLE: Proclamation in Observance of the Passing of Mayor Glenn

OBJECTIVE:

The Mayor will read a proclamation in recognition of the recent passing of Dr. Eugene Glenn

SUMMARY:

Dr. Glenn served the City as Councilmember (1968-1970) and as Mayor from 1970 through 1995. The Mayor's proclamation honors Dr. Glenn and his contributions to the City.

OPTIONS:

N/A

STAFF RECOMMENDATION: N/A

FISCAL IMPACT: NA

LEGAL SUFFICIENCY: N/A

America's Seaplane City™

PROCLAMATION
JULY 6, 2016

OBSERVING THE PASSING OF
MAYOR EUGENE W. GLENN – "Doctor Glenn"

WHEREAS, Dr. Eugene W. Glenn moved his family to Tavares in 1962 when he became the first dentist in the City of Tavares and became known as "Doctor Glenn";

WHEREAS, Dr. Glenn served on City Council from 1968 to 1970 and then as Mayor of Tavares from 1970 to 1995;

WHEREAS, Dr. Eugene W. Glenn, passed away in Tavares on June 27, 2016;

WHEREAS, the City wishes to honor and recognize Dr. Glenn for his leadership and gift of service to the community;

WHEREAS, Dr. Glenn offered encouragement and recognition to his fellow elected officials and city staff with whom he served;

WHEREAS, on April 5, 1995, when Dr. Glenn retired from the City Council, he was given a plaque in appreciation for his counsel and guidance during his tenure as Mayor;

NOW, THEREFORE, BE IT RESOLVED that I, Robert Wolfe, Mayor of the City of Tavares in observance of the passing of Dr. Eugene W. Glenn express gratitude for the life of Dr. Eugene W. Glenn and express the City's condolences to his family and friends.

DONE AND PROCLAIMED this 6th day of July, 2016.

ATTEST:

_____

Robert Wolfe, Mayor
City of Tavares

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: July 6, 2016

AGENDA TAB NO. 3

SUBJECT TITLE: Presentation of Police Community Service Awards

OBJECTIVE: To present police community awards to the communities of Lake Frances Estates and Fox Run community.

SUMMARY: The communities of Lake Frances Estates and Fox Run have provided much needed support and supplies to the children of Tavares Elementary School who are either at risk or live at poverty levels. Their charity, through the provision of backpacks, school supplies and other useful items increase the quality of life for the children and provide a foundation for positive relationships.

At the first fundraiser 5 years ago, both communities attended a "soup and sandwich" fundraiser that Lake Frances came up with in an effort to contribute back to the community. After that first fundraiser, Fox Run went on to host their own soup and sandwich fundraiser. These two communities exhibit a sense of civic involvement that does indeed improve the quality of life for many needy children and their families. This approach ties into our mission statement that states, "The mission of the Tavares Police Department is to work in partnership with the community, protect life and property, solve neighborhood problems and enhance the quality of Life in our City."

The department is honored to recognize these communities for their dedication in making Tavares a better place to live.

OPTIONS: N/A

STAFF RECOMMENDATION: N/A

FISCAL IMPACT: N/A

LEGAL SUFFICIENCY: Yes

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

Agenda Summary
Tavares City Council
Date of Meeting: July 6, 2016

AGENDA TAB NO. 4

Subject Title: Interlocal Agreement Relating to the Provision of Library Services Between the Lake County Board of County Commissioners and the Lake County Library System Member Library Governing Bodies.

Objective: To consider approving a three-year agreement, from the period of October 1, 2016, through September 30, 2019, held between the City of Tavares and Lake County government to provide library services to the community.

Summary:

The City of Tavares has enjoyed a strong working relationship with Lake County government for the provision of library services for several years now. Based on a prescribed formula, it is anticipated that the City of Tavares will receive funding support in Fiscal Year 2016/2017 in the amount of $91,329.00.

The new agreement was approved by the member library directors on May 26, 2016 and by the Lake County Library System Advisory Board on June 16, 2016.

OPTIONS:

1) Approve the Interlocal Agreement
2) Do not approve

STAFF RECOMMENDATION:

Move to approve the Interlocal Agreement between Lake County Board of County Commissioners and the Lake County Library System member library governing bodies for the provision of library services to the community.

FISCAL IMPACT: This revenue has been budgeted in the FY2017 budget.

LEGAL SUFFICIENCY: meets legal sufficiency

LAKE COUNTY
FLORIDA

June 20, 2016

John Drury, City Administrator
City of Tavares
P.O. Box 1068
Tavares, FL 32778-1068

Dear Mr. Drury:

Enclosed are two originals of the "Interlocal Agreement between Lake County and City of Tavares Relating to Provision of Library Services: for the period October 1, 2016 through September 30, 2019. Please submit this to your governing body for signature and approval and return to my attention at your earliest convenience. The approved agreements from all nine member libraries will be presented to the Lake County Board of County Commissioners for approval and signature at its regular meeting on September 13, 2016.

The new agreement was approved by the member library directors on May 26, 2016, and by the Lake County Library Advisory Board on June 16, 2016. There are few changes between this agreement and the current agreement. At the recommendation of the member library directors, the funding formula will remain the same. Other changes were made to reflect:

- Current centralized cataloging practice;
- Changes in provision of IT support through the Lake County Information Technology Department;
- Clarification of response timeframes for IT support requests; and
- Discontinued reciprocal library borrowing with Osceola County.

Also enclosed is a copy of the recommended appropriation of county funds to the member libraries for Fiscal Year 2016-2017, based on the current formula and based on the total appropriation amount which remains at $959,290. Please be aware that the appropriation is subject to change until the final county budget is approved.

DEPARTMENT OF PUBLIC RESOURCES
P.O. BOX 7800 • 2401 WOODLEA RD., TAVARES, FL 32778 • P 352.253.6150 • F 352.253.6184
Board of County Commissioners • www.lakecountyfl.gov

TIMOTHY I. SULLIVAN *District 1* | SEAN M. PARKS, *AICP, QEP* *District 2* | JIMMY CONNER *District 3* | LESLIE CAMPIONE *District 4* | WELTON G. CADWELL *District 5*

Thank you for your continued support and participation in the Lake County Library System. Because of this partnership, we are providing the best library service possible to all residents of Lake County. If you have any questions, please contact me at 352-253-6180 or palford@mylakelibrary.org.

Sincerely,

Paul Alford
Library Services Division Manager

Enclosures

cc: Sean Parks, Chair, Lake County Board of County Commissioners
Leslie Campione, Commissioner, District 4, and Library Liaison
Melanie Marsh, County Attorney
Bill Veach, Deputy County Manager
Jeff Cole, Public Resources Director
Nancy Barnett, Clerk, City of Tavares
Tamera Rogers, Director, Community Services, City of Tavares
Scott Aldrich, Recreation Project Manager, Community Services, City of Tavares

LAKE COUNTY
Library System

Recommended Appropriation of County Funds
For Member Libraries - FY 16/17

		Formula Per Interlocal Agreement					
Member Library	FY 15/16 Appropriation	Base Amount	Circulation	% of Circulation	Circulation Allocation	FY 16/17 Appropriation	Change from CY
Fruitland Park Library	**$64,631**	$15,000	70,303	6.14%	50,611	**$65,611**	**1.5%**
Lady Lake Public Library	**$117,439**	$15,000	152,485	13.31%	109,713	**$124,713**	**6.2%**
Leesburg Public Library	**$272,557**	$15,000	371,858	32.46%	267,565	**$282,565**	**3.7%**
Helen Lehmann Mem. Library	**$25,264**	$15,000	12,708	1.11%	9,150	**$24,150**	**-4.4%**
Tavares Public Library	**$92,850**	$15,000	106,122	9.26%	76,329	**$91,329**	**-1.6%**
Umatilla Public Library	**$117,538**	$15,000	123,757	10.80%	89,023	**$104,023**	**-11.5%**
W. T. Bland Public Library	**$210,926**	$15,000	264,884	23.12%	190,576	**$205,576**	**-2.5%**
Marianne Beck Mem. Library	**$29,912**	$15,000	24,602	2.15%	17,722	**$32,722**	**9.4%**
Minneola Schoolhouse Library	**$28,173**	$15,000	18,946	1.65%	13,601	**$28,601**	**1.5%**
TOTALS	***$959,290***	***$135,000***	***1,145,665***	***100.00%***	***$824,290***	***$959,290***	***0.0%***

INTERLOCAL AGREEMENT

BETWEEN

LAKE COUNTY

AND

CITY OF TAVARES

RELATING TO

PROVISION OF LIBRARY SERVICES

This is an Agreement between LAKE COUNTY, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY", by and through its Board of County Commissioners, and the City of Tavares, a municipal corporation pursuant to the Laws of Florida, located in Lake County, Florida, hereinafter referred to as "MUNICIPALITY", by and through its City Council.

WITNESSETH:

WHEREAS, the COUNTY and MUNICIPALITY believe it is mutually beneficial and in the public interest to enter into an agreement which provides equal access to public library service, without charge, for all residents of Lake County; and

WHEREAS, Chapter 163, Florida Statutes, Intergovernmental Programs, Part I, Miscellaneous Programs, Section 163.01, The Florida Interlocal Cooperation Act of 1969, provides that public agencies of the State of Florida may exercise jointly with any other public agency of the State of Florida any power, privilege, or authority which such agencies share in common, and which each might exercise separately, and that a joint exercise of power by such agencies may be made by contract in the form of an interlocal agreement; and

WHEREAS, both the COUNTY and the MUNICIPALITY are public agencies within the meaning of Chapter 163, Florida Statutes, Intergovernmental Programs, Part I, Section 163.01; and

WHEREAS, Chapter 166, Florida Statutes, subsection 166.021(1), authorizes the MUNICIPALITY to render municipal services, and exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, Chapter 125, Florida Statutes, subsection 125.01(1)(f), authorizes the COUNTY to provide libraries and cultural facilities and programs; and

WHEREAS, the COUNTY is an eligible political subdivision under Chapter 257.17, Florida Statutes, that can participate in the State Aid to Libraries Program and is designated as the single library administrative unit; and

WHEREAS, the Lake County Board of County Commissioners is designated as the governing body that coordinates the library services and programs for the public library cooperative.

NOW, THEREFORE, in consideration of the mutual benefits, covenants and agreements set forth herein, the parties hereto agree as follows:

1. PURPOSE:

The COUNTY and the MUNICIPALITY enter into this Agreement for the purpose of providing unified library service without charge to residents of Lake County by participating in the cooperative operation of the Lake County Library System, a public library cooperative. In support of said purpose the COUNTY and the MUNICIPALITY endorse the *State Aid to Libraries Program* over-arching goal to assist local governments in maintaining and developing vital library services, and specifically to:

A. Provide equal access to free public library service to all residents of the service areas of the participating governments.

B. Coordinate library service throughout the service areas.

C. Provide consistent plans, programs, policies, and procedures in the operation, maintenance, and development of library service throughout the service area.

2. DEFINITIONS:

A. "Annual plan of service", according to *State Aid to Libraries Guidelines,* means a document adopted or approved by the library system's governing body and submitted as part of the application for State Aid to Libraries grants that includes the goals, objectives, and activities that will be supported for the application year.

B. "Governing body" shall mean the Lake County Board of County Commissioners.

C. "Board of County Commissioners" shall mean the Lake County Board of County Commissioners.

D. "Library Advisory Board" shall mean the Lake County Library Advisory Board.

E. "Lake County Library System" shall mean the entire program of free library services and resources provided for the residents of Lake County through the public library

cooperative established through this Agreement and Lake County Code, Chapter 12, Article III.

F. "Local funds", according to *State Aid to Libraries Guidelines*, means funds, exclusive of any state and federal funds, that are expended centrally for the operation and maintenance of the Lake County Library System. Local funds may be COUNTY funds or municipality funds and shall be expended by the appropriate local entity. Funds which would otherwise be received by and expended by the municipality except for this agreement shall constitute the municipality's local funds.

G. "Participating Library's governing body" means the municipality that operates and supports a public library and participates in the Lake County Library System through interlocal agreement.

H. "Participating Library" or "Member Library" means a library which, through its governing body, has entered into an Interlocal Agreement with Lake County to provide library service, without charge, to the residents of Lake County.

I. "Public library cooperative" shall mean the Lake County Library System and, according to *State Aid to Libraries Guidelines*, means a program of public library services and resources operated or coordinated by a governing body designated by one or more participating local governments. The governing body administers or coordinates, through a single administrative head, the common services for libraries operated by those participating local governments that have agreed through interlocal or other agreements to provide library service across their combined legal service areas. The single administrative head must be employed full-time by either the cooperative's governing body or a local participating government. Interlocal or other agreements identify the authority of the governing body and the participating local governments and the libraries each supports. Residents of the combined legal service area have equal free access to all services provided by the libraries of all the participating local governments.

J. "Reciprocal Borrowing" for purposes of the State Aid to Libraries Grant Program means that all public libraries within a county that receive Operating Grants extend borrowing privileges without charge to residents of each other's service areas. Borrowing privileges must apply to all materials that are available to be borrowed by residents of the library service area receiving an Operating Grant. The reciprocal borrowing requirement only applies to a county and the independent municipal libraries within the same county that are applying for State Aid.

K. "Resident" shall mean any individual who either owns real property or resides in Lake County on a permanent or continual basis. Required evidence of residency is outlined in Lake County Policy number LCC-8, *Lake County Library System Circulation and Registration.*

L. "Service area" shall mean Lake County. Likewise, for each participating municipality, service area means the incorporated boundaries of that municipality; and in the case of the City of Leesburg, service area means the utility district.

M. "Single administrative head", according to *State Aid to Libraries Guidelines*, means the individual who is employed full-time by the Board of County Commissioners who is responsible for managing or coordinating the Lake County Library System.

N. "Single library administrative unit" means Lake County and, according to *State Aid to Libraries Guidelines*, means an eligible political subdivision under Section 257.17, *Florida Statutes,* that is designated by a county to be responsible for managing or coordinating free library service to its residents.

O. "State Aid to Libraries Grants Program", according to *State Aid to Libraries Guidelines,* means a continuing state grant authorized by Chapter 257, *Florida Statutes*, for eligible library entities.

P. "*State Aid to Libraries Guidelines",* means the publication which specifies mandatory requirements for eligibility in the State Aid to Libraries Grants Program.

Q. "Total Circulation" for the purposes of this Interlocal Agreement shall mean the sum of all items circulated by the MUNICIPALITY to library patrons and all items circulated by the MUNICIPALITY to another Lake County Library System library in a fiscal year, based on circulation reports generated by the library automation system.

3. TERM:

This Agreement shall be in effect for a period beginning October 1, 2016, and ending on September 30, 2019, unless terminated earlier in accordance with the provisions of the Agreement.

4. TERMINATION:

Either party to this Agreement may terminate the Agreement by giving the other party sixty (60) days advance written notice.

5. ADDITION OF NEW MEMBERS:

A library may become a member of the Lake County Library System by meeting the

criteria and following the guidelines outlined in Lake County Policy number LCC-7, *Lake County Library System Guidelines and Minimum Standards for Public Libraries Entering the County Library System* and by obtaining approval of the Board of County Commissioners.

6. LAKE COUNTY LIBRARY SYSTEM GOVERNING BODY:

The Board of County Commissioners is designated as the governing body of the Lake County Library System, a public library cooperative, to administer or coordinate the library services and programs of the Lake County Library System. According to *State Aid to Libraries Guidelines,* this involves policy-making, planning, budgeting, and employing the single administrative head of the library system, and entering into contracts on behalf of the library system.

7. LIBRARY ADVISORY BOARD:

A. There shall be a Library Advisory Board, whose responsibilities shall be to:

(1) Study and make recommendations to the Board of County Commissioners regarding the coordination and development of the Lake County Library System. This shall include recommending county wide policies, long range plans and annual plans of service and shall be accomplished in cooperation with the participating library governing bodies, the participating library directors and the single administrative head.

(2) Make recommendations regarding the COUNTY's budget for the countywide library system, the proportionate shares of all COUNTY funds to be allocated to the participating libraries, and the method of distribution of those funds.

B. The members of the Lake County Library Advisory Board shall be appointed by the Board of County Commissioners. Five (5) members, one (1) from each commission district shall be appointed. Such appointments shall be based on recommendations by the Lake County Library Advisory Board. However, the Lake County Board of Commissioners shall not be bound by such recommendations. In addition, each city with a participating library within the Lake County Library System shall have one (1) member on the Lake County Library Advisory Board. Each city council shall designate the member from its city and such member shall be appointed by the Board of County Commissioners. Each member shall be appointed for a term of four (4) years. The Board of County Commissioners may also appoint an alternate member

who shall serve in the case of the appointed member's absence. The terms and manner of appointment of such alternate members shall be the same as that of the members whom they represent as alternates. Either the appointed board member or the alternate member may attend library advisory board meetings and each has voting authority. However, if the board member and the alternate are both present at a library advisory board meeting, only the appointed board member shall have voting authority; not the alternate member.

An appointment to fill any vacancy on the library advisory board shall be for the remainder of the unexpired term of office. If any member fails to attend three (3) consecutive regular meetings, the library advisory board shall recommend that the Board of County Commissioners or the appointing municipality declare that member's office vacant. The Board of County Commissioners or municipality shall fill such vacancy as set forth herein.

The subsequent addition of a participating library shall result in the addition of one seat on the Library Advisory Board and such seat shall be filled as set forth herein.

C. Terms of appointment and composition of the Library Advisory Board are further described in *Lake County Code, Chapter 12, Article III.*

8. OWNERSHIP AND DISPOSITION OF PROPERTY, MATERIALS AND EQUIPMENT:

A. MUNICIPALITY shall own:

(1) Library materials, equipment, and other goods purchased by the COUNTY for and placed in the participating library using MUNICIPALITY, COUNTY or State Aid Operating grant funds, regardless of value, except for those described in Section 8. B.

(2) Library materials, equipment and other goods purchased from federal Library Services and Construction Act (LSCA) and Library Services and Technology Act (LSTA) grant funds administered by the COUNTY, if purchased for the MUNICIPALITY, with a value less than $1,000.00 at the time of purchase, except for those described in Section 8(B).

(3) All items purchased using the MUNICIPALITY's local funds.

(4) All items purchased by the MUNICIPALITY and reimbursed by Library Impact Fee funds, unless otherwise specified in a separate

agreement.

B. COUNTY shall own:

(1) Items purchased by the COUNTY, using COUNTY, state, or federal funds, as a part of the COUNTY's networked library computer and telecommunications systems, regardless of item location or placement. Items shall include, but may not be limited to, hardware, software, and licenses. Any exceptions to this rule shall be documented in writing to the Clerk of Courts Property Records and the participating library.

(2) Equipment purchased from federal LSCA and LSTA grant funds administered by the COUNTY with a value in excess of $1,000.00 at the time of purchase.

(3) All items purchased for the single administrative unit using the COUNTY's local funds, or State Aid Operating and federal grant funds.

(4) All items purchased by the COUNTY using Library Impact Fee funds, unless otherwise specified in separate agreement.

C. The COUNTY, in consultation with the participating library director, may remove, relocate, or replace COUNTY owned equipment located at the MUNICIPALITY's participating library as deemed necessary or advantageous to the Lake County Library System.

9. LOCAL AUTHORITY:

The MUNICIPALITY and the COUNTY shall remain autonomous and each shall retain control of its facilities, operations, functions, and local funds. For example:

A. Each shall determine the level of library service for its community to be incorporated in the long range plan of service.

B. All authority with respect to MUNICIPALITY funding of library programs and services or expenditures from the MUNICIPALITY revenues and sources shall lie solely with the MUNICIPALITY. All authority with respect to COUNTY funding of library programs and services or expenditures from the COUNTY revenues and sources shall lie solely with the COUNTY.

C. Trust funds, individual gifts or donations made to a library shall remain the

property of the entity to which they were given.

D. The MUNICIPALITY's library facility shall remain the property of the MUNICIPALITY, and the COUNTY's facilities shall remain the property of the COUNTY. Operations, maintenance and repairs shall be effected through operating budgets from appropriations allocated by the owning entity. Maintenance, modification, sale or lease of the real property shall be the responsibility of the owning entity.

E. All paid staff of the MUNICIPALITY's participating library shall remain employees of the MUNICIPALITY, and all paid COUNTY library staff shall remain employees of the COUNTY. Each shall retain all rights, responsibilities and powers associated with employment of staff.

10. SINGLE ADMINISTRATIVE HEAD:

A. The single administrative head shall be hired by the Board of County Commissioners according to established COUNTY policies and procedures, shall be employed full-time, and shall be under the supervision of the County Manager or designee. The single administrative head shall be the head of the Lake County Library System, a public library cooperative, and according to *State Aid for Libraries Guidelines* shall have completed a library education program accredited by the American Library Association and shall have had at least two years of successful, full-time paid professional experience, after completing the library education program, in a public library that is open to the public at least forty (40) hours a week. The Board of County Commissioners may establish additional qualifications for the single administrative head and shall set positions, salary structure and benefits.

B. According to *State Aid for Libraries Guidelines*, the single administrative head shall be responsible for the overall management or coordination of the library system within the framework established by interlocal or other agreements, plans, policies, and budgets. Responsibility for managing or coordinating the following activities may not be delegated through interlocal or other agreements:

(1) Development of a single long range plan for all library outlets;

(2) Development of a single annual plan of service;

(3) Development of a Lake County Library System budget;

(4) Implementation of the long range plan, an annual plan of service and the budget;

(5) Preparing reports on behalf of the library system; and

(6) Expending all State Aid to Libraries grants.

11. LONG RANGE PLAN FOR LIBRARY SERVICE, ANNUAL PLAN OF SERVICE AND COMBINED BUDGET:

A. According to *State Aid to Libraries Guidelines*, in order to be eligible to receive a State Aid to Libraries Grant, the Lake County Library System shall have on file with the State Library a current copy of the following:

(1) A long range plan adopted or approved by the library system's governing body outlining the library system's operation and development over a three-to-five year period;

(2) A current annual plan of service adopted by the library system's governing body and submitted as part of the application for State Aid to Libraries grants that includes the goals, objectives, and activities that will be supported for the application year; and

(3) A combined budget for the current year adopted by the library system's governing body.

B. The single administrative head shall develop and implement a long range plan for the operation and development of county-wide library service. The long range plan shall be developed in cooperation with the Library Advisory Board, the governing bodies of the participating libraries, the directors of the participating libraries and the Board of County Commissioners. The single administrative head and the participating library directors shall serve as support staff. The Board of County Commissioners shall adopt the long range plan at a public hearing. Prior to adopting the long range plan, the Library Advisory Board shall review and make recommendations to the Board of County Commissioners. The Board of County Commissioners shall consider these recommendations, but shall not be bound thereby. The plan shall be reviewed and updated yearly through the development of an annual plan of service.

C. The annual plan of service will be based on the long range plan of service and the combined budget; and will be developed by the single administrative head in cooperation with participating library directors, the Library Advisory Board, and the governing bodies of the participating libraries. In adopting the annual plan of service, the Board of County Commissioners shall consider the recommendations of the Library Advisory Board, but shall not

be bound thereby.

D. There shall be a combined budget for library service to the residents of Lake County. The budget shall be developed along a fiscal year ending on September 30 of each year. Upon adoption by the MUNICIPALITY, the MUNICIPALITY shall present its line item budget for library services to the single administrative head for inclusion in the combined budget. The combined budget shall include and take into account funds allocated by participating governing bodies, aid received from state and federal sources, and all other revenues received to provide library services. The combined budget shall be adopted by the Board of County Commissioners. The combined budget shall not include funds to be expended for the purchase or construction of a library building or library quarters.

E. In accordance with *State Aid to Libraries Guidelines*, the COUNTY and the MUNICIPALITY agree to spend funds in accordance with the Lake County Library System's long range plan, annual plan of service, and budget for those funds that the Lake County Library System will report on a State Aid application as having been expended centrally.

12. FISCAL RESPONSIBILITY:

The COUNTY shall procure an independent audit annually of all funds administered by the single administrative head. The audit shall be prepared and presented to the MUNICIPALITY and to the State Library of Florida within thirty (30) days following acceptance of the audit by the COUNTY.

The MUNICIPALITY shall provide a copy of its audit for each fiscal year to the COUNTY and the single administrative head within thirty (30) days following acceptance of the audit by the MUNICIPALITY. By August 1 of each year, the MUNICIPALITY shall submit to the COUNTY a completed *Certification of Local Operating Expenditures* form, Attachment A, accompanied by a supporting general ledger that details line item expenditures for library operations for the preceding fiscal year, which shall be used to support the Lake County Library System's application for a State Aid Operating grant and the appropriation of COUNTY funds for the MUNICIPALITY.

13. APPROPRIATION OF COUNTY FUNDS FOR MUNICIPALITY:

A. The COUNTY shall allocate a base amount of fifteen thousand dollars ($15,000) per year to the MUNICIPALITY to assist with funding of programs and services at its participating library. In addition, the COUNTY shall distribute to the MUNICIPALITY its share

of the total amount to be appropriated to all member libraries that year, less the total of the base amounts to all of the member libraries, based on the MUNICIPALITY's total circulation for the fiscal year prior to the previous fiscal year. Therefore, the total amount to be appropriated to the MUNICIPALITY for provision of countywide library services shall be the base amount, plus the proportionate share of the net total appropriation. This distribution shall be calculated as follows:

a. Total amount appropriated to the MUNICIPALITY

b. Base amount

c. The MUNICIPALITY's percentage share of all member libraries' total circulation for fiscal year prior to previous fiscal year

d. Total Appropriation to all member libraries for current fiscal year

e. Number of member libraries

$a = b + c * [d - (b * e)]$

B. In consideration of these allocations the MUNICIPALITY:

(1) Shall provide library services to all residents of the COUNTY;

(2) Shall use COUNTY funds to enhance current library services provided by its participating library;

(3) Shall make its best effort to maintain or exceed the current level of its local operating funds for the library budget;

(4) Shall not use COUNTY funds annually allocated to the MUNICIPALITY for the purchase or construction of a library building.

(5) Shall enter and maintain accurate patron records on the participating library's patron database.

C. It is the intent of the parties that the distribution of COUNTY funds to the various participating libraries be made on a fair and equitable basis. Accordingly, the formula for disbursing COUNTY funds to participating libraries set forth in paragraph 13A may be changed only upon the approval of all of the participating libraries' governing bodies and the Board of County Commissioners.

D. The COUNTY shall make its best effort to maintain or exceed the current level of its total appropriation to all participating libraries; however, the COUNTY may propose an

increase or decrease based on current financial circumstances or changes in library services. The COUNTY shall not decrease the total appropriation to all participating libraries unless it gives four (4) months advance notice to the participating libraries and their governing bodies of its intent to reduce said funding levels.

14. CENTRALIZED SERVICES:

The COUNTY shall provide the following centralized services to the MUNICIPALITY's participating library:

A. Courier service to route materials and equipment among libraries;

B. Intralibrary loan services;

C. Centralized cataloging of library materials and maintenance of the bibliographic database;

D. Purchasing from State Aid Operating grant funds and Library Services and Technology Act grant funds for the benefit of the Lake County Library System;

E. Networked telecommunications and computer systems services as described in Section 15. Networked Systems;

F. Coordination and/or funding of other centralized services where feasible such as, but not limited to, subscriptions to online reference databases;

G. Coordination of youth and adult programming and literacy services.

15. NETWORKED SYSTEMS:

A. The COUNTY shall provide and maintain networked library automation and telecommunications systems. The COUNTY shall be responsible for providing systems hardware, software, maintenance, technical support, monitoring, installation, and services. The COUNTY shall further enhance or add networked systems in accordance with the goals and objectives of the long range plan and annual plan of service, and based on availability of funds.

B. The COUNTY shall pay maintenance costs for all equipment attached to the COUNTY's networked systems and purchased with COUNTY, state or federal funds, and Library Impact Fees awarded to COUNTY, except as outlined in Section 15.D.(1).

C. The COUNTY shall provide staff to perform networked systems administration which shall include: technology planning, training, preventative maintenance, systems monitoring, trouble-shooting, running of required backups, resolution of systems problems, monitoring of systems needs, running and creating statistical reports, insuring systems security,

procurement of equipment, development and maintenance of Lake County Library System web pages, development of participating library web pages upon request, maintenance of staff e-mail accounts, acting as a liaison with network vendors, installation of peripheral equipment and devices, and technology grants application and administration. Assigned COUNTY staff shall be available to perform the above during library operating hours in a reasonable amount of time and consistent with normal response timeframes experienced during the most recent interlocal agreement, and shall have the authority to prioritize requests for assistance.

D. Networked library systems shall be provided by the COUNTY to the MUNICIPALITY at no cost to the MUNICIPALITY except as specified below:

(1) The MUNICIPALITY reserves the right to expand, at its own expense, the COUNTY's networked systems at its participating library to levels exceeding those provided by the COUNTY in consultation with the single administrative head, and provided said expansion meets the COUNTY specifications and shall in no way be in conflict with any contracts the COUNTY may have entered into with a vendor. At the request of the participating library, such equipment may be paid for with State Aid funds, if available, at the discretion of the COUNTY. The MUNICIPALITY shall be responsible for associated costs including, but not limited to, maintenance, licenses, installation, and software of any non-COUNTY owned equipment. The COUNTY may provide technical support where feasible.

(2) The MUNICIPALITY shall, at its own expense, provide proper electrical and data wiring of its participating library facility, according to specifications provided by the COUNTY, to insure proper operation of the networked systems. At the request of the participating library, necessary wiring expenses may be paid by the COUNTY with State Aid funds, if available, at the COUNTY's discretion.

(3) The MUNICIPALITY shall, at its own expense, make available at its participating library any telecommunications lines necessary to the operation and maintenance of any networked library computer systems. The MUNICIPALITY shall cover costs of associated installation,

maintenance and monthly telecommunications charges.

(4) The MUNICIPALITY shall, at its own expense, provide supplies at its participating library that are pertinent to the operation of the networked systems such as printer paper, printer ink cartridges and drums, item barcodes, etc. Patron cards and patron registration forms shall be provided by the COUNTY to the MUNICIPALITY at no charge. The COUNTY may choose to provide other automation supply items to the MUNICIPALITY at no charge.

E. The MUNICIPALITY shall participate in the centralized cataloging program to ensure the integrity of the combined bibliographic database.

F. Neither the MUNICIPALITY nor its participating library shall attach equipment or software to any COUNTY networked system without prior written approval from the single administrative head or designee; or remove equipment or software purchased by the COUNTY and placed at the participating library as part of any COUNTY networked system without prior written approval from the single administrative head or designee. Any physical attachment to or removal from a COUNTY networked system shall be performed by the COUNTY or a vendor authorized or recommended by the COUNTY.

G. Should the COUNTY cancel this Agreement for any reason other than the MUNICIPALITY's failure to comply with the terms of this Agreement, the COUNTY, at its own expense and at the request of the MUNICIPALITY, shall make provision for the continuation of the COUNTY's library automation network as installed at the MUNICIPALITY's participating library at the operational level existing at the time of the termination of the Agreement for a period not to exceed two (2) years. Should the MUNICIPALITY not request continuation of the COUNTY's networked systems, the COUNTY shall be responsible for all costs associated with deinstallation of the COUNTY's networked systems from the MUNICIPALITY's library, including obtaining a copy of the MUNICIPALITY's library patron and bibliographic databases from the library automation vendor. Upon separate mutual agreement between the MUNICIPALITY and the COUNTY, the COUNTY may continue to operate and maintain networked systems for the MUNICIPALITY's participating library beyond the two (2) year period.

H. Should the MUNICIPALITY cancel this Agreement for any reason other than the

COUNTY's failure to comply with the terms of this Agreement, the MUNICIPALITY shall be responsible for all costs associated with deinstallation of the COUNTY's networked systems from the MUNICIPALITY's library. The MUNICIPALITY shall also be responsible for all costs associated with obtaining a copy of the MUNICIPALITY's library patron and bibliographic databases from the library automation vendor. The COUNTY shall be obligated, at the MUNICIPALITY's request, to continue operation and maintenance of the COUNTY's networked systems for a period of up to one (1) year and the MUNICIPALITY shall be obligated to pay associated operating and maintenance costs. Upon mutual agreement between the MUNICIPALITY and the COUNTY, the COUNTY may continue to operate and maintain networked systems for the MUNICIPALITY's participating library beyond the one (1) year period.

I. Should this Agreement terminate through expiration, the COUNTY, at the request of the MUNICIPALITY, shall make provision for the continuation of the COUNTY's library automation network as installed at the MUNICIPALITY's participating library at the operational level existing at the time of the expiration of the Agreement for a period not to exceed one (1) year. The party which has declined to execute a new Agreement shall be obligated to pay associated operating and maintenance costs for the one (1) year period. Should the MUNICIPALITY not request continuation of the COUNTY's networked systems, the party which has declined to execute a new Agreement shall be responsible for all costs associated with deinstallation of the COUNTY's networked systems from the MUNICIPALITY's library, including the costs of obtaining a copy of the MUNICIPALITY's library patron and bibliographic databases from the library automation vendor. Should negotiations be taking place subsequent to the expiration of the Agreement, the MUNICIPALITY shall be exempt from obligated costs during a negotiation period not to exceed one hundred twenty (120) days.

16. REPORTING:

The MUNICIPALITY and its participating library shall submit, by deadlines established through an agreement, policy or procedure, all reports, documentation, and information required for inclusion in any reports, or documents required to maintain State Aid eligibility. The COUNTY shall file, by deadlines established in *State Aid to Libraries Guidelines*, all reports and documents required to maintain State Aid eligibility.

17. SYSTEM WIDE POLICIES:

A. The single administrative head, in consultation with the directors of the participating libraries, shall develop for recommendation system wide policies that will provide consistency for library patrons and staff. The policies shall be developed in cooperation with the Library Advisory Board, the governing bodies of the participating libraries, and the Board of County Commissioners.

B. The Library Advisory Board shall recommend system wide library policies to the Board of County Commissioners upon a two thirds majority vote of its members. The MUNICIPALITY's representative shall represent the MUNICIPALITY's direction in recommendation of policies. In adopting policies, the Board of County Commissioners shall consider the recommendations of the Library Advisory Board, but shall not be bound thereby. System-wide policies shall be transmitted to all member library governing bodies at least thirty (30) days before consideration by the Board of County Commissioners.

C. The COUNTY and MUNICIPALITY shall abide by system-wide policies.

18. RECIPROCAL BORROWING:

Previously the MUNICIPALITY and COUNTY have entered into agreements authorizing reciprocal borrowing with Seminole, Volusia, and Marion counties, and with Lake-Sumter State College. Additional reciprocal borrowing agreements may be entered into by the COUNTY on behalf of the Lake County Library System upon the written approval of the Board of County Commissioners and all participating library governing bodies.

19. ADDITIONAL RESPONSIBILITIES OF COUNTY AND MEMBER LIBRARY GOVERNING BODIES:

A. The COUNTY and the MUNICIPALITY shall abide by all State and Federal laws, and specifically those relating to the provision of library services.

B. The COUNTY shall refrain from using State Aid Operating grant funds, except in the case of a severe funding shortage and only upon the consent of the COUNTY and all participating MUNICIPALITIES, as a means to replace COUNTY allocations for library services.

20. INDEMNIFICATION:

Subject to the provisions of Section 768.28, *Florida Statutes*, the MUNICIPALITY agrees to indemnify and hold the COUNTY harmless, and the COUNTY agrees to indemnify

and hold the MUNICIPALITY harmless from and against any actions at law to recover damages in tort for money damages for injury or loss of property, personal injury, or death arising out of this Agreement and caused by the negligent or wrongful act or omission of any employee under circumstances in which the MUNICIPALITY and the COUNTY, if a private person, would be liable to the claimant, in accordance with the general laws of the State of Florida.

This indemnification shall continue in full force and effect subsequent to and notwithstanding the expiration or termination of this Agreement.

The full execution of this Agreement shall obligate the COUNTY and the MUNICIPALITY to comply with this indemnification. This indemnification shall not act or be interpreted as a waiver of either party's sovereign immunity.

21. INSURANCE:

The COUNTY shall provide, pay for, and maintain in force at all times during this Agreement, insurance to cover the COUNTY's buildings, contents, vehicles, networked systems, workers compensation, general liability, and any other insurance required by law.

The MUNICIPALITY shall provide, pay for, and maintain in force at all times during this Agreement, insurance to cover the MUNICIPALITY's participating library including buildings, contents, equipment owned by the MUNICIPALITY, vehicles, workers' compensation, general liability, and any other insurance required by law.

22. MEDIATION:

In the event that any dispute arises between the MUNICIPALITY and the COUNTY with respect to the rights or responsibilities of the MUNICIPALITY or the COUNTY under the Agreement, that dispute shall be mediated by a library professional chosen by the State Librarian from the State Library consultant staff. The mediation shall not be binding, and if agreement cannot be reached, the aggrieved party(s) may pursue legal recourse through the courts system.

23. MODIFICATION:

No modification, amendment or alteration of the terms or conditions contained herein shall be effective unless contained in a written document executed by the parties hereto, with the same formality, and of equal dignity herewith.

24. NOTICES:

A. All notices, demands, or other writings required to be given or made or sent in this Agreement, or which may be given or made or sent, by either party to the other, shall be

deemed to have been fully given or made or sent when in writing and addressed as follows:

COUNTY
County Manager
Lake County Administration Building
315 West Main Street, Suite 308
P.O. Box 7800
Tavares, FL 32778-7800

MUNICIPALITY
City Administrator
201 East Main Street
P.O. Box 1068
Tavares, FL 32778-1068

cc: Library Services Division Manager
P.O. Box 7800
Tavares, FL 32778-7800

B. All Notices required, or which may be given hereunder, shall be considered properly given if (1) personally delivered, (2) sent by certified United States Mail, return receipt requested, (3) sent by Federal Express or other equivalent overnight letter delivery company.

C. The effective date of such notices shall be the date personally delivered; or if sent by mail, the date of the postmark; or if sent by overnight letter delivery company, the date the notice was picked up by the overnight letter delivery company.

D. Parties may designate other parties or addresses to which notices shall be sent by notifying, in writing, the other party in a manner designated for the filing of notice hereunder.

25. ENTIRE AGREEMENT:

This Agreement embodies the entire agreement between the parties. It may not be modified or terminated except as provided herein. If any provision herein is invalid, it shall be considered deleted therefrom, and shall not invalidate the remaining provisions. This Agreement contains the following exhibits:

Attachment A Certification of Local Operating Expenditures

{Remainder of page intentionally left blank}

Interlocal Agreement between Lake County and City of Tavares for Provision of Library Services

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature: COUNTY, through its Board of County Commissioners, signing by and through its Chair, and MUNICIPALITY, by its duly authorized representative.

COUNTY

ATTEST:

LAKE COUNTY, through its
BOARD OF COUNTY COMMISSIONERS

_____
Neil Kelly, Clerk of the
Board of County Commissioners
of Lake County, Florida

_____
Sean M. Parks, Chairman

This _____ day of _____, 2016.

Approved as to form and legality:

_____
Melanie Marsh
County Attorney

Interlocal Agreement between Lake County and City of Tavares for Provision of Library Services

MUNICIPALITY

ATTEST:

_____
Nancy Barnett, City Clerk

_____
Robert Wolfe, Mayor

This _____ day of _____, 2016.

Approved as to form and legality:

_____
Robert Q. Williams
City Attorney

ATTACHMENT A

CERTIFICATION OF LOCAL OPERATING EXPENDITURES
FISCAL YEAR _____

The _____,
(name of library governing body)

governing body for the_____,
(name of Lake County Library System Member Library)

hereby certifies that the following total funds from local sources were expended centrally during the fiscal year beginning October 1, _____, and ending September 30, _____ for the operation and maintenance of a library under the conditions outlined in Chapter 257, Florida Statutes, Lake County Library System's Long Range Plan and Annual Plan of Service and Budget, and the Interlocal Agreement Relating to Provision of Library Services.

We further certify that the amount listed below does not include any of the following:

- Funds received from the federal government
- Funds received from the state government
- Funds used for purchase or construction of a library building or library quarters

Such funds are not eligible to be used as local match for State Aid applications under Chapter 257, Florida Statutes, and guidelines for the State Aid to Libraries Grant program.

We further certify that the amount listed below:
(check one)
___ does include funds received from the Lake County Board of County Commissioners.
___ does not include funds received from the Lake County Board of County Commissioners.

(check one)
___ has been audited by an external auditor.
___ has been reviewed by an independent auditor.
___ has been compiled into financial statement format by an independent auditor.

Also, a copy of the report of the independent auditor:
(check one)
___ has been provided to the Lake County Board of County Commissioners.
___ is enclosed.

A copy of the supporting general ledger with detail line item expenditures for library operations is required to be submitted to the Lake County Board of County Commissioners for all libraries.

Total local funds expended centrally by the library for the operation and maintenance of a library between October 1, _____ and September 30, _____.

$_____

Signature

_____ _____
Chief Financial Officer Date

Please type name and official title here:

_____

This certification is to be completed and mailed by **August 1,_____** to: Library Services Director, Lake County Library System, P.O. Box 7800, Tavares, FL 34778-7800.

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: July 6, 2016

AGENDA TAB NO. 5
SUBJECT TITLE: Funding for CRA Stormwater Construction Project & Authorization of Notice to Proceed

OBJECTIVE:
To approve the use of Utility Reserves to supplement existing loan and grant funding in place for the CRA Stormwater and Ruby Street Improvements Project, for the purpose of issuing the construction contractor's Notice to Proceed. These reserves will be supplanted with additional SRF loan funds scheduled to be approved by FDEP on August 10, 2016.

SUMMARY:
On March 16, 2016, the City Council approved the award of the CRA Stormwater and Ruby Street Improvements Project to Prime Construction (the Contractor), whose bid amount was $5,328,306. Prior to the project going out to bid, the City secured funding for the project from Federal Department of Environmental Protection (FDEP) State Revolving Fund Clean Water (SRF) Loan Program, the FDEP Section 319 Grant program, FDEP TMDL Water Quality Restoration Grant program, and the Lake County Water Authority Stormwater Grant program. The total construction funds from these sources is $3,500,000.

Prior to Council's approval of the construction contract, the City sought and received assurance from FDEP that the SRF loan secured for the project would be increased to enable the total construction funds (grants and loan) to match the as-bid construction cost. A revised application has since been submitted to FDEP, and the additional funds are scheduled to be approved at the next priority list hearing on August 10, 2016.

In the interim, Staff seeks to issue the Contractor's Notice to Proceed prior to August 10, to start the clock on the 420-day construction duration specified in the contract. Doing so requires that City have funding sources in place for the full construction amount.

To meet this requirement, Staff seeks Council's approval to designate $1,828,306 from Utility Reserves to supplement the current loan and grant funds for construction of the project. These reserves are not anticipated to be used, as they will be supplanted with additional SRF loan funds upon approval by FDEP on August 10, 2016.

OPTIONS:

1. **Move to Approve** the use of $1,828,306 in Utility Reserves to supplement existing loan and grant funding in place for the CRA Stormwater and Ruby Street Improvements Project, for the purpose of issuing the Contractor's Notice to Proceed.

2. **Do Not Approve** the use of $1,828,306 in Utility Reserves to supplement existing loan and grant funding in place for the CRA Stormwater and Ruby Street Improvements Project. This will result in the City's delaying the Contractor's Notice to Proceed by approximately six weeks, which will delay the completion of construction by the same duration.

Move to Approve the use of $1,828,306 in Utility Reserves to supplement existing loan and grant funding in place for the CRA Stormwater and Ruby Street Improvements Project, for the purpose of issuing the Contractor's Notice to Proceed.

FISCAL IMPACT:
Debt service requirements for this project were included in a Stormwater Funding Analysis provided by the City's rate consultant, Mike Rocca, of Raftelis & Assoc. Annual Debt Service obligations (**annual** debt service) will be included in a forthcoming SRF low interest loan application and agreement, and payable over 20 years. There are currently $2,915,722 in reserves today and thus sufficient dollars to cover this request. (Note: the pledged reserves for this project are not anticipated to be used, as on August 10, 2016, the SRF funding commitment in the reserve amount is anticipated to be received.)

LEGAL SUFFICIENCY: Legally sufficient.

AGENDA SUMMARY
TAVARES CITY COUNCIL
JULY 6, 2016

AGENDA TAB NO. 6 **FIRST READING**
SUBJECT TITLE: **Ordinance 2016-24**
Amended and Restated Planned Development Ordinance
Florida Waterman Hospital

OBJECTIVE:

To consider a Planned Development Ordinance that amends and restates in its entirety the PD Ordinances and zonings that presently apply to the Florida Waterman Hospital property on Highway 441.

SUMMARY:

The Planned Development Ordinance and regulations that presently govern Florida Waterman Hospital were originally passed in 1994. Since that date, the hospital has substantially expanded its land holdings and service interests. The Florida Waterman Hospital desires to update these governing regulations to conform to its current growth and expansion plans.

The hospital has assembled approximately 137 acres of land bounded by Highway 441 to the south and Lake Eustis Drive to the north. The property, that includes the site of the Florida Waterman Hospital, encircles Lake Etowah. Much of the northern part of this property is vacant. Florida Waterman desires to develop a host of ancillary medical facilities that are generally viewed as either commercial or residential in nature, but which will all be supportive of or accessory to the main hospital use. These allowable uses are listed in the proposed ordinance. Except for allowances for increased building height, the development regulations generally coincide with the city's commercial specifications for lands bearing a Commercial Future Land Use designation and to the city's mixed use specifications for lands bearing a Mixed Use Commercial Future Land Use designation. The ordinance exhibits a conceptual plan, "Exhibit B", that shows the location of proposed uses. To provide flexibility to the plan, the ordinance also exhibits an equivalency matrix, "Exhibit C", which will permit the interchanging of uses to alternate uses to the extent that impact on city services will be similar. Future Land Use amendments that will consolidate existing designations into either Commercial or Mixed Use Commercial are being considered concurrently with this ordinance.

The approval of this PD ordinance and the development it proposes is in step with the "Medical Village" concept promoted by the City of Tavares as a key economic driver and will essentially accomplish this goal.

OPTIONS:

No Council action required at First Reading.

PLANNING & ZONING BOARD RECOMMENDATION:

At its June 16 meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2016-24.

STAFF RECOMMENDATION:

At Second Reading staff will recommend that City Council moves to approve Ordinance 2016-24.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ORDINANCE 2016-24

A PLANNED DEVELOPMENT ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING AND REPLACING ORDINANCES 94-15, 99-09, 2003-24 IN THEIR ENTIRETY, ALL RELATED TO THE FLORIDA WATERMAN HOSPITAL, BY RESTATING AND ADOPTING AN UPDATED MASTERPLAN FOR THE FLORIDA WATERMAN HOSPITAL PROPERTIES, BY RESTATING THE BOUNDARY AND LEGAL DESCRIPTION TO WHICH THIS PLANNED DEVELOPMENT IS APPLICABLE; AND BY RESTATING THE GOVERNING DEVELOPMENT REGULATIONS TO BE APPLIED TO THIS PLANNED DEVELOPMENT; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the property generally known as "Florida Waterman Hospital" or "Florida Hospital Waterman" is currently developmentally governed by Planned Development Ordinances originally conceived and approved in 1994; and

WHEREAS, since that date, Florida Hospital Waterman has substantially expanded its land holdings and service interests beyond that conceived and approved in 1994; and

WHEREAS, Florida Hospital Waterman desires to update its governing Planned Development Regulations to conform with its current growth, development and expansion plans; and

WHEREAS, the City is concurrently processing a large scale future land use map amendment to re-designate certain portions of the Florida Hospital Waterman property to coincide with the land uses proposed by the conceptual development plan attached hereto and made a part of this Ordinance (the "Conceptual Development Plan"); and

WHEREAS, the City of Tavares City Council has determined that adoption of this Ordinance is in the interest of the general health, welfare and safety of the citizens of Tavares; therefore:

BE IT ORDAINED by the City Council of the City of Tavares, Florida, as follows:

Section 1. Planned Development Zoning

The subject property, as legally described in **"Exhibit A"** attached to this Ordinance and made a part hereof by this reference, shall be and is hereby zoned to a City of Tavares PD (Planned Development District) zoning designation subject to the provisions contained within this Ordinance. This Ordinance does hereby amend and replace in their entirety Ordinances 94-15, 99-09 and 2003-24, all related to Florida Hospital Waterman. Further, to the extent that certain portions of the subject property have been included within the property known as the "Etowah Planned Development" as governed by the Etowah Planned Development Zoning Ordinances (1994-12, 2004-19, 2004-37, 2005-24, 2006-43 and 2009-35), such portions of the subject property are hereby removed from the Etowah Planned Development, are no longer subject to the Etowah Planned Development Zoning Ordinances, and shall be regulated and governed by the provisions of this Ordinance.

The purpose of this Section 1 is to set forth basic development regulations and to generally describe the project (the "Project") which has been and is being developed as a Planned Unit Development on the Florida Hospital Waterman property, hereinafter referred to as a "PD", as specified in Chapter 8 of the Land Development Regulations of the City of Tavares, Florida.

Future development of the Project shall be governed by the contents of this Ordinance and applicable sections of the City of Tavares Land Development Regulations and Code of Ordinances, and all other applicable rules, regulations and ordinances of the City in effect at the time of development. Where in conflict, the terms of this Ordinance shall take precedence over the City of Tavares Land Development Regulations and Code of Ordinances and all other applicable rules, regulations and ordinances of the City, unless otherwise noted.

Section 2. Definitions

Unless otherwise noted below or in the Exhibits attached to this Ordinance, the definitions of all terms shall be the same as the definitions set forth in the City of Tavares Land Development Regulations or the City of Tavares Comprehensive Plan.

A "land use" is defined as and considered to be ancillary to a Hospital land use if:

(i) The use or service is included under the licensure of a hospital pursuant to Chapter 395, Florida Statutes; and/or

(ii) The use or service is restricted to persons currently either admitted to or registered with the hospital as inpatients or outpatients; and/or

(iii) The use or service provides for diagnosis and treatment of human disease including related educational functions; and/or

(iv) The uses and/or services are part of the hospital's daily operation and maintenance, including, without limitation, administration, finance, human resources, support services and utility infrastructure such as elevators, chillers, maintenance shafts, stairwells and the like.

Ancillary uses as applied to the Hospital land use set forth in the Conceptual Development Plan, attached to this Ordinance as **Exhibit "B"** and made a part hereof by this reference, shall include, without limitation, the following:

a. Emergency Department and any expansions thereof.
b. Pharmacy operated by Florida Hospital Waterman; not for retail to general public.
c. Chapel.
d. Gift shop.
e. Dining facilities.
f. Outpatient surgery center.
g. Outpatient departments operated by Florida Hospital Waterman, including, without limitation, radiology, oncology, diabetes, pain management, surgery and/or rehabilitation center.
h. Family practice clinic.
i. Home health care services provided to patients of Florida Hospital Waterman.
j. On-site day care facility used by Florida Hospital Waterman patients or employees.
k. Health care and wellness related education facilities.
l. Wellness center.
m. Outpatient/ambulatory surgical center with recovery beds for up to 72 hours.
n. Therapy or treatment center.
o. Other facilities and uses may be determined by the City to be ancillary uses based on a case-by-case assessment as may be approved by the City staff.

Professional/medical office space and any other space leased exclusively to private physicians not employed by Florida Hospital Waterman would not meet this definition of ancillary use.

As medical technology and practice changes, it is contemplated that these ancillary uses may be amended from time to time by the City staff to clarify other proposed uses which may be considered ancillary to a Hospital land use.

Section 3. Land Uses; Land Use Equivalency Matrix

The Conceptual Development Plan attached to this Ordinance as **"Exhibit B"** depicts a Medical/Health Care orientated development anchored by Florida Hospital Waterman. The Project will be subject to the comprehensive plan policies of the Commercial and Mixed Use Commercial Land Use Designations as appropriate. Existing and proposed land uses set forth in the Conceptual Development Plan, include, among others, Hospital, including ancillary uses, Professional and Medical Offices, Assisted Living/Nursing Homes, Hospice, Retail Uses, Daycare, Wellness Center, Multi-Family Residential Dwellings, Parking Structures, Transplant Home, Bed & Breakfast Hotel and Institutional Uses including church, college and private school. Surface parking, open/recreational space, wetlands, landscape buffers, lakes and energy/electrical substations are also shown as incidental uses. The general location of each of these land uses has been established as depicted in the Conceptual Development Plan and will be considered as Permitted Uses subject to the Development Standards set forth in this Ordinance.

A Land Use Equivalency Matrix (the "Matrix") is attached to this Ordinance as **Exhibit "C"** and made a part hereof by this reference, and is allowed within this PD. The Matrix permits certain simultaneous increases and decreases to the land use allowances set forth in the Conceptual Development Plan without further amendment to the PD. The Matrix is subject to the following requirements:

(a) Florida Hospital Waterman shall provide no less than thirty (30) days prior written notice to the City of its intent to increase and decrease the land use allowances through use of the Matrix.

(b) Use of the Matrix may not increase or decrease the total amount of any land use by more than twenty-five percent (25%), unless this PD is amended to accommodate such a change.

Section 4. Development Standards

A. Setbacks. All setbacks shall be measured from the property line to the foremost vertical face of the structure. Where any setbacks conflict with required easement widths, the easement widths, if larger, prevail.

1. Setbacks specified in the C-2 (Highway Commercial) zoning district of the City's Land Development Regulations shall apply to all structures located on lands designated as Commercial under the City's Comprehensive Plan.

2. Setbacks specified in the MU (Mixed Use) zoning district of the City's Land Development Regulations shall apply to all structures located on lands designated as Mixed Use Commercial under the City's Comprehensive Plan.

B. Height of Structures. The height of a structure shall be determined by measuring the distance from mean grade elevation to the highest point of the roof. The maximum heights allowed within this PD are set forth in the attached Conceptual Development Plan.

C. Landscaping and Buffer Requirements.

1. Perimeter and lake buffers shall be located and sized as shown on the Conceptual Development Plan attached to this Ordinance.

2. Twenty-five foot (25') perimeter buffers shall consist of (i) a continuous hedge planted thirty-six inches (36") on center, two feet (2') high at the time of planting, and (ii) one (1) canopy tree planted each forty (40) lineal feet.

3. The one hundred foot (100') wide buffer on the west perimeter shall be retained in its natural vegetative state. Side slopes of retention areas may encroach up to fifty percent (50%) of the buffer area, so long as a thick opaque vegetative buffer is maintained for a thirty foot (30') width along the retention area.

4. The Project shall otherwise comply with Chapter 11 of the City's Land Development Regulations.

5. All landscaped areas shall be properly irrigated and maintained.

D. Signage. Signage within the PD shall either conform to the City of Tavares Land Development Regulations in effect at the time of application or shall administratively be approved through the submittal and approval of a Master Signage Plan. Submittal of a Master Signage Plan shall be administratively reviewed on the basis of appropriateness for number of and size of signs within the context of a large-scale medical complex.

E. Tree Preservation. Tree preservation shall be in accordance with section 11-4 of the City of Tavares Land Development Regulations. Trees proposed to be maintained on site shall be protected during site construction by placing a tree protection barrier at the drip line of each tree or clusters of trees. No construction activity, equipment or material shall be permitted inside the tree protection barrier. A site development permit shall not be issued until tree protection barriers are in place.

F. Site Plan Approval. All new structures or buildings are subject to site plan review and approval as specified in Chapter 4 of the City's Land Development Regulation prior to the issuance of any Development Permits.

Section 5. Timing

A. The time limit for completion of the Project will be thirty (30) years. Time limits may be extended by the City Council for a reasonable period upon the petition of all appropriate applicants and based upon good cause, as determined by the City Council; provided that any extension shall not automatically extend the normal expiration date of a building permit, site plan approval or other development order. If time limits contained in the approved development plan are not completed or extended, no additional permits or development orders will be approved. In the event of failure to comply with the terms of this Ordinance within the completion period and in the event no extension is requested, this Ordinance will be automatically revoked. After revocation, the City Council shall take action to rezone the subject property to the lowest intensity and density zoning designation consistent with the Comprehensive Plan.

B. Concurrency tests shall be deferred until the filing of construction plans and shall be conducted pursuant to Chapter 10 of the City's Land Development Regulations. Future rights to develop the property are subject to such concurrency tests and no vested rights have been or will be granted to the applicant until concurrency tests are complete and a final development order issued for the portion of the Project for which the concurrency tests were required; provided, however, that the foregoing shall in no way affect or serve to diminish or eliminate any vested rights or capacity, school or otherwise, that exist or may exist relative to any proposed, applied for or actual prior uses of any portions of the property subject to this PD.

Section 6. Effective Date.

This Ordinance shall take effect immediately upon its final adoption by the Tavares City Council.

PASSED AND ORDAINED this _____day of _____, 2016, by the City Council of the City of Tavares, Florida.

_____
Robert Wolfe, Mayor
Tavares City Council

Passed First Reading: _____

Passed Second Reading: _____

ATTEST:

_____
Nancy A. Barnett, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Robert Q. Williams, City Attorney

EXHIBIT "A"
Legal Description of Florida Hospital Waterman

DESCRIPTION (transcribed from deeds of record found on the Lake County Property Appraiser's website):

(1) ORB 1281, PG 1364:

All that place or parcel of land situate, lying and being in a portion of Hatwill Grove, according to Plat Book 10, Page 52, as recorded in the Public Records of Lake County, Florida, and also being portions of Government Lots 1 and 2 and the Northeast One-quarter (NE 1/4) of Section 21 and Government Lot 1 of Section 16, Township 19 South, Range 26 East, Lake County, Florida, being more particularly described by metes and bounds as follows:

For a Point of Reference, commence at the Southeast corner of the Northeast One-quarter (NE 1/4) of Section 21, aforementioned, and run N00°28'30"W, a distance of 132.00 feet to a point lying on the Northerly right-of-way line of U.S. Highway 441 (S.R. Number 19), said point also being the Point of Beginning; thence from the Point of Beginning thus described, run S89°57'30"W, along said Northerly right-of-way line, a distance of 2,321.00 feet to a point; thence run N00°02'30"W, a distance of 18.00 feet to a point; thence run S89°57'30"W, a distance of 50.00 feet to a point; thence run N60°02'22"W, a distance of 115.47 feet; thence run S00°02'30"E, a distance of 57.74 feet to a point; thence run S89°57'30"W, a distance of 131.95 feet to a point lying on the West line of the Northeast One-quarter (NE 1/4) of said Section 21; thence run N00°09'43"W along said West line of Section 21, a distance of 1,392.21 feet; thence run N52°27'16"W, a distance of 745.12 feet to a point on line; thence continue N52°27'16"W, a distance of 32 feet, more or less, to a point lying on the approximate edge of water of Lake Eustis, as established in March of 1994; thence run in a Northeasterly direction along said Waters edge, a distance of approximately 1,620 feet, more or less to a point; thence departing said edge of water, run S00°01'43"E, a distance of 29 feet, more or less, to a point bearing N52°48'33"E, and a distance of 1,585.78 feet from the aforementioned point on line; thence continue S00°01'43"E, a distance of 382.15 feet to a point lying on the East line of said Government Lot 1 in Section 21; thence run S34°44'59"E, a distance of 975.53 feet to a point; thence run S02°29'57"E, a distance of 117.89 feet to the Northwest corner of the South One-half (S 1/2) of the Southwest One-quarter (SW 1/4) of the Northeast One-quarter (NE 1/4) of the Northeast One-quarter (NE 1/4) of aforesaid Section 21; thence run N89°57'33"E, a distance of 680.21 feet to the Northeast corner of the South One-half (S 1/2) of the Southwest One-quarter (SW 1/4) of the Northeast One-quarter (NE 1/4) of the Northeast One-quarter (NE 1/4) of aforesaid Section 21; thence run S01°29'13"E, a distance of 331.02 feet to the Southeast corner of the South One-half (S 1/2) of the Southwest One-quarter (SW 1/4) of the Northeast One-quarter (NE 1/4) of Northeast One-quarter (NE 1/4) of aforesaid Section 21; thence run N89°58'36"E, a distance of 674.37 feet to a point lying on the aforementioned East line of Section 21; thence run S00°28'30"E, along said section line a distance of 1,189.36 feet to the Point of Beginning.

AND:
(2) ORB 3649, PG 2147

A parcel of land lying within Sections 16 and 21, Township 19 South, Range 26 East, Lake County, Florida, and being more particularly described as follows:

Commence at a 6"x6" concrete monument at the Southeast corner of aforesaid Section 16 and the Northeast corner of aforesaid Section 21; run thence N89°10'15"W along the line between Sections 16 and 21 a distance of 456.10 feet to the Southwesterly right-of-way line of Ann Rou Road for the Point of Beginning; thence continue N89°10'15"W along said Section line a distance of 191.37 feet to the Northeast corner of the NW 1/4 of the NE 1/4 of the NE 1/4 of Section 21; thence run S00°31'37"W a distance of 661.30 feet to the Southeast corner of said NW 1/4 of NE 1/4 of NE 1/4; thence along the South line of said NW 1/4 of NE 1/4 of NE 1/4 run N89°09'15"W a distance of 723.71 feet to a point on the Northerly extension of the East line of Hatwill Grove, according to the plat thereof as recorded in Plat Book 10, Page 52, Public Records of Lake County, Florida; thence along aforesaid line run S01°32'34"E a distance of 213.42 feet to a 6"x6" concrete monument; thence N33°48'46"W a distance of 975.75 feet to a 5"x5" concrete monument; thence N00°50'24"E a distance of 71.87 feet to a 6"x6" concrete monument on the South line of aforesaid Section 16; thence along the West line of the East 1914 feet of Section 16 run N00°54'15"E a distance of 242.02 feet to the Southeasterly right-of-way line of Lakeshore Drive; said point being on a curve concave Southeasterly and having a radius of 3816.08 feet to which a radial line bears N38°39'13"W; thence along said right-of-way line run Northeasterly 131.22 feet along the arc of said curve through a central angle of 01°58'13", chord bearing and distance of N52°20'13"E, 131.22 feet to the point of reverse curvature of a curve concave Northwesterly and having a radius of 1934.86 feet; thence continuing along said right-of-way line of Lakeshore Drive run Northeasterly 223.49 feet along the arc of said curve through a central angle of 06°37'05", chord bearing and distance of N50°00'47"E, 223.36 feet to the point of reverse curvature of a curve concave Southerly and having a radius of 25.00 feet; thence run Easterly 38.53 feet along the arc thereof through a central angle of 88°18'15" to the point of tangency; said point being on the Southerly right-of-way line of Ann Rou Road; thence along said right-of-way line with the following four (4) courses: run S44°59'31"E a distance of 138.87 feet to the point of curvature of a curve concave Northeasterly and having a radius of 533.00 feet; thence run Southeasterly 345.64 feet along the arc thereof through a central angle of 37°09'19" to the point of tangency; thence run S82°08'50"E a distance of 208.79 feet to the point of curvature of a curve concave Southwesterly and having a radius of 1231.00 feet; thence run Southeasterly 579.08 feet along the arc thereof through a central angle of 26°57'11" to the Point of Beginning.

AND:
(3) ORB 3978, PG 1588

A parcel of land lying within the East 1/2 of the NE 1/4 of the NE 1/4 of Section 21, Township 19 South, Range 26 East, Lake County, Florida, being more particularly described as follows:

Commence at a 6x6 concrete monument at the Northeast corner of aforesaid Section 21; thence N89°10'15"W along the North line of the NE 1/4 of Section 21 a distance of 342.03 feet to a point on the Easterly right-of-way line of Anne Rou Road (being a 66.00 foot right-of-way); thence along said Easterly right-of-way line the following two (2) courses: S53°28'54"E a distance of 163.58 feet to the point of curvature of a curve concave Southwesterly and having a radius of 783.00 feet; thence Southeasterly 435.48 feet along the arc of said curve through a central angle of 31°51'58"; thence departing said Easterly right-of-way line along a non-tangent line run N90°00'00"W a distance of 71.51 feet to the Westerly right-of-way line of Anne Rou Road for the Point of Beginning; thence continue N90°00'00"W a distance of 631.42 feet to the West line of the East 1/2 of the NE 1/4 of the NE 1/4 of Section 21; thence along said West line run N00°31'37"E a distance of 442.58 feet to the Northwest corner of said East 1/2 of NE 1/4 of NE 1/4; thence along the North line thereof run S89°10'15"E a distance of 191.37 feet to the aforesaid Westerly right-of-way line of Anne Rou Road; said point being on a curve concave Southwesterly and having a radius of 1231.00 feet to which a radial line bears N34°48'21"E; thence run Southeasterly 36.79 feet along the arc of said curve through a central angle of 01°42'44" to the point of tangency; thence along said right-of-way line run S53°28'54"E a distance of 219.45 feet to the point of curvature of a curve concave Southwesterly and having a radius of 717.00 feet; thence run Southeasterly 372.48 feet along the arc thereof through a central angle of 29°45'53" to the Point of Beginning.

(Containing 4.58 acres, more or less.)

AND:
(4) ORB 3893, PG 1907

A portion of Blocks 1, 2, 3, 4, 5, 8 and 10 of map of land of George W. Bowen at Mount Homer, Subdivision as recorded in Plat Book 2, Page 29, of the Public Records of Lake County, Florida, lying in Sections 21 and 22, Township 19 South, Range 26 East, Lake County, Florida, being more particularly described as follows:

Tract B:

Commence at a 6x6 concrete monument for the Northwest corner of Section 22; thence N89°10'15"W along the Northerly line of the Northeast 1/4 of Section 21 for 342.03 feet to a point on the Easterly right-of-way line for Anne Rou Road (66.00 foot wide right-of-way); thence along said Easterly right-of-way line the following two courses: S53°28'54"E for 163.58 feet to the point of curve concave Southwesterly and having a radius of 783.00 feet; thence Southeasterly along the arc of said curve through a central angle of 31°51'58" for a distance of 435.48 feet; thence departing said Easterly right-of-way line, run N90°00'00"W for 71.51 feet to the Westerly right-of-way line for Anne Rou Road and a point on a curve concave Southwesterly, having a radius of 717.00 feet, said point also being the Point of Beginning; thence along said Westerly right-of-way line the following five courses: run Southeasterly, from a chord which bears S10°41'04"E, along the arc of said curve, through a central angle of

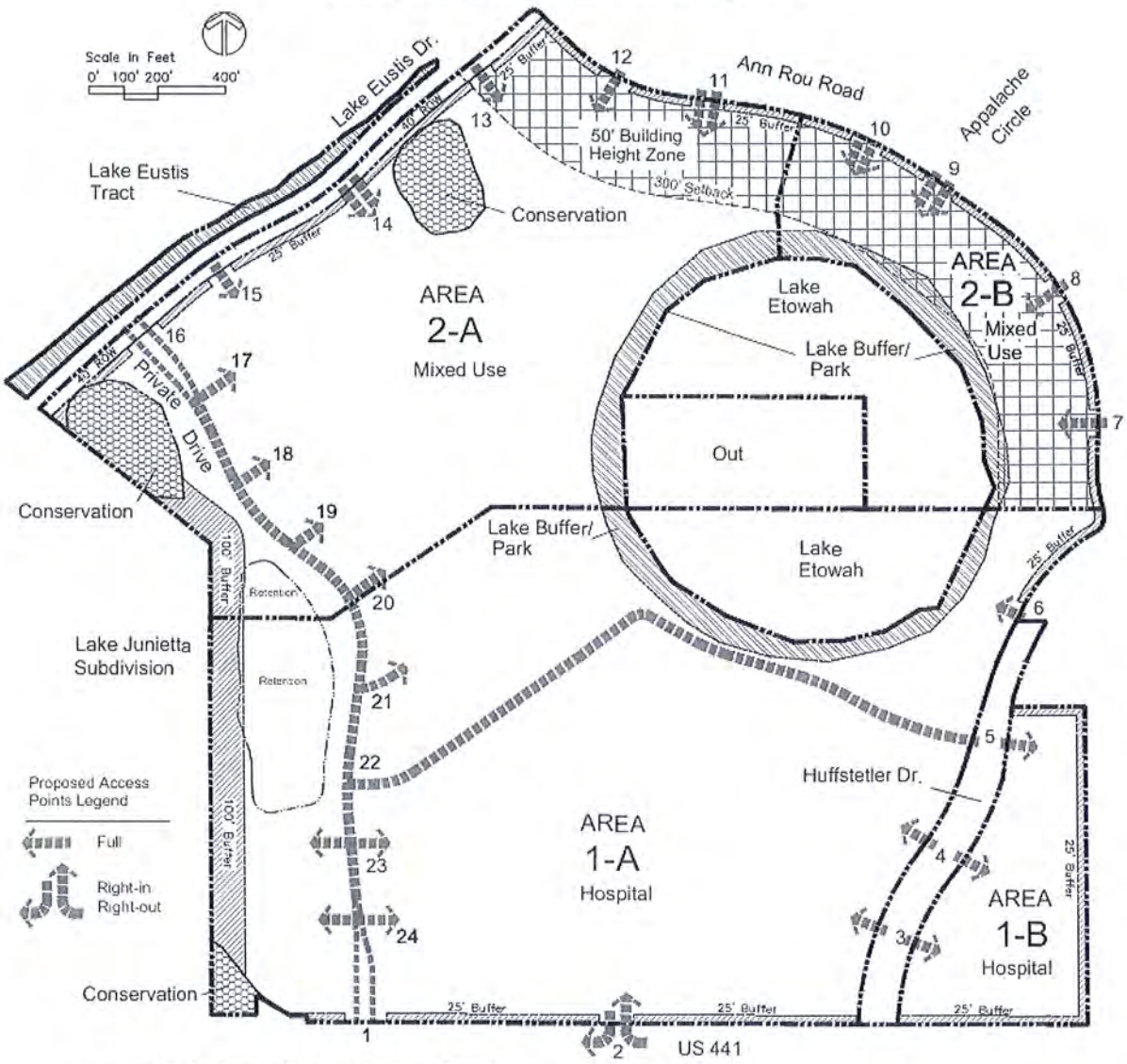
26°04'25" for a distance of 326.29 feet to the point of tangency; thence S02°21'08"W for 111.80 feet to the point of curve concave Easterly and having a radius of 393.00 feet; thence Southerly along the arc of said curve through a central angle of 12°05'06" for a distance of 82.89 feet to the point of tangency; thence S09°43'58"E for 62.87 feet to the point of curve concave Northwesterly and having a radius of 50.00 feet; thence Southerly along the arc of said curve through a central angle of 71°21'57" for a distance of 62.28 feet to the Northerly right-of-way line for Huffstetler Drive (an 80.00 foot wide right-of-way) and the point of reverse curve concave Southeasterly, having a radius of 540.00 feet; thence along said Northerly right-of-way line the following two courses: run Southwesterly along the arc of said curve through a central angle of 33°52'24" for a distance of 319.25 feet to the point of tangency; thence S27°45'36"W for 41.18 feet to the South line of the East 1/2 of the Northeast 1/4 of the Northeast 1/4 of Section 21; thence N89°08'18"W along said South line for 441.91 feet to the Southwest corner of said East 1/2 of the Northeast 1/4 of the Northeast 1/4 of Section 21; thence N00°31'37"E along the West line of said East 1/2 of the Northeast 1/4 of the Northeast 1/4 of Section 21 for 879.99 feet; thence N90°00'00"E for 631.42 feet to the Point of Beginning.

LESS:
(5) ORB 1827, PG 1063

A portion of the Northeast 1/4 of Section 21, Township 19 South, Range 26 East, Lake County, Florida, being more particularly described as follows:

Begin at the Northeast corner of the Southeast 1/4 of the Northeast 1/4 of said Section 21; thence S00°28'30"E along the East line of the Northeast 1/4 of said Section 21 a distance of 249.82 feet; thence departing said East line of the Northeast 1/4 run S89°31'30"W a distance of 217.44 feet to a point on the East right-of-way line of Huffstetler Drive; thence N07°40'20"E along said right-of-way line a distance of 30.48 feet to non-tangent intersection with a curve concave to the Southeast and having a radius of 967.00 feet; thence from a chord bearing of N21°57'38"E run along the arc of said right-of-way a distance of 165.59 feet through a central angle of 09°48'40" to a point of tangency of said curve; thence N26°51'58"E along said right-of-way line a distance of 76.20 feet to a point on the North line of the Southeast 1/4 of the Northeast 1/4 of said Section 21; thence N89°58'36"E along said North line a distance of 115.01 feet to the Point of Beginning.

EXHIBIT "B"
Conceptual Development Plan (Page 1 of 2)



Proposed PD Development Program (Combined Tract Areas)

Area Commercial

	Land Use	Units
1A	Hospital / Ancillary	600 beds
1A	Medical Office	160,000 SF
1A	Retail	43,000 SF
1A	Wellness	36,000 SF
1A	Day Care	12,000 SF
1A	Professional Office	0 SF
1B	Medical Office	100,000 SF

MUC

	Land Use	Units
2A,2B	Nursing Home/Assisted Living	150 Units
2A,2B	Hospice	30 Units
2B	Medical Office	50,000 SF
2A	Retail	5,000 SF
2A,2B	Residential multi-family	228 Units
2A,2B	Senior Housing	300 Units
2A	Transplant Home /Bed & Breakfast	40 Units
2A	Community College	50,000 SF

Development Table

Area	Site Acres (4)	Bldg. Ht. (ft)	ISR (3)
1A	65.48	100	85%
1B	8.28	100	85%
2A(1)	42.90	50-80	70% (1)
2B(2)	11.45	50	70% (1)
ROW	4.96		
Subtotal	133.07		
Conservation	3.68		
Lake Eustis Tract	1.67		
Lake	16.69		
Subtotal	22.04		
Total	155.11		

(1) No more than thirty (35%) percent of the front yard of a residential dwelling may be covered by impervious surface.
(2) Building height of 50' maximum within 300' of Ann Rou Road.
(3) The PD will not have a FAR limitation, but rather it will be governed by an ISR limitation as shown.
(4) Site acres is gross tract acres less conservation.

June 1, 2016

FLORIDA HOSPITAL WATERMAN
CONCEPTUAL DEVELOPMENT PLAN

EXHIBIT "B"
Conceptual Development Plan (Page 2 of 2)

Permitted & Non-Permitted Uses in the PD

Hospital Area 1A Permitted Uses

Hospital, hospital ancillary, emergency department, medical & professional offices, radiation oncology, ambulatory surgery, laboratory, gift shop, diagnostic imaging, pharmacy, retail (C-1 permitted uses not specifically listed as a non-permitted use) parking lots, parking structures, helicopter landing area, wellness/fitness center, energy center, day care center, open space/recreation, park, private dock/pavilion, buffers, and maintenance facility.

Hospital Area 1B Permitted Uses

Hospital ancillary uses, medical & professional offices, radiation oncology, outpatient surgery, health & fitness services, laboratory, diagnostic imaging, pharmacy, laboratory, parking lots, parking structures, buffers, and retail (C-1 permitted uses not specifically listed as a non-permitted use).

Hospital Areas 1A & 1B Non-Permitted Uses

Adult entertainment, body art shops, palm reading, temporary labor facilities, outdoor storage, fast food restaurant, convenience store with gas/fuel sales, bars, beer & wine sales, vocational & industrial trade schools, retail single use over 50,000 sf.

Mixed Use Area 2A Permitted Uses

Nursing home, assisted living facility, senior housing, multi-family housing, medical & professional offices, community college, transplant house, bed & breakfast hotel, church, private school, personal service retail, restaurant, convenience store, community center, open space/recreation, park, private dock/pavilion, buffers, and other MU special & permitted uses not specifically prohibited.

Mixed Use Area 2A Non-Permitted Uses

Adult entertainment, body art shops, palm reading, temporary labor facilities, fast food restaurant, retail single use over 50,000 sf.

Mixed Use Area 2B Permitted Uses

Multi-family housing, townhomes, medical & professional offices, hospice center, personal service retail less than 10,000 sf., health & fitness uses, open space/recreation, park, private dock/pavilion, and other MU special & permitted uses not specifically prohibited.

Mixed Use Area 2B Non-Permitted Uses

Adult entertainment, body art shops, palm reading, temporary labor facilities, outdoor storage, fast food restaurant, convenience store with gas/fuel sales, bars, beer & wine sales, vocational & industrial trade schools, retail single use over 50,000 sf.

EXHIBIT "C"
Land Use Equivalency Matrix

Equivalency Matrix (Based on Daily)

Change From		Change To Land Use:							ITE Land Use	
Land Use:	Size	Hospital	Medical Office	General Office	Education	Residential	Retail	Hotel	Daily Trip Rate (1)	Code
Hospital	1 Bed		0.354 KSF	0.835 KSF	0.471 KSF	3.164 DU	0.140 KSF	2.410 RM	12.94 Trips per Bed	610
Medical Office	1,000 SF	2.828 Bed		2.361 KSF	1.331 KSF	8.946 DU	0.423 KSF	6.814 RM	36.59 Trips per 1,000 SF	720
General Office	1,000 SF	1.198 Bed	0.424 DU		0.564 KSF	3.790 DU	0.179 KSF	2.886 RM	15.50 Trips per 1,000 SF	710
Education	1,000 SF	2.124 Bed	0.751 KSF	1.774 KSF		6.721 DU	0.318 KSF	5.119 RM	27.49 Trips per 1,000 SF	540
Residential	1 DU/Bed	0.316 Bed	0.112 KSF	0.264 KSF	0.149 KSF		0.047 KSF	0.762 RM	4.09 Trips per DU	220
Retail	1,000 SF	6.680 Bed	2.366 KSF	5.585 KSF	3.149 KSF	21.164 DU		16.119 RM	86.56 Trips per 1,000 SF	820
Lodging	1 RM	0.415 Bed	0.147 KSF	0.346 KSF	0.195 KSF	1.313 DU	0.062 KSF		5.37 Trips per Room	320

Example: To convert 50,000 SF of Medical Office space to equivalent General Office, Residential, Retail or Lodging.
To General Office: 50,000 / 1,000 x 2.361 = 118.05 KSF. Use 118,050 SF.
To Residential: 50,000 / 1,000 x 8.946 = 447.30 DU's. Use 447 DU's.
To Retail: 50,000 / 1,000 x 0.423 = 21.15 KSF. Use 21,150 SF.
To Lodging: 50,000 / 1,000 x 6.814 = 340.70 RM's. Use 341 RM's.

To check if equivalent land use trip threshold is the same:
50,000 SF Medical Office = 50,000 / 1,000 x 36.59 = 1,829.50 Daily Trip Ends. Use 1,830.
General Office: (118,050 / 1,000) x 15.50 = 1,829.78 Daily Trip Ends. Use 1,830.
Residential: 447 x 4.09 = 1,828.23 Daily Trip Ends. Use 1,828.
Retail: (21,150 / 1,000) x 86.56 = 1,830.74 Daily Trip Ends. Use 1,831.
Lodging: 341 x 5.37 = 1,831.17 Daily Trip Ends. Use 1,831.

Estimated Trip Generation Rates (2)

Land Use	Average Land Use Size	ITE Land Use Code (3)	Daily Trip Generation Rates
Hospital	395 Bed	610 / R	12.94
Medical Office	50,000 SF	720 / E	36.59
General Office	50,000 SF	710 / E	15.50
Education	50,000 SF	540 / R	27.49
Residential	124 DU/Bed	220,252 & 254	4.09
Retail	50,000 SF	820 / E	86.56
Motel	216 RM	320 / E	5.37

(1) Conversion factors based upon Daily Trip Generation Rates from ITE 9th Edition Trip Generation Report.
(2) Trip Generation Rates from 9th Edition of ITE Trip Generation Report, 2012.
(3) E = Fitted Curve Equation or R = Average Trip Rate
Luke Transportation Engineering Consultants, Inc., 2016

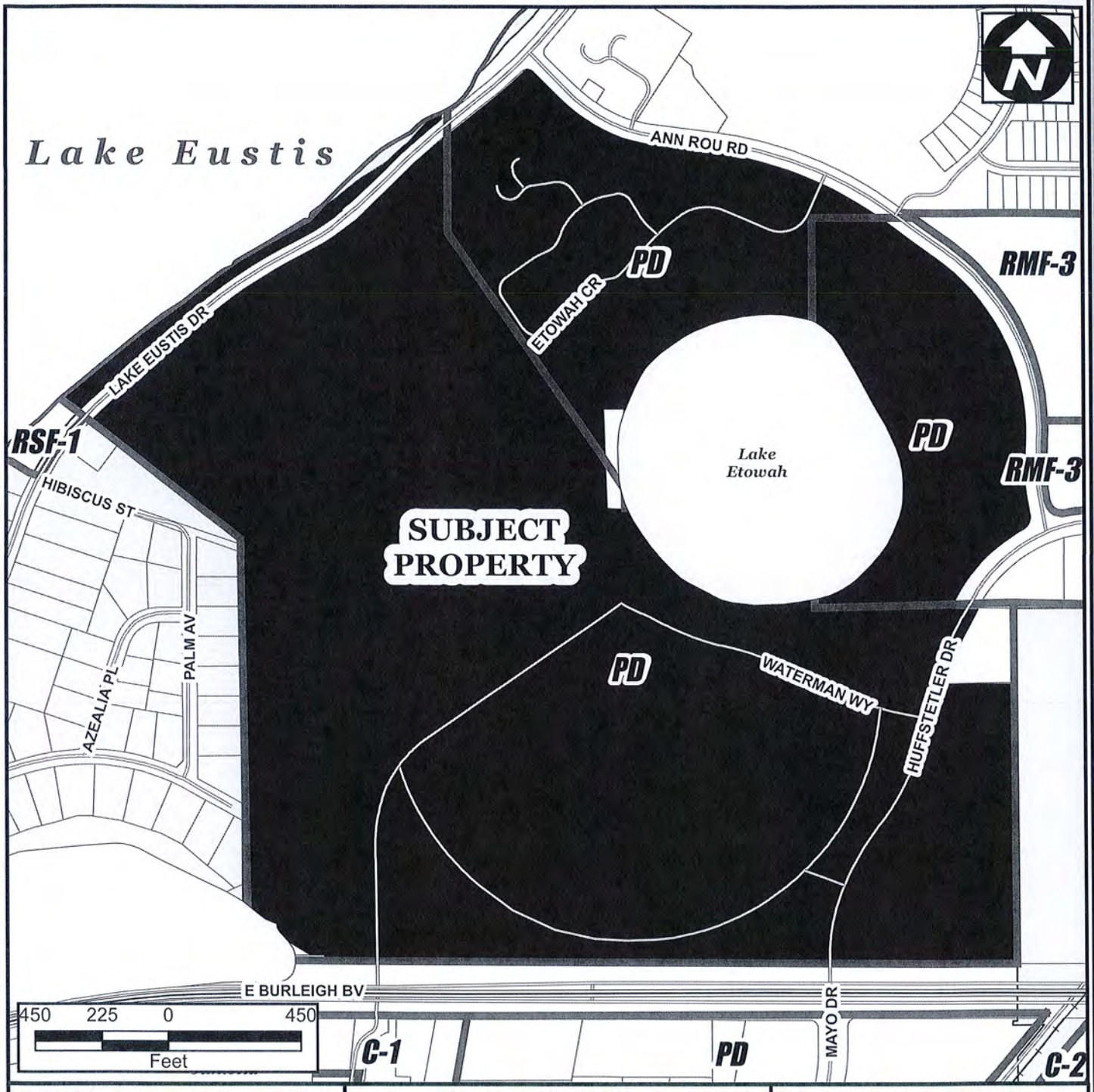
CITY OF TAVARES

PROPERTY LOCATION MAP

TAVARES
America's Seaplane City

270 135 0 270
Feet

CITY OF TAVARES ORDINANCE # 2016-24



RSF-A Residential Single Family
RSF-1 Residential Single Family
RMF-2 Residential Multi-Family
RMF-3 Residential Multi-Family
RMH-S Residential Manufactured Home Sub.
RMH-P Residential Manufactured Home Park
PD Planned Development District
MU Mixed Use District
C-1 General Commercial
C-2 Highway Commercial
CD Commercial Downtown District
I Industrial District
PFD Public Facilities District

ZONING MAP

ORDINANCE # 2016-24

Waterman Hospital

Current Zoning: PD
Proposed Zoning: PD
142.54 ± Acres

Legend

CITY BOUNDARY
ZONING
SUBJECT PROPERTY
UNINCORPORATED
MAJOR ROADS
STREETS
PARCELS
CONS/WETLANDS

Orlando Sentinel

Publication Date: 06/06/2016

Ad Number: 4224408-1
Insertion Number:
Size: 3 x 10.5
Color Type: B&W
Client Name:
Advertiser: City of Tavares
Section/Page/Zone: Lake Zone/E004/LAK
Description: Ordiance No. 2016-24 & 26

This E-Sheet(R) is provided as conclusive evidence that the ad appeared in The Orlando Sentinel on the date and page indicated. You may not create derivative works, or in any way exploit or repurpose any content.

BOAS

Continued from Page E1

they discovered us, the only holes we had were small mounds and shallow impressions of inconsequential impact to the land or else holes made by armadillos, gopher tortoises or moles.

Feral pigs, on the other hand, went hog wild. Porcine snouts, cloven hooves and 200-pound bodies dug, rutted and rolled their way through expansive swaths of lakeshore vegetation. In the process of foraging for food and taking mud baths in the muck, the persistent porkers uprooted grasses and wetland plants, leaving behind an ugly, uneven mess.

It was very upsetting. Not only did I dislike the way the disturbed shoreline now looked, I was afraid unwanted plants would take root in the exposed soil. Fortunately, a chance stop at a nursery supplier yielded a potential solution.

A display of slightly damaged bags of sunflower seeds caught my eye. I purchased a discounted 25-pound bag and set to work. Instead of thinking of the wayward porkers as adversaries, I decided to consider them assistants. They would turn the soil. I would plant it.

Off and on for several days I threw handfuls of sunflower seeds on the ground. I didn't rake them in, water the ground or plant the seeds in lines. I simply stumbled over the messy mounds of exposed soil, tossing seeds here and there. At first nothing happened. Then, a couple weeks later, a flush of sunflower sprouts appeared. I was so excited — and a little worried. What if the hogs came back just as the sunflowers were starting to grow? They'd surely destroy them.

After much thought, I decided to let that worry go. If the hogs destroyed the young plants, so be it. I'd find another fix. Fortunately, I didn't have to seek out a new solution. The hogs stayed away. The sunflowers grew tall and beautiful. Butterflies landed on them. So did birds. Instead of looking out at damaged ground and feeling despair, my eyes rested easy on fields of sunny flowers. Their bright, cheery faces filled me with joy.

Even though the sunflowers have since faded, the joyfulness remains. So does hope. New plants will soon sprout out of seeds dropped to the ground by birds, squirrels and the by the bent-over plants themselves.

An old adage says, "When life gives you lemons, make lemonade," but I have a new version. "When wild hogs dig up weeds, sow seeds!"

Sherry Boas can be reached at simplyliving@beautifulbamboo.com. Her columns can be found online at OrlandoSentinel.com/lake.

MORRONE

Continued from Page E1

A: This is a subject that people love to debate and everyone can tell a tale about a dog or cat that they had that performed some rather mysterious behavior for no particular reason.

Just like humans, animals have rituals. Most are governed by instinct — the animal is doing it as it evolves to have a better life. Most likely the behavior that your cat is doing at night is based on the instinct of storing food. A cat that is not hungry will bury or store uneaten prey animals to be eaten later on. The cat toys represent prey animals to the cat and her instinct is telling her to store them someplace safe and in her mind the foot of the bed is the best place to keep the objects.

Domestic and wild animals will both do this. However, since domestic animals have lots of free time on their hands, then the behavior is not as cut and dry as it would be in their wild counterparts.

Q: I have a blue fronted amazon parrot that I got as a baby last spring. Her wing feathers have always been trimmed and she spent most of her summer days outside with me as I worked in my garden. I had to keep her indoors all winter long but now I have spring fever and want to get outside again to work in the garden. How warm does it need to be outside before I can take her out with me again? We have not yet had anything here over 75 degrees. — Kathy Burns, Hartford, Conn.

A: Parrots can acclimate to just about any cold temperatures. However, your bird has most likely never been in any temp lower than 65 degrees, as is the coldest it would get in one's house. Common sense would tell us that this should be the temp outdoors that our birds would feel OK. Anything under our ambient room temp that the bird has been living in would feel chilly.

Just be sure that you have the bird's wing feathers trimmed before you start to take her outside again. The trimmed ones from last year may have moulted out and regrown over the winter months indoors.

Write to Marc Morrone at reapetxperts2@aol.com.

BRIEF

Continued from Page E2

A $6 donation is appreciated. The public is invited.

Details: Pastor Gary Miller at 352-223-5518 or Bill Gearing at 352-455-4418.

Summer program

School will be out this week and parents and grandparents are planning ahead for their kids and grandkids.

With that in mind, Mount Dora Parks and Recreation is offering its KidzQuest Summer Survivor and Middle School Mayhem camps from 7:30 a.m. to 5:30 p.m. June 13 through Aug. 5 for kids ages 5 to 10 and 11 to 14. Cost is $95 per week — a $70 three-day pass is available for Middle School Mayhem only.

Registration is limited to 60 kids per week for KidzQuest and 20 per week for Middle School Mayhem.

Details and registration forms are available by visiting ci.mount-dora.fl.us and going to the parks and recreation link.

Submit community news items to jfallstrom@orlandosentinel.com

Nobles GOLF CARTS
$300 OFF
Remanufactured Carts with this coupon with cash or check payment only. No other discounts apply
For Over 50 YEARS We've Built a Name You Can Trust
Sales • Service • Parts • Accessories
We Buy Used Carts * We Take Trades
Serving Lake County for 50 Years
1416 North Blvd. Hwy. 441 East Leesburg
787-4440 • www.noblesgolfcarts.net

Exceptions
Blinds & Shutters
Exceptional Quality And Personal Service
• Faux Wood • Verticals
• Shutters • Woven Wood
• Roller Shades • Arched Windows
• Cellular Shades • In-Home Service
We Do Repairs
COUPON REQUIRED
PREMIUM SHUTTERS $16.95/sq. ft.
NO MINIMUM REQUIRED
Before tax. May not be combined with any other offer. Some restrictions apply. Must present coupon at time of estimate. Limited Time Offer
COUPON REQUIRED
$50 OFF purchase of $450 or more
Some restrictions apply. May not be combined with any other offer. Must present coupon at time of estimate. Limited Time Offer
352.217.7556 • www.exceptionsblinds.com

CUSTOM MADE DIGITAL ITE
From... $199
FREE Video Otoscopic Exam
FREE Puretone Hearing Test
FREE Speech and Audiometric Assessment
"LAKE COUNTY'S MOST TRUSTED NAME IN HEARING AIDS."
Lake Medical Hearing Centers
Family Owned and Operated
SATISFACTION GUARANTEED
CLERMONT 352-243-HEAR (4327) 221 N. Hwy. 27, Suite H (Across from Citrus Tower)
EUSTIS 352-483-HEAR (4327) 2755 S. Bay Street, Suite F (Across from Tractor Supply Company)
www.lakemedicalhearing.com

THE CITY OF TAVARES
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2016-24 & Ordinance 2016-26 titled as follows:

ORDINANCE 2016-24

A PLANNED DEVELOPMENT ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING PD ORDINANCES 94-15, 99-09, 2003-24 IN THEIR ENTIRETY, ALL RELATED TO THE FLORIDA WATERMAN HOSPITAL, BY RESTATING AND ADOPTING AN UPDATED MASTERPLAN FOR THE FLORIDA WATERMAN HOSPITAL PROPERTIES, BY RESTATING THE BOUNDARY AND LEGAL DESCRIPTION TO WHICH THIS PLANNED DEVELOPMENT IS APPLICABLE; AND BY RESTATING THE GOVERNING DEVELOPMENT REGULATIONS TO BE APPLIED TO THIS PLANNED DEVELOPMENT; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

ORDINANCE 2016-26

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APRROXIMATELY 59.3 ACRES OF LAND GENERALLY LOCATED NORTH OF FLORIDA WATERMAN HOSPITAL, FRONTING ONTO LAKE EUSTIS DRIVE AND ANN ROU ROAD; FROM A MIX OF LANDS DESIGNATED AS HIGH DENSITY RESIDENTIAL, LOW DENSITY RESIDENTIAL AND MEDIUM DENSITY RESIDENTIAL ALL TO MIXED USE COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2016-24 & Ordinance 2016-26 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on June 16, 2016, at 3 p.m.; and
2. Tavares City Council meeting on July 6, 2016, at 4 p.m. (Introduction and First Reading by Title Only – Ord. 2016-24); and
3. Tavares City Council meeting on July 20, 2016, at 4 p.m. (Second Reading – Ord. 2016-24, Transmittal Hearing – Ord. 2016-26)
4. Tavares City Council adoption hearing for Ord. 2016-26 will follow State review.

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2016-24 & Ordinance 2016-26 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department: City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at 742-6404.

cars.com
Found on: OrlandoSentinel.com
RESEARCH. LOCATE. BUY.
YOUR ONLINE CAR SOURCE, PERIOD.
New & Used Cars | Photos | Prices | Reviews
Lake Area cars.com Dealers

CHEVROLET
Cecil Clark Chevrolet
Leesburg
Pre-Owned 888-346-2089
New 888-765-4757
Call Our Sales Department
George Nahas Chevrolet
Wildwood
Pre-Owned 888-474-6598
New 888-476-4941
Call Our Internet Dept.
Vann Gannaway Chevrolet
Eustis

BUICK/GMC
Danny Len, Mount Dora
Pre-Owned 1-866-938-4915
New 1-866-291-3265
Call Our Sales Department
Phillips Buick GMC
Fruitland Park
Pre-Owned 888-331-4617
New 877-269-7213
Call Chris

PLAZA GROUP
Plaza Cadillac
Leesburg
Plaza Lincoln
Leesburg
New 888-315-2119
Pre-Owned 888-315-1983
Call Our Internet Dept
Plaza CDJR
Inverness
New 888-655-7974
Pre-Owned 888-647-9577
Call Our Internet Dept

BILL BRYAN AUTO GROUP
Bill Bryan Chrysler, Dodge, Jeep, Ram
Fruitland Park
New-877-641-6993
Pre-Owned 866-956-0482
Call our Internet Dept
Bill Bryan Kia
Bill Bryan Subaru, Leesburg
New 888-885-8173
Pre-Owned 888-877-9058
Call our Internet Dept

INDEPENDENT
Car Spot of Central FL
Mount Dora
Pre-Owned 888-479-6160
Call Steve
J & M Affordable Auto Inc.
Leesburg
Pre-Owned 888-391-8879
Call Internet Department
Stan's Premium Cars
Leesburg
Pre-Owned 888-220-2616
Call Stan
Elite Auto Mall, Eustis
Pre-Owned 888-459-7392
Call Joel

CITY OF TAVARES
PLANNING AND ZONING BOARD MEETING
TAVARES COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES
June 16, 2016 – 3:00 PM

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Gary Santoro, Chairman	Roy Stevenson
Bill Stomp	Morris Osborn
Norb Thomas	Richard Root , Vice Chairman
Lou Buigas	

LAKE COUNTY SCHOOL BOARD

STAFF MEMBERS PRESENT	STAFF MEMBERS ABSENT
Jacques Skutt, Community Development Director	Bob Williams, City Attorney
Michael Fitzgerald, Development Coordinator	

CALL TO ORDER

Chairman Santoro, called the meeting to order at 3:00 p.m. and those present recited the Pledge of Allegiance. Mr. Santoro asked that all cell phones be turned off or placed on vibrate. Chairman Santoro noted that there was a quorum present for the meeting.

AGENDA REVIEW

None.

APPROVAL OF MINUTES

The May 19, 2016 Planning and Zoning Board minutes were approved as submitted.

MOTION

Norb Thomas moved for the approval of the May 19, 2016 Planning and Zoning Board Minutes, seconded by Lou Buigas. The motion carried unanimously 4-0.

SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Chairman Santoro noted the City Attorney was absent. Those persons present to provide case testimony were sworn in by Michael Fitzgerald, Notary Public.

PUBLIC HEARINGS:

CASES HEARD

1. **Ordinance 2016-24 - Waterman Hospital - Rezoning (PD Amendment)**

Mr. Skutt provided the following staff report:

The Planned Development Ordinance and regulations that presently govern Florida Waterman Hospital were originally passed in 1994. Since that date, the hospital has substantially expanded its land holdings and service interests. The Florida Waterman Hospital desires to update these governing regulations to conform to its current growth and expansion plans.

The hospital has assembled approximately 137 acres of land bounded by Highway 441 to the south and Lake Eustis Drive to the north. The property, that includes the site of the Florida Waterman Hospital, encircles Lake Etowah. Much of the northern part of this property is vacant. Florida Waterman desires to develop a host of ancillary medical facilities that are generally viewed as either commercial or residential in nature, but which will all be supportive of or accessory to the main hospital use. These allowable uses are listed in the proposed ordinance. Except for allowances for increased building height, the development regulations generally coincide with the city's commercial specifications for lands bearing a Commercial Future Land Use designation and to the city's mixed use specifications for lands bearing a Mixed Use Commercial Future Land Use designation. The ordinance exhibits a conceptual plan, "Exhibit B", that shows the location of proposed uses. To provide flexibility to the plan, the ordinance also exhibits an equivalency matrix, "Exhibit C", which will permit the interchanging of uses to alternate uses to the extent that impact on city services will be similar. Future Land Use amendments that will consolidate existing designations into either Commercial or Mixed Use Commercial are being considered concurrently with this ordinance.

The approval of this PD ordinance and the development it proposes is in step with the "Medical Village" concept promoted by the City of Tavares as a key economic driver and will essentially accomplish this goal.

DISCUSSION

Chairman Santoro asked if anyone in the audience wished to speak.

Borron Owen, Esq., applicant representative, stated that he supports the staff report as presented and welcomed any questions from the Board.

Bill Stomp asked staff if proper notice had been posted / given to residents.

Michael Fitzgerald stated that noticing procedures had been followed.

Gary Santoro asked if the residential property that abutted Etowah that was recently rezoned was part of this application.

Jacques Skutt stated that the property at Ann Rou and Huffstetler was unrelated to this application.

Bill Stomp asked if conservation areas noted on the plan were going to be developed or preserved.

Adrienne Downey-Jacks, applicant representative, stated that conservation areas would remain unchanged at this point.

Jacques Skutt stated that any wetlands would have to follow mitigation procedures if they were developed.

MOTION

Bill Stomp moved to recommend approval of Ordinance 2016-24, seconded by Lou Buigas. The motion carried unanimously 4-0.

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
JULY 6, 2016

AGENDA TAB NO. 7 **FIRST READING**
SUBJECT TITLE: **Ordinance 2016-25**
Small Scale FLUM Amendment- Florida Waterman Hospital Daycare Property

OBJECTIVE:

To consider an application for a Future Land Use Map amendment from High Density Residential to Commercial for 5.78 acres of property generally located north of Florida Waterman Hospital (Daycare Facility).

SUMMARY:

Ordinance 2016-25 proposes a small scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan.

The subject property, as legally described in Exhibit "A" of this ordinance, is 5.78 acres in size, located generally northwest of the existing Florida Waterman Hospital. This ordinance would amend the current Future Land Use Designation from High Density Residential to Commercial.

Future Land Use Amendment

The Florida Waterman Hospital is updating their applicable Planned Development Zoning and Future Land Use designations to coincide with their future development plans. The existing governing regulations for the hospital are over 20 years old and the hospital's land holdings and business plans have substantially evolved. The subject property is utilized as a Day Care Center conjunctive with the hospital use. To preserve this connectivity, the applicant is requesting that the Future Land Use be amended to Commercial to coincide with the hospital's existing Commercial future land use.

Compatibility

Lands adjacent to this property are commercial.

Site Conditions

The property is currently utilized for a Daycare Center. Prior to any redevelopment or expansion of this use, an approved site plan will be required. All applicable environmental assessments and permitting must be in place before the site plan is approved.

Impact on City Services

The subject property is located in the City's Utility Service Area. The existing Daycare Facility is connected to municipal water and sewer services. Any new development on this property must also connect to city utilities. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. Adverse impacts on Levels of Service are not implicated.

FINDINGS

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. A Commercial Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.6.

2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 8)

OPTIONS:

No Council action required at First Reading.

PLANNING & ZONING BOARD RECOMMENDATION:

At its June 16 meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2016-24.

STAFF RECOMMENDATION:

At Second Reading staff will recommend that City Council moves to approve Ordinance 2016-25.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ORDINANCE 2016-25

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 5.78 ACRES OF LAND GENERALLY LOCATED NORTH AND ADJACENT TO FLORIDA WATERMAN HOSPITAL, ADDRESSED AS 2250 WATERMAN WAY FROM HIGH DENSITY RESIDENTIAL TO COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Waterman Hospital Inc has consolidated and purchased properties in the vicinity of Florida Waterman Hospital; and

WHEREAS, Florida Waterman Hospital Inc desires to amend the Zoning and Future Land Use designation of these properties to coincide with their future development plans; and

WHEREAS, this Development Plan would require the amendment of the Future Land Use Map 2020 for properties legally described in Exhibit "A" from High Density Residential to Commercial; and

WHEREAS, the property consists of less than ten acres;

WHEREAS, the City of Tavares has advertised as required by law for two public hearings prior to adoption of this ordinance; and

WHEREAS, the City has held such public hearings and the records of the City provide that the owners of the land affected have been notified as required by law; and

WHEREAS, the City is encouraging hospital, ancillary medical uses in this area of the city; and

WHEREAS, a Commercial Future Land Use designation is compatible with surrounding future land use designations; and

WHEREAS, the City of Tavares Planning and Zoning Board, Local Planning Agency, and City Council held duly noticed public hearings providing opportunity for individuals to hear and be heard regarding the adoption of the proposed map amendment; and,

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and,

WHEREAS, the City Council finds this amendment in compliance with Chapter 163, Florida Statutes, and the City of Tavares Comprehensive Plan; and

WHEREAS, adoption of this amendment is in the best interest of the health, safety, and general welfare of the citizens of Tavares.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Tavares, Florida as follows

Section 1. Future Land Use Amendment

The Comprehensive Plan and Future Land Use Map of the City of Tavares, Florida, is hereby amended to reflect a re-designation from High Density Residential to Commercial on certain real property as legally described in Exhibit "A". All provisions of the Comprehensive Plan shall hereby apply to said property.

Section 2. Severability and Conflicts

The provisions of this ordinance are severable and it is the intention of the City Council of Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the decision of such court shall not impair any remaining provisions of this ordinance.

Section 3. Transmittal

The City Administrator is hereby authorized and directed to transmit the adopted Comprehensive Plan amendments to the Florida Department of Economic Opportunity, the East Central Florida Regional Planning Council, the St. Johns River Water Management District, the Department of Environmental Protection, the Florida Department of Transportation, and any other governmental agency in the State of Florida that has filed a written request with the City Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this Ordinance as specified in the State Land Planning Agency's procedural rules.

Section 4. Effective Date

The effective date of this plan amendment, if the amendment is not timely challenged,

shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

PASSED AND ADOPTED this _____day of _____, 2016 by the City Council of the City of Tavares, Florida.

_____
Robert Wolfe, Mayor
Tavares City Council

First Reading: _____

Second Reading & Final Adoption: _____

ATTEST:

_____
Nancy A. Barnett, City Clerk

Approved as to form:

_____
Robert Q. Williams, City Attorney

EXHIBIT "A"

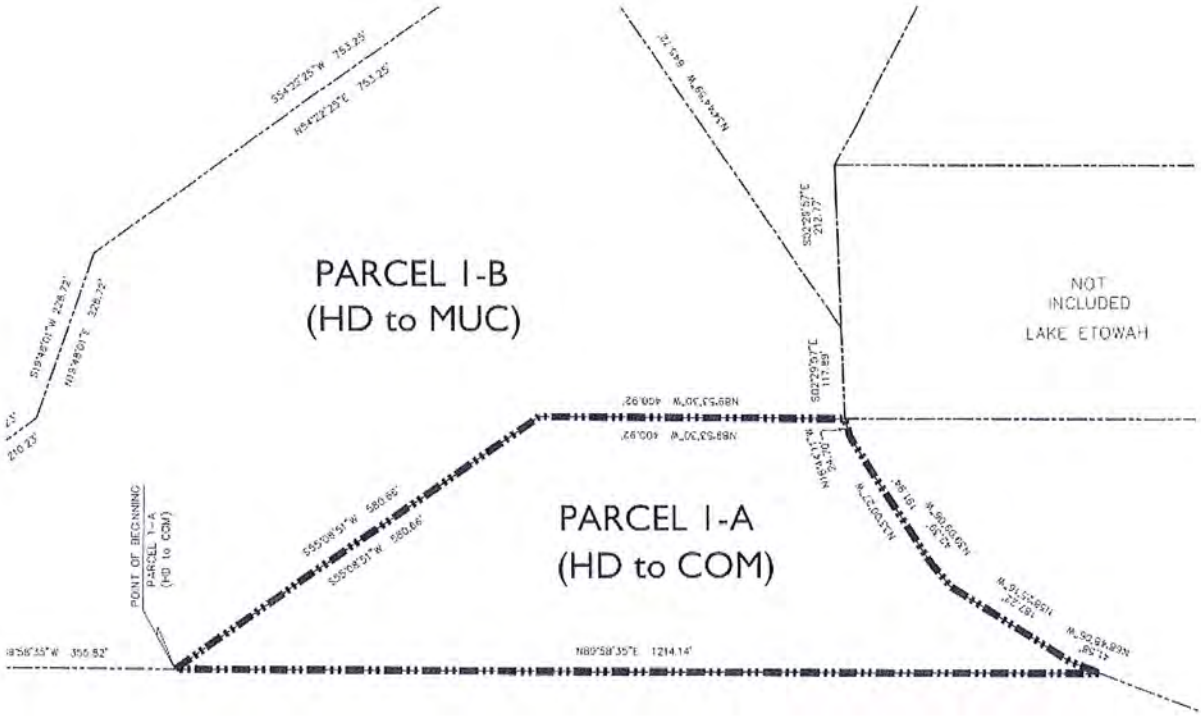
DESCRIPTION:

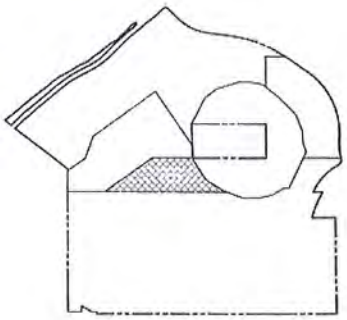
That part of Section 21, Township 19 South, Range 26 East, Lake County, Florida, described as follows:

Commence at the Southeast corner of the Northeast 1/4 of said Section 21, and run N00°28'30"W, along the East line of said Northeast 1/4, a distance of 132.00 feet to the Northerly right-of-way line of U.S. Highway 441 (State Road Number 19); thence run the following courses along said right-of-way line: S89°57'30"W, a distance of 2321.00 feet; thence N00°02'30"W, a distance of 18.00 feet; thence S89°57'30"W, a distance of 50.00 feet; thence N60°02'22"W, a distance of 115.47 feet; thence S00°02'30"E, a distance of 57.74 feet; thence S89°57'30"W, a distance of 131.95 feet to the West line of the Northeast 1/4 of said Section 21; thence N00°09'43"W along said West line, a distance of 1172.15 feet; thence departing said West line, run N89°58'35"E, 355.82 feet to the POINT OF BEGINNING;thence continue N89°58'35"E, 1214.14 feet to an approximate wetland line, as shown on the U.S. Fish & Wildlife Service – National Wetland Inventory website;thence run the following five (5) courses along said approximate wetland line: N68°48'06"W, 41.58 feet;N58°25'16"W, 187.22 feet;N39°09'06"W, 42.39 feet; N33°00'27"W, 191.94 feet; N16°44'11"W, 24.70 feet to the Northwest corner of the South 1/2 of the Southwest 1/4 of the Northeast 1/4 of the Northeast 1/4 of aforesaid Section 21;thence departing said wetland line, N89°53'30"W, 400.92 feet;thence S55°08'51"W, 580.66 feet to the POINT OF BEGINNING.

Containing 5.779 acres more or less and being subject to any rights-of-way, restrictions, easements and ownerships of record.

1


PARCEL 1-B
(HD to MUC)
PARCEL 1-A
(HD to COM)
NOT
INCLUDED
LAKE ETOWAH
POINT OF BEGINNING
PARCEL 1-A
(HD to COM)
N89°58'35"E 1214.14'



2

CITY OF TAVARES ORDINANCE # 2016-25

SUB	Suburban	3.0 DU/Acre
SUB EX	Suburban Expansion	4.0 DU/Acre
LOW	Low Density	5.6 DU/Acre
MOD	Moderate Density	10 DU/Acre
MED	Medium Density	12 DU/Acre
HD	High Density	12-25 DU/Acre
MH	Mobile Home	8.7 DU/Acre
MUN	Mixed Use Neighborhood	12 DU/Acre
MUC	Mixed Use Commercial	25 DU/Acre
COM	Comercial	
CD	Commercial Downtown	25 DU/Acre
IND	Industrial	
PUB	Public Facility/Institutional	
CONS	Westlands & Conservation	

TAVARES

FUTURE LAND USE MAP

ORDINANCE # 2016-25

Waterman Hospital

Current FLU: HD
Proposed FLU: COM

05.78 ± Acres

Legend

- CITY BOUNDARY
- FLU
- SUBJECT PROPERTY
- UNINCORPORATED
- MAJOR ROADS
- STREETS
- CONS/WETLANDS
- PARCELS

Orlando Sentinel
Publication Date: 06/06/2016
This E-Sheet(R) is provided as conclusive evidence that the ad appeared in The Orlando Sentinel on the date and page indicated. You may not create derivative works, or in any way exploit or repurpose any content.

Ad Number:	4224397-1	Client Name:	/ PO# Mike Fitzgerald
Insertion Number:		Advertiser:	City of Tavares
Size:	3 x 10.5	Section/Page/Zone:	Lake Zone/E002/LAK
Color Type:	B&W	Description:	Ordiance No. 2016-25

YOUR COMMUNITY IN BRIEF

New Vision for Independence hosts Low Vision Expo

Staff report

The local nonprofit New Vision for Independence, serving Lake and Sumter counties, will host its fifth annual Low Vison Expo from 10 a.m. to noon June 16 in the gym at Lake-Sumter State College, 9501 U.S. Highway 441, Leesburg.

Multiple organizations and groups that serve those with low vision will share resources and information including Integrative Physical Medicine, Magnifying America, Braille & Talking Book Library, Freedom Scientific, Community Health Services, Southeastern Guide Dogs, United Way of Lake & Sumter Counties, Lake Sumter Lions Club, Seniors Helping Seniors and more.

Vendor space is still available. Cost is $5 for nonprofits and $40 for businesses.

Details: 352-435-5040.

Severe weather program

The Leesburg Public Library, 100 E. Main St., will host an education program on severe weather awareness and safety at 2 p.m. Wednesday featuring guest speaker Spencer Kostus from the Lake County Department of Emergency Management.

Five National Oceanic and Atmospheric Administration weather radios will be given away.

The program is free and open to the public.

Details: 352-728-9790.

Garden design

The University of Florida's Institute of Food and Agricultural Sciences Extension in Lake County is hosting a class in Creating a Cottage Garden at 9 a.m. Tuesday at the agriculture center, 1951 Woodlea Road, Tavares

Participants will learn about English cottage garden design and utilizing annuals and perennials for bursts of color. The class will be presented by Master Gardeners Helen Reagin and Diane Toth.

The class is free, but space is limited. Registration is available bit.ly/1VkxdnH.

Monthly breakfast

The Yalaha Community Club will hold its monthly breakfast from 8 to 10 a.m. Saturday at the Community Center at 26548 Yalaha Road, Yalaha.

Please turn to BRIEF, E4

belk
MODERN. SOUTHERN. STYLE.
senior DAY
If you're 55 & older, it's your day to save!
TUESDAY, JUNE 7
IN STORE ONLY
SENIOR DAY
TUESDAY, JUNE 7
WITH YOUR BELK REWARDS CARD
OR ANY OTHER FORM OF PAYMENT
EXTRA 20% OFF
SALE PURCHASES STOREWIDE
15% OFF HOME & SHOES
*SEE RIGHT FOR DETAILS

STAFF FILE PHOTO

Thomas McClary met fellow student Lionel Richie at Tuskegee University. They went on to form the Commodores. Among McClary's hits were "Brick House" and "Too Hot to Trot."

STAFF FILE PHOTO

The late David M. Walker logged some 725 hours in space aboard four space shuttle missions during a 10-year period from 1984 through 1985. He died in 2001.

COURTESY OF DORIS BLOODSWORTH

Doris Bloodsworth, a longtime Lake resident, is an author, co-founder of the Groveland Historical Museum, and the spokeswoman for the city of Clermont.

THE CITY OF TAVARES
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2016-25 titled as follows:

ORDINANCE 2016-25

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 5.78 ACRES OF LAND GENERALLY LOCATED NORTH AND ADJACENT TO FLORIDA WATERMAN HOSPITAL, ADDRESSED AS 2250 WATERMAN WAY FROM HIGH DENSITY RESIDENTIAL TO COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2016-25 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on June 16, 2016, at 3 p.m.; and
2. Tavares City Council meeting on July 6, 2016, at 4 p.m. (Introduction and First Reading by Title Only); and
3. Tavares City Council meeting on July 20, 2016, at 4 p.m. (Second Reading)

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2016-25 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department: City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at 742-6404.

CITY OF TAVARES

HALL

Continued from Page E1

Early on, the transplant seemed to be working. It wasn't until years later, when she was a senior in high school, that her body began rejecting the organ. Even though she ended up missing most of her senior year at Tavares High, Whitaker came out of kidney failure to remain focused on her future successes and the positive aspects of her life.

Today she is continuing her work as spokeswoman for the Children's Miracle Network, raising more than $10,000 for the National Kidney Foundation and Arnold Palmer Hospital for Children. After she graduates from college, she plans to work as an art therapist in a hospital, giving the same help she received during her countless days under intense medical supervision.

"I feel like that's a way for me to give back," she said.

In addition to Whitaker, the other inductees are:

■ Cyleta Lee Austin, Groveland High School Class of 1935. Austin, who died in 2012, was a native of south Lake and an avid community volunteer. That included serving 22 years on the Groveland Parent Teacher Association and more than 40 years as a member of the Groveland-Mascotte Women's Club, five of them as president. She was a longtime director of the Lake County Historical Society and held the "official historian emeritus" title for Groveland.

■ Doris Bloodsworth, Groveland High School Class of 1968. A longtime Lake resident, Bloodsworth is the author of "Images of America: Clermont," and a co-author, with her sister Connie, of "Legendary Locals of Lake County." She is the co-founder of the Groveland Historical Museum and is a former Orlando Sentinel reporter. Today she is the spokeswoman for Clermont, Lake's largest city.

■ Ze'Shieca Brown Carter, Tavares High School Class of 1991. Carter founded the nonprofit Kitch'n Lyfe Skills, which focuses on healthy living through culinary and nutritional education in Lake and Sumter counties. She also teaches cooking classes throughout the region.

■ Diane DeWolf, Mount Dora High School Class of 1984. DeWolf served as a deputy solicitor general in the state Attorney General Office, where she handled appeals with statewide impacts. She is now an associate at Akerman LLP in Tallahassee and a member of the firm's appellate practice.

■ Thomas McClary, Eustis High School Class of 1967. While attending Tuskegee University in Alabama, McClary met fellow student Lionel Richie. Together, they went on to form the Commodores. Among McClary's hits were "Brick House" and "Too Hot to Trot." Today he continues his musical career, billing himself as "The First Commodore."

■ Robert McTureous — Umatilla High School Class of 1942. McTureous was just 21 when he died in 1945 while diverting enemy fire, saving fellow Marines in Okinawa during World War II. For his bravery, McTureous was awarded the Medal of Honor, the country's highest military decoration.

■ David M. Walker — Eustis High School Class of 1962. Walker logged some 725 hours in space aboard four space shuttle missions in a 10-year period from 1984 through 1985. Before he died in 2001, he worked as an aerospace consultant and space technology consultant for the film industry.

For tickets and more information about the induction ceremony, visit edfoundationlake.com.

PICKLES

How to reach us: Lake County newsroom contacts

COUNTY EDITOR

LAKE NEWS ONLINE

2. Ordinance 2016-25 – Waterman Hospital - SSFLUM

Mr. Skutt provided the following staff report:

Ordinance 2016-25 proposes a small scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan.

The subject property, as legally described in Exhibit "A" of this ordinance, is 5.78 acres in size, located generally northwest of the existing Florida Waterman Hospital. This ordinance would amend the current Future Land Use Designation from High Density Residential to Commercial.

Future Land Use Amendment

The Florida Waterman Hospital is updating their applicable Planned Development Zoning and Future Land Use designations to coincide with their future development plans. The existing governing regulations for the hospital are over 20 years old and the hospital's land holdings and business plans have substantially evolved. The subject property is utilized as a Day Care Center conjunctive with the hospital use. To preserve this connectivity, the applicant is requesting that the Future Land Use be amended to Commercial to coincide with the hospital's existing Commercial future land use.

Compatibility

Lands adjacent to this property are commercial.

Site Conditions

The property is currently utilized for a Daycare Center. Prior to any redevelopment or expansion of this use, an approved site plan will be required. All applicable environmental assessments and permitting must be in place before the site plan is approved.

Impact on City Services

The subject property is located in the City's Utility Service Area. The existing Daycare Facility is connected to municipal water and sewer services. Any new development on this property must also connect to city utilities. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. Adverse impacts on Levels of Service are not implicated.

FINDINGS

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. *A Commercial Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.6.*

2. *Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 8)*

DISCUSSION

Chairman Santoro asked if anyone in the audience wished to speak.

Borron Owen, Esq., applicant representative, stated that he supports the staff report as presented and welcomed any questions from the Board.

MOTION

Lou Buigas moved to recommend approval of Ordinance 2016-25, seconded by Norb Thomas. The motion carried unanimously 4-0.

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: July 6, 2016

AGENDA TAB NO. 8
SUBJECT TITLE: Reserved Parking Spot for Combat Wounded Veterans in Wooton Park

---

OBJECTIVE: To discuss the designation of a Reserved Parking Spot for Combat Wounded Veterans in Wooton Park.

SUMMARY:

Previously, at Council Member Bob Grenier's prompting, the Council requested that the Board be provided time to look at designating a parking spot for Combat Wounded Veterans in Wooton Park.

Council Member Grenier also provided the attached notice of a similar program in the City of Eustis. Also included is an aerial representation of the Wooton Park parking lot.

OPTIONS:

1. Discuss and then designate a spot.

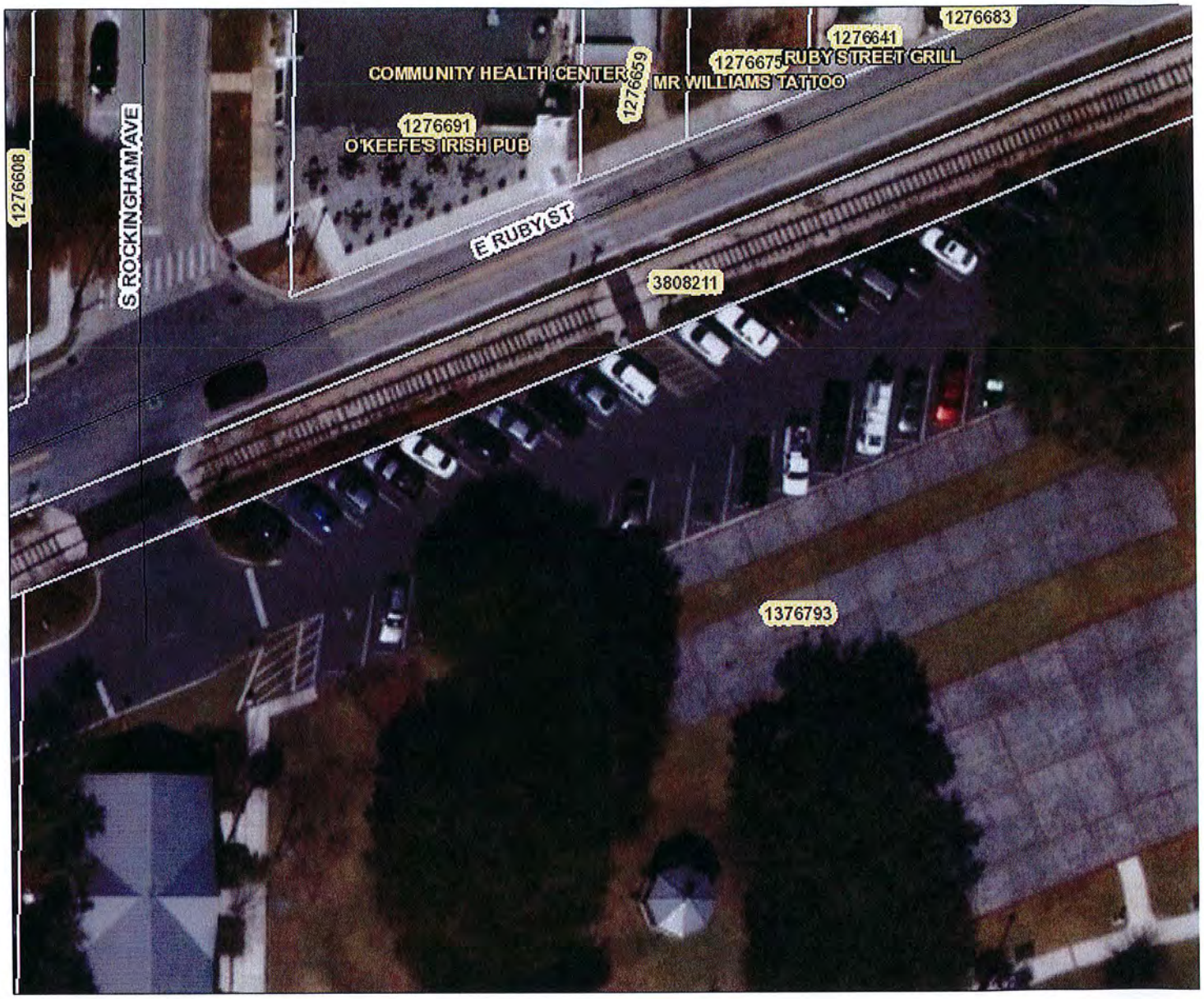
2. Discuss and do not designate a spot.

STAFF RECOMMENDATION:

That Council discuss and designate a spot.

FISCAL IMPACT Deminimus (Fabrication of a sign, post and installation)

LEGAL SUFFICIENCY: Legally sufficient



June 30, 2016

☐	County Boundary	Property Name	☐	Surrounding Counties
	Street Names	Tax Parcels Alternate Key		
—	Local Streets	☐ Tax Parcels		

City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

News Release

FOR IMMEDIATE RELEASE

City of Eustis Reserves Parking Spot for Combat Wounded Veterans in Ferran Park

EUSTIS, Fla. (May 26, 2016) – At the request of the Lake and Sumter Counties chapter of the Military Officers Association of America (MOAA) and the Eustis High School Air Force Junior Reserve Officer Training Corps (AFJROTC), the City of Eustis has installed a reserved parking sign for Purple Heart recipients in Ferran Park. Chartered by Congress in 1958, The Military Order of the Purple Heart is composed of military men and women who received the Purple Heart Medal for wounds suffered in combat.

At a commission meeting on Thursday, May 19, 2016, Bill Gearing, LTC, USA, Ret., representing MOAA and Cadet Christopher Haynes, a Eustis High School student and AFJROTC member, presented the idea to Commission and provided a presentation regarding the installation of a Combat Wounded Reserved Parking sign. Commission fully supported the idea and the sign was installed in Ferran Park this week.

Reserved parking sign for Purple Heart recipients in Ferran Park. The Veterans Memorial can be seen in the background to the right.

The sign was provided free of charge from the Wounded Warriors Family Support Organization and others have already been placed at businesses, churches, schools, colleges and medical and government facilities across the country.

While there is no statutory penalty or ordinance violation for improperly parking in the spot, visitors to Ferran Park are asked to leave the parking spot open for our Combat Wounded Veterans.

Ferran Park is located on the shores of Lake Eustis and is home to the Eustis Lake Walk, which extends for one-quarter mile along the shore line, the Alice McClelland Bandshell, the Lake Eustis Museum of Art, the Aquatic Center and two playgrounds. It is also home to a Veterans Memorial which includes an obelisk and flag poles.

"Designating a parking space for our Combat Wounded Veterans is great way of honoring and recognizing these men and women who have served our country." said City Manager Ron Neibert. "Many Veterans visit Ferran Park and the Veterans Memorial so we felt this was an appropriate location for the sign and reserved parking spot. This request came at a great time since we're hosting a Memorial Day Service at the Veterans Memorial in Ferran Park on Monday."

The American Legion Post 41, in partnership with the City of Eustis, will host a Memorial Day Service to honor our nation's fallen and pay homage to local service members. The service will take place on Monday, May 30 at 11:30 a.m. in Ferran Park. The public is invited and encouraged to attend.

###

Media Contact Information:
Miranda Burrowes
Public Relations Coordinator
burrowesm@eustis.org
352-483-5432

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
July 6, 2016

AGENDA TAB NO. 9

SUBJECT TITLE: COMMUNITY HEALTH CENTER REQUEST FOR USE OF CITY PROPERTY FOR MOBILE IMAGING UNIT

OBJECTIVE:

For Council to receive a presentation from Community Health Centers and direct staff accordingly.

SUMMARY:

The Community Health Center Downtown Tavares Clinic opened in July of 2015 at the corner of East Main and Rockingham St. across from City Hall providing affordable medical, pediatric, dental and pharmacy care for under -served clients in our community. Their location in the downtown along a Lake County public transit bus route provides access to these services for many who would otherwise go un-served due to a lack of transportation. Their presence has not only provided a valuable and health care benefit to the community, but has also a positive economic impact on the downtown business climate.

Recently, they have identified a need and an opportunity to provide diagnostic mammography imaging services to their clients through a mobile unit which would operate one day per month in close proximity to the clinic. As the clinic does not have adequate space to park and operate this unit, within the footprint of their property, they have approached staff with a request to utilize city property for this purpose. After review and discussion with Community Health center staff, it has been determined that the most appropriate potential location for this would be the City Hall staff parking area for the one day per month operation. A representative from Community Health Center will provide council with a brief overview and presentation on the unit and proposed operational hours and answer any questions Council may have.

OPTIONS:

1. Approve the request of Community Health Centers and direct staff to develop an agreement, including insurance requirements between Community Health Centers and the City.
2. Do not approve the request of Community Health Centers.

STAFF RECOMMENDATION:

Move to approve option 1

FISCAL IMPACT: There is no fiscal impact associated with this item.

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: July 6, 2016

AGENDA TAB NO. 10
SUBJECT TITLE: Babe Ruth League vs. Little League International Information

OBJECTIVE: To discuss the difference between Babe Ruth League and Little League International.

SUMMARY:

Previously, at Vice Mayor Lori Pfister' s prompting, the Council requested that staff bring back information on the difference between Babe Ruth Leagues and Little League International.

Attached is a white paper developed by Tavares Recreation Manager Scott Aldrich on this. An opportunity is provided for Council to discuss this.

OPTIONS:

1. Discuss and keep the Babe Ruth League as the Tavares Program.

2. Discuss and change to Little League International.

STAFF RECOMMENDATION:

That Council discuss and keep the Babe Ruth League program.

FISCAL IMPACT None

LEGAL SUFFICIENCY: Legally sufficient

CITY OF TAVARES "WHITE PAPER" ON AFFILIATING WITH BABE RUTH LEAGUE INCORPORATED VS. LITTLE LEAGUE INTERNATIONAL

INTRODUCTION

Since 1989, baseball and softball in Tavares has been affiliated with the Babe Ruth League. At the June 15, 2016 Tavares City Council meeting, Vice-Mayor Pfister asked if the Recreation Department could highlight the differences in Babe Ruth League Incorporated versus Little League International, and further asked to evaluate the probability of switching our affiliation over to Little League.

OVERVIEW

After researching the advantages and disadvantages of both organizations, we have determined that both leagues would offer similar programs for our community. I would equate the comparisons between the two organizations to Coke vs. Pepsi or Nike vs. Adidas. Both the Babe Ruth League and Little League International have very similar mission statements and philosophies on running youth baseball and softball programs.

Key Qualities:	Babe Ruth	Little League
Offer national administrative support to run your local program and provide guidance at every level.	X	X
Offers free tools and resources for league administrators, volunteers and coaches.	X	X
Offers national rules to govern play, but also allows local leagues the flexibility to structure and adapt league rules.	X	X
Offers affordable insurance for the local league to cover all players, coaches, volunteers, umpires, etc. during the season's play.	X	X
Offers district, state-wide, regional and national tournament play opportunities.	X	X
Allows all children the opportunity to play within the league at various age levels and abilities.	X	X

The financial differences of affiliating with either the Babe Ruth League or Little League International are minimal. Both charge an annual charter fee based on the number of teams your league has participating, and both offer similarly priced insurance packages for league participants and volunteers. Additionally, both organizations are structured similarly in separating the participants based on age and ability as to not injure another player, and both offer clinics to help volunteer coaches within the league.

One of the key differences between the two organizations relate to who can participate in the local league. While both have protected boundaries that would be established around your community, the Babe Ruth League is more flexible in allowing neighboring leagues to "open" those boundaries, allowing children to play where it is more convenient. Little League restricts play to only allow participation within your allotted boundary, based on the participant's residency.

OPPORTUNITIES

While we have been involved with the Babe Ruth League for almost 30 years in Tavares, the City could further evaluate the opportunity to switch affiliations to Little League International. The organization makes it easy to apply for a charter and league play in both baseball and softball could start as early as next year under Little League International.

Conversely, we could remain a steadfast member of the Babe Ruth League and continue our league play in both baseball and softball with our upcoming fall season.

OBSTACLES

As indicated, Little League International is restrictive on their league boundaries, not allowing a player who lives in one region to play in another region. Within Lake County, there are already three Little League organizations that "own" the boundaries surrounding Tavares and covering the entire county. Speaking with League Development Assistant Manager, April Meehleder from their national office, the surrounding programs and their respective volunteer boards would have to vote to allow a new Tavares program to encroach on their boundaries when forming an additional league.

Depending on the neighboring Little League programs already in existence, Tavares could end up with a very restrictive boundary and be limited to the amount of children available to participate in our new local program.

CONCLUSION

Although preliminary research on the advantages and disadvantages of switching our Tavares youth baseball and softball affiliation from Babe Ruth League Incorporated to Little League International was conducted, we found that, while there are minimal differences between the two separate organizations, one difference has the potential to reduce the participation levels within our program as we now know it.

The system in which children are allowed to play on a Little League team involves a fairly complicated and regimented series of boundary lines. If it is more convenient for a family to have their children play on a certain team, they are not allowed to because selection is based entirely on the address of the children and where it lands on the boundary lines.

That is not the case with Babe Ruth programs where, through established relationships with our neighboring Babe Ruth programs, children that live in surrounding regions can participate in our Tavares league and vice versa if it is more convenient for the families involved.

Realizing that the Little League International brand is more recognized worldwide with tournament games being televised on the ESPN and ABC television networks, any child residing in Tavares can still participate with one of the already established Little League programs if they so choose.

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: July 6, 2016

AGENDA TAB NO. 11
SUBJECT TITLE: Budget Workshop – Enterprise & Special Funds Budget

OBJECTIVE: To deliver, present and discuss the Enterprise & Special Funds Budgets for fiscal Year 2017 (October 1, 2016 through September 30, 2017) and discuss the General Fund budget.

SUMMARY: Previously at the June 15th City Council meeting, Council was presented the General fund budget. At this budget workshop the enterprise funds and special funds will be presented after which an opportunity will be provided to discuss the previously delivered General Fund budget as well as these enterprise and special fund budgets.

The enterprise funds include: Water, Wastewater, Reclamation, Stormwater, Solid Waste, and the Seaplane Base/Marina. (*The Pavilion is presented as a Special Revenue Fund*).

The Five Year Capital Plan will be delivered, presented and discussed at the July 20, 2016 budget workshop, and the maximum tentative millage rate will be set at that budget workshop too. Two additional Council budget workshops are scheduled for August 3 and August 17th to discuss all budgets followed by two Public Hearings on the budget on September 7th 2016 and September 21, 2016.

RECOMMENDATION:

It is recommended that the Finance Director present the Enterprise & Special funds and then provide an opportunity to Council to discuss the General Fund, Enterprise funds and Special Funds.

Note: Attached is:

1. An Enterprise Fund & Special Fund Summary (Exhibit A)
2. A budget Book Orientation Summary (Exhibit B)
3. A list of prior budget questions by Council members and answers to them (Exhibit C)
4. City Administrators FY 17 budget cut list. (**It is recommended that the budget cut list be examined by Council as many worthy projects and initiative were cut and put off to an outer year in order to develop a balanced budget that addressed Council's over-all budgetary goals)**.

Enterprise Fund & Special Fund Summary

(Exhibit A)

The Water/Wastewater, and Stormwater Fund includes rate adjustments on October 1, 2016 as provided in the Rate Study as previously approved by the City Council on November 19, 2014 (Water & Wastewater: CPI + 1%, Stormwater $.75 per ERU).

ENTERPRISE FUND BUDGETS:

The City Administrator and his staff have developed the Enterprise Fund budgets for Fiscal Year 2017 for Council's consideration.

- Water & Wastewater Operating - $9,067,616
- Stormwater Operating - $1,005,699
- Water/Wastewater Impacts - $1,275,000
- Water/Wastewater Renewal & Replacement - $271,000
- Water/Wastewater SRF Loan Debt Service – $1,820,139
- Sunset View Special Assessments- $127,433
- Solid Waste - $3,036,171
- Seaplane Base and Marina– $751,446

In addition, Special Revenue Fund Budgets have been developed for Fiscal Year 2017 for Council's consideration.

- Pavilion Special Revenue Fund - $590,810
- Police Education (Second Dollar) - $1,650
- Community Redevelopment (TIF) – $228,203
- Police, Fire, & Park Impact Funds - $0 (Anticipated Revenues will increase each respective fund's fund balance – no expenditures have been appropriated.)
- Freedom Flag Maintenance - $7,208
- Fire Assessment - $1,652,516
- Infrastructure Sales Tax - $836,162
- Grants - $275,000

All funds are fully balanced (projected revenues equal projected expenses). They include, among many other items, the following:

1. A Similar Level of Service
2. A Fire Assessment that is level funded (same rate as current year)
3. Employee raises of 4%
4. Health care cost increases
5. Assistant Manager position upgraded from Event Coordinator for the Pavilion
6. Capital equipment for Water/Wastewater Operating (vehicle for Water Treatment, insertion valve program, Royal Harbor Pilot Program, and Sims maintenance / asset management for Water Distribution, Front End loader – to be split with Water, Wastewater, and Stormwater, replacement chlorine skid, 2017 Gator, Computer for CMMS System w/ printer for Wastewater Treatment,

Incubator/oven/refrigerator contingency for Wastewater Reuse, incubator for Wastewater Lab, control panel, Flote Tote, Infrastructure Point Program, and crane boom or Wastewater Collection)

7. Capital equipment for Solid Waste (12'x32' portable wooden shed, City car wash repairs, Replace truck #616)
8. Capital equipment and project for Stormwater (replace crane truck #325, front end loader – split with Water and Wastewater, cleaning of jack's bond, cleaning of fox run storm lines, Birch Ave/Cedar Blvd drainage improvements)
9. Seaplane Base dock repairs
10. Pavilion loan payments
11. Capital Expansion projects for Water/Water Impact Fund (David Walker Water Main Extension, Woodlea Plant upgrades, aerator, equalization tank design)
12. Renewal and Replacement Fund major maintenance repairs and replacements (motors and pumps at plants, lift station pump and piping replacements, low pressure sewer system, lift station fencing rehab)

Budget Book Orientation
(Exhibit B)

1. All 446 pages are numbered (assuming an average of 50 dollar figures per page, there are over 22,000 numbers in the budget book).

2. There are three tables of contents at the beginning to assist in finding a budgeted item. The first is by numerical order (page number), the second is by alphabetical order and the third one is by department.

3. This is a zero based line item budget. What this means is that each budget was built from the bottom up as if there was no budget - zero dollars to begin with and it is in line item format with each line item having a correlating explanation.

4. The budget is online at www.tavares.org (*Navigate to the "Finance Department Page" from the "Government" Selection from the Home Page Banner.*)

5. The index at the front of the budget book is followed by the Executive Summary, organizational chart, high level budget comparisons, detailed budgeted revenues and then line item budgeted expenses.

FY 17 Budget Questions

Exhibit C

June 15 2016 Budget Workshop

1. **Kirby Smith:** Questioned why there is money budgeted for the New 441 Southbound Gateway sign as he recalls it being already budgeted in the current FY16 budget.
   Answer: Where it was previously budgeted by the Public Communications Department, it was subsequently cut by the City Administrator and placed on the FY16 cut list in order to provide a balanced budget for FY16. It should be noted that in a December 16th 2015 Agenda Summary on picking out a design for this Gateway Sign, there was an erroneous statement making reference to the sign being in the FY 16 budget. This was an error and the record will reflect this error.
2. **Lori Pfister**: Questioned why the landscaping for Alfred Street was placed on the cut list.
   Answer: This was cut to provide the Council with a balanced budget with a small millage rate increase of less then ½ a mill. It should be noted that the current "Caroline Streetscape" bid came over budget and is being re-bid with "landscaping only" (hardscape is removed – Paver block crossings). The re-bid will include Landscape only for both Caroline and Alfred. Once re-bid, the re-bid plus other options will be presented to Council for a decision on which way to go.

FY 2017 Possible Budget Cuts

General Fund

Account Number	Amount	Item	Notes
City Council			
001-1101-511.40-10	1,950	Travel & Per Diem	$5,169 remaining in account - Level fund
001-1101-511.48-65	15,000	Sister City Program	
001-1101-511.52-10	300	Operating Supplies	$3,025 remaining in account - Level fund
TOTAL	17,250		
Administration			
001-1201-512.49-10	450	Commemorative Pin Program	
001-1201-512.52-10	250	Operating Supplies	$900 remaining in account
TOTAL	700		
General Government			
001-1202-512.44-10	590	Elevator Rug Rental	Not needed with new flooring
001-1202-512.81-10	3,500	Misc. Grants / Support Requests	
TOTAL	4,090		
Finance			
001-1301-513.12-10 -			
001-1301-513.24-10	63,355	Warehouse Position	
001-1301-513.40-10	5,500	MiQuest for Excellence Course	
001-1301-513.41-30	1,000	Postage	$44,565 remaining in account
001-1301-513.49-10	450	Commemorative Pin Program	
001-1301-513.64-10	15,750	Replace Line Printer	
001-1301-513.64-11	15,000	Replacement truck	
TOTAL	101,055		
IT			
001-1302-513.49-10	450	Commemorative Pin Program	
001-1302-513.51-10	120	Office Supplies	$630 remaining in account - Level fund
001-1302-513.52-10	3,726	Operating Supplies	$10,808 remaining in account
001-1302-513.52-11	320	2 Emergency Monitors	
001-1302-513.52-11	3,250	Battery Backups	$3,250 remaining in line item
001-1302-513.64-10	25,000	Wiring Upgrade in City Hall	
001-1302-513.64-25	2,500	Security Enhancement for IT	
TOTAL	35,366		

City Council			
Community Development			
001-1501-515.31-15	5,000	S.R. 19/561/448 Future Development Study	$10,000 remaining in line item
001-1501-515.49-10	450	Commemorative Pin Program	
001-1501-515.52-10	1,110	Operating Supplies	$8,630 remaining in account - Level fund
001-1501-515.64-23	250,000	GIS based building & planning software	Flagged during Department Meeting
001-1501-515.64-25	487,941	Alfred Street landscaping, irrigation, brick paver crosswalks and themed furniture	Flagged during Department Meeting
001-1501-515.64-25	50,000	Tav-Dora Trail - Requested cost share from MPO	Flagged during Department Meeting
001-1501-515.64-25	35,263	West Main Streetscape Construction	$97,737 remaining in line item
001-1501-515.64-25	12,600	2 State Road Wayfinding Signs	
001-1501-515.64-25	5,600	6 Local Wayfinding Signs	
001-1501-515.64-25	10,000	Digital Upgrade of 1 Existing Kiosk Sign	$10,000 remaining for 1 sign
001-1501-515.64-25	6,500	Digital Upgrade of Parking Garage Business Sign	
001-1501-515.64-25	36,000	2 new digital kiosk signs (Alfred & Caroline)	Flagged during Department Meeting
001-1501-515.64-25	10,000	Old 441 CRA Study	Flagged during Department Meeting
001-1501-515.64-25	168,000	Master plan for South Tavares (SR 19, 561 & 448)	Flagged during Department Meeting
001-1501-515.64-25	150,000	West Main Street Gateway	
TOTAL	1,228,464		
City Clerk			
001-1601-512.47-40	500	Codification	$4,900 remaining in account
001-1601-512.49-10	450	Commemorative Pin Program	
001-1601-512.52-10	120	Operating Supplies	$2,380 remaining in account - Level fund
001-1601-512.64-23	11,075	Records Management Software	Flagged during Department Meeting
001-1601-512.64-23	8,000	Records Management Software - Cloud Hosting	Flagged during Department Meeting
TOTAL	20,145		
Human Resources			
001-1701-513.34-10	16,100	Payscale	
001-1701-513.48-10	5,000	Employee Fitness Program	$10,000 remaining in line item
001-1701-513.49-10	450	Commemorative Pin Program	
TOTAL	21,550		
Public Communications			
001-1801-519.12-10 -			
001-1801-519.24-10	110,268	Public Communications Director Position	
001-1801-519.40-10	2,520	Travel & Per Diem	
001-1801-519.41-10	324	Telephone	$144 remaining in account
001-1801-519.41-30	50	Postage	
001-1801-519.46-15	50	Equipment Repair & Maintenance	
001-1801-519.47-10	100	Printing & Binding	
Public Communications (continued)			
001-1801-519.49-10	550	Advertising	

City Council			
001-1801-519.51-10	300	Office Supplies	
001-1801-519.52-10	1,300	Operating Supplies	
TOTAL	115,462		
Fleet Maintenance			
001-1901-549.13-10	15,000	Other Salaries & Wages	
001-1901-549.46-35	12,900	Mower Repair	$20,000 remaining in account
001-1901-549.49-10	450	Commemorative Pin Program	
001-1901-549.52-10	5,600	Operating Supplies	$30,625 remaining in account - Level fund
001-1901-549.52-11	1,915	Durable Goods	$1,750 remaining in account - Level fund
001-1901-549.52-38	12,500	Tires	$12,500 remaining in account
001-1901-549.59-90	2,500	Contingency	
001-1901-549.62-20	3,500	Carport to Cover Outdoor Lift	
001-1901-549.64-10	7,200	Portable Combination Welder/Generator	
001-1901-549.64-11	14,000	Rehab 1999 Claw Truck #701	Priority 1 of 3
001-1901-549.64-11	48,300	F450 Truck	Priority 2 of 3
001-1901-549.64-11	24,000	2018 Ford Transit Compact Minivan	Priority 3 of 3
001-1901-549.64-15	1,400	Heavy Duty Transmission Jack	
001-1901-549.64-15	1,162	35 Ton Gaither Air Service Jack	
001-1901-549.64-15	12,500	Kubota RTV	
TOTAL	162,927		
Police Department			
001-2101-521.49-10	450	Commemorative Pin Program	
001-2101-521.54-10	100	Books, Publications, Memberships	$1,800 remaining in account - Level fund
001-2101-521.59-45	1,000	Community Service	$1,500 remaining in account
001-2101-521.64-10	3,138	Two New Radar Units for Patrol Vehicles	
001-2101-521.64-10	18,917	Kustom Signal Police Message Board & Trailer	
001-2101-521.64-10	8,000	Laser Crime Scene and Traffic Homicide Scanner	
001-2101-521.64-11	124,000	3 Police Vehilces	Flagged during Department Meeting
TOTAL	155,605		
Code Enforcement			
001-2103-521.49-10	450	Commemorative Pin Program	
001-2103-521.64-11	19,457	Replacement Truck	Flagged during Department Meeting
TOTAL	19,907		

City Council			
Fire Department			
001-2201-522.12-10 -			
001-2201-522.24-10	70,388	New Firefighter/Paramedic position	Flagged during Department Meeting
001-2201-522.12-10 -			
001-2201-522.24-10	70,388	New Firefighter/Paramedic position	Flagged during Department Meeting
001-2201-522.14-10	10,000	Overtime	$136,000 remaining in account
001-2201-522.49-10	450	Commemorative Pin Program	
001-2201-522.52-10	1,000	Operating Supplies	$20,000 remaining in account
001-2201-522.52-11	1,000	Signage for Both Stations	
001-2201-522.52-36	6,015	Bunker Gear	Adjust from 6 sets down 3 sets
001-2201-522.52-50	6,236	Training	$6,500 remaining in account - Level fund
001-2201-522.54-20	850	Fire Prevention/ Pub. Education	$1,650 remaining in account - Level fund
001-2201-522.64-10	1,900	Replace Boat Pump	
001-2201-522.64-10	8,100	Remove Carpet & Replace Flooring at Station 28	
001-2201-522.64-10	11,800	Replace Event Cart	
001-2201-522.64-10	2,900	Light Bar for Stuphen	
001-2201-522.64-11	500,000	Fire Truck	Flagged during Department Meeting
001-2201-522.64-15	12,115	Fit Mask Testing Machine	
001-2201-522.64-23	13,500	Panasonic Toughbook 19	
ALS			
001-2202-522.14-10	5,000	Overtime	$24,000 remaining in account
001-2202-522.49-10	450	Commemorative Pin Program	
TOTAL	722,092		
General Services			
001-4101-541.12-10 -			
001-4101-541.24-10	60,989	New Building Maintenance Tech. position	
001-4101-541.13-10	15,000	Other Salaries & Wages	
001-4101-541.31-15	10,000	Structural Design for Public Works Projects	Flagged during Department Meeting
001-4101-541.31-15	400,000	Design of future Public Works building	FY 2018 Capital Improvement Plan
001-4101-541.34-10	-	Bay Door Preventive Maintenance Contract for Fire Stations	Priority 1 of 5 - $4,500 in line item
001-4101-541.34-10	10,000	City Hall Chiller - A/C Compressor Replacement	Priority 2 of 5
001-4101-541.34-10	24,360	Quarterly A/C Maintenance Program	Priority 3 of 5
001-4101-541.34-10	1,200	Library Window Cleaning	Priority 4 of 5
001-4101-541.34-10	1,125	City Flagpole 5 Year Maintenance	Priority 5 of 5
001-4101-541.34-10	15,000	Carpet/Tile/Chair Cleaning	
001-4101-541.34-10	3,750	Large Tree Removal	$3,750 remaining in line item
001-4101-541.34-10	1,250	Stump Grinding	$1,250 remaining in line item
001-4101-541.34-10	2,500	Canal Maintenance	$5,000 remaining in line item
001-4101-541.40-10	1,750	Travel & Per Diem	$10,240 remaining in account
001-4101-541.44-10	3,500	Rentals & Leases	$4,000 remaining in account
001-4101-541.46-10	-	General Maintenance and Repair of All City Facilities/ Buildings	Priority 1 of 19 - $26,250 remaining in line item

City Council
General Services (continued)

001-4101-541.46-10	10,000	City Hall Brick Pavers	Priority 2 of 19
001-4101-541.46-10	9,637	LED Replacement Fixtures - Shuffleboard Courts	Priority 3 of 19
001-4101-541.46-10	8,750	Renovations Parks and Rec Bathrooms	Priority 5 of 19
001-4101-541.46-10	9,000	Public Works Complex Restroom Renovations	Priority 6 of 19
001-4101-541.46-10	14,000	Civic Center Renovations	Priority 7 of 19
001-4101-541.46-10	2,500	Professionally Paint the Recreation Office / Replace Window Treatments	Priority 8 of 19
001-4101-541.46-10	3,646	New Flooring Installed in Hallway Area	Priority 9 of 19
001-4101-541.46-10	7,420	New Flooring Installed in Parks & Recreation Building	Priority 10 of 19
001-4101-541.46-10	11,231	New Flooring Installed in Community Development Area	Priority 11 of 19
001-4101-541.46-10	23,502	New Flooring Installed in Finance Area	Priority 12 of 19
001-4101-541.46-10	15,635	New Flooring Installed in Admin. Area	Priority 13 of 19
001-4101-541.46-10	2,500	Fire Station Motion Sensors for Restrooms	Priority 14 of 19
001-4101-541.46-10	-	Wooton Wonderland Track Ride System	Priority 15 of 19 - $3,500 remaining in line item
001-4101-541.46-10	2,511	Movement Replacement for Clock Tower	Priority 16 of 19
001-4101-541.46-10	-	Replacement Ceiling Tiles	Priority 17 of 19 - $2,500 remaining in line item
001-4101-541.46-10	9,172	New Mini Split System for Stover	Priority 18 of 19
001-4101-541.46-10	3,357	Epoxy Floor Coating for Stover Concession / Restrooms	Priority 19 of 19
001-4101-541.46-10	5,177	New Flooring Installed in Economic Development Area	
001-4101-541.46-15	5,093	Autogreaser System for Loader	
001-4101-541.46-15	2,860	Tires for Loader	$2,860 remaining in line item (for two tires)
001-4101-541.46-25	-	Misc. Maintenance & Repairs	Priority 1 of 4 - $10,500 remaining in line item
001-4101-541.46-25	32,104	Chris Daniels Memorial Fountain - LED Lights	Priority 2 of 4
001-4101-541.46-25	-	Parking Stops to Replace Broken Ones	Priority 3 of 4 - $3,500 remaining in line item
001-4101-541.46-25	-	Repair or Replace Backflow Devices	Priority 4 of 4 - $1,500 remaining in line item
001-4101-541.46-37	11,500	Motor for GS Work Barge	
001-4101-541.46-45	2,500	Emergency Pest & Termite Infestations	
001-4101-541.48-22	5,500	LED Mini Light Replacement	
001-4101-541.48-22	5,000	LED Rope Lighting	
001-4101-541.48-22	56,782	LED Pre-Lit Exterior Tree	
001-4101-541.48-22	12,900	Storage Container for Tree	
001-4101-541.48-22	3,150	Additional Songs for LED Tree	
001-4101-541.49-10	450	Commemorative Pin Program	
001-4101-541.51-10	500	Office Supplies	$750 remaining in account
001-4101-541.52-10	5,143	Operating Supplies	$30,299 remaining in account
001-4101-541.52-11	3,000	Replacement Power Tools as Needed	$2,000 remaining in line item
001-4101-541.52-11	1,224	Fiberglass Set Ladders	
001-4101-541.52-11	1,000	Chairs for Public Works Conference Room	
001-4101-541.52-59	550	Sign Materials	$1,950 remaining in account - Level fund
001-4101-541.59-90	25,000	Contingency	
001-4101-541.62-20	68,970	City Hall Roof Repair and 2nd Phase Study	
001-4101-541.62-20	136,500	Library / Civic Center Roof Repair	

City Council			
General Services (continued)			
001-4101-541.62-20	250,000	Phase II of City Hall Chiller Replacement	
001-4101-541.63-20	10,000	Repair of Sidewalks Around Buildings	$5,000 remaining in account
001-4101-541.64-10	120,000	Replacement of GS Back Hoe	Priority 1 of 4
001-4101-541.64-10	137,129	Replacement of Kobelco Loader	Priority 2 of 4
001-4101-541.64-10	1,231	Replacement of Homelite Concrete Saw	Priority 3 of 4
001-4101-541.64-10	1,213	Replacement of Portable Pressure Washer	Priority 4 of 4
001-4101-541.64-11	42,000	Ford F350 Replacement Truck - Replace unit #118	
001-4101-541.64-11	38,727	Ford F250 Replacement Truck - Replace unit #123	
001-4101-541.64-11	32,250	Ford Explorer Replacement Vehicle - Repalce unit #PW3	
001-4101-541.64-11	82,500	Rehab Budget Truck #126	
001-4101-541.64-13	1,200	Replacement Computer for PW Conference Room	
001-4101-541.64-15	12,705	Kubota RTV	Priority 1 of 15
001-4101-541.64-15	120,000	Back Up Generator	Priority 2 of 15
001-4101-541.64-15	10,041	SGX60 Stump Grinder Attachment for Bobcat	Priority 3 of 15
001-4101-541.64-15	16,556	Clamshell for Loader 544J	Priority 4 of 15
001-4101-541.64-15	2,414	Raising/Lowering System for Pavilion	Priority 5 of 15
001-4101-541.64-15	8,848	Hydraulic Pipe Bender	Priority 6 of 15
001-4101-541.64-15	11,548	Tandem Axle Dump Trailer	Priority 7 of 15
001-4101-541.64-15	1,250	Tree Climbing Kit	Priority 8 of 15
001-4101-541.64-15	3,040	Graphtec 42" Cutter with Stand	Priority 9 of 15
001-4101-541.64-15	5,000	Utility Bed for GS Truck #137	Priority 10 of 15
001-4101-541.64-15	5,000	Utility Bed for GS Truck #132	Priority 11 of 15
001-4101-541.64-15	5,000	Utility Bed for GS Truck #135	Priority 12 of 15
001-4101-541.64-15	5,000	Utility Bed for GS Truck #133	Priority 13 of 15
001-4101-541.64-15	25,463	Gerber Thermal Printer & Software	Priority 14 of 15
001-4101-541.64-15	3,234	Vandal Resistant Drinking Fountain - Stover Field	Priority 15 of 15
001-4101-541.64-25	200,000	Public Works Facility (1/2 year debt service est.)	
TOTAL	2,219,537		
Streets Maintenance			
001-4102-541.12-10 -			
001-4102-541.24-10	25,492	Tradesworker I - 6 months	Hire mid-year (March 2017)
001-4102-541.13-10	15,000	Other Salaries	
001-4102-541.14-10	1,000	Overtime	$2,000 remaining in account - Level fund
001-4102-541.34-10	10,000	Sidewalk Grinding Program	Priority 1 of 6 - $15,000 remaining in account
001-4102-541.34-10	10,000	Sidewalk / Ramp ADA Compliance Repair Contracted	Priority 2 of 6 - $15,000 remaining in account
001-4102-541.34-10	5,000	Roadway Striping (Contracted)	Priority 3 of 6 - $10,000 remaining in account
001-4102-541.34-10	7,500	Large Tree Removal on Right of Ways	Priority 4 of 6 - $7,500 remaining in account
001-4102-541.34-10	5,000	Large Stump Grinding	Priority 5 of 6
001-4102-541.34-10	5,250	MPO - Roadway Pavement Management & Sidewalk Assessment	Priority 6 of 6
001-4102-541.40-10	2,500	Misc. Seminars, Workshops, Conferences...	$1,000 remaining in line item

City Council			
Streets Maintenance (continued)			
001-4102-541.41-10	234	Telephone charges for new employee	6 months balancing cut (mid-year hire) - $234 remaining
001-4102-541.46-15	8,130	Equipment Repairs	$3,870 remaining in line item
001-4102-541.46-25	2,000	Miscellaneous Repairs	$3,000 remaining in account
001-4102-541.46-40	69,000	Cabinet Replacement at 3 Different Locations	
001-4102-541.49-10	234	Advertising for Additional Position	$266 remaining in line item
001-4102-541.49-10	450	Commemorative Pin Program	
001-4102-541.51-10	300	Office Supplies	$300 remaining in account
001-4102-541.52-15	2,223	Fuel for Additional Employee	
001-4102-541.53-20	5,400	Materials for Road Repairs	$7,200 remaining in line item
001-4102-541.53-20	15,000	Emergency Paving Repair Due to Unforeseen Damage	$10,000 remaining in line item
001-4102-541.54-10	500	Books, Publications, Subscriptions, Memberships	$1,500 remaining in account - Level fund
001-4102-541.59-90	5,000	Contingency	
001-4102-541.63-30	575,000	Road Paving	$175,000 remaining in line item
001-4102-541.63-30	250,000	Alley Brick Paving	
001-4102-541.64-14	1,500	Laptop for Manager	
001-4102-541.64-15	150,000	Compact Asphalt Infrared Patching Trailer	Priority 1 of 9
001-4102-541.64-15	1,040	Plate Compactor	Priority 3 of 9
001-4102-541.64-15	6,300	Compact Vibratory Roller	Priority 4 of 9
001-4102-541.64-15	7,500	Hot Water Pressure Washer	Priority 5 of 9
001-4102-541.64-15	1,430	Concrete Cut Off Saw	Priority 6 of 9
001-4102-541.64-15	12,500	Kubota RTV	Priority 8 of 9
001-4102-541.64-15	4,450	Sidewalk Grinder	Priority 9 of 9
001-4102-541.64-15	5,870	Pavement Striper	
001-4102-541.64-17	42,000	Ford F250 Truck	
TOTAL	1,252,803		
Economic Development			
001-5901-559.34-10	10,000	Consultant Services for Retail Business Recruitment & Marketing	
001-5901-559.34-10	7,500	Consultant Services for Development & Licensing of Foreign Trade Zone	
001-5901-559.47-10	600	Printing & Binding	$700 remaining in account - Level fund
001-5901-559.49-10	12,500	Recruitment of Manufacturing Companies	
001-5901-559.49-10	450	Commemorative Pin Program	
TOTAL	31,050		

City Council			
Library			
001-7101-571.46-10	19,883	Security Cameras	
001-7101-571.48-40	300	Adult Programs	$1,700 remaining in account - Level fund
001-7101-571.48-50	500	Children's Reading Program	$3,000 remaining in account - Level fund
001-7101-571.49-10	450	Commemorative Pin Program	
001-7101-571.51-10	500	Office Supplies	$1,000 remaining in account - Level fund
001-7101-571.52-11	1,300	Power Pack Charging Stations	
001-7101-571.64-25	60,000	Parking Property Near the Library	
TOTAL	82,933		
Parks Maintenance			
001-7201-572.12-10 -			
001-7201-572.24-10	49,252	New Parks Maintenance Worker	
001-7201-572.14-10	15,000	Overtime	$10,000 remaining in account
001-7201-572.40-10	2,700	Misc. Seminars, Workshops, Conferences, Trade Shows...	$500 remaining in line item
001-7201-572.44-10	400	Misc. Rentals & Leases	$1,500 remaining in account - Level fund
001-7201-572.46-25	4,275	Misc. Repair/Maintenance of Irrigation	$4,275 remaining in line item
001-7201-572.46-25	2,175	Replace/Repair Backflow Devices	$2,175 remaining in line item
001-7201-572.46-25	2,900	Repair Water Guns at Woodlea Complex	$2,900 remaining in line item
001-7201-572.49-10	450	Commemorative Pin Program	
001-7201-572.52-10	4,822	Operating Supplies	$64,388 remaining in account - Level fund
001-7201-572.52-11	1,500	Purchase of Small Equipment & Tools	$1,050 remaining in line item
001-7201-572.52-25	205	Uniform for Additional Employee	
001-7201-572.54-10	250	Books, Publications, Memberships	$250 remaining in account - Level fund
001-7201-572.59-90	2,000	Contingency	
001-7201-572.64-10	24,000	Replace Tractor #429 - 1995 Kubota	Priority 1 of 4
001-7201-572.64-10	24,000	Replace Tractor #437 - 1997 Kubota	Priority 2 of 4
001-7201-572.64-10	2,899	3 in 1 Drag for Stover Field	Priority 3 of 4
001-7201-572.64-10	2,899	3 in 1 Drag for Woodlea Field	Priority 4 of 4
001-7201-572.64-11	32,000	Ford F250 4x4 Truck - Replace #428 - 1994	Priority 1 of 3
001-7201-572.64-11	23,726	Ford F250 4x2 Truck - Replace #462 - 1994	Priority 2 of 3
001-7201-572.64-11	62,000	Ford F450 Crew Cab Truck - Replace #470 - 1992 w/ 184,000 miles	Priority 3 of 3
001-7201-572.64-15	12,500	New Kubota Z326 Lawn Mower	Priority 1 of 5
001-7201-572.64-15	4,200	Site One HP Surfer Spreader	Priority 2 of 5
001-7201-572.64-15	4,500	Sod Cutter	Priority 3 of 5
001-7201-572.64-15	11,500	New Kubota RTV	Priority 4 of 5
001-7201-572.64-15	1,000	Inverter Generator for Use at Events	Priority 5 of 5
001-7201-572.64-25	3,700	Replace and amend soil	
001-7201-572.64-25	1,000	Landscaping at City Hall	
001-7201-572.64-25	2,500	Beautification Upgrade to Highly Visible Intersections	

City Council			
Parks Maintenance (continued)			
001-7201-572.64-25	150,000	Replace Wooton Wonderland	
TOTAL	448,353		
Recreation			
001-7202-572.44-10	1,200	Rentals & Leases	$8,682 remaining in account
001-7202-572.48-30	3,000	4th of July Event	$33,500 remaining in account
001-7202-572.48-60	1,000	Boo Festival	$12,000 remaining in account
001-7202-572.49-10	3,000	Event Advertisement on Solid Waste Trucks	
001-7202-572.49-10	1,000	Program Advertisements	$4,000 remaining in line item
001-7202-572.49-10	450	Commemorative Pin Program	
001-7202-572.52-10	1,000	Operating Supplies	$4,500 remaining in account - Level funded
001-7202-572.52-11	3,900	10'x10' Event Tents	
001-7202-572.52-30	1,000	Art in the Square	$11,850 remaining in account
001-7202-572.55-20	1,000	Babe Ruth Fall Program	$14,000 remaining in line item - Level fund
001-7202-572.55-20	500	Misc. Programs	$1,000 remaining in line item - Level fund
001-7202-572.55-20	500	Misc. Equipment	$1,000 remaining in line item
001-7202-572.55-20	3,000	Program Costs	$55,000 remaining in account - Level fund
001-7202-572.64-11	29,000	Ford F150 4x2 Crew Cab V-6 - Replace #471 w/ 75,00 miles	
001-7202-572.64-15	11,250	4'x8' Digital LED Marquee Sign for Recreation Office	
001-7202-572.64-15	7,000	Security Camera at Fred Stover Sports Complex	
001-7202-572.64-23	19,500	Active Network Recreation (software program)	Flagged during Department Meeting
001-7202-572.64-25	40,000	Conceptual plan for Recreation Department Admin building	Flagged during Department Meeting
001-7202-572.64-25	20,000	Design and Construction of an 18-Hole championship disc golf course	Flagged during Department Meeting
TOTAL	147,300		
Parks Operations			
001-7203-572.49-10	450	Commemorative Pin Program	
001-7203-572.52-10	2,000	Operating Supplies	$8,000 remaining in account
001-7203-572.52-11	4,500	Banquet Tables for Civic Center	
001-7203-572.52-11	6,000	Round Tables for Civic Center	
001-7203-572.59-65	200,000	Grant Match for Woodlea Sports Complex Expansion Project	
001-7203-572.64-15	19,000	Staging Material for Events	
001-7203-572.64-15	5,000	Camera for New Restrooms at Tavares Nature Park	
001-7203-572.64-25	82,500	New Fishing Dock and Boardwalk at the Tavares Nature Park	Priority 2 of 14
001-7203-572.64-25	21,000	Tavares Nature Park Security Fencing	Priority 3 of 14
001-7203-572.64-25	25,000	Shade Structures to Cover Bleachers at Woodlea Sports Complex	Priority 4 of 14
001-7203-572.64-25	47,250	Replace Portable Cemetery Office	Priority 5 of 14
001-7203-572.64-25	7,500	Ingraham Park Picnic Gazebo/Tables	Priority 6 of 14
001-7203-572.64-25	3,500	Replace Flooring in Fred Stover Restrooms	Priority 7 of 14
001-7203-572.64-25	14,500	Replace Wooden Bleachers at Woodlea Sports Complex	Priority 8 of 14
Parks Operations (continued)			

City Council			
001-7203-572.64-25	7,500	Remodel TRA Room	Priority 9 of 14
001-7203-572.64-25	500,000	Remodel Civic Center and TRA Room	Priority 10 of 14
001-7203-572.64-25	10,000	Tavares Nature Park Restoration Work	Priority 11 of 14
001-7203-572.64-25	8,000	New Scoreboards at Fred Stover Sports Complex	Priority 12 of 14
001-7203-572.64-25	12,000	New Scoreboards at Woodlea Sports Complex	Priority 13 of 14
001-7203-572.64-25	10,000	Aesop's Park Aeration Fountain for Retention Pond	Priority 14 of 14
TOTAL	985,700		
Seaplane Base & Marina			
405-4304-543.40-10	1,500	Exhibit at Sun N Fun	Department cut
405-4304-543.41-30	200	Postage	$300 remaining in account - Level fund
405-4304-543.46-10	2,000	Stain Prop Shop	Department cut
405-4304-543.46-11	7,500	Dock Repairs	Department cut - $30,000 remaining in account
405-4304-543.46-16	5,000	Fueling System	Department cut - $5,000 remaining in account
405-4304-543.46-25	2,000	Miscellaneous Repairs	$2,500 remaining in account - Level fund
405-4304-543.49-10	1,500	Specialty Magazine Features	Department cut
405-4304-543.49-10	3,500	Exhibit at Sun N Fun	Department cut
405-4304-543.51-10	200	Office Supplies	$1,000 remaining in account - Level fund
405-4304-543.52-10	1,000	Operating Supplies	$3,000 remaining in account
405-4304-543.52-31	3,200	Recreational Fuel Inventory	Department cut - $92,350 remaining in account
405-4304-543.52-32	4,550	Aviation Fuel Inventory	Department cut - $62,650 remaining in account
405-4304-543.52-50	3,000	Flight Instruction for Staff	Department cut
405-4304-543.54-10	400	Florida Aviation Business Association	Department cut
405-4304-543.54-10	120	AOPA Membership	Department cut
405-4304-543.64-10	25,000	Fuel System	Replacing in current year
405-4303-543.64-15	2,500	Flag Pole for City Flag	Balancing cut
405-4304-543.64-25	17,873	Feasibility Study for FASP Acceptance	Department cut
TOTAL	81,043		
Splash Park			
405-7301-572.46-25	6,000	Painting/Reconditioning of Features	Department cut - $4,000 remaining in account
405-7301-572.49-10	450	Commemorative Pin Program	
405-7301-572.52-10	500	Operating Supplies	$1,500 remaining in account - Level fund
TOTAL	6,950		

City Council			
Wooton Park Maintenance			
405-7401-572.46-25	500	Miscellaneous Repairs	$4,500 remaining in account - Level fund
405-7401-572.46-71	8,300	Stain for Gazebos	Department cut
405-7401-572.46-71	3,000	Stain for Facilities	$3,000 remaining in account
405-7401-572.49-10	450	Commemorative Pin Program	
405-7401-572.52-10	5,000	Operating Supplies	$20,000 remaining in account - Level fund
TOTAL	17,250		
Pavilion			
406-7501-575.12-10 - 406-7501-575.24-10	43,814	Event Prep Specialist	
406-7501-575.34-10	1,500	Contractual Services	$24,000 remaining in account - Level fund
406-7501-575.46-10	6,000	Misc. Building Repairs	$1,000 remaining in account - Level fund
406-7501-575.46-15	500	Misc. Equipment Repair	$500 remaining in account
406-7501-575.47-10	1,000	Printing & Binding	$5,000 remaining in account
406-7501-575.49-10	10,000	Advertising	$19.000 remaining in account
406-7501-575.52-10	8,200	Operating Supplies	$11,800 remaining in account - Level fund
406-7501-575.52-11	800	Durable Goods	$1,500 remaining in account
406-7501-575.52-16	7,000	Inventory Purchases	$3,000 remaining in account
406-7501-575.54-10	500	Books, Publications, Subscriptions, Memberships	$900 remaining in account
406-7501-575.64-14	1,100	Additional Computer	
406-7501-575.64-15	2,500	Conference Phone	
406-7501-575.64-15	5,000	Pier Lighting	
TOTAL	87,914		
Water Treatment			
401-3301-533.46-10	10,000	Building Repair & Maintenance	Department cut - $15,000 remaining in account
401-3301-533.49-10	450	Commemorative Pin Program	
401-3301-533.64-11	15,000	Replace #840 Sports Trac with Ford Explorer (Split w/ 3501)	
TOTAL	25,450		
Water Distribution			
401-3302-533.49-10	450	Commemorative Pin Program	
TOTAL	450		
Wastewater Treatment			
401-3501-535.31-15	30,000	Bio-Solids Study	Department cut
401-3501-535.49-10	450	Commemorative Pin Program	
401-3501-535.64-11	15,000	Replace #840 Sports Trac with Ford Explorer (Split w/ 3301)	
TOTAL	30,000		
Reuse Water			

City Council			
401-3502-535.31-15	46,750	Reuse Master Plan	Department cut
401-3502-535.49-10	450	Commemorative Pin Program	
401-3502-535.52-10	22,000	Brass fittings	Department cut
401-3502-535.52-22	12,000	Reuse meters	Department cut - $12,850 remaining
TOTAL	81,200		
Lab			
401-3503-535.49-10	450	Commemorative Pin Program	
TOTAL	450		
Wastewater Collections			
401-3504-535.49-10	450	Commemorative Pin Program	
401-3504-535.64-15	36,000	Stationary Generator for LS 8	Department cut
443-3504-535.64-25	100,000	LS 39 rehab	Department cut
443-3504-535.64-25	15,000	LS 16 rehab	Department cut
443-3504-535.64-25	50,000	Low pressure sewer system - mobile homes	Department cut - $25,000 remaining
TOTAL	201,450		
Stormwater			
403-3801-538.49-10	450	Commemorative Pin Program	
403-3801-538.64-25	41,000	Windridge drainage improvements	Department cut
TOTAL	41,450		
Solid Waste			
402-3401-534.64-25	200,000	Design of Public Works building	FY 2018 Capital Improvement Plan
TOTAL	200,000		
Total	**8,545,896**		

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
JULY 6, 2016

AGENDA TAB NO. 12
SUBJECT TITLE: City Administrator Report

OBJECTIVE: To inform Council on city related matters.
SUMMARY: Will be presented at meeting

Ruby Street Stormwater and Beautification Project Groundbreaking Ceremony	***July 8, 2016 – 10:00 a.m. - Sinclair Avenue behind Lake County Jail***
Library Board	***July 20, 2016 – 2:30 p.m. – Library Conference Room***
City Council Regular Meeting & Budget Workshop	***July 20, 2016 – 4:00 p.m. – City Council Chambers***
Planning & Zoning Board	***July 19, 2016 – 3:00 p.m. – City Council Chambers (Tuesday)***
Code Enforcement Hearing	***July 26, 2016 – 5:00 p.m. – City Council Chambers***

CITY SPONSORED OR AFFILIATED EVENTS

4th of July Celebration Independence Day	***Monday July 4th*** ***5:00 p.m. Parade – Fireworks approximately 9:00 pm.***
Tavares Chamber Business of the Year Gala	***September 8, 2016***
Rifles, Rails & History	***September 23-25, 2016 – Wooton Park***
Un-Boo-Lievable Family Fall Festival	***October 28, 2016 – 6 pm to 9 pm*** ***Wooton Park***
Monster Splash	***October 29, 2016***
Hydro-Turf Jet Ski	***November 5-6, 2016 World Championship***
General Election	***November 8, 2016 (City Hall is a Precinct)***
Tavares Chamber Taste of Tavares	***November 10, 2016***
CRA Fall Thunder Regatta	***November 18-20 – Wooton Park***
Christmas Parade & Celebration	***December 3, 2016*** ***Parade at 5:00 p.m. on Main Street***

OTHER COMMUNITY EVENTS

Red for Ed	***July 26, 2016 – Wooton Park – Lake County Schools***
Fight for the Cure	***August 27, 2016 – Wooton Park***
MDA Walk	***September 17, 2016 – Wooton Park***
Rocktober Fest	***October 8, 2016 Wooton Park***

OTHER OUTSIDE AGENCY MEETINGS

Lake County League of Cities	***Friday, July 8, 2016 – 12:00 noon*** ***Elks Lodge***
FDOT SR19/Little Lake Harris Bridge Replacement Public Meeting.	***Thursday, July 14, 2016 – 5:00 p.m. - Adventure Christian Church located at 3701 N. Eichelberger Road, Tavares***

AGENDA SUMMARY
TAVARES CITY COUNCIL
July 6, 2016

AGENDA TAB NO. 13
SUBJECT TITLE: City Councilmembers Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™