AGENDA SUMMARY
TAVARES CITY COUNCIL
JUNE 15, 2016

AGENDA TAB NO. 14 **SECOND READING**
SUBJECT TITLE: Ordinance 2016-22
Small Scale FLUM Amendment
Northwest Corner of Dora Avenue and South Mt. Homer Road

OBJECTIVE:

To consider a Future Land Use Map amendment for approximately .27 acres of property located on the northwest corner of Dora Avenue and South Mt. Homer Road from Low Density Residential to Medium Density Residential.

SUMMARY:

Ordinance 2016-22 proposes a small scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan.

The subject property (Parcel Alternate Key Number 3833345) is .27 acres in size, located on the northwest corner of Dora Avenue and South Mt. Homer Road. An application to rezone this property to Planned Development is concurrently under consideration. This ordinance would amend the current Future Land Use Designation from Low Density Residential to Medium Density Residential.

Future Land Use Amendment/Compatibility

This property is presently in a residential area. It abuts Dora Avenue which is a main collector road within the city. The property is within several blocks of Waterman Hospital and adjacent to the city's growing medical district. There is a need for workforce housing for single individuals in this area of the city. The applicant is proposing to construct three small cottages on the subject property to address this need.

Site Conditions

The property is presently vacant. The applicant desires to construct three small cottages of 875 square feet in size. A site plan demonstrating compliance with all city regulations including applicable state and federal environmental laws must be approved prior to the issuance of permits allowing site modifications.

Impact on City Services

The subject property is served by municipal water and sewer utilities. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. It is anticipated that this amendment will not implicate any significant increase on Levels of Service.

FINDINGS

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. A Medium Density Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.6.

2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 7A)

OPTIONS:

1. That City Council moves to approve Ordinance 2016-22.
2. That City Council moves to deny Ordinance 2016-22.

PLANNING & ZONING BOARD RECOMMENDATION:

At the June 19 meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2016-22.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to approve Ordinance 2016-22.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ORDINANCE 2016-22

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY .27 ACRES GENERALLY LOCATED ON THE NORTHWEST CORNER OF DORA AVENUE AND SOUTH MOUNT HOMER ROAD; FROM LOW DENSITY RESIDENTIAL TO MEDIUM DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of property described in Exhibit "A" attached hereto, is requesting an amendment to the Tavares Comprehensive Plan Future Land Use Map 2020 to change the designation of said property from Low Density Residential to Medium Density Residential; and

WHEREAS, the property consists of less than ten acres; and

WHEREAS, the City of Tavares has advertised as required by law for two public hearings prior to adoption of this ordinance; and

WHEREAS, the City has held such public hearings and the records of the City provide that the owners of the land affected have been notified as required by law; and

WHEREAS, the City recognizes the need for affordable workforce housing in the proximity of the city's medical district; and

WHEREAS, a Medium Density Residential Future Land Use designation is compatible with surrounding future land use designations; and

WHEREAS, the City of Tavares Planning and Zoning Board, Local Planning Agency, and City Council held duly noticed public hearings providing opportunity for individuals to hear and be heard regarding the adoption of the proposed map amendment; and

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and

WHEREAS, the City Council finds this amendment in compliance with Chapter 163, Florida Statutes, and the City of Tavares Comprehensive Plan; and

WHEREAS, adoption of this amendment is in the best interest of the health, safety, and general welfare of the citizens of Tavares;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Tavares, Florida as follows:

Section 1. Future Land Use Amendment

The Comprehensive Plan and Future Land Use Map 2020 of the City of Tavares, Florida, is hereby amended to reflect a re-designation from Low Density Residential to Medium Density Residential on certain real property as legally described in Exhibit "A". All provisions of the Comprehensive Plan shall hereby apply to said property.

Section 2. Severability and Conflicts

The provisions of this ordinance are severable and it is the intention of the City Council of Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the decision of such court shall not impair any remaining provisions of this ordinance.

Section 3. Transmittal

The City Administrator is hereby authorized and directed to transmit the adopted Comprehensive Plan amendments to the Florida Department of Economic Opportunity, the East Central Florida Regional Planning Council, the St. Johns River Water Management District, the Department of Environmental Protection, the Florida Department of Transportation, and any other governmental agency in the state of Florida that has filed a written request with the City Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this Ordinance as specified in the State Land Planning Agency's procedural rules.

Section 4. Effective Date

The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order

determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

PASSED AND ADOPTED this _____day of _____, 2016 by the City Council of the City of Tavares, Florida.

_____
Robert Wolfe, Mayor
Tavares City Council

First Reading: _____

Second Reading & Final Adoption: _____

ATTEST:

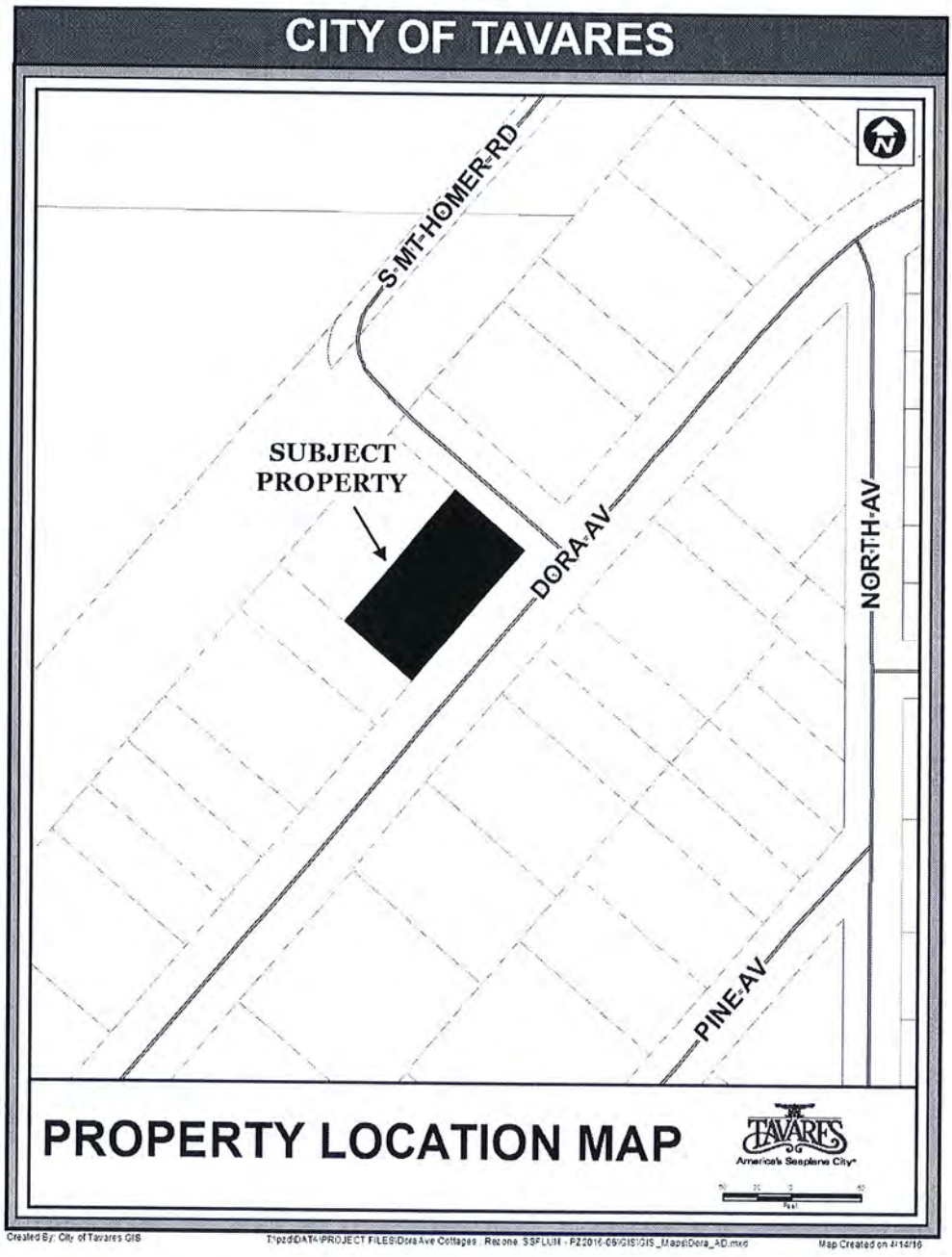
_____
Nancy A. Barnett, City Clerk

Approved as to form:

_____
Robert Q. Williams, City Attorney

EXHIBIT "A"

Lots 49, 50 and 51, Section N, TAVARES HEIGHTS, according to the plat thereof as recorded in Plat Book 5, Page 27, Public Records of Lake County, Florida, Less the Northwesterly 75.00 feet thereof.



Mr. Skutt provided the following testimony:

The property is approximately .27 acres [northwest corner of Dora Avenue and South Mt. Homer Road and is vacant] in size and is owned by Roll Property Group. The owner desires to construct three small residential rental cottages. The cottages will be situated as shown in the conceptual plan attached to the PD Ordinance. Each cottage will be 875 square feet in size with a 15 foot attached patio and parking for two vehicles. It is intended that these cottages may provide needed workforce housing for professional individuals that are employed at the hospital and other medical facilities in this area of the city. The proposed ordinance requires that the usual buffering required between multi-family and single family uses be constructed along adjoining property lines. A similar development has recently been approved and constructed on the south side of Dora Avenue with success. Prior to the issuance of any building permits, the owner must obtain an approved site plan demonstrating compliance with the city's land development regulations. The city has not received the conceptual architectural renderings that will be an exhibit with the proposed ordinance for approval by the City Council. Staff recommends that the Planning and Zoning Board recommends that City Council moves to approve Ordinance 2016-21.

DISCUSSION

Chairman Santoro asked if anyone in the audience wished to speak.

Ted Wicks, Wicks Consulting, said this is a good opportunity for in-fill and needed housing. He said they will be similar as the Jack Smith homes. He said the construction is attractive and provides an opportunity for those who are not looking for a full size single family home or for those whodo not wish to rent an apartment. He said that the architectural renderings will be provided before the next hearing process. Mr. Wicks said he is available for questions.

Chairman Santoro asked for questions from the Board.

Mr. Root inquired about the architectural features. Mr. Wicks said the architectural features will be similar to the cottage approach but with a different color scheme. Mr. Root noted tiny homes is a national movement.

Chairman Santoro asked if there was anyone else in the audience or Board who wished to speak.

MOTION

Lou Buigas moved for approval [for the Planning and Zoning Board to recommend approval of Ordinance 2016-21], seconded by Richard Root. The motion carried unanimously 4-0.

2. Dora Ave. Cottages - SSFLUM – .27 Acres on Nortwest Corner of Dora Avenue and Mt. Homer Road - Recommendation on Ordinance 2016-22

Mr. Skutt provided the following testimony:

Ordinance 2016-22 is the companion ordinance to Ordinance 2016-21 which proposes a small scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan and is a companion to Ordinance 2016-21. Ordinance 2016-22 changes the future land use designation from Low Density Residential which allows up to 5.6 dwelling units per acre, to put the three cottages on a piece of property this size we need to increase the

allowable density to medium density residential which allows 12 dwelling units per acre. Staff recommends the Planning and Zoning Board moves to recommend approval of Ordinance 2016-22.

DISCUSSION

Chairman Santoro asked if anyone in the audience wished to speak.

Chairman Santoro asked for comments and questions from the Board.

MOTION

Richard Root moved for the adoption of Ordinance 2016-22, seconded by Norb Thomas. The motion carried unanimously 4-0.

3. **Whitaker Property (Slim Haywood Ave.) - Annexation, Rezoning – Whitaker Family Partnership – 5.28 Acres on Norwest Intersection SR19 and Slim Haywood - Recommendation on Ordinance 2016-13**

Mr. Skutt provided the following testimony:

This is the introductory ordinance for the next 8 ordinances for property owned by the Whitaker Family and located in the vicinity of SR 19 and the new Publix Shopping Center. Most, if not all, of these lands are presently used for agricultural purposes. For convenience, rather than doing separate ordinances for each parcel, they have been clumped together with similar zoning and similar land uses. The proposed ordinances have attached location maps that indicate where the properties are located. Accurate legal descriptions have not been obtained but will be received before being presented to the City Council. There are many of right of ways and easements that make surveying a little more difficult than the norm.

The subject property for Ordinance 2016-13 consists of two parcels of property located on Slim Haywood Avenue, approximately 120 feet west of its northwest intersection with SR19. The property is utilized as an orange grove and is currently zoned as Agricultural in the County. The owner, Whitaker Family Partnership, is requesting a City Highway Commercial (C-2) zoning. The new Publix Shopping Center abuts this property on the north. The main entrance to the shopping center from Slim Haywood Avenue will cross this land. SR19 is rapidly becoming a major commercial corridor for Tavares and the subject property is an obvious site for future commercial uses. It is staff's opinion that a Highway Commercial (C-2) zoning is the most compatible designation for this property. The City is concurrently processing a future land use amendment to re-designate the property from Lake County Urban Medium to City of Tavares Commercial on the Future Land Use Map 2020. Staff recommends that the Planning and Zoning Board moves to recommend approval of Ordinance 2016-13.

DISCUSSION

Chairman Santoro asked if anyone in the audience wished to speak. William Ray, Ray and Associates, representative for the Whitaker family, said that he and the applicant concur with staff findings and have been working with staff over a number of months to come up with this proposed annexation and rezoning plan and change of future land use. Mr. Ray asked the Board to support the request and said he is available for questions.

AGENDA SUMMARY
TAVARES PLANNING & ZONING BOARD
JUNE 15, 2016

AGENDA TAB NO. 15 **TRANSMITTAL HEARING**

SUBJECT TITLE: **Ordinance 2016-18**
Large Scale FLUM Amendment-Whitaker Family Partnership
36 Acres-West of S.R. 19-North of Slim Haywood

OBJECTIVE:

To consider an application for a Future Land Use Map amendment from Lake County Urban Low Density to City Mixed Use Neighborhood for 36 acres of property centrally located 600 feet north of Slim Haywood Avenue and 1600 feet west of S.R. 19.

SUMMARY:

Ordinance 2016-18 proposes a large scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan.

The subject property (Parcel Alternate Key Numbers 3870456 & 1454140) is 36 acres in size, centrally located 600 feet north of Slim Haywood Avenue and 1600 feet west of S.R. 19. The property is used for agricultural purposes (orange groves). This ordinance would amend the current Future Land Use Designation from Lake County Urban Low Density to City Mixed Use Neighborhood.

Future Land Use Amendment
The city is required to place a future land use designation on annexed property. The subject property is currently designated County Urban Low Density. A City Mixed Use Neighborhood designation is compatible with surrounding property.

Compatibility
Lands adjacent and in close proximity are either commercial or mixed use in nature.

Site Conditions
The property is presently used for agriculture. Prior to any redevelopment, an approved site plan will be required. All applicable environmental assessments and permitting must be in place before the site plan is approved.

Impact on City Services
The subject property is located in the City's Utility Service Area. The City of Tavares has municipal water and sewer services available to the subject parcel and any new development on this property must connect to city utilities. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. Adverse impacts on Levels of Service are not implicated.

FINDINGS

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. A Mixed Use Neighborhood Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.6.

2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 8)

OPTIONS:

1. That City Council moves to approve the transmission of Ordinance 2016-18 to the Department of Economic Opportunity for consideration.
2. That City Council moves to deny the transmission of Ordinance 2016-18 to the Department of Economic Opportunity for consideration.

PLANNING & ZONING BOARD RECOMMENDATION:

At the June 19 meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2016-18.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to approve the transmission of Ordinance 2016-18 to the Department of Economic Opportunity for consideration.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ORDINANCE 2016-18

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020; PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APRROXIMATELY 36 ACRES OF LAND CENTRALLY LOCATED APPROXIMATELY 600 FEET NORTH OF SLIM HAYWOOD AVENUE AND 1600 FEET WEST OF S.R. 19; FROM COUNTY URBAN LOW DENSITY TO CITY MIXED USE NEIGHBORHOOD; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of the property described in **Exhibit "A"** has voluntarily petitioned to annex into the City of Tavares, and

WHEREAS, the City of Tavares is concurrently processing the annexation of this property; and

WHEREAS, the City of Tavares has advertised as required by law for two public hearings prior to adoption of this ordinance; and

WHEREAS, the City has held such public hearings and the records of the City provide that the owners of the land affected have been notified as required by law; and

WHEREAS, the City desires to encourage mixed uses in this particular area of the City, and

WHEREAS, a Mixed Use Neighborhood Future Land Use designation is compatible with surrounding designations and such designation is compatible with both City of Tavares and Lake County surrounding future land use designations; and

WHEREAS, the City of Tavares Planning and Zoning Board, Local Planning Agency, and City Council held duly noticed public hearings providing opportunity for individuals to hear and be heard regarding the adoption of the proposed map amendment; and,

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and,

WHEREAS, the City Council finds this amendment in compliance with Chapter 163, Florida Statutes, and the City of Tavares Comprehensive Plan; and

WHEREAS, adoption of this amendment is in the best interest of the health, safety, and general welfare of the citizens of Tavares.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Tavares, Florida as follows

Section 1. Future Land Use Amendment

The Comprehensive Plan and Future Land Use Map of the City of Tavares, Florida, is hereby amended to reflect a re-designation from Lake County Urban Low Density to City of Tavares Mixed Use Neighborhood on certain real property as legally described in Exhibit "A". All provisions of the Comprehensive Plan shall hereby apply to said property.

Section 2. Severability and Conflicts

The provisions of this ordinance are severable and it is the intention of the City Council of Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the decision of such court shall not impair any remaining provisions of this ordinance.

Section 3. Transmittal

The City Administrator is hereby authorized and directed to transmit the adopted Comprehensive Plan amendments to the Florida Department of Economic Opportunity, the East Central Florida Regional Planning Council, the St. Johns River Water Management District, the Department of Environmental Protection, the Florida Department of Transportation, and any other governmental agency in the State of Florida that has filed a written request with the City Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this Ordinance as specified in the State Land Planning Agency's procedural rules.

Section 4. Effective Date

The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order

determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

PASSED AND ADOPTED this _____day of _____, 2016 by the City Council of the City of Tavares, Florida.

_____
Robert Wolfe, Mayor
Tavares City Council

First Reading: _____

Second Reading & Final Adoption: _____

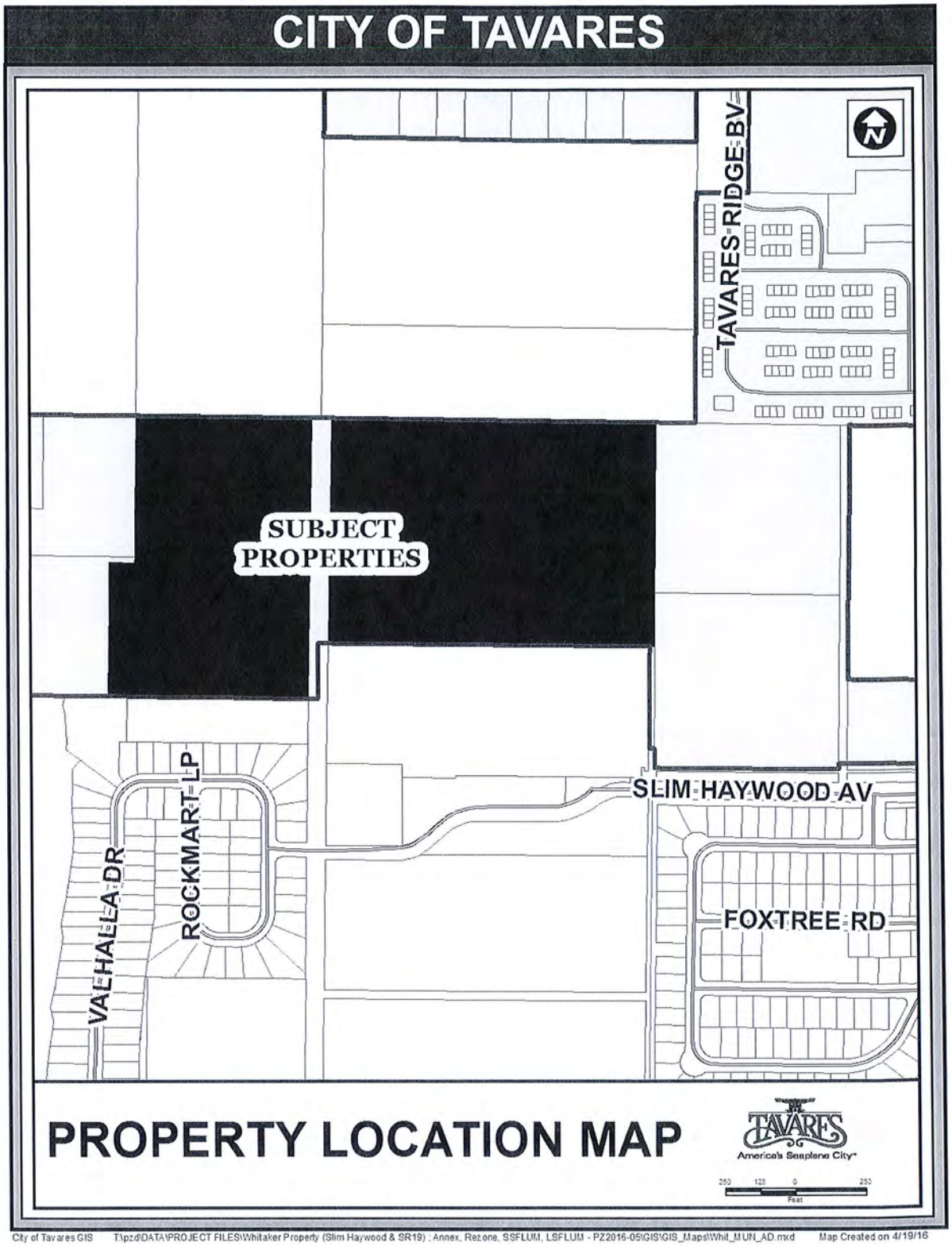
ATTEST:

_____
Nancy A. Barnett, City Clerk

Approved as to form:

_____
Robert Q. Williams, City Attorney

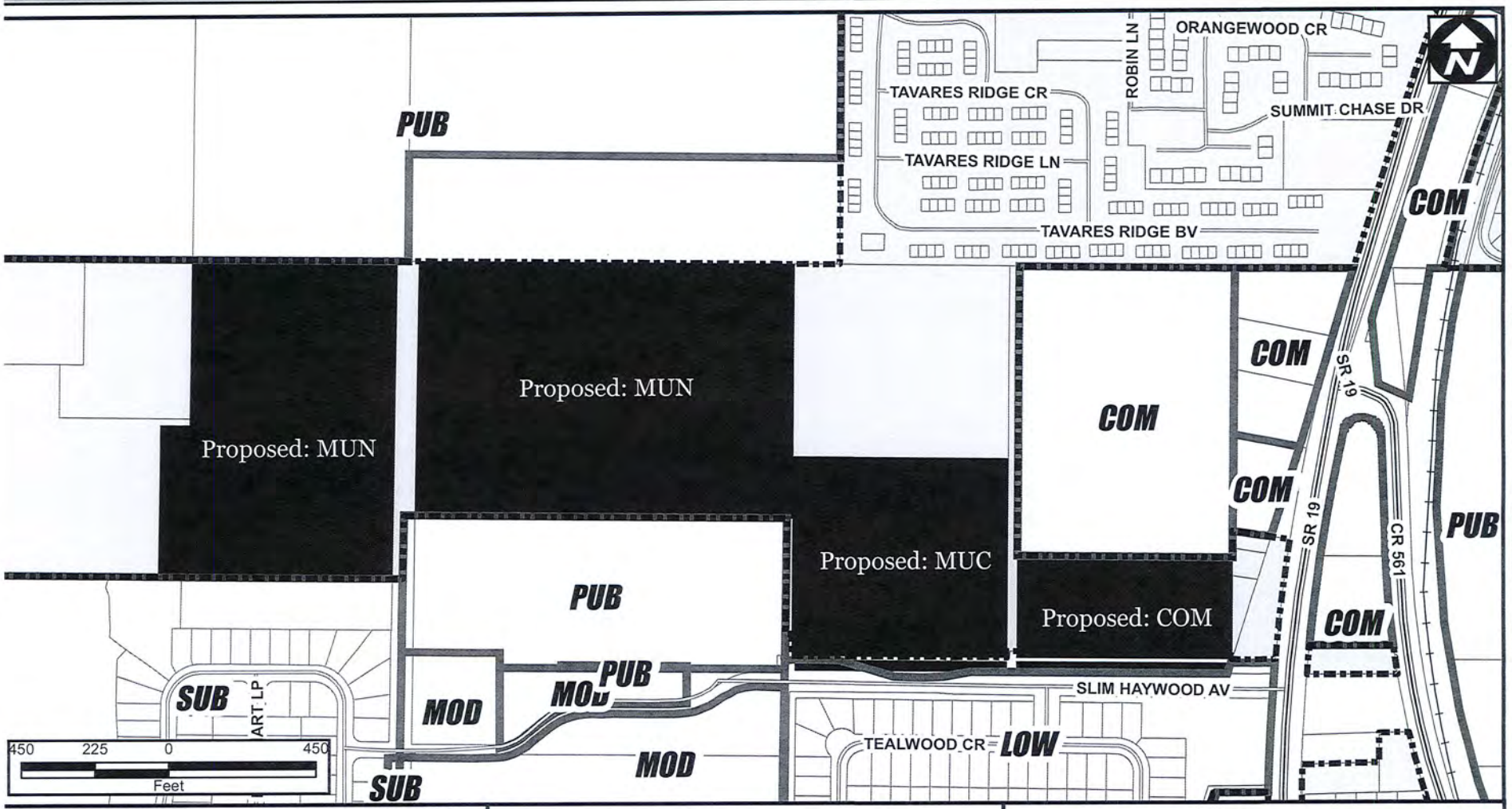
EXHIBIT "A"



City of Tavares GIS T:\pzd\DATA\PROJECT FILES\Whitaker Property (Slim Haywood & SR19) ; Annex, Rezone, SSFLUM, LSFLUM - PZ2016-05\GIS\GIS_Maps\Whit_MUN_AD.mxd Map Created on 4/19/16

1
2
3
4

CITY OF TAVARES ORDINANCES # 2016-14, 16 & 18



SUB	Suburban	3.0 DU/Acre
SUB EX	Suburban Expansion	4.0 DU/Acre
LOW	Low Density	5.6 DU/Acre
MOD	Moderate Density	10 DU/Acre
MED	Medium Density	12 DU/Acre
HD	High Density	12 - 25 DU/Acre
MH	Mobile Home	8.7 DU/Acre
MUN	Mixed Use Neighborhood	12 DU/Acre
MUC	Mixed Use Commercial	25 DU/Acre
COM	Comercial	
CD	Commercial Downtown	25 DU/Acre
IND	Industrial	
PUB	Public Facility/Institutional	
CONS	Westlands & Conservation	

TAVARES

FUTURE LAND USE MAP

Whitaker Property

Current FLU: County Agriculture
Proposed FLU: COM, MUC, MUN

51.18 ± Acres

Legend

- CITY BOUNDARY
- FLU
- SUBJECT PROPERTY
- PARCELS
- MAJOR ROADS
- STREETS
- CONS/WETLANDS
- UNINCORPORATED/OTHER

Richard Root moved to recommend approval of Ordinance 2016-16, seconded by Norb Thomas. The motion carried unanimously 4-0.

7. **Whitaker Property (Slim Haywood Ave.) - Annexation, Rezoning – Whitaker Family Partnership – 36 Acres West of SR19 North of Slim Haywood - Recommendation on Ordinance 2016-17**

Mr. Skutt provided the following testimony:

The subject property consists of three parcels centrally located approximately 600 feet north of Slim Haywood Avenue and 1600 feet west of SR19. This property has no direct frontage on a developed road, but is connected to the lands owned by the Whitakers that does have frontage onto Slim Haywood Avenue. The property is used for agricultural purposes (orange groves). It is currently zoned Agricultural in the County. The owner is requesting a City Mixed Use (MU) zoning. The new Publix Shopping Center is located one parcel to the east of the subject property. The applicant at this time envisions a mixture of residential and commercial uses on these lands that would be compatible with the commercial development taking place on SR19. The City is concurrently processing a future land use map amendment to re-designate the property from Lake County Urban Low to City of Tavares Mixed Use Neighborhood on this Future Land Use Map 2020. Staff recommends the Planning and Zoning Board moves to recommend approval of Ordinance 2016-17.

DISCUSSION

William Ray, Ray and Associates, representative for the applicant, concurred with staff findings and asked that the Board support their request.

Chairman Santoro asked if anyone in the audience wished to speak.

Chairman Santoro asked if this property is near the school that the county is proposing to build; Mr. Skutt confirmed and said the land use is complimentary to the school as a mixed use zoning that allows multi-family residential. Mr. Ray noted that was one of the critical points in selecting the land use as a mixed use provides diversity within the community with a higher density close to a school site.

Chairman Santoro asked for comments and questions from the Board.

Ms. Buigas asked if the neighborhood could become a 55+ development in the future. Mr. Skutt said it is not out of the question, but it would not be staff's recommendation nor is a 55+ community envisioned by the property owner.

Chairman Santoro asked who will be responsible for upgrades to the road. Mr. Skutt said that before a site plan is approved there will be an evaluation as to any road impacts from the development. He said that road upgrades costs are usually incurred by the developer.

MOTION

Richard Root moved to approve [for the Planning and Zoning Board to recommend approval of Ordinance 2016-17], seconded by Norb Thomas. The motion carried unanimously.

8. **Whitaker Property (Slim Haywood Ave.) - LSFLUM – Whitaker Family Partnership – 36 Acres West of SR 19 North of Slim Haywood - Recommendation on Ordinance 2016-18**

Mr. Skutt provided the following testimony:

Ordinance 2016-18 proposes a large scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan. The subject property is 36 acres centrally located 600 feet north of Slim Haywood Avenue and 1600 feet west of SR19. The property is used for agricultural purposes (orange groves). This ordinance would amend the current Future Land Use Designation from Lake County Urban Low Density to City Mixed Use Neighborhood. Staff recommends that the Planning and Zoning Board move to recommend approval of Ordinance 2016-18.

DISCUSSION

Chairman Santoro asked if anyone in the audience wished to speak.

William Ray, Ray and Associates, representative for the applicant, concurred with staff findings and asked that the Board support their request.

Chairman Santoro asked for comments and questions from the Board.

MOTION

Lou Buigas moved to approve [for the Planning and Zoning Board recommend approval of Ordinance 2016-18], seconded by Richard Root. The motion carried unanimously 4-0.

9. **Whitaker Property (Camp Rd & US441) - Annexation, Rezoning – Whitaker Family Partnership – 14.25 Acres at Southwest Intersection of SR19 and Camp Road - Recommendation on Ordinance 2016-19**

Mr. Skutt provided the following testimony:

The subject property consists of two parcels of property located at the southwest intersection of SR19 and Camp Road. There is an older existing single family dwelling located on the parcel that fronts onto SR19. The property is currently zoned Agricultural in the County and the owner is requesting a City Highway Commercial (c-2) zoning. The property is currently being used for agricultural purposes (orange groves). SR19 is rapidly becoming a major commercial corridor for Tavares. It is staff's opinion that a Highway Commercial (C-2) zoning is the most compatible designation for the property. The City is concurrently processing a future land use map amendment to re-designate the property from Lake County Urban Low to City of Tavares Commercial on the Future Land Use Map 2020. Staff recommends the Planning and Zoning Board move to recommend approval of Ordinance 2016-19.

DISCUSSION

William Ray, Ray and Associates, representative for the applicant, concurred with staff findings and asked that the Board support their request.

Chairman Santoro asked if anyone in the audience wished to speak.

Chairman Santoro asked for comments and questions from the Board.

MOTION

Orlando Sentinel

Publication Date: 05/16/2016

Ad Number: 4162373-1
Insertion Number:
Size: 3 x 10.5
Color Type: B&W
Client Name:
Advertiser: City of Tavares
Section/Page/Zone: Lake Zone/E003/LAK
Description: Ordinance No. 2016-17-18

This E-Sheet(R) is provided as conclusive evidence that the ad appeared in The Orlando Sentinel on the date and page indicated. You may not create derivative works, or in any way exploit or repurpose any content.

LAKE SENTINEL

VOLUNTEER OPPORTUNITIES

Continued from Page E2

one four-hour shift (either 9 a.m. to 1 p.m. or 1 to 5 p.m.) per week (Monday through Friday). Details: angelflightse.org or call 1-800-352-4256.

The Leesburg Regional Medical Center Foundation needs volunteers for events such as golf tournaments, socials and Lights of Love and to help with clerical work. Details: Desiree Coleman-Cohrn, 352-323-5560.

State of Florida Department of Juvenile Justice needs help with clerical duties and at community work sites. Also, assistants are needed for juvenile-probation officers. Details: Cindy Smith, 352-742-6177.

Angels of Mercy in Clermont, 1330 Millholland St., Clermont, needs volunteers to work in its thrift shop and emergency food pantry. Duties include sorting and pricing donated items, stocking shelves and distributing food. Details: 352-394-4094.

Haven of Lake & Sumter Counties, a nonprofit group dedicated to serving victims of domestic violence and sexual assault, is seeking volunteers for its administration office and shelters. Call 352-787-5889 or stop by the office, 2600 South St., Leesburg.

BOAS

Continued from Page E1

paved patio, wedging himself snugly between the porch's stucco wall and the underside of low tables and patio chairs. When I open the porch door, I can see him.

Having a wild animal take up residence in an easily observable location is an incredible opportunity. I have learned much over the last week by simply keeping an eye on our almost-a-houseguest. One of my main discoveries is how inactive he is. My new neighbor is not what you'd call a go-getter. He sleeps until mid-afternoon. Around 3 p.m., he comes out of his "burrow," chooses a direction and strolls out to eat. Meals are a slow but steady graze. A bite of this leaf. A taste of that. Chew slowly. Yawn often. Move on to the next snack.

By 5 p.m., mealtime is over and he's ready to head "home" — home being his lazy-turtle abode beneath our patio furniture. Before the sky has darkened, he is already hunkered down for slumber in the shelter of his repurposed home.

I spent six illuminating days keeping an eye on the gopher tortoise, but the fun ended on day six when my reptilian rambler failed to return "home" following his afternoon graze.

I've read that during mating season, which is now, male tortoises often roam large distances in search of females. I like to think that's what he's doing. Perhaps his stay at Chez Sherry helped him rest up to be refreshed and ready for the journey ahead.

Of course, he could as easily have been a mixed-up old land turtle who didn't know what he was doing or care where he slept. Either way, watching him was a thrill I could "gopher" again and again.

Sherry Boas can be reached at simplyliving@beautifulbamboo.com. Her columns can be found online at OrlandoSentinel.com/lake.

ALARMS

Continued from Page E1

fire safety. National statistics show that more than 95 percent of U.S. households have at least one smoke alarm but only 75 percent of homes have an alarm that works.

The Red Cross warns that home fires are the greatest disaster threat to individuals and families. The Red Cross Home Fire Preparedness Campaign, initiated in 2014, aims to cut deaths and injuries caused by home fires by 2019 through the installation of smoke alarms and helping families with home-fire prevention planning.

The Red Cross and its partners install a limited number of free smoke alarms for people who can't afford them or for those physically unable to install them. Last fall, Lake County Fire Rescue, the Montverde Fire Department and the American Red Cross worked together to install smoke alarms in Montverde.

For questions about smoke alarms or for help changing a battery, call Fire Rescue at 352-343-9458.

MORRONE

Continued from Page E1

sprayed the oil on their salad greens to see if it makes a difference. However, when I sprayed the flaxseed oil on the greens, the bunnies and guinea pigs would either eat around the oil or not touch the greens at all.

Thus far it seems that the only thing I can do to make a difference is to comb and brush them every single day. If any other readers out there have found another solution to the shedding issue of bunnies and guinea pigs, I would be happy to hear from you.

Write to Marc Morrone at reapetxperts2@aol.com.

THE CITY OF TAVARES
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2016-13 and Ordinance 2016-14 titled as follows:

ORDINANCE 2016-13

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 5.28 ACRES OF PROPERTY GENERALLY LOCATED ON THE NORTHWEST INTERSECTION OF S.R. 19 AND SLIM HAYWOOD; REZONING SAID PROPERTY FROM LAKE COUNTY AGRICULTURAL (A) TO CITY OF TAVARES HIGHWAY COMMERCIAL (C-2); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-14

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 5.6 ACRES OF LAND GENERALLY LOCATED ON THE NORTHWEST INTERSECTION OF S.R. 19 AND SLIM HAYWOOD AVENUE FROM COUNTY URBAN MEDIUM DENSITY TO CITY COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2016-13 and Ordinance 2016-14 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on May 19, 2016, at 3 p.m.; and
2. Tavares City Council meeting on June 1, 2016, at 4 p.m. (Introduction and First Reading by Title Only); and
3. Tavares City Council meeting on June 15, 2016, at 4 p.m. (Second Reading)

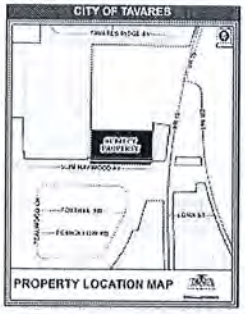
All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2016-13 and Ordinance 2016-14 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department: City of Tavares, 201 East Main Street, Tavares, Florida 32778. Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at 742-6404.



THE CITY OF TAVARES
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2016-15 and Ordinance 2016-16 titled as follows:

ORDINANCE 2016-15

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 9.8 ACRES LOCATED ON THE NORTH SIDE OF SLIM HAYWOOD AVENUE APROXIMATELY 800 FEET WEST OF THE INTERSECTION OF S.R. 19 AND SLIM HAYWOOD AVENUE FROM LAKE COUNTY AGRICULTURAL (A) TO CITY OF TAVARES MIXED USE (MU); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-16

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APRROXIMATELY 9.8 ACRES OF LAND GENERALLY LOCATED ON THE NORTH SIDE OF SLIM HAYWOOD AVENUE APPROXIMATELY 800 FEET WEST OF THE INTERSECTION OF S.R. 19 AND SLIM HAYWOOD AVENUE; FROM COUNTY URBAN LOW DENSITY TO CITY MIXED USE COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2016-15 and Ordinance 2016-16 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on May 19, 2016, at 3 p.m.; and
2. Tavares City Council meeting on June 1, 2016, at 4 p.m. (Introduction and First Reading by Title Only); and
3. Tavares City Council meeting on June 15, 2016, at 4 p.m. (Second Reading)

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2016-15 and Ordinance 2016-16 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department: City of Tavares, 201 East Main Street, Tavares, Florida 32778. Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at 742-6404.

THE CITY OF TAVARES
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2016-17 and Ordinance 2016-18 titled as follows:

ORDINANCE 2016-17

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 36 ACRES OF LAND CENTRALLY LOCATED APPROXIMATELY 600 FEET NORTH OF SLIM HAYWOOD AVENUE AND 1600 FEET WEST OF S.R. 19, REZONING SAID PROPERTY FROM LAKE COUNTY AGRICULTURAL (A) TO CITY OF TAVARES MIXED USE (MU); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-18

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020; PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 36 ACRES OF LAND CENTRALLY LOCATED APPROXIMATELY 600 FEET NORTH OF SLIM HAYWOOD AVENUE AND 1600 FEET WEST OF S.R. 19; FROM COUNTY URBAN LOW DENSITY TO CITY MIXED USE NEIGHBORHOOD; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2016-17 and Ordinance 2016-18 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on May 19, 2016, at 3 p.m.; and
2. Tavares City Council meeting on June 1, 2016, at 4 p.m. (Introduction and First Reading by Title Only – Ord. 16-17); and
3. Tavares City Council meeting on June 15, 2016, at 4 p.m. (Second Reading – Ord. 16-17, Transmittal Hearing – Ord. 16-18)
4. Tavares City Council Second Reading for Ord.16-18 will follow completion of State review.

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2016-17 and Ordinance 2016-18 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department: City of Tavares, 201 East Main Street, Tavares, Florida 32778. Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skutt, Community Development Director, at 742-6404.

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES PLANNING & ZONING BOARD
JUNE 15, 2016

AGENDA TAB NO. 16 **TRANSMITTAL HEARING**

SUBJECT TITLE: **Ordinance 2016-20**
Large Scale FLUM Amendment- Whitaker Family Partnership
Southwest Intersection of S.R. 19 & Camp Road

OBJECTIVE:

To consider an application for a Future Land Use Map amendment from Lake County Urban Low Density to City Commercial for 14.25 acres of property located at the southwest intersection of S.R. 19 and Camp Road.

SUMMARY:

Ordinance 2016-20 proposes a large scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan.

The subject property (Parcel Alternate Key Numbers 1650658 & 1441200) is 14.25 acres in size, located at the southwest intersection of S.R. 19 and Camp Road.
There is an older existing single family dwelling located on the parcel (1441200) that fronts onto S.R. 19. This ordinance would amend the current Future Land Use Designation from Lake County Urban Low Density to City Commercial.

Future Land Use Amendment
The city is required to place a future land use designation on annexed property. The subject property is currently designated County Urban Low Density. A City Commercial designation is most compatible with surrounding property.

Compatibility
Lands fronting onto S.R. 19 in this vicinity are all designated as Commercial under the City's Future Land Use Map.

Site Conditions
The property is used for agricultural purposes (orange groves). Prior to any redevelopment, an approved site plan will be required. All applicable environmental assessments and permitting must be in place before the site plan is approved.

Impact on City Services
The subject property is located in the City's Utility Service Area. The City of Tavares has municipal water and sewer services available to the subject parcel and any new development on this property must connect to city utilities. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. Adverse impacts on Levels of Service are not implicated.

FINDINGS

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. A Commercial Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.6.

2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 8)

OPTIONS:

1. That City Council moves to approve the transmission of Ordinance 2016-20 to the Department of Economic Opportunity for consideration.
2. That City Council moves to deny the transmission of Ordinance 2016-20 to the Department of Economic Opportunity for consideration.

PLANNING & ZONING BOARD RECOMMENDATION:

At the June 19 meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2016-20.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to approve the transmission of Ordinance 2016-20 to the Department of Economic Opportunity for consideration.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ORDINANCE 2016-20

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APRROXIMATELY 14.18 ACRES OF LAND GENERALLY LOCATED AT THE SOUTHWEST INTERSECTION OF S.R. 19 AND CAMP ROAD; FROM COUNTY URBAN LOW DENSITY TO CITY COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of the property described in **Exhibit "A"** has voluntarily petitioned to annex into the City of Tavares, and

WHEREAS, the City of Tavares is concurrently processing the annexation of this property; and

WHEREAS, the City of Tavares has advertised as required by law for two public hearings prior to adoption of this ordinance; and

WHEREAS, the City has held such public hearings and the records of the City provide that the owners of the land affected have been notified as required by law; and

WHEREAS, the City desires to encourage commercial uses in this particular area of the City, and

WHEREAS, a Commercial Future Land Use designation is compatible with surrounding designations and such designation is compatible with both City of Tavares and Lake County surrounding future land use designations; and

WHEREAS, the City of Tavares Planning and Zoning Board, Local Planning Agency, and City Council held duly noticed public hearings providing opportunity for individuals to hear and be heard regarding the adoption of the proposed map amendment; and,

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and,

WHEREAS, the City Council finds this amendment in compliance with Chapter 163, Florida Statutes, and the City of Tavares Comprehensive Plan; and

WHEREAS, adoption of this amendment is in the best interest of the health, safety, and general welfare of the citizens of Tavares.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Tavares, Florida as follows

Section 1. Future Land Use Amendment

The Comprehensive Plan and Future Land Use Map of the City of Tavares, Florida, is hereby amended to reflect a re-designation from Lake County Urban Low Density to City of Tavares Commercial on certain real property as legally described in Exhibit "A". All provisions of the Comprehensive Plan shall hereby apply to said property.

Section 2. Severability and Conflicts

The provisions of this ordinance are severable and it is the intention of the City Council of Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the decision of such court shall not impair any remaining provisions of this ordinance.

Section 3. Transmittal

The City Administrator is hereby authorized and directed to transmit the adopted Comprehensive Plan amendments to the Florida Department of Economic Opportunity, the East Central Florida Regional Planning Council, the St. Johns River Water Management District, the Department of Environmental Protection, the Florida Department of Transportation, and any other governmental agency in the State of Florida that has filed a written request with the City Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this Ordinance as specified in the State Land Planning Agency's procedural rules.

Section 4. Effective Date

The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has

become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

PASSED AND ADOPTED this _____day of _____, 2016 by the City Council of the City of Tavares, Florida.

_____
Robert Wolfe, Mayor
Tavares City Council

First Reading: _____

Second Reading & Final Adoption: _____

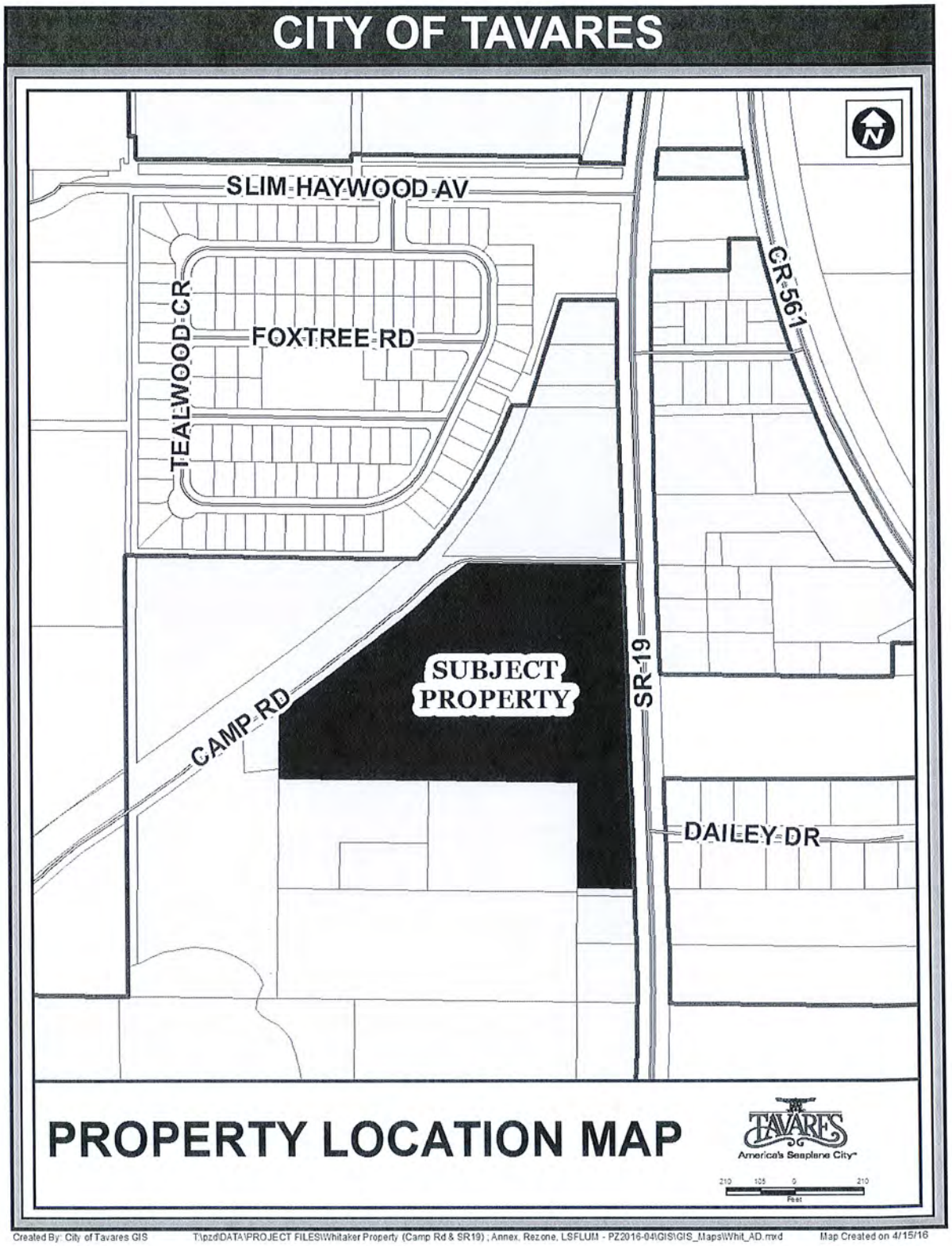
ATTEST:

_____
Nancy A. Barnett, City Clerk

Approved as to form:

_____
Robert Q. Williams, City Attorney

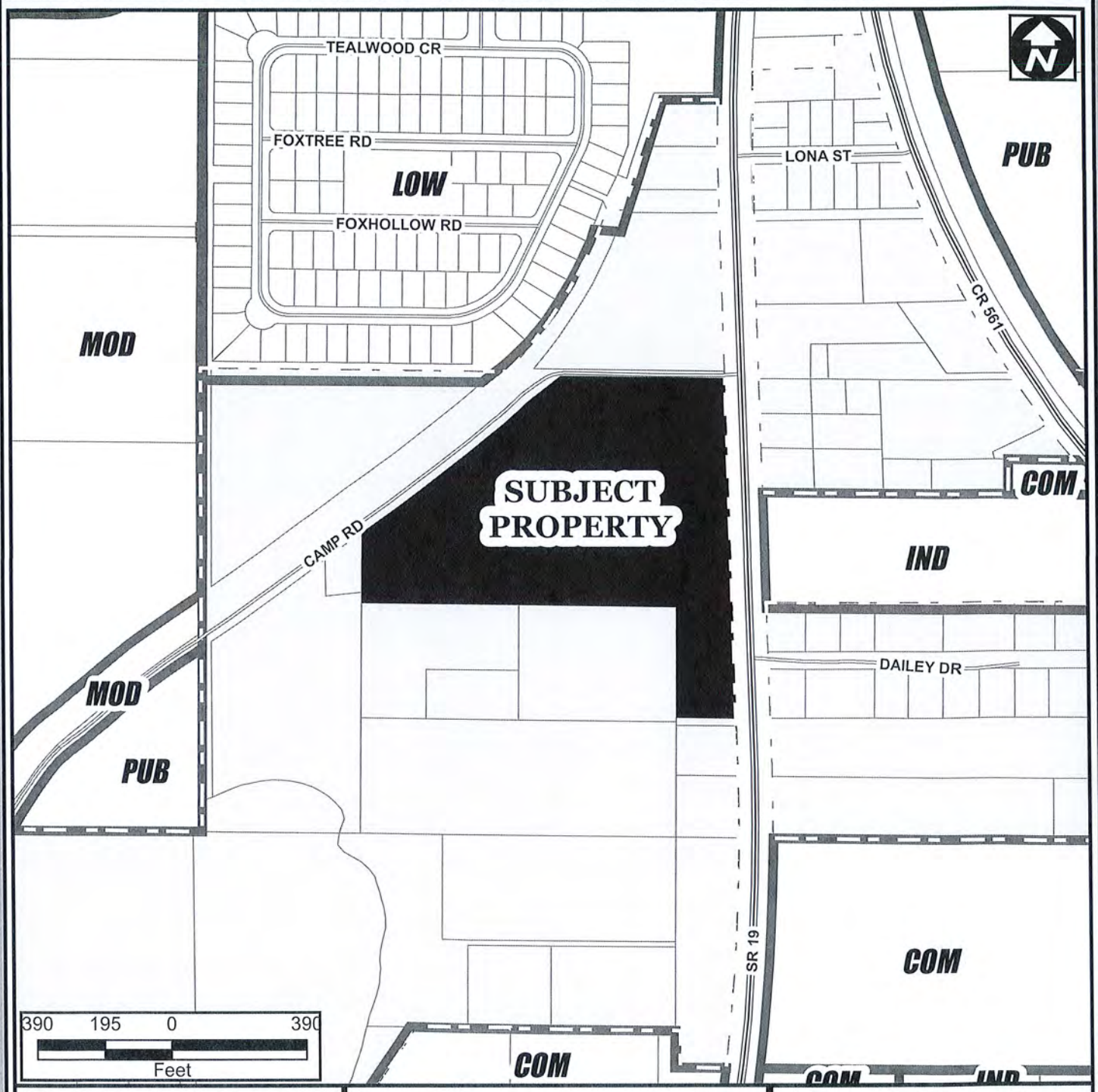
EXHIBIT "A"



Created By: City of Tavares GIS T:\pzd\DATA\PROJECT FILES\Whitaker Property (Camp Rd & SR19) ; Annex, Rezone, LSFLUM - PZ2016-04\GIS\GIS_Maps\Whit_AD.mxd Map Created on 4/15/16

1
2
3
4

CITY OF TAVARES ORDINANCE # 2016-20



SUB	Suburban	3.0 DU/Acre
SUB EX	Suburban Expansion	4.0 DU/Acre
LOW	Low Density	5.6 DU/Acre
MOD	Moderate Density	10 DU/Acre
MED	Medium Density	12 DU/Acre
HD	High Density	12-25 DU/Acre
MH	Mobile Home	8.7 DU/Acre
MUN	Mixed Use Neighborhood	12 DU/Acre
MUC	Mixed Use Commercial	25 DU/Acre
COM	Comercial	
CD	Commercial Downtown	25 DU/Acre
IND	Industrial	
PUB	Public Facility/Institutional	
CONS	Westlands & Conservation	

TAVARES

FUTURE LAND USE MAP

ORDINANCE # 2016-20

Whitaker Property

Current FLU: County Urban LOW
Proposed FLU: Commercial

14.18 ± Acres

Legend

- CITY BOUNDARY
- FLU
- SUBJECT PROPERTY
- UNINCORPORATED
- MAJOR ROADS
- STREETS
- CONS/WETLANDS
- PARCELS

Lou Buigas moved to approve [for the Planning and Zoning Board to recommend approval of Ordinance 2016-19], seconded by Richard Root. The motion carried unanimously 4-0.

10. Whitaker Property (Camp Rd & US441) - LSFLUM – Whitaker Family Partnership – 14.25 Acres at Southwest Intersection of SR19 and Camp Road - Recommendation on Ordinance 2016-20

Mr. Skutt provided the following testimony:

Ordinance 2016-20 proposes a large scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan. The subject property is 14.25 acres in size, located at the southwest intersection of SR19 and Camp Road. There is an older existing single family dwelling located on the parcel that fronts onto SR19. This ordinance would amend the current Future Land Use Designation from Lake County Urban Low Density to City Commercial which is most compatible with surrounding property. Staff recommends the Planning and Zoning Board move to recommend approval of Ordinance 2016-20.

DISCUSSION

Chairman Santoro asked if anyone in the audience wished to speak.

William Ray, Ray and Associates, representative for the applicant, concurred with staff findings and asked that the Board support their request.

Chairman Santoro asked for comments and questions from the Board.

MOTION

Richard Root moved for approval [to recommend approval of Ordinance 2016-20], seconded by Norb Thomas. The motion carried unanimously 4-0.

ADJOURNMENT

Norb Thomas moved to adjourn the meeting, seconded by Richard Root. The motion carried unanimously 4-0.

There was no further business and the meeting adjourned at 3:34 p.m.

Respectfully submitted,

_____

Susie Novack, MMC/FCRM
Deputy City Clerk

Orlando Sentinel

Publication Date: 05/09/2016

Ad Number: 4162027-1
Insertion Number:
Size: 3 x 10.5
Color Type: B&W

Client Name: City of Tavares
Advertiser:
Section/Page/Zone: Lake Zone/E004/LAK
Description: Ordiance No. 2016-19-20

This E-Sheet(R) is provided as conclusive evidence that the ad appeared in The Orlando Sentinel on the date and page indicated. You may not create derivative works, or in any way exploit or repurpose any content.

PARKS & RECREATION

City, Town Parks

Clermont

For more information, call 352-394-6763.

Azalea Park: 1475 East Ave. Picnic tables.

Bishop Field: 950 East Ave. Baseball field.

Center Lake Park: Off State Road 50 and Eighth Street in the downtown area. Fitness trail.

Chestnut Park: Chestnut Street between Holly and Ryan streets. Playground, basketball court and picnic tables.

Edgewood Place Park: North Street between Overlook and Hillside drives in the Edgewood Place subdivision. Playground.

Eighth Street Trailhead: Eighth Street and Minneola Avenue. Part of the Lake Minneola Scenic Trail. Picnic tables, covered pavilion, and a path for walking, jogging-,skating and bicycling. The Eighth Street Pier is adjacent to the Trailhead for fishing.

Fourth Street Pier: North end of Fourth Street on Lake Minneola. Fishing.

Hancock Park: 3301 Hancock Road. Softball fields, basketball courts, tennis courts, multi-purpose fields, playground, pavilion and picnic tables.

KehlerPark: 466 W. MinneolaAvenue. Clubhouse, tennis courts, shuffleboard courts and horseshoe area.

Kiwanis Park: 982 Minneola Ave. Playground and picnic tables.

Lake Felter Park: 1750 Johns Lake Road. Softball field, playground, basketball courts and tennis courts.

Lakeview Hills Park: North of Brogden Drive adjacent to Ridge Avenue in the Lakeview Hills subdivision. Picnic tables and fitness station trail

McKinney Park: 801 Bloxam Ave. Playground, basketball courts, volleyball court, softball field, pavilion and fitness trail.

MontroseTot Lot: Montrose and 12th streets. Playground and basketball court.

Palatlakaha Recreation Area: 1250 12th St. Playground, picnic tables, picnic pavilion, softball field, football/soccer field, tennis courts, volleyball court, basketball court, racquetball courts, nature trail, boardwalk and fishing pier.

Park of Indian Hills: South end of 12th Street on Lakeshore Drive. Benches.

Seminole Park: 1201 Seminole St. Playground and picnic tables.

Veteran'sPark: 299 Minneola Ave. Benches.

Waterfront Park: 100 Third St. Playground, volleyball courts, basketball court, picnic tables, grills, freshwater beach, fishing pier and bathhouse. Parking fee is $2.

West Beach: East side of 12th Street just north of Carroll Street on Lake Minneola. Freshwater beach, pier, picnic tables and swings.

West Park: 650 12th St. Baseball complex.

Eustis

For more information, call 352-357-7969.

Bennett Park: Grove Street and Old Mount Dora Road. Playground, picnic tables and tennis courts.

Cardinal Cove: Cardinal Avenue. Quarter-mile multipurpose track, fishing pier, tennis court, picnic tables and covered pavilion.

Carver Park: Bates Avenue just east of the Curtwright Campus of Eustis High School. Basketball courts, softball fields, picnic tables and covered pavilion.

Elizabeth Circle: Clay Boulevard just west of Kurt Street. Playground and tennis court.

Ferran Park: Off Bay Street in the downtown area overlooking Lake Eustis. Playground, aquatic center, band shell, covered pavilions, walking path and picnic tables. Eustis Lake Walk, at the north end of Ferran Park, features a quarter-mile boardwalk, gazebos, benches and boat slips.

Liberty Circle: Go north on Liberty Street from Bates Avenue. Playground and picnic tables.

Pendleton Park: Adjacent to the Eustis Community Center overlooking Lake Eustis on Bay Street. Playground and picnic tables.

Selleen Tot Lot: Selleen Drive just south of Getford Road. Playground and picnic tables.

Sunset Island: Ward Avenue just west of Bay Street. Playground, basketball court, racquetball courts, tennis courts, quarter-mile walking path, picnic tables and covered pavilions.

Leesburg

For more information, call 352-728-9885.

Berry Park: 2121 Johns Ave. Playground, pavilions, picnic tables, grills and quarter-mile walking path.

Fountain Lake Park: 600 W. Meadow St. Playground, pavilions and walking path around lake.

H.O. Dabney Recreation Complex: 1080 Beecher St. Swimming pool, bathhouse, 2 full-size water basketball courts, 2 enclosed slides and picnic area with tables.

Herlong Park: 700 E. North Blvd. (U.S. Highway 441). Picnic area with pavilions, picnic tables and grills, fishing pier and boat ramp.

Jessie L. Hollman Park: 1016 Tuskegee St. Playground, picnic tables and grills.

John L. Johnson Park: 205 Mills St. Playground, basketball courts and picnic tables.

Lake William and Lake Mary Park: 21 S. 15 St. Walking path.

Leesburg Dog Park: 9745 Silver Lake Drive. Picnic tables, water and rinse stations and separate areas for large and small dogs.

Leesburg Recreational Complex: 1851 Griffin Road. Gymnasium with basketball and volleyball courts and outdoor basketball court.

Magnolia Trail: 600 W. Magnolia St. Exercise equipment, benches and walkers and bikers.

Palmetto Street Complex: 310 S. Palmetto St. Tennis courts, shuffleboard courts, fitness center and picnic tables.

Rogers Park: Ninth Street and Dixie Avenue. Playground and pavilion.

Singletary Park: Just south of Leesburg on U.S. Highway 27. Boat ramp and fishing pier.

Sleepy Hollow Recreation Complex: 2775 Hollow Lane. Toddler playground, adult softball fields, Babe Ruth baseball fields, girls fast pitch softball fields, soccer/football fields and pavilion with picnic tables and grills.

Susan Street Complex: South of Griffin Road off Pamela Street. Tennis courts, outdoor racquetball courts, little league fields, batting cages, football field and picnic area with picnic tables and grills.

Venetian Gardens: Off Dixie Avenue overlooking Lake Harris. Pavilions, picnic tables, grills, swimming pool, bathhouse, Ski Beach and Pat Thomas Stadium.

Venetian Gardens Trail: 420 S. Canal St. Hiking and biking trail that runs parallel with Canal Street between Dixie Avenue and U.S. Highway 441.

Corrine Williams Park: West on Griffin Road, north on Talley Box Road, east on Woodland Boulevard. Playground, picnic tables, grills and basketball court.

Minneola

For more information, call 352-394-3598.

Minneola Park: South of East Washington Street on South Bloxam Avenue and then east on Madison Street. Playground, picnic tables and access to Lake Minneola Scenic Trail — 3-mile trail for walking, bicycling or skating.

Minneola Athletic Complex: 1300 Fosgate Road. Baseball fields, softball fields and a combination football/soccer field.

Minneola Trailhead Park: 315 Madison St. Ball fields, basketball court, playground, pavilion, trails for walking, skating and bicycling.

Montverde

For more information, call 407-469-2681

Kirk Park: East of County Road 455 on Franklin and Division streets. Pavilion, picnic tables, grills, playground, baseball field and tennis courts.

Lake Florence Park: Go west on Porter Avenue off County Road 455. Play-

Please turn to Page E6

Rattan & Wicker World
Quality Rattan & Wicker at Affordable Prices
$59.00
$75.00
106 W. North Blvd. (Hwy 441), Leesburg, FL 34748
352-314-8998

Exceptions
Blinds & Shutters
Exceptional Quality And Personal Service
• Faux Wood • Verticals
• Shutters • Woven Wood
• Roller Shades • Arched Windows
• Cellular Shades • In-Home Service
We Do Repairs
COUPON REQUIRED
PREMIUM SHUTTERS
$16.95/sq. ft.
NO MINIMUM REQUIRED
Before tax. May not be combined with any other offer. Some restrictions apply. Must present coupon at time of estimate. Limited Time Offer
COUPON REQUIRED
$50 OFF
purchase of $450 or more
Some restrictions apply. May not be combined with any other offer. Must present coupon at time of estimate. Limited Time Offer
352.217.7556 • www.exceptionsblinds.com

Nobles
GOLF CARTS
$300 OFF
Remanufactured Carts with this coupon with cash or check payment only
No other discounts apply
For Over 50 YEARS
We've Built a Name You Can Trust
Sales • Service • Parts • Accessories
We Buy Used Carts * We Take Trades
Serving Lake County for 50 Years
1416 North Blvd. Hwy. 441 East Leesburg
787-4440 • www.noblesgolfcarts.net

THE CITY OF TAVARES
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2016-19 and Ordinance 2016-20 titled as follows:

ORDINANCE 2016-19

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 14.18 ACRES OF LAND GENERALLY LOCATED AT THE SOUTHWEST INTERSECTION OF S.R. 19 AND CAMP ROAD; REZONING SAID PROPERTY FROM LAKE COUNTY AGRICULTURAL (A)TO CITY OF TAVARES HIGHWAY COMMERCIAL (C-2); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-20

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 14.18 ACRES OF LAND GENERALLY LOCATED AT THE SOUTHWEST INTERSECTION OF S.R. 19 AND CAMP ROAD; FROM COUNTY URBAN LOW DENSITY TO CITY COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FORTRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2016-19 and Ordinance 2016-20 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on May 19, 2016, at 3 p.m.; and
2. Tavares City Council meeting on June 1, 2016, at 4 p.m. (Introduction and First Reading by Title Only – Ord. 16-19); and
3. Tavares City Council meeting on June 15, 2016, at 4 p.m. (Second Reading – Ord. 16-19, Transmital Hearing – Ord. 16-20)
4. Tavares City Council Second Reading for Ord. 16-20 will follow completion of State review.

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2016-19 and Ordinance 2016-20 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department: City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skull, Community Development Director, at 742-6404.

THE CITY OF TAVARES
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2016-21 and Ordinance 2016-22 titled as follows:

ORDINANCE 2016-21

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING APPROXIMATELY .27 ACRES GENERALLY LOCATED ON THE NORTHWEST CORNER OF DORA AVENUE AND SOUTH MOUNT HOMER ROAD; FROM RSF-1 (RESIDENTIAL SINGLE FAMILY) TO PD (PLANNED DEVELOPMENT); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2016-22

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY .27 ACRES GENERALLY LOCATED ON THE NORTHWEST CORNER OF DORA AVENUE AND SOUTH MOUNT HOMER ROAD; FROM LOW DENSITY RESIDENTIAL TO MEDIUM DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2016-21 and Ordinance 2016-22 will be considered at the following public meetings:

1. Tavares Planning & Zoning Board meeting on May 19, 2016, at 3 p.m.; and
2. Tavares City Council meeting on June 1, 2016, at 4 p.m. (Introduction and First Reading by Title Only); and
3. Tavares City Council meeting on June 15, 2016, at 4 p.m. (Second Reading)

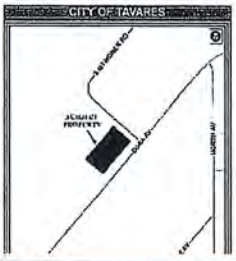
All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2016-21 and Ordinance 2016-22 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbatim record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department: City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skull, Community Development Director, at 742-6404.



AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: June 15, 2016

AGENDA TAB NO. 17
SUBJECT TITLE: Annual Performance and Pay Adjustment Review of City Administrator

OBJECTIVE: To discuss the annual performance and pay adjustment of City Administrator.

SUMMARY:

Each Council member has conducted their individual performance evaluation of the City Administrator and has identified their goals for him to achieve over the next year. Each Council member has also been provided the five (5) performance evaluations and a copy of the Administrator's employment contract and current annual rate of pay which is $170,913. An opportunity is provided to discuss the Administrator's pay adjustment if any.

Attached is a list of the Council's previous collective goals for the City Administrator to work on and their status as well as the new goals that Council developed at the meeting of May 18th. Any pay adjustment would not take effect until October 1, 2016.

OPTIONS:

1. Discuss Administrators performance and pay adjustment if any.

2. Do not discuss performance nor pay adjustment.

STAFF RECOMMENDATION:

That Council discuss the Administrators performance and pay adjustment if any.

FISCAL IMPACT If an adjustment is made, then it would be reflected in next year's budget and not take effect until October 1, 2016.

LEGAL SUFFICIENCY: Legal sufficiency

Status On

Fiscal Year 2016 City Council Goals for City Administrator

- Continue Economic Development initiatives in the 19/561/448 corridors with a balance between commercial, light industrial, residential, and green space: **Staff is working with an International meat packing company that will be developing a facility in the 448 Commerce Park (Lakeside Ridge). The Publix's Shopping Center is under development and generating additional property sales along the 19 corridor (Both Commercial and Residential). The Bartch office park just south of ACE Hardware which was empty is now sold out – most recent relocated tenant is Excellent Design from Down Town Leesburg. The city is in discussions with the State of Florida on the green space at/near the intersection of 561 and 19 as a possible gateway feature. The City's new Planning Coordinator has been hired and is spearheading a Horizon Project Team to plan out this area. Hide-A-Way Bar/Grill is working to annex into the city and improve water/sewer to the area as are other property owners.**

- Choose items from the Master Plan that can be reached economically: **Most of the these items in the Master Plan are completed and thus a New Horizon Project Team has been established this year to take it to a new level. Examples of items in the Master Plan completed include: Entertainment District, Ruby Street Reconstruction (out to bids), one way pair (Caroline/Alfred), Removal Clerks Building, Alleyway Brick pavers, Gateways, Utility Upgrades.....**

- Maintain vision of "Building on a Historic Foundation": **This remains a constant thread in the organization from the selection of the roof for the Train Station (Fire Station/Future site of Historical Society) to supporting initiatives to save the Duncan House, staff maintains this vision in its day to day work**

- Redevelop Clerks Building Site: **Building removed. Site improved. Real-estate Developer selected.**

- Passenger Service from Seaplane Base to other Florida locations: **Jones Brothers has developed packages that can take passengers to just about any location in Florida. The Seaplane Base is being expanded to accommodate this anticipated growth.**

- Continue with achievable current year goals: **On Going**

- Develop signature fall event: **Roctoberfest was created.**

- Way finding program: **Gateway Sign at Hospital installed. Gateway Sign at Fountain Park under design. Directional Signs along 441 all installed. Existing KIOSKS being evaluated for digital informational display upgrades. Additional KIOSKS signs being budgeted for Caroline/Alfred streets.**

- Ruby Street re-construction: **Designed, out to bid and public meetings being conducted.**
- Grow Tavares Library: **Horizon Team completing the expansion plans.**
- Begin work in 2015 on Wooton Park West End. **Project split into two projects. Phase one is out to bids.**
- Ensure Wooton Park's shoreline is maintained in a clean style: **A constant effort is being made. Conditions do erode efforts with rocks becoming exposed from time to time as the sand erodes away. Area being monitored to decide if a shore line "scrubbing/rock removal" project is warranted.**
- Begin "sprucing up' any and all City buildings located along the Alfred/Caroline Street corridor: **Plans to upgrade Library underway.**
- Assist in the collaboration between the School Board and the County for the Fred Stover/Woodlea Sports Complex sale and build out: **Discussions were held with School on Fred Stover. They do not have dollars at this time to purchase athletic fields. Woodlea Sports complex received a grant from County to light the fields. Project underway. Additional grants with the State are being pursued to expand it further.**
- Create a CRA for Old Hwy 441 from Disston Avenue to Bay Road and start implementing improvement plan. **Now that ISBA is complete for this area. Discussions with County on this area are underway.**
- Continue in being creative and aggressive in getting our Brand out to others: **On going – Large signs on 441 with 45,000 vehicles passing by every day will be effective on getting the brand out. Articles in SPA magazine continue to promote the brand too.**
- Finish Alfred Street Project (streetscape and lighting): **Out for bids (Caroline part this year and budget consideration for Alfred part).**
- Restart talks on Golden Triangle Fire District. **Now that ISBA is complete (which addressed fire coverage in this area) and due to the departure of the City Managers in Eustis and Mt. Dora, there does not appear to be interest in pursuing this at this time by the partner cities.**
- Street resurfacing (get it kicked off and budget money) **Done. Small amount approved for FY16. Larger amount being budgeted for FY17.**
- Work on getting vacant buildings filled: **On going. There is only one "vacant building" left on main street – the "run down old Ace Hardware store". All others are occupied. Some are only partially occupied and available for rent.**

- Continue to seek income producing revenues +10% **On going. Pavilion On The Lake, Train Station, Seaplane Base all generate revenues in addition to there very effective economic impact on the community.**

- Look to hold expenses to a minimum -10%. **On Going. Labor is the most costly part of any municipal budget. This City has a reputation in the "Florida municipal trade" as having the least amount of employees as it relates to the services provided for the population it has. (Road Department of one, smallest Police Department per capita, no Assistant City Manager nor Executive Assistant, HR Department of 2 etc. Throughout the organization, each Department is very lean when it comes to staffing levels. This organization is lean.**

- Secure funding/grants for Phase III of Pavilion (Seaplane/Boat Dock Area): **Done. Seaplane Dock Built.**

- Secure Grants for Woodlea Sports Complex from Lake County: **Done.**

- Develop Funding program for Public Safety Complex: **Done.**

- Install Gateway sings at the Chris Daniels Fountain Park and Florida Hospital Water property: **Done at Hospital/under design at fountain park.**

- Upgrade Ruby Street (sidewalks, lighting, and brick pavers): **Side walk and lighting Done. Brick Pavers out to bid.**

- Performing/Cultural Center: **In order to establish a "center", the community must first have "pockets" of performing arts to "create the demand". Step Into the Lime Light project complete. Small Tavares Theater group performing at "Bridges". Most of the entertainment district restaurants now have music and a new fall event "Roctoberfest" has been established. As these pockets of performing art mature the demand for a center will materialize.**

- Develop necessary parking for the Pavilion: **Done (both sides of Lake shore, Public Works lot and new golf cart lot)**

- Continue to work with County on paying their fair share of fire protection: **Done – ISBA Agreement addressed this.**

- Have City Flags installed at city buildings (where appropriate) and for sale in Prop Shop: **Done at prop shop. Staff is budgeting for that cost of poles and mounts at the buildings. In the meantime flags flying on main street, Wooton Park, in City Hall and at residential homes.**

- Increase retail community in Downtown. **Economic Development Department budgeting in FY 17 for a "retail consultant" to develop a "retail outreach marketing program". Retail requires "lots of people" walking through out a community on a**

continuous bases as down town retail primarily depends on impulse purchasing and not destination purchasing. In order to have people walking through out a community continuously the community needs to create it as a destination. The city is getting people to Tavares by creating non retail destinations (Pavilion, Seaplane Base, Wooton Park, Restaurants, Special Events, Entertainment District, Hotels, train rides, seaplane rides, music, County Judicial and Government Center....). There is one "destination" retail center the city is developing and that is the Seaplane Themed Prop Shop. At what point will the scale be tipped in terms of sufficient number of people to attract individual retailers? The retail consultant will greatly assist in not only determining the answer to this question but will also assist in reaching out to individual retailers as well as franchises.

Individual City Council Member Goals in Alphabetical Order
For
City Administrator to achieve
(May 2016 through April 2017)

1. Bobby Grenier:

- Continue Economic Development initiatives in the 19/561/448 corridors with a balance between commercial, light industrial, residential, and green space
- Choose items from the Master Plan that can be reached economically
- Maintain vision of "Building on a Historic Foundation"
- Market the redevelopment of the Clerk's Building Site
- Support Passenger Service from Seaplane Base to other Florida locations with definitive scheduled commercial flights "to and from" Tavares
- Alleyways (installation of historic markers)
- Continue with achievable current year goals:

2. Lisa Johnson:

- Entice New Business Downtown
- Market the Development of Tavares Square
- Cleanup & Spruce up west end of entrance to city - Main Street
- Develop and budget Monthly employee appreciation program

3. Lori Pfister:

- Library expansion
- Community Theater (multi year project)
- Add a signature fall event within budget
- Amphitheater – Start process and look for grants
- Expand senior programs
- Balance budget with no or minimum mil increase
- Complete projects already approved and near completion
- Employee appreciation and compensation
- Take ownership in schools in city: "Support students" (e.g. Mayor's Youth Council)

4. Kirby Smith:

- Special Events – Start handing off some events to organizations such as Chamber of Commerce & Tavares Waterfront Entertainment District
- Create a sound budget keeping millage rate at same level or with less than 2% increase
- Increase road budget to at least 75% above what it is today
- Finish Landscaping project along Alfred Street

- Have Wooton Park west end completed
- Start work on getting bike trails from Tavares to Eustis and Mount Dora utilizing railroad right of way as much as possible (will be multiyear but conversations and evaluation can be done within 1 year)
- Increase reserves budget by 2%

5. Robert Wolfe:

- Start Construction of Public Safety Complex
- Budget no less then 300K for streets
- Same level of service/reward employees with a raise
- Bury electric lines during Ruby Street project
- Secure more money from County For Woodlea Sports Complex
- Start/Finish Wooton Park West end

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: June 15, 2016

AGENDA TAB NO. 18

SUBJECT TITLE: Discussion on Mayor's Youth Council

OBJECTIVE:

To consider whether staff should research and develop a Mayor's Youth Council program for Council consideration

SUMMARY:

Vice Mayor Pfister spoke of forming a Mayor's Youth Council recently at a Council Meeting and has requested that Council have discussion on this topic.

Attached is the publication from the Florida League of Cities called "A Guide for Creating a City Youth Council" which she has asked that Council review as background for this discussion.

The publication details steps to create a Youth Council which follows the same guidelines as for Council Meetings and requirements of Florida Sunshine Law for minutes and notification.

OPTIONS:

1) Have discussion and direct staff to do further research and provide more information for future consideration by City Council
2) Do not direct staff to do more research at this time

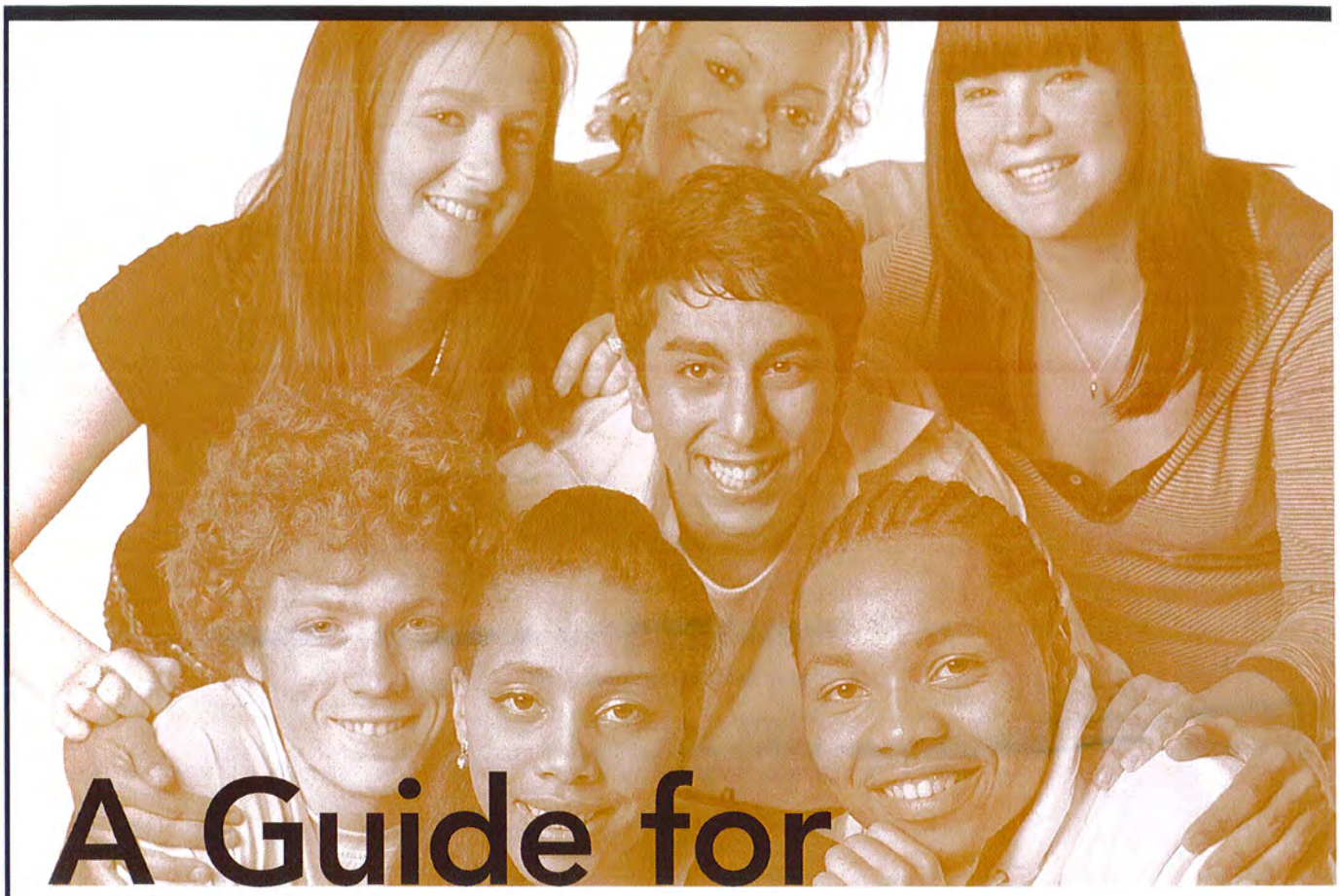
STAFF RECOMMENDATION:

Have discussion and determine whether or not to direct staff to do futher research and develop program for future agenda.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY: - Legally sufficient



A Guide for Creating a City Youth Council

Compiled by the Florida League of Cities, Inc.
P.O. Box 1757, Tallahassee, FL 32302 • (850) 222-9684 • www.flcities.com

In August 2008, Wellington Vice Mayor Carmine Priore was sworn in as president of the Florida League of Cities. In his first speech as president, he spoke about how students are receiving little or no civic education instruction in the classroom and cited surveys and studies showing that a large percentage of high school students know little about their governments. He made it his presidential priority to promote civic education and encouraged cities to create youth councils to educate this younger generation.

While many of Florida's cities already have youth councils, we wanted to create a document that would serve as a "road map" for others wanting to start similar programs. These special citywide councils are composed of students from different high schools within the city and serve as an advisory board to the city commission/council. These students are the leaders of tomorrow and it is important to expose them to municipal government at an early age. We hope that your city will consider forming a youth council.

The Florida League of Cities would like to thank the North Carolina Civic Education Consortium for providing a template for this document. Additionally, the League would like to thank the following Florida governments for providing information on their youth councils: Dade City, West Palm Beach and Destin; and also Greene County, N.C.

For more information, contact Casey Cook at *ccook@flcities.com* or by phone at (850) 701-3609.

COVER PHOTO © ISTOCKPHOTO.COM CHRIS SCHMIDT

Table of Contents

What is a youth council? 4
Why create a youth council? 4
Who benefits? 4
Is your city ready for a youth council? 5
Who creates and oversees the youth council? 5
Who serves on the youth council? 5
How do you establish a youth council? 6
Now what? 7
What should the youth council do? 9

Appendices

An ordinance from the City of Dade City creating the city's Youth Council 11
A sample letter inviting students to apply for a newly established Youth Council 13
A Mayor's Youth Council application form from the City of West Palm Beach 14
A sample Oath of Office for new members of your Youth Council 17
Destin Youth Council By-Laws 18
Destin Youth Council Mission Statement 22

I. What is a youth council?

A youth council is an advisory body composed of local youth (usually high-school aged). They provide advice and counsel to the local governing body and its affiliated advisory and regulatory boards, as well as other community organizations. Additionally, youth councils can implement and participate in a variety of youth-identified community initiatives.

II. Why create a youth council?

According to the Census Bureau, 24.6 percent of the U.S. population is under the age of 18. It goes without saying that young people are the future of our communities. Therefore, it is vitally important that they are vested with the knowledge, skills and abilities to be the next generation of local leaders. Youth councils are an excellent means of doing so because they promote regular and active civic engagement among youth.

Youth councils promote civic engagement among youth by:

- Giving them a formal role in local decision making
- Offering real-world experiences with elected and advisory bodies
- Teaching them about the role of councils, boards and commissions
- Providing them with an opportunity to develop leadership skills and learn how local government operates
- Increasing voice and communication between youth and adults, and among youth themselves
- Increasing youth volunteerism
- Enhancing classroom civic education

III. Who benefits?

Youth councils enable **young people** to:

- Communicate their concerns regarding local matters that affect them
- Directly participate in local government
- Make decisions and take action to potentially improve their community

Youth councils enable **local councils/commissioners** to:

- Be more representative of the community as a whole
- Gain insight regarding the community's "young," dynamic and/or progressive perspective
- Encourage youths to be more actively engaged in the political process
- Improve services that directly affect young people
- Be more sustainable

Pages 4-10 of the guide are reprinted with permission from the **North Carolina Civic Education Consortium**. Some slight modifications have been made for League members. Special thanks to the consortium for providing a template for this document. For more information on the consortium and its other resources, please visit *http://www.sog.unc.edu/programs/civiced/index.php*.

IV. Is your city ready for a youth council?

The following three components serve as positive indicators that your city is poised to establish a local youth council:

- **Concern:** Local leaders recognize some degree of need for youth insight in public decision making
- **Trust:** Local leaders envision youth in a meaningful, visible and advisory role
- **Change:** Local leaders are willing to modify existing codes or adopt specific ordinances to promote youth involvement on councils, boards and commissions

V. Who creates and oversees the youth council?

It is up to the governing body to decide exactly who will create and oversee the youth council. In some communities, a Cooperative Extension (such as the local 4-H) is tasked with creating and maintaining the youth council. In others, a local department (such as parks and recreation) is given the task. In others still, a full-time city employee (such as the public information officer or assistant city manager) is vested with the task as part of his or her job responsibilities. Whatever the governing body decides, the youth council should be aligned with the manager's or clerk's office for the purposes of housing the council's meetings and funding various initiatives.

The important thing to keep in mind is that the primary purpose of the youth council is to advise local government officials. Therefore, it is important that the council is truly viewed as an essential part of the local government structure, and not simply relegated off to the side to one department or extension.

VI. Who serves on the youth council?

When thinking about the composition of the student component of a youth council, the following should be considered:

- Include at least one, and as many as four, representatives from all local high schools (grades 9-12)
- Include a representative for private, charter and home schools
- Include students from diverse backgrounds
- Consider minimum requirements in terms of GPA and number of unexcused school absences. (It is important to realize that oftentimes it is not the students with the highest GPAs and attendance rates that would benefit most from being selected for the youth council. Along the same lines, the city may benefit more from feedback not attained from the "highest" academic achievers.)
- Think about the geographic area from which you will be recruiting. If your city plans on recruiting through the schools, make sure you consider that not all students in the school district live inside the city limits. The important thing is that you are recruiting from a variety of geographic areas within your city.

- Potential council members should be students who have a proven record of leadership, goal-setting, commitment to community service and community values, and who want to create positive opportunities for other youth in the community
- Consider representatives from local youth organizations already in existence
- Consider students who are not necessarily "the usual suspects" – do not simply select all student government presidents

VII. How do you establish a youth council?

A. **Make it official:** First and foremost, a locality should adopt a **resolution** or **ordinance** that establishes a youth council. The resolution/ordinance should include sections that specify the following:
   - Establishment of the youth council
   - Membership composition (How many representatives should the youth council have? How many representatives should there be from each school? From each grade level?)
   - Appointment (What will the application process entail? Who will make the final selection of members?)
   - Length of terms
   - Member rights, powers, duties, authority, discretion and privileges
   - Compensation for the youth council liaison if not included in scope of work
   - Organizational structure
   - Meeting requirements and procedures
   - Fundraising

***See Appendix 1 for an example an ordinance establishing a youth council.*

B. **Invest in the youth council:** Align your youth council with the manager's or clerk's office through provision of funding and staffing. Develop a thoughtful, inclusive and rigorous application process.

C. **Connect, publicize, recruit:**
   Work with parents and schools to publicize the program:
   - Send a letter to all parents/guardians describing the purpose and goals of the youth council, the application and selection process, and a contact person for further questions
     ***See Appendix 2 for an example of a parent letter*
     ***See Appendix 3 for an example of a youth council application form*
   - Ask civics and economics teachers to share with students information about the purpose and importance of youth councils and details on applying for the local youth council
   - Ask school counselors to actively solicit student applications for the youth council
   - Have an elected official visit classrooms and clubs

- Request an assembly in which the youth council contact person can discuss specifics with potential candidates
- Develop posters or flyers for classrooms and counselors' offices
- Post information on Web sites that are visited frequently by high school students (e.g. school Web sites/Facebook/etc.)

Make efforts to advertise in the community (outside of schools):

- Contact supervisors of local youth programs/groups, such as Boy Scouts, Girl Scouts, church youth groups, recreation sports teams, etc.
- Partner with local youth outreach programs, such as the YMCA and 4-H
- Run an advertisement in local newspapers/publications
- Make announcements at youth conferences or summits
- Put flyers up in popular youth "spots," such as the mall, local record store, athletic fields, etc.
- Ask local radio disc jockeys (perhaps local NPR affiliate) to make a short plug on air

D. **Make decisions:** Thoroughly evaluate applicants in a competitive process. You may wish to hold interviews, either in person or over the phone, to narrow down prospective candidates. You may also want to have a small committee of people, including youth, evaluate the final applicants.

Once decisions have been made, the youth council liaison should return to schools to acknowledge the selected members, send acceptance letters and/or make congratulatory phone calls. Additionally, the decision should be honored through a formal vote by the council/commissioners.

Likewise, a polite letter should be sent to all applicants who were not selected, encouraging them to apply again in the future.

VIII. Now what?

First Meeting – Orientation

Once youth council members have been selected, the first order of business should be to hold an "orientation meeting," to establish the youth council as a safe, fun forum that members will look forward to attending. The initial meeting should essentially be a "get to know you session" where youth council members have an opportunity to learn more about each other and the youth council liaison. In order to do so, students can participate in an "ice-breaker" activity and a variety of team-building exercises.

The orientation meeting also should have an informational component where members learn more about the specific purpose and mission of the youth council, and discuss some of the member/meeting

requirements. Of course, youth council members should be able to contribute their own ideas regarding the purpose, mission and requirements of the youth council and its members. The first meeting should last about two hours, setting the standard for time requirement for future meetings.

Second Meeting – Swearing In of Council Members

After the orientation meeting, youth council members should be required to attend the next scheduled city council/commission meeting. At the meeting, the youth council should be welcomed as an official advisory board and youth council members should be sworn in by the local government officials (youth council facilitators will need to get this on the meeting agenda in advance).
***See Appendix 4 for an example of a youth council oath of office*

Third Meeting – Team Building and Bylaws

The next youth council meeting should begin with some additional icebreaker and team-building exercises, followed by member creation of their own "youth council bylaws." Have members consider the following topics when discussing and codifying the bylaws:

- Purpose/Mission/Goals
- Membership and membership requirements
- Member at large requirements
- Meetings (structure, length, frequency)
- Attendance requirements
- Officers/Roles (members are likely to need to be placed in additional representative capacities such as voting seats on advisory boards)
- Parliamentary Authority (the procedural rules for the conduct of meetings)
    - You may want to ask a member of your locality's governing body to attend this meeting and present a workshop regarding parliamentary authority as it pertains to meetings in your local government. Students can use what they learn to establish their own procedures based on the actual city council procedures
- Quorum (the number of members that must be present in order to conduct the business of a meeting)
- Subcommittees
- Programs and activities

  ***See Appendix 5 for example of youth council bylaws and procedural guidelines.*
  ***See Appendix 6 for example of a mission statement.*

  Additional note: The bylaws members create may require amendments to the city's resolution/ordinance.

Fourth Meeting – Additional Team Building and Action Plan

Begin the fourth meeting with a team-building activity. Next, discuss with council members issues they want to address and goals they wish to accomplish as a council throughout the year. Use the information to create an "action plan," which will help in planning "topics" for future meetings. You will then be able to coordinate activities and guest speakers accordingly. For example, if students are interested in discussing the issues of teen drug and alcohol use or gang violence in schools, you can schedule a law enforcement officer specializing in one of these areas as a guest speaker during the appropriate meeting. Or, if students express interest in the locality funding the development of a new park, you can schedule a parks and recreation employee and/or a local developer to discuss implications and costs to the locality.

IX. What should the youth council do?

Aside from advising local government officials, youth councils can implement and participate in a variety of activities. Some of these activities may include:

- Conduct a youth forum for all local high school students on topics of concern for youths
  - Raising Student Voice & Participation (RSVP), a student engagement program sponsored by the National Association of Student Councils and the National Association of Secondary School Principals, provides a format for student lead youth forums; information is available at *http://www.nasc.us/s_nasc/sec.asp?CID=1266&DID=55678*
  - The North Carolina Civic Education Consortium has a Community Forum Toolkit that can be tailored for youth council use. It is available at *http://www.civics.unc.edu/civicindex/aboutforums.htm*
- Create a youth council publication to be distributed at local middle and high schools or as a leaflet in local newspaper
- Organize community service projects such as:
  - Stream and/or highway cleanups
  - Senior center volunteering
  - Tutoring or mentoring youths (e.g. "Big Brother/Big Sister programs")
  - Organizing drives (e.g. for food, clothes, school supplies, holiday gifts, etc.)
  - Adopt-a-pet
  - Volunteering at a food bank or shelter
- Lead a citywide educational or advocacy campaign addressing a youth identified issue of concern (i.e. water conservation; global warming; school bullying/violence; reduce, reuse, recycling (RRR), etc.)
- Conduct interviews of local government officials and city staff to be aired on local public access channel

- Advocate for particular development projects on behalf of local youth (for example, building a skate park or athletic field)
- Plan and organize fundraising events for youth-related development projects and/or charitable causes
- Job shadowing day with city elected officials and department heads
- Organize a "Careers in City Government" career day at local schools
- Act as liaisons between city council and local youth through school announcements
- Promote civic involvement of other local youth by spearheading civic-minded clubs/organizations in schools
- Attend city council/commission meetings (perhaps one member should be present at each meeting and report back to the youth council on topics covered)
- Maintain a local youth council Web site that provides relevant information to local youth
- Attend professional development workshops on leadership, goal setting, public speaking, etc.
- Attending or hosting city forums, conferences and events in order to represent youth perspective

For additional ideas, go to *http://www.nasc.us/s_nasc/sec.asp?CID=164&DID=5356*. While these ideas are tailored to school's student governments, many ideas can be replicated at the communitywide level with your youth council.

Appendix I.

An ordinance from the City of Dade City creating the city's Youth Council.

ARTICLE IV. BOARDS AND COMMISSIONS*

DIVISION 2. CITY YOUTH COUNCIL

Sec. 2-171. Creation.
There is created a board to be known as the city youth council, which shall consist of five members plus two alternates from high school and one alternate from middle school (eighth grade only). The members will be city residents who are actively enrolled in a public or private high school in grades nine through 12. The members shall be appointed by the city commission and each member appointed shall serve a term of two years, unless grade 12 is completed during the term, at which time the position shall be declared vacant. Of the five initial members appointed to the first board, three shall serve for a term of two years and two shall serve for a term of one year. The two high school alternates and the eighth grade alternate shall be appointed by the city commission for a one-year term annually. Unlike other boards, the term of the members of the city youth council will expire and be appointed in April of each year. The commissioners will attend board meetings and, along with city staff, coordinate activities.
(Ord. No. 99-0736, § 1, 6-22-1999)

Sec. 2-172. Election of officers.
The city youth council shall elect a chairman to conduct meetings and a vice-chairman to conduct meetings in the absence of the chairman. Elections shall be held at the first regular meeting after annual appointments are made by the city commission.
(Ord. No. 99-0736, § 1, 6-22-1999)

Sec. 2-173. Vacancies.
Irregular vacancies on the city youth council shall be filled as they occur and regular vacancies shall be filled by appointment in April of each year.
(Ord. No. 99-0736, § 1, 6-22-1999)

Sec. 2-174. Meetings; records.
The city youth council shall hold at least one regular meeting per quarter, with option to meet more often as needed or desired. Public record of such meetings shall be kept by the office of the city clerk. All meetings shall be public under F.S. § 286.011.
(Ord. No. 99-0736, § 1, 6-22-1999)

Sec. 2-175. Absences from meetings.
Absences from three consecutive regular meetings of the city youth council shall cause a member to be removed from their seat, unless such absence is

excused by a majority vote of the board, with such excuse duly entered upon its minutes.
(Ord. No. 99-0736, § 1, 6-22-1999)

Sec. 2-176. Duties and responsibilities.

The city youth council shall have the duty and responsibility to:
(1) Evaluate and review problems facing youth in the city.
(2) Facilitate neighborhood meetings with youth to discuss problems, needs, suggested improvements for our community.
(3) Meet regularly with the mayor and city commission to share ideas and discuss issues, concerns, and needed improvements.
(4) Attend city commission meetings and participate in vision and goal sessions.
(5) Present recommended improvements to the city commission and city manager of public projects and programs.
(6) Assist in planning youth/recreation activities.
(7) Evaluate and advise the city commission and/or city manager on issues forwarded to the city youth council for advice.
(Ord. No. 99-0736, § 1, 6-22-1999)
Secs. 2-177--2-185. Reserved.

Appendix 2.

A sample letter inviting students to apply for a newly established Youth Council.*

Dear Parent/Guardian,

The City of _____ is proud to announce a new and exciting opportunity for rising 8th - 12th grade students. The city's new **Youth Council** will provide our youth an opportunity to increase their knowledge of civic education through practical hands-on experience. The Youth Council will be composed of 20 8th - 12th grade students who will be charged with representing youth in the City of _____.

The Youth Council will:

- Involve youth in local government though participation on local boards and committees;
- Increase youth voice and communication in _____'s future direction;
- Increase volunteerism among youth and adults in civic affairs; and
- Enhance civic education through teacher training.

Youth Council members will be selected through a competitive application process. An ideal Youth Council will be composed of a diverse group of young people that represent ALL youth in _____. Our primary criterion for selection will be a demonstration that the young person wants to make a difference here in _____ – and we will give them an opportunity to do just that.

Seventeen of the Youth Council members will be voting members from the 9th - 12th grades, and three will be non-voting Youth Council apprentices from the 8th grade. These 8th grade members will take part in all Council activities and learn the role of a Council member so that they can assume the role upon entering the 9th grade. All members will be required to attend monthly meetings.

We will be distributing Youth Council applications through the schools in early August, when the students return to school. Applications will be due in ____, with our first meeting in _____. Please discuss this exciting opportunity with your rising 8th grader or high school student and encourage them to apply for service on the Youth Council.

If you have additional questions about the _____ Youth Council, please contact John Doe at: 555-555-5555 or _____@generic.gov.

Sincerely,

*The above letter is based on a letter from Greene County, North Carolina. It has been modified for League members.

Appendix 3.

A Mayor's Youth Council application form from the City of West Palm Beach.

City of _____

Mayor's Youth Council Application

The vision for the Mayor's Youth Council is to empower caring youth dedicated to personal development and servant leadership. If you are interested in applying for membership to the council, please complete the following application. Applicants MUST be a city resident and be in grades 9 through 11. Please type or print clearly in blue or black ink. You may attach additional sheets if necessary: ALL information must be completed in order to be considered for the Mayor's Youth Council.

Name:_____ Age: _____

School: _____Grade: _____

Home Address:_____ Zip: _____

Telephone:_____Cell Phone: _____

E-Mail: _____

Parent/Guardian: _____

Optional Information: _____

The City of _____ does not discriminate based on race, ethnicity, sex, creed, national origin or disability. This information need not be provided. It is requested to facilitate the City of _____ goal of assembling a diverse group. Omitting this information will not affect your application.

Race or ethnic group: ___ American Indian ___ African American
___ Asian ___ White ___ Middle Eastern ___ Hispanic
Other, please specify _____

Gender: ___ Female ___ Male Birth Date _____

Please check all that apply:
_____ I have transportation to get to Youth Council meetings/events.
_____ I initiated my interest in this program.
_____ I was asked to apply for this position.

By whom? _____ Position: _____

Organization:_____

Why do you want to serve as a member of the Mayor's Youth Council? (feel free to add a sheet of paper)

_____

_____

What are the three most important issues to you, your friends and your family concerning your neighborhood?

1. _____

2. _____

3. _____

Please list any other activities you will be involved in during the school year. Include employment, sports, community, school and religious groups.

_____

_____

_____

What personal skills and characteristics do you possess that would make you a good representative?

_____

_____

_____

If you could bring one thing to this city or change one thing, what would it be?

_____

_____

_____

Are you willing to attend the meetings, events and activities of the Youth Council for one year and commit to making a difference in our city?
Yes ____ No ____

Are you interested in community service points for this project?
Yes ____ No ____

Please list two adult references (non-relatives) with phone numbers. You must also attach letters of recommendation from these individuals. The letters must be no more than one page in length and typed. Please include one letter from your school principal or other school based personnel and one letter from a community member who is familiar with you.

1. _____

2. _____

I have read and understand the commitment required for the Mayor's Youth Council. I also realize the importance of teamwork and cooperation and I am willing to make this commitment.

Student Signature: _____ Date: _____

Parent/Legal Guardian Permission: I give my permission for _____ to seek the position of representative on the Mayor's Youth Council.

Signature of Parent/Guardian: _____

Date: _____

Emergency Telephone Number: _____

Emergency Cell Number: _____

Name of emergency contact and relationship to youth: _____

Deadline to Apply: _____

Mail to: City of _____

Thank You!

Appendix 4

The following is a sample Oath of Office for new members of your Youth Council.

_____ Youth Council

Oath of Office

Florida
CITY OF _____

I, _____, do solemnly swear that I will support, uphold and defend the Constitution of the United States of America, and the laws thereof; that I will support, uphold and defend the Constitution and laws of the State of Florida, not inconsistent therewith, that I will observe and obey the laws and ordinances of the City of _____, Florida; that I will faithfully perform and discharge the duties incumbent upon me as member of the _____ **YOUTH COUNCIL** fairly and honestly and to the best of my skill and ability; so help me GOD.

_____ Council Member

This the 12th day of September 2008.

Appendix 5.

Destin Youth Council By-Laws

ARTICLE I
MEMBERSHIP
Section 1 – Representation
A total of no more than fourteen (14) members will serve on the Destin Youth Council. The Destin Youth Council shall seek in its membership a diverse representation reflecting the community.

Section 2 – Membership Qualifications
All members must live within the city limits of Destin and must be between the grades of 9 to 12. Members shall have at least a 2.25 GPA.

Section 3 – Term Limits
Terms shall be for one year, or until the student transfers or graduates from high school. Members may re-apply every year provided they remain within the grade limits of the membership qualifications.

Section 4 – Application Process
Members of the Destin Youth Council shall be chosen through an application process. Interested parties shall complete a simple application form. The Destin City Council shall review the application and select members of the Destin Youth Council.

Section 5 – Appointment of Members
Each member of the Destin City Council shall appoint two members to the Destin Youth Council.

Section 6 – Conduct
Each member of the Destin Youth Council must conduct himself or herself in a positive, friendly and law-abiding manner at all times. There will be no smoking, drinking alcoholic beverages or using illegal drugs by any member of the Youth Council. Such behavior will not be tolerated and is ground for dismissal from the Youth Council.

ARTICLE II

OFFICES
Section 1 – Offices
The City Clerk shall serve as temporary chair for purposes of presiding over the election of the Destin Youth Council Chairperson. The Destin Youth Council shall elect from its members a Chairperson, Vice-Chairperson, and Secretary. The candidate receiving a majority vote of the Destin Youth Council members is elected.

Section 2 – Officer Duties

The duties of the officers shall be as follows:

a. The Chairperson shall preside at the meetings of the Destin Youth Council and shall be charged with the administration of the affairs of the Youth Council with assistance from the Office of the City Clerk. The Chairperson shall perform such other duties as provided by these by-laws or by rule of the Destin City Council.

b. The duties of the Vice-Chair shall be to perform the duties and exercise the power of the Chair during the absence of the Chair.

c. The Secretary shall determine a quorum for the meeting and report back to the City Clerk. The Secretary shall conduct the roll call at the start of the meeting. The Secretary shall preside at the meetings of the Destin Youth Council and perform the duties and exercise the power of the Chair during the absence of both the Chair and the Vice-Chair.

Section 3 – Election of Officers

The officers of the Youth Council shall be elected annually. The officers of the Youth Council shall be elected by a majority vote of the voting members present.

Section 4 – Term of Officers

The term of all offices provided for in Section one hereof shall be for one year; however that all officers shall continue to hold office until their successors are elected. Officers of the Destin Youth Council shall be elected at the first Youth Council meeting held in October of each calendar year.

Section 5 – Vacancies of Officers

Should a vacancy occur in an office of the Destin Youth Council by resignation, removal or by some other reason, the office shall be filled by an election for the vacant office at the next regular meeting of the Destin Youth Council.

ARTICLE III

MEETINGS

Section 1 – Regular Meetings

Regular meetings of the Destin Youth Council shall be held once a month on the fourth Thursday of the month, between the hours of 4:00 p.m. to 5:30 p.m. The principal meeting place of the Youth Council shall be at Destin City Hall. *Robert's Rules of Order* shall govern the proceedings of the Youth Council in all cases to which they are applicable, and in which they are not inconsistent with these by-laws. Matters for consideration by the Youth Council shall be presented only at Youth Council meetings. Before convening a meeting of the Youth Council, the Chairperson of the Youth Council shall inform the Office of the City Clerk of the subject matter of the meeting.

The Office of the City Clerk shall give public notice of the meeting in accordance with the requirements of the Florida Open Meetings Law. This notice shall include posting on the City of Destin's official website.

Section 2 – Special Meetings

Special meetings may be called upon the request of the Chairperson. Request for special meetings shall be sent via electronic mail, or by telephone, to the office of the City Clerk at least 48 hours before the time of the meeting. This request shall include the reason or reasons for requesting the special meeting. The Office of the City Clerk shall notify every member of the Youth Council via electronic mail or by telephone. No subjects other than those stated in the notice shall be considered at the special meeting.

Section 3 – Open Meetings

All meetings of the Destin Youth Council shall be open to the public and be subject to all requirements of the Florida's Open Meeting Law.

Section 4 – Quorum

The presence of a majority of the entire membership of the Destin Youth Council shall constitute a quorum for a meeting of the Youth Council. A quorum is necessary to transact official business at any meeting.

Section 5 – Voting

The affirmative vote of a majority of the members present shall be necessary to adopt a recommendation to be forwarded to the Destin City Council for review and/or possible action.

Section 6 – Order of Business

The Chairperson of the Youth Council shall, when present, call the members of the Youth Council to order. Before proceedings to business, the roll of the members shall be called, and the names of those present (and absent) entered in the minutes. If a quorum is present, the order of the business shall be:

a. Pledge of allegiance.
b. Approval of the minutes of the previous meeting.
c. Unfinished business.
d. Matters for consideration.
e. Announcements.
f. Adjournment.

Section 7 – Recordings of Meetings

The proceedings of the Youth Council shall be recorded by the City Clerk. Records shall be preserved in accordance with the record retention schedule established by the Office of the City Clerk.

Section 8 – Conduct of Members

No member of the Youth Council shall interfere with the orderly progress of the meeting by leaving his or her seat or engaging in unnecessary conversation. Any member guilty of any unprofessional conduct shall be reported to the Destin City Council.

Section 9 – Attendance

Attendance at regular Youth Council meetings is expected from all members. If a member cannot attend due to sickness or for a duly authorized reason, the member shall notify the Office of the City Clerk who shall notify the Chair of the Destin Youth Council. Any member who fails to appear and answer to his or her name when the roll is called at any regular meeting or special meeting shall be recorded as absent (excused or unexcused). Any member of the Destin Youth Council who missed three consecutive meetings (excused or unexcused) shall be reported to the Destin City Council.

ARTICLE IV

REPORTS

Section 1 – Annual Report to the Destin City Council

The Chairperson or his or her designee shall make a report to the Destin City Council of the activities and business of the Youth Council at least once each calendar year.

ARTICLE V

ROLE OF THE DESTIN CITY COUNCIL

Section 1 – Role of City Council

The Destin City Council shall receive recommendations from the Destin Youth Council. The Destin City Council shall provide support staff to the Destin Youth Council to assist them in carrying out their duties. The City Council shall communicate upcoming issues to the Destin Youth Council so they may respond accordingly.

ARTICLE VI

BY-LAWS AND AMENDMENTS

Section 1 – By-Laws and Amendments

The by-laws of the Youth Council shall be reviewed once each year. The by-laws may be amended at a regular stated meeting provided two-thirds of the members of the Youth Council approve the amendment in a roll call vote; providing further that the amendment is part of the agenda for the meeting and the membership has been notified in writing. By-laws and amendments must be approved by the Destin City Council in order to take effect.

Appendix 6.

Destin Youth Council Mission Statement

Mission Statement
Destin Youth Council

To provide Destin's youth with the opportunity to participate in the City's decision-making process, through recommendations to the City Council that address youth issues, promote existing positive programs, and develop programs, projects and activities for the young people in the City of Destin; thereby promoting and encouraging the youth to become effective leaders in the community by helping shape the future of Destin.

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™

AGENDA SUMMARY
TAVARES CITY COUNCIL
June 15, 2016

AGENDA TAB NO. 19

SUBJECT TITLE: Request From Vice Mayor Lori Pfister to discuss Broadcast TV services/internet services and costs to further public communications to the community on Tavares initiatives and programs.

OBJECTIVE:

To discuss Broadcast TV/internet services and costs to further public communications to the community on Tavares initiatives and programs.

SUMMARY:

In recognition that the budget process is about to get under way for next fiscal year, Vice Mayor Lori Pfister would like to discuss what interest the Council may have on developing a Tavares presence on public broadcast TV and video podcasting on the internet to further public communications to the community on Tavares initiatives and programs such as: What Special Events are scheduled or Upcoming Projects that may affect traffic patterns like the Ruby Street project.

Broadcast TV: By way of back ground, as a "rule of thumb" a city can either contract for Broadcast TV services or create and manage its own public Broadcast TV station. For example Lake County contracts for its Public Broadcast TV services and the City Of Leesburg created and runs its own public Broadcast TV station.

As it relates to costs, there are two (staff time to coordinate and hard cost to create, produce, edit and air the one or two hour informational piece). Creating a TV station can cost over $100,000 in hard cost and would require employees to manage. Contracting a presence on local existing Public Broadcast TV stations (there are two of them in Lake County) would require some staff time on coordinating this and hard cost would be approximately $25,000 per year for about two hours (ish) of air time per month for 12 months. This would include use of the TV station studio, full production costs, filming, editing and airtime of the informational piece.

Internet video podcasting: By way of background, as a "rule of thumb" a city can either contract out the creation/uploading of a video podcast or do it with its own staff. Also a city can use YouTube or VIMEO as a platform to host the video. If done in-house, both options would call for someone to create content, produce,

film, edit and upload to the internet as well as the purchase of a computer, camera, some microphones and editing software. The "equipment and software" could be purchased for under $5,000 and a part time employee could probably be hired to do these monthly utube/VIMEO productions.

OPTIONS:

1. That City Council discuss public TV Broadcast/internet services.
2. That City Council defer the discussion to the budget Workshops
3. That the City Council does not discuss TV Broadcast/internet services.

STAFF RECOMMENDATION:

That City Council discuss the concept, relay any additional information they may need to make an informed decision on it and defer funding discussions to the budget workshops.

FISCAL IMPACT: None to discuss the concept. $25,000 annually to produce and air a 1 to 2 hour informational piece and over $100,000 to develop a public TV station. An internet video podcasting program would cost about $5,000 in hardware/software cost and the retention of a part-time employee to put the informational pieces together. We have not collected numbers on contracting this service out.

LEGAL SUFFICIENCY: YES

AGENDA SUMMARY
TAVARES CITY COUNCIL
DATE OF MEETING: June 15, 2016

AGENDA TAB NO. 20
SUBJECT TITLE: Budget Workshop – General Fund Presentation

OBJECTIVE: To deliver, present and discuss the General Fund Budget for Fiscal Year 2017 (October 1, 2016 through September 30, 2017).

SUMMARY: Council previously developed the broad budget priorities for the City Administrator to use as guiding principles in developing a budget (see attached minutes from the March 2, 2016 City Council Meeting). The City Administrator has taken these broad budget priorities into consideration when developing the City Budget with the City Departments. Where conflicts existed between the attached Council budget priorities, the Administrator did his best to balance the collective goals of the board with developing a balanced budget, thus not all individual Council goals are achieved.

The draft budget reflects a millage rate increase of .4834 mills from 6.6166 mills to 7.1000 mills for FY 2017 for the General Fund and a millage rate decrease of .0378 mills for the Debt Service millage rate from .40675 mills down to .3690 mills.

This first budget workshop is to deliver, present and discuss the General Fund budget. The second budget work shop on July 6, 2016 is to deliver, present and discuss the enterprise funds (Water, Wastewater, Reclamation, Stormwater, Solid Waste, Seaplane Base/Marina, and the Pavilion on the Lake) and discuss the General Fund Budget that is being presented at this Council meeting.

The Five Year Capital Plan will be delivered, presented and discussed at the July 20, 2016 budget workshop, and the maximum tentative millage rate will be set at that budget workshop too. Two additional Council budget workshops are scheduled for August 3 and August 17th to discuss all budgets followed by two Public Hearings on the budget on September 7th 2016 and September 21, 2016.

GENERAL FUND BUDGET:

The City Administrator and his staff have developed a General Fund budget for Fiscal Year 2016 for Councils consideration totaling $15,725,933 that is fully balanced. It is .8480% higher than prior year budget. It includes, among many other items, the following:

1. Similar Level of Service
2. General Fund millage rate up .4834 mills from 6.6166 mills to 7.1000 mills
3. Debt Service millage rate decrease of.0378 mills from .40675 mills down to .3690 mills
4. Increase Reserves by .5% to $952,518 which represents 6.05% of the proposed budget (90% for emergencies. 10% for contingencies.)
5. Employee raises of 4%

6. Not filling the vacant Public Communications Position.
7. One new Public Works Position in Road Department (mid-year hire).
8. One Part Time Human Resource Department Analyst
9. Fire Assessment level funded (no rate increase)
10. $175,000 Community Street Resurfacing Program
11. $97,737 West Main Street Scape Phase I (South Side)
12. $82,000 Large Gateway Sign for New 441 - south bound at fountain park

The impact of the General Fund millage rate increase plus the debt service millage rate decrease on a homesteaded property valued at $150,000 is as follows:

General Fund millage increase of .4834 = $48.34 per year ($4.03 per month) *with homestead exemption*
Debt Service millage decrease of (.0378) = ($3.78) per year decrease ($.32 per month) *with homestead exemption*

Total net millage increase = $44.56 per year ($3.71 per month) - *with homestead exemption*

GENERAL FUND PRELIMINARY CUTS:

Attached are the budget cuts the City Administrator made in order to get to a balanced budget. The items identified in the cuts include items that each department and the City Council members have identified to be needed for the city. **It is recommended that each Council member review the cut list closely as there may be items and projects that Council deems important to move back into the budget.** For example, the Alfred Street Scape project was cut and is being pushed out to FY18 for consideration as compared to the Caroline street scape which is being implemented this fiscal year (FY16). There are numerous other important projects that have been pushed out in order to have a balanced budget with a de-minimus millage rate increase.

RECOMMENDATION:

It is recommended that the Finance Director present the General Fund budget (Expenses and Revenues), department by department during which and/or after which the Council can ask pertinent questions or make pertinent comments related to the budget or the current budget cuts.

Aldrich said there is not a guarantee and the County does not have a guarantee in terms of their fee for how many fields.

Councilmember Smith expressed his concern about future teams wanting a bulk rate.

Mr. Aldrich stated the conditions could be put into the agreement. Councilmember Smith said five fields should meet the current rental revenue so it should be file fields or more.

MOTION

Councilmember Smith moved to approve the bulk rate of $10.00 an hour per field as long as there is a minimum of five fields being rented at a time, seconded by Bob Grenier.

Councilmember Grenier said he expected that they would use at least five of the nine fields and he expected that all nine fields would be used.

Mr. Aldrich noted that this was intended only for June through November of this year for this customer.

Councilmember Smith clarified that his motion was for a bulk rate of $10.00 an hour for the rental of five fields or more for anyone [during this time period of June through November].

Vice Mayor Pfister asked Mr. Aldrich about his thoughts when considering the request. Mr. Aldrich said staff did not wish to rent just one field [at that rate] and nothing had been put into place until staff received feedback from Council. He said another concern had been the preparation of the fields as most of the tournaments start at 9:00 in the morning so this will be an additional workload for the maintenance staff. He said staff discussed this but felt that the potential tourism impact would have a positive economic benefit and would outweigh the negatives.

The motion passed unanimously 5-0.

Tab 13) Broad Budget Priorities Fiscal Year 2016-2017 **John Drury**

Mr. Drury reviewed the individual budgets for each fund that will be developed during the upcoming budget process. He said he had provided recent historical information for Council from the past two years to provide perspective and the minutes from last year when the prior year goals were set. He noted that the city had implemented most of them. He added he had also presented information on future needs of the city.

Mr. Drury asked Council to touch upon six issues as they discuss their broad budget priorities:

- Maintaining or not maintaining a similar level of service
- Adding or not adding new programs and services
- Employee compensation and benefits
- The non-property tax supported operations: utilities, pavilion, garbage collection, seaplane base

- Capital Projects: The following projects need attention: Public Works Complex; Library Expansion project; and street paving throughout the entire city.

Council Discussion

Councilmember Smith

- Decrease the millage rate and maintain a similar level of service
- Look into having an international trade zone or sub zones within the city and county
- Secure at least one manufacturing company that employees 15 or more people
- Communication with the owner of the parking lot next to Ruby Street to see if the City can help him to find some investors to sell that property and get the building done
- Continue to work on Tavares Square
- See a notable increase in youth sports participation; have a campaign to encourage more youth to participate in soccer, baseball, kickball, badminton, or tennis, etc.
- Have the new city flag flying on a majority of the city properties
- Complete the Master Plan for the Seaplane Base this year
- In reference to the five issues: the Library Expansion is already underway and there is a paving plan in place approved two years ago. Mr. Drury responded that there is a program in place that recommends $700,000 a year to be spent to maintain the roads at the current level of service. Last year the City was able to budget $100,000. He said he needed to hear whether this level should be increased in the coming budget. Councilmember Smith suggested doing five roads a year. Mr. Drury said the issue is the amount of paving not the number of streets. Councilmember Smith said to spend as much as possible and reduce the millage rate.

Councilmember Johnson

- Lower the millage rate and keep the same level of service
- Recruit businesses for the downtown
- Find a different facility for the summer camp; Ingraham Center is too small

Councilmember Grenier

- Capital projects – keep going on the current projects (library expansion, Public Safety building, Public Works building; continue to work on the street improvements)
- Plan for the development on SR 19 and avoid sprawl
- Brick pave another alleyway downtown
- Plan for future of Squibb Park

Vice Mayor Pfister

- Millage – ideal for it to drop however is realistic about the needs of the city to provide services
- More budgeted for road improvements
- Address employee compensation
- Continue to work on the library expansion
- Address everything that was put off from last year; i.e. landscaping for rest of Alfred Street widening project
- Increase Economic Development Director's budget for events
- Do more to have cultural activities and the arts

- Gateway Signs – get finished

Mayor Wolfe

- Maintain the same level of service
- Compensate the employees
- Try to get $350,000 in the roads budget
- Gateway signs – finish up
- Request more funding from the County for more funding for the parks (Woodlea Sports Complex)
- Ensure that the capital projects already approved, such as the Public Safety Complex, continually move forward
- Millage – if it can drop some ok but the continued improvements require the taxes to come in for that purpose
- SR 19 will provide opportunities for more businesses that may want to relocate

Mr. Drury asked Council to consider their collective goals. He asked if there is any issue that three or more Councilmembers do not want to include in the budget.

Councilmember Smith asked if Councilmember Johnson was asking the staff to find a new existing facility for summer camp. Ms. Johnson replied in the affirmative. Councilmember Smith asked if the City did not have an agreement with the School Board to use their facilities.

Consensus to move forward to include all goals in the budget.

Mr. Drury said he will be back with a draft budget in two months and will schedule the Public Workshops to go through the budget by line item for each department.

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. AUDIENCE TO BE HEARD

Vance Joachim, 12619 Milwaukee

Mr. Joachim said he looks forward to the development in the Nature Park.

Mr. Joachim said he wanted to provide an update about the Three Palms Mobile Home Park. He said since the last report five to seven owners have given up the titles to their homes to the owner. Mr. Joachim went on to discuss various actions taken by the owner or not taken by the owner that he believed were unethical or illegal. He discussed complaints he has filed or attempted to file with various agencies. He said he would provide written information to Council.

XIV. REPORTS

Tab 14) City Administrator **John Drury**

Mr. Drury noted this weekend is Rubber Ducky races and the opening for the baseball seasons, and a fishing tournament event. The Chamber of Commerce is opening on Saturday.

FY 2017 Budget Balancing Cuts
General Fund

Account Number	Amount	Item	Notes
City Council			
001-1101-511.40-10	1,950	Travel & Per Diem	$5,169 remaining in account - Level fund
001-1101-511.48-65	15,000	Sister City Program	
001-1101-511.52-10	300	Operating Supplies	$3,025 remaining in account - Level fund
TOTAL	17,250		
Administration			
001-1201-512.49-10	450	Commemorative Pin Program	
001-1201-512.52-10	250	Operating Supplies	$900 remaining in account
TOTAL	700		
General Government			
001-1202-512.44-10	590	Elevator Rug Rental	Not needed with new flooring
001-1202-512.81-10	3,500	Misc. Grants / Support Requests	
TOTAL	4,090		
Finance			
001-1301-513.12-10 -			
001-1301-513.24-10	63,355	Warehouse Position	
001-1301-513.40-10	5,500	MiQuest for Excellence Course	
001-1301-513.41-30	1,000	Postage	$44,565 remaining in account
001-1301-513.49-10	450	Commemorative Pin Program	
001-1301-513.64-10	15,750	Replace Line Printer	
001-1301-513.64-11	15,000	Replacement truck	
TOTAL	101,055		
IT			
001-1302-513.49-10	450	Commemorative Pin Program	
001-1302-513.51-10	120	Office Supplies	$630 remaining in account - Level fund
001-1302-513.52-10	3,726	Operating Supplies	$10,808 remaining in account
001-1302-513.52-11	320	2 Emergency Monitors	
001-1302-513.52-11	3,250	Battery Backups	$3,250 remaining in line item
001-1302-513.64-10	25,000	Wiring Upgrade in City Hall	
001-1302-513.64-25	2,500	Security Enhancement for IT	
TOTAL	35,366		
Community Development			
001-1501-515.31-15	5,000	S.R. 19/561/448 Future Development Study	$10,000 remaining in line item
001-1501-515.49-10	450	Commemorative Pin Program	
001-1501-515.52-10	1,110	Operating Supplies	$8,630 remaining in account - Level fund
001-1501-515.64-23	250,000	GIS based building & planning software	Flagged during Department Meeting
001-1501-515.64-25	487,941	Alfred Street landscaping, irrigation, brick paver crosswalks and themed furniture	Flagged during Department Meeting
001-1501-515.64-25	50,000	Tav-Dora Trail - Requested cost share from MPO	Flagged during Department Meeting
001-1501-515.64-25	35,263	West Main Streetscape (Phase 1 - South Side)	$97,737 remaining in line item
001-1501-515.64-25	12,600	2 State Road Wayfinding Signs	
001-1501-515.64-25	5,600	6 Local Wayfinding Signs	
001-1501-515.64-25	10,000	Digital Upgrade of 1 Existing Kiosk Sign	$10,000 remaining for 1 sign
001-1501-515.64-25	6,500	Digital Upgrade of Parking Garage Business Sign	
001-1501-515.64-25	36,000	2 new digital kiosk signs (Alfred & Caroline)	Flagged during Department Meeting
001-1501-515.64-25	10,000	Old 441 CRA Study	Flagged during Department Meeting
001-1501-515.64-25	168,000	Master plan for South Tavares (SR 19, 561 & 448)	Flagged during Department Meeting
001-1501-515.64-25	150,000	West Main Street Gateway	
TOTAL	1,228,464		
City Clerk			
001-1601-512.47-40	500	Codification	$4,900 remaining in account
001-1601-512.49-10	450	Commemorative Pin Program	
001-1601-512.52-10	120	Operating Supplies	$2,380 remaining in account - Level fund

FY 2017 Budget Balancing Cuts
General Fund

Account Number	Amount	Item	Notes
City Clerk (continued)			
001-1601-512.64-23	11,075	Records Management Software	Flagged during Department Meeting
001-1601-512.64-23	8,000	Records Management Software - Cloud Hosting	Flagged during Department Meeting
TOTAL	20,145		
Human Resources			
001-1701-513.34-10	16,100	Payscale	
001-1701-513.48-10	5,000	Employee Fitness Program	$10,000 remaining in line item
001-1701-513.49-10	450	Commemorative Pin Program	
TOTAL	21,550		
Public Communications			
001-1801-519.12-10 -			
001-1801-519.24-10	110,268	Public Communications Director Position	
001-1801-519.40-10	2,520	Travel & Per Diem	
001-1801-519.41-10	324	Telephone	$144 remaining in account
001-1801-519.41-30	50	Postage	
001-1801-519.46-15	50	Equipment Repair & Maintenance	
001-1801-519.47-10	100	Printing & Binding	
001-1801-519.49-10	550	Advertising	
001-1801-519.51-10	300	Office Supplies	
001-1801-519.52-10	1,300	Operating Supplies	
TOTAL	115,462		
Fleet Maintenance			
001-1901-549.13-10	15,000	Other Salaries & Wages	
001-1901-549.46-35	12,900	Mower Repair	$20,000 remaining in account
001-1901-549.49-10	450	Commemorative Pin Program	
001-1901-549.52-10	5,600	Operating Supplies	$30,625 remaining in account - Level fund
001-1901-549.52-11	1,915	Durable Goods	$1,750 remaining in account - Level fund
001-1901-549.52-38	12,500	Tires	$12,500 remaining in account
001-1901-549.59-90	2,500	Contingency	
001-1901-549.62-20	3,500	Carport to Cover Outdoor Lift	
001-1901-549.64-10	7,200	Portable Combination Welder/Generator	
001-1901-549.64-11	14,000	Rehab 1999 Claw Truck #701	Priority 1 of 3
001-1901-549.64-11	48,300	F450 Truck	Priority 2 of 3
001-1901-549.64-11	24,000	2018 Ford Transit Compact Minivan	Priority 3 of 3
001-1901-549.64-15	1,400	Heavy Duty Transmission Jack	
001-1901-549.64-15	1,162	35 Ton Gaither Air Service Jack	
001-1901-549.64-15	12,500	Kubota RTV	
TOTAL	162,927		
Police Department			
001-2101-521.49-10	450	Commemorative Pin Program	
001-2101-521.54-10	100	Books, Publications, Memberships	$1,800 remaining in account - Level fund
001-2101-521.59-45	1,000	Community Service	$1,500 remaining in account
001-2101-521.64-10	3,138	Two New Radar Units for Patrol Vehicles	
001-2101-521.64-10	18,917	Kustom Signal Police Message Board & Trailer	
001-2101-521.64-10	8,000	Laser Crime Scene and Traffic Homicide Scanner	
001-2101-521.64-11	124,000	3 Police Vehicles	Flagged during Department Meeting
TOTAL	155,605		
Code Enforcement			
001-2103-521.49-10	450	Commemorative Pin Program	
001-2103-521.64-11	19,457	Replacement Truck	Flagged during Department Meeting
TOTAL	19,907		

FY 2017 Budget Balancing Cuts
General Fund

Account Number	Amount	Item	Notes
Fire Department			
001-2201-522.12-10 -			
001-2201-522.24-10	70,388	New Firefighter/Paramedic position	Flagged during Department Meeting
001-2201-522.12-10 -			
001-2201-522.24-10	70,388	New Firefighter/Paramedic position	Flagged during Department Meeting
001-2201-522.14-10	10,000	Overtime	$136,000 remaining in account
001-2201-522.49-10	450	Commemorative Pin Program	
001-2201-522.52-10	1,000	Operating Supplies	$20,000 remaining in account
001-2201-522.52-11	1,000	Signage for Both Stations	
001-2201-522.52-36	6,015	Bunker Gear	Adjust from 6 sets down 3 sets
001-2201-522.52-50	6,236	Training	$6,500 remaining in account - Level fund
001-2201-522.54-20	850	Fire Prevention/ Pub. Education	$1,650 remaining in account - Level fund
001-2201-522.64-10	1,900	Replace Boat Pump	
001-2201-522.64-10	8,100	Remove Carpet & Replace Flooring at Station 28	
001-2201-522.64-10	11,800	Replace Event Cart	
001-2201-522.64-10	2,900	Light Bar for Stuphen	
001-2201-522.64-11	500,000	Fire Truck	Flagged during Department Meeting
001-2201-522.64-15	12,115	Fit Mask Testing Machine	
001-2201-522.64-23	13,500	Panasonic Toughbook 19	
ALS			
001-2202-522.14-10	5,000	Overtime	$24,000 remaining in account
001-2202-522.49-10	450	Commemorative Pin Program	
TOTAL	722,092		
General Services			
001-4101-541.12-10 -			
001-4101-541.24-10	60,989	New Building Maintenance Tech. position	
001-4101-541.13-10	15,000	Other Salaries & Wages	
001-4101-541.31-15	10,000	Structural Design for Public Works Projects	Flagged during Department Meeting
001-4101-541.31-15	400,000	Design of future Public Works building	FY 2018 Capital Improvement Plan
001-4101-541.34-10	-	Bay Door Preventive Maintenance Contract for Fire Stations	Priority 1 of 5 - $4,500 in line item
001-4101-541.34-10	10,000	City Hall Chiller - A/C Compressor Replacement	Priority 2 of 5
001-4101-541.34-10	24,360	Quarterly A/C Maintenance Program	Priority 3 of 5
001-4101-541.34-10	1,200	Library Window Cleaning	Priority 4 of 5
001-4101-541.34-10	1,125	City Flagpole 5 Year Maintenance	Priority 5 of 5
001-4101-541.34-10	15,000	Carpet/Tile/Chair Cleaning	
001-4101-541.34-10	3,750	Large Tree Removal	$3,750 remaining in line item
001-4101-541.34-10	1,250	Stump Grinding	$1,250 remaining in line item
001-4101-541.34-10	2,500	Canal Maintenance	$5,000 remaining in line item
001-4101-541.40-10	1,750	Travel & Per Diem	$10,240 remaining in account
001-4101-541.44-10	3,500	Rentals & Leases	$4,000 remaining in account
001-4101-541.46-10	-	General Maintenance and Repair of All City Facilities/ Buildings	Priority 1 of 19 - $26,250 remaining in line item
001-4101-541.46-10	10,000	City Hall Brick Pavers	Priority 2 of 19
001-4101-541.46-10	9,637	LED Replacement Fixtures - Shuffleboard Courts	Priority 3 of 19
001-4101-541.46-10	8,750	Renovations Parks and Rec Bathrooms	Priority 5 of 19
001-4101-541.46-10	9,000	Public Works Complex Restroom Renovations	Priority 6 of 19
001-4101-541.46-10	14,000	Civic Center Renovations	Priority 7 of 19
001-4101-541.46-10	2,500	Professionally Paint the Recreation Office / Replace Window Treatments	Priority 8 of 19
001-4101-541.46-10	3,646	New Flooring Installed in Hallway Area	Priority 9 of 19
001-4101-541.46-10	7,420	New Flooring Installed in Parks & Recreation Building	Priority 10 of 19
001-4101-541.46-10	11,231	New Flooring Installed in Community Development Area	Priority 11 of 19
001-4101-541.46-10	23,502	New Flooring Installed in Finance Area	Priority 12 of 19

FY 2017 Budget Balancing Cuts
General Fund

Account Number	Amount	Item	Notes
General Services (continued)			
001-4101-541.46-10	15,635	New Flooring Installed in Admin. Area	Priority 13 of 19
001-4101-541.46-10	2,500	Fire Station Motion Sensors for Restrooms	Priority 14 of 19
001-4101-541.46-10	-	Wooton Wonderland Track Ride System	Priority 15 of 19 - $3,500 remaining in line item
001-4101-541.46-10	2,511	Movement Replacement for Clock Tower	Priority 16 of 19
001-4101-541.46-10	-	Replacement Ceiling Tiles	Priority 17 of 19 - $2,500 remaining in line item
001-4101-541.46-10	9,172	New Mini Split System for Stover	Priority 18 of 19
001-4101-541.46-10	3,357	Epoxy Floor Coating for Stover Concession / Restrooms	Priority 19 of 19
001-4101-541.46-10	5,177	New Flooring Installed in Economic Development Area	
001-4101-541.46-15	5,093	Autogreaser System for Loader	
001-4101-541.46-15	2,860	Tires for Loader	$2,860 remaining in line item (for two tires)
001-4101-541.46-25	-	Misc. Maintenance & Repairs	Priority 1 of 4 - $10,500 remaining in line item
001-4101-541.46-25	32,104	Chris Daniels Memorial Fountain - LED Lights	Priority 2 of 4
001-4101-541.46-25	-	Parking Stops to Replace Broken Ones	Priority 3 of 4 - $3,500 remaining in line item
001-4101-541.46-25	-	Repair or Replace Backflow Devices	Priority 4 of 4 - $1,500 remaining in line item
001-4101-541.46-37	11,500	Motor for GS Work Barge	
001-4101-541.46-45	2,500	Emergency Pest & Termite Infestations	
001-4101-541.48-22	5,500	LED Mini Light Replacement	
001-4101-541.48-22	5,000	LED Rope Lighting	
001-4101-541.48-22	56,782	LED Pre-Lit Exterior Tree	
001-4101-541.48-22	12,900	Storage Container for Tree	
001-4101-541.48-22	3,150	Additional Songs for LED Tree	
001-4101-541.49-10	450	Commemorative Pin Program	
001-4101-541.51-10	500	Office Supplies	$750 remaining in account
001-4101-541.52-10	5,143	Operating Supplies	$30,299 remaining in account
001-4101-541.52-11	3,000	Replacement Power Tools as Needed	$2,000 remaining in line item
001-4101-541.52-11	1,224	Fiberglass Set Ladders	
001-4101-541.52-11	1,000	Chairs for Public Works Conference Room	
001-4101-541.52-59	550	Sign Materials	$1,950 remaining in account - Level fund
001-4101-541.59-90	25,000	Contingency	
001-4101-541.62-20	68,970	City Hall Roof Repair and 2nd Phase Study	
001-4101-541.62-20	136,500	Library / Civic Center Roof Repair	
001-4101-541.62-20	250,000	Phase II of City Hall Chiller Replacement	
001-4101-541.63-20	10,000	Repair of Sidewalks Around Buildings	$5,000 remaining in account
001-4101-541.64-10	120,000	Replacement of GS Back Hoe	Priority 1 of 4
001-4101-541.64-10	137,129	Replacement of Kobelco Loader	Priority 2 of 4
001-4101-541.64-10	1,231	Replacement of Homelite Concrete Saw	Priority 3 of 4
001-4101-541.64-10	1,213	Replacement of Portable Pressure Washer	Priority 4 of 4
001-4101-541.64-11	42,000	Ford F350 Replacement Truck - Replace unit #118	
001-4101-541.64-11	38,727	Ford F250 Replacement Truck - Replace unit #123	
001-4101-541.64-11	32,250	Ford Explorer Replacement Vehicle - Replace unit #PW3	
001-4101-541.64-11	82,500	Rehab Budget Truck #126	
001-4101-541.64-13	1,200	Replacement Computer for PW Conference Room	
001-4101-541.64-15	12,705	Kubota RTV	Priority 1 of 15
001-4101-541.64-15	120,000	Back Up Generator	Priority 2 of 15
001-4101-541.64-15	10,041	SGX60 Stump Grinder Attachment for Bobcat	Priority 3 of 15
001-4101-541.64-15	16,556	Clamshell for Loader 544J	Priority 4 of 15
001-4101-541.64-15	2,414	Raising/Lowering System for Pavilion	Priority 5 of 15
001-4101-541.64-15	8,848	Hydraulic Pipe Bender	Priority 6 of 15
001-4101-541.64-15	11,548	Tandem Axle Dump Trailer	Priority 7 of 15
001-4101-541.64-15	1,250	Tree Climbing Kit	Priority 8 of 15

FY 2017 Budget Balancing Cuts
General Fund

Account Number	Amount	Item	Notes
General Services (continued)			
001-4101-541.64-15	3,040	Graphtec 42" Cutter with Stand	Priority 9 of 15
001-4101-541.64-15	5,000	Utility Bed for GS Truck #137	Priority 10 of 15
001-4101-541.64-15	5,000	Utility Bed for GS Truck #132	Priority 11 of 15
001-4101-541.64-15	5,000	Utility Bed for GS Truck #135	Priority 12 of 15
001-4101-541.64-15	5,000	Utility Bed for GS Truck #133	Priority 13 of 15
001-4101-541.64-15	25,463	Gerber Thermal Printer & Software	Priority 14 of 15
001-4101-541.64-15	3,234	Vandal Resistant Drinking Fountain - Stover Field	Priority 15 of 15
001-4101-541.64-25	200,000	Public Works Facility (1/2 year debt service est.)	
TOTAL	2,219,537		
Streets Maintenance			
001-4102-541.12-10 -			
001-4102-541.24-10	25,492	Tradesworker I - 6 months	Hire mid-year (March 2017)
001-4102-541.13-10	15,000	Other Salaries	
001-4102-541.14-10	1,000	Overtime	$2,000 remaining in account - Level fund
001-4102-541.34-10	10,000	Sidewalk Grinding Program	Priority 1 of 6 - $15,000 remaining in account
001-4102-541.34-10	10,000	Sidewalk / Ramp ADA Compliance Repair Contracted	Priority 2 of 6 - $15,000 remaining in account
001-4102-541.34-10	5,000	Roadway Striping (Contracted)	Priority 3 of 6 - $10,000 remaining in account
001-4102-541.34-10	7,500	Large Tree Removal on Right of Ways	Priority 4 of 6 - $7,500 remaining in account
001-4102-541.34-10	5,000	Large Stump Grinding	Priority 5 of 6
001-4102-541.34-10	5,250	MPO - Roadway Pavement Management & Sidewalk Assessment	Priority 6 of 6
001-4102-541.40-10	2,500	Misc. Seminars, Workshops, Conferences...	$1,000 remaining in line item
001-4102-541.41-10	234	Telephone charges for new employee	6 months balancing cut (mid-year hire) - $234 remaining
001-4102-541.46-15	8,130	Equipment Repairs	$3,870 remaining in line item
001-4102-541.46-25	2,000	Miscellaneous Repairs	$3,000 remaining in account
001-4102-541.46-40	69,000	Cabinet Replacement at 3 Different Locations	
001-4102-541.49-10	234	Advertising for Additional Position	$266 remaining in line item
001-4102-541.49-10	450	Commemorative Pin Program	
001-4102-541.51-10	300	Office Supplies	$300 remaining in account
001-4102-541.52-15	2,223	Fuel for Additional Employee	
001-4102-541.53-20	5,400	Materials for Road Repairs	$7,200 remaining in line item
001-4102-541.53-20	15,000	Emergency Paving Repair Due to Unforeseen Damage	$10,000 remaining in line item
001-4102-541.54-10	500	Books, Publications, Subscriptions, Memberships	$1,500 remaining in account - Level fund
001-4102-541.59-90	5,000	Contingency	
001-4102-541.63-30	575,000	Road Paving	$175,000 remaining in line item
001-4102-541.63-30	250,000	Alley Brick Paving	
001-4102-541.64-14	1,500	Laptop for Manager	
001-4102-541.64-15	150,000	Compact Asphalt Infrared Patching Trailer	Priority 1 of 9
001-4102-541.64-15	1,040	Plate Compactor	Priority 3 of 9
001-4102-541.64-15	6,300	Compact Vibratory Roller	Priority 4 of 9
001-4102-541.64-15	7,500	Hot Water Pressure Washer	Priority 5 of 9
001-4102-541.64-15	1,430	Concrete Cut Off Saw	Priority 6 of 9
001-4102-541.64-15	12,500	Kubota RTV	Priority 8 of 9
001-4102-541.64-15	4,450	Sidewalk Grinder	Priority 9 of 9
001-4102-541.64-15	5,870	Pavement Striper	
001-4102-541.64-17	42,000	Ford F250 Truck	
TOTAL	1,252,803		

FY 2017 Budget Balancing Cuts
General Fund

Account Number	Amount	Item	Notes
Economic Development			
001-5901-559.34-10	10,000	Consultant Services for Retail Business Recruitment & Marketing	
001-5901-559.34-10	7,500	Consultant Services for Development & Licensing of Foreign Trade Zone	
001-5901-559.47-10	600	Printing & Binding	$700 remaining in account - Level fund
001-5901-559.49-10	12,500	Recruitment of Manufacturing Companies	
001-5901-559.49-10	450	Commemorative Pin Program	
TOTAL	31,050		
Library			
001-7101-571.46-10	19,883	Security Cameras	
001-7101-571.48-40	300	Adult Programs	$1,700 remaining in account - Level fund
001-7101-571.48-50	500	Children's Reading Program	$3,000 remaining in account - Level fund
001-7101-571.49-10	450	Commemorative Pin Program	
001-7101-571.51-10	500	Office Supplies	$1,000 remaining in account - Level fund
001-7101-571.52-11	1,300	Power Pack Charging Stations	
001-7101-571.64-25	60,000	Parking Property Near the Library	
TOTAL	82,933		
Parks Maintenance			
001-7201-572.12-10 -			
001-7201-572.24-10	49,252	New Parks Maintenance Worker	
001-7201-572.14-10	15,000	Overtime	$10,000 remaining in account
001-7201-572.40-10	2,700	Misc. Seminars, Workshops, Conferences, Trade Shows...	$500 remaining in line item
001-7201-572.44-10	400	Misc. Rentals & Leases	$1,500 remaining in account - Level fund
001-7201-572.46-25	4,275	Misc. Repair/Maintenance of Irrigation	$4,275 remaining in line item
001-7201-572.46-25	2,175	Replace/Repair Backflow Devices	$2,175 remaining in line item
001-7201-572.46-25	2,900	Repair Water Guns at Woodlea Complex	$2,900 remaining in line item
001-7201-572.49-10	450	Commemorative Pin Program	
001-7201-572.52-10	4,822	Operating Supplies	$64,388 remaining in account - Level fund
001-7201-572.52-11	1,500	Purchase of Small Equipment & Tools	$1,050 remaining in line item
001-7201-572.52-25	205	Uniform for Additional Employee	
001-7201-572.54-10	250	Books, Publications, Memberships	$250 remaining in account - Level fund
001-7201-572.59-90	2,000	Contingency	
001-7201-572.64-10	24,000	Replace Tractor #429 - 1995 Kubota	Priority 1 of 4
001-7201-572.64-10	24,000	Replace Tractor #437 - 1997 Kubota	Priority 2 of 4
001-7201-572.64-10	2,899	3 in 1 Drag for Stover Field	Priority 3 of 4
001-7201-572.64-10	2,899	3 in 1 Drag for Woodlea Field	Priority 4 of 4
001-7201-572.64-11	32,000	Ford F250 4x4 Truck - Replace #428 - 1994	Priority 1 of 3
001-7201-572.64-11	23,726	Ford F250 4x2 Truck - Replace #462 - 1994	Priority 2 of 3
001-7201-572.64-11	62,000	Ford F450 Crew Cab Truck - Replace #470 - 1992 w/ 184,000 miles	Priority 3 of 3
001-7201-572.64-15	12,500	New Kubota Z326 Lawn Mower	Priority 1 of 5
001-7201-572.64-15	4,200	Site One HP Surfer Spreader	Priority 2 of 5
001-7201-572.64-15	4,500	Sod Cutter	Priority 3 of 5
001-7201-572.64-15	11,500	New Kubota RTV	Priority 4 of 5
001-7201-572.64-15	1,000	Inverter Generator for Use at Events	Priority 5 of 5
001-7201-572.64-25	3,700	Replace and amend soil	
001-7201-572.64-25	1,000	Landscaping at City Hall	
001-7201-572.64-25	2,500	Beautification Upgrade to Highly Visible Intersections	
001-7201-572.64-25	150,000	Replace Wooton Wonderland	
TOTAL	448,353		

FY 2017 Budget Balancing Cuts
General Fund

Account Number	Amount	Item	Notes
Recreation			
001-7202-572.44-10	1,200	Rentals & Leases	$8,682 remaining in account
001-7202-572.48-30	3,000	4th of July Event	$33,500 remaining in account
001-7202-572.48-60	1,000	Boo Festival	$12,000 remaining in account
001-7202-572.49-10	3,000	Event Advertisement on Solid Waste Trucks	
001-7202-572.49-10	1,000	Program Advertisements	$4,000 remaining in line item
001-7202-572.49-10	450	Commemorative Pin Program	
001-7202-572.52-10	1,000	Operating Supplies	$4,500 remaining in account - Level funded
001-7202-572.52-11	3,900	10'x10' Event Tents	
001-7202-572.52-30	1,000	Art in the Square	$11,850 remaining in account
001-7202-572.55-20	1,000	Babe Ruth Fall Program	$14,000 remaining in line item - Level fund
001-7202-572.55-20	500	Misc. Programs	$1,000 remaining in line item - Level fund
001-7202-572.55-20	500	Misc. Equipment	$1,000 remaining in line item
001-7202-572.55-20	3,000	Program Costs	$55,000 remaining in account - Level fund
001-7202-572.64-11	29,000	Ford F150 4x2 Crew Cab V-6 - Replace #471 w/ 75,00 miles	
001-7202-572.64-15	11,250	4'x8' Digital LED Marquee Sign for Recreation Office	
001-7202-572.64-15	7,000	Security Camera at Fred Stover Sports Complex	
001-7202-572.64-23	19,500	Active Network Recreation (software program)	Flagged during Department Meeting
001-7202-572.64-25	40,000	Conceptual plan for Recreation Department Admin building	Flagged during Department Meeting
001-7202-572.64-25	20,000	Design and Construction of an 18-Hole championship disc golf course	Flagged during Department Meeting
TOTAL	147,300		
Parks Operations			
001-7203-572.49-10	450	Commemorative Pin Program	
001-7203-572.52-10	2,000	Operating Supplies	$8,000 remaining in account
001-7203-572.52-11	4,500	Banquet Tables for Civic Center	
001-7203-572.52-11	6,000	Round Tables for Civic Center	
001-7203-572.59-65	200,000	Grant Match for Woodlea Sports Complex Expansion Project	
001-7203-572.64-15	19,000	Staging Material for Events	
001-7203-572.64-15	5,000	Camera for New Restrooms at Tavares Nature Park	
001-7203-572.64-25	82,500	New Fishing Dock and Boardwalk at the Tavares Nature Park	Priority 2 of 14
001-7203-572.64-25	21,000	Tavares Nature Park Security Fencing	Priority 3 of 14
001-7203-572.64-25	25,000	Shade Structures to Cover Bleachers at Woodlea Sports Complex	Priority 4 of 14
001-7203-572.64-25	47,250	Replace Portable Cemetery Office	Priority 5 of 14
001-7203-572.64-25	7,500	Ingraham Park Picnic Gazebo/Tables	Priority 6 of 14
001-7203-572.64-25	3,500	Replace Flooring in Fred Stover Restrooms	Priority 7 of 14
001-7203-572.64-25	14,500	Replace Wooden Bleachers at Woodlea Sports Complex	Priority 8 of 14
001-7203-572.64-25	7,500	Remodel TRA Room	Priority 9 of 14
001-7203-572.64-25	500,000	Remodel Civic Center and TRA Room	Priority 10 of 14
001-7203-572.64-25	10,000	Tavares Nature Park Restoration Work	Priority 11 of 14
001-7203-572.64-25	8,000	New Scoreboards at Fred Stover Sports Complex	Priority 12 of 14
001-7203-572.64-25	12,000	New Scoreboards at Woodlea Sports Complex	Priority 13 of 14
001-7203-572.64-25	10,000	Aesop's Park Aeration Fountain for Retention Pond	Priority 14 of 14
TOTAL	985,700		
Total	**7,772,289**		

FY 2017 Budget Balancing Cuts
Seaplane Base & Marina

Account Number	Amount	Item	Notes
Seaplane Base & Marina			
405-4304-543.40-10	1,500	Exhibit at Sun N Fun	Department cut
405-4304-543.41-30	200	Postage	$300 remaining in account - Level fund
405-4304-543.46-10	2,000	Stain Prop Shop	Department cut
405-4304-543.46-11	7,500	Dock Repairs	Department cut - $30,000 remaining in account
405-4304-543.46-16	5,000	Fueling System	Department cut - $5,000 remaining in account
405-4304-543.46-25	2,000	Miscellaneous Repairs	$2,500 remaining in account - Level fund
405-4304-543.49-10	1,500	Specialty Magazine Features	Department cut
405-4304-543.49-10	3,500	Exhibit at Sun N Fun	Department cut
405-4304-543.51-10	200	Office Supplies	$1,000 remaining in account - Level fund
405-4304-543.52-10	1,000	Operating Supplies	$3,000 remaining in account
405-4304-543.52-31	3,200	Recreational Fuel Inventory	Department cut - $92,350 remaining in account
405-4304-543.52-32	4,550	Aviation Fuel Inventory	Department cut - $62,650 remaining in account
405-4304-543.52-50	3,000	Flight Instruction for Staff	Department cut
405-4304-543.54-10	400	Florida Aviation Business Association	Department cut
405-4304-543.54-10	120	AOPA Membership	Department cut
405-4304-543.64-10	25,000	Fuel System	Replacing in current year
405-4303-543.64-15	2,500	Flag Pole for City Flag	Balancing cut
405-4304-543.64-25	17,873	Feasibility Study for FASP Acceptance	Department cut
TOTAL	81,043		
Splash Park			
405-7301-572.46-25	6,000	Painting/Reconditioning of Features	Department cut - $4,000 remaining in account
405-7301-572.49-10	450	Commemorative Pin Program	
405-7301-572.52-10	500	Operating Supplies	$1,500 remaining in account - Level fund
TOTAL	6,950		
Wooton Park Maintenance			
405-7401-572.46-25	500	Miscellaneous Repairs	$4,500 remaining in account - Level fund
405-7401-572.46-71	8,300	Stain for Gazebos	Department cut
405-7401-572.46-71	3,000	Stain for Facilities	$3,000 remaining in account
405-7401-572.49-10	450	Commemorative Pin Program	
405-7401-572.52-10	5,000	Operating Supplies	$20,000 remaining in account - Level fund
TOTAL	17,250		
Total	**105,243**		

FY 2017 Budget Balancing Cuts
Pavilion

Account Number	Amount	Item	Notes
Pavilion			
406-7501-575.12-10 - 406-7501-575.24-10	43,814	Event Prep Specialist	
406-7501-575.34-10	1,500	Contractual Services	$24,000 remaining in account - Level fund
406-7501-575.46-10	6,000	Misc. Building Repairs	$1,000 remaining in account - Level fund
406-7501-575.46-15	500	Misc. Equipment Repair	$500 remaining in account
406-7501-575.47-10	1,000	Printing & Binding	$5,000 remaining in account
406-7501-575.49-10	10,000	Advertising	$19.000 remaining in account
406-7501-575.52-10	8,200	Operating Supplies	$11,800 remaining in account - Level fund
406-7501-575.52-11	800	Durable Goods	$1,500 remaining in account
406-7501-575.52-16	7,000	Inventory Purchases	$3,000 remaining in account
406-7501-575.54-10	500	Books, Publications, Subscriptions, Memberships	$900 remaining in account
406-7501-575.64-14	1,100	Additional Computer	
406-7501-575.64-15	2,500	Conference Phone	
406-7501-575.64-15	5,000	Pier Lighting	
TOTAL	87,914		

FY 2017 Budget Balancing Cuts
Utilities

Account Number	Amount	Item	Notes
Water Treatment			
401-3301-533.46-10	10,000	Building Repair & Maintenance	Department cut - $15,000 remaining
401-3301-533.49-10	450	Commemorative Pin Program	
401-3301-533.64-11	15,000	Replace #840 Sports Trac with Ford Explorer	Split with 3501
TOTAL	25,450		
Water Distribution			
401-3302-533.49-10	450	Commemorative Pin Program	
TOTAL	450		
Wastewater Treatment			
401-3501-535.31-15	30,000	Bio-Solids Study	Department cut
401-3501-535.49-10	450	Commemorative Pin Program	
401-3501-535.64-11	15,000	Replace #840 Sports Trac with Ford Explorer	Split with 3301
TOTAL	30,000		
Reuse Water			
401-3502-535.31-15	46,750	Reuse Master Plan	Department cut
401-3502-535.49-10	450	Commemorative Pin Program	
401-3502-535.52-10	22,000	Brass fittings	Department cut
401-3502-535.52-22	12,000	Reuse meters	Department cut - $12,850 remaining
TOTAL	81,200		
Lab			
401-3503-535.49-10	450	Commemorative Pin Program	
TOTAL	450		
Wastewater Collections			
401-3504-535.64-15	36,000	Stationary generator for LS 8	Department cut
401-3504-535.49-10	450	Commemorative Pin Program	
443-3504-535.64-25	100,000	LS 39 rehab	Department cut
443-3504-535.64-25	15,000	LS 16 rehab	Department cut
443-3504-535.64-25	50,000	Low pressure sewer system - mobile homes	Department cut - $25,000 remaining
TOTAL	201,450		
Stormwater			
403-3801-538.49-10	450	Commemorative Pin Program	
403-3801-538.64-25	41,000	Windridge drainage improvements	Department cut
TOTAL	41,450		
Total	**380,450**		

FY 2017 Budget Balancing Cuts
Solid Waste

Account Number	Amount	Item	Notes
Solid Waste			
402-3401-534.64-25	200,000	Design of Public Works building	FY 2018 Capital Improvement Plan
TOTAL	200,000		

AGENDA SUMMARY
TAVARES CITY COUNCIL
June 15, 2016

AGENDA TAB NO. 21
SUBJECT TITLE: City Administrator Report

OBJECTIVE: To inform Council on city related matters.
SUMMARY: Will be presented at meeting

Library Board	*June 15, 2016 – 2:30 p.m. – Library Conference Room*
City Council Regular Meeting & Budget Workshop	*June 15, 2016 – 4:00 p.m. – City Council Chambers*
Planning & Zoning Board	*June 16, 2016 – 3:00 p.m. – City Council Chambers*
Police & Fire Pension Board Meetings	*June 17, 2016 – 1:30 – 3:30 – City Council Chambers*

CITY SPONSORED OR AFFILIATED EVENTS

4th of July Celebration Independence Day	*Monday July 4th* *5:00 p.m. Parade – Fireworks approximately 9:00 pm.*
Tavares Chamber Business of the Year Gala	*September 8, 2016*
Rifles, Rails & History	*September 23-25, 2016 – Wooton Park*
Un-Boo-Lievable Family Fall Festival	*October 28, 2016 – 6 pm to 9 pm* *Wooton Park*
Monster Splash	*October 29, 2016*
Hydro-Turf Jet Ski	*November 5-6, 2016 World Championship*
General Election	*November 8, 2016 (City Hall is a Precinct)*
Tavares Chamber Taste of Tavares	*November 10, 2016*
CRA Fall Thunder Regatta	*November 18-20 – Wooton Park*
Christmas Parade & Celebration	*December 3, 2016* *Parade at 5:00 p.m. on Main Street*

OTHER COMMUNITY EVENTS

Red for Ed	*July 26, 2016 – Wooton Park – Lake County Schools*
Fight for the Cure	*August 27, 2016 – Wooton Park*
MDA Walk	*September 17, 2016 – Wooton Park*

Rocktober Fest	*October 1, 2016 Wooton Park*

OTHER OUTSIDE AGENCY MEETINGS

Lake County League of Cities	*Friday, June 10, 2016 – 12:00 noon* *Elks Lodge*

AGENDA SUMMARY
TAVARES CITY COUNCIL
June 15, 2016

AGENDA TAB NO. 22
SUBJECT TITLE: City Councilmembers Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

THIS PAGE INTENTIONALLY LEFT BLANK

TAVARES

America's Seaplane City™