

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
JUNE 1, 2016**

**AGENDA TAB NO. 10**

**FIRST READING**

**SUBJECT TITLE: Ordinance 2016-21  
Rezone to PD  
Northwest Corner of Dora Avenue and South Mt. Homer Road**

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**OBJECTIVE:**

To consider the rezoning of approximately .27 acres of property located on the northwest corner of Dora Avenue and South Mt. Homer Road from RSF-1 (Residential Single Family) to PD (Planned Development) to allow development of three residential cottages.

**SUMMARY:**

The subject property is located on the northwest corner of Dora Avenue and South Mt. Homer Road and is vacant. The property is approximately .27 acres in size and is owned by Roll Property Group. The owner desires to construct three small residential rental cottages. The cottages will be situated as shown in the conceptual plan attached to the PD Ordinance. Each cottage will be 875 square feet in size with a 15 foot attached patio and parking for two vehicles. It is intended that these cottages may provide needed workforce housing for professional individuals that are employed at the hospital and other medical facilities in this area of the city. The proposed ordinance requires that the usual buffering required between multi-family and single family uses be constructed along adjoining property lines. A similar development has recently been approved and constructed on the south side of Dora Avenue with success. Prior to the issuance of any building permits, the owner must obtain an approved site plan demonstrating compliance with the city's land development regulations.

**OPTIONS:**

No Council action required at First Reading.

**PLANNING & ZONING BOARD RECOMMENDATION:**

At the June 19 meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2016-21.

**STAFF RECOMMENDATION:**

At Second Reading, staff will recommend that City Council moves to approve Ordinance 2016-21.

**FISCAL IMPACT: N/A**

**LEGAL SUFFICIENCY:**

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

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**ORDINANCE 2016-21**

**AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING APPROXIMATELY .27 ACRES GENERALLY LOCATED ON THE NORTHWEST CORNER OF DORA AVENUE AND SOUTH MOUNT HOMER ROAD; FROM RSF-1 (RESIDENTIAL SINGLE FAMILY) TO PD (PLANNED DEVELOPMENT); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the owner is requesting to rezone the subject property from a City of Tavares designation of RSF-1 (Single Family Residential) to a City of Tavares designation of PD (Planned Development); and,

**WHEREAS**, the City of Tavares held duly noticed public hearings before the Planning and Zoning Board, and City of Tavares City Council, providing opportunity for individuals to hear and to be heard regarding the proposed amendment; and,

**WHEREAS**, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and,

**WHEREAS**, the owner has applied for an amendment to the City's Comprehensive Future Land Use Map 2020 from a Low Density designation to a Medium Density designation and the application for this will be processed concurrently with this rezoning; therefore

**BE IT ORDAINED** by the City Council of the City of Tavares, Florida, as follows:

**Section 1. Rezoning**

Said property, as legally defined in **Exhibit "A"**, attached hereto and made a part herewith, is hereby rezoned from RSF-1 (Residential Single Family) to City of Tavares PD (Planned Development), under the specific provisions as established by the City of Tavares Land Development Regulations.

**Section 2. Definitions**

Unless otherwise noted, the definitions of all terms shall be the same as the definitions set forth in the City of Tavares Land Development Regulations or the City of Tavares Comprehensive Plan.

1 **Section 2.1 Land Uses**

2 A. The Conceptual Master Plan for the project is attached hereto and made a part herewith  
3 as **Exhibit "B"**. No jurisdictional wetlands are indicated on the survey of the property.  
4

5 **Total Acreage of Property .27 acres**

6  
7 B. The maximum allowed residential density for this Planned Development shall be as  
8 follows:  
9

10 **Maximum Units 3 dwelling units**  
11 **Gross Density 11 dwelling units/acre**  
12

13 C. In addition to the planned elements shown on the Conceptual Master Plan, such  
14 easements and rights-of-way shall be established within or adjacent to the project site as  
15 may be necessary or desirable for the service, function or convenience of the project.  
16 Said easements and rights-of- way to be determined and indicated on the recorded plat  
17 of the property or any portion thereof.  
18

19 **Section 2.2 Development Standards**

20 Unless otherwise specified herein the development standards of the City of Tavares  
21 Land Development Code shall apply as follows:  
22

23 A. A maximum of three cottage dwelling units may be located on the property. The  
24 maximum gross size of any cottage shall be 875 square feet. Front, side and rear  
25 setbacks for any new cottage constructed shall be as required for an RSF-1 zoning and  
26 measured from the property line to the foremost vertical face of the structure. Where  
27 any setbacks conflict with required easement widths, the easement widths, if larger, shall  
28 prevail. No accessory structures shall be permitted.  
29

30 B. Architectural Standards

31 The appearance of each cottage dwelling unit shall adhere substantially to the Elevation  
32 Plan attached hereto and made a part herewith as **Exhibit "C"**.  
33  
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1 C. Lot Requirements  
2 The maximum lot coverage by impervious surfaces shall not exceed seventy percent  
3 (70%) of the total lot area.  
4

5 D. Landscaping Requirements  
6 A five foot landscaped buffer consisting of a continuous hedge and canopy trees spaced  
7 at forty foot centers shall be planted and maintained along any rear or side property  
8 lines that abut adjacent properties.  
9

10 E. Parking Requirements  
11 A minimum of two parking spaces shall be provided per cottage. Parking surfaces may  
12 be of mulch, gravel or other similar pervious materials. The parking spaces shall be  
13 clearly delineated. Parking on grassed areas is prohibited.  
14

15 **Section 2.4 Public Facilities.**

16 A. Impact Fees  
17 The Developer acknowledges that the City of Tavares has impact fees for water,  
18 wastewater, fire, and police, while Lake County has impact fees for schools and  
19 transportation. The project shall be subject to such impact fees or any additional impact  
20 fees effective at the time of issuance of any building permit.  
21

22 B. Potable water  
23 Potable water shall be provided by the City of Tavares and impact fees shall be paid by  
24 the Developer. The Developer shall extend water lines from the existing location to the  
25 development. Lines shall be extended in a manner in accordance with the City of  
26 Tavares Public Works Department.  
27

28 C. Wastewater  
29 Wastewater treatment service shall be provided by the City and the Developer shall pay  
30 the impact fees. The Developer shall extend sanitary sewer lines from the existing  
31 location to the development. Lines shall be extended and improvements shall be made  
32 in accordance with specifications of the City of Tavares Public Works Department.  
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1 D. Drainage

2 If a retention pond is determined to be necessary by the St. John's River Water  
3 Management District, the design shall incorporate a naturalistic approach, to be  
4 accomplished through one or more of the following methods: (1) through curvilinear  
5 perimeter design, (2) through the inclusion of swales rather than abrupt slopes requiring  
6 fencing, and (3) through naturalistic landscaping. Prior to receiving any development  
7 approvals, the Developer shall submit a master site drainage plan for review and  
8 approval by the City. All applicable St. John's River Water Management District permits  
9 shall be required prior to approval of any development order. The maintenance of the  
10 drainage system shall be the responsibility of the property owner.

11

12 **Section 3. Effective Date.**

13 This Ordinance shall take effect immediately upon its final adoption by the Tavares City  
14 Council.

15

16 **PASSED AND ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by the City  
17 Council of the City of Tavares, Florida.

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Robert Wolfe, Mayor  
Tavares City Council

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First Reading: \_\_\_\_\_

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Passed Second Reading: \_\_\_\_\_

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ATTEST:

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Nancy A. Barnett, City Clerk

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APPROVED AS TO FORM AND LEGALITY:

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Robert Q. Williams, City Attorney

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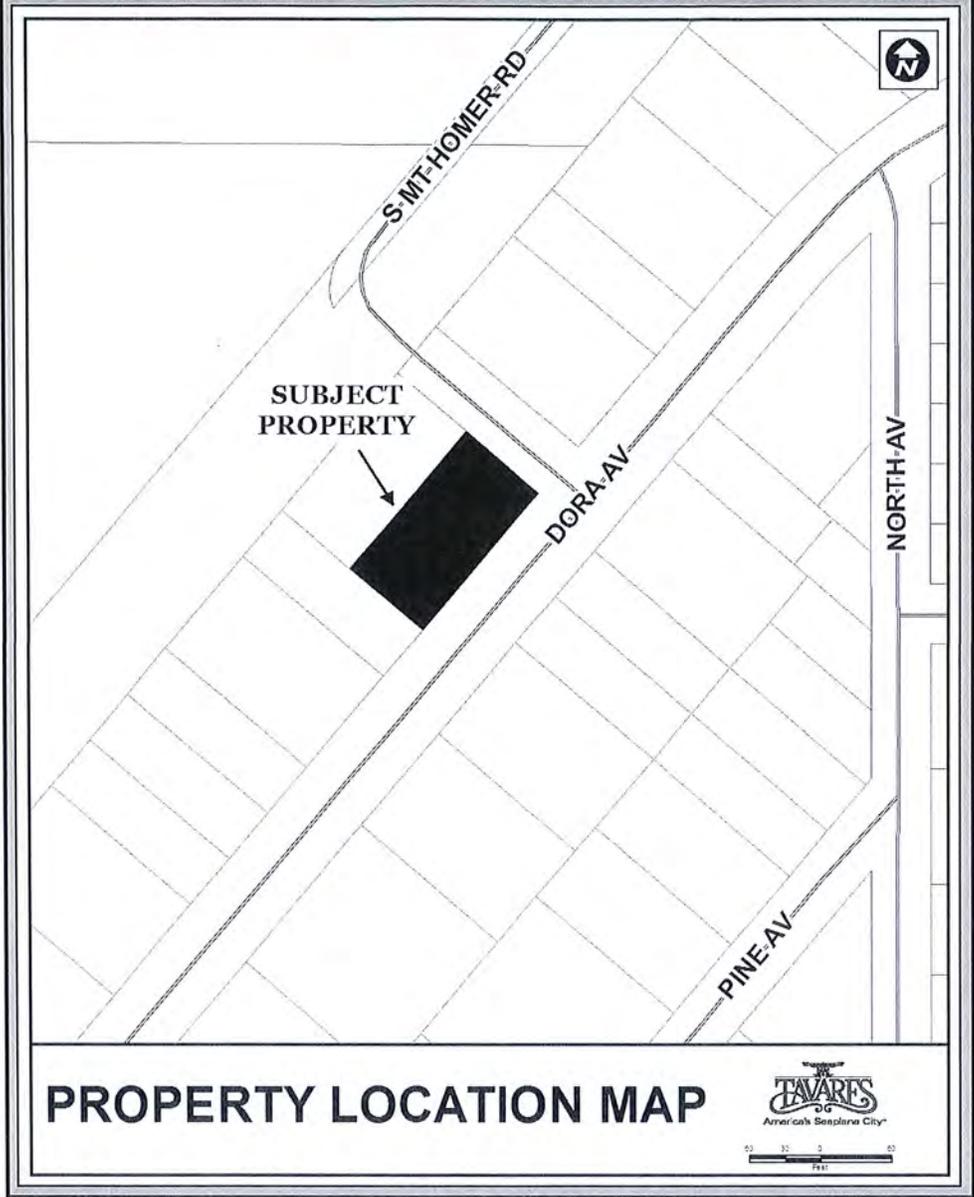
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# Exhibit "A"

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**Lots 49, 50 and 51, Section N, TAVARES HEIGHTS, according to the plat thereof as recorded in Plat Book 5, Page 27, Public Records of Lake County, Florida, Less the Northwesternly 75.00 feet thereof.**

# CITY OF TAVARES



## PROPERTY LOCATION MAP



Created By: City of Tavares GIS File: \\DATA\PROJECT FILES\Dora Ave Cottages - Rec.one SSFLUM - PZ2016-06\GIS\Map\_Dora\_AD.mxd Map Created on 4/14/16

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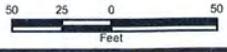
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**Exhibit "C"**

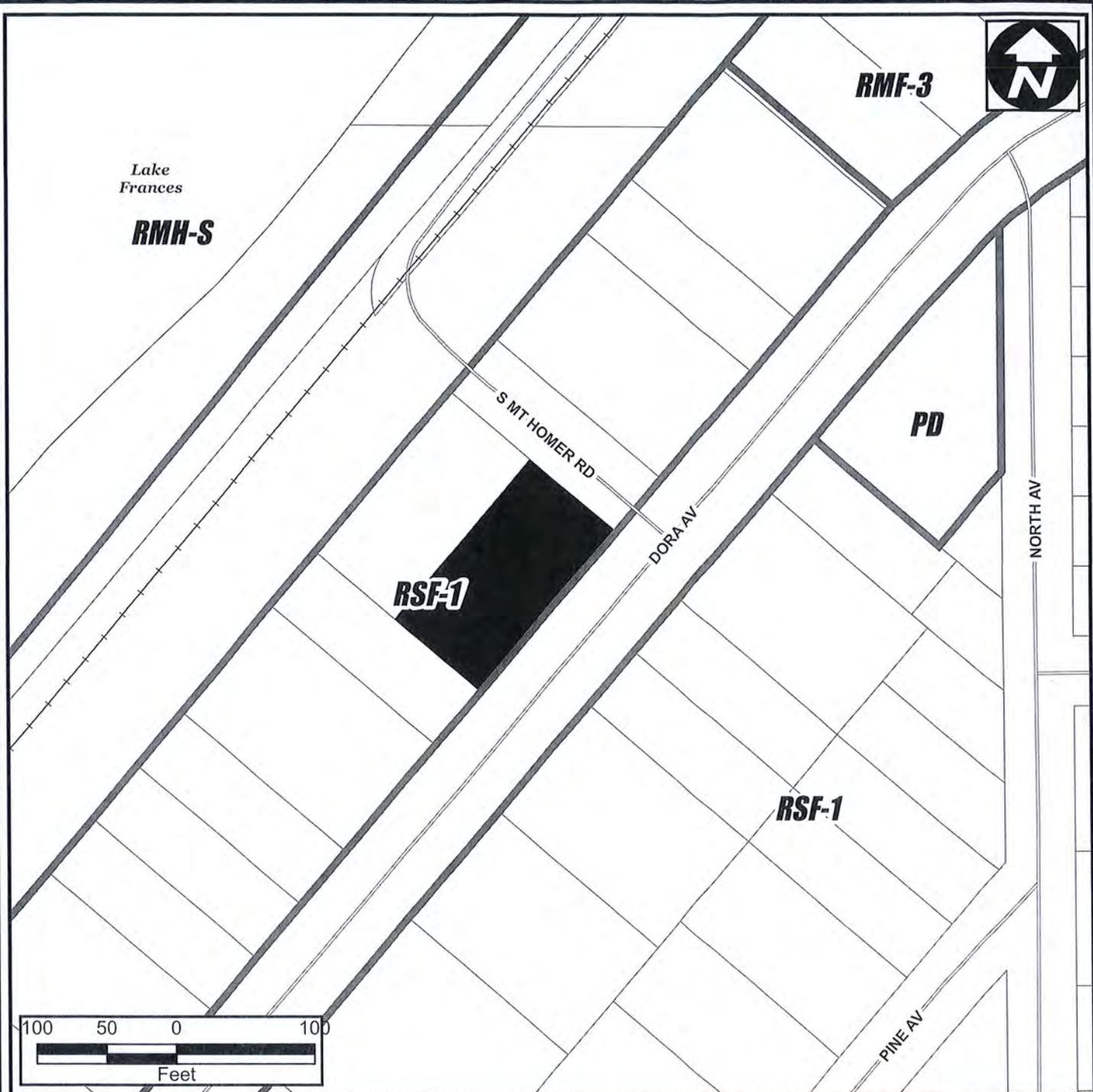
# CITY OF TAVARES



## PROPERTY LOCATION MAP



# CITY OF TAVARES ORDINANCE # 2016-21



- RSF-A Residential Single Family
- RSF-1 Residential Single Family
- RMF-2 Residential Multi-Family
- RMF-3 Residential Multi-Family
- RMH-S Residential Manufactured Home Sub.
- RMH-P Residential Manufactured Home Park
- PD Planned Development District
- MU Mixed Use District
- C-1 General Commercial
- C-2 Highway Commercial
- CD Commercial Downtown District
- I Industrial District
- PFD Public Facilities District



## ZONING MAP

### ORDINANCE # 2016-21

### Dora Ave. Cottages

Current Zoning: RSF-1  
 Proposed Zoning: PD  
 0.28 ± Acres

**Legend**

CITY BOUNDARY	MAJOR ROADS
ZONING	STREETS
SUBJECT PROPERTY	PARCELS
UNINCORPORATED	CONS/WETLANDS

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**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
JUNE 1, 2016**

**AGENDA TAB NO. 11**

**FIRST READING**

**SUBJECT TITLE: Ordinance 2016-22  
Small Scale FLUM Amendment  
Northwest Corner of Dora Avenue and South Mt. Homer Road**

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**OBJECTIVE:**

To consider a Future Land Use Map amendment for approximately .27 acres of property located on the northwest corner of Dora Avenue and South Mt. Homer Road from Low Density Residential to Medium Density Residential.

**SUMMARY:**

Ordinance 2016-22 proposes a small scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan.

The subject property (Parcel Alternate Key Number 3833345) is .27 acres in size, located on the northwest corner of Dora Avenue and South Mt. Homer Road. An application to rezone this property to Planned Development is concurrently under consideration. This ordinance would amend the current Future Land Use Designation from Low Density Residential to Medium Density Residential.

**Future Land Use Amendment/Compatibility**

This property is presently in a residential area. It abuts Dora Avenue which is a main collector road within the city. The property is within several blocks of Waterman Hospital and adjacent to the city's growing medical district. There is a need for workforce housing for single individuals in this area of the city. The applicant is proposing to construct three small cottages on the subject property to address this need.

**Site Conditions**

The property is presently vacant. The applicant desires to construct three small cottages of 875 square feet in size. A site plan demonstrating compliance with all city regulations including applicable state and federal environmental laws must be approved prior to the issuance of permits allowing site modifications.

**Impact on City Services**

The subject property is served by municipal water and sewer utilities. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. It is anticipated that this amendment will not implicate any significant increase on Levels of Service.

**FINDINGS**

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. A Medium Density Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.6.

2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 7A)

**OPTIONS:**

No Council action required at First Reading.

**PLANNING & ZONING BOARD RECOMMENDATION:**

At the June 19 meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2016-22.

**STAFF RECOMMENDATION:**

At Second Reading, staff will recommend that City Council moves to approve Ordinance 2016-22.

**FISCAL IMPACT:**

N/A

**LEGAL SUFFICIENCY:**

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

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**ORDINANCE 2016-22**

**AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY .27 ACRES GENERALLY LOCATED ON THE NORTHWEST CORNER OF DORA AVENUE AND SOUTH MOUNT HOMER ROAD; FROM LOW DENSITY RESIDENTIAL TO MEDIUM DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the owner of property described in Exhibit "A" attached hereto, is requesting an amendment to the Tavares Comprehensive Plan Future Land Use Map 2020 to change the designation of said property from Low Density Residential to Medium Density Residential; and

**WHEREAS**, the property consists of less than ten acres; and

**WHEREAS**, the City of Tavares has advertised as required by law for two public hearings prior to adoption of this ordinance; and

**WHEREAS**, the City has held such public hearings and the records of the City provide that the owners of the land affected have been notified as required by law; and

**WHEREAS**, the City recognizes the need for affordable workforce housing in the proximity of the city's medical district; and

**WHEREAS**, a Medium Density Residential Future Land Use designation is compatible with surrounding future land use designations; and

**WHEREAS**, the City of Tavares Planning and Zoning Board, Local Planning Agency, and City Council held duly noticed public hearings providing opportunity for individuals to hear and be heard regarding the adoption of the proposed map amendment; and

**WHEREAS**, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and

1           **WHEREAS**, the City Council finds this amendment in compliance with Chapter 163,  
2 Florida Statutes, and the City of Tavares Comprehensive Plan; and

3  
4           **WHEREAS**, adoption of this amendment is in the best interest of the health, safety, and  
5 general welfare of the citizens of Tavares;

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7           **NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Tavares,  
8 Florida as follows:

9  
10   **Section 1.     Future Land Use Amendment**

11           The Comprehensive Plan and Future Land Use Map 2020 of the City of Tavares,  
12 Florida, is hereby amended to reflect a re-designation from Low Density Residential to Medium  
13 Density Residential on certain real property as legally described in Exhibit "A". All provisions of  
14 the Comprehensive Plan shall hereby apply to said property.

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16   **Section 2.     Severability and Conflicts**

17           The provisions of this ordinance are severable and it is the intention of the City Council of  
18 Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of  
19 competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the  
20 decision of such court shall not impair any remaining provisions of this ordinance.

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22   **Section 3.     Transmittal**

23           The City Administrator is hereby authorized and directed to transmit the adopted  
24 Comprehensive Plan amendments to the Florida Department of Economic Opportunity, the East  
25 Central Florida Regional Planning Council, the St. Johns River Water Management District, the  
26 Department of Environmental Protection, the Florida Department of Transportation, and any  
27 other governmental agency in the state of Florida that has filed a written request with the City  
28 Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this  
29 Ordinance as specified in the State Land Planning Agency's procedural rules.

30  
31   **Section 4.     Effective Date**

32           The effective date of this plan amendment, if the amendment is not timely challenged,  
33 shall be 31 days after the state land planning agency notifies the local government that the plan  
34 amendment package is complete. If timely challenged, this amendment shall become effective  
35 on the date the state land planning agency or the Administration Commission enters a final order

1 determining this adopted amendment to be in compliance. No development orders, development  
2 permits, or land uses dependent on this amendment may be issued or commence before it has  
3 become effective. If a final order of noncompliance is issued by the Administration Commission,  
4 this amendment may nevertheless be made effective by adoption of a resolution affirming its  
5 effective status, a copy of which resolution shall be sent to the state land planning agency.

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8 **PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by the City Council of  
9 the City of Tavares, Florida.

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\_\_\_\_\_  
Robert Wolfe, Mayor  
Tavares City Council

17 First Reading: \_\_\_\_\_

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19 Second Reading & Final Adoption: \_\_\_\_\_

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22 ATTEST:

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Nancy A. Barnett, City Clerk

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28 Approved as to form:

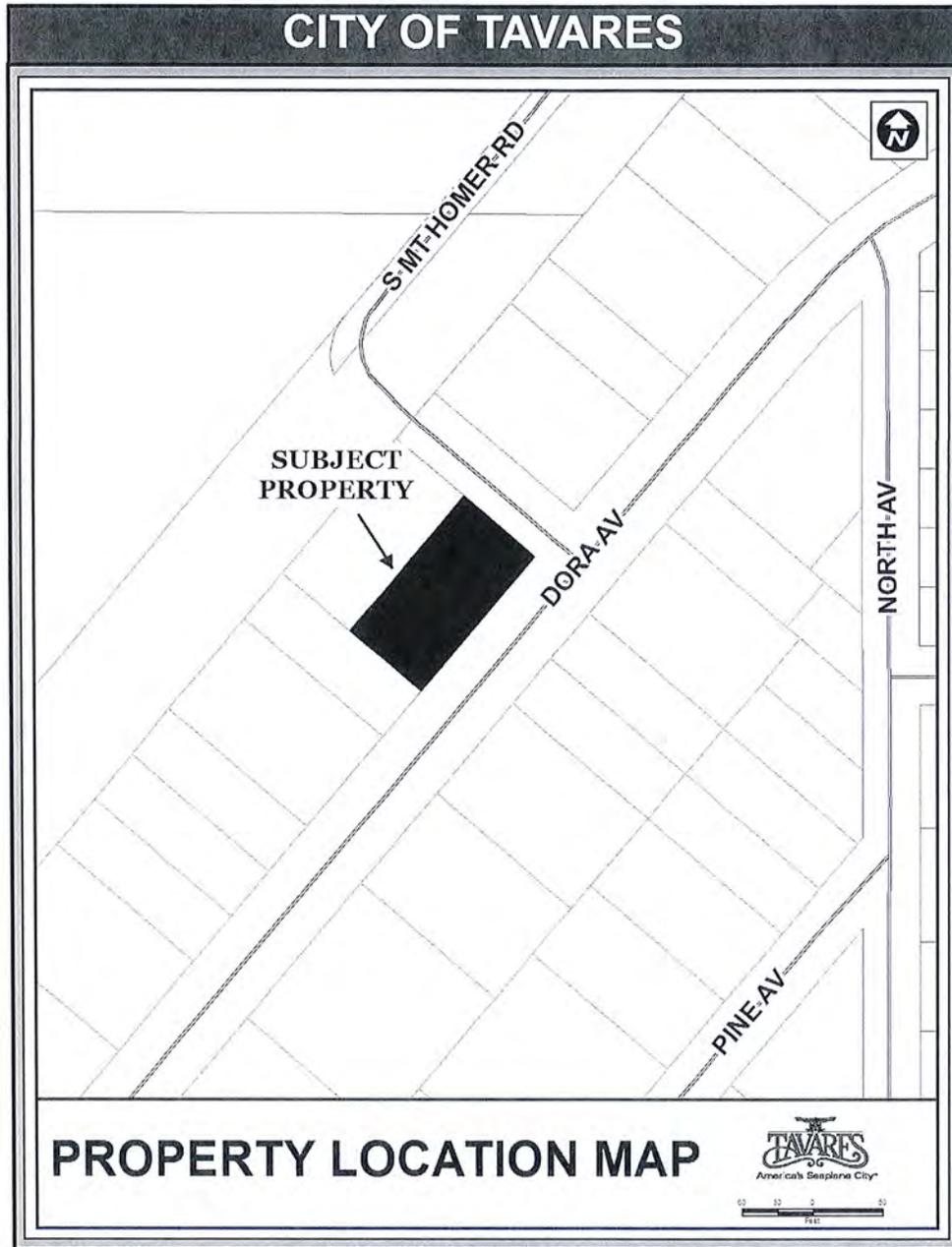
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33 Robert Q. Williams, City Attorney

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EXHIBIT "A"

**Lots 49, 50 and 51, Section N, TAVARES HEIGHTS, according to the plat thereof as recorded in Plat Book 5, Page 27, Public Records of Lake County, Florida, Less the Northwesternly 75.00 feet thereof.**



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Created By: City of Tavares GIS | File: \\DATA\PROJECT FILES\Dora Ave Cottages - Recon SSFLUM - PZ2016-06\GIS\GIS\_Maps\Dora\_AD.mxd | Map Created on: 4/14/16

# CITY OF TAVARES ORDINANCE # 2016-22



Lake Frances

**MH**

**LOW**

**MED**

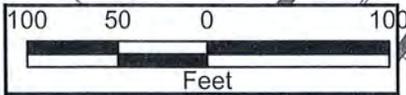
**LOW**

S MT HOMER RD

DORA AV

NORTH AV

PINE AV



SUB	Suburban	3.0 DU/Acre
SUB EX	Suburban Expansion	4.0 DU/Acre
LOW	Low Density	5.6 DU/Acre
MOD	Moderate Density	10 DU/Acre
MED	Medium Density	12 DU/Acre
HD	High Density	12-25 DU/Acre
MH	Mobile Home	8.7 DU/Acre
MUN	Mixed Use Neighborhood	12 DU/Acre
MUC	Mixed Use Commercial	25 DU/Acre
COM	Commercial	
CD	Commercial Downtown	25 DU/Acre
IND	Industrial	
PUB	Public Facility/Institutional	
CONS	Westlands & Conservation	



## FUTURE LAND USE MAP ORDINANCE # 2016-22

**Dora Ave. Cottages**

Current FLU: LOW  
Proposed FLU: MED  
0.28 ± Acres

### Legend

	CITY BOUNDARY		MAJOR ROADS
	FLU		STREETS
	SUBJECT PROPERTY		CONS/WETLANDS
	UNINCORPORATED		PARCELS

**LAKE SENTINEL**

**PARKS & RECREATION**

**City, Town Parks**

**Clermont**

For more information, call 352-394-6762.

**Azalea Park:** 1475 East Ave. Picnic tables.

**Bishop Field:** 950 East Ave. Baseball field.

**Center Lake Park:** Off State Road 50 and Eighth Street in the downtown area. Fitness trail.

**Chestnut Park:** Chestnut Street between Holly and Ryan streets. Playground, basketball court and picnic tables.

**Edgewood Place Park:** North Street between Overlock and Hillside drives in the Edgewood Place subdivision. Playground.

**Eighth Street Trailhead:** Eighth Street and Minneola Avenue. Part of the Lake Minneola Scenic Trail. Picnic tables, covered pavilion, and a path for walking, jogging, skating and bicycling. The Eighth Street Pier is adjacent to the Trailhead for fishing.

**Fourth Street Pier:** North end of Fourth Street on Lake Minneola. Fishing.

**Hancock Park:** 3301 Hancock Road. Softball fields, basketball courts, tennis courts, multi-purpose fields, playground, pavilion and picnic tables.

**Kehlor Park:** 466 W. Minneola Avenue. Clubhouse, tennis courts, shuffleboard

courts and horseshoe area.

**Kiwanis Park:** 982 Minneola Ave. Playground and picnic tables.

**Lake Felzer Park:** 1750 Johns Lake Road. Softball field, playground, basketball courts and tennis courts.

**Lakeview Hills Park:** North Bradford Drive adjacent to Ridge Avenue in the Lakeview Hills subdivision. Picnic tables and fitness station trail.

**McKinney Park:** 801 Blokum Ave. Playground, basketball courts, volleyball court, softball field, pavilion and fitness trail.

**Montrose Tot Lot:** Montrose and 12th streets. Playground and basketball court.

**Palatka Recreation Area:** 1250 12th St. Playground, picnic tables, picnic pavilion, softball field, football/kicker field, tennis courts, volleyball court, basketball court, racquetball courts, nature trail, boardwalk and fishing pier.

**Park of Indian Hills:** South end of 12th Street on Lakeshore Drive. Benches.

**Seminole Park:** 1201 Seminoles St. Playground and picnic tables.

**Veteran's Park:** 299 Minneola Ave. Benches.

**Waterfront Park:** 100 Third St. Playground, volleyball courts, basketball court, picnic tables, grills, freshwater beach, fishing pier and bathhouse. Parking fee is \$2.

**West Beach:** East side of 12th Street just north of Carroll Street on Lake Minneola. Freshwater beach, pier, picnic tables and swings.

**West Park:** 650 12th St. Baseball complex.

**Eustis**

For more information, call 352-357-7969.

**Barnett Park:** Grove Street and Old Mount Dora Road. Playground, picnic tables and tennis courts.

**Cardinal Cove:** Cardinal Avenue. Quarter-mile multi-purpose track, fishing pier, tennis court, picnic tables and covered pavilion.

**Carver Park:** Bates Avenue just east of the Curtright Campus of Eustis High School. Basketball courts, softball fields, picnic tables and covered pavilion.

**Elizabeth Circle:** Clay Boulevard just west of Kurt Street. Playground and tennis court.

**Ferran Park:** Off Bay Street in the downtown area overlooking Lake Eustis. Playground, aquatic center, band shell, covered pavilions, walking path and picnic tables.

**Liberty Circle:** Go north on Liberty Street from Bates Avenue. Playground and picnic tables.

**Pendleton Park:** Adjacent to the Eustis Community Center overlooking Lake Eustis on Bay Street. Playground and picnic tables.

**Selleen Tot Lot:** Selleen Drive just south of Getford Road. Playground and picnic tables.

**Sunset Island:** Ward Avenue just west of Bay Street. Playground, basketball court, racquetball courts, tennis courts, quarter-mile walking path, picnic tables and covered pavilions.

**Leesburg**

For more information, call 352-728-2685.

**Berry Park:** 2121 Johns Ave. Playground, pavilions, picnic tables, grills and quarter-mile walking path.

**Fountain Lake Park:** 600 W. Meadow St. Playground, pavilions and walking path around lake.

**H.O. Dabney Recreation Complex:** 1080 Beecher St. Swimming pool, bathhouse, 2 full-size water basketball courts, 2 enclosed slides and picnic area with tables.

**Herlong Park:** 700 E. North Blvd. (U.S. Highway 441). Picnic area with pavilions, picnic tables and grills.

**Jessie L. Holliman Park:** 1016 Tuskegee St. Playground, picnic tables and grills.

**John L. Johnson Park:** 205 Mills St. Playground, basketball courts and picnic tables.

**Lake William and Lake Mary Park:** 218 S. 15 St. Walking path.

**Leesburg Dog Park:** 974 S. Silver Lake Drive. Picnic tables, water and rinse station and separate areas for large and small dogs.

**Leesburg Recreational Complex:** 1851 Griffin Road. Gymnasium with basketball and volleyball courts and outdoor basketball court.

**Magnolia Trail:** 600 W. Magnolia St. Exercise equipment, benches and walkers and bikers.

**Palmetto Street Complex:** 310 S. Palmetto St. Tennis courts, shuffleboard courts, fitness center and picnic tables.

**Rogers Park:** Ninth Street and Dixie Avenue. Playground and pavilion.

**Singletary Park:** Just south of Leesburg on U.S. Highway 27. Boat ramp and fishing pier.

**Sleepy Hollow Recreation Complex:** 2775 Hollow Lane. Toddler playground, adult softball fields, Babe Ruth baseball fields, girls fast pitch softball fields, soccer/football fields and pavilion with picnic tables and grills.

**Susan Street Complex:** South of Griffin Road off Pamela Street. Tennis courts, outdoor racquetball courts, little league fields, batting cages, football field and picnic area with picnic tables and grills.

**Venetian Gardens:** Off Dixie Avenue overlooking Lake Harris. Pavilions, picnic tables, grills, swimming pool, bathhouse, S&W Beach and Pat Thomas Stadium.

**Venetian Gardens Trail:** 420 S. Canal St. Hiking and biking trail that runs parallel

with Canal Street between Dixie Avenue and U.S. Highway 441.

**Corinne Williams Park:** West on Griffin Road, north on Talley Box Road, east on Woodland Boulevard. Playground, picnic tables, grills and basketball court.

**Minneola**

For more information, call 352-394-3598.

**Minneola Park:** South of East Washington Street on South Bloxam Avenue and then east on Madison Street. Playground, picnic tables and access to Lake Minneola Scenic Trail — 3-mile trail for walking, bicycling or skating.

**Minneola Athletic Complex:** 1300 Fosgate Road. Baseball fields, softball fields and a combination football/soccer field.

**Minneola Trailhead Park:** 315 Madison St. Ball fields, basketball court, playground, pavilion, trails for walking, skating and bicycling.

**Montverde**

For more information, call 407-469-2691.

**Kirk Park:** East of County Road 455 on Franklin and Division streets. Pavilion, picnic tables, grills, playground, baseball field and tennis courts.

**Lake Park:** East of County Road 455. Playground, picnic tables, grills, fishing pier and boat ramp.

**Little League Field:** 420 S. Canal St. Hiking and biking trail that runs parallel

with Canal Street between Dixie Avenue and U.S. Highway 441.

**Palmetto Street Complex:** 310 S. Palmetto St. Tennis courts, shuffleboard courts, fitness center and picnic tables.

**Rogers Park:** Ninth Street and Dixie Avenue. Playground and pavilion.

**Singletary Park:** Just south of Leesburg on U.S. Highway 27. Boat ramp and fishing pier.

**Sleepy Hollow Recreation Complex:** 2775 Hollow Lane. Toddler playground, adult softball fields, Babe Ruth baseball fields, girls fast pitch softball fields, soccer/football fields and pavilion with picnic tables and grills.

**Susan Street Complex:** South of Griffin Road off Pamela Street. Tennis courts, outdoor racquetball courts, little league fields, batting cages, football field and picnic area with picnic tables and grills.

**Venetian Gardens:** Off Dixie Avenue overlooking Lake Harris. Pavilions, picnic tables, grills, swimming pool, bathhouse, S&W Beach and Pat Thomas Stadium.

**Venetian Gardens Trail:** 420 S. Canal St. Hiking and biking trail that runs parallel

with Canal Street between Dixie Avenue and U.S. Highway 441.

**Corinne Williams Park:** West on Griffin Road, north on Talley Box Road, east on Woodland Boulevard. Playground, picnic tables, grills and basketball court.

**Leesburg Recreational Complex:** 1851 Griffin Road. Gymnasium with basketball and volleyball courts and outdoor basketball court.

**Magnolia Trail:** 600 W. Magnolia St. Exercise equipment, benches and walkers and bikers.

**Palmetto Street Complex:** 310 S. Palmetto St. Tennis courts, shuffleboard courts, fitness center and picnic tables.

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Client Name: / PO# Mike Fitzgerlad  
 Advertiser: City of Tavares  
 Section/Page/Zone: Lake Zone/E004/LAK  
 Ordinance No. 2016-21-22  
 Ad Number: 4161419-1  
 Insertion Number: 3 x 10.5  
 Size: B&W  
 Color Type: Description:  
 Publication Date: 05/09/2016

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**Rattan & Wicker World**  
 Quality Rattan & Wicker at Affordable Prices

106 W. North Blvd. (Hwy 411), Leesburg, FL 34748  
 352-314-8998

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 NO MINIMUM REQUIRED  
 Before use, may not be combined with any other offer. Some restrictions apply. Must present coupon at time of estimate. Limited time offer.

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 787-4440 • www.noblesgolfcarts.net

**THE CITY OF TAVARES NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2016-19 and Ordinance 2016-20 filed as follows:

**ORDINANCE 2016-19**

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 14.18 ACRES OF LAND GENERALLY LOCATED AT THE SOUTHWEST INTERSECTION OF S.R. 19 AND CAMP ROAD; REZONING SAID PROPERTY FROM LAKE COUNTY AGRICULTURAL (A) TO CITY OF TAVARES HIGHWAY COMMERCIAL (C-2); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**ORDINANCE 2016-20**

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 14.18 ACRES OF LAND GENERALLY LOCATED AT THE SOUTHWEST INTERSECTION OF S.R. 19 AND CAMP ROAD, FROM COUNTY URBAN LOW DENSITY TO CITY COMMERCIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2016-19 and Ordinance 2016-20 will be considered at the following public meetings:

- Tavares Planning & Zoning Board meeting on May 19, 2016, at 3 p.m.; and
- Tavares City Council meeting on June 1, 2016, at 4 p.m. (Introduction and First Reading by Title Only - Ord. 16-19); and
- Tavares City Council meeting on June 15, 2016, at 4 p.m. (Second Reading - Ord. 16-19, Transmittal Hearing - Ord. 16-20)
- Tavares City Council Second Reading for Ord. 16-20 will follow completion of State review.

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2016-19 and Ordinance 2016-20 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbal record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department, City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skuit, Community Development Director, at 742-6404.

**THE CITY OF TAVARES NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City of Tavares will consider at the public hearings set forth below enactment of proposed Ordinance 2016-21 and Ordinance 2016-22 filed as follows:

**ORDINANCE 2016-21**

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING APPROXIMATELY .27 ACRES GENERALLY LOCATED ON THE NORTHWEST CORNER OF DORA AVENUE AND SOUTH MOUNT HOMER ROAD, FROM RSF-1 (RESIDENTIAL SINGLE FAMILY) TO PD (PLANNED DEVELOPMENT); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

**ORDINANCE 2016-22**

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY .27 ACRES GENERALLY LOCATED ON THE NORTHWEST CORNER OF DORA AVENUE AND SOUTH MOUNT HOMER ROAD, FROM LOW DENSITY RESIDENTIAL TO MEDIUM DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Proposed Ordinance 2016-21 and Ordinance 2016-22 will be considered at the following public meetings:

- Tavares Planning & Zoning Board meeting on May 19, 2016, at 3 p.m.; and
- Tavares City Council meeting on June 1, 2016, at 4 p.m. (Introduction and First Reading by Title Only); and
- Tavares City Council meeting on June 15, 2016, at 4 p.m. (Second Reading)

All meetings will be conducted in the Tavares City Council Chambers in City Hall at 201 East Main St., Tavares, Florida.

Proposed Ordinance 2016-21 and Ordinance 2016-22 may be inspected by the public between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday of each week at City Hall.

Interested parties may appear at the meetings and, at the Planning & Zoning Board meeting and City Council Second Reading, be heard with respect to the proposed ordinances. It is City Council policy to limit public discussion of proposed ordinances to the Planning & Zoning Board meeting and City Council Second Reading. Any persons wishing to appeal a decision of the public body should ensure himself a verbal record of the proceedings is made.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Planning Department, City of Tavares, 201 East Main Street, Tavares, Florida 32778, Telephone: (352) 742-6408, at least 2 (two) working days prior to the date of the Public Hearing; if you are hearing or voice impaired, call (352) 742-6433.

Please direct any questions on this proposed ordinance to Jacques Skuit, Community Development Director, at 742-6404.

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
DATE OF MEETING: June 1, 2016**

**AGENDA TAB NO: 12**

**SUBJECT TITLE: Resolution #2016-08 the Second Budget Amendment to the Adopted Budget for Fiscal Year 2016**

---

**OBJECTIVE:**

To approve Resolution 2016-08, amending the Fiscal Year 2015-2016 City of Tavares Annual Operating Budget

**SUMMARY:**

The attached Resolution represents increases and/or decreases to the Adopted Budget for Fiscal Year 2016. Appropriation increases represent, capital projects, and prior year/project encumbrance rollovers. In addition the Resolution also reflects transfers between individual accounts within the adopted budgets for all departments.

This resolution represents the SECOND AMENDMENT to the Adopted Budget for Fiscal Year 2015-2016.

**OPTIONS:**

1. Approve Resolution 2016-08 amending the FY 2015-2016 City of Tavares Annual Operating Budget.
2. Do not approve Resolution 2016-08.

**STAFF RECOMMENDATION:**

Move to approve Resolution 2016-08, amending the Fiscal Year 2015-2016 City of Tavares Annual Operating Budget.

**FISCAL IMPACT:** Estimated final budget amounts are included with the budget detail for this amendment.

**LEGAL SUFFICIENCY:**

The resolution has met legal sufficiency.

**RESOLUTION 2016-08**

**A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE 2016 FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES, REPRESENTING THE FIRST AMENDMENT TO THE ADOPTED BUDGET, AND PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.**

**NOW, THEREFORE BE IT RESOLVED BY THE MAYOR, AND CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:**

<b>Fund Name</b>	<b>Fund Number</b>	<b>Estimated Revenues <sup>1</sup></b>	<b>Reserve Appropriations <sup>3</sup></b>	<b>Unappropriated Revenues <sup>2</sup></b>	<b>Estimated Appropriations/ Expenditures</b>
General Fund	001	\$ 15,918,366	\$ 115,981	\$ -	\$ 16,034,347
Water/Wastewater Utility	401	8,680,658	290,403	-	8,971,061
Water/Wastewater Impacts	441	1,102,979	177,670	-	1,280,649
WWW RR&I Fund	443	300,000	35,610	-	335,610
SRF Construction Fund	444	-	641,993	-	641,993
WWW SRF Loan	445	1,802,063	-	-	1,802,063
Sunset View Fund	447	109,852	303,480	-	413,332
Solid Waste	402	2,770,058	-	(108,641)	2,661,417
Stormwater	403	1,115,053	-	(34,862)	1,080,191
Seaplane Base Fund	405	730,567	-	-	730,567
Pavilion Fund <sup>5</sup>	406	672,647	-	(6,969)	665,678
Police Education	102	1,650	-	-	1,650
Community Redevelopment	105	170,008	21,173	-	191,181
Police Impacts	110	30,000	-	(20,000)	10,000
Fire Impacts	111	56,000	-	(46,000)	10,000
Forfeiture Fund	112	-	15,350	-	15,350
Park Impacts	114	48,000	92,000	-	140,000
Freedom Flag Fund	117	-	7,208	-	7,208
Fire Assessment Fund	122	1,619,134	-	-	1,619,134
Infrastructure Sales Tax	150	1,365,057	270,309	-	1,635,366
Grant Fund	151	493,607	96,820	-	590,427
Infrastructure Sales Tax	152	-	572,988	-	572,988
Debt Service Fund	201	299,291	-	(8)	299,283
Capital Project Fund	301	-	27,948	-	27,948
Municipal Police Pension <sup>4</sup>	601	938,000	-	(732,745)	205,255
Firefighter's Pension <sup>4</sup>	602	1,507,800	-	(1,122,537)	385,263
Mildred Hunter Trust	605	166	-	(150)	16
Woodlea Park Playground Trust	606	133	-	(33)	100
		<b>\$ 39,731,089</b>	<b>\$ 2,668,933</b>	<b>\$ (2,071,945)</b>	<b>\$ 40,328,077</b>

<sup>1</sup> Estimated Revenues = anticipated revenue collections \$ 40,328,077

<sup>2</sup> Negative Reserve Appropriations assumes unappropriated revenues

<sup>3</sup> Positive Reserve Appropriations assumes appropriating (spending) an amount of reserves.

<sup>4</sup> Special Revenue Fund.

**Section 1.** Whereas the adopted budget for the City of Tavares for Fiscal Year 2016 should be increased from \$38,818,891 to \$40,328,077 in both revenues and expenditures where the increase represents increases or decreases in estimated revenues due to prior year project/encumbrance rollovers previously approved by the City Council.

**Section 2.** Whereas this resolution represents the second amendment to the adopted budget for fiscal year 2016. (Exhibit A)

**Section 3.** Whereas any resolution or portion of a resolution in conflict with this resolution or any portion of this resolution is hereby repealed.

**Section 4.** Whereas if any section, sentence, clause, phrase or word of this resolution is held invalid by a court of competent jurisdiction, the remainder of the resolution shall not be affected and remain in full force and effect.

**Section 5.** Be it be resolved that this resolution shall be effective upon its adoption.

**PASSED and ADOPTED this 1<sup>st</sup> day of June 2016,** by the City Council of the City of Tavares, Florida.

---

Robert Wolfe, Mayor  
Tavares City Council

ATTEST:

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Nancy A. Barnett  
City Clerk

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Approved as to form:  
Robert Q. Williams  
City Attorney

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**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
DATE OF MEETING: June 1<sup>st</sup> 2016**

**AGENDA TAB NO. 13**

**SUBJECT TITLE: Work Authorization for Sand Court Experts to Construct Volleyball Courts in Wooton Park**

---

**OBJECTIVE:** To Approve a Work Authorization for Sand Court Experts in the amount of \$44,744.17 for the construction of two volleyball courts in Wooton Park

**SUMMARY:**

Currently there is a single sand volleyball court located in the western portion of Wooton Park that was constructed approximately 3 years ago. Previously the council approved a Wooton Park West Project concept plan which called for, among other items, the development of two volleyball courts. Once approved staff solicited bids for its construction

The Wooton Park West project plan calls for construction of a permanent, double sand volleyball court facility. The Wooton Park West Project bid that was issued on March 13<sup>th</sup> and returned on April 13<sup>th</sup> 2016 included provisions for two volleyball courts as an option using the existing court as a base for one. The contractors responding to the bid both submitted a cost of close to \$50,000 using the same sub-contractor, Sand Court Experts. As both were over budget staff worked with the engineer to get the project "value engineered" to within budget guidelines. One result of value engineering was to split up the project into sections and bid separately. In order to expedite the process and proceed with this portion of the improvements negotiations were held directly with the sub-contractor. The sub-contractor submitted a reduced cost \$44,244.17 for both courts inclusive of landscaping, logos, equipment and showers.

It is to be noted the Lake County and the Florida Region of USA Volleyball recently used Sand Court Experts for the construction of Florida's largest permanent sand volleyball complex with 21 professional sand volleyball courts located at Hickory Point Recreational Complex on Lake Harris. Volleyball is providing a dedicated draw for participants in tournaments with no less than 8 major tournaments scheduled this year at Hickory Point. These courts at Wooton Park will provide the guests of Tavares and the hotels a place for practice and recreation and have a positive economic impact on the downtown restaurants and other businesses

Staff proposes that the City contract directly with Sand Court Experts, thus avoiding the expected markup were they a sub-contractor of a larger firm. Staff has negotiated a scope of work (Exhibit A) and obtained a price proposal of \$44,744.17 to perform the work.

This work has been budgeted into the overall enhancements in Wooton Park

**OPTIONS:**

1. Approve the Work Authorization for Sand Court Experts in the amount of \$44,744.17 for the construction of 2 volleyball courts in Wooton Park and authorize the City Administrator to execute a contract reflecting same.
2. Do Not Approve this Work Authorization.

**STAFF RECOMMENDATION:** Move to approve a Work Authorization for for Sand Court Experts in the amount of \$44,744.17 for the construction of 2 volleyball courts in Wooton Park and authorize the City Administrator to execute a contract reflecting same.

**FISCAL IMPACT:**

This item was previously budgeted in the Wooton Park West project.

**LEGAL SUFFICIENCY:**

This summary meets Legally Sufficiency.



2257 PALM BLVD  
 Mt Dora, FL 32778  
 Phone: 352-267-1670  
 E-Mail: SandCourts@comcast.net  
 Web: www.SandcourtExperts.com

# Invoice/Proposal

Bill To: Project at      Ship To:  
 Tavares, FL

Invoice No.: 052

Customer ID:

Date	Order No.	Sales Rep.	Ship Via	Terms	Tax ID
4/12/2016	052	Mark		35% Deposit	POC

Quantity	Item	Description	Discount	Unit Price	Total
1	Sand	Beach Volleyball Sand 102' x 87'			\$18,696.84
2	SCE System	Sand Court Experts custom pole system & base		\$1,900.00 ea.	\$3,800.00
1	General	Labor, heavy equip, level, grass removal, Poles, anchors, nets, lines, pads & antennas			\$14,500.00
1	Border	Wood border w/ cap guard			\$2,646.00
1	Custom Volleyball Equipment	2- Nets, 2- set of lines, 2- Antennas, Custom Pads, logo art work			\$4,601.33

Subtotal:	\$44,244.17
Tax:	
Shipping:	\$500.00
3.9% CC Charge:	
<b>Balance Due:</b>	<b>\$44,744.17 USD</b>

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**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
JUNE 1, 2016**

**AGENDA TAB NO. 14**

**SUBJECT TITLE: Library Board and Planning & Zoning Board  
Appointments**

---

**OBJECTIVE:**

The Mayor will make appointments to the Library Board.

**SUMMARY:**

There are three seats with expiring terms on the Library Board for the term June 2016-2018 and three seats with expiring terms on the Planning & Zoning Board for the term June 2016-2018.

The City received the following re-appointment requests from the current Board members:

Library Board

- Charles Fox
- Judy Eaton
- June Sheppard

Planning & Zoning Board

- William S. Stomp
- Norb Thomas
- Roy Stevenson

The City advertised the open positions in the May 1, 2016 Edition of the Daily Commercial and City Website/City Clerk's page. No new applications were received.

**OPTIONS:** N/A

**STAFF RECOMMENDATION:** N/A

**FISCAL IMPACT:** N/A

**LEGAL SUFFICIENCY:**

Legally sufficient.

May 10, 2016

Nancy Barnett, City Clerk  
c/o City of Tavares, Florida  
201 East Main Street  
Tavares, Florida 32778

Ms. Barnett,

I am providing this letter as my formal request that I be re-appointed to the Planning and Zoning Board for the City of Tavares. I understand that there is no guarantee that I will be re-appointed, but I would like to be considered.

Thank you for your attention in this regard,



Roy Stevenson  
352.697.3275

## Susie Novack

---

**From:** Nancy Barnett  
**Sent:** Wednesday, April 13, 2016 12:29 PM  
**To:** Susie Novack  
**Subject:** FW: Reappointment to the Tavares Planning & Zoning Board

**Nancy A. Barnett**  
**City Clerk**  
**City of Tavares**  
**PO Box 1068**  
**Tavares, FL 32778-1068**

**Phone (352) 253-4546**  
**Fax (352) 742-6351**



**From:** William Stomp [mailto:wcstomp@gmail.com]  
**Sent:** Wednesday, April 13, 2016 10:31 AM  
**To:** Nancy Barnett <nbarnett@tavares.org>  
**Subject:** Reappointment to the Tavares Planning & Zoning Board

Hi Nancy,

I just received a reminder from Mike Fitzgerald that my appointment to the Planning & Zoning Board is due to expire shortly.

Please know that I enjoy being a part of this Board and am willing to be reappointed.

If you have any other questions please feel free to contact me.

Sincerely,

Bill Stomp  
352-408-2844

## Nancy Barnett

---

**From:** norb <norb@mpinet.net>  
**Sent:** Friday, April 22, 2016 7:34 PM  
**To:** Nancy Barnett  
**Subject:** Re: P&Z Board

Yes I want fo continue

**From:** Nancy Barnett  
**Sent:** Friday, April 22, 2016 2:45 PM  
**To:** Norb Thomas  
**Cc:** mailto:norb@mpinet.net  
**Subject:** P&Z Board

**This is to ascertain if you would like to continue on the P&Z Board as your reappointment comes up in June.**

Thanks Norb.

**Nancy A. Barnett**  
**City Clerk**  
**City of Tavares**  
**PO Box 1068**  
**Tavares, FL 32778-1068**

**Phone (352) 253-4546**  
**Fax (352) 742-6351**



*"It takes all kinds of people to make a world"* Laura Ingalls Wilder

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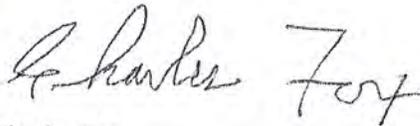
May 10, 2016

Susie Novak  
Deputy City Clerk  
201 E. Main St.  
Tavares, FL 32778

Dear Ms. Novak,

My term on the City of Tavares Public Library Advisory Board is expiring in June and I would like to continue to serve as a board member. Please consider re-appointing me for a further two (2) years.

Sincerely,

A handwritten signature in cursive script that reads "Charles Fox". The signature is written in dark ink and is positioned above the printed name and title.

Charles Fox  
City of Tavares Public Library Advisory Board

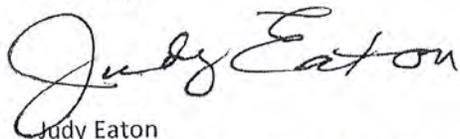
May 17, 2016

Susie Novak  
Deputy City Clerk  
201 E. Main St.  
Tavares, FL 32778

Dear Ms. Novak,

My term on the City of Tavares Public Library Advisory Board is expiring in June and I would like to continue to serve as a board member. Please consider re-appointing me for a further two (2) years.

Sincerely,

A handwritten signature in cursive script that reads "Judy Eaton". The signature is written in black ink and is positioned above the printed name.

Judy Eaton  
City of Tavares Public Library Advisory Board

May 10, 2016

Susie Novak  
Deputy City Clerk  
201 E. Main St.  
Tavares, FL 32778

Dear Ms. Novak,

My term on the City of Tavares Public Library Advisory Board is expiring in June and I would like to continue to serve as a board member. Please consider re-appointing me for a further two (2) years.

Sincerely,

A handwritten signature in cursive script that reads "June Sheppard".

June Sheppard  
City of Tavares Public Library Advisory Board

Proof of Publication  
FY 15/16

# Affidavit of Publication

## DAILY COMMERCIAL

Leesburg, Lake County Florida  
STATE OF FLORIDA, COUNTY OF LAKE

Before the undersigned authority personally appeared

Linda Rostomily

*Linda Rostomily*

who on oath says that she is an authorized employee of the Daily Commercial, a daily newspaper published at Leesburg, in Lake County, Florida; that the attached copy of advertisement, being a notice in the matter of

LIBRARY BOARD

was published in said newspaper in the issues of:

MAY 01, 2016

Affiant further says that the said Daily Commercial is published at Leesburg, in said Lake County, Florida, and that the said newspaper has heretofore been continuously published in said Lake County, Florida, daily, and has been entered as second class mail matter at the post office in Leesburg, in said Lake County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this 2 day of May A.D., 2016.

Joanne French  
Notary Public



*Joanne French*  
(Print, Type or Stamp Name of Notary Public)

AD# DO22400

**CITY OF TAVARES  
CITIZEN BOARDS/COMMITTEES**

The City of Tavares is presently accepting applications for the following Board:

**Library Board  
Planning and Zoning Board**

The position(s) are voluntary and appointed by the Mayor of the City of Tavares. Applications may be obtained by calling (352) 253-4546, between the hours of 8 a.m. and 5 pm Monday through Friday or by downloading the application from the city's web site at [www.tavares.org](http://www.tavares.org)

Applications should be submitted by Friday, May 20, 2016 at 12:00 noon. For additional information please call Nancy Barnett, City Clerk, at 352-253-4546.

D022400 - May 1, 2016

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
June 1, 2016**

**AGENDA TAB NO.** 15

**SUBJECT TITLE: Interlocal Agreement with Lake County for Distribution of Funds from Lake County Impact Fee Trust Fund for Construction of Tavares Library Building Expansion**

---

**OBJECTIVE:** To enter into an interlocal agreement with Lake County government for the acceptance of the Library Impact Fees in the amount of \$216,597.00 that will fund the Design, Engineering, and Permitting (Phase 1) portion of the Tavares Library expansion project.

**SUMMARY:** On February 16, 2016, the City applied for funding through the Lake County impact fee trust fund in the amount of \$234,045.00. On its April 21, 2016 meeting, the Lake County Advisory Board voted to recommend approval in the amount of \$216,587.00 (current available funding) to fund the first phase of this project, which includes the design, engineering and permitting portion. This phase will ultimately enable biddable documents to be produced for construction at a later date once additional funding is secured (Phase 2).

It should be noted that acceptance of the Lake County impact fees obligates the City to remain a member of the Lake County Library System for a period of three (3) years following the effective date of this interlocal agreement. In the event, the City withdraws from the partnership, the City shall repay portions of the impact fee funds as indicated in the agreement.

**OPTIONS:**

- 1) Approve and enter into the interlocal agreement between Tavares and Lake County to accept the impact fee funds in the amount of \$216,587.00 to be used for the Tavares Library expansion project
- 2) Do not approve the Interlocal agreement

**STAFF RECOMMENDATION:** Move to approve and enter into the interlocal agreement between Tavares and Lake County to accept the impact fee funds in the amount of \$216,587.00 to be used for the Tavares Library expansion project

**FISCAL IMPACT:** n/a

**LEGAL SUFFICIENCY:** meets legal sufficiency



May 16, 2016

John Drury, City Administrator  
City of Tavares  
P. O. Box 1068  
Tavares, FL 32778-1068

Mr. Drury:

Enclosed are two originals of an interlocal agreement between Lake County and your municipality relating to the distribution of funds from the Lake County Library Impact Fee Trust Fund for construction of a building expansion at the Tavares Public Library. Please ensure that this document is presented to your governing body for approval at the earliest opportunity.

When approved, please return both signed originals to Lake County Library System for presentation to the Lake County Board of County Commissioners.

Sincerely,

Paul Alford  
Library Services Division Manager

PA/kg  
Enclosure

Cc: Sean Parks, Chairman, Lake County Board of County Commissioners  
Leslie Campione, Commissioner, District 4, and Library Liaison  
Bill Veach, Deputy County Manager  
Jeff Cole, Public Resources Director  
Melanie Marsh, County Attorney  
Tamera Rogers, Director of Community Services & Parks and Recreation, City of Tavares  
Nancy Barnett, Clerk, City of Tavares

P.O. BOX 7800 • 2401 WOODLEA ROAD, TAVARES, FL 32778 • P 352.253.6180 • F 352.253.6184  
*Board of County Commissioners • [www.mylakelibrary.org](http://www.mylakelibrary.org)*

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TIMOTHY I. SULLIVAN  
*District 1*

SEAN M. PARKS, *AJCP, QEP*  
*District 2*

JIMMY CONNER  
*District 3*

LESLIE CAMPIONE  
*District 4*

WELTON G. CADWELL  
*District 5*

**INTERLOCAL AGREEMENT**  
**BETWEEN**  
**LAKE COUNTY, FLORIDA**  
**AND**  
**THE CITY OF TAVARES**  
**REGARDING**  
**USE OF LIBRARY IMPACT FEES FOR THE TAVARES PUBLIC LIBRARY**

THIS INTERLOCAL AGREEMENT is made by and between Lake County, Florida, a political subdivision of the State of Florida, hereinafter the "County," and the City of Tavares, Florida, hereinafter the "City", for use of library impact fee monies for the Tavares Public Library located at 314 N New Hampshire Ave, Tavares, FL 32778, hereinafter the "Library".

**WHEREAS**, Ordinance No. 2003-99, approved November 18, 2003, created a library impact fee for the purposes of providing a source of revenue to fund the construction or improvement of the County library system; and

**WHEREAS**, Section 22-61, Lake County Code, states that library impact fee money shall be used solely for the purpose of constructing or improving the county library system, including, but not limited to, design and construction plan preparation, permitting and fees, land acquisition, construction and design of new facilities, and acquisition of collection items, public access computers and other capital equipment; and

**WHEREAS**, Policy LCC-7 sets forth the minimum guidelines for entry into the Lake County Library System as a member library; and

**WHEREAS**, the City entered into an interlocal agreement with the County on September 24, 2013, to become a member of the Lake County Library System from October 1, 2013 to September 30, 2016; and

**WHEREAS**, Policy LCC-63 sets forth the process for distribution of funds from the Library Impact Fee Trust Fund; and

**WHEREAS**, the City now desires to enter into this Interlocal Agreement pursuant to Policy LCC-63 to request impact fee funds in the total amount of Two Hundred Thirty-Four

Thousand, Forty-Five Dollars and 00/100 cents (\$234,045.00) for construction of a building expansion in order to accommodate population growth that has exceeded current capacity, as more particularly described in the City’s application for use of library impact fee funding dated February 16, 2016; and

**WHEREAS**, on April 21, 2016, the Lake County Library Advisory Board voted to recommend approval of the above-referenced request for an amended amount of Two Hundred Sixteen Thousand Five Hundred Ninety-Seven Dollars as 00/100 cents (\$216,597.00) by the City for impact fee funds; and

**NOW, THEREFORE**, in consideration of the mutual benefits, covenants and agreements set forth herein, the parties hereby agree as follows:

**1. Recitals.** The foregoing recitals are true and correct and incorporated herein by reference.

**2. County Obligations.** The County agrees to provide funding in the maximum and total amount of **Two Hundred Sixteen Thousand, Five Hundred Ninety-Seven Dollars and 00/100 cents (\$216,597.00)** to the City from the Library Impact Fee Trust Fund, to be used for construction of a building expansion in order to accommodate population growth that has exceeded current capacity, as more particularly described in the City’s application for use of library impact fee funding dated February 16, 2016, (hereinafter and collectively the “Project”). Payments shall be made on a reimbursement basis with the submittal of an invoice and proper documentation. Invoices shall be submitted to the Lake County Library Services Division Manager at P.O. Box 7800, Tavares, Florida 32778. Payments shall be made in accordance with Part VII, Chapter 218, Florida Statutes, known as the Florida Prompt Payment Act.

**3. City Obligations.** The City shall remain a member of the Lake County Library System for a period of three (3) years following the effective date of this Agreement. In the event the City withdraws from the Lake County Library System or does not renew its membership in the Lake County Library System within that three (3) year period, the City shall repay the money granted herein as follows: for each year the City maintains its member status, the amount to be repaid shall be reduced by 33%. For example, if the City withdraws from the Lake County Library System after one (1) year from the effective date of this Agreement, the City shall repay the County

66% of the funding contribution that has been made to that point; after two (2) years, the City shall repay 33% of the funding contribution, etc.

**4. Allowable Uses of Impact Fee Money.** The City shall use the impact fee money granted herein for the purposes set forth in Section 22-61, Lake County Code. Further, the City, by executing this Agreement, certifies that the Project qualifies as a capital facility need resulting from new development and is not being constructed or undertaken to remedy an existing deficiency in library services, as such terms are defined within the adopted Lake County Comprehensive Plan, Capital Improvements Element.

**5. Indemnification.** The City shall, for good and valuable consideration and to the extent permitted by Florida law, protect, defend, indemnify, and hold the County, its officers, commissioners, employees and agents from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, including a reasonable attorneys' fee or other expenses or liabilities, of every kind and character resulting from any error, omission, or negligent act of the City, its agents, employees, or representatives in the performance of the obligations under this Agreement. Furthermore, nothing herein shall be construed as a waiver of sovereign immunity on the part of the County.

**6. Effective Date, Term and Termination.** This Agreement shall become effective upon both parties executing the agreement and it shall remain in force until two (2) years after the effective date. Either party shall have the right to terminate this Agreement for cause with thirty (30) days written notice to the other; provided, however, that in the event of termination by the County, the City shall be entitled to reimbursement of purchases relating to the Project up to and including the day of termination, as long as such purchases qualify for impact fee money. In the event that purchases are not made within two (2) years after the effective date of this Agreement, the Agreement shall be considered null and void.

**7. Modifications.** Unless otherwise specified herein, no modification, amendment, or alteration of the terms or conditions contained herein shall be effective unless contained in a written document executed by the parties hereto, with the same formality and of equal dignity herewith.

**8. Notices.**

A. All notices, demands, or other writings required to be given or made or sent in this Agreement, or which may be given or made or sent, by either party to the other, shall be deemed to have been fully given or made or sent when in writing and addressed as follows:

COUNTY

Lake County Manager  
P.O. Box 7800  
Tavares, Florida 32778

CITY

Tavares City Administrator  
201 East Main St.  
P.O. Box 1068  
Tavares, Florida 32778

cc: Library Services Division Manager  
P.O. Box 7800  
Tavares, Florida 32778

Tavares Public Library Director  
201 East Main St.  
P.O. Box 1068  
Tavares, Florida 32778

B. All notices required, or which may be given hereunder, shall be considered properly given if (1) personally delivered, (2) sent by certified United States mail, return receipt requested, or (3) sent by Federal Express or other equivalent overnight letter delivery company.

C. The effective date of such notices shall be the date personally delivered, or if sent by certified mail, the date the notice was signed for, or if sent by overnight letter delivery company, the date the notice was delivered by the overnight letter delivery company.

D. Parties may designate other parties or addresses to which notice shall be sent by notifying, in writing, the other party in a manner designated for the filing of notice hereunder.

**9. Incorporation.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein, and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document.

**10. Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be invalid, it shall be considered deleted here from, and shall not invalidate the remaining provisions.

**IN WITNESS WHEREOF**, the parties hereto have made and executed this Interlocal Agreement on the respective dates under each signature: Lake County through its Board of County Commissioners, signing by and through its Chairman, and by the City of Tavares through its City Council, signing by and through its Mayor, its representative duly authorized to execute the same.

**COUNTY**

ATTEST:

BOARD OF COUNTY COMMISSIONERS OF  
LAKE COUNTY, FLORIDA

\_\_\_\_\_  
Neil Kelly, Clerk of the  
Board of County Commissioners  
of Lake County, Florida

\_\_\_\_\_  
Sean M. Parks, Chairman  
  
This \_\_\_\_ day of \_\_\_\_\_, 2016.

Approved as to Form & Legality:

\_\_\_\_\_  
Melanie Marsh  
County Attorney

**CITY**

\_\_\_\_\_  
Robert Wolfe, Mayor  
  
This \_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Nancy Barnett, City Clerk

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**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
DATE OF MEETING: June 1, 2016**

**AGENDA TAB NO. 16**

**SUBJECT TITLE: Florida League of Cities Annual Conference Voting Representative**

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**OBJECTIVE:** To designate the voting representative to the Florida League of Cities annual conference August 18-20, 2016.

**SUMMARY:** The Florida League of Cities annual conference will be held August 18-20, 2016. The League has requested that the City designate its voting representative. In addition, if the City wishes to submit a resolution for consideration at this conference, the deadline for the submittal is July 12<sup>th</sup>.

**OPTIONS:**

That Council discuss and determine who will attend and represent the City as its voting delegate.

**STAFF RECOMMENDATION:**

**Discuss and determine the City representative**

**FISCAL IMPACT:** Conference & hotel expenses - \$1000.00 from City Council Travel budgeted in current fiscal year.

**LEGAL SUFFICIENCY:** Legally sufficient.



301 South Bronough Street • Suite 300 • P.O. Box 1757 • Tallahassee, FL 32302-1757 • (850) 222-9684 • Fax (850) 222-3806 • www.floridaleagueofcities.com

TO: Municipal Key Official

FROM: Michael Sittig, Executive Director

DATE: May 17, 2016

SUBJECT: 90th Annual FLC Conference – *Florida Cities: United & Strong*  
VOTING DELEGATE INFORMATION  
August 18-20, 2016 – Diplomat Resort, Hollywood

As you know, the Florida League of Cities' Annual Conference will be held at the Diplomat Resort, Hollywood, Florida on August 18-20. The theme for this year's conference is *Florida Cities: United & Strong*, which will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

It is important that each municipality designate one official to be the voting delegate. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will make decisions that determine the direction of the League.

In accordance with the League's by-laws, each municipality's vote is determined by population, and the League will use the Estimates of Population from the University of Florida for 2015.

Conference registration materials will be sent to each municipality in the month of June. Materials will also be posted on-line. Call us if you need additional copies.

If you have any questions on voting delegates, please call Gail Dennard at the League (850) 701-3619 or (800) 616-1513, extension 3619. **Voting delegate forms must be received by the League no later than August 12, 2016.**

Attachments: Form Designating Voting Delegate

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President **Matthew D. Surrency**, Mayor, Hawthorne

First Vice President **Susan Haynie**, Mayor, Boca Raton • Second Vice President **Gil Ziffer**, Commissioner, Tallahassee  
Executive Director **Michael Sittig** • General Counsel **Harry Morrison, Jr.**

**90th Annual Conference  
Florida League of Cities, Inc.  
August 18-20, 2016  
Hollywood, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. *Municipalities do not need to adopt a resolution to designate a voting delegate.*

Please fill out this form and return it to the League office so that your voting delegate may be properly identified.

**Designation of Voting Delegate**

Name of Voting Delegate: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality of: \_\_\_\_\_

**AUTHORIZED BY:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

Return this form to:

Gail Dennard  
Florida League of Cities, Inc.  
Post Office Box 1757  
Tallahassee, FL 32302-1757  
Fax to Gail Dennard at (850) 222-3806 or email [gdennard@flcities.com](mailto:gdennard@flcities.com)

## **Important Dates**

### **May 2016**

Notice to Local and Regional League Presidents and Municipal Associations  
regarding the Resolutions Committee

### **June 2016**

Appointment of Resolutions Committee Members

### **July 12th**

Deadline for Submitting Resolutions to the League office

### **August 18th**

Policy Committee Meetings  
Resolutions Committee Meeting  
Voting Delegates Registration

### **August 20th**

Immediately Following Breakfast – Pick Up Voting Delegate Credentials  
Followed by Annual Business Session

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
DATE OF MEETING: June 1, 2016**

**AGENDA TAB NO. 17**

**SUBJECT TITLE: Annual Performance and Pay Adjustment Review of City Administrator**

---

**OBJECTIVE:** To discuss the annual performance and pay adjustment of City Administrator.

**SUMMARY:**

Each Council member has conducted their individual performance evaluation of the City Administrator and has identified their goals for him to achieve over the next year. Each Council member has also been provided the five (5) performance evaluations and a copy of the Administrator's employment contract and current annual rate of pay which is \$170,913. An opportunity is provided to discuss the Administrator's pay adjustment if any.

Attached is a list of the Council's previous collective goals for the City Administrator to work on and their status as well as the new goals that Council developed at the last meeting. Any pay adjustment would not take effect until October 1, 2016.

**OPTIONS:**

1. Discuss Administrators performance and pay adjustment if any.
2. Do not discuss performance nor pay adjustment.

**STAFF RECOMMENDATION:**

That Council discuss the Administrators performance and pay adjustment if any.

**FISCAL IMPACT** If an adjustment is made, then it would be reflected in next year's budget and not take effect until October 1, 2016.

**LEGAL SUFFICIENCY:** Legal sufficiency

## Status On

### Fiscal Year 2016 City Council Goals for City Administrator

- Continue Economic Development initiatives in the 19/561/448 corridors with a balance between commercial, light industrial, residential, and green space: Staff is working with an International meat packing company that will be developing a facility in the 448 Commerce Park (Lakeside Ridge). The Publix's Shopping Center is under development and generating additional property sales along the 19 corridor (Both Commercial and Residential). The Bartch office park just south of ACE Hardware which was empty is now sold out – most recent relocated tenant is Excellent Design from Down Town Leesburg. The city is in discussions with the State of Florida on the green space at/near the intersection of 561 and 19 as a possible gateway feature. The City's new Planning Coordinator has been hired and is spearheading a Horizon Project Team to plan out this area. Hide-A-Way Bar/Grill is working to annex into the city and improve water/sewer to the area as are other property owners.
- Choose items from the Master Plan that can be reached economically: Most of the these items in the Master Plan are completed and thus a New Horizon Project Team has been established this year to take it to a new level. Examples of items in the Master Plan completed include: Entertainment District, Ruby Street Reconstruction (out to bids), one way pair (Caroline/Alfred), Removal Clerks Building, Alleyway Brick pavers, Gateways, Utility Upgrades.....
- Maintain vision of "Building on a Historic Foundation": This remains a constant thread in the organization from the selection of the roof for the Train Station (Fire Station/Future site of Historical Society) to supporting initiatives to save the Duncan House, staff maintains this vision in its day to day work
- Redevelop Clerks Building Site: Building removed. Site improved. Real-estate Developer selected.
- Passenger Service from Seaplane Base to other Florida locations: Jones Brothers has developed packages that can take passengers to just about any location in Florida. The Seaplane Base is being expanded to accommodate this anticipated growth.
- Continue with achievable current year goals: On Going
- Develop signature fall event: Roctoberfest was created.
- Way finding program: Gateway Sign at Hospital installed. Gateway Sign at Fountain Park under design. Directional Signs along 441 all installed. Existing KIOSKS being evaluated for digital informational display upgrades. Additional KIOSKS signs being budgeted for Caroline/Alfred streets.

- Ruby Street re-construction: **Designed, out to bid and public meetings being conducted.**
- Grow Tavares Library: **Horizon Team completing the expansion plans.**
- Begin work in 2015 on Wooton Park West End. **Project split into two projects. Phase one is out to bids.**
- Ensure Wooton Park's shoreline is maintained in a clean style: **A constant effort is being made. Conditions do erode efforts with rocks becoming exposed from time to time as the sand erodes away. Area being monitored to decide if a shore line "scrubbing/rock removal" project is warranted.**
- Begin "sprucing up" any and all City buildings located along the Alfred/Caroline Street corridor: **Plans to upgrade Library underway.**
- Assist in the collaboration between the School Board and the County for the Fred Stover/Woodlea Sports Complex sale and build out: **Discussions were held with School on Fred Stover. They do not have dollars at this time to purchase athletic fields. Woodlea Sports complex received a grant from County to light the fields. Project underway. Additional grants with the State are being pursued to expand it further.**
- Create a CRA for Old Hwy 441 from Disston Avenue to Bay Road and start implementing improvement plan. **Now that ISBA is complete for this area. Discussions with County on this area are underway.**
- Continue in being creative and aggressive in getting our Brand out to others: **On going – Large signs on 441 with 45,000 vehicles passing by every day will be effective on getting the brand out. Articles in SPA magazine continue to promote the brand too.**
- Finish Alfred Street Project (streetscape and lighting): **Out for bids (Caroline part this year and budget consideration for Alfred part).**
- Restart talks on Golden Triangle Fire District. **Now that ISBA is complete (which addressed fire coverage in this area) and due to the departure of the City Managers in Eustis and Mt. Dora, there does not appear to be interest in pursuing this at this time by the partner cities.**
- Street resurfacing (get it kicked off and budget money) **Done. Small amount approved for FY16. Larger amount being budgeted for FY17.**
- Work on getting vacant buildings filled: **On going. There is only one "vacant building" left on main street – the "run down old Ace Hardware store". All others are occupied. Some are only partially occupied and available for rent.**

- Continue to seek income producing revenues +10% On going. Pavilion On The Lake, Train Station, Seaplane Base all generate revenues in addition to there very effective economic impact on the community.
- Look to hold expenses to a minimum -10%. On Going. Labor is the most costly part of any municipal budget. This City has a reputation in the "Florida municipal trade" as having the least amount of employees as it relates to the services provided for the population it has. (Road Department of one, smallest Police Department per capita, no Assistant City Manager nor Executive Assistant, HR Department of 2 etc. Throughout the organization, each Department is very lean when it comes to staffing levels. This organization is lean.
- Secure funding/grants for Phase III of Pavilion (Seaplane/Boat Dock Area): Done. Seaplane Dock Built.
- Secure Grants for Woodlea Sports Complex from Lake County: Done.
- Develop Funding program for Public Safety Complex: Done.
- Install Gateway sings at the Chris Daniels Fountain Park and Florida Hospital Water property: Done at Hospital/under design at fountain park.
- Upgrade Ruby Street (sidewalks, lighting, and brick pavers): Side walk and lighting Done. Brick Pavers out to bid.
- Performing/Cultural Center: In order to establish a "center", the community must first have "pockets" of performing arts to "create the demand". Step Into the Lime Light project complete. Small Tavares Theater group performing at "Bridges". Most of the entertainment district restaurants now have music and a new fall event "Roctoberfest" has been established. As these pockets of performing art mature the demand for a center will materialize.
- Develop necessary parking for the Pavilion: Done (both sides of Lake shore, Public Works lot and new golf cart lot)
- Continue to work with County on paying their fair share of fire protection: Done – ISBA Agreement addressed this.
- Have City Flags installed at city buildings (where appropriate) and for sale in Prop Shop: Done at prop shop. Staff is budgeting for that cost of poles and mounts at the buildings. In the meantime flags flying on main street, Wooton Park, in City Hall and at residential homes.
- Increase retail community in Downtown. Economic Development Department budgeting in FY 17 for a "retail consultant" to develop a "retail outreach marketing program". Retail requires "lots of people" walking through out a community on a

continuous bases as down town retail primarily depends on impulse purchasing and not destination purchasing. In order to have people walking through out a community continuously the community needs to create it as a destination. The city is getting people to Tavares by creating non retail destinations (Pavilion, Seaplane Base, Wooton Park, Restaurants, Special Events, Entertainment District, Hotels, train rides, seaplane rides, music, County Judicial and Government Center....). There is one "destination" retail center the city is developing and that is the Seaplane Themed Prop Shop. At what point will the scale be tipped in terms of sufficient number of people to attract individual retailers? The retail consultant will greatly assist in not only determining the answer to this question but will also assist in reaching out to individual retailers as well as franchises.

**Individual City Council Member Goals in Alphabetical Order  
For  
City Administrator to achieve  
(May 2016 through April 2017)**

1. Bobby Grenier:

- Continue Economic Development initiatives in the 19/561/448 corridors with a balance between commercial, light industrial, residential, and green space
- Choose items from the Master Plan that can be reached economically
- Maintain vision of “Building on a Historic Foundation”
- Market the redevelopment of the Clerk’s Building Site
- Support Passenger Service from Seaplane Base to other Florida locations with definitive scheduled commercial flights “to and from” Tavares
- Alleyways (installation of historic markers)
- Continue with achievable current year goals:

2. Lisa Johnson:

- Entice New Business Downtown
- Market the Development of Tavares Square
- Cleanup & Spruce up west end of entrance to city - Main Street
- Develop and budget Monthly employee appreciation program

3. Lori Pfister:

- Library expansion
- Community Theater (multi year project)
- Add a signature fall event within budget
- Amphitheater – Start process and look for grants
- Expand senior programs
- Balance budget with no or minimum mil increase
- Complete projects already approved and near completion
- Employee appreciation and compensation
- Take ownership in schools in city: “Support students” (e.g. Mayor’s Youth Council)

4. Kirby Smith:

- Special Events – Start handing off some events to organizations such as Chamber of Commerce & Tavares Waterfront Entertainment District
- Create a sound budget keeping millage rate at same level or with less than 2% increase
- Increase road budget to at least 75% above what it is today
- Finish Landscaping project along Alfred Street

- Have Wooton Park west end completed
- Start work on getting bike trails from Tavares to Eustis and Mount Dora utilizing railroad right of way as much as possible (will be multiyear but conversations and evaluation can be done within 1 year)
- Increase reserves budget by 2%

5. Robert Wolfe:

- Start Construction of Public Safety Complex
- Budget no less than 300K for streets
- Same level of service/reward employees with a raise
- Bury electric lines during Ruby Street project
- Secure more money from County For Woodlea Sports Complex
- Start/Finish Wooton Park West end

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**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
June 1, 2016**

**AGENDA TAB NO. 18**

**SUBJECT TITLE: City Administrator Report**

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**OBJECTIVE:** To inform Council on city related matters.

**SUMMARY: Will be presented at meeting**

<i>City Council Regular Meeting</i>	<i>June 1, 2016 – 4:00 p.m. – City Council Chambers</i>
<i>Library Board</i>	<i>June 15, 2016 – 2:30 p.m. – Library Conference Room</i>
<i>Planning &amp; Zoning Board</i>	<i>June 16, 2016 – 3:00 p.m. – City Council Chambers</i>
<i>Police &amp; Fire Pension Board Meetings</i>	<i>September 16, 2016 – 1:30 – 3:30 – City Council Chambers</i>

**CITY SPONSORED OR AFFILIATED EVENTS**

<i>Hydro-Turf Jet Ski</i>	<i>June 4-5, 2016</i>
<i>4<sup>th</sup> of July Celebration Independence Day</i>	<i>Monday July 4<sup>th</sup> 5:00 p.m. Parade – Fireworks approximately 9:00 pm.</i>
<i>Tavares Chamber Business of the Year Gala</i>	<i>September 8, 2016</i>
<i>Rifles, Rails &amp; History</i>	<i>September 23-25, 2016 – Wooton Park</i>
<i>Un-Boo-Lievable Family Fall Festival</i>	<i>October 28, 2016 – 6 pm to 9 pm Wooton Park</i>
<i>Monster Splash</i>	<i>October 29, 2016</i>
<i>Hydro-Turf Jet Ski</i>	<i>November 5-6, 2016 World Championship</i>
<i>General Election</i>	<i>November 8, 2016 (City Hall is a Precinct)</i>
<i>Tavares Chamber Taste of Tavares</i>	<i>November 10, 2016</i>
<i>CRA Fall Thunder Regatta</i>	<i>November 18-20 – Wooton Park</i>
<i>Christmas Parade &amp; Celebration</i>	<i>December 3, 2016 Parade at 5:00 p.m. on Main Street</i>

**OTHER COMMUNITY EVENTS**

<i>Red for Ed</i>	<i>July 26, 2016 – Wooton Park – Lake County Schools</i>
<i>Fight for the Cure</i>	<i>August 27, 2016 – Wooton Park</i>
<i>MDA Walk</i>	<i>September 17, 2016 – Wooton Park</i>

<i>Rocktober Fest</i>	<i>October 1, 2016 Wooton Park</i>
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***OTHER OUTSIDE AGENCY MEETINGS***

<i>Lake County League of Cities</i>	<i>Friday, June 10, 2016 – 12:00 noon Elks Lodge</i>
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**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
June 1, 2016**

**AGENDA TAB NO. 19**

**SUBJECT TITLE: City Councilmembers Report**

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**OBJECTIVE:**

To inform Council on city related matters.

**SUMMARY:**

Council will be offered an opportunity to provide a report at the meeting.

**OPTIONS:**

N/A

**STAFF RECOMMENDATION:**

N/A

**FISCAL IMPACT:**

N/A

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