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**CITY OF TAVARES  
MINUTES OF REGULAR COUNCIL MEETING  
NOVEMBER 18, 2015  
CITY COUNCIL CHAMBERS  
4:00 p.m.**

**COUNCILMEMBERS PRESENT**

**ABSENT**

Robert Wolfe, Mayor  
Lori Pfister, Vice Mayor  
Bob Grenier, Councilmember  
Lisa Johnson, Councilmember  
Kirby Smith, Councilmember

**STAFF PRESENT**

John Drury, City Administrator  
Robert Q. Williams, City Attorney  
Nancy A. Barnett, City Clerk  
Bob Tweedie, Economic Development Director  
Brad Hayes, Utility Director  
Lori Houghton, Finance Director  
Lori Tucker, Human Resources Director  
Chris Thompson, Public Works Director  
Tammey Rogers, Community Services Director  
Richard Keith, Fire Department  
Jacques Skutt, Director of Community Development  
Stoney Lubins, Police Chief

**I. INVOCATION AND PLEDGE OF ALLEGIANCE**

Brooks Braswell, Pastor, Umatilla Baptist Church, gave the invocation and led those present in the Pledge of Allegiance.

**II. CALL TO ORDER**

Mr. Drury called the meeting to order at 4:00 p.m.

**III. PROCLAMATION OF ELECTION RESULTS**

Ms. Barnett announced the certified election results from the Supervisor of Elections. She stated that Kirby Smith was elected without opposition to Seat 2 and Robert Wolfe was elected to Seat 4.

**IV. SWEARING IN OF NEW COUNCILMEMBERS**

1 Chief Lubins performed the swearing in to the office of councilmember to Kirby Smith and Robert  
2 Wolfe.

3  
4 **V. CONVENING OF NEW COUNCIL**

5  
6 **Mr. Drury welcomed the councilmembers.**

7  
8 **VI. ELECTION OF MAYOR**

9  
10 Mr. Drury referenced the City Charter which states that the Council shall elect from among its  
11 members a Mayor and Vice Mayor and that the City Administrator will conduct the election of the  
12 Mayor based on Roberts Rules of Order.

13  
14 Mr. Drury opened the floor for nominations of Mayor.

15  
16 **Councilmember Johnson nominated Kirby Smith.**

17  
18 **Councilmember Pfister nominated Robert Wolfe.**

19  
20 Mr. Drury closed the nominations and asked for a vote on Kirby Smith by the raising of the right  
21 arm.

22  
23 **The following councilmembers voted for Kirby Smith:**

24  
25 **Lisa Johnson and Kirby Smith**

26  
27 Mr. Drury asked for a vote on Robert Wolfe.

28  
29 **The following councilmembers voted for Robert Wolfe:**

30  
31 **Lori Pfister, Robert Wolfe and Bob Grenier**

32  
33 **Mr. Drury stated that the voting was closed and he passed the gavel to the new Mayor,**  
34 **Robert Wolfe [based on the election results of 3-2] for the election of Vice Mayor.**

35  
36 **VII. ELECTION OF VICE MAYOR**

37  
38 Mayor Wolfe asked for nominations for Vice Mayor.

39  
40 **Councilmember Johnson nominated Kirby Smith.**

41  
42 **Councilmember Grenier nominated Lori Pfister.**

43  
44 Mayor Wolfe asked for a vote on Kirby Smith.

45  
46 **The following councilmembers voted for Kirby Smith:**

47

1 **Lisa Johnson and Kirby Smith.**

2  
3 **Mayor Wolfe asked for a vote on Lori Pfister.**

4  
5 **Bob Grenier, Lori Pfister and Robert Wolfe voted in favor of Lori Pfister.**

6  
7 **Mayor Wolfe stated that Lori Pfister was elected to be Vice Mayor [3-5].**

8  
9 **VIII. APPROVAL OF AGENDA**

10  
11 Mayor Wolfe asked if there were any changes to the agenda. Mr. Drury responded that there  
12 were no changes from staff. There were no changes from Council.

13  
14 **MOTION**

15  
16 **Kirby Smith moved to approve the agenda, seconded by Bob Grenier. The motion carried  
17 unanimously 5-0.**

18  
19 **IX. APPROVAL OF MINUTES**

20  
21 **Tab 1) City Council Regular Meetings – October 7, 2015 and October 21, 2015**

22  
23 **MOTION**

24  
25 **Kirby Smith moved to approve both sets of minutes, seconded by Bob Grenier. The  
26 motion carried unanimously 5-0.**

27  
28 **X. SUNSHINE AND ETHICS LAW UPDATE**

29  
30 Attorney Williams advised that the broad concept of the Sunshine Law is three areas: public  
31 records, open meetings, and official ethical conduct or conflicts of interest. He said he wished to  
32 focus on two emerging areas. The first one deals with both public records and with open  
33 meetings which is electronic media and texting. He said the courts have held that texting creates  
34 a public record if it is related to official business; i.e. if a constituent texts a councilmember and he  
35 answers on a text, that communication is a public record that is subject to official records  
36 retention and public disclosure. The problem is the challenge of keeping the texts. He  
37 recommended that Council save the texts electronically and download or provide copies to the  
38 City Clerk, screen print or add the City Clerk to the text. He said per the Courts, the person  
39 sending or receiving the text has to make the determination of whether or not the text has to do  
40 with official business. He said his preference is that Council limits its conduction of official  
41 business by text because of the issue of record keeping. He said texting cannot be done between  
42 elected officials because of the Sunshine Law as in any other communication.

43  
44 Attorney Williams also reminded Council of conflicts of interest and ethics. If a Councilmember  
45 has a pecuniary interest in an issue coming before Council such as a vote on rezoning that would  
46 benefit a property next door owned by the councilmember, this is considered a potential special  
47 private gain. This would require the councilmember to recuse himself from the vote. He said the

1 law is fine with conflicts of interest and the only requirement is that they be disclosed up front  
2 before the vote, that he or she does not participate in the vote, and that a special financial  
3 disclosure form needs to be filled out including the basis for the conflict. The conflict applies to not  
4 only the councilmember but a spouse and close relatives. He also noted that if a councilmember  
5 asks the City Attorney for an opinion, that decision is legally sufficient even if the attorney is  
6 wrong.

7  
8 Mr. Drury also noted the new law that requires Council to take a four hour course on Sunshine  
9 Law and Ethics on an annual basis that is more in depth. Staff will schedule that training for  
10 Council.

11  
12 (Mayor Wolfe reminded those present who wished to speak on any item, to fill out a Request to  
13 Speak form and give to the City Clerk.)

14  
15 **XII. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE**  
16 **COMMUNICATIONS**

17  
18 There were none.

19  
20 **XIII. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**

21  
22 Ms. Barnett read the following ordinance and resolution into the record by title only:

23  
24 **ORDINANCE 2015-22**

25  
26 **AN ORDINANCE AMENDING SECTIONS 17-75 AND 17-77 OF THE CITY OF**  
27 **TAVARES LAND DEVELOPMENT REGULATIONS PERTAINING TO STORM**  
28 **WATER DRAINAGE UTILITY FEES; INCREASING SAID FEE TO \$7.75/ESFU**  
29 **AS APPROVED IN THE FISCAL YEAR 2016 ADOPTED BUDGET; PROVIDING**  
30 **FOR AN EFFECTIVE DATE**

31  
32 **RESOLUTION 2015 - 14**

33  
34 **A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE 2015**  
35 **FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES,**  
36 **REPRESENTING THE FINAL AMENDMENT TO THE ADOPTED BUDGET, AND**  
37 **PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.**

38  
39 **XIV. CONSENT AGENDA**

40  
41 Mayor Wolfe asked if there was any opposition to the items on the Consent Agenda.

42  
43 **MOTION**

44  
45 **Kirby Smith moved to approve the Consent Agenda [Tab 5 - Designation of Bank as BB&T;**  
46 **Tab 6 – Designation of those authorized to sign checks: Mayor, Vice Mayor, City**  
47 **Administrator, and Finance Director; and Tab 7 – Approval of Interlocal Agreement with**

1 **Lake County for Traffic Light Maintenance], seconded by Bob Grenier. The motion carried**  
2 **unanimously 5-0.**

3  
4 **V. PROCLAMATIONS/PRESENTATIONS**

5  
6 **XV. ORDINANCES/RESOLUTIONS**

7  
8 **FIRST READING**

9  
10 **Tab 8) Ordinance #2015-22 – Amendment to Stormwater Fee – Read for First Reading**  
11 **Only.**

12  
13 **SECOND READING**

14  
15 **RESOLUTIONS**

16  
17 **Tab 9) Resolution #2015-14 – Final Amendment to Fiscal Year 2015 Budget**

18  
19 Ms. Houghton reported this is a housekeeping measure required by State Law which requires  
20 that the final budget amendments be approved by Council no later than 60 days after fiscal year  
21 end 9/30/2015. The attached resolution represents increases and decreases to the adopted  
22 budget for FY 2015, appropriation increases previously approved, reserve appropriations,  
23 loan/debt proceeds, capital projects, and prior year encumbrance rollovers. In addition the  
24 resolution also reflects a transfer between individual accounts within the adopted budgets for all  
25 departments. This represents the final amendment to the adopted budget.

26  
27 **MOTION**

28  
29 **Bob Grenier moved to approve Resolution #2015-14, seconded by Kirby Smith. The motion**  
30 **carried unanimously 5-0.**

31  
32 **X. GENERAL GOVERNMENT**

33  
34 **Tab 10) Status of City Capital Projects**

35  
36 Mr. Drury said that he wished to present his “Dashboard View” of some of the projects that are  
37 underway in the City both those run by the City and those being done by the private sector, and  
38 the subdivision projects. He noted he had provided a summary and the staff member in charge.  
39 (Mr. Drury recognized the new Airport Manager, Matt Elias, and David Clutts, Consultant for the  
40 Library Expansion Project who were present.)

41  
42 He reported as follows:

43  
44 **Public Works Facility:** Council selected property off Captain Haynes Road next to Water Administration  
45 Building. Funding program to be developed and presented to Council for approval. Chris Thompson  
46 \$4 million

47

- 1 **Pavilion O The Lake**: Open for use. Accompanying seaplane dock completed. Contractor completing the  
2 re-piping of A/C from PVC pipes to steel pipes per specifications. Tamera Rogers  
3 \$6 million
- 4 **Stormwater/Re-paving Ruby Street**: Fully funded and under design. Ruby Street Sidewalk design  
5 planned out and approved by Council. Should be completed this fiscal year. Brad Hayes  
6 \$3 million  
7
- 8 **New Hospital Gateway Sign**: America's Seaplane City Gateway sign under design. Installation scheduled  
9 for this year. Jacques Skutt  
10 \$50,000  
11
- 12 **Paving City Streets**: Public Works identifying street to be re-paved from street study for Councils approval.  
13 Chris Thompson  
14 \$100,000  
15
- 16 **Woodlea Ball Fields**: This project calls for lighting the two new fields. Tamera Rogers  
17 \$400,000  
18
- 19 **Three Lakes Park water/sewer**: This project is under construction and behind schedule at about 60%  
20 complete with an approximate January completion date. The City has terminated its contract with the  
21 contractor due to lack of performance and is looking to the Bonding Agency to complete the job. Brad  
22 Hayes  
23 \$1.1 million  
24
- 25 **ISBA Tavares to Leesburg boundary (CR 473) water/sewer extension study**: This study identifies the  
26 infrastructure needed to extend water and sewer to the ISBA Leesburg boundary line. Brad Hayes  
27 \$50,000  
28
- 29 **ISBA Tavares to Mt. Dora (Bay Road) water/sewer extension study**: This study identifies the  
30 infrastructure needed to extend water and sewer to the ISBA Mt. Dora boundary. Brad Hayes  
31 \$50,000  
32
- 33 **Lake Francis utility line replacement**: This project is at 85% designed and aimed at replacing the failing  
34 water and sewer lines. It will also result in repaving streets affected by the work. Brad Hayes.  
35 \$4.3M for construction  
36
- 37 **Hospital Lift Station #49 rehabilitation project**: This project calls for upgrading the lift station to handle  
38 the Hospital, Etowah and other area users as well as sewer line and waterline upgrades in the Medical  
39 Park. Brad Hayes  
40 \$1.3M for construction  
41  
42
- 43 **1. Privately Funded commercial projects**  
44
- 45 **Publix Shopping Center SR 19**: 46,000 square foot facility. Eleven (11) retail stores and four (4) out  
46 parcels. Bob Tweedie and Jacques Skutt  
47 \$10 Million  
48
- 49 **Veterans Clinic**: Under construction across the street from the hospital. Bob Tweedie and Jacques Skutt.  
50 \$1.2 million  
51

1 **Tavares Square:** Clerks building purchased and under demolition. Commercial Real-estate Broker to be  
2 retained. Bob Tweedie  
3 \$10 million (minimum estimated private investment to build out the “City Center”)  
4

5 **Third Down Town Hotel:** Multi story hotel with swimming pool and events deck on top of building. Under  
6 construction. Bob Tweedie  
7 \$3 million  
8

9 **Water Authority Administrative Building:** Located at Hickory point and under construction. Bob Tweedie  
10 \$750,000  
11 \*technically not in Tavares  
12

13 2. **Residential Projects:** (Jacques Skutt)  
14

15 Project	16 Status
17 1. Oak Bend – 164 lots	Built out
18 2. Lake Elsie Reserve – 84 lots	Built out
19 3. Martin’s Grove – 143 lots	21 lots remaining
20 4. Groves at Baytree- 371 lots	53 lots remaining
21 5. Banning Beach (David Weis)-18 lots	8 lots remaining
22 6. Etowah Phases 2 & 3- 105 lots	80 lots remaining
23 7. Pines at Lake Saunders – 161 lots	42 lots remaining
24 8. Chelsea Oaks South – 218 lots	138 lots remaining
25 9. Lane Park Ridge- 93 lots	78 lots remaining
26 10. Shanti-Niketan Phase 4- 1,000 condominiums	In site planning phase
27 11. Cagan (Atwater Apartments)-500 apartment units	In site planning phase
28 12. Charlie Johnson Subdivision-120 lots	Annexed & zoned

29  
30  
31 **Tab 11) Tavares Square Commercial Broker RFP Request**  
32

33 Mr. Drury stated that the city stakeholders recognized that the center of the city needed to be  
34 revitalized and therefore in 2008 a Downtown Redevelopment Master Plan was created to  
35 implement the vision that the citizens and stakeholders put together over a two year period. He  
36 noted that two of the many recommendations were to relocate and consolidate all county and  
37 other government buildings to the government campus, and the second was to redevelop the  
38 Clerk’s Building site. In order to accomplish this recommendation the City Council authorized and  
39 then purchased the former Lake County Clerk’s Records Center. The sale was closed in May and  
40 the Clerk relocated to the campus. The building is now under demolition.  
41

42 Mr. Drury said the project was advertised in local newspapers and newspapers around the  
43 country and internationally and several contacts of interest were received but no proposals as of  
44 this date. Staff is requesting to take the marketing efforts to the next level by hiring a commercial  
45 licensed real estate broker in the business of doing infill and urban infill projects. The  
46 recommendation is to authorize staff to go out for proposals from commercial brokers who do this  
47 as their profession. Those proposals will be assembled and brought back to Council for selection.  
48 Once selected, then staff will negotiate a contract and come back to Council for final approval.  
49 Staff is requesting that Council authorize to go out for Request for Proposals for a commercial  
50 real estate broker to market and promote Tavares Square.

1  
2 Councilmember Grenier asked that the marketing should include communication of the city's  
3 award winning Tavares Master Plan. Councilmember Smith asked for assurance that when the  
4 proposal comes back to Council to agree to the pricing or not agree to the pricing, that the  
5 funding is from the General Budget that has already been approved and no other sources.

6  
7 **MOTION**

8  
9 **Bob Grenier moved to approve staff recommendation of Option 1 – to solicit a Request for**  
10 **Proposal for retaining the services of a Commercial Real Estate Broker for the sale and**  
11 **redevelopment of the Tavares Square Property. The motion was approved by Kirby Smith.**  
12 **The motion carried unanimously 5-0.**

13  
14 **Tab 12) Deferral of Impact Fees for Cagan Management Group**

15  
16 Mr. Drury noted Cagan Management Group had come to City Council previously to ask for a  
17 reduction in impact fees and Council deferred the request to a second meeting, but staff was  
18 unable to recommend support. After Council discussion, the request was denied. Cagan is  
19 interested in building work force housing near the hospital and they have subsequently come  
20 back and asked for consideration of an impact fee program as follows: They would pay 50% of  
21 the total fees at the beginning of the project and the remaining 50% within two years.

22  
23 Staff has reviewed the proposal with the Finance Director and the City Attorney. Along with that  
24 an irrevocable Letter of Credit would be provided which is considered a guarantee.

25  
26 Attorney Williams said the Irrevocable Letter of Credit the Finance Director refers to as “Standby  
27 Letter of Credit” (a more accurate banking term). The bank issues this on certain conditions and  
28 guarantees that if a certain condition is not met, the bank will pay the amount to the entity or  
29 person it is issued to. He compared this to a Letter of Credit for a plat. In this instance the  
30 condition would be that within the period of time of the extension if the developer has not paid for  
31 the rest of the impact fees, then the City would be able to draw on the letter of credit.

32  
33 Mr. Drury said if Council wishes to move forward in this process, the ordinance would be  
34 amended and would apply to any project of this nature.

35  
36 Brian Cagan thanked Council for receiving the request and the staff for assisting them in this  
37 project.

38  
39 Councilmember Smith asked why this request could not be approved along with directing staff to  
40 develop an ordinance.

41  
42 Mr. Drury said staff will bring back the request along with the ordinance amended.

43  
44 **MOTION**

45

1 **Kirby Smith moved to approve Option 1 – to direct staff to develop the proposed impact**  
2 **fee deferral program and bring back to council for consideration. The motion was**  
3 **seconded by Bob Grenier. The motion carried unanimously 5-0.**  
4

5 **Tab 13) Library Conceptual Plan**  
6

7 Ms. Rogers stated that staff has been through an exciting period of developing the library  
8 expansion plan. She acknowledged Vice Mayor Pfister who has participated and provided input.  
9 She then acknowledged the entire planning team: Rosa Rosario, Library Director; Marli Lopez,  
10 Library Circulator Coordinator; Scott Aldrich, Recreation Manager; Gary Earl from Lake County  
11 Library System, Jeff Hunt who came from Tampa to provide information; David Clutts from Civil  
12 Engineering along with Nick Jones, Architect and Beverly Cunningham, Architect. She also  
13 recognized members of the Library Board; Marti Wilkinson, Vice President, Norma Emerson from  
14 Friends of the Library, and Linda Clutts, Library Board member.  
15

16 Ms. Rogers reviewed the library's size and proposed square area which will come to 20,000  
17 square feet. The goals were determined through the design process to provide additional space  
18 for books, materials and computers and to provide social gathering spaces for the young adults  
19 and teens. She noted the plan had been provided to Council in the agenda packet.  
20

21 Mr. Clutts gave a summary of the design plan and the process that had been followed with Ms.  
22 Cunningham leading a charette to determine the needs. He said the construction costs are  
23 estimated a 2.4 million. With the addition of permitting fees and contingency fees that will reflect  
24 any unforeseen circumstances due to the age of the building, and administrative costs, the  
25 projected total costs are 2.86 million.  
26

27 Councilmember Smith asked if the plan included landscaping. Mr. Clutts said there is a line item  
28 for landscaping and it is part of the site package. Councilmember Smith asked if that included the  
29 entire building including around to the front of the Community Center. Mr. Clutts said it ties up to  
30 the existing and is not a refurbishment of the entire area but that number could be increased if  
31 needed. Councilmember Smith said he just wanted to ensure that the area is beautified going  
32 down Caroline.  
33

34 **Mayor Wolfe recognized Bill Stomp who wished to speak.**  
35

36 Mr. Stomp of Royal Harbor gave a handout of a program at the library in Clermont. He said it is a  
37 multi media center where patrons can learn about various technologies. He encouraged those  
38 present to go to that library and observe the program and training opportunities. He said this  
39 could be added to the library concept in Tavares.  
40

41 Mayor Wolfe thanked Mr. Stomp for bringing the information.  
42

43 **MOTION**  
44

45 **Kirby Smith moved to approve the conceptual plan for the library expansion, seconded by**  
46 **Bob Grenier. The motion carried unanimously 5-0.**  
47

1 **Tab 14) Appointment of Councilmember to attend the Annual Meeting of the Lake County**  
2 **Concurrency Review Committee**

3  
4 **Mayor Wolfe said this meeting will be December 11<sup>th</sup> at the School Board. He said he**  
5 **wished to be the representative for the City.**

6  
7 **Consensus to have Mayor Wolfe represent the City.**

8  
9 **Tab 15) Request for City Support for the 20<sup>th</sup> Annual Hickory Point Soccer Tournament**

10  
11 Mr. Drury the soccer tournament will bring in 24 high school teams and 1000 onlookers. The  
12 downtown hotel is the host hotel for the tournament. He said since Hickory Point is technically  
13 outside the city he needs to obtain approval from Council to provide support. They are requesting  
14 portalets. He noted the hotels are filled. Councilmember Smith asked if someone from the  
15 tournament was in attendance and Mike Stone, the representative came forward.

16  
17 Councilmember Smith asked Mr. Stone if he had gone to the County for support. He responded  
18 that he had not. He said it is the 20<sup>th</sup> anniversary and the high schools are coming from all over  
19 the state. He said the local restaurants are supporting the event.

20  
21 Mayor Wolfe spoke in support.

22  
23 **MOTION**

24  
25 **Kirby Smith moved to approve the request for support, seconded by Bob Grenier. The**  
26 **motion carried unanimously 5-0.**

27  
28 **Tab 16) Golden Triangle Summit Meeting**

29  
30 Mr. Drury stated that for about five years the City had initiated a discussion between the City  
31 Councils of Mt. Dora, Eustis, and Tavares. The meetings have been held in all three cities to  
32 discuss common issues such as rail, and other initiatives. A two year break was taken as Eustis  
33 and Mt. Dora were going through a change or administration. The city managers are now ready to  
34 meet. Eustis has asked this Council to provide some dates and any issues to put on the agenda  
35 which Mr. Drury would communicate if Council wishes.

36  
37 Mr. Drury asked about the following dates: December 9<sup>th</sup>, January 13<sup>th</sup> and January 27<sup>th</sup> – all  
38 Wednesdays. Consensus to provide those dates to Eustis with a preference for the 13<sup>th</sup> or the  
39 27<sup>th</sup>.

40 Mayor Wolfe suggested discussing the waterways; i.e. the Dora Canal which benefits all three  
41 cities. Councilmember Smith suggested a boating or music festival between all three cities and a  
42 bike trail utilizing the railroad right of way between the three cities.

43  
44 **XVII. OLD BUSINESS**

45

1 Councilmember Smith said the Chamber of Commerce was to have attended this meeting to  
2 discuss opening on Saturdays and was to have submitted a plan prior to this meeting. He asked  
3 the City Administrator to communicate a letter of regret to the Board of Directors.  
4

5 Mayor Wolfe discussed the Public Safety Complex and asked that now that the penny sales tax  
6 has been approved to create a funding source, that the City should go forward as soon as  
7 possible as the project has been in the works for five years. He suggested having the plan come  
8 back to Council again to ensure approval and then proceed to an RFP.  
9

10 Mr. Drury said he would bring back the plan previously approved along with a financing plan.  
11

## 12 **XII. NEW BUSINESS**

13  
14 None.

## 15 16 **XIII. AUDIENCE TO BE HEARD**

17  
18 Betty Burleigh  
19

20 Ms. Burleigh stated that on November 18, 1975, the City Council unanimously selected John  
21 Cashion as City Administrator from a group of 12 applicants. Mr. Cashion was 54, a retired  
22 sergeant major in the Air Force and spent 28 years in the service where he held top level  
23 managerial supervisory duties.  
24

25 Ms. Burleigh also commended Ms. Rogers and her staff who organized the Fall Festival on such  
26 a short notice.  
27

## 28 **XIV. REPORTS**

### 29 30 **Tab 11) City Administrator**

31  
32 Mr. Drury thanked former Mayor Nancy Clutts' father [Nick Jones], husband [David Clutts] and  
33 sister [Beverly Cunningham] for attending the meeting. He said he had enjoyed working with  
34 Mayor Clutts and he appreciated their being involved.  
35

36 Mr. Drury thanked Mr. Elias for taking his position with the City of Tavares. He welcomed back  
37 residents who had been away and he thanked them for attending and being involved.  
38

### 39 **Human Resources**

40  
41 Ms. Tucker said Happy Thanksgiving to all.  
42

### 43 **Economic Development**

### 44 45 **Public Works** 46

1 Mr. Thompson congratulated the new Mayor and Vice Mayor. He applauded them for their  
2 dedication to community service.

3  
4 **Police Chief**

5  
6 Chief Lubins said Happy Thanksgiving to everyone.

7  
8 **Fire Chief**

9  
10 Chief Keith congratulated Mayor Wolfe and welcomed him back to Council and congratulated Ms.  
11 Pfister on being Vice Mayor.

12  
13 **Community Services Director**

14  
15 Ms. Rogers stated this Saturday hot dogs will be sold for free to close out the baseball season.

16  
17 **Finance Director**

18  
19 Ms. Houghton said Happy Thanksgiving to everyone and welcomed back Mayor Wolfe and  
20 congratulated Councilmember Smith on the election.

21  
22 **Community Services**

23  
24 **City Attorney**

25  
26 **Tab 12) City Council**

27  
28 **Vice Mayor Pfister**

29  
30 Vice Mayor Pfister thanked Councilmember Smith for his dedication to this City and all he has  
31 given to the City. She said he did a good job for the year he served as Mayor.

32  
33 **Councilmember Grenier**

34  
35 Councilmember Grenier said Councilmember Smith had been a very dignified mayor and he was  
36 proud to have served with him.

37  
38 Councilmember Grenier said he was happy to see the email about Leesburg. He said on  
39 December 9<sup>th</sup> the Tavares theater will be putting on a play that night at the church theater  
40 (Bridges). He also mentioned a veteran's ceremony at Osprey Lodge that he had attended. He  
41 said he appreciated seeing the encouragement between the departments in emails.

42  
43 Councilmember Grenier said the snipe signs are getting out of control especially around the  
44 fountain.

45  
46 He said that on November 19, 1849, Captain Haynes and Sarah Isabella got married in Palatka.  
47 They were the first recorded marriage in Putnam County.

1  
2 He said this Saturday he will be in St. Cloud at an event for Florida historical authors and he will  
3 be a key note speaker.

4  
5 **Councilmember Johnson**  
6

7 Councilmember Johnson congratulated Robert Wolfe on being the new Mayor and Ms. Pfister on  
8 being Vice Mayor. She thanked Councilmember Smith and administrative staff for helping her  
9 during her first year. She said she looked forward to working with Council and the administrative  
10 staff. She said she appreciated that the city had taken on the Fall Festival. She said Happy  
11 Thanksgiving.

12  
13 **Councilmember Smith**  
14

15 Councilmember Smith said welcome back to Robert Wolfe and thanked Councilmember Grenier  
16 and Vice Mayor Pfister for their kind comments.

17  
18 Councilmember Smith said he will be unable to attend the baseball event. He commended the  
19 events that were held over the weekend and welcomed Mr. Elias to the City.

20  
21 Councilmember Smith said on this day in 1789 Benjamin Franklin wrote “Nothing is certain but  
22 death and taxes.” In addition he said today is National Educator’s Support Professionals Day.

23  
24 **Mayor Wolfe**  
25

26 Mayor Wolfe said he was happy to be on Council again and serving the City of Tavares. He noted  
27 Councilmember Smith had done a great job and he was glad to be serving with him again and  
28 with the department heads and residents. He agreed that the Fall Festival was the most attended  
29 in the last 10 years that he had seen and commended the staff. He wished everyone a good  
30 Thanksgiving and holiday season.

31  
32 **Adjournment**  
33

34 There was no further business and Mayor Wolfe adjourned the meeting at 5:35 p.m.

35  
36 Respectfully submitted,  
37  
38

39 \_\_\_\_\_  
40 Nancy A. Barnett, M.M.C.  
41 City Clerk