

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47

**CITY OF TAVARES  
MINUTES OF REGULAR COUNCIL MEETING  
DECEMBER 3, 2014  
CITY COUNCIL CHAMBERS  
4:00 p.m.**

**COUNCILMEMBERS PRESENT**

**ABSENT**

Kirby Smith, Mayor  
Bob Grenier, Vice Mayor  
Lori Pfister, Councilmember  
Lisa Johnson, Councilmember  
Robert Speaks, Councilmember

**STAFF PRESENT**

John Drury, City Administrator  
Robert Q. Williams, City Attorney  
Nancy Barnett, City Clerk  
Bill Neron, Economic Development Director  
Brad Hayes, Utility Director  
Lori Houghton, Finance Director  
Chris Thompson, Public Works Director  
Joyce Ross, Communications Director  
Lori Tucker, Human Resources Director  
Tammey Rogers, Community Services Director  
Richard Keith, Fire Department  
Jacques Skutt, Director of Community Development

**I. INVOCATION AND PLEDGE OF ALLEGIANCE**

Jocelyn Williamson, Central Florida Freethought Community

**II. CALL TO ORDER**

Mayor Smith called the meeting to order at 4:00 p.m.

Mayor Smith noted there were hearing devices at the entrance table. He said there is a Request to Speak form for anyone who wished to speak to be given to Chief Lubins or Chief Keith.

He also asked cell phones to be silenced.

**VIII. APPROVAL OF AGENDA**

Mayor Smith asked if there were changes to the agenda. Mr. Drury stated there were no changes.

1  
2 **MOTION**

3  
4 Robert Speaks moved to approve the agenda, seconded by Bob Grenier. The motion  
5 carried unanimously 5-0.

6  
7 **IV. APPROVAL OF MINUTES**

8  
9 Mayor Smith noted the approval of minutes for November 19<sup>th</sup> would be deferred.

10  
11 **V. PROCLAMATIONS/PRESENTATIONS**

12  
13 None

14  
15 **VI. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX PARTE CONTACTS**

16  
17 None.

18  
19 **VII. READING OF ALL ORDINANCES/RESOLUTIONS**

20  
21 Ms. Barnett read the following ordinances/resolutions by title only:

22  
23 **ORDINANCE 2014 - 15**

24  
25 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA AMENDING THE**  
26 **FOLLOWING SECTIONS OF THE CITY LAND DEVELOPMENT**  
27 **REGULATIONS; CHAPTER 8, TABLE 8-2, PERMITTED AND SPECIAL USES,**  
28 **AND ASSOCIATED NOTES; AMENDING SUBSECTION (10) PERTAINING TO**  
29 **PLANNED DEVELOPMENTS; AMENDING THE GENERAL STANDARDS FOR**  
30 **PLANNED DEVELOPMENTS; CREATING A TIME LIMIT FOR FOR THE**  
31 **DEVELOPMENT OF APPROVED PLANNED DEVELOPMENTS; PROVIDING**  
32 **FOR REVOCATON OF PLANNED DEVELOPMENTS THAT FAIL TO DEVELOP**  
33 **WITHIN PRESCRIBED DEADLINES; SUBJECT TO THE RULES,**  
34 **REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES**  
35 **COUNCIL; PROVIDING AN EFFECTIVE DATE.**

36  
37  
38 **RESOLUTION NO. 2014 - 34**

39  
40 **A RESOLUTION DETERMINING TO PROVIDE CERTAIN WATER AND**  
41 **WASTEWATER IMPROVEMENTS FOR THE AREA GENERALLY KNOWN AS**  
42 **SUNSET VIEW AND THREE LAKES PARK LOCATED ADJACENT TO**  
43 **TAVARES, LAKE COUNTY, FLORIDA; ACCEPTING THE PLANS AND**  
44 **SPECIFICATIONS, ASSESSMENT PLAT AND ESTIMATE OF COST**  
45 **SUBMITTED BY THE CONSULTING ENGINEERS; DETERMINING TO PAY**  
46 **THE COST THEREOF BY SPECIAL ASSESSMENTS AGAINST THE**  
47 **PROPERTIES SPECIALLY BENEFITTED THEREBY; DIRECTING THE**



1

2 **X. CONSENT AGENDA**

3 None

4 **XV. ORDINANCES/RESOLUTIONS**

5 **SECOND READING**

6 **Tab 12 – Ordinance #2014-15 – Amendment to Land Development Regulations, Chapter 8 ,**  
7 **Clarification of Time Limits for Planned Developments and other amendments to the**  
8 **Planned Development Zoning District Regulations**

9 Mr. Skutt stated the zoning map provides 12 standard zonings (six classes of residential, mixed  
10 use zoning, three classes of commercial, industrial and public facility). The zoning regulations  
11 also allow a zoning called “planned development.” This is a specialized site specific zoning similar  
12 to a variance. He noted the PD’s had been popular in the previous decade. The problem has  
13 been that with the declining economy many of the approved PD’s never materialized and have  
14 become a burden to subsequent purchasers of these properties. He noted there have been  
15 several requests to rezone PD properties back to standard zonings.

16 Over the last few years the City has built in flexibility to the standard zoning regulations and  
17 policies/procedures, however, the present Land Development Regulations do not provide a clear  
18 procedure for handling abandoned PD’s. This amendment will clean up the PD regulations and  
19 provide an automatic revocation of a PD if it is not completed within two years and if an extension  
20 is not requested by the developer. Under this ordinance if a city revokes a PD, the City will then  
21 initiate a rezoning of the property to a standard rezoning that is compatible to the Comprehensive  
22 Plan. On October 10<sup>th</sup> the Planning & Zoning Board recommended approval and staff  
23 recommends approval.

24 **MOTION**

25 **Robert Speaks moved for the approval of Ordinance #2014-15, seconded by Lisa Johnson.**  
26 **The motion carried unanimously 5-0.**

27 **RESOLUTIONS**

28 **Tab #3) Resolution #2014-34 – Acceptance of Engineering Plans for Sunset View &**  
29 **Tavares Mobile Home Park Water/Wastewater Park**

30 Attorney Williams noted he would present the background for both Tabs 3 and 4 although they  
31 will require separate votes. He noted this is culmination of a long process and deals with the area  
32 of Sunset View and Three Lakes Park which is across from the entrance to Imperial Terrace and  
33 Angelo’s Restaurant. It is comprised of the Sunset Lake Subdivision, the Three Lakes Mobile  
34 Home Community, and two properties to the east referred to as “Buzzard Beach”.

1 Attorney Williams said those communities have had problems with failing water and septic  
2 systems for approximately 10 years and there has been no central fire service. Residents began  
3 contacting the City about annexing into the City. He noted there was the barrier of crossing US  
4 441. The City agreed to hire Wicks Consulting Engineering to develop a plan which has been  
5 done based on individual grinder pumps to make it cost effective. The project as defined in these  
6 resolutions is to extend water and sewer from underneath the road to the entrance of the  
7 TLP/Sunset View area and to branch those lines east and west and over to Buzzard Beach. The  
8 project will provide central water, central sewer, fire protection and repaving of the roads (not to  
9 standard city roads but with new pavement). The existing septic tanks will be abandoned in place.

10 Attorney Williams also discussed the annexation agreement which will be required five years after  
11 the project is completed, and the easement agreements for those on Lakeside Lane which is  
12 needed to install the pipes.

13 The project will cost approximately \$1.5 million. The city will pay the contractor to complete the  
14 project with a loan from BB&T and the residents will repay the city through an assessment on  
15 their utility bill. Since it is a tax exempt loan the interest rate is 2.63. The statutes authorize the  
16 city to add 1% so the effective rate will be 3.63 to the residents and their share of the total cost  
17 will be amortized at that interest rate. They also have the choice to pay their entire assessment  
18 up front or in monthly increments.

19 Attorney Williams introduced Mike Williams, the City's bond counsel and Mark Galvin, the City's  
20 financial advisor. Proposals were solicited and the best rate was provided by BB&T. Attorney  
21 Williams noted in order to impose the assessment there are a number of steps that must be  
22 followed. Resolution #2014-34 accepts the bid \$1,112,024 as the estimated total cost of the  
23 project; sets forth the assessment methodology and approves the plans and specifications.  
24 Resolution #2014-35 sets forth preliminary assessment roll and assessment map, and  
25 establishes the date of the Equalization Hearing where the actual assessments will be finalized  
26 and imposed on the property (January 21, 2015). The notice will sent by certified mail to each  
27 resident and it will also include a letter from Mr. Drury that will state exactly what amount will be  
28 assessed and how it will be collected. Currently based on the numbers the assessment is  
29 estimated to be \$20,764.81. He noted there are some property owners that have elected not to  
30 be annexed. If and when they annex in at a future time they will have to pay their share and will  
31 also have to pay impact fees. which are currently \$4200. For the people who are participating  
32 now, that fee has been waived as they began application when that waiver program was still in  
33 effect.

34 Roy Carter, 12227 Lakeside Lane

35 Mr. Carter discussed the Florida Statutes 381.00655 which requires every person who is within  
36 connection status to connect to a regional sewer system. He said he would like the city to  
37 recalculate the costs along the line of adding everyone in so that not just the people who are  
38 connecting now but those people who will be required to connect at some future point (septic tank  
39 failure and/or when they sell their property). Mr. Carter estimated a figure of 63 total lots.

40 Attorney Williams said Mr. Carter was correct about the statute and that he wished the Health  
41 Department would enforce the statute but they will not until the owner has to obtain a new septic

1 or well tank permit. He said this is a legal request and if Council decides to increase the number  
2 of buildable connection units the only downfall is that the City will be borrowing money to do the  
3 project for which the city will not be paid back immediately. He said Council can wait until the  
4 Equalization Hearing to make that decision. He recommended that Council adopt the preliminary  
5 assessment roll and map and direct staff to come back with the numbers of the scenario  
6 presented by Mr. Carter.

7 Councilmember Pfister asked if the interest would begin accruing daily for the people who are not  
8 paying. She asked if the city could be reimbursed in the future for the interest. Mr. Drury stated  
9 staff will do an analysis on how much debt will be carried and how long and how that will be  
10 budgeted and will provide options for Council consideration.

11 Attorney Williams asked Mike Williams if increasing the numerator would affect the bond issue.  
12 Mr. Williams answered it would not as the water revenues would provide a backup. Mr. Drury  
13 noted the rate payers will be carrying the debt for those lots and Ms. Pfister is asking if the City  
14 will be paid back with interest from those owners.

15 **MOTION**

16 **Bob Grenier move to approve Resolution #2014-34, seconded by Robert Speaks. The**  
17 **motion carried unanimously 5-0.**

18 **Tab 4) Resolution #2014-35 – Scheduling of Hearing for Acceptance of Assessment Roll**  
19 **for Sunset View & Tavares Mobile Home Park Water/Wasterwater Project**

20 **MOTION**

21 **Bob Grenier moved to approve Resolution #2014-35, seconded by Robert Speaks. The**  
22 **motion carried unanimously 5-0.**

23 **Tab 5) Resolution #2014-33 – Financing Agreement with BB&T for Sunset View Water &**  
24 **Wastewater Project**

25 Ms. Houghton stated at the last meeting City Council approved the proposal from BB&T for this  
26 project. The City's Bond Counsel has approved the resolution that authorizes staff to execute the  
27 financing documents for the issuance of this special assessment note series 2014 in the amount  
28 of \$1,100,000. The proposal includes a 10 year amortization at a rate of 2.36%. Interest rates  
29 commence April 1, 2015; principal payments commence October 1, 2015 and there is a  
30 prepayment penalty of 1% but it allows for annual prepayments from the customers.

31 Mike Williams, Bond Counsel, noted the loan agreement provides that the City will review the  
32 amount of assessment revenue that has been collected twice a year and if funds are needed from  
33 the water and sewer fund to make debt service payments, that money is deposited under the  
34 2012 utility resolution that was passed in connection with the water and sewer bond issue.

35 **MOTION**

1 **Robert Speaks moved for the approval of Resolution #2014-33, seconded by Bob Grenier.**  
2 **The motion carried unanimously 5-0.**

3 **Tab 6) Resolution #2014-36 – Budget Amendment for FY 2014-2015 Roll Forwards**

4 Ms. Houghton stated this resolution will amend the 2015 annual operating budget. This brings  
5 forward any encumbrances that were outstanding but not completed in the prior year and any  
6 transfers between accounts.

7 **MOTION**

8 **Bob Grenier moved to approve Resolution #2014-36, seconded by Robert Speaks. The**  
9 **motion carried unanimously 5-0.**

10 **Tab 7) Request to Waive Commercial Impact fees by Owner of 115 S. Main Street**

11 Mr. Neron noted the letter requesting waiver for this restaurant project was included in the packet.  
12 The impact fee waiver program ended in June of 2014 which resulted in several commercial  
13 projects being developed city-wide. The building plans accommodate a maximum of a 59 seat  
14 restaurant. Impact fees are a function of the number of seats which in this project would amount  
15 to \$34,000. Mr. Neron said that the ordinance provides Council with the option to provide impact  
16 fee waivers on a case by case basis. Staff has reviewed this request and recommends approval  
17 in order for this project to move forward.

18 **Annette Kroha, representing RHN Investments**

19 Ms. Kroha stated that they are taking the existing structure of 6500 square feet that was originally  
20 a grocery store and dividing it into 8 spaces. She discussed the changes that are being made to  
21 the building.

22 Councilmember Pfister asked the costs of the sidewalk improvement. Ms. Kroha said at least  
23 \$15,000. She said the intention is to make the sidewalk the same level as the inside so that the  
24 restaurant can have some outdoor seating. She said she is also in discussion with a seafood and  
25 meat market. Mayor Smith noted that the renovation process had started when the impact fee  
26 waiver program was still in effect.

27 Vice Mayor Grenier said he wanted to be sure it was clear that this impact fee waiver request was  
28 being done on a case by case basis as he did not want to set a precedent. Mr. Drury stated staff  
29 has looked at setting up a narrowly focused program in the CRA area however that would be  
30 brought back to Council for further discussion.

31 Ms. Kroha asked if her request for the waiver could be applied to the whole building. Mayor  
32 Smith concurred that was the intention.

33 Councilmember Pfister asked Mr. Hayes for his opinion. Mr. Hayes said he sees both sides of the  
34 issue. He said that staff will be reviewing the process for analyzing impact fees.

1 Councilmember Speaks noted the impact also on fire and police and sanitation services in  
2 addition to water and sewer.

3 **MOTION**

4 **Lori Pfister moved to approve the impact fee waiver request for 115 E. Main Street,**  
5 **seconded by Robert Speaks. The motion was approved unanimously 5-0.**

6 Attorney Williams noted the request is for the entire building and he wanted that to be clear.

7 **Councilmember Pfister indicated that her motion was intended for the entire building and**  
8 **Councilmember Speaks added that his second to the motion was based on that**  
9 **understanding.**

10 **Tab 8) Request for Waiver and Release of Lien for Property located at 710 Alfred Street**

11 Ms. Houghton noted she had provided an updated agenda summary in order to ensure all of the  
12 options were available to Council.

13 Ms. Houghton advised this request is to reduce all fees and all utility charges. She reviewed the  
14 basis for the ability of the city to lien unpaid utility charges and fire assessment charges.

15 In March of 2012 the owner was sent written notification by certified mail of the overdue balance.  
16 The letter stated that if the payment was not received the lien would be filed. The certified letter  
17 came back to the city unopened and as required, base charges and penalties have continued to  
18 accrue. Staff made more than one attempt to re-send the letter to another address. The total  
19 amount due as of today is \$15,399.77. One of the owners (Linda Sims) contacted the Finance  
20 Department and requested consideration of an adjustment to expedite the closing of the sale of  
21 the property. Staff offered to waive half of the penalties reducing the amount to \$9,483.26 to allow  
22 the property to close however the offer was rejected by the owner.

23 Ms. Houghton advised the owner that staff could not authorize a further reduction of the fees and  
24 only City Council could waive accrued charges. She said she had advised the owners that  
25 because of the bond covenants a successful waiver may not be possible. She said Ms. Sims had  
26 requested to petition Council for waiver of all fees and the penalties.

27 Ms. Houghton reviewed the options that staff had proposed to Council and whether they were  
28 consistent with city bond covenants.

29 **Linda Sims, 2729 Kennedy Drive, Tallahassee, FL**

30 Ms. Sims stated she spoken to the Finance Department staff who had indicated the monies owed  
31 had been worked down to \$3,488 and if they were not satisfied she would need to come to the  
32 City Council meeting. She discussed the issues concerning the property ownership and transfer  
33 of deed. She said the notification was not sent to the owners and they did not know about it until  
34 they went to sell the property. She said she recently come to Tavares and paid the taxes because  
35 it was going to be sold at the courthouse and she had taken care of a fine at a Code Enforcement  
36 Hearing.

1 Ms. Sims said she is trying to get the property sold and would appreciate some leniency because  
2 the owners did not know about the lien.

3 Mr. Drury confirmed the Magistrate did reduce the code violation fine and that had been resolved.

4 Councilmember Pfister asked the assessed value of the property. Ms. Sims said it is \$34,000. Mr.  
5 Drury said he believed the records show \$39,400.

6 Councilmember Pfister said she was concerned about the precedence that will be set if the city  
7 forgives the lien.

8 **MOTION**

9 **Lori Pfister moved to approve Option 1, require full payment of all penalties and fees,**  
10 **seconded by Robert Speaks. The motion carried unanimously 5-0.**

11 **Tab 9) Aesop's Park Tennis Courts Resurfacing and Wind Screen**

12 Councilmember Pfister said the tennis courts are a basic facility that cities provide to their  
13 residents. She said the courts are in bad shape. She held up a tennis ball that had picked up  
14 mold from the court surface.

15 **Linda Meads and Will Gifford**

16 Ms. Meads said they enjoy the park and support the request and there is a good size group of  
17 tennis players that will also support this request. Mr. Gifford noted the courts are slippery due to  
18 the mold and the parking lot needs to be re-graded.

19 Mayor Smith asked about any liability to the city. Attorney Williams noted that if there was a risk  
20 of falling the courts should either be fixed or closed. Mayor Smith said he is generally not in favor  
21 of taking the money from reserves however with the conditions described he would be in favor of  
22 using contingency funds. Councilmember Pfister asked for new screens and for the parking lot to  
23 be re-graded.

24 Councilmember Speaks asked about the estimate of \$10,000. Mr. Drury responded that staff will  
25 obtain bids.

26 **MOTION**

27 **Lori Pfister moved to approve staff requesting bids to revamp the tennis courts and**  
28 **parking facility, seconded by Bob Grenier.**

29 Mayor Smith asked that it not exceed \$10,000.

30 Mr. Drury stated Council could authorize staff to appropriate \$10,000 from reserves to do the  
31 project in conformance with standard bidding policies of the city. He said if it is more than \$10,000  
32 after it is bid, it would be brought back to Council.

1 **Lori Pfister amended her motion to authorize staff to request bids to revamp the tennis**  
2 **courts and parking facility and appropriate \$10,000 from reserves to do the project in**  
3 **conformance with standard bidding policies but to bring back to Council if the cost**  
4 **exceeds \$10,000. The amended motion was seconded by Bob Grenier. The motion carried**  
5 **unanimously 5-0.**

6 **Tab 10) Draft Golf Cart Ordinance**

7 Mr. Skutt stated he had been working on a draft golf cart ordinance regarding licensing  
8 requirements. He asked for clarity from Council on this subject. He reviewed the options that had  
9 been discussed at previous meetings: 1) no drivers license requirement (no changes to the  
10 ordinance needed); 2) drivers license requirement with no exception and 3) no drivers license  
11 required except that it would be unlawful to operate a golf cart if one's drivers license is currently  
12 under suspension or revocation. To assist the Police Department the line was added "In lieu of a  
13 drivers license the drivers must have in their position a Florida I.D. card issued by the Department  
14 of Safety and Highway Motor Vehicles.

15 Councilmember Pfister said her opinion remained that Council should leave the ordinance as is,  
16 as the ordinance is working and there have been no incidences. Mayor Smith stated he was in  
17 agreement. Councilmember Speaks asked for Chief Lubins' comments. Chief Lubins said with no  
18 requirement for identification it requires some further investigation by the officers to determine  
19 identity.

20 Mayor Smith invited Mary Lemoreux to speak.

21 Ms. Lemoreux spoke in support of not requiring a driver's license as it has been a benefit to her  
22 family member who does not have a drivers license and that the current ordinance is appropriate  
23 and just needed to be enforced.

24 Councilmember Johnson said she believed driving is a privilege and spoke in support of requiring  
25 a drivers license. She asked Chief Lubins for comment. Chief Lubins said the officers have  
26 expressed some concerns but it will be his responsibility to enforce Council's decision.

27 Discussion followed about options for providing an ID. Chief Lubins said the officers cannot force  
28 someone to provide an ID unless the person is on a public road or there is probable cause that  
29 the person is committing a crime.

30 Councilmember Pfister said the State of Florida has imposed a penalty that results in losing a  
31 drivers license which does not include a provision that the person cannot drive a golf cart so the  
32 city should not add another penalty. However she said she would support a golf cart registration  
33 program.

34 **MOTION**

35 **Lori Pfister moved to leave the golf cart ordinance as it is currently, seconded by Bob**  
36 **Grenier. The motion carried 4-1 as follows:**

37 **Kirby Smith                      Yes**

1 **Bob Grenier**           **Yes**  
2 **Robert Speaks**       **Yes**  
3 **Lisa Johnson**         **No**  
4 **Lori Pfister**           **Yes**  
5

6 **Tab 11) Proposed Fees for Leasing Parking Lot**

7 Mr. Drury stated that Council had requested staff to address a potential problem of parking for the  
8 new pavilion. Some parking has been added along Lakeshore Drive, some in the Public Works  
9 complex, and a short term lease entered into of the old Lake Building gravel lot. During the  
10 discussions on the leasing of the lot, there was a request to review the anticipated rental rate.  
11 The proposed rental rate is \$25.00 an hour up to \$100 maximum for a 24 hour period.

12 Councilmember Pfister asked if it should only be \$100 a day with no hourly rental.

13 Mayor Smith noted the pavilion may be rented twice a day for weddings. Mr. Drury discussed  
14 some ideas for regulating the parking with a gate and a code.

15 **MOTION**

16 **Lori Pfister moved to approve the rate of \$25.00 per hour with a not to exceed of \$100 per**  
17 **24 hours, seconded by Bob Grenier. The motion carried unanimously 5-0.**

18 **Tab 12) Update on Horizon Committee and Board Representatives**

19 Mr. Drury reviewed the vacancies on the Horizon Project teams and assignments were made as  
20 follows:

- 21       • Special Events Project Team – Councilmember Pfister
- 22       • Public Safety Complex – Vice Mayor Grenier
- 23       • Tavares Sports Park Complex – Mayor Smith
- 24       • Sister City Program – Mayor Smith
- 25       • Golden Triangle Fire District – Councilmember Speaks
- 26       • Acquisition of Lake County Clerk’s Building – Mayor Smith

27 Other Boards:

- 28       • Florida League of Cities Legislative Committee – Roy Stevenson
- 29       • Lake Community Action Agency – Councilmember Johnson

- 1 • Lake County League of Cities – Councilmember Speaks with Mayor Smith as alternate
- 2 • Lake County League of Cities – Solid Waste Advisory Committee – Lori Houghton
- 3 (deferred)
- 4 • Lake County Schools Local Preference Committee – Lori Houghton (deferred)
- 5 • Lake County Water Alliance Technical Committee – Brad Hayes (deferred)
- 6 • Metropolitan Planning Organization – Councilmember Johnson
- 7 • Metropolitan Planning Organization – Technical Advisory Committee – Jacques Skutt &
- 8 Alisha Maraviglia
- 9 • Metropolitan Planning Organization – Bicycle/Pedestrian Committee
- 10 • Metropolitan Planning Organization – Citizens Advisory Committee – David Clutts
- 11 • MyRegion.org – John Drury
- 12 • Tavares Chamber of Commerce – Lisa Johnson
- 13 • School Concurrency Committee Annual Meeting – December 9, 2014 – Jacques Skutt will
- 14 attend to represent the City as an observer.

15 **Tab 13) Update on City Projects and Initiatives**

16 Mr. Drury said he has provided the status of 30 projects. He asked Council to contact him for  
17 further information as needed.

18 **Tab 14) Community Grant Program**

19 Ms. Barnett stated that Community Services grants have been provided to 501C3 agencies that  
20 promote the social and economic well being of the Tavares residents. Some examples are the  
21 Early Learning Coalition program for their aftercare program and the New Vision program for the  
22 visually handicapped. This year \$2500 was budgeted in Administration and the recommendation  
23 is to provide no more than \$500 per agency. Staff will advertise and then meet and rank the  
24 applications and bring to Council for final approval.

25 **MOTION**

26 **Lori Pfister moved to approve the Community Services Grant program as presented,**  
27 **seconded by Robert Speaks. The motion carried unanimously 5-0.**

28 **Tab 15) Tavares Babe Ruth Tournament Travel Assistance Program**

1 Ms. Rogers stated every spring during the All Stars season the City sends youth to tournament  
2 play. Up to \$5500 is budgeted for tournament fees and uniforms and other associated costs. All  
3 of the age groups are represented. Requests have come to the City looking for additional  
4 assistance for travel needs. This policy will clarify what will be available should the children  
5 advance. The policy earmarks up to \$1500 for both boys and girls (\$250.00 per tournament).

6 **MOTION**

7 **Lori Pfister moved to approve the Tavares Babe Ruth Travel Assistance Policy, seconded**  
8 **by Bob Grenier.**

9 Mr. Drury said one of the main themes was equity between softball and baseball and this has  
10 been addressed.

11 **The motion carried unanimously 5-0.**

12 **XI. OLD BUSINESS**

13

14 **Waiver of fee for Sign for Friends of the Library**

15

16 Councilmember Pfister asked for an update on the request from Ms. Burleigh.

17

18 Ms. Rogers noted that she had spoken to Ms. Burleigh and confirmed that the fee is always  
19 waived for city projects.

20

21 **XII. NEW BUSINESS**

22

23 **Renaming of Civic Center**

24

25 Councilmember Pfister requested that Council consider renaming the Tavares Civic Center, the  
26 "Tavares Senior Center." She said the change of name would only involve the cost of changing  
27 the sign and the city might be in the position of being able to acquire grants for senior services  
28 with an identified senior center.

29

30 Mayor Smith said he would be fine with having this put on a future agenda.

31

32 **XIX. AUDIENCE TO BE HEARD**

33

34 Mayor Smith invited comment from the audience.

35

36 **Betty Burleigh, 214 N. New Hampshire Avenue**

37

38 Ms. Burleigh said on this date in 1957 the Town Council voted to give the police a raise on the  
39 request of Mayor Roy Caldwell. She read the specific raises: "Chief W.F. Law from \$3300 a year  
40 to \$3400; L.G. Clark from \$2900 to \$3200; and Andy Hanson from \$2700 from to \$3000 a year."  
41 She noted Tavares did not become a city until June of 1959.

42

1 **Larry Morris, Owner of Morris & Associates**

2  
3 Mr. Morris said his company is the low bidder on the Sunset Mobile Home project. He said he is  
4 beginning to get pressure from vendors for price increases. He asked when the Notice to Proceed  
5 would be issued. Attorney Williams advised the pre-closing will occur on December 4<sup>th</sup>; the loan  
6 should be closing Friday and he anticipated issuing the Notice to proceed the following week.

7  
8 **XX. REPORTS**

9  
10 **Tab 14) City Administrator**

11  
12 **City Clerk**

13  
14 **Human Resources**

15  
16 Ms. Tucker reminded everyone of the Holly Jolly employee annual Christmas gathering next  
17 Friday at the pavilion.

18  
19 **Public Works**

20  
21 **Utilities**

22  
23 **Police Chief**

24  
25 **Fire Chief**

26  
27 **Community Services Director**

28  
29 Ms. Rogers reminded everyone of the Light Up event and the parade. She commended Scott  
30 Aldrich on the completion of the new bathrooms at Ingraham Park finished recently.who  
31 completed a bathroom project at Ingraham Park recently.

32  
33 **Finance Director**

34  
35 **Community Services**

36  
37 **City Attorney**

38  
39 Attorney Williams commended Mayor Smith on doing a good job as Chair in covering a lot of  
40 material at the meeting.

41  
42 **Tab 15) City Council**

43  
44 **Councilmember Pfister**

45  
46 **Vice Mayor Grenier**

47

1 Vice Mayor Grenier noted his city email address is not operational yet.

2  
3 Vice Mayor Grenier said the original Pavilion on the Lake was approved by the Town Council in  
4 1912. He said it is the 60<sup>th</sup> anniversary of the movie “White Christmas.”

5  
6 **Councilmember Speaks**

7  
8 Councilmember Speaks said he had recently spent time in Baltimore dealing with the snow and  
9 was glad to be home.

10  
11 **Councilmember Johnson**

12  
13 Councilmember Johnson said she had had an interesting time meeting with staff and learning  
14 about the departments and she looked forward to visiting the other department heads. She  
15 thanked the city employees who assisted her with serving Thanksgiving dinner. She thanked  
16 Council for her appointment to the Lake Community Action Agency.

17  
18 **Mayor Smith**

19  
20 Mayor Smith stated on this day in 1950 Paul Harvey started his National Broadcast Radio Show.  
21 He added today is National Roof Over Your Head Day which is to remind people to be thankful  
22 for what they have.

23  
24 **Adjournment**

25  
26 There was no further business and the meeting was adjourned at 6:19 p.m.

27  
28 Respectfully submitted,

29  
30  
31  
32 Nancy A. Barnett, M.M.C.  
33 City Clerk  
34